



City of
WHITewater

COMMON COUNCIL MEETING AGENDA

City of Whitewater Municipal Building – Community Room
312 W Whitewater St., Whitewater, WI 53190

Tuesday, June 20, 2023 - 6:30 p.m.

**This will be an IN PERSON and a VIRTUAL MEETING. (not in person).
Citizens are welcome (and encouraged) to join us via computer, smart phone, or telephone. Citizen
participation is welcome during topic discussion periods.**

You are invited to a Zoom webinar.

**When: June 20, 2023 06:30 PM Central Time (US and Canada)
Topic: Common Council Meeting (In Person and Virtual Meeting)**

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/87910417411?pwd=QW50cUxBWGgyM2htSldlOZ045Q3p6UT09>

Passcode: 240258

+1 312 626 6799 US (Chicago)

Webinar ID: 879 1041 7411

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: 262-473-0108

MISSION STATEMENT

The City of Whitewater provides efficient and high-quality services which support living, learning, playing and working in an exceptional community.

VISION STATEMENT

Building upon our rich history, we will continue to be a welcoming, safe, and dynamic community. We will embrace the cultural and educational opportunities that the presence of a thriving university and an increasingly diverse population offers.

We will seek to continually improve and make Whitewater strong by fostering public trust and confidence in our government. We will encourage a community characterized by a spirit of openness and fairness that encourages individuals to participate publicly and prosper personally. We will maintain a high quality of life through careful stewardship of all our many resources.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

CA-1	Acknowledgement of Receipt and Filing of: PARC Minutes May 08, 2023 Public Works Committee Minutes from May 10, 2023 May 2023 Combined Financial Statements	P. 1 P. 3 P. 6
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CITY MANAGER REPORT

STAFF REPORTS:

S-1	Good Governance Manual-Clerk	P. 68
S-2	Aquatic center update -Park and Rec	P. 94
S-3	Copier update - IT	P. 98
S-4	Library update	P. 108

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

RESOLUTIONS:

R-1	Wisconsin Department of Natural Resources Compliance Maintenance Annual Report Resolution	P. 109
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ORDINANCES:

First Reading

O-1	Ordinance 2058 an ordinance repealing chapter 14.12 fire regulations	P. 139
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Second Reading

O-2	Ordinance 2057 an ordinance amending the fire department code chapter 2.24	P. 143
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CONSIDERATIONS:

C-1	Discussion and possible action beverage operator license appeal for Jeff Schellpfeffer	P.149
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C-2	Discussion and possible action regarding firework display permit	P. 156
	Discussion and possible action regarding mobile home permit update	P. 169
C-3	Discussion and possible action regarding LEA grant request	P. 172
C-4	Discussion and possible action regarding the policy and procedure for reviewing the City Manager	P. 187
C-5	Councilmember Requests for Future Agenda Items or Committee items. Questions	N/A
C-6	CLOSED SESSION. Adjourn to closed session, not to reconvene in open session , pursuant to Chapter 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Item to be discussed: 1) Negotiation of Aquatic and Fitness Center Agreement with School District.	N/A
C-7	Adjournment	

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

***Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

CITY OF WHITEWATER
PLAN AND ARCHITECTURAL REVIEW COMMISSION
IN-PERSON AND VIRTUAL MEETING
6 p.m. May 8, 2023

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE PLAN AND
ARCHITECTURAL REVIEW COMMISSION**

Video: <https://vimeo.com/824925998>

- 1. Call to Order and Roll Call:** Chairperson Tom Miller called the meeting to order at 6 p.m. PRESENT: Miller, Neil Hicks, Carol McCormick, Bruce Parker, Brian Schanen, Andrew Crone and Sherry Stanek. Attorney Jon McDonell and Neighborhood Services Director Chris Bennett also attended.
- 2. Election of Chairperson, Vice-Chairperson and representative to the Urban Forestry Committee:**
 - a. Stanek nominated Miller as Chairperson. Hicks seconded Stanek's motion. Passed unanimously.
 - b. Miller nominated Stanek as Vice-Chairperson. Hicks seconded Miller's motion. Passed unanimously.
 - c. Miller nominated Stanek as the PARC's representative to the Urban Forestry Committee. McCormick seconded Miller's motion. Passed unanimously.

Video: 0:37

- 3. Hearing of Citizen's Comments:** None.

Video: 3:20

- 4. Review and Approval of Minutes:** Stanek motioned for approval of the April 10, 2023 PARC meeting minutes. Hicks offered a second. Motion passed unanimously.

Video: 4:00

- 5. Review and possible approval of an extraterritorial Certified Survey Map (CSM) for: Portion of the SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 36, TOWN 5 NORTH, RANGE 14 EAST, TOWN OF KOSHKONONG, JEFFERSON COUNTY, WISCONSIN.**

Though listed sixth on the agenda, this matter was considered fifth. Parker moved to approve the CSM, with a second from Stanek. Passed unanimously.

Video: 4:35

- 6. Public Hearing regarding review and possible approval of a Conditional Use Permit for a drive-through service lane attached to a proposed restaurant/coffee shop and site plan review for a proposed restaurant/coffee shop located at 1280 W. Main Street, Parcel #/A 1709 00002: Lot 2 CSM 1709 for DSDH – Whitewater LLC – Dave Herbeck.**

Consideration of a CUP for drive-through took place concurrent with site plan review for a proposed Starbucks at 1280 W. Main St. Alex Muhl with Excel Engineering represented Starbucks and answered questions concerning traffic, access and building orientation. Stanek moved, McCormick seconded, with the stipulation that the city see if Starbucks would limit

traffic exiting the site to right-hand turn only. AYE: Hicks, McCormick, Miller, Parker, Schanen and Stanek. NAY: Crone. Passed 6-1
Video: 7:10

7. Next Plan and Architectural Review Commission meeting – June 12, 2023

8. Adjourn: Motioned by Stanek, with a second from Hicks. Passed unanimously. Adjourned 6:40.

Respectfully submitted,
Chris Bennett
Neighborhood Services Director



Public Works Committee
Wednesday, May 10, 2023
6:00 p.m.
Municipal Building
2nd Floor – Cravath Lakefront Room
312 W. Whitewater St.
Whitewater, WI 53190

MINUTES

1. Call to order and roll call

The meeting was called to order by Marquardt at 6:00 p.m. The meeting was held at the Municipal Building in the Cravath Lakefront Room, 2nd floor.

Present: Gerber, Allen, Stone
Others: Marquardt

2. Election of Chairperson/Vice Chairperson

Allen nominated David Stone as Chairperson and seconded by Gerber.

AYES: All by via voice vote (2). NOES: None. ABSENT: None

Gerber nominated Jim Allen as Vice Chairperson and seconded by Stone.

AYES: All by via voice vote (2). NOES: None. ABSENT: None

3. Set day and time for regularly scheduled monthly meetings

Marquardt stated this committee had been meeting on the second Tuesday of each month at 6:00 p.m. The committee members all agreed to keep the meetings on the second Tuesday of each month at 6:00 p.m.

4. Approval of minutes from April 12, 2023

It was moved by Allen and seconded by Gerber to approve the Public Works Committee minutes from April 12, 2023.

AYES: All by via voice vote (3). NOES: None. ABSENT: None.

5. Hearing of Citizen Comments

None.

6. New Business

a. Discussion and Possible Action awarding the 2023 Cured in Place Pipe (CIPP) project to Visu-Sewer.

Marquardt stated this request came from Reel. Staff identified approximately 2032' lineal feet of 8" sanitary sewer and 380' lineal feet of 15" sanitary sewer that would benefit from this reinvestment. Usually, three quotes are obtained; however, it is getting harder and harder to obtain those quotes. Therefore, Reel was only able to procure one quote this time and that was from Visu-Sewer for \$108,169.00. Reel had reached out to area communities to better understand and verify fair pricing. Based on the amount of work they are looking to complete; the proposal is within the current market

range. Staff therefore recommends the CIPP lining project, for 2023, be awarded to Visu-Sewer, of Pewaukee, WI.

Allen asked with the new technology if Marquardt or Reel have seen this take place anywhere else. Marquardt stated the Wastewater Utility has been doing this for many years. It was noted they have not done this on the Water side.

Stone stated this a really good thing as opposed to digging up the street and spending all of the money to pour new cement. Stone asked how they find the laterals. Marquardt stated they go in with a camera before doing the work.

Gerber asked if they could accept this request with only one estimate. Marquardt stated yes, they could, because they reached out and tried to get additional quotes.

Allen moved to approve the 2023 Cured in Place Pipe (CIPP) project to Visu-Sewer and seconded by Gerber.

AYES: Allen, Stone, Gerber. NOES: None. ABSENT: None.

b. Discussion and Possible Action regarding inspection of private stormwater management facilities.

Marquardt stated one of the requirements of the City's Municipal Separate Storm Sewer System (MS4) Permit, is for the City to inspect stormwater management facilities (detention ponds, swales, biorotation areas) once per permit cycle, which is five years. The public and private side are to be done as part of the requirement. The majority of the public infrastructure was done in 2022, and in 2023 they would like to take care of the private side. An example of this would be Generac. When their ponds were put in the company signed a contract saying they would be maintained. If they don't maintain the ponds, the City has the right to go in and do the inspection, make repairs, and seek reimbursement for the repairs. Marquardt stated he is not blaming the private side because the City has not done a very good job doing their own inspections. Since this requirement has not been enforced on the private side, staff feels it is in the City's best interest to pay for the initial inspection and provide information to the property owner of any items that require maintenance. Documentation will need to be sent back to the City confirming the maintenance was completed. Moving forward, inspections in subsequent permit terms will be the responsibility of the property owner. This will be relayed to the property owner in the initial letter that will be sent out. Inspections will be scheduled for June and July. Marquardt contacted Water Resources LLC for the inspections. The owner of Water Resources is a long-term storm water engineer from the City of Janesville who has now started his own company. Marquardt received a proposal from Water Resources and Strand. Water Resources was considerably less money than Strand. The cost to inspect and provide a report on the stormwater management facilities is \$6,440. This includes 39 private and 11 city-owned facilities.

c. Discussion and Possible Action regarding the 2022 Municipal Separate Storm Sewer System (MS4) Annual Report.

Marquardt stated each year the City is required by the DNR to submit an Annual Report for the City's Municipal Separate Storm Sewer System (MS4) Permit by March 31. Information required for the permit consists of: Public Education and Outreach; Public Involvement and Participation; Illicit Discharge Detection and Elimination; Construction Site Pollutant Control; Post-Construction Storm Water Management; Pollution Prevention; Storm Sewer Map; and Fiscal Analysis. A copy of the MS4 Annual Report is available upon request.

Gerber asked how much credit we are receiving for collecting leaves throughout the year. Marquardt stated he could work with Strand on numbers. Gerber thought that would be a great PSA for the residents as to what we are getting and why we do what we do.

7. Future Agenda Items

Gerber stated a while ago there was some discussion about who owned the laterals around the private condominiums on Clay St. Is the City maintaining those lines or are they private? No other committee members were aware of any outstanding complaints at this time. Therefore, no need for further discussion.

8. Adjournment

It was moved by Stone and seconded by Allen to adjourn the Public Works Committee meeting at 6:26 p.m.

AYES: All by via voice vote (3). NOES: None. ABSENT: None:

Respectfully submitted,

Alison Stoll, Administrative Assistant
Department of Public Works



Karen Dieter
Comptroller
P.O. Box 690
Whitewater, WI 53190

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FAX: (262) 473-0589
Email: kdieter@whitewater-wi.gov
WEBSITE: www.whitewater-wi.gov

TO: City Manager and Common Council Members

FROM: Karen Dieter, Comptroller

RE: May 2023 Financial Statements

DATE: June 08, 2023

Attached are the following financial statements/summary information:

1. Manual Check Totals by Fund
2. Manual Check Detail
3. Summary of Cash/Investment Balance and Fund Balance for all funds
4. Summary of Investment Balances – All Funds
5. General Fund – Fund #100
6. Water Utility – Fund #610
7. Wastewater Utility – Fund #620
8. Storm Water Utility – Fund #630

If you have any questions, please do not hesitate to contact me.

**Manual and Authorized Checks Processed/Paid
May 2023**

Attached is a detail listing of all manual and authorized checks processed. The total amount equaled \$584,412.63.

<u>Fund #</u>	<u>Fund Name</u>	<u>Fund Total</u>
100	General Fund	187,940.32
200	Cable TV Fund	2,035.95
208	Parking Permit Fund	1,042.02
210	Fire Equipment Revolving Fund	
214	Election Fund	494.20
215	DPW Equipment Fund	5,200.00
216	Police Vehicle Revolving Fund	6,012.15
217	Building Repair Fund	1,134.87
220	Library Special Revenue	22,735.17
230	Solid Waste/Recycling Fund	41,422.30
235	Rid-Share Grant Program Fund	9,620.39
240	Parkland Acquisition	
245	Parkland Development	4,521.00
246	Treytons Field of Dreams	3,899.92
247	Aquatic Center	21,236.18
248	Park & Rec Special Revenue	10,797.94
249	Fire & EMS Department	17,413.33
250	Forestry	300.00
271	Insurance/SIR Fund	4,670.62
272	Lakes Improvement	
280	Street Repair Revolving Fund	45,550.51
295	Police Trust Fund	
300	Debt Service	
410	TID 10	
411	TID 11	
412	TID 12	13,608.50
413	TID 13	
414	TID 14	
441	TID 4 Affordable Housing	
450	CIP Fund	12,568.59
452	Birge Fountain Restoration	
610	Water Utility	84,770.62
620	Wastewater Utility	58,063.40
630	Stormwater Utility	16,560.15
900	CDA Operating Fund	2,342.82
920	Innovation Center	10,471.68
Grand Total:		<u><u>584,412.63</u></u>

Report Criteria:

Report type: GL detail

Check: Check number = 95116-95264,900187

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
100									
05/23	05/04/2023	95124	4309	ADAMS, KIM		REIMB NURSERY INVOICE FOR ROYAL STAR MAGNOLIA	10951	100-53270-213	422.00
05/23	05/04/2023	95126	4192	DIVERSIFIED BENEFIT SVC INC		MAY 2023 HRA SVCS	381122	100-51500-217	306.00
05/23	05/04/2023	95129	1255	FASTENAL COMPANY		LOCKTITE	WIWHT6164	100-53420-310	52.28
05/23	05/04/2023	95129	1255	FASTENAL COMPANY		HEX NUTS	WIWHT6166	100-53320-353	4.47
05/23	05/04/2023	95129	1255	FASTENAL COMPANY		FLAP DISK/POINT TAP	WIWHT6166	100-53420-310	117.35
05/23	05/04/2023	95130	222	FIRST CITIZENS STATE BANK		910-56500-219 RECORDING MORTGAGE SATISFACTION	050123 CDA	100-15205	34.00
05/23	05/04/2023	95131	62	HARRISON WILLILAMS & MCDO		APR 2023 CITY ATTORNEY LEGAL SVCS	1603	100-51300-212	3,489.16
05/23	05/04/2023	95131	62	HARRISON WILLILAMS & MCDO		APR 2023 CITY ATTORNEY LEGAL SVCS	1603	100-51300-214	2,699.17
05/23	05/04/2023	95131	62	HARRISON WILLILAMS & MCDO		APR 2023 CITY ATTORNEY LEGAL SVCS	1603	100-52400-212	395.00
05/23	05/04/2023	95134	9661	JARQUIN VASQUEZ, EDDDELING		RFND RENTAL FEE	042323	100-13500	58.02
05/23	05/04/2023	95135	191	JEFFERSON CO TREASURER		APRIL 2023 COURT FINES	APR 2023 C	100-21690	70.00
05/23	05/04/2023	95136	9422	JOHNSON'S NURSERY INC		52 VARIOUS TREES/SCHRUBS	MO-11788-1	100-53270-295	10,265.00
05/23	05/04/2023	95141	727	PETE'S TIRE SERVICE INC		#561 4 NEW TIRES/MOUNT/DISMOUNTS	109806	100-53320-353	2,320.00
05/23	05/04/2023	95142	43	PETTY CASH		POSTAGE	APRIL 2023	100-52100-310	31.61
05/23	05/04/2023	95142	43	PETTY CASH		SQUAD MAINT	APRIL 2023	100-52110-241	5.58
05/23	05/04/2023	95146	713	STATE OF WISCONSIN		APRIL 2023 COURT FINES	APRIL 2023	100-21690	5,191.63
05/23	05/04/2023	95147	2038	SWITS		APR 2023 INTREPRETING SVCS	II-5735	100-52110-219	476.01
05/23	05/04/2023	95148	8137	TDS		MAY 2023 911 LINES	0917WWPD-	100-52600-225	351.60
05/23	05/04/2023	95149	9643	VALENTINE, TIMOTHY		APRIL 2023 RESTITUTION FROM JORDAN KLOSOWSKI	APRIL 2023	100-21690	100.00
05/23	05/04/2023	95150	6	WALMART		APRIL 2023 RESTITUTION FROM OMAR SYSCO BARRON	APRIL 2023	100-21690	112.44
05/23	05/04/2023	95150	6	WALMART		APRIL 2023 RESTITUTION FROM THERESA BLODGETT	APRIL 2023	100-21690	30.00
05/23	05/04/2023	95150	6	WALMART		APRIL 2023 RESTITUTION FROM KATREERINA KUHR	APRIL 2023	100-21690	25.00
05/23	05/04/2023	95151	125	WALWORTH CO CLERK OF CIR		G4803C738H KARLA MORAN JIMENEZ	G4803C738	100-45114-52	150.00
05/23	05/04/2023	95153	125	WALWORTH CO TREASURER		APRIL 2023 COURT FINES	APR 2023 C	100-21690	2,123.17
05/23	05/04/2023	95156	628	WHITEWATER CHAMBER OF C		1Q23 ROOM TAX	1Q23 ROOM	100-51100-715	28,544.77
05/23	05/04/2023	95157	628	WHITEWATER CHAMBER OF C		CHAMBER AWARDS DINNER- NEUBECK, SEAGO	2023 CHMB	100-51400-211	100.00
05/23	05/04/2023	95160	419	ZARNOTH BRUSH WORKS INC		#429/#430 BROOM TUB, GUTTER BROOM	0193440-IN	100-53230-352	2,260.00
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		SPRAY PAINT	APR 2023	100-51600-310	8.99
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		SPRAY PAINT/COUPLING	APR 2023	100-51600-310	25.98
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		LEAF RAKES	APR 2023	100-53270-310	165.48
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		KEY RINGS/2 KEYS CUT	APR 2023	100-53270-310	10.17
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		WORK GLOVES/FASTENERS	APR 2023	100-51600-310	27.49
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		TENSION CLIP/S HOOK	APR 2023	100-53270-242	8.58
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		NAIL	APR 2023	100-53270-242	2.59

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		LIMERUST REMOVER/MURIATIC ACID	APR 2023	100-53270-310	67.97
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		BRASS COUPLER	APR 2023	100-53270-310	6.59
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		CAULK/PUTTY KNIFE/SPRAY PAINT	APR 2023	100-51600-310	30.66
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		EYE BOLT/MISC FASTENERS	APR 2023	100-53270-242	62.02
05/23	05/11/2023	95162	38	ALSCO		APR 2023 MAT SERVICE	APR 2023	100-55111-355	65.98
05/23	05/11/2023	95165	9668	BRUSHFIRE SIGNS INC		SIGN INSTALLED AT STARIN PARK	184577	100-55200-245	480.00
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		HILLSIDE CEMETARY	APRIL 2023	100-51600-221	62.47
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARK SKATING BLDG	APRIL 2023	100-51600-221	23.72
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		431 W CENTER ST-LIBRARY	APRIL 2023	100-55111-221	280.92
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		CENTER ST SKATING RINK	APRIL 2023	100-53270-221	130.41
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		BATH HOUSE-TRIPP	APRIL 2023	100-53270-221	48.26
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		ROUND ABOUT	APRIL 2023	100-51600-221	8.50
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		COMMUNITY GARDENS	APRIL 2023	100-51600-221	5.27
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		LIBRARY FOUNTAIN/BUBBLER-BIRGE FOUNTAIN	APRIL 2023	100-51600-221	18.37
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		ARMORY	APRIL 2023	100-51600-221	234.88
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		WHITE BLDG	APRIL 2023	100-51600-221	43.41
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		GARAGE STORAGE BLDG-CITY GARAGE BLDING	APRIL 2023	100-53230-221	48.45
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		GARAGE & BUBBLER	APRIL 2023	100-53230-221	323.71
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARK COMMUNITY BLDG-SENIOR CTR	APRIL 2023	100-53270-221	307.55
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		STARIN PARK	APRIL 2023	100-53270-221	35.81
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		KILAR FIELD OF DREAMS	APRIL 2023	100-53270-221	21.05
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARK STAND PIPE	APRIL 2023	100-51600-221	14.67
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		NORTH PARK MANHOLE-CRAVATH LAKE	APRIL 2023	100-53270-221	14.67
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PUBLIC SAFETY BLDG	APRIL 2023	100-51600-221	689.16
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		313 W WHITEWATER ST-DEPOT	APRIL 2023	100-51600-221	63.46
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		CRAVATH LAKE PARK-STORMWATER	APRIL 2023	100-51600-221	14.05
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		215 S FREMONT ST-CRAVATH LK FRONT BLDG	APRIL 2023	100-53270-221	235.73
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		E SIDE PARK	APRIL 2023	100-51600-221	23.06
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		SKATE PARK	APRIL 2023	100-53270-221	46.14
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		342 N FREMONT -CITY PURCH 12/17	APRIL 2023	100-53270-221	14.56
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		336 N FREMONT ST	APRIL 2023	100-51600-221	23.77
05/23	05/11/2023	95170	9664	DEROUIN, BEN		RFND SOFTBALL TOURNY FEE 10U PLAY FOR TREY	050523	100-13500	375.00
05/23	05/11/2023	95172	1255	FASTENAL COMPANY		HEX LAGS/NUTS/SCREWS	WIWHT6179	100-53300-354	33.82
05/23	05/11/2023	95173	9297	FIRE PREVENTION SERVICES L		APRIL 2023 FIRE INSPECTIONS - 249 INSPECTIONS	APR 2023	100-52400-219	4,980.00
05/23	05/11/2023	95174	133	FRAWLEY OIL CO INC		APRIL FUEL	APRIL 2023	100-16600	2,797.35
05/23	05/11/2023	95174	133	FRAWLEY OIL CO INC		6GAL 5W30, OIL ZORB	APRIL 2023	100-53230-310	946.50
05/23	05/11/2023	95175	7653	GAPPA SECURITY SOLUTIONS		TROUBLESHOOT DOORS AFTER POWER OUTAGE	27330	100-51600-245	375.00
05/23	05/11/2023	95176	9665	GTS SOFTBALL		RFND SOFTBALL TOURNY FEE PLAY FOR TREY	050923	100-13500	375.00
05/23	05/11/2023	95182	7449	LAKES AREA GARAGE DOOR		DOOR REPAIR -SPRING REPLACEMENT PD GARAGE DO	24225	100-51600-245	195.00

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05/23	05/11/2023	95182	7449	LAKES AREA GARAGE DOOR		DOOR SVCS NORTH SIDE BLDG-FIRE SIDE	24226	100-51600-245	245.00
05/23	05/11/2023	95182	7449	LAKES AREA GARAGE DOOR		DOOR SVC SOUTH SIDE OF BLDG	24227	100-51600-245	175.00
05/23	05/11/2023	95184	9023	MCVAY, MIKE		RFND TOURNY FEE PLAY FOR TREY	050923	100-13500	375.00
05/23	05/11/2023	95190	8	UW WHITEWATER		BALLAST/GLOVES/TOILET PAPER/HAND TOWELS	38354	100-51600-310	419.55
05/23	05/11/2023	95191	7783	VARELA, ALEJANDRO		INTERPRETING SVCS FOR COURT ON 05/03/23	050323	100-51200-219	120.00
05/23	05/11/2023	95192	9666	VFC WILDCATS		RFND TOURNY FEE 10U& 14U PLAY FOR TREY	050923	100-13500	750.00
05/23	05/11/2023	95193	2205	WI MUNICIPAL JUDGES ASSOC		2023 DUES- JUDGE PATRICK TAYLOR	2023 DUES	100-51200-310	100.00
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	100-51400-310	91.24
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	100-52100-310	115.88
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	100-51500-310	114.85
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	100-53100-310	128.71
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	100-53300-310	47.91
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	100-51400-310	429.01
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	100-51500-310	70.58
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	100-51200-310	13.34
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	100-52100-310	140.16
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	100-53270-310	26.34
05/23	05/17/2023	95203	5997	MZIS		MAR 2023 PERMITS	211174A	100-52400-222	4,554.00
05/23	05/17/2023	95204	6622	LANGUAGE LINE SERVICES		APRIL 2023 INTERPRETING SVCS	10990682	100-52600-219	52.93
05/23	05/17/2023	95210	9672	SINGER, KAREN		RFND BLDG RENTAL DEPOSIT	051523	100-13500	200.00
05/23	05/17/2023	95211	5180	VALIA EXCAVATING LLC		GREAS TRAP CLEANING AT CRAVATH BLDG	39019	100-51600-310	175.00
05/23	05/17/2023	95211	5180	VALIA EXCAVATING LLC		GREASE TRAP PUMPING @ TRAYTONS	39020	100-51600-310	175.00
05/23	05/17/2023	95212	125	WALWORTH CO SHERIFF'S D		04/18/23 HALF DAY COUNTY RANGE USE	129859	100-52110-360	75.00
05/23	05/17/2023	95213	9492	WAUKESHA CO TECHNICAL CO		CLASS TUITION-BROCK	S0799152	100-52120-211	75.00
05/23	05/17/2023	95215	25	WE ENERGIES	NZ712613	Electric-0713499904-00013-E. Main - signal	APRIL 2023	100-53300-222	30.23
05/23	05/17/2023	95215	25	WE ENERGIES	BZ762390	Electric-0713499904-00021-Main & Franklin - signal	APRIL 2023	100-53300-222	51.82
05/23	05/17/2023	95215	25	WE ENERGIES	BZ763343	Electric-0713499904-00027-Main & Fremont Sts.	APRIL 2023	100-53300-222	51.35
05/23	05/17/2023	95215	25	WE ENERGIES	BZ860137	Electric-0713499904-00044-Main & Elizabeth Sts.	APRIL 2023	100-53300-222	48.01
05/23	05/17/2023	95215	25	WE ENERGIES	BZ777598	Electric-0713499904-00046-Main & Prairie Sts.	APRIL 2023	100-53300-222	51.82
05/23	05/17/2023	95215	25	WE ENERGIES	NZ711879	Electric-0713499904-00053-E. Milwaukee - signals	APRIL 2023	100-53300-222	16.86
05/23	05/17/2023	95215	25	WE ENERGIES	BZ860138	Electric-0713499904-00066-Main & Tratt Sts.	APRIL 2023	100-53300-222	45.35
05/23	05/17/2023	95215	25	WE ENERGIES	NZ711110	Electric-0713499904-00073-E. Milwaukee & Ridge	APRIL 2023	100-53300-222	32.09
05/23	05/17/2023	95215	25	WE ENERGIES	BZ762388	Electric-0713499904-00081-Main & Franklin Sts.	APRIL 2023	100-53300-222	310.79
05/23	05/17/2023	95215	25	WE ENERGIES	BZ868568	Electric-0713499904-00095-Main & Prince Sts.	APRIL 2023	100-53300-222	153.12
05/23	05/17/2023	95215	25	WE ENERGIES	NZT955053	Electric-0713499904-00024-Shop	APRIL 2023	100-53230-222	390.20
05/23	05/17/2023	95215	25	WE ENERGIES	3301864	Gas-0713499904-00038-Shop	APRIL 2023	100-53230-222	233.87
05/23	05/17/2023	95215	25	WE ENERGIES	NZT852618	Electric-0713499904-00040-Parking Lot	APRIL 2023	100-53230-222	20.70
05/23	05/17/2023	95215	25	WE ENERGIES	NZT1026126	Electric-0713499904-00068-Shop	APRIL 2023	100-53230-222	131.53
05/23	05/17/2023	95215	25	WE ENERGIES	3072635	Gas-0713499904-00083-Shop	APRIL 2023	100-53230-222	238.88

