



I. GENERAL INFORMATION

1. Name of Library Irvin L. Young Memorial Library		2. Public Library System Bridges Library System			
3a. Head Librarian First Name Stacey	3b. Head Librarian Last Name Lunsford	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 01/31/2027	
6a. Street Address 431 W. Center St.	6b. Mailing Address or PO Box 431 W. Center St.	7. City / Village / Town Whitewater	8a. ZIP 53190	8b. ZIP4 1915	9. County Jefferson
10. Library Phone Number 2624730530	11. Fax Number	12. Library E-mail Address of Director slunsford@whitewater-wi.gov			
13. Library Website URL www.whitewaterlibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 0	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 14,900	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	61	0	0
19b. Number of winter weeks	40	0	0
19c. Summer hours open per week	61	0	0
19d. Number of summer weeks	12	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,172	0	0

PUBLIC SERVICES COVID-19

Closed Outlets Due to COVID-19	No
Public Services During COVID-19	No
Electronic Library Cards issued during COVID-19	Yes
Reference Service During COVID-19	No
Outside Service During COVID-19	Yes
External Wi-Fi Access Added During COVID-19	No
External Wi-Fi Access Increased During COVID-19	No
Staff Re-Assigned During COVID-19	No

COVID-19 CLOSURES

Initial date closed due to COVID-19	First date reopened following initial COVID-19 closure
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Additional building closure and reopening dates, please describe



II. LIBRARY COLLECTION

	a. Number Owned / Leased	b. Number Added
1. Books in Print <i>Non-periodical printed publications</i>	40,449	1,812
2. Electronic Books <i>E-books</i>	174,959	
3. Audio Materials	5,278	121
4. Electronic Audio Materials <i>Downloadable</i>	72,541	
5. Video Materials	10,401	544
6. Electronic Video Materials <i>Downloadable</i>	90	
7. Other Materials Owned <i>Describe games, puzzles, kits, hotspots</i>	704	
8a. Electronic Collections <i>Locally Owned or Leased</i>	0	
8b. Electronic Collections <i>Purchased by library system or consortia</i>	10	
8c. Electronic Collections <i>Provided through BadgerLink</i>	63	
9. Total Electronic Collections <i>Local, regional, and state</i>	73	
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>	27	

III. LIBRARY SERVICES

1. Circulation Transactions		c. Circulation of Other Physical Items		2. Interlibrary Loans			
a. Total Circulation	b. Children's Materials	(subset of 1a.)	556	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>		
79,128	22,940			20,448	15,254		
Method for Counting ILL Transactions Categorized ILL Transactions							
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)		Items Loaned to Other Libraries <i>Provided to</i>		Items Borrowed from Other Libraries <i>Received from</i>			
Integrated Library Systems (ILS)		20,011		15,126			
WISCAT		437		128			
Other (includes OCLC, manual tracking or other methods)		0		0			
3. Number of Registered Users			d. Overdue Fines	4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count	a. Method	b. Annual Count
2,960	1,950	4,910	No	Actual Count	1,866	Actual Count	46,744
6. Uses of Public Internet Computers				7. Uses of Public Wireless Internet			
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count		
21	16	Survey Week(s)	2,106	Did Not Collect			
8. Website Visits	9. Electronic Collection Retrieval						
-1	a. Local	b. Other	c. Statewide	d. Total			
	0	1,704	269	1,973			
10. Uses of Electronic Materials by Users of Your Library							
a. E-Books	b. E-Audio	c. E-Video	d. Total Uses of Electronic Materials	e. Uses of Children's Electronic Materials			
8,234	7,919	95	16,248	696			

**In-person Programs and Attendance + Live,
Virtual Programs and Attendance (not asynchronous views)**

In-person Programs and Attendance + Live, Virtual Programs and Attendance (not asynchronous views)

	Children (0-5)	Children (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)	Total
Number of Programs	85	23	22	21	21	172
Total Attendance	1,056	337	152	184	537	2,266

In-Person Programs and Program Attendance Annual Count

	11a.Children (0-5)	11b. Children (6-11)	11c. Young Adult (12-18)	11d. Adult (19+)	11e. General Interest (all ages)
Number of Programs	85	23	22	21	21
Total Attendance	1,056	337	152	184	537
	11f. Onsite In-Person - Subtotal	11g. Offsite In-Person - Subtotal	11h. Total		
Number of Programs	162	10	172		
Total Attendance	2,224	42	2,266		

11i. Describe the library's in-person programs: storytimes, hands-on craft programs, LEGO, Dungeons & Dragons, movie nights, performers, speakers

Live Views of Virtual Programs and Virtual Program Attendance Annual Count

	12a. Children (0-5)	12b. Children (6-11)	12c. Young Adult (12-18)	12d. Adult (19+)	12e. General Interest (all ages)	12f. Total
Number of Programs	0	0	0	0	0	0
Total Live Virtual Attendance	0	0	0	0	0	0
Total views of live programs that were recorded and posted for asynchronous viewing	0	0	0	0	0	0

