

Lot Line Removal/Lot Combination Procedure – City of Whitewater
(Walworth County)

1. Fill out the form on the next page and submit to the City of Whitewater Neighborhood Services Department for approval.
2. Have a deed prepared (using the attached form, or other quit claim deed). For any questions regarding preparation of the deed, please speak to an attorney as the city cannot give legal advice.
3. Submit both the city approval and the deed to the Walworth County Register of Deeds at the address below along with the filing fee (\$30.00 as of 8/11/17).
4. The county has the final say as to approve or deny the lot combination, and a signature by the City of Whitewater official does not guarantee approval.

Contact Information

Accurate Appraisal
1428 Midway Rd
Menasha, WI 54952
(920) 749-8098

Register of Deeds- Walworth County
100 W Walworth St
Elkhorn, WI 53121
(262) 741-4233

City Hall Whitewater
312 W Whitewater St
Whitewater, WI 53190
(262) 473-0500

Lot Line Removal/Lot Combination Request – City of Whitewater

This document is exempt from the fee and return since it is not a conveyance by definition per sec. 77.21 (1) Statutes.

Parcels *must* meet the following conditions to be eligible for combination into one tax parcel:

- a) All parcels must be contiguous
- b) Ownership on the tax records must be the same
- c) There are no past due taxes
- d) The parcels are in the same taxing district and municipality

Requestors Full Name: _____
(as shown on tax bill)

Requestors Mailing Address: _____

Requestors telephone number: _____

Requests to combine the following lots: _____

Tax parcel numbers: _____

Contained in block(s): _____

Combined parcels will take on tax parcel number: _____
(use tax parcel number containing primary residence or building)

Signature of requestor _____

Signature of City zoning official _____

Printed name and title of City zoning official _____

State Bar of Wisconsin Form 3-2003
QUIT CLAIM DEED

Document Number

Document Name

THIS DEED, made between _____

 _____ ("Grantor," whether one or more),
 and _____

 _____ ("Grantee," whether one or more).

Grantor quit claims to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in _____
 County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

Recording Area

Name and Return Address

Parcel Identification Number (PIN)

This _____ homestead property.
 (is) (is not)

Dated _____ .

_____(SEAL) _____(SEAL)
 * _____ *

_____(SEAL) _____(SEAL)
 * _____ *

AUTHENTICATION

Signature(s) _____

 authenticated on _____

* _____
TITLE: MEMBER STATE BAR OF WISCONSIN
 (If not, _____
 authorized by Wis. Stat. § 706.06)

THIS INSTRUMENT DRAFTED BY:

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
 _____ COUNTY)

Personally came before me on _____,
 the above-named _____

 to me known to be the person(s) who executed the foregoing
 instrument and acknowledged the same.

* _____
 Notary Public, State of Wisconsin
 My Commission (is permanent) (expires: _____)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

QUIT CLAIM DEED

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FORM NO. 3-2003

* Type name below signatures.