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05/23	05/17/2023	95215	25	WE ENERGIES	NZT959693	Electric-0713499904-00001-611 W Center St	APRIL 2023	100-53270-222	21.81
05/23	05/17/2023	95215	25	WE ENERGIES	NZT918112	Electric-0713499904-00022-War Memorial	APRIL 2023	100-51600-222	16.25
05/23	05/17/2023	95215	25	WE ENERGIES	NZT943845	Electric-0713499904-00025-Ann & Fremont Sts.	APRIL 2023	100-51600-223	38.65
05/23	05/17/2023	95215	25	WE ENERGIES	1919823	Gas-0713499904-00028-407 S Wisconsin St Parks-Gas	APRIL 2023	100-53270-223	22.00
05/23	05/17/2023	95215	25	WE ENERGIES	486653	Gas-0713499904-00031-611 W Center St	APRIL 2023	100-53270-223	28.16
05/23	05/17/2023	95215	25	WE ENERGIES	1942923	Gas-0713499904-00032-White Bldg.	APRIL 2023	100-51600-223	125.58
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT36767	Electric-0713499904-00047-Starin Park Electric	APRIL 2023	100-53270-222	333.82
05/23	05/17/2023	95215	25	WE ENERGIES	NZT940418	Electric-0713499904-00048-Picnic shelter	APRIL 2023	100-51600-222	21.33
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT31597	Electric-0713499904-00054-Behind 111 Whitewater St.	APRIL 2023	100-51600-222	147.57
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT30762	Electric-0713499904-00055-White Bldg.	APRIL 2023	100-51600-222	251.25
05/23	05/17/2023	95215	25	WE ENERGIES	3000799	Gas-0713499904-00057-War Memorial	APRIL 2023	100-51600-223	70.12
05/23	05/17/2023	95215	25	WE ENERGIES	NZT955906	Electric-0713499904-00061-Walking Trail Lights	APRIL 2023	100-53270-222	22.12
05/23	05/17/2023	95215	25	WE ENERGIES	NZT770305	Electric-0713499904-00065-407 S Wisconsin St Parks-Electri	APRIL 2023	100-53270-222	49.44
05/23	05/17/2023	95215	25	WE ENERGIES	NZT940415	Electric-0713499904-00067-504 W. Starin - Comm.bldg.	APRIL 2023	100-51600-222	311.59
05/23	05/17/2023	95215	25	WE ENERGIES	NZT943923	Electric-0713499904-00078-Starin Park restrooms	APRIL 2023	100-51600-222	32.76
05/23	05/17/2023	95215	25	WE ENERGIES	NZT960224	Electric-0713499904-00092-Janesville & Harper Sts.	APRIL 2023	100-51600-222	18.48
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT31379	Electric-0713499904-00003-Armory	APRIL 2023	100-51600-222	1,086.38
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT30832	Electric-0713499904-00006-Library-Electric	APRIL 2023	100-55111-222	1,098.71
05/23	05/17/2023	95215	25	WE ENERGIES	1942926	Gas-0713499904-00010-Armory	APRIL 2023	100-51600-223	377.90
05/23	05/17/2023	95215	25	WE ENERGIES	NZT943924	Electric-0713499904-00011-Park	APRIL 2023	100-53270-222	16.25
05/23	05/17/2023	95215	25	WE ENERGIES	3390423	Gas-0713499904-00050-Library	APRIL 2023	100-55111-223	270.42
05/23	05/17/2023	95215	25	WE ENERGIES	1900200	Gas-0713499904-00062-City Hall	APRIL 2023	100-51600-223	811.79
05/23	05/17/2023	95215	25	WE ENERGIES	NZT1095218	Electric-0713499904-00064-Jefferson St Light	APRIL 2023	100-53420-222	142.81
05/23	05/17/2023	95215	25	WE ENERGIES	1754858	Gas-0713499904-00077-Historical Society	APRIL 2023	100-51600-223	72.00
05/23	05/17/2023	95215	25	WE ENERGIES	NZT834388	Electric-0713499904-00080-Historical Society	APRIL 2023	100-53420-222	139.00
05/23	05/17/2023	95215	25	WE ENERGIES	NA	Electric-0713499904-00084-Nature Area-Electric	APRIL 2023	100-53270-222	17.49
05/23	05/17/2023	95215	25	WE ENERGIES	NZT961308	Electric-0713499904-00086-Whiton & Main St	APRIL 2023	100-53300-222	52.14
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT30870	Electric-0713499904-00087-City Hall	APRIL 2023	100-51600-222	6,976.74
05/23	05/17/2023	95215	25	WE ENERGIES	3240984	Gas-0713499904-00012-TFOD-Gas	APRIL 2023	100-53270-223	28.75
05/23	05/17/2023	95215	25	WE ENERGIES	NZT962432	Electric-0713499904-00016-E. Universal	APRIL 2023	100-53420-222	54.68
05/23	05/17/2023	95215	25	WE ENERGIES		Electric-0713499904-00020-Starin Rd LED lights	APRIL 2023	100-53420-222	1,145.68
05/23	05/17/2023	95215	25	WE ENERGIES	NZT797819	Electric-0713499904-00026-Siren Burr Oak Trl	APRIL 2023	100-52500-310	17.79
05/23	05/17/2023	95215	25	WE ENERGIES	NZT960101	Electric-0713499904-00030-Indian Mound & Walworth	APRIL 2023	100-53420-222	32.76
05/23	05/17/2023	95215	25	WE ENERGIES	NZT1075656	Electric-0713499904-00037-Howard Rd	APRIL 2023	100-53420-222	159.79
05/23	05/17/2023	95215	25	WE ENERGIES	NZT957716	Electric-0713499904-00039-214 S. Second St.	APRIL 2023	100-53420-222	251.65
05/23	05/17/2023	95215	25	WE ENERGIES	493569	Gas-0713499904-00045-Cravath Lake Comm. Bldg.	APRIL 2023	100-51600-223	56.67
05/23	05/17/2023	95215	25	WE ENERGIES	NZT268270	Electric-0713499904-00052-Executive Dr.	APRIL 2023	100-53420-222	137.89
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT704076	Electric-0713499904-00056-Walton Dr. Siren	APRIL 2023	100-52500-310	22.76
05/23	05/17/2023	95215	25	WE ENERGIES	NZT1074701	Electric-0713499904-00059-Newcomb St Light	APRIL 2023	100-53420-222	119.22

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05/23	05/17/2023	95215	25	WE ENERGIES	NZT962179	Electric-0713499904-00060-Main & Indian Mound Pkwy	APRIL 2023	100-53420-222	31.65
05/23	05/17/2023	95215	25	WE ENERGIES	NA	Electric-0713499904-00070-329 N. Tratt (flashers)	APRIL 2023	100-53300-222	6.96
05/23	05/17/2023	95215	25	WE ENERGIES	NZT947757	Electric-0713499904-00071-TFOD-Electric	APRIL 2023	100-53270-222	219.49
05/23	05/17/2023	95215	25	WE ENERGIES	NA	Electric-0713499904-00079-Street Lights	APRIL 2023	100-53420-222	16,689.27
05/23	05/17/2023	95215	25	WE ENERGIES	NZT962084	Electric-0713499904-00082-Behind 124 Main St.	APRIL 2023	100-53420-222	52.14
05/23	05/17/2023	95215	25	WE ENERGIES	NZT797817	Electric-0713499904-00085-Florence & Tratt Siren	APRIL 2023	100-52500-310	17.84
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT703910	Electric-0713499904-00091-Bluff Rd. Siren	APRIL 2023	100-52500-310	22.16
05/23	05/17/2023	95215	25	WE ENERGIES	NZT910081	Electric-0713499904-00094-W. side North St.	APRIL 2023	100-53420-222	116.69
05/23	05/17/2023	95216	20	WHITEWATER LIMESTONE INC		.97 TONS ROUND STONE	25010	100-53300-405	25.46
05/23	05/17/2023	95217	425	WI DEPT OF AGRICULTURE		2023 W&M CONTRACT INSPECTIONS	115-0000030	100-52400-218	1,600.00
05/23	05/26/2023	95219	1601	ANICH LUMBER & HARDWARE		SHELTER REPAIR/BENCH REPAIR	77264A	100-53270-245	837.12
05/23	05/26/2023	95220	9676	AUSTIN PIER SERVICE INC		3-FLAT TOP SHORE RHINO FLOATS	50645	100-53270-310	573.00
05/23	05/26/2023	95221	9674	BURNS, TREY		RFND OVRPMNT ON PARKING TICKT#149765	051823	100-45130-52	20.00
05/23	05/26/2023	95222	6517	CHILDS PHD SC, CRAIG D		NEW HIRE SUITABILBITY TESTING-JOHNSON	3420	100-52100-219	100.00
05/23	05/26/2023	95224	4192	DIVERSIFIED BENEFIT SVC INC		MAY 2023 FSA SVCS	382246	100-51500-217	267.20
05/23	05/26/2023	95225	8597	DVORAK LANDSCAPE SUPPLY		GRASS SEED, TURN STRIPING PAINT	1-700738-01	100-53270-310	1,936.20
05/23	05/26/2023	95226	9677	ELKHORN XTREAM BASEBALL		RFND 10U SUMMER CLASSIC TOURNY FEE	052423	100-13500	375.00
05/23	05/26/2023	95229	119	GENCOMM		4 LI-ION BATTERIES	317777	100-52110-242	498.20
05/23	05/26/2023	95230	120	H & H FIRE PROTECTION LLC		5# FIRE EXTINGUISHER SERVICE	19327	100-52110-310	29.50
05/23	05/26/2023	95233	5997	MZIS		APR 2023 INSPECTION SVS & PERMITS	211211	100-52400-222	2,578.70
05/23	05/26/2023	95234	9675	MONTENEGRO RIVERA, GILBE		RFND OVRPMT ON PARKING TICKET# 149474	051823	100-45130-52	10.00
05/23	05/26/2023	95235	416	NEUMEISTER, BRIAN		REIMBUSRE EXTRA WITHHOLDING IN ERROR	052623	100-21590	850.00
05/23	05/26/2023	95238	9280	ROGERS, CHRISTOPHER		COUNCIL FOR ALC/CC -MAD BOAR	051723	100-51100-218	1,240.00
05/23	05/26/2023	95239	102	STA-LITE CORP		RESET STOP&GO POLE PRINCE & MAIN	6196	100-53300-222	720.00
05/23	05/26/2023	95239	102	STA-LITE CORP		SET NEW STREET LIGHTS MAIN ST	6197	100-53420-820	1,540.00
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		STARBUCKS REVIEW	0196379	100-53100-213	1,487.78
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		JOHNS DISPOSAL WATER MODELING	0196379	100-53100-213	713.81
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		PMT MEETING	0196379	100-53100-213	173.25
05/23	05/26/2023	95242	418	TRIEBOLD OUTDOOR POWER		OIL/HELLFIRE GL	MAY 2023	100-53270-310	210.87
05/23	05/26/2023	95242	418	TRIEBOLD OUTDOOR POWER		DRIVER LUBE	MAY 2023	100-53270-242	341.61
05/23	05/26/2023	95243	27	VANDEWALLE & ASSOCIATES		ZONING CODE AMENDMENT WORK	202304040	100-52400-219	303.75
05/23	05/26/2023	95244	125	WALWORTH CO CLERK OF CIR		G4803C738M JOSHUA A BRAGG	G4803C738	100-45114-52	150.00
05/23	05/26/2023	95248	195	WI DEPT OF TRANSPORTATION		29 LICENSE PLATE SUSPENSIONS	052323	100-52140-360	145.00
05/23	05/26/2023	95249	9630	WITYNSKI CONSULTING LLC		APR/MAY 2023 MSP CONSULTATION	0003	100-51400-217	100.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-USPS	POSTAGE	MAY 2023	100-16500	100.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-USPS	POSTAGE	MAY 2023	100-16500	100.00
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-DNH*GODAD	TIPSS - 5 year SSL certificate 1/5	MAY 2023	100-51200-295	159.99
05/23	05/30/2023	900187	8487	US BANK	JOHN S WEIDL-LODGE KOH	Admin-City Mgr WCMA Conference Lodging	MAY 2023	100-51400-211	149.00
05/23	05/30/2023	900187	8487	US BANK	JOHN S WEIDL-NIU OUTRE	Admin-City Mgr WCMA Conference	MAY 2023	100-51400-211	235.00

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05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-WISCONSI	Admin-BOR training	MAY 2023	100-51400-211	45.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-UW MA	2023 STRATEGIC PLANNING FACILITATION SVCS	MAY 2023	100-51400-217	6,125.00
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-CENTRAL	Admin-Job ad	MAY 2023	100-51400-219	105.77
05/23	05/30/2023	900187	8487	US BANK	JOHN S WEIDL-SQ *2894 O	Admin-Meeting with Egle Vaske	MAY 2023	100-51400-310	6.80
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-UW LOCAL	Admin-Book for City Mgr	MAY 2023	100-51400-310	41.00
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-AMAZON.C	Admin-Book for City Mgr	MAY 2023	100-51400-310	41.00
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-TST* THE	Admin-Cake for McCormick & Greg M	MAY 2023	100-51400-310	92.00
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-WAL-MART	Admin-Paper plates, utensils, napkins	MAY 2023	100-51400-310	75.90
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-AMZN MKT	Admin-Power strips	MAY 2023	100-51400-310	75.96
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-CENTRAL	Admin-shipping fee	MAY 2023	100-51400-310	27.94
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-APG MEDI	Admin-City Clerk help wanted ad	MAY 2023	100-51400-310	781.92
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-WM SUPE	Admin-Kleenex, Band-Aids, batteries	MAY 2023	100-51400-310	70.92
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-UW LOCAL	Admin-Credit	MAY 2023	100-51400-310	1.00-
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-DOJ E	Code E Record Checks for City Clerk and Park and Rec	MAY 2023	100-51400-310	77.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-DOJ E	DOJ RECORDS CHECK-MARQUARDT	MAY 2023	100-51400-310	12.00
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-TARGE	Employee Apprec. Decorations	MAY 2023	100-51400-790	47.25
05/23	05/30/2023	900187	8487	US BANK	JOHN S WEIDL-TLF*FLORA	Admin-Flowers Admin Assistant Day	MAY 2023	100-51400-790	166.69
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-DNH*GODAD	SSL certificates 4/5	MAY 2023	100-51450-219	639.96
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-SPECTRUM	MAR 2023 PHONE SVC/CABLE/BOXES	MAY 2023	100-51450-225	892.68
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-SPECTRUM	APR 2023 BACKUP INTERNET/CABLE/BOXES	MAY 2023	100-51450-225	307.43
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-VZWRL	MARCH 2023 CELL SERVICE	MAY 2023	100-51450-225	2,433.04
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-ATT*B	MARCH 2023 LONG DIST/IND PHONE LINES	MAY 2023	100-51450-225	947.22
05/23	05/30/2023	900187	8487	US BANK	TIMOTHY NOBLING-ZOOM.	APR 2023 VIRTUAL MEETINGS	MAY 2023	100-51450-225	365.02
05/23	05/30/2023	900187	8487	US BANK	TIMOTHY NOBLING-GOTOC	APR 2023 VIRTUAL MEETINGS	MAY 2023	100-51450-225	40.09
05/23	05/30/2023	900187	8487	US BANK	TIMOTHY NOBLING-GOLDF	APR 2023 FAX SVC	MAY 2023	100-51450-225	110.48
05/23	05/30/2023	900187	8487	US BANK	TIMOTHY NOBLING-BACKB	APR 2023 CLOUD STORAGE	MAY 2023	100-51450-225	89.35
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-JOHNS	2022 AUDIT PROGRESS THROUGH APRIL 2023	MAY 2023	100-51500-214	9,020.00
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-USPS PO 5	POSTAGE TO CANADA FOR INVOICE	MAY 2023	100-51500-310	1.45
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-GOVERNM	FINANCE DIRECTOR AD PLACEMENT	MAY 2023	100-51500-310	150.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-LA PRE	HATTON FINAL DAY LUNCH	MAY 2023	100-51500-310	52.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	UNIFORMS	MAY 2023	100-51600-118	31.10
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-COVE	APR 2023 JANITORIAL SVCS-341 S FREMONT	MAY 2023	100-51600-246	338.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-COVE	APR 2023 JANITORIAL SVCS-504 W STARIN	MAY 2023	100-51600-246	1,154.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-COVE	APR 2023 JANITORIAL SVCS-146 W NORTH ST	MAY 2023	100-51600-246	1,364.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-COVE	APR 2023 JANITORIAL SVCS-312 W WHITEWATER ST	MAY 2023	100-51600-246	4,545.00
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-PER MAR S	2Q23 WHITE BLDG MONITORING SVCS	MAY 2023	100-51600-310	360.00
05/23	05/30/2023	900187	8487	US BANK	DAN BUCKINGHAM-NASSC	PAPER TOWELS	MAY 2023	100-51600-310	125.10
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-SUPER	VEGITATION KILLER/WASP KILLER/INSECT CONTROL	MAY 2023	100-51600-310	579.83
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-HOME	WD40,BROOM, SCRUB MOP	MAY 2023	100-51600-310	36.53

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-HOME	SELF DRILL SCREWS, ANGLE STOCK	MAY 2023	100-51600-310	41.09
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MIDWE	SERVICE CALL TO REWIRE 2 DEVICES	MAY 2023	100-51600-310	495.00
05/23	05/30/2023	900187	8487	US BANK	DWIGHT SLOCUM-SP PAYL	4PIN CFL BULBS	MAY 2023	100-51600-310	75.00
05/23	05/30/2023	900187	8487	US BANK	DWIGHT SLOCUM-SP PAYL	FLUORESCENT BULBS	MAY 2023	100-51600-310	108.00
05/23	05/30/2023	900187	8487	US BANK	DWIGHT SLOCUM-GIH*GLO	BUILTIN COMBO LOCK FOR LOCKERS	MAY 2023	100-51600-310	42.19
05/23	05/30/2023	900187	8487	US BANK	DAN BUCKINGHAM-SHERW	3 GAL OF PAINT	MAY 2023	100-51600-355	116.23
05/23	05/30/2023	900187	8487	US BANK	DWIGHT SLOCUM-ZORO T	FIRE EXTIGUISHER TAGS	MAY 2023	100-51600-355	35.79
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-LEAGUE	League of WI Municipalities PFC guidebooks (will be refunded)	MAY 2023	100-52100-211	90.00
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-VON BRIE	PD-Legal council for Union	MAY 2023	100-52100-219	2,244.31
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-ONSO	Admin One Call Now	MAY 2023	100-52100-225	162.37
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-LEXISNE	April LexisNexis bill	MAY 2023	100-52100-225	111.99
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-ODP B	Paper Clips, Smead Color File Folders, Tape, Binder Clips	MAY 2023	100-52100-310	75.22
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-DOMINO'	Dominos Pizza for Spring Splash	MAY 2023	100-52100-310	186.10
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-WM SUPE	Walmart food for Spring Splash	MAY 2023	100-52100-310	299.15
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-AMAZON.	Replacement 9x5 US Flag for Honor Guard funerals	MAY 2023	100-52100-310	58.99
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-MICHAEL	Flag holder for former officer Sid Krahn funeral	MAY 2023	100-52100-310	58.01
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-F	Borchardt FBILEEDA Training	MAY 2023	100-52110-211	795.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-HI	Borchardt hotel stay for training in Appleton	MAY 2023	100-52110-211	103.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-HI	Borchardt hotel stay for training in Appleton	MAY 2023	100-52110-211	103.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-HI	Borchardt hotel stay for training in Appleton	MAY 2023	100-52110-211	206.00
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-PROPI	Spanish Interpretation for multiple cases	MAY 2023	100-52110-219	343.85
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-FT HEALT	Medical physical testing - Ofc. Ryan Aldrich and James Garci	MAY 2023	100-52110-219	382.00
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-ONSO	Patrol One Call Now	MAY 2023	100-52110-225	335.75
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-A	Axon body camera equipment/replace damaged items	MAY 2023	100-52110-310	243.25
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-IN	Intoximeter alcohol sample for OWI Processing	MAY 2023	100-52110-310	150.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-D	Pizza for Spring Splash	MAY 2023	100-52110-310	494.55
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-S	Guardian Angels - mailed back extra that was sent	MAY 2023	100-52110-310	7.50
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-GRAINGE	Fentanyl hood (will be refunded by LEA grant)	MAY 2023	100-52110-310	2,760.68
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-GRAINGE	Fentanyl hood HEPA filters and spill tray (will be refunded by	MAY 2023	100-52110-310	1,443.34
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-AMZN MK	Vacuum storage bags for fentanyl filter disposal	MAY 2023	100-52110-310	32.98
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-GRAINGE	Fentanyl Hood prefilters	MAY 2023	100-52110-310	225.43
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-A	Purchased fuel for squad 26 when no kwik Trip was close & lo	MAY 2023	100-52110-351	72.03
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-A	Eye/face/neck protection for force on force training	MAY 2023	100-52110-360	72.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-A	Shooting ear protection	MAY 2023	100-52110-360	530.00
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-FT HEALT	Lead testing for firearms instructors	MAY 2023	100-52110-360	186.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-V	Martin SRO Training with State	MAY 2023	100-52120-211	295.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-T	Martin SRO Training with State - transaction fee	MAY 2023	100-52120-211	8.41
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-C	Brock hotel for training in Appleton	MAY 2023	100-52120-211	450.00
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-TRANS	Credit Checks for Dispatch Applicant Jeffords	MAY 2023	100-52120-219	44.17

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05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-ONSO	Investigations One Call Now	MAY 2023	100-52120-225	79.00
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-A	Batteries for crime scene cameras	MAY 2023	100-52120-310	81.46
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-CDW GOVT	PD evidence room camera	MAY 2023	100-52120-310	618.45
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-VERIZON*C	APR 2023 CSO TRACKING SVCS	MAY 2023	100-52140-225	17.45
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-VERIZON*C	APR 2023 NSO TRACKING SVCS	MAY 2023	100-52400-225	17.45
05/23	05/30/2023	900187	8487	US BANK	CHRISTOPHER BENNETT-U	POSTAGE - SPRING SPLASH AND OTHER EVENTS	MAY 2023	100-52400-310	378.00
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-AMZN MKTP	Neighborhood Services big printer supplies	MAY 2023	100-52400-310	414.50
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-AMZN MKTP	Neighborhood Services big printer supplies	MAY 2023	100-52400-310	69.45
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-AMZN MKTP	Neighborhood Services big printer supplies	MAY 2023	100-52400-310	135.46
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-APG MEDI	NS-Admin Assistant help wanted ad	MAY 2023	100-52400-310	181.55
05/23	05/30/2023	900187	8487	US BANK	CHRISTOPHER BENNETT-R	HOTEL STAY FOR CONFERENCE	MAY 2023	100-52400-330	447.00
05/23	05/30/2023	900187	8487	US BANK	HEIDI A GEMPLER-THE PUB	CTO TRAINING-BISHOP	MAY 2023	100-52600-211	435.00
05/23	05/30/2023	900187	8487	US BANK	DANIEL A MEYER-FT HEALT	New hire medical physical-dispatcher Kyliegh Jeffords	MAY 2023	100-52600-219	198.00
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-ONSO	Communications One Call Now	MAY 2023	100-52600-225	138.25
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-AMZN	Logitech MK270 Wireless Keyboard and Mouse, Tan QY USB	MAY 2023	100-52600-310	41.98
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-DOJ E	Code E Record Check for Police Department	MAY 2023	100-52600-310	7.00
05/23	05/30/2023	900187	8487	US BANK	HEIDI A GEMPLER-KALAHA	HOTEL STAY FOR WISCOM-GONZALEZ	MAY 2023	100-52600-330	180.00
05/23	05/30/2023	900187	8487	US BANK	BRAD MARQUARDT-THE LI	WI APWA Spring Conference	MAY 2023	100-53100-211	238.00
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-ADOBE *AC	Adobe Pro for PW	MAY 2023	100-53100-310	99.99
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-USPS PO 5	DPW Admin-Postage Strand contract	MAY 2023	100-53100-310	10.75
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-WAL-MART	OFFICE SUPPLIES	MAY 2023	100-53100-310	8.12
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-SOUTH	NEWS PAPER SUBSCRIPTION	MAY 2023	100-53100-320	56.00
05/23	05/30/2023	900187	8487	US BANK	TODD BUCKINGHAM-ADDIS	6"" PREMIUM METAL CUTTING	MAY 2023	100-53230-310	21.99
05/23	05/30/2023	900187	8487	US BANK	NEUMEISTER BRIAN-LOCA	T-SHIRTS	MAY 2023	100-53230-310	57.55
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-CENTRAL	Streets-Business cards Neumeister & Beckmen	MAY 2023	100-53230-310	96.00
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-R.O.D. INC	APR 2023 WATER COOLER RENTAL	MAY 2023	100-53230-310	33.95
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-GENE	SHOP TOWELS	MAY 2023	100-53230-310	14.71
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-GENE	#780 OD ELECTRONIC CLNR	MAY 2023	100-53230-310	13.79
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	#781,#300#429#784 OIL/AIR FILTERS	MAY 2023	100-53230-310	105.44
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	SHOP TOWELS AND MATS	MAY 2023	100-53230-310	663.12
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AIRGAS LLC	SHOP SUPPLIES	MAY 2023	100-53230-310	114.28
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	#281,#447, WWPD AIR FILTERS	MAY 2023	100-53230-352	249.55
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-VERMEER	#446 REPAIR PARTS	MAY 2023	100-53230-352	143.94
05/23	05/30/2023	900187	8487	US BANK	ADAM C VANDER STEEG-A	Fire extinguisher brackets for broken ones in squads 24 and 2	MAY 2023	100-53230-354	82.99
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	WWPD AIR FILTERS	MAY 2023	100-53230-354	12.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-GRIFFIN FO	#24 REPAIR TO HOOD, TAILAGTE AND FRONT BUMPER	MAY 2023	100-53230-354	1,150.44
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-O'REIL	#26 SPARK PLUGS	MAY 2023	100-53230-355	57.30
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-O'REIL	#26 WIPER BLADES	MAY 2023	100-53230-355	82.28
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-O'REIL	#26 MINI LAMPS	MAY 2023	100-53230-355	17.18

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05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	#772 SEALED LAMP/LOOM SPLIT FLEX	MAY 2023	100-53270-242	57.49
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-KAESTNER	#772 TRITON MINI BAR	MAY 2023	100-53270-242	200.00
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WM SUP	Make a Difference Day Supplies	MAY 2023	100-53270-310	191.64
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WAL-MA	Make a Difference Day Supplies (loppers)	MAY 2023	100-53270-310	19.96
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-LOWES	Make a Difference Day Supplies	MAY 2023	100-53270-310	56.81
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WAL-MA	Cable Ties for Field netting	MAY 2023	100-53270-310	19.84
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-HOME	SCREWS/NUTS/BOLTS	MAY 2023	100-53270-310	7.04
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	UNIFORMS	MAY 2023	100-53300-118	628.92
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-FT HE	DOT 5 PANEL DRUG SCREEN-JAQUITH	MAY 2023	100-53300-211	74.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-COVE	APR 2023 JANITORIAL SVCS-431 W CENTER ST	MAY 2023	100-55111-246	1,259.00
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-ZOOM.U	Zoom Account Rec	MAY 2023	100-55200-224	23.98
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-CENTRAL	P&R-Business cards Karnitz	MAY 2023	100-55200-310	48.00
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-BEST BU	Meeting Recorder	MAY 2023	100-55200-310	49.57
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-AMAZO	Ribbon Cutting Scissors for Generac Pavillion	MAY 2023	100-55200-310	42.36
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-#492	full time staff meeting snack	MAY 2023	100-55200-310	65.68
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-GOO	Cricut Subscription	MAY 2023	100-55200-320	10.54
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-EIG*CO	REC Marketing	MAY 2023	100-55200-324	95.00
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-AMZ	Stevie the Squirrel Search Promotion	MAY 2023	100-55200-324	34.79
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-ACE	Chamber Project Promotion	MAY 2023	100-55200-324	35.85
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-WM S	Dedication of Generac Structure at Starin Park Treats	MAY 2023	100-55200-341	84.23
Total 100:									187,940.32
200									
05/23	05/04/2023	95137	8825	KREATIVE SOLUTIONS LLC		APRIL 2023 SOCIAL MEDIA SVCS	1707	200-55110-212	2,025.00
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-PREMIUM	APR 2023 WATER COOLER RENTAL	MAY 2023	200-55110-310	10.95
Total 200:									2,035.95
208									
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARKING LOT G	APRIL 2023	208-51920-650	44.42
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARKING LOT H	APRIL 2023	208-51920-650	20.36
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARKING LOT I	APRIL 2023	208-51920-650	11.11
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARKING LOT C	APRIL 2023	208-51920-650	12.34
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARKING LOT D	APRIL 2023	208-51920-650	23.45
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		PARKING LOT J	APRIL 2023	208-51920-650	14.81
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		CDA-NEWCOMB ST PARKING PAD	APRIL 2023	208-51920-650	123.40
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-RYDIN	2023/2024 Resident and Downtown Parking Permit Decals	MAY 2023	208-51920-650	792.13

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
Total 208:									1,042.02
214									
05/23	05/26/2023	95232	191	JEFFERSON CO CLERK		PAPER ROLLS/POLL BOOK LABELS/PROGRAMING	APR 2023 S	214-51400-310	494.20
Total 214:									494.20
215									
05/23	05/17/2023	95214	8682	WAUPUN EQUIPMENT CO INC		L320 NHSSL W/BUCKET	F10377	215-53560-820	2,500.00
05/23	05/17/2023	95214	8682	WAUPUN EQUIPMENT CO INC		L328 NHSSL EH W/BUCKET	F10382	215-53560-820	2,700.00
Total 215:									5,200.00
216									
05/23	05/17/2023	95194	9146	10-33 VEHICLE SEVICES LLC		SQUAD 26 POLICE USE SET UP	2725	216-52200-810	6,012.15
Total 216:									6,012.15
217									
05/23	05/11/2023	95166	7972	CARRICO AQUATIC RESOURCE		BATTERIES/CHARGES-ADA FUNDING	20232134	217-51600-855	1,134.87
Total 217:									1,134.87
220									
05/23	05/03/2023	95116	2915	IRVIN L YOUNG MEMORIAL LIB		Postage	Apr-23	220-55110-313	5.63
05/23	05/03/2023	95117	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	5036595023	220-55110-327	33.98
05/23	05/03/2023	95117	1832	MIDWEST TAPE LLC		Audiovisual-adult	503690661	220-55110-326	63.99
05/23	05/03/2023	95117	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	503690663	220-55110-327	22.48
05/23	05/03/2023	95118	5162	OPPORTUNITIES INC		Office supplies	PSI556782	220-55110-310	44.00
05/23	05/03/2023	95119	9659	SCHNEIDER, MICHAEL		Pint Size Polkas	5302023	220-55110-342	325.00
05/23	05/03/2023	95120	8583	PAULINE HAASS PUBLIC LIBRA		Contingency	20230410	220-55110-350	15.00
05/23	05/03/2023	95121	2038	SWITS		Office supplies	2023/108	220-55110-310	75.00
05/23	05/03/2023	95122	9569	THE SWEENEY GROUP		Library Building Project	33123	220-55110-343	5,602.00
05/23	05/03/2023	95123	4630	UNIQUE MANAGEMENT SVC IN		Material recovery	6111318	220-55110-319	81.55
05/23	05/04/2023	95145	9662	SOVERHILL TRIO		STRING TRIO MUSIC FOR WOMAN'S LUNCHEON	1021	220-55110-337	450.00
05/23	05/17/2023	95145	9662	SOVERHILL TRIO		STRING TRIO MUSIC FOR WOMAN'S LUNCHEON	1021	220-55110-337	450.00- V
05/23	05/11/2023	95163	9667	ANNIE'S BURGERTOWN		CATERING FOR 100 EXCELLENT WOMAN EVENT	042723	220-55110-337	2,023.00
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		424 W FOREST ST-LIBRARY RENTAL	APRIL 2023	220-55110-227	35.81

