



Finance Committee Agenda Item

Meeting Date:	March 31, 2023
Agenda Item:	Fund 220 Irving L Young Memorial Library Budget
Staff Contact (name, email, phone):	Steve Hatton, shatton@whitewater-wi.gov , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

During the January 31, 2023 Finance Committee meeting, Council member Majkzrak requested further information related to Fund 220 exceeding Budgeted 2022 expenditures.

Libraries have authority granted to them under Wisconsin Statute Chapter 43 (attached).

The City's Finance Department provides accounting and financial reporting for the Library through Fund 220. All aspects of the Library's finances are captured to include a complete operating statement (summarizing all Revenues and Expenditures) and balance sheet (summarizing all assets, liabilities, and surplus) for the Library. While the City holds custody of a portion of Library funds to pay operating costs, the Library Board holds custody of the majority of Library funds. Monthly financial reporting is provided to the Library Board. The Library Board provides minutes of its meetings to the Common Council.

Annually, the City budgets a transfer from the General Fund to support Library operations. This \$470,000 transfer will provide 56% of total Library funding in 2023. As annual funding provided by the General Fund has been fixed at \$470,000 since 2019, the city's contribution is declining as a share of the total cost of Library operations. An additional \$15,000 of the 2022 General Fund surplus was transferred to Fund 220 (Library). A financial summary of Fund 220 is attached.

The Library Board has been working towards an expansion and remodeling of the Library building at 431 W. Center Street. The Library Board acted to approve expenditures toward the design (November 16, 2020) and fund-raising (March 21, 2022) portions of the project.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

November 16, 2021: Common Council adoption of 2022-2023 Budget to include ILY Library Fund 220

FINANCIAL IMPACT

(If none, state N/A)

Impact of approving spending outside of the approved budget is borne by Library Board. They city's contributions towards Library activity is limited to transfers approved during the budget process or separate actions taken by the Common Council outside of the budget process.

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

City Attorney Issue Memo

Fund 220 Library 2022 Summary

Fund 220 Balance Sheet, Operating Statement

Wisconsin State Statutes Chapter 43