



Whitewater Fire Department Inc.

Minutes of the Whitewater Fire Department Inc. Meeting Date/Time: January 7, 2021 at 6:32PM - Due to Coronavirus Concerns, the meeting was a VIRTUAL MEETING. (not in person)

- Meeting called to order at 6:32PM
- Roll Call taken during member login
- BOD Members Present: C. Christon, J. Dean, A. Vickers, K. Macklem, T. Phelps, M. Taylor, C. Clapper, L. Binnie, S. Brautigam, M. Higgins
- Remarks from floor: none
- Approval of minutes from December 3rd, 2020 WFD Inc BOD meeting
 - Motion to approve by J. Dean
 - Second by A. Vickers
- Membership changes
 - Fire: J. Kurpiel, B. Kastern on leave
 - EMS: B. Stanek on leave, B. Kastern on leave, J. Tunistra and A. Frye resignations
 - January 1st, 2021 S. Banaszak returned to fire/ems

Old Business

- Policies
 - On WFD website; Chief officers discuss and grant LOA
 - Station occupancy due to COVID is also on website and needs to be abided by until further notice

New Members

Joint interview process between fire and EMS with hiring committee, J. Dean to develop hiring process

New Business

1. EMS staffing
 - a. The BOD unanimously approved an adjusted standby rate to cover the first out truck M-F from 6a-6p to \$10/hour for the AEMT slot and \$7.25/hour for the EMT slot; change will be effective on January 18, 2021
2. Proposed by-law amendment: section 4.07 will be voted upon at the next meeting
Constitution/by-law
 - a. C. Christon made motion to approve by-law amendment, all members unanimously approved amendment
3. Committee will review the constitution and by-laws to update them, tabled until further notice when staffing model is decided upon.

4. Performance Review of fire chief, EMS chief
 - a. Will be done by the BOD during closed session, will be a biannual review, metrics will be decided upon by the BOD, first review to occur end of July, 2021
 5. Chief Officer Emergency Succession Plan
 - a. Follow chain of command in communications
- No Requests for future agenda items.
 - No further business
 - Meeting Adjourned at 8:20PM on Thursday, January 7th, 2021 - C. Christon motioned to adjourn and J. Dean seconded the motion

Respectfully Submitted,

A. Vickers BOD Secretary