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
05/23	05/11/2023	95190	8	UW WHITEWATER		ROOM 108/109 RENTAL ON 05/06/23	38279	220-55110-337	350.00
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	220-55110-310	117.45
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	220-55110-310	102.41
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	220-55110-310	189.72
05/23	05/17/2023	95202	9670	JEWER, ALISON		STRING TRIO MUSIC FOR 100 WOMAN -REISSUED CHEC	1021	220-55110-337	450.00
05/23	05/17/2023	95215	25	WE ENERGIES		Electric-0713499904-00107-413 W center	APR 2023	220-55110-227	69.70
05/23	05/26/2023	95245	25	WE ENERGIES		413 W CENTER FINAL BILL	413 FINAL	220-55110-227	11.53
05/23	05/30/2023	95250	8015	ALICE BAKER MEMORIAL LIBR		Contingencies	20230501	220-55110-350	22.00
05/23	05/30/2023	95251	7727	WAUKESHA CO TREASURER		Automation support	2023-130100	220-55110-218	230.00
05/23	05/30/2023	95252	9639	FINANCIAL POSITIVITY LLC		Program supplies-adult	7A4907DR-0	220-55110-341	250.00
05/23	05/30/2023	95253	9678	HOOP ELATION LLC		Program supplies-juvenile	59	220-55110-342	310.00
05/23	05/30/2023	95254	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	503721305	220-55110-327	5.99
05/23	05/30/2023	95254	1832	MIDWEST TAPE LLC		Audiovisual-adult	503722554	220-55110-326	214.63
05/23	05/30/2023	95254	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	503722554	220-55110-327	1.49
05/23	05/30/2023	95254	1832	MIDWEST TAPE LLC		Books-adult	503722554	220-55110-321	71.22
05/23	05/30/2023	95254	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	503760036	220-55110-327	8.99
05/23	05/30/2023	95254	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	503792530	220-55110-327	19.99
05/23	05/30/2023	95255	4132	MUKWONAGO COMMUNITY LIB		Contingencies	20230501	220-55110-350	18.00
05/23	05/30/2023	95256	5162	OPPORTUNITIES INC		Library Building Project	PSI558425	220-55110-337	55.00
05/23	05/30/2023	95256	5162	OPPORTUNITIES INC		Office supplies	PSI559670	220-55110-310	144.75
05/23	05/30/2023	95257	4043	SCHOLASTIC INC		Program supplies-juvenile	48920385	220-55110-342	444.17
05/23	05/30/2023	95258	2038	SWITS		Office supplies	2023/135	220-55110-310	115.00
05/23	05/30/2023	95259	9569	THE SWEENEY GROUP		Library Building Project	50123	220-55110-337	5,602.00
05/23	05/30/2023	95260	4630	UNIQUE MANAGEMENT SVC IN		Material recovery	6112309	220-55110-319	58.25
05/23	05/30/2023	95262	9679	WELLNESS EMPOWERED LLC		Program supplies-adult	2302	220-55110-341	100.00
05/23	05/30/2023	95263	1997	WISCONSIN COUNTIES ASSN		Periodicals-adult	23-Jul	220-55110-324	20.00
05/23	05/30/2023	95264	657	WISCONSIN LIBRARY ASSOCIA		2023 Memebership - Rolfsmeyer	17543	220-55110-320	136.14
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-ATT*C	MAR 2023 ALARM LINE	MAY 2023	220-55110-225	111.80
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-ATT*C	MARCH 2023 ALARM LINE	MAY 2023	220-55110-225	111.80
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	archival repair tape	MAY 2023	220-55110-310	21.79
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-DEM	labels, book jackets, Blu-Ray cases and inserts, corner protec	MAY 2023	220-55110-310	125.45
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	keyboard and book repair tape	MAY 2023	220-55110-310	57.35
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	cardboard boxes and replacement remote control	MAY 2023	220-55110-310	57.90
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-STERI	document shredding service	MAY 2023	220-55110-310	89.21
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	replacement emergency flashlights	MAY 2023	220-55110-310	96.96
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-SHOW	DVD cases, CD cases	MAY 2023	220-55110-310	63.20
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-COMP	copier paper	MAY 2023	220-55110-310	159.56
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMAZ	tape, HDMI cables	MAY 2023	220-55110-310	27.32
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	key rings	MAY 2023	220-55110-310	9.98

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	shelf markers, batteries	MAY 2023	220-55110-310	46.47
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-DEMC	labels, book stops	MAY 2023	220-55110-310	210.26
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-DOLLA	locker bins	MAY 2023	220-55110-310	31.65
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-BAKER	adult books	MAY 2023	220-55110-321	925.95
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-BAKER	adult books	MAY 2023	220-55110-321	591.62
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	adult books	MAY 2023	220-55110-321	33.02
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-BAKER	children's books	MAY 2023	220-55110-323	36.88
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-INGRA	children's books	MAY 2023	220-55110-323	367.45
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-INGRA	children's books	MAY 2023	220-55110-323	30.13
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-INGRA	children's books	MAY 2023	220-55110-323	247.53
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-JOUR	Milwaukee Journal Sentinel monthly subscription fee	MAY 2023	220-55110-324	78.00
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-APG S	Janesville Gazette monthly subscription fee	MAY 2023	220-55110-324	27.73
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-BAKER	adult DVDs	MAY 2023	220-55110-326	75.54
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	adult DVDs	MAY 2023	220-55110-326	4.99
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	adult DVDs	MAY 2023	220-55110-326	26.23
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-BAKER	adult DVDs	MAY 2023	220-55110-326	102.19
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	adult DVDs	MAY 2023	220-55110-326	68.35
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-BAKER	adult DVDs	MAY 2023	220-55110-326	21.57
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	program supplies-adult	MAY 2023	220-55110-341	34.48
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	program supplies-adult	MAY 2023	220-55110-341	30.85
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	program supplies-adult	MAY 2023	220-55110-341	39.02
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	program supplies-adult	MAY 2023	220-55110-341	7.97
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	program supplies-adult	MAY 2023	220-55110-341	65.03
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-WALM	program supplies-adult	MAY 2023	220-55110-341	27.24
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-OTC B	program supplies-children	MAY 2023	220-55110-342	49.95
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-WALM	program supplies-children	MAY 2023	220-55110-342	33.75
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-WALM	program supplies-children	MAY 2023	220-55110-342	45.42
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMAZ	program supplies-children	MAY 2023	220-55110-342	46.96
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-OTC B	program supplies-children	MAY 2023	220-55110-342	124.90
05/23	05/30/2023	900187	8487	US BANK	STACEY LUNSFORD-AMZN	Friends of the Library coffee cups	MAY 2023	220-55110-343	44.72
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-CDW GOVT	Library OPAC computers	MAY 2023	220-55110-810	881.13
Total 220:									22,735.17

230									
05/23	05/11/2023	95180	42	JOHNS DISPOSAL SERVICE IN		MAY 2023 GARBAGE	1088850	230-53600-219	24,498.00
05/23	05/11/2023	95180	42	JOHNS DISPOSAL SERVICE IN		MAY 2023 RECYCLE	1088850	230-53600-295	11,296.30
05/23	05/11/2023	95180	42	JOHNS DISPOSAL SERVICE IN		MAY 2023 BULK	1088850	230-53600-219	5,444.00
05/23	05/11/2023	95180	42	JOHNS DISPOSAL SERVICE IN		MAY 2023 DUMPSTERS	1088850	230-53600-219	184.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
Total 230:									41,422.30
235									
05/23	05/17/2023	95198	47	BROWN CAB SERVICE INC		APRIL 2023 CAB SERVICES	3675	235-51350-295	9,620.39
Total 235:									9,620.39
245									
05/23	05/04/2023	95136	9422	JOHNSON'S NURSERY INC		69 VARIOUS TREES	MO-11766-1	245-56120-310	2,288.50
05/23	05/17/2023	95209	9423	POSSIBILITY PLACE NURSERY		129 TREES & SCRUBS	5156	245-56120-310	2,232.50
Total 245:									4,521.00
246									
05/23	05/04/2023	95127	9649	EDDY, CHRISTIAN M		2023 STARIN PARK TOURNY 1 GAME @ \$65	2023 STARIN	246-55110-114	65.00
05/23	05/04/2023	95138	9660	LEAN, WILLIAM		2023 STRAIN PARK TOURNY 4 GAMES @ \$65	2023 STARIN	246-55110-114	260.00
05/23	05/04/2023	95144	9655	SCHULIST, JEROD		2023 STARIN PARK TOURNY 1 GAME @ \$65	2023 STARIN	246-55110-114	65.00
05/23	05/11/2023	95188	8557	THE COACH'S LOCKER		3-L PITCHING SCREENS	484057	246-55110-350	600.00
05/23	05/17/2023	95196	9673	BARBIAN, BRYCE A		UMPIRE 5/20/23 TOURNY 3 GAMES @\$70/GAME	05172023	246-55110-114	210.00
05/23	05/17/2023	95199	9647	CESARZ, JUSTIN		UMPIRE TOURNY 5/20/2023 3 GAMES @ \$70/GAME	05172023	246-55110-114	210.00
05/23	05/17/2023	95205	7910	LIPARI		CHIPS/BRATS/HAMB/BBQ PORK/MUFFINS	9561149	246-55110-346	844.66
05/23	05/17/2023	95206	9409	NILES, DANIEL A		UMPIRE TOURNY 5/20/23 4 GAMES @\$70/GAME	05172023	246-55110-114	280.00
05/23	05/17/2023	95207	9408	NILES, GLENN A		UMPIRE TOURNY PAY 5/20/23 4 GMAES @ \$70/GAME	05172023	246-55110-114	280.00
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-WM SUP	tournament supplies - pens, tagboard, sharpies, ruler, sunscre	MAY 2023	246-55110-310	60.81
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WHENIW	When I work TFD	MAY 2023	246-55110-310	12.60
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-WAL-M	Cups, beef broth, lipton soup for tournament	MAY 2023	246-55110-346	20.09
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-WAL-MA	concessions - coffee, creamer, sugar, cups	MAY 2023	246-55110-346	28.27
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-SAMSCL	concessions - candy	MAY 2023	246-55110-346	264.28
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-WAL-MA	concession supplies - coffee cups, hot chocolate	MAY 2023	246-55110-346	24.28
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-WM SUP	concession stand items - zip lock bags and tongs	MAY 2023	246-55110-346	12.01
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WAL-MA	Make a Difference Day Supplies (Gloves)	MAY 2023	246-55110-346	54.72
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-SAMSCL	Concession Supplies	MAY 2023	246-55110-346	434.77
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WM SUP	Propane Refills	MAY 2023	246-55110-346	42.03
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WM SUP	Tournament Concessions Hot Chocolate Mix	MAY 2023	246-55110-346	37.29
05/23	05/30/2023	900187	8487	US BANK	DAN BUCKINGHAM-WM SU	4-PROPANE TANK EXCHANGE	MAY 2023	246-55110-346	79.68
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-WM SUP	zip ties for Treyton's netting/pitching nets	MAY 2023	246-55110-350	14.43

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Total 246:									3,899.92
247									
05/23	05/04/2023	95139	7910	LIPARI		CHIPS/CINN ROLLS/ BIG PRETZELS	9499344	247-55800-342	503.92
05/23	05/04/2023	95158	7388	WHITEWATER BREAKFAST KIW		2023 PANCAKE BREAKFAST SINGLE AD	2023 PANCA	247-55800-324	40.00
05/23	05/11/2023	95162	38	ALSCO		APR 2023 MAT SERVICE	APR 2023	247-55800-310	119.88
05/23	05/11/2023	95166	7972	CARRICO AQUATIC RESOURCE		MAY 2023 EQUIP & CHEM AGREEMENT	20232000	247-55600-350	1,500.00
05/23	05/11/2023	95166	7972	CARRICO AQUATIC RESOURCE		APRIL 2023 DAILY OPERATIONAL CONSULT	20232005	247-55600-346	1,120.00
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		580 S ELIZABETH ST-AQUATIC CTR	APRIL 2023	247-55700-221	1,888.41
05/23	05/11/2023	95190	8	UW WHITEWATER		SOAP/CAN LINERS/HAND TOWLS/TOILET CLEANER	38354	247-55800-310	549.05
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT31164	Electric-0713499904-00041-Aquatic Ctr Electric	APRIL 2023	247-55700-222	7,549.23
05/23	05/17/2023	95215	25	WE ENERGIES	421785	Gas-0713499904-00069-Aquatic Ctr Gas	APRIL 2023	247-55700-223	3,090.57
05/23	05/30/2023	900187	8487	US BANK		ERIC BOETTCHER-ZOOM.U Zoom Account WAFC	MAY 2023	247-55500-224	23.99
05/23	05/30/2023	900187	8487	US BANK		ERIC BOETTCHER-WHENIW When I work WAFC	MAY 2023	247-55500-224	151.20
05/23	05/30/2023	900187	8487	US BANK		JEREMIAH THOMAS-COVE APR 2023 JANITORIAL SVCS-AQUATIC CENTER	MAY 2023	247-55500-246	808.00
05/23	05/30/2023	900187	8487	US BANK		ERIC BOETTCHER-FORT AT Chamber Dues	MAY 2023	247-55500-320	288.00
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-LIBERTY membership keytags	MAY 2023	247-55500-656	295.00
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-AMZN MK laminator and laminating sheets	MAY 2023	247-55600-310	61.48
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-AMZN MK replacement radios for lifeguards and staff	MAY 2023	247-55600-310	147.69
05/23	05/30/2023	900187	8487	US BANK		DAN BUCKINGHAM-WAL-M HELIX REWIND/VACCUM	MAY 2023	247-55700-355	300.00
05/23	05/30/2023	900187	8487	US BANK		DAN BUCKINGHAM-FELTON WASHING MACHINE	MAY 2023	247-55700-355	1,950.00
05/23	05/30/2023	900187	8487	US BANK		DAN BUCKINGHAM-NASSC SOAP/HAND TOWELS	MAY 2023	247-55800-310	230.85
05/23	05/30/2023	900187	8487	US BANK		DAN BUCKINGHAM-NASSC SCRUBBING BUBBLES CLEANER	MAY 2023	247-55800-310	65.66
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-AMZN MK Mop bottle replacement	MAY 2023	247-55800-341	12.65
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-AMZN MK Mop	MAY 2023	247-55800-341	32.38
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-AMZN MK Laundry cart	MAY 2023	247-55800-341	41.64
05/23	05/30/2023	900187	8487	US BANK		LORELEI BOWEN-SAMSCL concession supplies	MAY 2023	247-55800-342	466.58
Total 247:									21,236.18
248									
05/23	05/04/2023	95133	4668	JANESVILLE SENIOR CENTER		14 MUSIC FESTIVAL REGISTRATIONS	050223	248-55115-342	210.00
05/23	05/04/2023	95155	628	WHITEWATER CHAMBER OF C		CHAMBER CHEQUES	2273	248-55115-342	100.00
05/23	05/11/2023	95188	8557	THE COACH'S LOCKER		CATCHERS GEAR, BATTING HELMETS, BASEBALL/SOFT	484056	248-55110-425	3,909.00
05/23	05/11/2023	95188	8557	THE COACH'S LOCKER		CATHCERS MITS, SCORE BOOKS	484063	248-55110-425	631.50
05/23	05/17/2023	95195	880	AROPA DESIGNS INC		UNIFORMS FOR YOUTH BASEBALL	45907	248-55110-425	3,008.82
05/23	05/17/2023	95197	7697	BRITTON, CAROLINE		REIMB STAINED GLASS SUPPLIES	051523	248-55115-342	235.91
05/23	05/30/2023	900187	8487	US BANK	ERIC BOETTCHER-WHENIW	When I work Rec	MAY 2023	248-55110-224	88.20

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05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-KWIK TR	gas refuel	MAY 2023	248-55110-341	20.00
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-PLAY IT	practice baseballs & softballs	MAY 2023	248-55110-425	95.01
05/23	05/30/2023	900187	8487	US BANK	HUNTER KARNITZ-DUNHAM	youth softball facemasks	MAY 2023	248-55110-425	232.04
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-CEN*	Karate New Equipment	MAY 2023	248-55110-455	1,052.69
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-#492	After School Staff meeting	MAY 2023	248-55110-475	133.43
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-AMZ	After School Supplies	MAY 2023	248-55110-475	28.47
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-AMZ	After School Supplies	MAY 2023	248-55110-475	190.55
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-OTC	After School Supplies	MAY 2023	248-55110-475	52.70
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-AMA	After School Supplies	MAY 2023	248-55110-475	50.60
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-SAM	After School Snacks	MAY 2023	248-55110-475	201.40
05/23	05/30/2023	900187	8487	US BANK	MICHELLE DUJARDIN-AMZ	After School Supplies	MAY 2023	248-55110-475	155.71
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-AMZN	Membership card lamination sleeve	MAY 2023	248-55115-310	22.18
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-AMZN	2 Toner/ink for Printer	MAY 2023	248-55115-310	194.40
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-WM SU	Respite supplies	MAY 2023	248-55115-342	12.93
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-FRAVE	Greeting cards for fundraiser	MAY 2023	248-55115-342	126.00
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-WM SU	Vol apprec party supplies	MAY 2023	248-55115-342	18.32
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-WM SU	Respite Water, tea, lemonade,potting soil	MAY 2023	248-55115-342	21.76
05/23	05/30/2023	900187	8487	US BANK	JENNIFER FRENCH-REDBO	Tuesday Movie	MAY 2023	248-55115-342	6.32
Total 248:									10,797.94
249									
05/23	05/11/2023	95167	9669	CONWAY SHIELD		6"SHIELDS FOR NEW EMPLOYEES	0506887	249-52270-253	412.30
05/23	05/11/2023	95167	9669	CONWAY SHIELD		6"SHIELDS FOR NEW EMPLOYEES	0506887	249-52280-253	412.30
05/23	05/11/2023	95177	9480	JEFFERSON EMS		CALL#139-23-0016 KURT TROEMEL	139-23-0016	249-52270-343	316.23
05/23	05/11/2023	95177	9480	JEFFERSON EMS		CALL#139-23-0174 RICARDO LOPEZ NEVEJAS	139-23-0174	249-52270-343	99.53
05/23	05/11/2023	95178	399	JEFFERSON FIRE & SAFETY IN		SCOTT X380 BATTERY	IN301943	249-52280-242	240.00
05/23	05/11/2023	95181	9455	KWIK TRIP INC		APR 2023 FUEL	APR 2023 F	249-52270-351	1,190.65
05/23	05/11/2023	95181	9455	KWIK TRIP INC		APR 2023 FUEL	APR 2023 F	249-52280-351	556.23
05/23	05/11/2023	95185	494	MENARDS JANESVILLE		ATTUNE 8F COMBO SRN	25414	249-52280-310	87.56
05/23	05/11/2023	95189	9663	UNIFORM DEN EAST INC		FIRE/EMS LONG SLEEVE SHIRTS	86151	249-52270-253	127.25
05/23	05/11/2023	95189	9663	UNIFORM DEN EAST INC		FIRE/EMS LONG SLEEVE SHIRTS	86151	249-52280-253	127.25
05/23	05/11/2023	95189	9663	UNIFORM DEN EAST INC		UNIFORM ALTERATIONS	86231	249-52270-253	104.50
05/23	05/11/2023	95189	9663	UNIFORM DEN EAST INC		UNIFORM ALTERATIONS	86231	249-52280-253	104.50
05/23	05/17/2023	95200	120	H & H FIRE PROTECTION LLC		FIRE EXTINGUISHER SERVICE WORK	19315	249-52280-310	131.50
05/23	05/26/2023	95218	3240	AMERICAN AWARDS & PROMO		PERPETUAL PLAQUE PLATES ENGRAVING	56150	249-52280-310	41.85
05/23	05/26/2023	95228	9531	ESO SOLUTIONS INC		ESO SCHEDULING SOFTWARE/TRAINING/SETUP	ESO-110837	249-52270-224	1,192.50
05/23	05/26/2023	95228	9531	ESO SOLUTIONS INC		ESO SCHEDULING SOFTWARE/TRAINING/SETUP	ESO-110837	249-52280-224	1,192.50
05/23	05/26/2023	95231	5806	JAY'S BIG ROLLS INC		FIBERGLASS EXTENSION HANDLE	817577	249-52280-310	179.00

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05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MADIS	PARAMEDIC REFRESHER-KASTERN	MAY 2023	249-52270-211	241.43
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-FT HE	NEW EMPLOYEE PHYSICAL/DRUG SCREEN-FEHL, WALT	MAY 2023	249-52270-211	573.00
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-NATIONAL RE	NREMT exam for Alex Rohde	MAY 2023	249-52270-211	144.00
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-BLACKHAWK	AEMT exam for Alana Kolesar	MAY 2023	249-52270-211	200.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-GENE	#1279 CAR ALARM BATTERY/RTV UTL HI TEMP	MAY 2023	249-52270-241	17.27
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-PY *PFI F	UNIFORM TSHIRTS	MAY 2023	249-52270-253	387.71
05/23	05/30/2023	900187	8487	US BANK	JOE USELDING-EAGLE EN	NAME BADGES	MAY 2023	249-52270-253	65.78
05/23	05/30/2023	900187	8487	US BANK	JOE USELDING-EAGLE EN	NAME BADGE	MAY 2023	249-52270-253	11.42
05/23	05/30/2023	900187	8487	US BANK	JOE USELDING-EAGLE EN	NAME BADGE	MAY 2023	249-52270-253	11.42
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-WAL-MAR	FLOWERS	MAY 2023	249-52270-310	63.76
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-WAL-MAR	FLOWERS	MAY 2023	249-52270-310	64.23
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-CENTRAL	Fire-Business cards Dean	MAY 2023	249-52270-310	48.00
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-DOJ E	Code E Record Checks for Fire/EMS	MAY 2023	249-52270-310	21.00
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-EMERGENCY	Medical supplies	MAY 2023	249-52270-342	84.14
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-EMERGENCY	Medical supplies	MAY 2023	249-52270-342	61.69
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-EMERGENCY	Medical supplies	MAY 2023	249-52270-342	379.17
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-AIRGAS LLC -	Oxygen Tank Refill	MAY 2023	249-52270-342	108.49
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-PANAM 26	PARKING FEE-FDIC CONFERANCE	MAY 2023	249-52280-211	140.00
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-MARRIOT	HOTEL STAY FOR 2023 FDIC CONFERANCE-LEWIS/STRAI	MAY 2023	249-52280-211	1,503.45
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-CROWNE	HOTEL STAY FOR 2023 FDIC CONFERANCE-FREEMAN	MAY 2023	249-52280-211	1,357.20
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-PY *PFI F	UNIFORM TSHIRTS	MAY 2023	249-52280-253	387.72
05/23	05/30/2023	900187	8487	US BANK	JOE USELDING-EAGLE EN	NAME BADGES	MAY 2023	249-52280-253	65.77
05/23	05/30/2023	900187	8487	US BANK	JOE USELDING-EAGLE EN	NAME BADGE	MAY 2023	249-52280-253	11.43
05/23	05/30/2023	900187	8487	US BANK	JOE USELDING-EAGLE EN	NAME BADGE	MAY 2023	249-52280-253	11.43
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-WAL-MAR	TAPE	MAY 2023	249-52280-310	2.97
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-USPS PO	2 BOOKS OF STAMPS	MAY 2023	249-52280-310	25.20
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-WAL-MAR	FLOWERS	MAY 2023	249-52280-310	64.22
05/23	05/30/2023	900187	8487	US BANK	SABRINA L OJIBWAY-DOJ E	Code E Record Check for Fire	MAY 2023	249-52280-310	7.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-R.O.D.	APRIL 2023 WATER COOLER RENTAL	MAY 2023	249-52280-310	38.95
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-AMZN MK	REFUND FOR RETURED ITEM	MAY 2023	249-52290-310	18.98-
05/23	05/30/2023	900187	8487	US BANK	JASON DEAN-WAL-MART #1	Food & Drinks for pinning ceremony	MAY 2023	249-52290-325	184.54
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-JOHN	2022 AUDIT PROGRESS THROUGH APRIL 2023	MAY 2023	249-52290-770	1,100.00
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-WAL-MAR	MISC KITCHEN SUPPLIES	MAY 2023	249-52290-790	93.86
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-PERSONA	PERSONALIZED FLAG CASE	MAY 2023	249-52290-790	110.74
05/23	05/30/2023	900187	8487	US BANK	KELLY FREEMAN-PERSONA	PERSONALIZED FLAG CASE	MAY 2023	249-52290-790	139.23
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-841 BR	FIREMAN BANQUET	MAY 2023	249-52290-790	3,190.44
Total 249:									17,413.33

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250									
05/23	05/11/2023	95171	6841	DYNAMIC AWARDS & APPAREL		2 PLAQUES	21027	250-56130-294	300.00
Total 250:									300.00
271									
05/23	05/17/2023	95208	9671	ONOFRE, JAMIE		DAMAGE FROM PLOW REIMBURSMENT	051523	271-51920-350	4,670.62
Total 271:									4,670.62
280									
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		INNOVATION DR-BIL PJT 1407-133	0196314	280-57500-821	3,759.82
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		WALWORTH AVE RECONSTRUCTION-BIL PJT 1407-132	0196375	280-57500-821	41,790.69
Total 280:									45,550.51
412									
05/23	05/11/2023	95187	2328	PROBE TECHNOLOGIES INC		GROCERY COOP ENVIRONMENTAL	23.5822	412-57660-219	4,475.00
05/23	05/26/2023	95223	8402	CT LABORATORIES		ENVIRO STUDY-GROCO/JEFF ST REDEVELOPEMNT	178021	412-57660-219	2,130.00
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		JEFF ST REDEVELOPMNET PJT 1407-134	0196788	412-57660-219	7,003.50
Total 412:									13,608.50
450									
05/23	05/04/2023	95136	9422	JOHNSON'S NURSERY INC		30 VARIOUS TREES	MO-11790-1	450-54000-900	6,435.00
05/23	05/04/2023	95136	9422	JOHNSON'S NURSERY INC		12 VARIOUS TREES	MO-11837-1	450-54000-899	2,685.00
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		YODER LN PJT 1407-120	0196310	450-54000-899	121.43
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		E MAIN ST RECONSTRUCTION PJT 1407-120	0196310	450-54000-900	364.29
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		ANN/FREMONT ST RECONST PJT 1407-122	0196311	450-54000-861	1,342.28
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-123	0196312	450-54000-862	840.04
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		PUTNAM ST RECONST PJT 1407-124	0196313	450-54000-863	780.55
Total 450:									12,568.59
610									
05/23	05/04/2023	95128	7791	ENERGENECS INC		USP BATTERY BACK UP	0045685-IN	610-61620-350	130.07
05/23	05/04/2023	95132	9376	HYDRO CORP INC		APRIL 2023 CROSS CONNECT INSP SVCS	0072159-IN	610-61923-210	3,924.00
05/23	05/04/2023	95140	8957	MARTELLE WATER TREATMEN		CHLORINE AND FLOURIDE	25023	610-61630-341	4,125.75
05/23	05/04/2023	95159	293	WI DEPT OF NATURAL RESOUR		2023 WATER USER FEES	WU100676	610-61935-154	125.00

