

CITY OF WHITEWATER
PLAN AND ARCHITECTURAL REVIEW COMMISSION
IN-PERSON AND VIRTUAL MEETING
6 p.m. April 10, 2023

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE PLAN AND
ARCHITECTURAL REVIEW COMMISSION**

Video: <https://vimeo.com/824925998>

- 1. Call to Order and Roll Call:** Chairperson Tom Miller called the meeting to order at 6 p.m. PRESENT: Miller, Neil Hicks, Carol McCormick, Bruce Parker, Brian Schanen and Sherry Stanek. Attorney Jon McDonell and Neighborhood Services Director Chris Bennett also attended.
- 2. Election of Chairperson, Vice-Chairperson and representative to the Urban Forestry Committee:**
 - a. Stanek nominated Miller as Chairperson. Hicks seconded Stanek's motion. Passed unanimously.
 - b. Miller nominated Stanek as Vice-Chairperson. Hicks seconded Miller's motion. Passed unanimously.
 - c. Miller nominated Stanek as the PARC's representative to the Urban Forestry Committee. McCormick seconded Miller's motion. Passed unanimously.

Video: 0:37

- 3. Hearing of Citizen's Comments:** None.

Video: 3:20

- 4. Review and Approval of Minutes:** Stanek motioned for approval of the April 10, 2023 PARC meeting minutes. Hicks offered a second. Motion passed unanimously.

Video: 4:00

- 5. Review and possible approval of an extraterritorial Certified Survey Map (CSM) for: Portion of the SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 36, TOWN 5 NORTH, RANGE 14 EAST, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN.**

Though listed sixth on the agenda, this matter was considered fifth. Parker moved to approve the CSM, with a second from Stanek. Passed unanimously.

Video: 4:35

- 6. Public Hearing regarding review and possible approval of a Conditional Use Permit for a drive-through service lane attached to a proposed restaurant/coffee shop and site plan review for a proposed restaurant/coffee shop located at 1280 W. Main Street, Parcel #/A 1709 00002: Lot 2 CSM 1709 for DSDH – Whitewater LLC – Dave Herbeck.**

Consideration of a CUP for drive-through took place concurrent with site plan review for a proposed Starbucks at 1280 W. Main St. Alex Muhl with Excel Engineering represented Starbucks and answered questions concerning traffic, access and building orientation. Stanek moved, McCormick seconded, with the stipulation that the city see if Starbucks would limit traffic exiting the site to right-hand turn only. AYE: Hicks, McCormick, Miller, Parker, Schanen and Stanek. NAY: Crone. Passed 6-1

Video: 7:10

7. **Next Plan and Architectural Review Commission meeting – June 12, 2023**
8. **Adjourn:** Motioned by Brown, with a second from Miller. Passed unanimously. Adjourned 6:40.

Respectfully submitted,
Chris Bennett
Neighborhood Services Director

DRAFT