



Finance Committee Agenda Item

Meeting Date:	June 29, 2021
Agenda Item:	2021 Salary Resolution Amendment 2
Staff Contact (name, email, phone):	Judy Atkinson, JAtkinson@whitewater-wi.gov , 262-473-0150

BACKGROUND

(Enter the who, what when, where, why)

Annually, the Common Council establishes wage ranges that are approved for staff compensation by means of a Salary Resolution. This resolution requires periodic updates, based on changes in staffing plans and conclusion of contract negotiations.

The following amendments to the 2021 Salary Resolution have been identified for approval and are highlighted on the attached schedule:

1. Fitness and Member Services Coordinator position Title Change: The Whitewater Aquatic and Fitness Center (WAFC) is asking for this position to be changed to Aquatic Coordinator. In March, 2020, the Aquatic and Fitness Programmer left employment with the City of Whitewater. Then, the effects of the COVID-19 Pandemic took hold, closing the WAFC for a time and reducing the program offerings. During this time, the Fitness and Member Services Coordinator accepted the additional responsibilities of running the WAFC. On August 17, 2020, the Fitness and Member Services Coordinator was promoted to the Aquatic and Fitness Programmer. This position is responsible for all aspects of the operation of the WAFC. The need has been identified to hire an individual with Aquatics experience to oversee the Aquatics programming. Therefore, the request is to change the Fitness and Member Services Coordinator title and focus (currently vacant) to Aquatic Coordinator. The wage range would be unchanged. It is Level E/Exempt/\$35,568.00 (minimum)/\$44,252.92 (maximum.) City of Whitewater Parks and Recreation Department has operated since March, 2020 with one full-time vacancy but with programming needs increasing there is a strong need to fill this position as described.
2. Neighborhood Services Officer (Neighborhood Services) and Community Services Officer (Police Department): Asking to have the position with a defined wage range to reflect other part-time offerings at the City. The current wage is \$10.75 minimum per hour to \$11.13 maximum to \$10.75 minimum to \$15.96 maximum hourly rate. (Moving from Grade B to Grade C.)
3. Camera Operator: Change the title to Media Producer (job description attached) to more accurately reflect the job duties. Asking to have hourly wage changed from \$7.25 minimum to \$10.37 maximum to \$10.00 minimum to \$15.96 maximum (Moving from Grade A to Grade C.)

No change to Budgeted staffing levels is planned.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

12/15/2020: 2021 Salary Resolution adopted by Common Council

3/2/2021: 2021 Salary Resolution Amendment 1 adopted by Common Council

FINANCIAL IMPACT

(If none, state N/A)

Adjusting the salary range does not directly impact wage expenditure levels. It does provide management

the ability to take a wage action, if appropriate, that still falls under the limitations of approved budget levels.

STAFF RECOMMENDATION

Move recommendation of 2021 Salary Resolution Amendment #2 for approval by Common Council as presented.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. 2021 Salary Resolution Amd 2 Draft.pdf
 2. Media Producer Job Description
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