

CITY OF WHITEWATER

312 W Whitewater Street
P.O. Box 178
Whitewater WI 53190
(262) 473-0540
www.whitewater-wi.gov

NEIGHBORHOOD SERVICES

Zoning and Building Permit Application



Permit #

Project Address

Owner's Name

Address

Phone No.

Contractor's Name

Address

Phone No.

E-mail

Wisconsin Certification No.

Total Cost of Project

Primary Structure

- Residential
 - Single Family
 - Two Unit
 - Multi-Unit
- Commercial
- Other: _____

Accessory Structure / Alterations

- Garage Attached
- Garage Detached
- Bedroom or Living Room
- Bathroom
- Driveway Expansion
- Other: _____

Deck

- Deck
- Porch
- Shed Garage
- Gazebo
- Storage Building
- Other: _____

FEE SCHEDULE

Zoning Permit Fee

Primary Structure \$100.00
 Accessory Structure / Alteration \$50.00
 Deck \$10.00

Building Fees & Sign Fee:

Base Fee - \$30.00 all permits
 + \$5.00 per \$1000 of estimated cost up to \$5 million.
 *After \$5 million, \$3.00 per \$1000 of estimated cost.
 New Construction \$.12 per sq. ft.

Early start fee for residential, \$50.00 Commercial and Multi-Unit \$ 75.00

New One and two family residential 0.12 per sq. ft + base fee

Re-inspection fee 30.00

Special inspection fee 75.00

TOTAL:

AGREEMENTS

It is hereby agreed between the undersigned as owner, by himself or his agent, and the City of Whitewater that for and in consideration of the premises and of the permit to construct, erect, alter or install the building or alterations thereto as above described, to be issued by the City Building Inspector or his agent, that the work shall be done in accordance with the description set forth in this statement and the Building Code of Whitewater. It is further agreed that no building shall be occupied until a final inspection or Certificate of Occupancy has been completed and occupancy approved by the City Building Inspector or his agent. The owner also agrees to provide and maintain the required setbacks in the front, rear and side yards and to perform all work in accordance with the provisions of the Whitewater Zoning Code.

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS: 101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that: If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur: (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit. (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Approved zoning permits shall expire in six months unless substantial work has commenced and is continuing in a progressive workmanlike manner (19.63.110). Extensions may be granted by the approving authority. If work is started before permit is issued, fees are doubled.

Applicant Signature **Date:**

Approved by City of Whitewater **Date:**

To be completed by Neighborhood Services Department:

<i>Fee for Permit</i>
Date Application Fee Received by City _____ Receipt No. _____
Received by _____

COMMENTS: _____

**CHECKLIST
FOR COMPLETION BY APPLICANTS
AND REVIEW BY THE NEIGHBORHOOD SERVICES DEPARTMENT**

Please complete checklist and provide to Neighborhood Services Department along with application materials. If you have questions or need assistance, contact the Neighborhood Services Department.

Plans to accompany application:

A Plot/Site Plan and a Floor Plan must be submitted by the Applicant as part of the required Application materials. The requirements for each are as follows:

Plot/Site Plans Checklist

- _____ Provide North arrow on site plan
- _____ Show location of property (label all abutting streets)
- _____ Show linear (bar) scale on site plan
- _____ Draw plan to-scale and fit on one 8.5 x 11 sheet of **graph paper**
- _____ Provide an “Existing Plot Plan” showing all existing items (see below) in solid lines or symbols
 - _____ Show all lot dimensions
 - _____ Show outline and dimensions of all buildings, structures and decks
 - _____ Show outline and dimensions of all paved areas including parking areas, driveways, curb cuts, sidewalks, walkways, patios and other concrete, blacktop or graveled areas
 - _____ Indicate the distance from buildings and paved areas to lot lines (i.e. setbacks)
 - _____ Indicate the distance between structures on the subject lot
 - _____ Indicate any known easements (i.e. utility or other)
- _____ Provide a “Proposed Site Plan” showing title and all changes to the “Existing Plot Plan” (Suggestion: make a copy of the Existing Plot Plan and show all proposed changes in red and/or dashed lines to indicate proposed items and symbols)
- _____ Indicate the distance between proposed building, structures and paved areas on the subject property and buildings or structures on adjoining properties that are within 15 feet of the adjoining property line.
- _____ Indicate proposed parking location, number of spaces, dimensions, circulation, landscaped buffers, curb and gutter.
- _____ Indicate all points of ingress and egress (i.e. driveways) to the property and internal circulation (if any). Indicate if one- or two-way.
- _____ Indicate location of landscaping, trees and fencing
- _____ Indicate proposed lighting location and illumination level

Floor Plan Checklist

For applications on lots containing an existing building, a floor plan is required to meet the following specifications:

- _____ Provide North arrow on Floor Plan
- _____ Provide linear (bar) scale on plan
- _____ Draw plan of each floor to the same scale of 1" = 10' or 1" = 20" to fit on 8.5 x 11 **graph paper**
(use a separate piece of graph paper for each floor)
- _____ clearly label floors (e.g.: "1st Floor", "2nd Floor")
- _____ Provide an "Existing Floor Plan" showing the title and all existing items (see below) in solid lines or symbols
 - _____ Label all existing rooms,
 - _____ Number each bedroom (i.e.: Bedroom #1- Existing, Bedroom #2 – Existing, etc...)
 - _____ Indicate all room dimensions on the plan
 - _____ Indicate all existing walls, closets, windows, stairs, doors, doorways, passageways
- _____ Provide a "Proposed Floor Plan" showing the title and all proposed changes to the existing floor plan (Suggestion: make a copy of the "Existing Floor Plan" and show all proposed changes in red and/or dashed lines to indicate proposed items and symbols where the "Proposed Floor Plan" is different from the Existing Floor Plan":
 - _____ Clearly label all proposed rooms, (i.e., Bedroom #4 - Proposed)
 - _____ Indicate all changes to the dimensions of all altered rooms
 - _____ Indicate all changes to walls, closets, windows, stairs, doors, doorways, passageways.