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05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		FASTENERS	APR 2023	610-61630-350	.13
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		RAKE/GLOVES/HOSE CLAMP	APR 2023	610-61935-350	52.97
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		WELL 8-E COMMERCIAL AVE	APRIL 2023	610-61935-220	6.17
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		WELL 8-INDIAN MOUND	APRIL 2023	610-61935-220	3.41
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		CARRIAGE DR PUMP HOUSE	APRIL 2023	610-61935-220	7.40
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		WATER PLANT	APRIL 2023	610-61935-220	35.17
05/23	05/11/2023	95174	133	FRAWLEY OIL CO INC		FUEL FOR GENERATORS	APRIL 2023	610-61620-350	1,789.76
05/23	05/11/2023	95183	9580	MCENROE CONSULTING ENGI		STARIN PK WATER TOWER STRUCTURAL ANALYSIS	1304	610-61923-210	2,550.00
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	610-61921-310	48.63
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	610-61921-310	41.93
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT33693	Electric-0713499904-00007-1130 Carriage-Meter 1	APRIL 2023	610-61620-220	4,327.81
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT36190	Electric-0713499904-00018-E Lauderdale ST	APRIL 2023	610-61620-220	1,397.58
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT30761	Electric-0713499904-00036-308 Fremont	APRIL 2023	610-61620-220	4,784.34
05/23	05/17/2023	95215	25	WE ENERGIES	1739465	Gas-0713499904-00043-308 Fremont	APRIL 2023	610-61620-220	79.44
05/23	05/17/2023	95215	25	WE ENERGIES	3022024	Gas-0713499904-00063-Carriage Dr.	APRIL 2023	610-61620-220	130.04
05/23	05/17/2023	95215	25	WE ENERGIES	PNXZT36612	Electric-0713499904-00074-Well #9	APRIL 2023	610-61620-220	4,105.03
05/23	05/17/2023	95215	25	WE ENERGIES	391007	Gas-0713499904-00075-951 Commercial Ave.	APRIL 2023	610-61620-220	117.30
05/23	05/17/2023	95215	25	WE ENERGIES	BZ789251	Electric-0713499904-00089-Cravath & Wood Sts.	APRIL 2023	610-61620-220	135.19
05/23	05/17/2023	95215	25	WE ENERGIES	PVZT439031	Electric-0713499904-00090-Comm Ave. well	APRIL 2023	610-61620-220	2,221.36
05/23	05/17/2023	95215	25	WE ENERGIES	NZT917009	Electric-0713499904-00035-Coburn Lane Hill	APRIL 2023	610-61620-220	18.80
05/23	05/26/2023	95227	7791	ENERGENECS INC		PAY REQ 1 FOR CUSTOM JOB	0045779-IN	610-61650-350	6,100.00
05/23	05/26/2023	95236	8470	PHANORD, CYNTHIA		RFND OVERPMT ON WATER BILL 234 HAZELYN CT	052223	610-46461-61	5,956.48
05/23	05/26/2023	95237	348	PUBLIC SERV COMM OF WI		JAN 2023 PSC DIRECT ASSESSMENT	2301-I-06520	610-61928-210	334.52
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		SW WATERMAIN EXT PJT 1407-119	0196309	610-61936-820	1,012.99
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		YODER LN PJT 1407-120	0196310	610-61936-820	121.43
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		E MAIN ST RECONSTRUCTION PJT 1407-120	0196310	610-61936-820	364.28
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		ANN/FREMONT ST RECONST PJT 1407-122	0196311	610-61936-820	1,342.28
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-123	0196312	610-61936-820	840.03
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		PUTNAM ST RECONST PJT 1407-124	0196313	610-61936-820	780.54
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		NORTHSIDE WATER MAIN PJT 1407-131	0196374	610-61936-820	14,181.90
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		VERIZON CELLULAR REVIEW	0196379	610-61923-210	213.81
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		WELL 9 FILTER MAINT & REPAIRS	0196379	610-61923-210	128.31
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		WELL 7 MODIFICATION PJT 1407-127	0196471	610-61923-210	4,768.44
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		VEHICLE STORAGE GARAGE PJT 1407-130	0196472	610-61936-820	8,838.80
05/23	05/30/2023	95261	234	POSTMASTER		MAY 2023 UTILITY BILL POSTAGE	MAY 2023	610-61921-310	333.08
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-WI STATE H	FLUORIDE TESTING	MAY 2023	610-61630-310	28.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-NORTHERN	QUARTERLY DRINKING WATER TESTING	MAY 2023	610-61630-310	122.05
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-HOME	WELL 9 HOSECAMPS, BALL VALVE, HOLE SAW KIT, PVC	MAY 2023	610-61630-350	111.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MCP*H	WATER TOWER RECORDING FEE/DEED COPIES	MAY 2023	610-61650-350	38.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-USPS PO 56	MAILING FOR LEAD AND COPPER SAMPLE TESTING	MAY 2023	610-61653-350	63.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-FERGUSON	METER HORNS	MAY 2023	610-61653-350	1,229.90
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-FERGUSON	LEAK DET	MAY 2023	610-61654-350	1,000.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-BADGER ME	METER INC/HOUSE SERVICES FOR MARCH 2023	MAY 2023	610-61903-361	89.30
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-FT HE	DOT 5 PANEL DRUG SCREEN-BABCOCK	MAY 2023	610-61920-154	117.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-JOHNS	2022 AUDIT PROGRESS THROUGH APRIL 2023	MAY 2023	610-61923-210	5,500.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	#111 FUEL FILTER	MAY 2023	610-61933-310	18.68
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-GRIFFIN FO	#112 FILTER	MAY 2023	610-61933-310	73.68
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	UNIFORMS	MAY 2023	610-61935-118	189.25
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AMERICAN	MEMBERSHIP DUES 7/1/2023 - 6/30/2024	MAY 2023	610-61935-154	418.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-HOME	PARTS	MAY 2023	610-61935-350	4.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	SHOP TOWELS AND MATS	MAY 2023	610-61935-350	121.70
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-ZORO TOOL	MANUAL HYDRAULIC 1601 SERIES CLOSERS DOOR CLO	MAY 2023	610-61935-350	172.89
Total 610:									84,770.62
620									
05/23	05/11/2023	95161	9604	ACE HARDWARE - WHITEWATE		BATTERIES	APR 2023	620-62830-354	47.96
05/23	05/11/2023	95164	8505	AQUACHEM OF AMERICA INC		PLYMER FOR CENTRIFUGE	8116AQ	620-62840-341	8,694.00
05/23	05/11/2023	95168	908	CRANE ENGINEERING SALES I		SECONDARY SCUM LINE RE ROUTE	440614-00	620-62850-242	8,546.00
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		WASTEWATER STORMWATER	APRIL 2023	620-62860-220	131.29
05/23	05/11/2023	95179	217	JIM'S JANITORIAL SERVICE		GEN CLEANING 04/07,04/22/23	14788	620-62860-245	300.00
05/23	05/11/2023	95186	6227	MULCAHY SHAW WATER INC		3 QUARTZ SLEEVES-UV BLDG 600	325049	620-62850-357	598.97
05/23	05/11/2023	95186	6227	MULCAHY SHAW WATER INC		PH PROBE BLDG 600 POST AERATOR	325050	620-62850-357	286.70
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIER LEASE	12460	620-62820-310	49.92
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	620-62820-310	51.57
05/23	05/17/2023	95215	25	WE ENERGIES	305347	Gas-0713499904-00004-Wastewater Plant	APRIL 2023	620-62840-223	2,113.60
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT703307	Electric-0713499904-00015-Park Crest Lift Station	APRIL 2023	620-62830-222	76.44
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT703134	Electric-0713499904-00019-Vanderlip Lift Station	APRIL 2023	620-62830-222	501.19
05/23	05/17/2023	95215	25	WE ENERGIES	PVXZT90576	Electric-0713499904-00023-Fremont Lift Station	APRIL 2023	620-62830-222	100.88
05/23	05/17/2023	95215	25	WE ENERGIES	1738585	Gas-0713499904-00029-Fremont Lift Station	APRIL 2023	620-62830-222	13.49
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT92285	Electric-0713499904-00033-Beach Lift Station	APRIL 2023	620-62830-222	127.40
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT703205	Electric-0713499904-00034-Fraternity Lift Station	APRIL 2023	620-62830-222	264.44
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT702130	Electric-0713499904-00049-Milwaukee St. lift	APRIL 2023	620-62830-222	59.64
05/23	05/17/2023	95215	25	WE ENERGIES	PBZT703352	Electric-0713499904-00051-Oak St. sludge	APRIL 2023	620-62830-222	44.52
05/23	05/17/2023	95215	25	WE ENERGIES	3082926	Gas-0713499904-00058-Park Crest Lift Station	APRIL 2023	620-62830-222	11.03
05/23	05/17/2023	95215	25	WE ENERGIES	1799408	Gas-0713499904-00088-Beach Lift Station	APRIL 2023	620-62840-223	12.69
05/23	05/17/2023	95215	25	WE ENERGIES	3028661	Gas-0713499904-00093-Fraternity Lift Station	APRIL 2023	620-62830-222	13.84
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		VANDERLIP PUMPING STATION PJT 1407-111	0196308	620-62810-820	1,653.06

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05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		YODER LN PJT 1407-120	0196310	620-62810-820	121.43
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		E MAIN ST RECONSTRUCTION PJT 1407-120	0196310	620-62810-820	364.29
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		ANN/FREMONT ST RECONST PJT 1407-122	0196311	620-62810-820	1,342.28
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-123	0196312	620-62810-820	840.04
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		PUTNAM ST RECONST PJT 1407-124	0196313	620-62810-820	780.55
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		PHOSPHORUS COMPLIANCE ASST PJT1407-113	0196910	620-62820-219	773.96
05/23	05/26/2023	95241	5807	SYMBIONT		SEWER VIDEO	56730	620-62820-219	45.00
05/23	05/26/2023	95242	418	TRIEBOLD OUTDOOR POWER		KUBOTA MOWER OIL FILTER	MAY 2023	620-62860-355	25.92
05/23	05/26/2023	95245	25	WE ENERGIES		Electric-0713499904-00042-WASTEWATER PLANT	APR 2023 W	620-62840-222	13,074.51
05/23	05/26/2023	95246	20	WHITEWATER LIMESTONE INC		23 TONS LIMESTONE BASE	25119	620-62830-353	228.07
05/23	05/26/2023	95247	293	WI DNR- ENVIRONMENTAL FEE		2023 WASTEWATER ENVIROMENTAL FEE	265004520-2	620-62840-590	5,676.20
05/23	05/30/2023	95261	234	POSTMASTER		MAY 2023 UTILITY BILL POSTAGE	MAY 2023	620-62810-310	333.08
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-JOHN	2022 AUDIT PROGRESS THROUGH APRIL 2023	MAY 2023	620-62810-219	5,060.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-PSI SERVIC	DRN SANITARY SEWER COLLECTION SYSTEMS EXAM -	MAY 2023	620-62820-154	80.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CSWEA	WI CLASSIC COLLECTION SEMINAR ON 6/8/2023 - TRAVI	MAY 2023	620-62820-154	45.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-WISCONSIN	WWOA SOUTHERN DISTRICT REGIONAL MEETING ON 6/	MAY 2023	620-62820-154	52.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-WISCONSIN	WWOA SEMINAR 6/13/2023-TRAVIS ZAHN	MAY 2023	620-62820-154	52.00
05/23	05/30/2023	900187	8487	US BANK	TIMOTHY REEL-MONONA T	CENTRAL STATES - EDUCATIONAL SEMINAR	MAY 2023	620-62820-154	16.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-COMPLETE	OFFICE SUPPLY RETURN	MAY 2023	620-62820-310	52.96-
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-WAL-MART	OFFICE SUPPLIES	MAY 2023	620-62820-310	12.58
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AMAZON.C	MOUSE AND KEYBOARD	MAY 2023	620-62820-310	29.95
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AMAZON W	WEB SERVICES APRIL 2023	MAY 2023	620-62830-295	7.40
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	UNIFORMS	MAY 2023	620-62840-118	268.77
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-CDW GOVT	Wastewater monitors	MAY 2023	620-62840-310	395.78
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-CDW GOVT	Wastewater tablet	MAY 2023	620-62840-310	489.12
05/23	05/30/2023	900187	8487	US BANK	TIM NEUBECK-CDW GOVT	Wastewater PC & monitor cables	MAY 2023	620-62840-310	870.28
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	#229 AIR FILTER	MAY 2023	620-62840-310	30.10
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-CINTAS CO	SHOP TOWELS AND MATS	MAY 2023	620-62840-310	254.45
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AMAZON.C	AMDRO BLOCK ANT BAIT GRANULES	MAY 2023	620-62840-310	38.41
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-WAL-MART	PLANT SUPPLIES	MAY 2023	620-62840-310	24.45
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AMZN MKTP	LIGHT BULBS / SHOP TOOL	MAY 2023	620-62840-310	78.58
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-ABENDROT	PLANT SUPPLIES	MAY 2023	620-62840-310	21.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-ABENDROT	PLANT SUPPLIES	MAY 2023	620-62840-310	21.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-ABENDROT	PLANT SUPPLIES	MAY 2023	620-62840-310	10.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-AQUAFIX IN	DEFOAM 3000	MAY 2023	620-62840-341	570.52
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-MOTO	#220 OIL FILTER	MAY 2023	620-62840-351	20.77
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-RAIN BIRD	SECONDARY CLARIFIERS - WEIR WASHER REPAIR	MAY 2023	620-62850-357	67.93
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-MCMMASTER	EQUIPMENT SUPPLIES	MAY 2023	620-62850-357	106.80
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-FT HE	DOT 5 PANEL DRUG SCREEN-JESSIE	MAY 2023	620-62860-154	74.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-1000BULBS.	LIGHT BULBS	MAY 2023	620-62860-357	134.41
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-NORTHERN	2023 BIOSOLIDS ANALYSIS / WATER TESTING / EFFLUEN	MAY 2023	620-62870-295	1,437.64
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-NCL OF WIS	LAB SUPPLIES	MAY 2023	620-62870-310	87.94
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-NCL OF WIS	LAB SUPPLIES	MAY 2023	620-62870-310	383.58
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-NCL OF WIS	LAB SUPPLIES	MAY 2023	620-62870-310	57.94
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-ABENDROT	LAB SUPPLIES	MAY 2023	620-62870-310	7.00
05/23	05/30/2023	900187	8487	US BANK	ALISON STOLL-ABENDROT	LAB SUPPLIES	MAY 2023	620-62870-310	7.00
Total 620:									58,063.40
630									
05/23	05/04/2023	95152	125	WALWORTH COUNTY PUBLIC		2023 CLEAN SWEEP PROGRAM	2023 CLEAN	630-63440-295	1,000.00
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		502 E CRAVATH	APRIL 2023	630-63440-350	4.32
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	630-63300-310	13.34
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		YODER LN PJT 1407-120	0196310	630-63440-820	121.42
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		E MAIN ST RECONSTRUCTION PJT 1407-120	0196310	630-63440-820	364.28
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		ANN/FREMONT ST RECONST PJT 1407-122	0196311	630-63440-820	1,342.27
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-123	0196312	630-63440-820	840.03
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		PUTNAM ST RECONST PJT 1407-124	0196313	630-63440-820	780.54
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		WALWORTH AVE STORMWATER PJT 1407-095	0196417	630-63440-820	1,272.44
05/23	05/26/2023	95240	358	STRAND ASSOCIATES INC		STORMWATER GRANT APPLICATIN PJT 1407-129	0196852	630-63440-295	3,874.00
05/23	05/26/2023	95247	293	WI DNR- ENVIRONMENTAL FEE		2023 STORMWATER ENVIROMENTAL FEE	265169630-2	630-63440-590	2,000.00
05/23	05/30/2023	95261	234	POSTMASTER		MAY 2023 UTILITY BILL POSTAGE	MAY 2023	630-63300-310	166.55
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-JOHNS	2022 AUDIT PROGRESS THROUGH APRIL 2023	MAY 2023	630-63300-214	1,320.00
05/23	05/30/2023	900187	8487	US BANK	BRAD MARQUARDT-JIMMY	Lunch and Learn	MAY 2023	630-63300-310	166.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-O'REIL	#429 BAT ISOL	MAY 2023	630-63440-350	41.46
05/23	05/30/2023	900187	8487	US BANK	KATHRYN BOYD-AXLEY BR	DPW-DLK & Dalee land acquisition	MAY 2023	630-63440-820	3,253.50
Total 630:									16,560.15
900									
05/23	05/04/2023	95143	6643	REDEVELOPMENT RESOURCE		APR 2023 CDA SVC WORK	0999	900-56500-215	2,287.50
05/23	05/17/2023	95201	8438	JAMES LEASING LLC		APR 2023 COPIES CHARGE	12460	900-56500-310	17.98
05/23	05/30/2023	900187	8487	US BANK	JOHN S WEIDL-JESSICAS F	ED-Meeting re CDA/BRE	MAY 2023	900-56500-310	37.34
Total 900:									2,342.82
920									
05/23	05/04/2023	95125	9234	BUCKINGHAM, DAN		APRIL & MAY 2023 LAWN SERVICES	APR/MAY 20	920-56500-294	1,400.00

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05/23	05/04/2023	95154	25	WE ENERGIES		Electric-0713499904-0072-INNV CNTR	APR 2023 IN	920-56500-222	5,499.27
05/23	05/11/2023	95162	38	ALSCO		APR 2023 MAT SERVICE	APR 2023	920-56500-250	93.70
05/23	05/11/2023	95169	1	DEPT OF UTILITIES		1221 INNOVATION CTR	APRIL 2023	920-56500-221	474.06
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-WWP*WIL-K	APR 2023 PEST CONTROL	MAY 2023	920-56500-245	68.37
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-WWP*WIL-K	MAY 2023 PEST CONTROL	MAY 2023	920-56500-245	68.37
05/23	05/30/2023	900187	8487	US BANK	KAREN DIETER-WWP*WIL-K	POWER SPRAY-BARRIER APPLICATION	MAY 2023	920-56500-245	198.22
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-COVE	APR 2023 JANITORIAL SVCS-1221 INNOVATION DR	MAY 2023	920-56500-246	1,888.00
05/23	05/30/2023	900187	8487	US BANK	DAN BUCKINGHAM-NASSC	PAPER TOWELS	MAY 2023	920-56500-250	125.10
05/23	05/30/2023	900187	8487	US BANK	ELIZABETH L THELEN-AMZ	2 HIGH TOP TABLES AND CHAIRS FOR ATRUM	MAY 2023	920-56500-310	129.59
05/23	05/30/2023	900187	8487	US BANK	ELIZABETH L THELEN-BIOF	BIOFORWARD ANNUAL MEETING	MAY 2023	920-56500-323	85.00
05/23	05/30/2023	900187	8487	US BANK	ELIZABETH L THELEN-THE	PARKING FOR NETWORKING EVENT	MAY 2023	920-56500-323	12.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-WISCO	2023 WI INTERNET FO THINGS COUNCIL MEMBERSHIP	MAY 2023	920-56500-323	150.00
05/23	05/30/2023	900187	8487	US BANK	JEREMIAH THOMAS-IN *KR	MAY 2023 DIGITAL MARKETING SVCS	MAY 2023	920-56500-323	280.00
Total 920:									10,471.68
Grand Totals:									584,412.63

Report Criteria:

Report type: GL detail

Check.Check number = 95116-95264,900187

CITY OF WHITEWATER
CASH/INVESTMENT - TOTAL FUND EQUITY
May 31, 2023

FUND NAME	FUND #	A	B	C	FUND EQUITY / A+B+C
		LIQUID-CASH / INVESTMENT BALANCES	FUND BALANCE less CASH	YTD NET INCOME / REV - (EXP)	
General Fund	100	4,795,871	(1,788,021.27)	1,581,284	4,589,134
Cable T.V.	200	50,339	(2,463.98)	2,464	50,339
27th Payroll	205	75,926	(77.47)	77	75,926
Parking Permit Fund	208	56,911	18,163.56	(18,164)	56,911
Fire/Rescue Equipment Revolving	210	1,723,810	(33,656.66)	12,393	1,702,546
Election Fund	214	(3,581)	13,996.64	(13,997)	(3,581)
DPW Equipment Revolving	215	81,959	164,373.65	(164,374)	81,959
Police Vehicle Revolving	216	28,088	(31,161.00)	31,161	28,088
Building Repair Fund	217	38,384	6,334.87	(6,335)	38,384
Library Special Revenue	220	599,146	(370,997.38)	357,162	585,311
Skate Park Fund	225	5,433	-	-	5,433
Solid Waste/Recycling	230	9,102	8,035.58	(8,036)	9,102
Ride-Share Grant Fund	235	60,040	33,322.60	(33,323)	60,040
Parkland Acquisition	240	53,169	-	-	53,169
Parkland Development	245	12,321	592.00	(592)	12,321
Field of Dreams	246	74,541	(17,809.75)	17,810	74,541
Aquatic Center	247	(18,223)	(406,804.41)	406,804	(18,223)
Park & Rec Special Revenue	248	3,817	27,871.81	(26,372)	5,317
Fire/EMS Department	249	207,861	(291,930.40)	439,070	355,000
Forestry Fund	250	12,706	3,095.31	(3,095)	12,706
Sick Leave Severence Fund	260	85,000	-	-	85,000
Insurance-SIR	271	139,956	4,670.62	(4,671)	139,956
Lakes Improvement Fund	272	475	-	-	475
Street Repair Revolving Fund	280	551,886	39,212.46	(44,052)	547,047
Police Dept-Trust Fund	295	89,349	(5,850.60)	5,851	89,349
Debt Service Fund	300	(4,451)	800.00	(800)	(4,451)
TID #4 Affordable Housing	441	2,026,362	50,000.00	(50,000)	2,026,362
TID #10	410	(16,153)	(2,795.40)	2,795	(16,153)
TID #11	411	8,069	(19,067.30)	19,067	8,069
TID #12	412	(8,242)	4,544.47	(4,544)	(8,242)
TID #13	413	(7,063)	(3,935.41)	3,935	(7,063)
TID #14	414	15,932	(26,930.24)	26,930	15,932
Capital Projects-LSP	450	684,347	(74,556.15)	2,240	612,031
Birge Fountain Restoration	452	10,586	-	-	10,586
Depot Restoration Project	459	31,368	-	-	31,368
Water Utility	610	2,220,434	9,126,794.16	(533,125)	10,814,103
Wastewater Utility	620	7,991,365	11,589,209.27	(836,701)	18,743,874
Stormwater Utility	630	555,056	3,942,480.23	(74,858)	4,422,679
Tax Collection	800	-	-	-	-
Rescue Squad Equip/Education	810	133,574	6,430.64	(6,431)	133,574
CDA Operating Fund	900	87,956	(30,529.21)	43,387	100,814
CDA Program Fund-Prelim.	910	1,215,079	5,960,824.05	43,453	7,219,355
Innovation Center-Operations	920	(52,047)	(33,042.62)	52,756	(32,333)
Total:		23,626,459	27,861,123	1,219,174	52,706,756

FIDUCIARY FUNDS	FUND #	A	B	C	FUND EQUITY / A+B+C
		LIQUID-CASH / INVESTMENT BALANCES	FUND BALANCE less CASH	YTD NET INCOME / REV - (EXP)	
Library Board Funds	220	308,290	-	-	308,290
Rock River Stormwater Group	820	110,397	(19,839.81)	19,840	110,397
Fire & Rescue	850	1,807,138	(4,879.87)	4,880	1,807,138
Total:		2,225,824	(24,720)	24,720	2,225,824

INVESTMENT DETAIL							May-23
FUND	#	BANK	TYPE-CD#	FUND	AMOUNT	RATE	
General	100-11300	Amer Dep Mgmt	PublicFund	General	1,223,622.13	4.92%	
General	100-11301	LGIP	PublicFund	General	2,141,154.05	5.01%	
Petty Cash	100-11150	On Hand	PublicFund	General	1,200.00		
Cable TV	200-11300	Amer Dep Mgmt	PublicFund	Cable TV	45,494.18	4.92%	
27th Payroll	205-11300	Amer Dep Mgmt	PublicFund	27th Payroll	20,823.36	4.92%	
Parking	208-11300	Amer Dep Mgmt	PublicFund	Pking Permit	27,380.25	4.92%	
Fire/Rescue Equip.	210-11300	Amer Dep Mgmt	PublicFund	Fire Equip	53,153.88	4.92%	
DPW Equip.	215-11300	Amer Dep Mgmt	PublicFund	DPW Equip	26,634.02	4.92%	
Library Investments	220-11300	Amer Dep Mgmt	PublicFund	Library	32,346.75	4.92%	
Forestry Fund	250-11300	Amer Dep Mgmt	PublicFund	Forestry	1,261.28	4.92%	
Street Repairs	280-11300	Amer Dep Mgmt	PublicFund	Street Repair	402,722.01	4.92%	
PD Crime Prevention	295-11103	1st Citizens	Crime Prev	PD Trust	34,480.63	0.05%	
PD Donations	295-11104	1st Citizens	Donations	PD Trust	22,309.25	0.05%	
PD Seizures-Spending	295-11111	1st Citizens	Seizures	PD Trust	11,936.26	0.05%	
PD Seizures-Held	295-11110	1st Citizens	Seizures	PD Trust	3,268.49	0.05%	
PD Evidence/Prop-Held	295-11120	1st Citizens	Evid-Found Prop	PD Trust	17,126.31	0.05%	
PD Evidence/Prop-Spending	295-11121	1st Citizens	Evid-Found Prop	PD Trust	227.63	0.05%	
Sub-Total By Fund	295				89,348.57		
CIP FUND 450	450-11300	Amer Dep Mgmt	PublicFund	CIP	123,176.58	4.92%	
ARPA FUNDS 450	450-11405	LGIP	PublicFund	CIP	121,098.27	5.01%	
Water Operating Reserve	610-13200	Amer Dep Mgmt	PublicFund	Water	489,480.75	4.92%	
Water Debt Svc Reserve	610-13240	Amer Dep Mgmt	PublicFund	Water	217,700.11	4.92%	
ARPA Funds 610	610-13250	LGIP	PublicFund	Water	732,866.11	4.92%	
Sub-Total By Fund	610				1,440,046.97		
Sewer Operating Reserve	620-11300	Amer Dep Mgmt	PublicFund	Wastewater	1,005,652.52	4.92%	
Sewer ERF Reserve	620-11320	Amer Dep Mgmt	PublicFund	Wastewater	1,427,878.14	4.92%	
Sewer Debt Svc Reserve	620-11340	Amer Dep Mgmt	PublicFund	Wastewater	339,472.73	4.92%	
Sewer Connection Fund	620-11350	Amer Dep Mgmt	PublicFund	Wastewater	324,782.91	4.92%	
ARPA Funds 620	620-11360	LGIP	PublicFund	Wastewater	2,974,916.21	4.92%	
Sub-Total By Fund	620				6,072,702.51		
Hospital Fund	810-11101	Premier	PublicFund	Hospital	4,957.16	0.00%	
Hospital Fund	810-11301	LGIP	PublicFund	Hospital	32,455.82	5.01%	
Hospital Fund	810-11300	Amer Dep Mgmt	PublicFund	Hospital	96,160.59	4.92%	
Sub-Total By Fund	810				133,573.57		
Rock River Stormwater	820-11101	Assoc. Bank	Fund 820	Rock River	110,396.77	0.10%	
Action	910-11800	1st Citizens	Fund 910	CDA	1,059,350.30	4.85%	
CDBG Housing	910-11600	1st Citizens	Fund 910	CDA	14,045.04	4.85%	
Façade	910-11702	1st Citizens	Fund 910	CDA	24,130.92	4.85%	
Capital Catalyst	910-11900	Assoc. Bank	Fund 910	CDA	117,552.26	1.00%	
Sub-Total By Fund	910				1,215,078.52		
Library Brd MMKT	220-11301	1st Citizens	Fund 220	Library Board	3,112.55	0.35%	
Library Brd Invest	220-11500	Amer Dep Mgmt	Fund 220	Library Board	305,176.98	4.92%	
Sub-Total By Fund	220				308,289.53		
Inn Ctr-Drouillard Trust	920-11300	Amer Dep Mgmt	PublicFund	Innovation Ctr	8,288.48	4.92%	
				TOTAL	13,597,791.68		

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

GENERAL FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
100-11100 CASH	(554,359.14)	(899,202.33)	1,984,254.28	1,429,895.14
100-11150 PETTY CASH	1,350.00	.00	(150.00)	1,200.00
100-11300 INVESTMENTS	1,219,068.48	1,483.94	4,553.65	1,223,622.13
100-11301 LGIP-INVESTMENTS	2,002,664.17	23,911.06	138,489.88	2,141,154.05
100-12100 TAXES RECEIVABLE - CURRENT Y	5,756,853.00	.00	(4,199,251.01)	1,557,601.99
100-12300 TAXES RECEIVABLE/DELINQUENT	7,468.38	(443.71)	(297.84)	7,170.54
100-12400 DELINQUENT SPECIALS-A/R	5,909.32	.00	3,942.91	9,852.23
100-12623 SPECIAL ASSESSMENTS/SEWER	168,161.43	.00	.00	168,161.43
100-12624 SPECIAL ASSESSMENTS/WATER	9,021.12	.00	.00	9,021.12
100-12627 A/R - MISC	.00	(322.34)	672.50	672.50
100-13106 ACCOUNTS RECEIVABLE-OTHER	95,409.21	(25,515.80)	(95,349.21)	60.00
100-13108 A/R--FEMA-STATE-FEDERAL	4,652.50	.00	(4,652.50)	.00
100-13120 A/R--MOBILE HOMES	68,427.93	(5,702.33)	(30,677.65)	37,750.28
100-13122 A/R--TOTERS	925.00	.00	1,175.00	2,100.00
100-13125 A/R--FALSE ALARMS	.00	(150.00)	.00	.00
100-13132 A/R--STREET LIGHTS	4,250.25	(3,138.10)	(712.63)	3,537.62
100-13150 A/R-TREASURER	20.00	.00	.00	20.00
100-13170 A/R--RE-INSPECTION FEES	250.00	1,000.00	2,350.00	2,600.00
100-13199 UNAPPLIED ACCOUNTS RECV	(25.03)	.00	(114.97)	(140.00)
100-13500 REC DESK RECEIVABLE	(2,739.08)	(889.20)	(1,721.47)	(4,460.55)
100-14100 ACCTS. REC.--OTHER	9,356.00	.00	(9,356.00)	.00
100-15205 DUE FROM FD 900 & 910 CDA	3,698.00	34.00	(3,664.00)	34.00
100-15210 DUE FROM FD 920 INNOVATION CTR	104,802.92	.00	(104,802.92)	.00
100-15240 DUE FROM FD 247 AQUATIC CTR	425,027.53	.00	(425,027.53)	.00
100-15300 DUE FROM FD 300 DEBT SERVICE	3,650.76	.00	(3,650.76)	.00
100-15410 DUE FROM TID 10,11,12,13,14	55,640.54	.00	(55,640.54)	.00
100-15601 DUE FROM FD 610 WATER UTILITY	(5,594.00)	.00	5,594.00	.00
100-15800 DUE FROM FD 800 TAX COLLECTION	35,944.11	.00	(35,944.11)	.00
100-15801 DUE FROM FD 800 TAX INTEREST	5,221.25	.00	(5,221.25)	.00
100-15803 DUE FROM FD 216 POLICE VEH	3,073.37	.00	(3,073.37)	.00
100-15807 DUE FROM FD 295 POLICE TRUST	220.61	.00	(220.61)	.00
100-16100 PREPAID HEALTH INSURANCE PREM	1,197.50	1,520.97	(5,576.94)	(4,379.44)
100-16500 PREPAID POSTAGE	543.86	(1,721.15)	(5.20)	538.66
100-16600 PREPAID FUEL	4,538.77	(2,837.21)	(7,518.14)	(2,979.37)
100-16700 PREPAID PROFESSIONAL SVCS	48,670.00	(7,207.50)	(25,981.25)	22,688.75
TOTAL ASSETS	9,483,298.76	(919,179.70)	(2,877,577.68)	6,605,721.08