12g. Which platforms does the library use to host the library's live, virtual programs:

12h. Describe the library's live, virtual programs:

Views of Pre-recorded Programs and Pre-recorded Program Attendance Annual Count

	13a. Children (0-5)	13b. Children (6-11)	13c.Young Adult (12-18)	13d. Adult (19+)	13e. General Interest (all ages)	13f.Total
Number of Programs	0	0	0	0	1	1
Total Pre-Recorded Program Views	0	0	0	0	2,193	2,193

13g. Which platforms does the library use to host the library's pre-recorded programs: YouTube

13h. Describe the library's pre-recorded programs: Summer Storytellers series with guest readers

IV. LIBRARY GOVERNANCE

Library Board Members. *List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.*

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
1. Jennifer	Motszko	1036C Hillview #240	Whitewater	53190	jennifer.motszko@gmail.co
2. Sallie	Berndt	832 Tower Hill Dr	Milton	53563	sallieberndt@yahoo.com
3. Brienne	Diebolt-Brown	156 N Fremont St	Whitewater	53190	briennedieboltbrown@gma
4. Jaime	Weigel	216 N Park St	Whitewater	53190	jaimeandjeff@gmail.com
5. Kathy	Retzke	401 S Elizabeth St	Whitewater	53190	kretzke@wwusd.org
6. Alyssa	Orlowski	203 S Main St	Edgerton	53534	aorlowski@wwusd.org
7. Doug	Anderson	311 S Woodland Dr	Whitewater	53190	djbc4@charter.net
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					

No. of Library Board Members
 Include vacancies in this count

7

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$79,830	40.00	Customer Services Specialist	Other	\$14,507	17.00
Assistant Director	MLS (ALA)	\$61,755	40.00	Customer Services Specialist	Other	\$26,447	28.00
Youth Educational Services L	MLS (ALA)	\$50,773	40.00	Customer Services Specialist	Other	\$26,447	28.00
Technical Services Specialist	Other	\$42,122	40.00	Customer Services Specialist	Other	\$27,711	27.00
Technical Services Specialist	Other	\$27,660	26.00	Outreach Services Specialist	Other	\$24,092	20.00
Programming & Makerspace	Librn. no-MLS	\$38,542	40.00	Maintenance	Other	\$8,251	10.00
Customer Services Specialist	Other	\$22,671	24.00				
Customer Services Specialist	Other	\$22,979	28.00				

b. Other Paid Staff *See Instructions*

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff (FTE)		c. Total Library Staff (FTE)
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a	Include maintenance, plant operations, and security		
3.00	1.00	4.00	6.20	10.20	

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			33,393
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.		a. Those with a Library	b. Those without a Library
2. Circulation to Nonresidents Living in the Library's County		1,855	7,632
3. Circulation to Nonresidents Living in Another County in the Library System		233	138
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System		774	22,437
5. Circulation to All Other Wisconsin Residents		324	6. Circulation to Persons from Out of the State
			0
7. Are the answers to items 1 through 6 based on actual count or survey/sample? Actual		8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)? No	
		8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library			
Name of County		Circulation	
a. Dodge		3	
b. Dane		1,302	
c. Rock		4,889	
d. Walworth		16,243	
e. Waukesha		138	

XII. TECHNOLOGY

1a. Does your library provide wireless Internet access for patrons' mobile devices? Yes		2. Library type of Internet Connection <i>Mark all that apply</i>		3. Is the library CIPA compliant ?	
1b. Does your library provide external wireless access on the library grounds or from a mobile unit such a bookmobile? Yes		No a. State TEACH line		No	
		Yes b. Other broadband connection Local, cable, telco, community network, etc.			

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	4	30	7
Total Self-Directed Activity Participation	11	1,201	23
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	4	5	50
Total Self-Directed Activity Participation	76	283	1,594

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Deana	Rolfsmeyer	DRolfsmeyer@whitewater-wi.gov

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Diane	Jaroch	DJaroch@whitewater-wi.gov

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats.

A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6].
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee 	Name of President or Designee Print or type Jennifer Motzko	Date Signed
Library Director / Head Librarian Signature 	Library Director / Head Librarian Print or type Stacey Lunsford	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County

Jefferson

The Irvin L. Young Memorial Library Board of Trustees hereby states that in 2022 the Bridges Library System
Name of Public Library *Name of Public Library System / Service*

- did provide effective leadership and adequately met the needs of the library.
- did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. *Attach additional sheets if necessary.*

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

President, Library Board of Trustees Signature or designee	Name of President or Designee Print or type	Date Signed
	Jennifer Motszko	

COMMENTS**Public Services During COVID-19**

The library was not closed in 2022.--2023-02-09

Reference Service During COVID-19

The library was not closed in 2022.--2023-02-09

Staff Re-Assigned During COVID-19

No staff were reassigned in 2022 due to COVID-19--2023-02-09

SECTION_II**6. Electronic Video Materials (downloadable)**

Change is due to the removal of video content in the Overdrive collection.--2023-02-08