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

GENERAL FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
100-21100 ACCOUNTS PAYABLE	188,929.22	.00 (188,929.22)	.00
100-21106 WAGES CLEARING	185,688.12	.00 (185,688.12)	.00
100-21520 WIS RETIREMENT PAYABLE	77,780.56	4,115.82	9,494.39	87,274.95
100-21531 LIFE INSURANCE PAYABLE	10.21 (52.85) (4.89)	5.32
100-21532 WORKERS COMP PAYABLE	31,495.84	8,547.63 (9,395.32)	22,100.52
100-21575 FLEXIBLE SPENDING-125-MEDICAL	35,161.22 (1,427.95) (17,665.71)	17,495.51
100-21576 FLEX SPEND-125-DEPENDENT CARE	8,628.11	296.00 (1,378.50)	7,249.61
100-21585 DENTAL & VISION INS PAYABLE	1,789.08 (158.98) (680.40)	1,108.68
100-21590 OTHER DEDUCTIONS PAYABLE	.00	850.00	.00	.00
100-21620 PARK & REC SUNSHINE FUND	498.65	.00	.00	498.65
100-21660 DEPOSITS-STREET OPENING PERMIT	2,870.19	250.00	250.00	3,120.19
100-21680 DEPOSITS-FACILITY RENTALS	3,328.60 (1,816.80)	1,033.10	4,361.70
100-21690 MUNICIPAL COURT LIABILITY	(969.28) (1,281.04)	8,624.62	7,655.34
100-23125 DOT- LICENSE RENEW PAYABLE	322.00 (56.00) (232.00)	90.00
100-24213 SALES TAX DUE STATE	198.88 (466.78) (25.15)	173.73
100-24310 DUE TO COUNTIES--TAXES	681.76	.00 (340.88)	340.88
100-25212 DUE TO FD 295 POLICE TRUST	5,000.00	.00 (5,000.00)	.00
100-26100 ADVANCE INCOME	5,756,853.00	.00 (4,068,924.01)	1,687,928.99
100-26200 DEFERRED SPECIAL ASSESSMENTS	177,182.55	.00	.00	177,182.55
TOTAL LIABILITIES	6,475,448.71	8,799.05 (4,458,862.09)	2,016,586.62
<u>FUND EQUITY</u>				
100-34300 FUND BALANCE	3,007,850.05	.00	.00	3,007,850.05
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00 (927,978.75)	1,581,284.41	1,581,284.41
BALANCE - CURRENT DATE	.00 (927,978.75)	1,581,284.41	1,581,284.41
TOTAL FUND EQUITY	3,007,850.05 (927,978.75)	1,581,284.41	4,589,134.46
TOTAL LIABILITIES AND EQUITY	9,483,298.76 (919,179.70) (2,877,577.68)	6,605,721.08

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
610-11100 CASH-COMBINED	959,907.54	(94,496.60)	(179,520.25)	780,387.29
610-11310 SOURCE OF SUPPLY - LAND	76,703.91	.00	.00	76,703.91
610-11311 STRUCTURES & IMPROVEMENTS	102,784.78	.00	.00	102,784.78
610-11314 WELLS	366,520.36	.00	.00	366,520.36
610-11316 SUPPLY MAINS	17,028.80	.00	.00	17,028.80
610-11321 PUMPING PLANT/STRUCTURES	97,601.74	.00	.00	97,601.74
610-11325 ELECTRIC PUMPING EQUIPMENT	97,696.89	.00	.00	97,696.89
610-11326 DIESEL PUMPING EQUIPMENT	51,850.78	.00	.00	51,850.78
610-11328 OTHER PUMPING EQUIPMENT	27,830.00	.00	.00	27,830.00
610-11331 WATER TREATMENT - STRUCTURES	155,594.35	.00	.00	155,594.35
610-11332 WATER TREATMENT - EQUIPMENT	273,081.91	.00	.00	273,081.91
610-11340 TRANSMISSION - LAND	897.98	.00	.00	897.98
610-11342 RESERVOIRS & STANDPIPES	2,983,139.90	.00	.00	2,983,139.90
610-11343 MAINS	9,943,792.89	.00	.00	9,943,792.89
610-11345 SERVICES	1,365,978.76	.00	.00	1,365,978.76
610-11346 METERS	893,398.84	.00	.00	893,398.84
610-11348 HYDRANTS	1,068,812.81	.00	.00	1,068,812.81
610-11389 GENERAL PLANT - LAND	146,904.44	.00	.00	146,904.44
610-11390 GENERAL PLANT - STRUCTURES	102,032.15	.00	.00	102,032.15
610-11392 TRANSPORTATION EQUIPMENT	234,388.48	.00	.00	234,388.48
610-11396 POWER OPERATED EQUIPMENT	431,706.23	.00	.00	431,706.23
610-11397 COMMUNICATION EQUIPMENT	9,348.00	.00	.00	9,348.00
610-11398 MISC EQUIPMENT	78,675.88	.00	.00	78,675.88
610-11399 COMPUTER EQUIPMENT	23,150.21	.00	.00	23,150.21
610-11400 SCADA EQUIPMENT	158,555.00	.00	.00	158,555.00
610-12313 CIAC-RESERVOIRS & STANDPIPES	435,134.00	.00	.00	435,134.00
610-12314 CIAC-WELLS	219,029.00	.00	.00	219,029.00
610-12321 CIAC-STRUCTURES/IMPROVEMENTS	405,058.00	.00	.00	405,058.00
610-12325 CIAC-ELECTRIC PUMPING EQUIP	298,014.15	.00	.00	298,014.15
610-12331 CIAC-TREATMENT STRUCTURES	215,280.00	.00	.00	215,280.00
610-12332 CIAC-TREATMENT EQUIPMENT	814,786.00	.00	.00	814,786.00
610-12343 CIAC-MAINS	3,931,252.09	.00	.00	3,931,252.09
610-12345 CIAC-SERVICES	781,565.20	.00	.00	781,565.20
610-12348 CIAC-HYDRANTS	495,873.00	.00	.00	495,873.00
610-12400 SPECIAL ASSESS RECEIVABLE	29,854.51	.00	.00	29,854.51
610-13120 CASH-CIP/CONSTRUCTION FUND	134,563.17	.00	.00	134,563.17
610-13121 CASH-OPERATING FUND	603,929.45	(94,496.60)	(179,520.25)	424,409.20
610-13122 CASH-OFFSET	(959,907.54)	94,496.60	179,520.25	(780,387.29)
610-13125 CASH-DEBT SVC RESERVE	221,414.92	.00	.00	221,414.92
610-13200 INVEST-OPERATING FUND	487,659.20	593.61	1,821.55	489,480.75
610-13240 INVEST-DEBT SVC RESERVE	216,889.96	264.01	810.15	217,700.11
610-13250 LGIP INVESTMENT	1,232,866.11	.00	(500,000.00)	732,866.11
610-14200 CUSTOMER ACCOUNTS RECEIVABLE	188,229.46	124,019.11	108,271.99	296,501.45
610-14250 ACCOUNTS REC.-MISC/SERVICE	248,925.54	7,953.67	(240,742.83)	8,182.71
610-15000 INVENTORY	22,500.00	.00	.00	22,500.00
610-15500 CONST WORK IN PROGRESS	21,150.43	.00	.00	21,150.43
610-17100 INTEREST RECEIVABLE	726.75	.00	.00	726.75
610-19000 GASB 68-WRS NET PENSION ASSETS	194,345.16	.00	.00	194,345.16
610-19021 GASB 68-WRS DOR	379,741.19	.00	.00	379,741.19
610-19200 SHORT TERM LEASE RECEIVABLE	25,404.32	.00	.00	25,404.32
610-19250 LONG TERM LEASE RECEIVABLE	8,020.01	.00	.00	8,020.01
610-19500 ACCUM PROV/DEPR/UTILITY PLT	(5,832,140.60)	.00	.00	(5,832,140.60)
610-19501 ACCUM DEPR-CIAC-PRE 1/1/03	(2,128,078.64)	.00	.00	(2,128,078.64)
610-19502 ACCUM DEPR-CIAC-AFTER 1/1/03	(635,567.86)	.00	.00	(635,567.86)

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
TOTAL ASSETS	21,723,899.61	38,333.80	(809,359.39)	20,914,540.22
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
610-21100 ACCOUNTS PAYABLE	295,086.93	.00	(263,473.36)	31,613.57
610-23110 2014 GO-4.2M-3.00%	265,000.00	.00	.00	265,000.00
610-23121 2018 GO CORP PURP BD 6.54M	1,545,000.00	.00	.00	1,545,000.00
610-23122 2020 GO CORP 10YR-313K	219,100.00	.00	.00	219,100.00
610-23124 2020 GO CORP 5.195M-1.73M	1,595,000.00	.00	.00	1,595,000.00
610-23125 2022B WATER/SEWER REV BD 8.19M	4,625,000.00	.00	.00	4,625,000.00
610-23126 2022 LOAN FROM FUND 910	851,866.00	.00	.00	851,866.00
610-23200 WAGES CLEARING	18,355.06	.00	(18,355.06)	.00
610-23700 ACCRUED INTEREST PAYABLE	128,480.22	.00	.00	128,480.22
610-23800 ACCRUED VACATION	3,889.39	.00	.00	3,889.39
610-23810 ACCRUED SICK LEAVE	21,933.22	.00	.00	21,933.22
610-24530 DUE TO GENERAL FUND	(5,594.00)	.00	5,594.00	.00
610-25300 OTHER DEFERRED CREDITS	50,991.92	.00	.00	50,991.92
610-26200 DEFERRED SA-UNTIL DEVELOPMENT	29,854.51	.00	.00	29,854.51
610-29000 PREMIUM ON DEBT	236,209.70	.00	.00	236,209.70
610-29011 GASB 68-WRS DIR	457,664.82	.00	.00	457,664.82
610-29500 DEF INFLOW OF RESOURCES LEASES	38,833.42	.00	.00	38,833.42
TOTAL LIABILITIES	10,376,671.19	.00	(276,234.42)	10,100,436.77
<u>FUND EQUITY</u>				
610-39160 UNAPPROP EARNED SURPLUS	9,289,431.55	.00	.00	9,289,431.55
610-39165 PSC UNAPPROP EARNED SURPLUS	59,200.00	.00	.00	59,200.00
610-39170 CAPITAL CONTRIB BY CITY-FBAL	1,998,596.87	.00	.00	1,998,596.87
UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	.00	38,333.80	(533,124.97)	(533,124.97)
BALANCE - CURRENT DATE	.00	38,333.80	(533,124.97)	(533,124.97)
TOTAL FUND EQUITY	11,347,228.42	38,333.80	(533,124.97)	10,814,103.45
TOTAL LIABILITIES AND EQUITY	21,723,899.61	38,333.80	(809,359.39)	20,914,540.22

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
620-11100 CASH-COMBINED CASH	864,898.20	167,310.88	1,053,764.46	1,918,662.66
620-11120 CASH-ERF-EQUIP REPLACE FUND	802,847.51	.00	.00	802,847.51
620-11150 CASH-CONNECTION FUND	40,128.00	.00	.00	40,128.00
620-11151 CASH-OPERATING FUND	21,922.69	167,310.88	1,053,764.46	1,075,687.15
620-11152 CASH-OFFSET	(864,898.20)	(167,310.88)	(1,053,764.46)	(1,918,662.66)
620-11300 INVEST-OPERATING FUND	1,001,910.08	1,219.59	3,742.44	1,005,652.52
620-11320 INVEST-ERF-SEWER EQUIP REPLACE	1,422,564.43	1,731.63	5,313.71	1,427,878.14
620-11340 INVEST-DEBT SVC RESERVE	338,209.42	411.69	1,263.31	339,472.73
620-11350 INVEST-CONNECTION FUND	323,574.26	393.87	1,208.65	324,782.91
620-11360 INVEST-LGIP	4,974,916.21	.00	(2,000,000.00)	2,974,916.21
620-14200 CUSTOMER ACCTS RECEIVABLES	373,298.16	44,895.92	22,103.75	395,401.91
620-14210 SPECIAL ASSESSMENTS REC	78,768.84	.00	.00	78,768.84
620-15510 INTERCEPTOR MAINS	2,790,483.75	.00	.00	2,790,483.75
620-15511 STRUCTURES//IMPROVEMENTS	13,177,661.05	.00	.00	13,177,661.05
620-15512 PRELIMINARY TREATMENT EQUIP	2,641,890.01	.00	.00	2,641,890.01
620-15513 PRIMARY TREATMENT EQUIPMENT	759,906.02	.00	.00	759,906.02
620-15514 SECONDARY TREATMENT EQUIP	11,643,793.40	.00	.00	11,643,793.40
620-15515 ADVANCED TREATMENT EQUIP	1,862,640.38	.00	.00	1,862,640.38
620-15517 SLUDGE TRTMT/DISPOSAL EQUIP	5,216,676.41	.00	.00	5,216,676.41
620-15518 PLANT SITE PIPING	1,953,827.53	.00	.00	1,953,827.53
620-15519 FLOW METR/MONITOR EQUIP	155,894.40	.00	.00	155,894.40
620-15520 OUTFALL SEWER PIPES	232,935.89	.00	.00	232,935.89
620-15521 LAND	4,498,925.40	.00	.00	4,498,925.40
620-15522 FORCE SEWER MAINS	315,538.00	.00	.00	315,538.00
620-15523 COLLECTING SEWERS	12,876,106.19	.00	.00	12,876,106.19
620-15524 AERATION BASINS	148,434.16	.00	.00	148,434.16
620-15525 LIFT STATIONS	1,084,080.35	.00	.00	1,084,080.35
620-15526 OFFICE FURNITURE/EQUIPMENT	118,533.02	.00	.00	118,533.02
620-15527 TRANSPORTATION EQUIPMENT	438,713.71	.00	.00	438,713.71
620-15528 OTHER GENERAL EQUIPMENT	756,675.67	.00	.00	756,675.67
620-15531 COMPUTER EQUIPMENT	17,149.23	.00	.00	17,149.23
620-15532 STRUCTURES AND IMPROVEMENTS	509,541.85	.00	.00	509,541.85
620-15550 CONSTRUCTION WORK IN PROG	180,202.54	.00	.00	180,202.54
620-16100 ACCUM PROV FOR DEPRECIATION	(25,116,997.17)	.00	.00	(25,116,997.17)
620-19000 GASB 68-WRS NET PENSION ASSETS	240,450.86	.00	.00	240,450.86
620-19021 GASB 68-WRS DOR	469,828.65	.00	.00	469,828.65
TOTAL ASSETS	46,351,030.90	215,963.58	(912,603.68)	45,438,427.22

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
620-21010 ACCRUED INTEREST PAYABLE	162,884.65	.00	.00	162,884.65
620-21020 ACCRUED VACATION	3,791.38	.00	.00	3,791.38
620-21030 ACCRUED SICK LEAVE	56,311.21	.00	.00	56,311.21
620-21100 ACCOUNTS PAYABLE	72,927.13	.00 (53,771.50)	19,155.63
620-21106 WAGES CLEARING	22,131.55	.00 (22,131.55)	.00
620-21305 CWF 4558-2 PLANT IMP-2.1%	16,557,425.74	.00	.00	16,557,425.74
620-21310 CWF LOAN 4558-03	1,223,997.75	.00	.00	1,223,997.75
620-21320 CWF 4558-04 BIO-GAS BOILER	324,104.79	.00	.00	324,104.79
620-21360 2014 GO-4.280M-3.00%	110,000.00	.00	.00	110,000.00
620-21371 2018 GO CORP PURP BD 6.54M	1,215,000.00	.00	.00	1,215,000.00
620-21372 2020 GO CORP 10YR 133.5K	90,900.00	.00	.00	90,900.00
620-21374 2020 GO CORP 5.195M-1.795M WW	1,655,000.00	.00	.00	1,655,000.00
620-21375 2022B WATER/SEWER REV BD 8.19M	3,565,000.00	.00	.00	3,565,000.00
620-26200 DEFERRED SA-UNTIL DEVELOPMENT	78,768.84	.00	.00	78,768.84
620-26730 OTHER DEFERRED REVENUE	873,019.71	.00	.00	873,019.71
620-29000 PREMIUM ON DEBT	192,954.81	.00	.00	192,954.81
620-29011 GASB 68-WRS DIR	566,238.90	.00	.00	566,238.90
TOTAL LIABILITIES	26,770,456.46	.00 (75,903.05)	26,694,553.41
<u>FUND EQUITY</u>				
620-34300 SURPLUS/FUND BALANCE	9,117,368.93	.00	.00	9,117,368.93
620-34310 EPA GRANT CONTRIBUTION-FBAL	7,092,068.43	.00	.00	7,092,068.43
620-34320 CAPITAL CONTRIB BY CITY-FBAL	1,508,238.25	.00	.00	1,508,238.25
620-34340 CONSTRUCTION AID CONTRIBS-FBAL	1,862,898.83	.00	.00	1,862,898.83
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	215,963.58 (836,700.63)	(836,700.63)
BALANCE - CURRENT DATE	.00	215,963.58 (836,700.63)	(836,700.63)
TOTAL FUND EQUITY	19,580,574.44	215,963.58 (836,700.63)	18,743,873.81
TOTAL LIABILITIES AND EQUITY	46,351,030.90	215,963.58 (912,603.68)	45,438,427.22

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2023**

STORMWATER UTILITY FUND

	BEGINNING BALANCE	(ACTUAL THIS MONTH	(ACTUAL THIS YEAR	(ENDING BALANCE
<u>ASSETS</u>							
630-11100 CASH-COMBINED	642,969.65	(81,556.58)	(87,913.71)		555,055.94
630-14200 CUSTOMER ACCOUNTS RECEIVABLE	50,284.89	(253.73)		235.43		50,520.32
630-15100 STORMWATER FIXED ASSETS	7,107,356.48		.00		.00		7,107,356.48
630-15150 MISC EQUIPMENT	294,998.00		.00		.00		294,998.00
630-15500 CONST WORK IN PROGRESS	13,281.07		.00		.00		13,281.07
630-19000 GASB 68-WRS NET PENSION ASSETS	83,820.34		.00		.00		83,820.34
630-19021 GASB 68-WRS DOR	163,779.06		.00		.00		163,779.06
630-19500 ACCUM PROV/DEPR/STORMWATER	(928,141.26)		.00		.00		(928,141.26)
TOTAL ASSETS	7,428,348.23	(81,810.31)	(87,678.28)		7,340,669.95
<u>LIABILITIES AND EQUITY</u>							
<u>LIABILITIES</u>							
630-21100 ACCOUNTS PAYABLE	13,228.07		.00	(5,263.84)		7,964.23
630-22100 2012 GO NOTE-227K-2.58%	270,000.00		.00		.00		270,000.00
630-22200 2014 GO-4.280M-2.36%	470,000.00		.00		.00		470,000.00
630-22301 2018 GO CORP PURP BD 6.54M	664,996.80		.00		.00		664,996.80
630-22302 2020 GO CORP 5.195M-220K ST	200,000.00		.00		.00		200,000.00
630-22303 2022 A SERIES BOND - 965K	965,000.00		.00		.00		965,000.00
630-23200 WAGES CLEARING	7,556.77		.00	(7,556.77)		.00
630-23700 ACCRUED INTEREST PAYABLE	43,897.64		.00		.00		43,897.64
630-23800 ACCRUED VACATION	1,966.16		.00		.00		1,966.16
630-23810 ACCRUED SICK LEAVE	30,156.57		.00		.00		30,156.57
630-29000 PREMIUM ON DEBT	66,623.48		.00		.00		66,623.48
630-29011 GASB 68-WRS DIR	197,386.57		.00		.00		197,386.57
TOTAL LIABILITIES	2,930,812.06		.00	(12,820.61)		2,917,991.45
<u>FUND EQUITY</u>							
630-39160 SURPLUS/FUND BALANCE	2,301,249.41		.00		.00		2,301,249.41
630-39170 CAPITAL CONTRIB BY CITY-FBAL	1,726,849.73		.00		.00		1,726,849.73
630-39180 CONSTRUCTION AID CONTRIBS-FBAL	469,437.03		.00		.00		469,437.03
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	(81,810.31)	(74,857.67)	(74,857.67)
BALANCE - CURRENT DATE	.00	(81,810.31)	(74,857.67)	(74,857.67)
TOTAL FUND EQUITY	4,497,536.17	(81,810.31)	(74,857.67)		4,422,678.50
TOTAL LIABILITIES AND EQUITY	7,428,348.23	(81,810.31)	(87,678.28)		7,340,669.95

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
100-41110-00	LOCAL TAX LEVY	.00	4,068,924.01	4,499,748.00	430,823.99	90.4
100-41111-00	DEBT SERVICE TAX LEVY	.00	.00	1,257,105.00	1,257,105.00	.0
100-41113-00	RESCINDED TAXES-REAL ESTATE	.00	2,438.73	.00	(2,438.73)	.0
100-41114-00	USE VALUE PENALTY	.00	.00	500.00	500.00	.0
100-41140-00	MOBILE HOME FEES	.00	(20,815.23)	25,000.00	45,815.23	(83.3)
100-41210-00	ROOM TAX-GROSS AMOUNT	419.90	40,783.24	190,000.00	149,216.76	21.5
100-41320-00	IN LIEU-UNIV GARDEN & WW MANOR	.00	27,819.80	27,733.00	(86.80)	100.3
100-41800-00	INTEREST ON TAXES	.00	24,481.81	650.00	(23,831.81)	3766.4
	TOTAL TAXES	419.90	4,143,632.36	6,000,736.00	1,857,103.64	69.1
<u>SPECIAL ASSESSMENTS</u>						
100-42400-53	SNOW REMOVAL	.00	.00	500.00	500.00	.0
	TOTAL SPECIAL ASSESSMENTS	.00	.00	500.00	500.00	.0
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43344-00	EXPENDITURE RESTRAINT PROGM	.00	.00	53,306.13	53,306.13	.0
100-43410-00	SHARED REVENUE-UTILITY	.00	.00	396,240.92	396,240.92	.0
100-43420-00	SHARED REVENUE-BASE	.00	.00	2,836,843.88	2,836,843.88	.0
100-43507-52	POLICE-MISC SAFETY GRANTS	.00	.00	500.00	500.00	.0
100-43520-52	LAW ENFORCEMENT TRNG	.00	8,102.64	.00	(8,102.64)	.0
100-43530-53	TRANSPORTATION AIDS	.00	286,043.30	572,015.61	285,972.31	50.0
100-43540-52	UNIVERSITY-LEASE-PARKING	.00	.00	45,000.00	45,000.00	.0
100-43550-52	MOU-DISPATCH SERVICE	.00	185,287.00	179,292.00	(5,995.00)	103.3
100-43610-52	PMS-PAYMENT FOR MUNICIPAL SVCS	.00	192,781.26	205,881.28	13,100.02	93.6
100-43670-60	EXEMPT COMPUTER AID-FR STATE	.00	.00	5,845.64	5,845.64	.0
100-43670-61	PERSONAL PROPERTY AID	43,214.42	43,214.42	35,655.63	(7,558.79)	121.2
100-43745-52	WUSD-JUVENILE OFFICIER	.00	32,362.79	64,500.00	32,137.21	50.2
100-43760-00	WEIGHTS & MEASURES RECOVERY	.00	.00	2,800.00	2,800.00	.0
100-43765-00	REIMB-HIST SOC-DEPOT-EL/GAS	.00	2,028.64	1,575.00	(453.64)	128.8
100-43767-52	REIMB-BADGERNET-FORT ATKINSON	.00	2,480.00	2,480.00	.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUE	43,214.42	752,300.05	4,401,936.09	3,649,636.04	17.1

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>LICENSES & PERMITS</u>						
100-44110-51	LIQUOR & BEER	150.00	6,490.00	16,100.00	9,610.00	40.3
100-44120-51	CIGARETTE	.00	600.00	1,200.00	600.00	50.0
100-44122-51	BEVERAGE OPERATORS	310.00	1,130.00	3,600.00	2,470.00	31.4
100-44200-51	MISC. LICENSES	624.00	1,964.77	2,000.00	35.23	98.2
100-44300-53	BLDG/ZONING PERMITS	25,124.00	35,449.00	34,725.00	(724.00)	102.1
100-44310-53	ELECTRICAL PERMITS	405.00	1,949.00	5,550.00	3,601.00	35.1
100-44320-53	PLUMBING PERMITS	.00	580.62	5,775.00	5,194.38	10.1
100-44330-53	HVAC PERMITS	60.00	1,364.30	3,225.00	1,860.70	42.3
100-44340-53	STREET OPENING PERMITS	50.00	50.00	200.00	150.00	25.0
100-44350-53	SIGN PERMITS	.00	445.00	1,200.00	755.00	37.1
100-44900-51	MISC PERMITS	20.00	190.00	400.00	210.00	47.5
	TOTAL LICENSES & PERMITS	26,743.00	50,212.69	73,975.00	23,762.31	67.9
<u>FINES & FORFEITURES</u>						
100-45110-52	ORDINANCE VIOLATIONS	18,179.66	84,810.36	216,600.00	131,789.64	39.2
100-45113-52	MISC COURT RESEARCH FEE	.00	100.00	200.00	100.00	50.0
100-45114-52	VIOLATIONS PAID-OTHER AGENCIES	573.20	1,223.20	.00	(1,223.20)	.0
100-45130-52	PARKING VIOLATIONS	2,596.28	29,081.63	115,100.00	86,018.37	25.3
100-45135-53	REFUSE/RECYCLING TOTER FINES	825.00	4,425.00	3,000.00	(1,425.00)	147.5
100-45145-53	RE-INSPECTION FINES	1,100.00	2,750.00	1,000.00	(1,750.00)	275.0
	TOTAL FINES & FORFEITURES	23,274.14	122,390.19	335,900.00	213,509.81	36.4
<u>PUBLIC CHARGES FOR SERVICE</u>						
100-46120-51	TREASURER	240.00	2,015.00	4,300.00	2,285.00	46.9
100-46210-52	POLICE-DISPATCH-MOU-UNIV	.00	25,575.80	55,611.14	30,035.34	46.0
100-46220-52	FALSE ALARM FINES	.00	650.00	1,800.00	1,150.00	36.1
100-46310-53	DPW MISC REVENUE	60.00	14,984.22	27,600.00	12,615.78	54.3
100-46312-51	MISC DEPT EARNINGS	.00	.00	1,300.00	1,300.00	.0
100-46320-53	SAND & SALT CHARGES	.00	.00	4,700.00	4,700.00	.0
100-46350-51	CITY PLANNER-SERVICES	.00	168.75	800.00	631.25	21.1
100-46743-51	FACILITY RENTALS	1,089.30	11,177.39	10,700.00	(477.39)	104.5
100-46746-55	SPECIAL EVENT FEES	.00	.00	100.00	100.00	.0
	TOTAL PUBLIC CHARGES FOR SERVICE	1,389.30	54,571.16	106,911.14	52,339.98	51.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
100-48100-00 INTEREST INCOME	69,599.93	326,263.82	49,533.18	(276,730.64)	658.7
100-48200-00 LONG TERM RENTALS	400.00	2,000.00	4,800.00	2,800.00	41.7
100-48400-00 INS./FEMA / CLAIM RECOVERY	.00	1,312.75	.00	(1,312.75)	.0
100-48410-00 WORKERS COMP-RETURN PREMIUM	.00	13,514.00	.00	(13,514.00)	.0
100-48415-00 RESTITUTION-DAMAGES	300.00	1,393.86	2,000.00	606.14	69.7
100-48420-00 INSURANCE DIVIDEND	.00	51,535.00	12,137.00	(39,398.00)	424.6
100-48535-00 P CARD REBATE REVENUE	7,312.75	14,096.75	31,500.00	17,403.25	44.8
100-48546-55 MISC GRANT INCOME	.00	80,043.01	53,500.00	(26,543.01)	149.6
100-48600-00 MISC REVENUE-NON RECURRING	.00	.00	3,600.00	3,600.00	.0
100-48700-00 WATER UTILITY TAXES	.00	353,500.00	353,500.00	.00	100.0
TOTAL MISCELLANEOUS REVENUE	77,612.68	843,659.19	510,570.18	(333,089.01)	165.2
<u>OTHER FINANCING SOURCES</u>					
100-49260-00 TRANSFER FROM 610 WATER	.00	.00	8,100.00	8,100.00	.0
100-49261-00 TRANSFER FROM 620 WASTEWATER	.00	.00	12,500.00	12,500.00	.0
100-49265-00 TRANSFER FROM 630 STORMWATER	.00	.00	8,500.00	8,500.00	.0
100-49266-00 GIS TRANSFER-UTILITIES	.00	.00	15,000.00	15,000.00	.0
100-49267-00 TRANSFER FROM 208 PARKING	.00	35,350.00	35,350.00	.00	100.0
100-49290-00 TRANSFER IN FROM OTHER FUNDS	.00	.00	1,000.00	1,000.00	.0
100-49300-00 FUND BALANCE APPLIED	.00	.00	151,758.70	151,758.70	.0
TOTAL OTHER FINANCING SOURCES	.00	35,350.00	232,208.70	196,858.70	15.2
TOTAL FUND REVENUE	172,653.44	6,002,115.64	11,662,737.11	5,660,621.47	51.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGISLATIVE</u>					
100-51100-111 SALARIES/PERMANENT	.00	12,364.53	22,486.46	10,121.93	55.0
100-51100-112 OVERTIME	.00	42.37	.00	(42.37)	.0
100-51100-114 WAGES/PART-TIME/PERMANENT	2,100.00	10,050.00	25,200.00	15,150.00	39.9
100-51100-117 LONGEVITY PAY	.00	.00	200.00	200.00	.0
100-51100-150 MEDICARE TAX/CITY SHARE	30.52	353.20	708.27	355.07	49.9
100-51100-151 SOCIAL SECURITY/CITY SHARE	130.20	1,508.77	3,028.48	1,519.71	49.8
100-51100-152 RETIREMENT	.00	458.30	1,542.68	1,084.38	29.7
100-51100-153 HEALTH INSURANCE	.00	1,015.30	4,141.22	3,125.92	24.5
100-51100-154 HSA-HRA CONTRIBUTIONS	.00	.00	500.00	500.00	.0
100-51100-155 WORKERS COMPENSATION	2.38	29.92	80.50	50.58	37.2
100-51100-156 LIFE INSURANCE	.00	4.78	28.52	23.74	16.8
100-51100-218 PROFESSIONAL SERV/CONSULTING	1,240.00	2,090.00	1,010.00	(1,080.00)	206.9
100-51100-295 CODIFICATION OF ORDINANCES	.00	1,085.00	2,020.00	935.00	53.7
100-51100-320 PUBLICATION-MINUTES	.00	6,615.17	6,565.00	(50.17)	100.8
100-51100-715 TOURISM COMMITTEE-ROOM TAX	28,544.77	28,544.77	133,000.00	104,455.23	21.5
100-51100-720 DOWNTOWN WHITEWATER GRANT	.00	6,250.00	25,000.00	18,750.00	25.0
TOTAL LEGISLATIVE	32,047.87	70,412.11	225,511.13	155,099.02	31.2
<u>CONTINGENCIES</u>					
100-51110-910 COST REALLOCATIONS	151,758.70	162,867.58	151,758.70	(11,108.88)	107.3
TOTAL CONTINGENCIES	151,758.70	162,867.58	151,758.70	(11,108.88)	107.3
<u>COURT</u>					
100-51200-111 SALARIES/PERMANENT	4,467.29	21,883.04	54,280.70	32,397.66	40.3
100-51200-112 BALIFF WAGES & OVERTIME	225.00	668.75	2,500.00	1,831.25	26.8
100-51200-150 MEDICARE TAX/CITY SHARE	66.78	348.74	823.32	474.58	42.4
100-51200-151 SOCIAL SECURITY/CITY SHARE	285.54	1,491.23	3,520.40	2,029.17	42.4
100-51200-152 RETIREMENT	193.47	1,012.85	2,185.35	1,172.50	46.4
100-51200-153 HEALTH INSURANCE	.00	37.20	.00	(37.20)	.0
100-51200-155 WORKERS COMPENSATION	5.16	30.16	95.86	65.70	31.5
100-51200-156 LIFE INSURANCE	1.45	7.25	10.44	3.19	69.4
100-51200-211 PROFESSIONAL DEVELOPMENT	.00	700.00	505.00	(195.00)	138.6
100-51200-214 FINANCIAL/BONDING SERVICES	.00	.00	101.00	101.00	.0
100-51200-219 OTHER PROFESSIONAL SERVICES	120.00	450.00	606.00	156.00	74.3
100-51200-224 SOFTWARE/HARDWARE MAINTENANCE	(6.64)	8,538.36	14,309.18	5,770.82	59.7
100-51200-225 TELECOM/INTERNET/COMMUNICATION	70.32	708.58	1,717.98	1,009.40	41.2
100-51200-293 PRISONER CONFINEMENT	.00	330.00	252.50	(77.50)	130.7
100-51200-295 MISC CONTRACTUAL SERVICES	159.99	159.99	.00	(159.99)	.0
100-51200-310 OFFICE & OPERATING SUPPLIES	162.89	574.89	2,020.00	1,445.11	28.5
100-51200-320 SUBSCRIPTIONS/DUES	.00	45.00	1,010.00	965.00	4.5
100-51200-330 TRAVEL EXPENSES	.00	.00	606.00	606.00	.0
TOTAL COURT	5,751.25	36,986.04	84,543.73	47,557.69	43.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGAL</u>					
100-51300-166	358.67	1,026.48	2,350.00	1,323.52	43.7
100-51300-212	3,489.16	12,691.74	41,177.40	28,485.66	30.8
100-51300-214	2,699.17	9,064.76	31,063.65	21,998.89	29.2
TOTAL LEGAL	6,547.00	22,782.98	74,591.05	51,808.07	30.5
<u>GENERAL ADMINISTRATION</u>					
100-51400-111	10,762.24	100,626.14	224,045.47	123,419.33	44.9
100-51400-112	.00	169.50	.00	(169.50)	.0
100-51400-115	656.25	1,825.00	.00	(1,825.00)	.0
100-51400-119	.00	.00	1,360.00	1,360.00	.0
100-51400-150	164.83	1,597.32	3,324.06	1,726.74	48.1
100-51400-151	704.89	6,830.33	14,213.22	7,382.89	48.1
100-51400-152	714.73	5,626.71	15,327.57	9,700.86	36.7
100-51400-153	1,058.45	10,945.21	48,522.48	37,577.27	22.6
100-51400-154	38.44	1,438.44	6,200.00	4,761.56	23.2
100-51400-155	12.31	134.44	378.23	243.79	35.5
100-51400-156	5.06	48.47	202.98	154.51	23.9
100-51400-211	484.00	1,069.00	4,040.00	2,971.00	26.5
100-51400-217	6,225.00	9,173.50	6,565.00	(2,608.50)	139.7
100-51400-219	105.77	31,868.27	42,925.00	11,056.73	74.2
100-51400-224	(310.70)	1,280.10	5,147.02	3,866.92	24.9
100-51400-225	108.84	823.43	2,841.42	2,017.99	29.0
100-51400-310	3,155.90	7,998.13	14,645.00	6,646.87	54.6
100-51400-320	.00	630.00	11,110.00	10,480.00	5.7
100-51400-325	.00	195.00	555.50	360.50	35.1
100-51400-330	.00	7.20	1,515.00	1,507.80	.5
100-51400-335	.00	.00	1,010.00	1,010.00	.0
100-51400-790	213.94	922.37	2,020.00	1,097.63	45.7
TOTAL GENERAL ADMINISTRATION	24,099.95	183,208.56	405,947.95	222,739.39	45.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INFORMATION TECHNOLOGY</u>					
100-51450-111 SALARIES/PERMANENT	3,677.92	18,389.60	61,359.48	42,969.88	30.0
100-51450-150 MEDICARE TAX/CITY SHARE	49.90	274.60	889.71	615.11	30.9
100-51450-151 SOCIAL SECURITY/CITY SHARE	213.42	1,174.35	3,804.29	2,629.94	30.9
100-51450-152 RETIREMENT	250.10	1,375.55	4,172.44	2,796.89	33.0
100-51450-153 HEALTH INSURANCE	555.82	2,779.10	13,122.50	10,343.40	21.2
100-51450-154 HSA-HRA CONTRIBUTIONS	.00	.00	1,875.00	1,875.00	.0
100-51450-155 WORKERS COMPENSATION	4.04	24.99	103.59	78.60	24.1
100-51450-156 LIFE INSURANCE	.00	.00	13.14	13.14	.0
100-51450-211 PROFESSIONAL DEVELOPMENT	.00	574.98	.00	(574.98)	.0
100-51450-219 OTHER PROFESSIONAL SERVICES	639.96	639.96	.00	(639.96)	.0
100-51450-225 TELECOM/INTERNET/COMMUNICATION	270.00	270.00	.00	(270.00)	.0
100-51450-244 NETWORK HDW MTN	.00	31.33	.00	(31.33)	.0
100-51450-245 NETWORK SOFTWARE MTN	.00	75.88	.00	(75.88)	.0
100-51450-246 NETWORK OPERATING SUPP	(923.29)	2,777.04	7,522.50	4,745.46	36.9
100-51450-310 OFFICE & OPERATING SUPPLIES	.00	2,938.27	.00	(2,938.27)	.0
TOTAL INFORMATION TECHNOLOGY	4,737.87	31,325.65	92,862.65	61,537.00	33.7
<u>FINANCIAL ADMINISTRATION</u>					
100-51500-111 SALARIES/PERMANENT	6,333.90	52,044.52	128,650.70	76,606.18	40.5
100-51500-112 SALARIES/OVERTIME	.00	.00	105.00	105.00	.0
100-51500-150 MEDICARE TAX/CITY SHARE	86.80	810.04	1,901.76	1,091.72	42.6
100-51500-151 SOCIAL SECURITY/CITY SHARE	371.10	3,463.62	8,131.65	4,668.03	42.6
100-51500-152 RETIREMENT	404.18	3,576.05	8,755.39	5,179.34	40.8
100-51500-153 HEALTH INSURANCE	1,302.70	8,742.94	22,600.71	13,857.77	38.7
100-51500-154 HSA-HRA CONTRIBUTIONS	.00	.00	3,000.00	3,000.00	.0
100-51500-155 WORKERS COMPENSATION	10.18	85.25	217.30	132.05	39.2
100-51500-156 LIFE INSURANCE	2.75	14.39	49.80	35.41	28.9
100-51500-211 PROFESSIONAL DEVELOPMENT	.00	190.00	1,010.00	820.00	18.8
100-51500-214 AUDIT SERVICES	9,020.00	17,363.50	24,240.00	6,876.50	71.6
100-51500-217 CONTRACT SERVICES-125 PLAN	573.20	3,497.98	8,080.00	4,582.02	43.3
100-51500-224 SOFTWARE/HARDWARE MAINTENANCE	(461.64)	3,667.18	10,821.23	7,154.05	33.9
100-51500-225 TELECOM/INTERNET/COMMUNICATION	31.79	334.91	1,104.13	769.22	30.3
100-51500-310 OFFICE & OPERATING SUPPLIES	492.92	3,166.66	8,080.00	4,913.34	39.2
100-51500-325 PUBLIC EDUCATION	.00	195.00	757.50	562.50	25.7
100-51500-330 TRAVEL EXPENSES	.00	285.21	757.50	472.29	37.7
100-51500-560 COLLECTION FEES/WRITE-OFFS	(.01)	5,244.47	3,030.00	(2,214.47)	173.1
100-51500-650 BANK FEES/CREDIT CARD FEES	286.70	1,503.51	4,040.00	2,536.49	37.2
TOTAL FINANCIAL ADMINISTRATION	18,454.57	104,185.23	235,332.67	131,147.44	44.3

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INSURANCE/RISK MANAGEMENT</u>					
100-51540-511	.00	26,207.12	48,900.00	22,692.88	53.6
100-51540-512	.00	16,957.30	17,522.00	564.70	96.8
100-51540-513	.00	25,049.06	29,133.00	4,083.94	86.0
100-51540-514	.00	13,063.92	14,719.00	1,655.08	88.8
100-51540-515	.00	2,703.35	2,873.00	169.65	94.1
TOTAL INSURANCE/RISK MANAGEMENT	.00	83,980.75	113,147.00	29,166.25	74.2
<u>FACILITIES MAINTENANCE</u>					
100-51600-111	8,298.97	41,041.00	118,165.54	77,124.54	34.7
100-51600-112	.00	.00	1,675.80	1,675.80	.0
100-51600-113	.00	717.60	6,960.00	6,242.40	10.3
100-51600-117	.00	.00	970.00	970.00	.0
100-51600-118	31.10	358.86	436.50	77.64	82.2
100-51600-150	111.00	646.59	1,913.82	1,267.23	33.8
100-51600-151	474.61	2,764.63	8,183.24	5,418.61	33.8
100-51600-152	564.35	3,068.17	8,224.45	5,156.28	37.3
100-51600-153	2,578.14	11,047.39	23,583.47	12,536.08	46.8
100-51600-154	.00	1,228.09	2,675.00	1,446.91	45.9
100-51600-155	164.32	1,056.20	3,663.23	2,607.03	28.8
100-51600-156	6.52	32.61	86.52	53.91	37.7
100-51600-211	.00	.00	1,010.00	1,010.00	.0
100-51600-221	1,258.30	4,081.29	16,160.00	12,078.71	25.3
100-51600-222	8,862.35	31,494.03	84,840.00	53,345.97	37.1
100-51600-223	1,552.71	16,815.68	25,250.00	8,434.32	66.6
100-51600-225	42.97	128.91	588.00	459.09	21.9
100-51600-244	.00	837.80	16,160.00	15,322.20	5.2
100-51600-245	990.00	990.00	10,100.00	9,110.00	9.8
100-51600-246	7,401.00	22,448.00	86,100.00	63,652.00	26.1
100-51600-310	2,725.41	8,653.18	14,140.00	5,486.82	61.2
100-51600-351	149.71	951.61	2,250.00	1,298.39	42.3
100-51600-355	152.02	4,856.44	13,130.00	8,273.56	37.0
TOTAL FACILITIES MAINTENANCE	35,363.48	153,218.08	446,265.57	293,047.49	34.3

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE ADMINISTRATION</u>					
100-52100-111 SALARIES/PERMANENT	36,860.20	182,183.71	471,466.85	289,283.14	38.6
100-52100-112 WAGES/OVERTIME	208.98	287.35	2,100.00	1,812.65	13.7
100-52100-114 WAGES/PART-TIME/PERMANENT	1,724.80	7,417.99	19,110.00	11,692.01	38.8
100-52100-117 LONGEVITY PAY	.00	.00	2,000.00	2,000.00	.0
100-52100-118 UNIFORM ALLOWANCES	.00	2,100.00	2,100.00	.00	100.0
100-52100-150 MEDICARE TAX/CITY SHARE	541.50	3,027.35	7,342.47	4,315.12	41.2
100-52100-151 SOCIAL SECURITY/CITY SHARE	2,315.37	12,944.53	31,395.37	18,450.84	41.2
100-52100-152 RETIREMENT	3,984.55	22,222.58	53,480.86	31,258.28	41.6
100-52100-153 HEALTH INSURANCE	6,632.24	32,854.20	79,586.69	46,732.49	41.3
100-52100-154 HSA-HRA CONTRIBUTIONS	2,474.29	2,490.20	10,000.00	7,509.80	24.9
100-52100-155 WORKERS COMPENSATION	438.09	2,695.12	8,118.75	5,423.63	33.2
100-52100-156 LIFE INSURANCE	10.44	52.20	136.26	84.06	38.3
100-52100-211 PROFESSIONAL DEVELOPMENT	90.00	829.00	4,040.00	3,211.00	20.5
100-52100-219 OTHER PROFESSIONAL SERVICES	2,344.31	8,810.96	4,040.00	(4,770.96)	218.1
100-52100-224 SOFTWARE/HARDWARE MAINTENANCE	4,485.55	9,013.79	8,240.72	(773.07)	109.4
100-52100-225 TELECOM/INTERNET/COMMUNICATION	635.55	1,049.73	7,969.44	6,919.71	13.2
100-52100-310 OFFICE & OPERATING SUPPLIES	975.38	5,403.70	13,112.83	7,709.13	41.2
100-52100-320 SUBSCRIPTIONS/DUES	.00	1,137.00	1,060.50	(76.50)	107.2
100-52100-325 PUBLIC EDUCATION	.00	195.00	432.28	237.28	45.1
100-52100-330 TRAVEL EXPENSES	142.39	382.53	757.50	374.97	50.5
TOTAL POLICE ADMINISTRATION	63,863.64	295,096.94	726,490.52	431,393.58	40.6
<u>POLICE PATROL</u>					
100-52110-111 SALARIES/PERMANENT	82,504.96	400,504.06	1,255,356.51	854,852.45	31.9
100-52110-112 SALARIES/OVERTIME	19,212.93	70,730.85	147,312.34	76,581.49	48.0
100-52110-117 LONGEVITY PAY	.00	.00	10,820.00	10,820.00	.0
100-52110-118 UNIFORM ALLOWANCES	.00	19,192.58	16,050.00	(3,142.58)	119.6
100-52110-119 SHIFT DIFFERENTIAL	1,871.62	7,449.06	13,155.00	5,705.94	56.6
100-52110-150 MEDICARE TAX/CITY SHARE	1,474.88	7,891.62	21,336.66	13,445.04	37.0
100-52110-151 SOCIAL SECURITY/CITY SHARE	6,306.45	33,743.50	91,232.63	57,489.13	37.0
100-52110-152 RETIREMENT	13,762.00	73,183.84	191,012.67	117,828.83	38.3
100-52110-153 HEALTH INSURANCE	17,490.38	71,662.55	181,224.72	109,562.17	39.5
100-52110-154 HSA-HRA CONTRIBUTIONS	29.22	3,871.98	22,500.00	18,628.02	17.2
100-52110-155 WORKERS COMPENSATION	1,860.57	10,832.58	35,094.94	24,262.36	30.9
100-52110-156 LIFE INSURANCE	17.37	83.96	292.14	208.18	28.7
100-52110-211 PROFESSIONAL DEVELOPMENT	1,207.00	2,160.08	8,080.00	5,919.92	26.7
100-52110-219 OTHER PROFESSIONAL SERVICES	1,201.86	1,634.36	6,000.00	4,365.64	27.2
100-52110-224 SOFTWARE/HARDWARE MAINTENANCE	(461.64)	14,090.53	28,359.10	14,268.57	49.7
100-52110-225 TELECOM/INTERNET/COMMUNICATION	806.04	1,977.98	4,320.00	2,342.02	45.8
100-52110-241 REPR/MTN VEHICLES	5.58	5.58	1,440.00	1,434.42	.4
100-52110-242 REPR/MTN MACHINERY/EQUIP	498.20	1,019.80	2,500.00	1,480.20	40.8
100-52110-310 OFFICE & OPERATING SUPPLIES	5,387.23	9,232.55	3,535.00	(5,697.55)	261.2
100-52110-330 TRAVEL EXPENSES	.00	8,183.91	303.00	(7,880.91)	2701.0
100-52110-351 FUEL EXPENSES	2,504.69	8,582.81	24,000.00	15,417.19	35.8
100-52110-360 DAAT/FIREARMS	863.00	2,156.85	15,000.00	12,843.15	14.4
TOTAL POLICE PATROL	156,542.34	748,191.03	2,078,924.71	1,330,733.68	36.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE INVESTIGATION</u>					
100-52120-111 SALARIES/PERMANENT	23,038.06	113,816.46	266,740.28	152,923.82	42.7
100-52120-112 SALARIES/OVERTIME	5,963.06	14,350.82	27,443.75	13,092.93	52.3
100-52120-117 LONGEVITY PAY	.00	.00	3,800.00	3,800.00	.0
100-52120-118 UNIFORM ALLOWANCES	.00	2,140.78	2,800.00	659.22	76.5
100-52120-119 SHIFT DIFFERENTIAL	181.66	426.04	465.00	38.96	91.6
100-52120-150 MEDICARE TAX/CITY SHARE	429.72	2,119.51	4,576.91	2,457.40	46.3
100-52120-151 SOCIAL SECURITY/CITY SHARE	1,837.41	9,062.66	19,570.25	10,507.59	46.3
100-52120-152 RETIREMENT	3,863.82	19,127.55	39,885.37	20,757.82	48.0
100-52120-153 HEALTH INSURANCE	2,525.51	11,901.95	39,717.01	27,815.06	30.0
100-52120-154 HSA-HRA CONTRIBUTIONS	.00	1,571.03	2,500.00	928.97	62.8
100-52120-155 WORKERS COMPENSATION	522.38	2,771.68	7,331.16	4,559.48	37.8
100-52120-156 LIFE INSURANCE	6.23	31.35	58.98	27.63	53.2
100-52120-211 PROFESSIONAL DEVELOPMENT	828.41	2,344.41	4,040.00	1,695.59	58.0
100-52120-219 OTHER PROFESSIONAL SERVICES	44.17	138.34	1,581.66	1,443.32	8.8
100-52120-225 TELECOM/INTERNET/COMMUNICATION	332.87	825.76	49.49	(776.27)	1668.5
100-52120-310 OFFICE & OPERATING SUPPLIES	238.27	4,746.58	7,615.09	2,868.51	62.3
100-52120-330 TRAVEL EXPENSES	102.34	252.58	303.00	50.42	83.4
100-52120-351 FUEL EXPENSES	295.85	729.88	5,250.00	4,520.12	13.9
100-52120-359 PHOTO EXPENSES	.00	.00	505.00	505.00	.0
TOTAL POLICE INVESTIGATION	40,209.76	186,357.38	434,232.95	247,875.57	42.9
<u>COMMUNITY SERVICE PROGRAM</u>					
100-52140-114 WAGES/PART-TIME/PERMANENT	2,165.75	10,037.41	31,200.00	21,162.59	32.2
100-52140-150 MEDICARE TAX/CITY SHARE	31.40	163.96	452.40	288.44	36.2
100-52140-151 SOCIAL SECURITY/CITY SHARE	134.28	700.97	1,934.40	1,233.43	36.2
100-52140-152 RETIREMENT	64.31	239.24	.00	(239.24)	.0
100-52140-155 WORKERS COMPENSATION	54.35	296.25	967.49	671.24	30.6
100-52140-218 ANIMAL CONTROL	.00	2.92	252.50	249.58	1.2
100-52140-225 TELECOM/INTERNET/COMMUNICATION	17.45	69.80	98.98	29.18	70.5
100-52140-310 OFFICE & OPERATING SUPPLIES	.00	52.92	751.81	698.89	7.0
100-52140-351 FUEL EXPENSES	183.62	929.57	1,212.00	282.43	76.7
100-52140-360 PARKING SERVICES EXPENSES	145.00	841.40	3,927.89	3,086.49	21.4
TOTAL COMMUNITY SERVICE PROGRAM	2,796.16	13,334.44	40,797.47	27,463.03	32.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>NEIGHBORHOOD SERVICES</u>					
100-52400-111 SALARIES/PERMANENT	6,044.64	38,872.61	121,600.87	82,728.26	32.0
100-52400-113 PT WAGES-WEEDS & SNOW ENFORC	3,064.00	15,023.24	31,434.00	16,410.76	47.8
100-52400-118 UNIFORM ALLOWANCES	.00	.00	1,000.00	1,000.00	.0
100-52400-150 MEDICARE TAX/CITY SHARE	137.47	900.26	2,372.71	1,472.45	37.9
100-52400-151 SOCIAL SECURITY/CITY SHARE	587.79	3,849.29	10,145.37	6,296.08	37.9
100-52400-152 RETIREMENT	538.33	3,573.76	8,268.86	4,695.10	43.2
100-52400-153 HEALTH INSURANCE	459.44	3,171.60	10,838.21	7,666.61	29.3
100-52400-154 HSA-HRA CONTRIBUTIONS	22.89	65.52	275.00	209.48	23.8
100-52400-155 WORKERS COMPENSATION	86.99	484.98	1,180.03	695.05	41.1
100-52400-156 LIFE INSURANCE	1.62	21.78	91.32	69.54	23.9
100-52400-211 PROFESSIONAL DEVELOPMENT	.00	399.00	.00	(399.00)	.0
100-52400-212 LEGAL/CITY ATTORNEY	395.00	1,927.18	5,050.00	3,122.82	38.2
100-52400-215 GIS SUPPLIES	.00	.00	2,525.00	2,525.00	.0
100-52400-218 WEIGHTS & MEASURES CONTRACT	1,600.00	1,600.00	3,200.00	1,600.00	50.0
100-52400-219 OTHER PROFESSIONAL SERVICES	5,283.75	15,591.25	30,300.00	14,708.75	51.5
100-52400-222 BUILDING INSPECTION SERVICES	2,578.70	20,649.45	60,956.25	40,306.80	33.9
100-52400-224 SOFTWARE/HARDWARE MAINTENANCE	(135.38)	2,173.47	7,711.07	5,537.60	28.2
100-52400-225 TELECOM/INTERNET/COMMUNICATION	209.82	1,131.77	2,209.98	1,078.21	51.2
100-52400-310 OFFICE & OPERATING SUPPLIES	1,533.38	2,392.44	5,050.00	2,657.56	47.4
100-52400-320 DUES/SUBSCRIPTIONS	.00	(40.00)	404.00	444.00	(9.9)
100-52400-325 PUBLIC EDUCATION	.00	195.00	454.50	259.50	42.9
100-52400-330 TRAVEL EXPENSES	629.50	629.50	202.00	(427.50)	311.6
100-52400-351 FUEL EXPENSES	42.72	214.99	1,515.00	1,300.01	14.2
TOTAL NEIGHBORHOOD SERVICES	23,080.66	112,827.09	306,784.17	193,957.08	36.8
<u>EMERGENCY PREPAREDNESS</u>					
100-52500-111 EMERGENCY PREPAREDNESS WAGES	.00	.00	518.75	518.75	.0
100-52500-150 EMERG PREP MEDICARE	.00	.00	7.52	7.52	.0
100-52500-151 EMERG PREP SOCIAL SECURITY	.00	.00	32.16	32.16	.0
100-52500-155 EMERG PREP WORKERS COMP	.00	.00	16.09	16.09	.0
100-52500-224 SOFTWARE/HARDWARE MAINTENANCE	.00	.00	1,400.00	1,400.00	.0
100-52500-225 TELECOM/INTERNET/COMMUNICATION	355.02	1,464.89	4,110.54	2,645.65	35.6
100-52500-242 REPR/MTN MACHINERY/EQUIP	.00	.00	2,000.00	2,000.00	.0
100-52500-295 CONTRACTUAL SERVICES	.00	.00	1,251.39	1,251.39	.0
100-52500-310 OFFICE & OPERATING SUPPLIES	80.55	980.42	505.00	(475.42)	194.1
TOTAL EMERGENCY PREPAREDNESS	435.57	2,445.31	9,841.45	7,396.14	24.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COMMUNICATIONS/DISPATCH</u>					
100-52600-111 SALARIES/PERMANENT	21,834.26	100,575.80	328,906.42	228,330.62	30.6
100-52600-112 SALARIES/OVERTIME	3,651.86	13,535.40	31,421.25	17,885.85	43.1
100-52600-117 LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.0
100-52600-118 UNIFORM ALLOWANCES	.00	2,785.71	3,500.00	714.29	79.6
100-52600-119 SHIFT DIFFERENTIAL	580.64	1,236.12	3,624.00	2,387.88	34.1
100-52600-150 MEDICARE TAX/CITY SHARE	381.39	1,967.04	5,516.55	3,549.51	35.7
100-52600-151 SOCIAL SECURITY/CITY SHARE	1,630.81	8,410.86	23,588.02	15,177.16	35.7
100-52600-152 RETIREMENT	1,731.75	9,003.81	24,995.21	15,991.40	36.0
100-52600-153 HEALTH INSURANCE	2,258.06	11,586.35	50,895.86	39,309.51	22.8
100-52600-154 HSA-HRA CONTRIBUTIONS	.00	.00	6,250.00	6,250.00	.0
100-52600-155 WORKERS COMPENSATION	28.02	162.69	596.74	434.05	27.3
100-52600-156 LIFE INSURANCE	2.49	13.19	98.25	85.06	13.4
100-52600-211 PROFESSIONAL DEVELOPMENT	435.00	993.75	3,030.00	2,036.25	32.8
100-52600-219 OTHER PROFESSIONAL SERVICES	250.93	1,039.61	2,043.23	1,003.62	50.9
100-52600-224 SOFTWARE/HARDWARE MAINTENANCE	(266.64)	2,862.38	5,283.10	2,420.72	54.2
100-52600-225 TELECOM/INTERNET/COMMUNICATION	813.12	3,373.97	9,367.98	5,994.01	36.0
100-52600-292 RADIO SERVICE	.00	11,257.50	13,635.00	2,377.50	82.6
100-52600-295 MISC CONTRACTUAL SERVICES	.00	23,880.88	40,846.52	16,965.64	58.5
100-52600-310 OFFICE & OPERATING SUPPLIES	48.98	273.02	1,010.00	736.98	27.0
100-52600-330 TRAVEL EXPENSES	180.00	200.88	252.50	51.62	79.6
TOTAL COMMUNICATIONS/DISPATCH	33,560.67	193,158.96	555,860.63	362,701.67	34.8
<u>DPW/ENGINEERING DEPARTMENT</u>					
100-53100-111 SALARIES/PERMANENT	1,551.32	7,756.60	20,362.09	12,605.49	38.1
100-53100-150 MEDICARE TAX/CITY SHARE	20.62	114.28	295.25	180.97	38.7
100-53100-151 SOCIAL SECURITY/CITY SHARE	88.20	488.63	1,262.45	773.82	38.7
100-53100-152 RETIREMENT	105.48	578.16	1,384.62	806.46	41.8
100-53100-153 HEALTH INSURANCE	374.69	1,746.63	4,496.24	2,749.61	38.9
100-53100-154 HSA-HRA CONTRIBUTIONS	5.60	303.57	475.00	171.43	63.9
100-53100-155 WORKERS COMPENSATION	1.70	10.47	34.38	23.91	30.5
100-53100-156 LIFE INSURANCE	.84	3.90	6.16	2.26	63.3
100-53100-211 PROFESSIONAL DEVELOPMENT	385.38	635.38	1,111.00	475.62	57.2
100-53100-213 ENGINEERING SERVICES	2,374.84	6,587.47	12,120.00	5,532.53	54.4
100-53100-224 SOFTWARE/HARDWARE MAINTENANCE	(461.64)	982.46	4,747.18	3,764.72	20.7
100-53100-225 TELECOM/INTERNET/COMMUNICATION	109.20	825.16	2,365.98	1,540.82	34.9
100-53100-310 OFFICE & OPERATING SUPPLIES	273.70	929.83	1,818.00	888.17	51.2
100-53100-320 SUBSCRIPTIONS/DUES	56.00	56.00	303.00	247.00	18.5
100-53100-325 PUBLIC EDUCATION	.00	195.00	606.00	411.00	32.2
TOTAL DPW/ENGINEERING DEPARTMENT	4,885.93	21,213.54	51,387.35	30,173.81	41.3

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SHOP/FLEET OPERATIONS</u>					
100-53230-111 WAGES/PERMANENT	4,960.65	24,985.43	63,935.10	38,949.67	39.1
100-53230-112 WAGES/OVERTIME	.00	3.32	.00	(3.32)	.0
100-53230-117 LONGEVITY PAY	.00	.00	830.00	830.00	.0
100-53230-118 UNIFORM ALLOWANCES	.00	(116.00)	67.50	183.50	(171.9)
100-53230-150 MEDICARE TAX/CITY SHARE	66.08	370.70	941.46	570.76	39.4
100-53230-151 SOCIAL SECURITY/CITY SHARE	282.50	1,585.11	4,025.57	2,440.46	39.4
100-53230-152 RETIREMENT	337.30	1,909.10	4,408.62	2,499.52	43.3
100-53230-153 HEALTH INSURANCE	1,206.26	6,535.36	17,618.43	11,083.07	37.1
100-53230-154 HSA-HRA CONTRIBUTIONS	.00	.69	2,412.50	2,411.81	.0
100-53230-155 WORKERS COMPENSATION	106.15	672.93	1,982.59	1,309.66	33.9
100-53230-156 LIFE INSURANCE	4.78	21.72	58.59	36.87	37.1
100-53230-221 MUNICIPAL UTILITIES EXPENSES	372.16	1,754.88	4,545.00	2,790.12	38.6
100-53230-222 UTILITIES-NAT GAS & ELECTRIC	1,015.18	9,036.45	15,150.00	6,113.55	59.7
100-53230-225 MOBILE COMMUNICATIONS	99.84	193.74	492.00	298.26	39.4
100-53230-310 OFFICE & OPERATING SUPPLIES	2,164.83	5,979.43	15,150.00	9,170.57	39.5
100-53230-352 VEHICLE REPR PARTS	2,653.49	4,955.30	25,250.00	20,294.70	19.6
100-53230-354 POLICE VEHICLE REP/MAINT	1,245.43	6,012.30	14,140.00	8,127.70	42.5
100-53230-355 BLDG MTN REPR SUPP	156.76	351.29	3,535.00	3,183.71	9.9
TOTAL SHOP/FLEET OPERATIONS	14,671.41	64,251.75	174,542.36	110,290.61	36.8
<u>PARK MAINTENANCE</u>					
100-53270-111 SALARIES/WAGES/PERMANENT	8,088.09	21,243.29	69,526.85	48,283.56	30.6
100-53270-112 WAGES/OVERTIME	799.50	799.50	184.66	(614.84)	433.0
100-53270-113 WAGES/TEMPORARY	2,638.88	2,638.88	80,983.49	78,344.61	3.3
100-53270-117 LONGEVITY PAY	.00	.00	750.00	750.00	.0
100-53270-118 UNIFORM ALLOWANCES	.00	.00	82.50	82.50	.0
100-53270-150 MEDICARE TAX/CITY SHARE	160.32	366.36	2,197.15	1,830.79	16.7
100-53270-151 SOCIAL SECURITY/CITY SHARE	685.46	1,566.46	9,394.70	7,828.24	16.7
100-53270-152 RETIREMENT	645.78	1,685.03	4,796.99	3,111.96	35.1
100-53270-153 HEALTH INSURANCE	1,571.49	5,710.96	15,000.23	9,289.27	38.1
100-53270-154 HSA-HRA CONTRIBUTIONS	85.83	430.78	2,387.50	1,956.72	18.0
100-53270-155 WORKERS COMPENSATION	232.80	633.55	4,671.04	4,037.49	13.6
100-53270-156 LIFE INSURANCE	4.60	14.10	56.14	42.04	25.1
100-53270-211 PROFESSIONAL DEVELOPMENT	.00	416.62	3,030.00	2,613.38	13.8
100-53270-213 PARK/TERRACE TREE MAINT.	422.00	422.00	10,605.00	10,183.00	4.0
100-53270-221 MUNICIPAL UTILITIES	854.18	3,509.40	10,605.00	7,095.60	33.1
100-53270-222 ELECTRICITY	680.42	2,860.34	6,565.00	3,704.66	43.6
100-53270-223 NATURAL GAS	78.91	844.09	2,525.00	1,680.91	33.4
100-53270-242 REPR/MTN MACHINERY/EQUIP	672.29	1,721.95	7,575.00	5,853.05	22.7
100-53270-245 FACILITIES IMPROVEMENTS	837.12	837.12	5,050.00	4,212.88	16.6
100-53270-295 MAINTENANCE-TREES/LANDSCAPING	10,265.00	10,265.00	20,300.00	10,035.00	50.6
100-53270-310 OFFICE & OPERATING SUPPLIES	3,291.91	5,463.60	9,595.00	4,131.40	56.9
100-53270-351 FUEL EXPENSES	1,523.96	3,574.75	8,080.00	4,505.25	44.2
100-53270-359 OTHER REPR/MTN SUPP	.00	685.02	5,050.00	4,364.98	13.6
TOTAL PARK MAINTENANCE	33,538.54	65,688.80	279,011.25	213,322.45	23.5

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET MAINTENANCE</u>					
100-53300-111 WAGES/PERMANENT	29,459.99	120,077.34	334,348.99	214,271.65	35.9
100-53300-112 WAGES/OVERTIME	.00	203.86	646.32	442.46	31.5
100-53300-113 WAGES/TEMPORARY	.00	.00	818.02	818.02	.0
100-53300-117 LONGEVITY PAY	.00	.00	2,490.00	2,490.00	.0
100-53300-118 UNIFORM ALLOWANCES	628.92	3,672.87	6,678.00	3,005.13	55.0
100-53300-150 MEDICARE TAX/CITY SHARE	408.60	1,842.27	4,967.26	3,124.99	37.1
100-53300-151 SOCIAL SECURITY/CITY SHARE	1,747.13	7,877.36	21,239.30	13,361.94	37.1
100-53300-152 RETIREMENT	2,008.99	9,144.09	22,974.70	13,830.61	39.8
100-53300-153 HEALTH INSURANCE	5,410.20	27,856.61	74,918.70	47,062.09	37.2
100-53300-154 HSA-HRA CONTRIBUTIONS	11.92	81.67	10,400.00	10,318.33	.8
100-53300-155 WORKERS COMPENSATION	630.45	3,176.25	10,406.67	7,230.42	30.5
100-53300-156 LIFE INSURANCE	12.74	49.97	139.89	89.92	35.7
100-53300-211 PROFESSIONAL DEVELOPMENT	257.00	660.18	505.00	(155.18)	130.7
100-53300-222 ELECT/TRAFFIC SIGNALS/P-LOTS	1,570.54	7,923.09	15,150.00	7,226.91	52.3
100-53300-224 SOFTWARE/HARDWARE MAINTENANCE	(461.64)	982.46	5,146.77	4,164.31	19.1
100-53300-225 TELECOM/INTERNET/COMMUNICATION	186.11	1,055.97	3,119.98	2,064.01	33.9
100-53300-310 OFFICE & OPERATING SUPPLIES	47.91	206.80	1,010.00	803.20	20.5
100-53300-351 FUEL EXPENSES	2,228.21	10,156.82	18,180.00	8,023.18	55.9
100-53300-354 TRAFFIC CONTROL SUPP	33.82	1,886.82	12,120.00	10,233.18	15.6
100-53300-405 MATERIALS/REPAIRS	25.46	105.45	12,120.00	12,014.55	.9
100-53300-821 BRIDGE/DAM	.00	.00	4,040.00	4,040.00	.0
TOTAL STREET MAINTENANCE	44,206.35	196,959.88	561,419.60	364,459.72	35.1
<u>SNOW AND ICE</u>					
100-53320-111 WAGES/PERMANENT	1,315.76	25,176.69	42,148.06	16,971.37	59.7
100-53320-112 WAGES/OVERTIME	.00	5,653.42	8,217.46	2,564.04	68.8
100-53320-117 LONGEVITY PAY	.00	.00	360.00	360.00	.0
100-53320-150 MEDICARE TAX/CITY SHARE	18.39	504.19	739.70	235.51	68.2
100-53320-151 SOCIAL SECURITY/CITY SHARE	78.65	2,155.96	3,162.84	1,006.88	68.2
100-53320-152 RETIREMENT	94.68	2,534.24	3,449.34	915.10	73.5
100-53320-153 HEALTH INSURANCE	479.67	6,880.48	9,557.53	2,677.05	72.0
100-53320-154 HSA-HRA CONTRIBUTIONS	10.73	55.78	1,362.50	1,306.72	4.1
100-53320-155 WORKERS COMPENSATION	28.16	893.27	1,475.42	582.15	60.5
100-53320-156 LIFE INSURANCE	.66	22.74	20.66	(2.08)	110.1
100-53320-295 EQUIP RENTAL	.00	3,437.50	12,120.00	8,682.50	28.4
100-53320-351 FUEL EXPENSES	.00	6,873.24	9,090.00	2,216.76	75.6
100-53320-353 SNOW EQUIP/REPR PARTS	2,324.47	13,415.26	30,000.00	16,584.74	44.7
100-53320-460 SALT & SAND	.00	16,934.41	30,000.00	13,065.59	56.5
TOTAL SNOW AND ICE	4,351.17	84,537.18	151,703.51	67,166.33	55.7

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET LIGHTS</u>					
100-53420-111 WAGES/PERMANENT	104.68	10,825.33	6,321.57	(4,503.76)	171.2
100-53420-112 WAGES/OVERTIME	.00	.00	184.66	184.66	.0
100-53420-117 LONGEVITY PAY	.00	.00	60.00	60.00	.0
100-53420-150 MEDICARE TAX/CITY SHARE	1.38	147.37	95.21	(52.16)	154.8
100-53420-151 SOCIAL SECURITY/CITY SHARE	5.90	629.97	407.11	(222.86)	154.7
100-53420-152 RETIREMENT	7.13	765.15	446.50	(318.65)	171.4
100-53420-153 HEALTH INSURANCE	107.36	1,457.53	1,780.15	322.62	81.9
100-53420-154 HSA-HRA CONTRIBUTIONS	.00	.92	250.00	249.08	.4
100-53420-155 WORKERS COMPENSATION	2.24	288.76	199.64	(89.12)	144.6
100-53420-156 LIFE INSURANCE	.05	6.12	2.74	(3.38)	223.4
100-53420-222 ELECTRICITY	19,073.23	77,499.41	174,725.00	97,225.59	44.4
100-53420-310 OFFICE & OPERATING SUPPLIES	169.63	6,255.74	7,000.00	744.26	89.4
100-53420-820 STREET LIGHTS	1,540.00	1,540.00	1,010.00	(530.00)	152.5
TOTAL STREET LIGHTS	21,011.60	99,416.30	192,482.58	93,066.28	51.7
<u>YOUNG LIBRARY BUILDING</u>					
100-55111-111 SALARIES/PERMANENT	575.51	2,841.08	10,465.51	7,624.43	27.2
100-55111-117 LONGEVITY PAY	.00	.00	30.00	30.00	.0
100-55111-118 UNIFORM ALLOWANCES	.00	.00	13.50	13.50	.0
100-55111-150 MEDICARE TAX/CITY SHARE	7.85	47.33	162.82	115.49	29.1
100-55111-151 SOCIAL SECURITY/CITY SHARE	33.54	202.39	696.20	493.81	29.1
100-55111-152 RETIREMENT	39.13	214.87	714.61	499.74	30.1
100-55111-153 HEALTH INSURANCE	184.39	558.49	1,244.90	686.41	44.9
100-55111-154 HSA-HRA CONTRIBUTIONS	.00	33.22	75.00	41.78	44.3
100-55111-155 WORKERS COMPENSATION	12.32	77.09	324.53	247.44	23.8
100-55111-156 LIFE INSURANCE	.10	.64	3.79	3.15	16.9
100-55111-158 UNEMPLOYMENT COMPENSATION	.00	.00	202.00	202.00	.0
100-55111-221 WATER & SEWER	280.92	1,151.08	2,828.00	1,676.92	40.7
100-55111-222 ELECTRICITY	1,098.71	3,859.62	11,750.00	7,890.38	32.9
100-55111-223 NATURAL GAS	270.42	2,647.73	4,500.00	1,852.27	58.8
100-55111-244 HVAC	.00	498.76	1,250.00	751.24	39.9
100-55111-245 FACILITY IMPROVEMENTS	.00	2,814.96	3,030.00	215.04	92.9
100-55111-246 JANITORIAL SERVICES	1,259.00	3,777.00	15,750.00	11,973.00	24.0
100-55111-355 REPAIR & SUPPLIES	65.98	891.17	2,020.00	1,128.83	44.1
TOTAL YOUNG LIBRARY BUILDING	3,827.87	19,615.43	55,060.86	35,445.43	35.6

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARKS ADMINISTRATION</u>					
100-55200-111	4,648.96	31,605.76	61,018.78	29,413.02	51.8
100-55200-113	125.00	262.50	.00	(262.50)	.0
100-55200-117	.00	.00	300.00	300.00	.0
100-55200-150	66.69	538.15	910.00	371.85	59.1
100-55200-151	285.23	2,301.35	3,891.04	1,589.69	59.1
100-55200-152	316.14	2,574.57	4,169.68	1,595.11	61.8
100-55200-153	1,072.18	8,209.34	12,866.16	4,656.82	63.8
100-55200-154	.00	616.13	1,250.00	633.87	49.3
100-55200-155	36.96	387.30	886.25	498.95	43.7
100-55200-156	1.19	9.49	15.20	5.71	62.4
100-55200-211	.00	18.22	.00	(18.22)	.0
100-55200-224	317.73	619.53	.00	(619.53)	.0
100-55200-225	251.51	1,357.46	2,735.99	1,378.53	49.6
100-55200-245	480.00	480.00	.00	(480.00)	.0
100-55200-310	(218.05)	943.95	4,199.20	3,255.25	22.5
100-55200-320	10.54	492.08	.00	(492.08)	.0
100-55200-324	165.64	2,282.40	.00	(2,282.40)	.0
100-55200-341	135.06	287.48	.00	(287.48)	.0
100-55200-790	.00	81.41	.00	(81.41)	.0
TOTAL PARKS ADMINISTRATION	7,694.78	53,067.12	92,242.30	39,175.18	57.5
<u>RECREATION PROGRAMS</u>					
100-55300-113	(25.00)	.00	.00	.00	.0
100-55300-150	(.36)	.00	.00	.00	.0
100-55300-151	(1.55)	.00	.00	.00	.0
100-55300-155	(.54)	.00	.00	.00	.0
TOTAL RECREATION PROGRAMS	(27.45)	.00	.00	.00	.0
<u>CELEBRATIONS</u>					
100-55320-780	.00	6,000.00	.00	(6,000.00)	.0
100-55320-790	.00	1,650.71	9,595.00	7,944.29	17.2
TOTAL CELEBRATIONS	.00	7,650.71	9,595.00	1,944.29	79.7
<u>COMM BASED CO-OP PROJECTS</u>					
100-55330-760	.00	128,000.00	128,000.00	.00	100.0
100-55330-761	.00	50,000.00	50,000.00	.00	100.0
TOTAL COMM BASED CO-OP PROJECTS	.00	178,000.00	178,000.00	.00	100.0

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TRANSFERS TO OTHER FUNDS</u>					
100-59220-901 TRANS TO FD 260 SICK/SEVERENCE	.00	.00	55,000.00	55,000.00	.0
100-59220-916 TRANS TO FD 205 27TH PAYROLL	.00	.00	15,000.00	15,000.00	.0
100-59220-918 TRANS TO FD 230 RECYLING	.00	200,000.00	476,580.09	276,580.09	42.0
100-59220-919 TRANS TO FD 900 ECONOMIC DEV	32,500.00	32,500.00	32,500.00	.00	100.0
100-59220-925 TRANS TO FD 215 DPW EQUIP REV	.00	.00	85,000.00	85,000.00	.0
100-59220-926 TRANS TO FD 216 PD VEHICLE REV	.00	38,270.00	38,270.00	.00	100.0
100-59220-927 TRANS TO FD 217 BLDING REPAIR	.00	.00	15,000.00	15,000.00	.0
100-59220-928 TRANS TO FD 280 STREET REPAIR	.00	.00	8,034.73	8,034.73	.0
100-59220-939 TRANS TO FD 214 ELECTIONS	.00	.00	25,000.00	25,000.00	.0
100-59220-955 TRANS TO FD 248 PARK & REC	.00	20,000.00	197,795.13	177,795.13	10.1
100-59220-998 TRANS TO FD 220 LIBRARY	.00	.00	470,000.00	470,000.00	.0
TOTAL TRANSFERS TO OTHER FUNDS	32,500.00	290,770.00	1,418,179.95	1,127,409.95	20.5
<u>TRANSFER TO DEBT SERVICE</u>					
100-59230-990 TRANS TO FD 300 DEBT SERVICE	334,722.50	439,282.39	1,257,105.00	817,822.61	34.9
TOTAL TRANSFER TO DEBT SERVICE	334,722.50	439,282.39	1,257,105.00	817,822.61	34.9
<u>TRANSFERS TO SPECIAL FUNDS</u>					
100-59240-901 TRANS TO FD 249 FIRE DEPART	.00	500,000.00	1,258,615.00	758,615.00	39.7
100-59240-945 TRANS TO FD 452 BIRGE FOUNTAIN	.00	.00	500.00	500.00	.0
TOTAL TRANSFERS TO SPECIAL FUNDS	.00	500,000.00	1,259,115.00	759,115.00	39.7
TOTAL FUND EXPENDITURES	1,100,632.19	4,420,831.23	11,662,737.11	7,241,905.88	37.9
NET REVENUE OVER EXPENDITURES	(927,978.75)	1,581,284.41	.00	(1,581,284.41)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>WATER SALES REVENUE</u>						
610-46461-61	METERED SALES/RESIDENTIAL	69,917.54	284,818.21	775,177.06	490,358.85	36.7
610-46462-61	METERED SALES/COMMERCIAL	14,102.41	50,601.86	131,924.92	81,323.06	38.4
610-46463-61	METERED SALES/INDUSTRIAL	63,075.19	150,670.31	660,466.55	509,796.24	22.8
610-46464-61	SALES TO PUBLIC AUTHORITIES	18,855.26	74,907.33	212,705.65	137,798.32	35.2
610-46465-61	PUBLIC FIRE PROTECTION REV	62,655.05	236,726.07	586,569.43	349,843.36	40.4
610-46466-61	PRIVATE FIRE PROTECTION REV	6,125.40	23,673.00	48,410.26	24,737.26	48.9
610-46467-61	METERED SALES/MF RESIDENTIAL	17,484.99	67,168.17	183,539.59	116,371.42	36.6
	TOTAL WATER SALES REVENUE	252,215.84	888,564.95	2,598,793.46	1,710,228.51	34.2
<u>MISCELLANEOUS WATER REVENUE</u>						
610-47419-61	INTEREST INCOME	857.62	2,631.70	500.00	(2,131.70)	526.3
610-47421-61	DEVELOPER CONTRIBUTION	.00	.00	10,000.00	10,000.00	.0
610-47425-61	MISC AMORTIZATION	.00	.00	8,000.00	8,000.00	.0
610-47460-61	OTR REV/TOWER/SERVICE	8,214.51	8,599.63	27,155.00	18,555.37	31.7
610-47467-61	NSF/SVC FEES/SPEC ASSESS FEES	1,340.99	5,919.37	6,000.00	80.63	98.7
610-47471-61	MISC SERVICE REV - TURN OFF	210.00	805.00	500.00	(305.00)	161.0
610-47474-61	OTHER REV--LABOR/MATERIAL	2,582.42	10,175.48	.00	(10,175.48)	.0
610-47476-61	NET RETURN ON INVEST-METERS	.00	.00	12,000.00	12,000.00	.0
610-47482-61	SALE OF USED EQUIPMENT	.00	5,569.00	.00	(5,569.00)	.0
610-47486-61	TRANSFER TID 10-TOWER DEBT	.00	.00	14,632.96	14,632.96	.0
610-47487-61	TRANSFER TID 11-TOWER DEBT	.00	.00	14,632.96	14,632.96	.0
610-47488-61	TRANSFER TID 13-TOWER DEBT	.00	.00	79,962.68	79,962.68	.0
610-47489-61	TRANSFER TID 14-TOWER DEBT	.00	.00	44,465.35	44,465.35	.0
610-47493-61	RETAINED EARNINGS-(INC)-DEC	.00	.00	110,799.56	110,799.56	.0
	TOTAL MISCELLANEOUS WATER REVENUE	13,205.54	33,700.18	328,648.51	294,948.33	10.3
	TOTAL FUND REVENUE	265,421.38	922,265.13	2,927,441.97	2,005,176.84	31.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE OF SUPPLY</u>						
610-61600-111	SALARIES/WAGES	1,589.50	8,222.60	16,631.91	8,409.31	49.4
610-61600-112	WAGES/OVERTIME	.00	615.45	5,529.48	4,914.03	11.1
610-61600-310	OFFICE & OPERATING SUPPLIES	.00	810.73	550.00	(260.73)	147.4
610-61600-350	REPAIR/MTN EXPENSES	.00	139.23	500.00	360.77	27.9
	TOTAL SOURCE OF SUPPLY	1,589.50	9,788.01	23,211.39	13,423.38	42.2
<u>PUMPING OPERATIONS</u>						
610-61620-111	SALARIES/WAGES	4,535.91	16,893.73	38,529.55	21,635.82	43.9
610-61620-112	WAGES/OVERTIME	.00	79.41	.00	(79.41)	.0
610-61620-220	UTILITIES	17,316.89	62,932.10	180,000.00	117,067.90	35.0
610-61620-310	OFFICE & OPERATING SUPPLIES	.00	1,905.32	400.00	(1,505.32)	476.3
610-61620-350	REPAIR/MTN EXPENSE	1,919.83	2,363.91	118,500.00	116,136.09	2.0
	TOTAL PUMPING OPERATIONS	23,772.63	84,174.47	337,429.55	253,255.08	25.0
<u>WTR TREATMENT OPERATIONS</u>						
610-61630-111	SALARIES/WAGES	2,302.48	9,593.02	22,580.38	12,987.36	42.5
610-61630-310	WATER TESTING & OP SUPPLIES	150.05	1,999.89	20,200.00	18,200.11	9.9
610-61630-341	CHEMICALS	4,125.75	12,012.45	37,500.00	25,487.55	32.0
610-61630-350	REPAIR/MTN EXPENSE	111.13	56,212.45	119,000.00	62,787.55	47.2
	TOTAL WTR TREATMENT OPERATIONS	6,689.41	79,817.81	199,280.38	119,462.57	40.1
<u>TRANSMISSION</u>						
610-61640-111	SALARIES/WAGES	70.63	279.55	1,057.28	777.73	26.4
	TOTAL TRANSMISSION	70.63	279.55	1,057.28	777.73	26.4
<u>RESERVOIRS MAINTENANCE</u>						
610-61650-111	MTN SALARIES/WAGES	162.44	1,241.86	2,660.36	1,418.50	46.7
610-61650-112	WAGES/OVERTIME	.00	79.41	.00	(79.41)	.0
610-61650-350	REPAIR/MTN EXPENSE	6,138.00	46,595.33	60,000.00	13,404.67	77.7
	TOTAL RESERVOIRS MAINTENANCE	6,300.44	47,916.60	62,660.36	14,743.76	76.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MAINS MAINTENANCE</u>					
610-61651-111 MTN SALARIES/WAGES	1,071.22	8,050.30	17,751.68	9,701.38	45.4
610-61651-350 REPAIR/MTN EXPENSE	.00	11,242.66	36,000.00	24,757.34	31.2
TOTAL MAINS MAINTENANCE	1,071.22	19,292.96	53,751.68	34,458.72	35.9
<u>SERVICES MAINTENANCE</u>					
610-61652-111 MTN SALARIES/WAGES	1,175.32	5,974.50	15,589.31	9,614.81	38.3
610-61652-112 WAGES/OVERTIME	114.58	114.58	426.70	312.12	26.9
610-61652-350 REPAIR/MTN EXPENSE	.00	86.55	35,000.00	34,913.45	.3
TOTAL SERVICES MAINTENANCE	1,289.90	6,175.63	51,016.01	44,840.38	12.1
<u>METERS MAINTENANCE</u>					
610-61653-111 MTN SALARIES/WAGES	3,686.67	12,917.10	12,941.01	23.91	99.8
610-61653-112 WAGES/OVERTIME	.00	39.71	.00	(39.71)	.0
610-61653-210 CONTRACTUAL SERVICES	.00	.00	14,100.00	14,100.00	.0
610-61653-350 REPAIR/MTN EXPENSE	1,292.90	1,844.18	2,750.00	905.82	67.1
TOTAL METERS MAINTENANCE	4,979.57	14,800.99	29,791.01	14,990.02	49.7
<u>HYDRANTS MAINTENANCE</u>					
610-61654-111 MTN SALARIES/WAGES	4,056.30	9,845.68	9,892.93	47.25	99.5
610-61654-112 WAGES/OVERTIME	138.97	138.97	.00	(138.97)	.0
610-61654-350 REPAIR/MTN EXPENSE	920.95	1,193.33	10,100.00	8,906.67	11.8
TOTAL HYDRANTS MAINTENANCE	5,116.22	11,177.98	19,992.93	8,814.95	55.9
<u>METER READING</u>					
610-61901-111 SALARIES/WAGES	141.25	559.11	800.47	241.36	69.9
TOTAL METER READING	141.25	559.11	800.47	241.36	69.9
<u>ACCOUNTING/COLLECTION</u>					
610-61902-111 SALARIES/WAGES	3,745.85	23,516.20	42,217.16	18,700.96	55.7
610-61902-112 WAGES/OVERTIME	.00	99.26	.00	(99.26)	.0
TOTAL ACCOUNTING/COLLECTION	3,745.85	23,615.46	42,217.16	18,601.70	55.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>CUSTOMER ACCOUNTS</u>					
610-61903-224	(461.64)	3,565.26	10,645.63	7,080.37	33.5
610-61903-310	32.64	32.64	.00	(32.64)	.0
610-61903-325	.00	195.00	657.00	462.00	29.7
610-61903-361	89.30	1,571.60	12,500.00	10,928.40	12.6
610-61903-362	.00	.00	9,275.00	9,275.00	.0
TOTAL CUSTOMER ACCOUNTS	(339.70)	5,364.50	33,077.63	27,713.13	16.2
<u>ADMINISTRATIVE</u>					
610-61920-111	8,223.07	47,970.00	132,224.88	84,254.88	36.3
610-61920-154	117.00	187.00	.00	(187.00)	.0
TOTAL ADMINISTRATIVE	8,340.07	48,157.00	132,224.88	84,067.88	36.4
<u>OFFICE SUPPLIES</u>					
610-61921-224	.00	192.41	595.00	402.59	32.3
610-61921-225	211.64	1,127.98	3,296.98	2,169.00	34.2
610-61921-310	423.64	2,913.60	9,750.00	6,836.40	29.9
TOTAL OFFICE SUPPLIES	635.28	4,233.99	13,641.98	9,407.99	31.0
<u>OUTSIDE SERVICES EMPLOYED</u>					
610-61923-210	17,084.56	52,925.69	58,500.00	5,574.31	90.5
610-61923-211	.00	.00	8,500.00	8,500.00	.0
610-61923-212	.00	.00	5,500.00	5,500.00	.0
TOTAL OUTSIDE SERVICES EMPLOYED	17,084.56	52,925.69	72,500.00	19,574.31	73.0
<u>INSURANCE</u>					
610-61924-510	.00	21,954.72	24,039.00	2,084.28	91.3
TOTAL INSURANCE	.00	21,954.72	24,039.00	2,084.28	91.3
<u>EMPLOYEE BENEFITS</u>					
610-61926-150	11,017.98	60,988.21	189,745.89	128,757.68	32.1
610-61926-590	3,087.57	15,533.12	32,383.15	16,850.03	48.0
TOTAL EMPLOYEE BENEFITS	14,105.55	76,521.33	222,129.04	145,607.71	34.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EMPLOYEE TRAINING</u>					
610-61927-154	.00	2,648.46	6,500.00	3,851.54	40.8
	.00	2,648.46	6,500.00	3,851.54	40.8
<u>PSC ASSESSMENT</u>					
610-61928-210	334.52	4,063.19	2,525.00	(1,538.19)	160.9
	334.52	4,063.19	2,525.00	(1,538.19)	160.9
<u>MISCELLANEOUS GENERAL</u>					
610-61930-590	.00	353,500.00	350,000.00	(3,500.00)	101.0
	.00	353,500.00	350,000.00	(3,500.00)	101.0
<u>TRANSPORTATION</u>					
610-61933-310	92.36	97.27	5,050.00	4,952.73	1.9
610-61933-351	809.49	3,527.29	6,500.00	2,972.71	54.3
	901.85	3,624.56	11,550.00	7,925.44	31.4
<u>GENERAL PLANT MAINTENANCE</u>					
610-61935-111	10,803.01	47,895.49	154,940.73	107,045.24	30.9
610-61935-112	.00	.00	1,954.25	1,954.25	.0
610-61935-113	.00	.00	22,392.00	22,392.00	.0
610-61935-116	1,219.02	5,194.46	13,052.00	7,857.54	39.8
610-61935-118	189.25	1,091.25	2,800.00	1,708.75	39.0
610-61935-154	543.00	1,901.35	3,000.00	1,098.65	63.4
610-61935-220	52.15	208.60	1,515.00	1,306.40	13.8
610-61935-350	(292.36)	2,584.93	.00	(2,584.93)	.0
	12,514.07	58,876.08	199,653.98	140,777.90	29.5
<u>CAP OUTLAY/CONSTRUCT WIP</u>					
610-61936-111	282.51	1,141.82	4,980.62	3,838.80	22.9
610-61936-810	.00	5,000.00	110,000.00	105,000.00	4.6
610-61936-820	27,482.25	66,100.51	90,000.00	23,899.49	73.5
610-61936-823	.00	20,631.57	65,537.50	44,905.93	31.5
	27,764.76	92,873.90	270,518.12	177,644.22	34.3

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>DEBT SERVICE</u>					
610-61950-610 PRINCIPAL ON DEBT	75,000.00	200,000.00	346,300.00	146,300.00	57.8
610-61950-620 INTEREST ON DEBT	15,980.00	232,848.11	381,174.12	148,326.01	61.1
610-61950-650 BOND ISSUE/PAYING AGENT EXP	.00	200.00	40,400.00	40,200.00	.5
TOTAL DEBT SERVICE	<u>90,980.00</u>	<u>433,048.11</u>	<u>767,874.12</u>	<u>334,826.01</u>	<u>56.4</u>
TOTAL FUND EXPENDITURES	<u>227,087.58</u>	<u>1,455,390.10</u>	<u>2,927,441.97</u>	<u>1,472,051.87</u>	<u>49.7</u>
NET REVENUE OVER EXPENDITURES	<u>38,333.80</u>	<u>(533,124.97)</u>	<u>.00</u>	<u>533,124.97</u>	<u>.0</u>

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WASTEWATER UTILITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WASTEWATER SALES REVENUES</u>						
620-41110-62	RESIDENTIAL REVENUES	190,326.28	827,981.36	1,992,438.67	1,164,457.31	41.6
620-41112-62	COMMERCIAL REVENUES	93,176.55	420,757.30	1,087,875.00	667,117.70	38.7
620-41113-62	INDUSTRIAL REVENUES	14,794.90	65,452.45	162,578.57	97,126.12	40.3
620-41114-62	PUBLIC REVENUES	56,310.89	303,110.39	689,588.80	386,478.41	44.0
620-41115-62	PENALTIES	1,023.06	6,848.97	16,160.74	9,311.77	42.4
620-41116-62	MISC REVENUES	10,734.95	36,721.23	79,431.24	42,710.01	46.2
620-41117-62	SEWER CONNECTION REVENUES	82,080.00	83,904.00	40,400.00	(43,504.00)	207.7
TOTAL WASTEWATER SALES REVENUES		448,446.63	1,744,775.70	4,068,473.02	2,323,697.32	42.9
<u>MISCELLANEOUS REVENUE</u>						
620-42110-62	INTEREST INCOME	3,756.78	11,528.11	2,525.00	(9,003.11)	456.6
620-42213-62	MISC INCOME	411.00	411.00	7,575.00	7,164.00	5.4
TOTAL MISCELLANEOUS REVENUE		4,167.78	11,939.11	10,100.00	(1,839.11)	118.2
<u>OTHER FINANCING SOURCES</u>						
620-49920-62	TRANSFER TID 14-LIFT ST DEBT	.00	.00	95,693.75	95,693.75	.0
620-49930-62	RETAINED EARNINGS-(INC)-DEC	.00	.00	291,591.56	291,591.56	.0
TOTAL OTHER FINANCING SOURCES		.00	.00	387,285.31	387,285.31	.0
TOTAL FUND REVENUE		452,614.41	1,756,714.81	4,465,858.33	2,709,143.52	39.3

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE EXPENSES</u>					
620-62810-111 SALARIES/PERMANENT	10,311.72	58,292.65	159,095.72	100,803.07	36.6
620-62810-116 ACCOUNTING/COLLECT SALARIES	3,400.02	22,276.10	42,217.16	19,941.06	52.8
620-62810-154 PROFESSIONAL DEVELOPMENT	.00	504.00	.00	(504.00)	.0
620-62810-219 PROF SERVICES/ACCTG & AUDIT	5,060.00	9,740.50	10,100.00	359.50	96.4
620-62810-220 PLANNING	.00	.00	12,120.00	12,120.00	.0
620-62810-221 GIS SERVICES/EXPENSES	.00	313.01	7,314.48	7,001.47	4.3
620-62810-222 SAFETY PROGRAM-ALL DPW	.00	1,050.00	2,323.00	1,273.00	45.2
620-62810-224 SOFTWARE/HARDWARE MAINTENANCE	562.73	4,469.03	9,236.15	4,767.12	48.4
620-62810-225 TELECOM/INTERNET/COMMUNICATION	420.28	1,137.34	2,227.98	1,090.64	51.1
620-62810-310 OFFICE SUPPLIES	621.05	3,005.00	6,565.00	3,560.00	45.8
620-62810-345 NO FAULT SEWER BKUP CLAIMS	.00	742.70	.00	(742.70)	.0
620-62810-356 JOINT METER EXPENSE	.00	.00	19,341.50	19,341.50	.0
620-62810-362 CREDIT/DEBIT CARD EXPENSES	3,031.42	14,513.74	25,250.00	10,736.26	57.5
620-62810-519 INSURANCE EXPENSE	.00	57,191.36	48,262.00	(8,929.36)	118.5
620-62810-610 PRINCIPAL ON DEBT	80,000.00	1,508,807.36	1,603,007.36	94,200.00	94.1
620-62810-620 INTEREST ON DEBT	16,580.00	377,978.65	675,379.71	297,401.06	56.0
620-62810-670 BOND ISSUE/DEBT AMORT EXPENSE	.00	200.00	30,300.00	30,100.00	.7
620-62810-820 CAPITAL IMPROVEMENTS	5,101.65	24,167.07	459,000.00	434,832.93	5.3
620-62810-821 CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
620-62810-822 EQUIP REPL FUND ITEMS	.00	.00	10,100.00	10,100.00	.0
620-62810-825 SEWER REPAIR/MAINT FUNDING	.00	.00	100,000.00	100,000.00	.0
620-62810-830 AMR GATEWAY SERVICES	.00	.00	1,998.00	1,998.00	.0
TOTAL ADMINISTRATIVE EXPENSES	125,088.87	2,084,388.51	3,243,838.06	1,159,449.55	64.3
<u>SUPERVISORY/CLERICAL</u>					
620-62820-111 SALARIES/PERMANENT	7,009.60	33,991.22	87,945.04	53,953.82	38.7
620-62820-112 WAGES/OVERTIME	.00	.00	1,439.72	1,439.72	.0
620-62820-120 EMPLOYEE BENEFITS	18,631.23	95,001.02	228,129.97	133,128.95	41.6
620-62820-154 PROFESSIONAL DEVELOPMENT	245.00	1,303.63	2,750.00	1,446.37	47.4
620-62820-219 PROFESSIONAL SERVICES	818.96	15,320.58	8,550.00	(6,770.58)	179.2
620-62820-225 TELECOM/INTERNET/COMMUNICATION	1,426.69	2,054.57	3,840.00	1,785.43	53.5
620-62820-310 OFFICE & OPERATING SUPPLIES	91.06	615.46	3,030.00	2,414.54	20.3
TOTAL SUPERVISORY/CLERICAL	28,222.54	148,286.48	335,684.73	187,398.25	44.2
<u>COLLECTION SYS OPS & MAINT</u>					
620-62830-111 SALARIES/PERMANENT	9,565.91	35,383.65	88,591.10	53,207.45	39.9
620-62830-112 WAGES/OVERTIME	386.52	1,334.55	6,371.45	5,036.90	21.0
620-62830-222 ELECTRICITY/LIFT STATIONS	1,212.87	4,568.97	10,100.00	5,531.03	45.2
620-62830-295 CONTRACTUAL SERVICES	7.40	37.95	7,400.00	7,362.05	.5
620-62830-353 REPR/MTN - LIFT STATIONS	228.07	1,350.76	14,140.00	12,789.24	9.6
620-62830-354 REPR MTN - SANITARY SEWERS	47.96	893.68	6,565.00	5,671.32	13.6
620-62830-355 REP/MAINT-COLLECTION EQUIP	.00	1,668.78	4,000.00	2,331.22	41.7
TOTAL COLLECTION SYS OPS & MAINT	11,448.73	45,238.34	137,167.55	91,929.21	33.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TREATMENT PLANT OPERATIONS</u>					
620-62840-111 SALARIES/PERMANENT	3,189.49	11,588.01	59,854.92	48,266.91	19.4
620-62840-112 OVERTIME	439.66	1,703.35	6,371.45	4,668.10	26.7
620-62840-116 ON-CALL PAY	972.00	4,704.79	13,052.00	8,347.21	36.1
620-62840-118 CLOTHING ALLOWANCE	268.77	697.57	4,545.00	3,847.43	15.4
620-62840-222 ELECTRICITY/PLANT	13,074.51	51,968.54	141,400.00	89,431.46	36.8
620-62840-223 NATURAL GAS/PLANT	2,126.29	21,940.12	40,400.00	18,459.88	54.3
620-62840-310 OFFICE & OPERATING SUPPLIES	2,293.77	7,117.09	15,150.00	8,032.91	47.0
620-62840-341 CHEMICALS	9,264.52	15,658.97	32,000.00	16,341.03	48.9
620-62840-342 CONTRACTUAL SERVICES	.00	4,329.80	12,100.00	7,770.20	35.8
620-62840-351 FUEL EXPENSES	692.79	2,945.09	7,500.00	4,554.91	39.3
620-62840-355 TRUCK/AUTO EXPENSES	.00	.00	1,010.00	1,010.00	.0
620-62840-590 DNR ENVIRONMENTAL FEE	5,676.20	5,676.20	7,575.00	1,898.80	74.9
TOTAL TREATMENT PLANT OPERATIONS	37,998.00	128,329.53	340,958.37	212,628.84	37.6
<u>TREATMENT EQUIP MAINTENANCE</u>					
620-62850-111 SALARIES/PERMANENT	5,428.62	29,673.80	92,701.34	63,027.54	32.0
620-62850-242 CONTRACTUAL SERVICES	8,546.00	28,073.50	55,800.00	27,726.50	50.3
620-62850-342 LUBRICANTS	.00	409.19	3,030.00	2,620.81	13.5
620-62850-357 REPAIRS & SUPPLIES	1,060.40	58,810.11	21,400.00	(37,410.11)	274.8
TOTAL TREATMENT EQUIP MAINTENANCE	15,035.02	116,966.60	172,931.34	55,964.74	67.6
<u>BLDG/GROUNDS MAINTENANCE</u>					
620-62860-111 SALARIES/PERMANENT	570.90	3,619.48	12,822.70	9,203.22	28.2
620-62860-112 WAGES/OVERTIME	.00	110.40	.00	(110.40)	.0
620-62860-113 SEASONAL WAGES	640.00	640.00	15,600.00	14,960.00	4.1
620-62860-154 PROFESSIONAL DEVELOPMENT	74.00	74.00	.00	(74.00)	.0
620-62860-220 STORMWATER UTILITY FEE	131.29	525.16	1,600.00	1,074.84	32.8
620-62860-245 CONTRACTUAL REPAIRS	300.00	4,829.73	6,000.00	1,170.27	80.5
620-62860-355 EQUIPMENT	25.92	258.87	2,525.00	2,266.13	10.3
620-62860-357 REPAIRS & SUPPLIES	134.41	1,272.22	7,500.00	6,227.78	17.0
TOTAL BLDG/GROUNDS MAINTENANCE	1,876.52	11,329.86	46,047.70	34,717.84	24.6
<u>LABORATORY</u>					
620-62870-111 SALARIES/PERMANENT	14,753.98	52,162.36	75,269.55	23,107.19	69.3
620-62870-112 WAGES/OVERTIME	153.37	438.01	2,357.88	1,919.87	18.6
620-62870-295 CONTRACTUAL SERVICES	1,437.64	3,059.39	18,000.00	14,940.61	17.0
620-62870-310 LAB & OPERATING SUPPLIES	543.46	3,038.45	9,600.00	6,561.55	31.7
TOTAL LABORATORY	16,888.45	58,698.21	105,227.43	46,529.22	55.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POWER GENERATION</u>					
620-62880-242 CONTRACTUAL SERVICES	.00	.00	1,010.00	1,010.00	.0
620-62880-357 REPAIRS & SUPPLIES	.00	.00	1,010.00	1,010.00	.0
TOTAL POWER GENERATION	.00	.00	2,020.00	2,020.00	.0
<u>SLUDGE APPLICATION</u>					
620-62890-111 SALARIES/PERMANENT	92.70	92.70	.00	(92.70)	.0
620-62890-112 WAGES/OVERTIME	.00	.00	213.15	213.15	.0
620-62890-295 CONTRACTUAL SERVICES	.00	.00	79,750.00	79,750.00	.0
620-62890-357 REPAIRS & SUPPLIES	.00	85.21	2,020.00	1,934.79	4.2
TOTAL SLUDGE APPLICATION	92.70	177.91	81,983.15	81,805.24	.2
TOTAL FUND EXPENDITURES	236,650.83	2,593,415.44	4,465,858.33	1,872,442.89	58.1
NET REVENUE OVER EXPENDITURES	215,963.58	(836,700.63)	.00	836,700.63	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

STORMWATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>						
630-41110-63	RESIDENTIAL REVENUES	17,102.60	85,542.84	205,411.61	119,868.77	41.6
630-41112-63	COMMERCIAL REVENUES	12,408.57	61,761.43	138,442.49	76,681.06	44.6
630-41113-63	INDUSTRIAL REVENUES	6,086.37	30,431.85	73,164.30	42,732.45	41.6
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	8,500.33	42,612.93	101,654.96	59,042.03	41.9
630-41115-63	PENALTIES	335.50	2,012.27	4,303.49	2,291.22	46.8
	TOTAL STORMWATER REVENUES	44,433.37	222,361.32	522,976.85	300,615.53	42.5
<u>MISC REVENUES</u>						
630-42110-63	INTEREST INCOME	.00	.00	500.00	500.00	.0
	TOTAL MISC REVENUES	.00	.00	500.00	500.00	.0
<u>OTHER FINANCING SOURCES</u>						
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	227,863.91	227,863.91	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	227,863.91	227,863.91	.0
	TOTAL FUND REVENUE	44,433.37	222,361.32	751,340.76	528,979.44	29.6

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	5,533.66	27,089.64	64,942.75	37,853.11	41.7
630-63300-116	1,035.40	10,967.21	27,199.75	16,232.54	40.3
630-63300-120	5,072.36	30,302.13	87,186.87	56,884.74	34.8
630-63300-214	1,320.00	2,541.00	4,040.00	1,499.00	62.9
630-63300-220	.00	.00	8,500.00	8,500.00	.0
630-63300-221	.00	.00	6,160.00	6,160.00	.0
630-63300-310	345.89	1,475.31	4,040.00	2,564.69	36.5
630-63300-352	.00	1,423.80	2,817.99	1,394.19	50.5
630-63300-362	.00	.00	2,608.47	2,608.47	.0
630-63300-519	.00	11,876.50	11,977.00	100.50	99.2
630-63300-610	90,716.11	112,278.61	276,498.61	164,220.00	40.6
630-63300-913	.00	.00	25,000.00	25,000.00	.0
	<u>104,023.42</u>	<u>197,954.20</u>	<u>520,971.44</u>	<u>323,017.24</u>	<u>38.0</u>
<u>STREET CLEANING</u>					
630-63310-111	1,823.85	6,820.89	24,152.99	17,332.10	28.2
630-63310-351	102.16	601.70	505.00	(96.70)	119.2
630-63310-353	.00	.00	505.00	505.00	.0
	<u>1,926.01</u>	<u>7,422.59</u>	<u>25,162.99</u>	<u>17,740.40</u>	<u>29.5</u>
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	237.16	8,148.26	17,995.64	9,847.38	45.3
630-63440-295	4,874.00	31,701.68	10,000.00	(21,701.68)	317.0
630-63440-320	.00	5,195.00	5,555.00	360.00	93.5
630-63440-350	45.78	545.46	5,050.00	4,504.54	10.8
630-63440-590	2,000.00	2,000.00	2,020.00	20.00	99.0
630-63440-820	7,974.48	14,550.64	90,000.00	75,449.36	16.2
	<u>15,131.42</u>	<u>62,141.04</u>	<u>130,620.64</u>	<u>68,479.60</u>	<u>47.6</u>
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111	3,907.58	22,478.10	60,950.69	38,472.59	36.9
630-63600-113	1,255.25	1,591.25	.00	(1,591.25)	.0
630-63600-310	.00	.00	6,060.00	6,060.00	.0
630-63600-351	.00	167.89	2,525.00	2,357.11	6.7
630-63600-352	.00	5,463.92	5,050.00	(413.92)	108.2
	<u>5,162.83</u>	<u>29,701.16</u>	<u>74,585.69</u>	<u>44,884.53</u>	<u>39.8</u>
	<u>126,243.68</u>	<u>297,218.99</u>	<u>751,340.76</u>	<u>454,121.77</u>	<u>39.6</u>

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2023

STORMWATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
NET REVENUE OVER EXPENDITURES	(81,810.31)	(74,857.67)	.00	74,857.67	.0



Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	Good Governance manual
Staff Contact (name, email, phone):	Karri Anderberg, kanderberg@whitewater-wi.gov 262-473-0102

BACKGROUND

(Enter the who, what when, where, why)

This is a training that is given for all elected and appointed officials. City Manager Weidl also has a 15-minute training video that is shown to all newly elected and appointed officials. Below is the link.

<https://vimeo.com/827123881>

This helps everyone learn how local government works and helps prevent open meeting violations. It is also a good review for our seasoned officials as well.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

This manual was created in 2018 and approved on April 17, 2018 it was revised on May 21, 2018 with minor updates on June 8, 2020

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Good Governance Manual



Good Governance Manual



Prepared by: Common Council/City Manager

Approved: April 17, 2018

Revised: May 21, 2018

Minor Updates: June 8, 2020

Municipal Official Orientation Manual
A Guide for Elected and Appointed Public Officials in the City of Whitewater

A Welcome to Public Officials

Welcome to the world of public service. As a newly elected or appointed official in the City of Whitewater, there is much to learn about the inner workings of city government and the city organization as a whole. However, do not be intimidated; any effort you put forward in learning the ins and outs of municipal government operations will be greatly rewarded through the positive impact you will be able to make on the Whitewater community. Citizenship demands the shouldering of civic responsibility by all those who would preserve the freedoms we all enjoy. By virtue of your appointment, you have become an example of true citizenship for your peers in the Whitewater Community.

While government is often thought of as redundant or inefficient, good government actually makes all our lives better by preserving a sure foundation on which to build our families, businesses, and communities. By giving of your time and talents to benefit your community, you will serve as a positive example to your fellow community members, but you will also have the opportunity to leave a valuable legacy for those that will follow after you.

This manual has been prepared to aid you in gaining a basic understanding of some of the fundamentals of conduct and operations within city government. Please feel free to refer to this manual often. City ordinances and city staff can also be valuable resources in helping to guide you in your efforts to serve the community.

Welcome and congratulations on your new role as a public official!

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**City of Whitewater
Public Official Code of Conduct
Good Conduct for Effective Governance**

Statement of Purpose

It is the goal and expectation of the City of Whitewater that all public officials (elected or appointed) strive to uphold, exhibit, and promote civil and ethical conduct in public forums and maintain the highest standards of personal conduct, integrity, truthfulness, and fairness in carrying out their public duties. To this end, the following code of conduct has been developed to help illustrate the characteristics public officials are encouraged to emulate while in office.

Code of Conduct for Public Officials

As a representative of the City of Whitewater, public officials are encouraged to help strengthen the community by building public trust, encouraging open dialogue, maintaining transparency and actively sharing ideas and opinions with others in thoughtful and considerate ways. The following list of behaviors and practices helps to illustrate the high standards expected of those in public office.

1. **Be Informed:** Endeavor to read the packet material provided before each meeting, keep informed on all local, state and national developments of municipal significance, and arrive at each meeting prepared to conduct City business in a meaningful manner.
2. **Pay Attention:** Strive to be aware of others and sensitive to the immediate context of actions taken.
3. **Listen Closely:** Strive to understand other points of view, to seek first an understanding of what other individuals or groups may have to say before making any final decisions related to business being conducted.
4. **Be Inclusive:** Welcome and encourage participation of all parties involved in the discussion on any issue, excluding none.
5. **Avoid Gossip:** Discourage and avoid the spread of gossip, which can undermine the public process.
6. **Be Agreeable:** Actively look for opportunities to agree on community issues and in all other cases, be civil and cordial, agreeing to disagree without being disagreeable.
7. **Show Respect:** Show respect for the viewpoints of others and refrain from abusive conduct, personal charges, derogatory remarks or verbal attacks upon the character, actions, or opinions of others, whether they be elected or appointed officials, city staff, or the public. Avoid pursuing any conduct or action calculated to embarrass another public official or any member of the public. Praise in public and reprimand in private. When debating or commenting in a meeting, focus on the issue and avoid negative comments regarding the groups or individuals involved.
8. **Be Honest and Transparent:** Practice and encourage full and open disclosure by participating openly and transparently in meetings and activities as required by law. Practice and encourage this same openness by providing full explanations of the intent and motives behind actions to fellow board or committee members. Refrain from withholding or concealing any information or matter in which fellow committee members should be concerned.

9. **Maintain Confidentiality:** Respect and maintain the confidentiality of information that cannot be disclosed (i.e. information from a closed or executive session) by not divulging said information at any time while outside of a closed or executive session. In all ways protect and maintain the security of confidential records.
10. **Demonstrate Proper Meeting Etiquette:** Observe proper decorum and behavior in meetings and refrain from interrupting other speakers, making personal comments not related to the discussion or otherwise interfering with the orderly conduct of the meeting.
11. **Accept Responsibility and Be Sincere:** When mistakes or misunderstandings occur, the best way to move beyond the incident and to restore public trust is to be honest. Accept full responsibility for personal actions and opinions, avoid shifting blame to other groups or individuals. Be open and upfront regarding disagreements. Endeavor to repair damaged relationships, including openly and promptly apologizing where appropriate.
12. **Put City Interests First:** Always strive toward achieving the common good for the community by pursuing those decisions, actions and initiatives that are best for the community. Avoid conflicts of interest. At all times, place duty to uphold the law and duty to pursue organizational goals and objectives above personal interests.
13. **Seek No Personal Advantage:** Public officials, especially those that are elected, stand as agents of the public purpose and should conduct themselves in an open, fair and impartial manner. When it comes to municipal rules, laws, or services, do not seek special treatment for others, whether they be neighbors, friends, coworkers, employers, or family. Do not use the municipality or any part of a municipal program for personal advantage or for the advantage of others. Strive to live and serve in a manner that is above reproach and avoid the appearance of impropriety.
14. **Uphold the Democratic Process:** Perform duties with diligence and in accordance with the rules of order established by the common council, board, commission, or committee conducting business. Recognize that the authority to take formal action to direct or recommend rests with the common council or its designated committee in legal session and not with any individual members of said bodies. Public officials may express opposition to an action made by their respective committee(s). However, do not publicly criticize individual committee members or the committee as a whole for said action when the action has been properly presented, voted on, and passed by a majority vote. Ensure that citizen involvement and citizen opinions regarding public policy issues are fully considered.

Municipal Official Orientation Manual
A Guide for Elected and Appointed Public Officials in the City of Whitewater

General City Information

Municipal Government Structure in Wisconsin

Cities in Wisconsin are incorporated municipalities that are created at the request of their inhabitants to perform local services. The Wisconsin Supreme Court has stated that municipalities are, “established by law to assist in the civil government of the state and to regulate and administer the internal or local affairs of the territory within their corporate limits.” Because municipalities were created by the state, they have been referred to as “creatures of the state.” As creatures of the state, municipalities have no inherent powers and have only the powers given them. Wisconsin cities are fortunate in that they have been granted extensive “home rule” powers. Home rule is the ability of cities to govern themselves in local matters without state interference. Wisconsin municipalities have two sources of home rule authority: (a) constitutional and (b) statutory or legislative. For more information on home rule, see the *Handbook of Wisconsin Municipal Officials*.

Class of Cities

The municipality of the City of Whitewater is organized as a 4th Class City under Wis. Stats. Chapter 64.

Council-Manager Form of Government

Per Municipal Code of Ordinances Chapter 2.04.010, the City of Whitewater is organized under the city manager plan of government as outlined in Wis. Stats. Chapter 64. This means that the city is governed by a common council composed of seven members, one councilmember from each aldermanic district in the city and two councilmembers at large. The city manager oversees the day-to-day operation of the city government and labors to ensure that policy direction provided by the common council is carried out efficiently and effectively.

The City Manager

The city manager serves as the chief executive officer for the City and oversees the day-to-day operation of all city departments. The city manager carries out the policy direction provided by the common council. The city manager possesses the sole responsibility for the creation and elimination of employment positions within the city and the discipline and/or termination of employees with the exception of those positions falling under the authority of the Police and Fire Commission. The city manager, together with the common council president, reviews and then recommends the appointment of individuals to serve on the various boards, committees, and commissions of the city government. The city manager is appointed and serves at the pleasure of the common council.

For more details regarding the office of city manager, see Whitewater Municipal Code of Ordinances Chapter 2.12 and Wis. Stats. Chapter 64.

The Common Council

The common council is composed of one councilmember from each of the five aldermanic districts in the City and two councilmembers at large. The term of office for each councilmember is two years, at which point the councilmember can seek reelection.

The common council is the highest legislative body in the local government of the City of Whitewater. As such, the common council has full legislative authority over all aspects of city government. Unless otherwise stated in local ordinance or state statute, the common council is responsible for final approval of all recommendations and actions proposed by standing and/or ad hoc committees. The common council appoints the city manager and confirms committee appointments recommended by the city manager and common council president. The common council possesses authority to enact ordinances, adopt resolutions, and otherwise establish policies for the long-term benefit of the City of Whitewater.

It is important to note that the common council is only empowered to act on behalf of the City when a majority of councilmembers is present. Individual members of the common council possess no legislative authority in and of themselves.

The Common Council President

The common council president is elected at the first meeting after the election of new councilmembers. This occurs on the second regularly scheduled meeting of April each year. A president pro tem is also elected to serve the role of president when the common council president is absent. The common council president presides over and conducts meetings of the common council. As the first among peers, the common council president is responsible for preserving “order and decorum” at each meeting.

Boards, Committees and Commissions

The common council is the policy-making body for the City. Unless otherwise endowed with specific decision-making authority, all committees serve in an advisory capacity to or for the common council.

City ordinances allow for a number of standing boards, committees, and commissions that provide direction and input on policy development for specific areas of city administration. Membership requirements vary by the type and purpose of each committee. However, these committees are typically comprised of at least one councilmember and a number of community members that reside within the City’s jurisdictional boundary. The following list includes all standing committees currently established by ordinance.

- Alcohol Licensing Review Committee (Ch. 5.20.025)
- Birge Fountain Committee (Ch. 2.53)
- Board of Review (Ch. 2.60)
- Board of Zoning Appeals (Ch. 19.72)
- Community Development Authority (Charter Ord. No. 4)
- Community Involvement & Cable TV Commission (Ch. 2.50)
- Disability Rights Commission (Ch. 2.46)
- Ethics Committee (Ch. 7.04)
- Finance Committee (Ch. 2.47)
- Landmarks Commission (Ch. 17.08)
- Library Board (Ch. 2.56)
- Parks & Recreation Board (Ch. 2.52)
- Pedestrian & Bicycle Advisory Committee (Ch. 2.51)
- Plan & Architectural Review Commission (Ch. 19.06)
- Police and Fire Commission (Ch. 2.28)
- Public Works Committee (Ch. 2.45)

- Urban Forestry Committee (Ch. 2.12)
- Whitewater University Technology Park Board
- Public Art Commission

Committee Appointments

Individual committee appointments occur annually, typically at the first common council meeting following the Spring Election. However, due to unexpected vacancies or resignations, appointments can occur at any time throughout the year. The process for filling committee vacancies is as follows:

1. Vacancies are announced via the city website, social media, and the official newspaper prior to any appointment being made.
2. A standard application form shall be provided in electronic and hard copy for use by all applicants (including incumbents wishing to be reappointed).
3. Once applications are received, they are compiled by the city clerk and delivered to the city manager and common council president for review.
4. The common council president and city manager review applications and arrange for face-to-face meetings with applicants. If schedules do not permit a face-to-face meeting, this step can be completed by phone or web conference.
5. The common council president and city manager convene to discuss applicants and select candidates for recommendation to the common council. Recommended appointments are placed on the agenda for the next common council meeting for approval.
6. The common council deliberates on the recommended appointments and approves or denies the appointments.
7. Individuals who have been successfully appointed to a committee are then contacted by the City Manager's designee and a date is set for orientation.
8. The new committee member attends a committee member orientation as soon as possible following appointment.

Criteria for the Appointment of Committee Members

When considering applicants for appointment to a committee, the city manager and common council president will look at a variety of factors that includes, but is not limited to the following:

Availability: Regular attendance at committee meetings is mandatory. If a committee member fails to attend three consecutive regular meetings, or fails to attend at least three-fourths of the regular meetings during the preceding 12 months, s/he may be replaced.

Number of Previous Terms (Incumbents): Unless otherwise stated in ordinance, no member of any committee can serve for more than two consecutive terms. If an applicant has served for two consecutive terms, s/he must have been off said committee for at least one term before reapplying for appointment.

Knowledge and Life Experience: Relevant life experience, whether personal or professional, can provide added value to the composition of a committee and is often viewed favorably in the selection process.

References: References are an important resource in helping to identify applicant strengths and weaknesses as part of the selection process.

Residency: While some committees do not require residence within city limits, the majority will require residency within the boundaries of the Whitewater Unified School District or within the municipal limits of the City of Whitewater.

Other Factors: The ultimate goal of the city manager and common council president when making committee appointments is to ensure committees are filled by diverse and competent individuals capable of making sound decisions and capable of working together even when opinions may differ. With this goal in mind, a full range of additional factors may be considered with each appointment, and some factors may vary depending on the vacancy needing to be filled. Things such as political background, prior public service experience, and professional and personal relationships with current committee members may all be relevant.

All about Public Meetings

All meetings of the common council or any other established committee must be open to the public pursuant to open meetings law, with few exceptions (see Closed Sessions, page 8). The intent of the law is to ensure that council action and deliberation is conducted openly. All regular and special meetings must be publicly noticed with an agenda that includes a specified time and date in advance of the meeting.

Public meetings, whether of the common council or another municipal committee, serve as a showcase of municipal government for the people of Whitewater. Meeting attendees can often include journalists and reporters for local news outlets, university students, representatives from community groups, and interested residents. Common council meetings are broadcast live and meeting business is often the subject of newspaper articles the following day. In short, many eyes are on each meeting with the public often basing its opinion of the entire City on how efficiently committee meetings operate.

The following subsections provide important information regarding the conduct of common council meetings. The guidance herein given also extends to the many standing committees and commissions established by ordinance.

Meeting Schedules

As established by ordinance, the common council is required to meet at least once per month. Regular meetings are held on the first and third Tuesdays in each month. Meetings begin at 6:30 p.m. If a common council meeting date falls on an election day or a holiday, the meeting is held on the Thursday of the same week instead. All other committees should maintain a regular meeting schedule and make sure the schedule is posted on the committee's webpage. The regular meeting schedule should also be provided to the city clerk for the municipal record.

Special Meetings

When at all possible, municipal committees, especially the common council, should endeavor to conduct business during regular meetings. However, circumstances may, at times, call for a meeting outside of the regular meeting schedule. These meetings are referred to as "special meetings." When circumstances warrant a special meeting, the staff person responsible for the committee should work with the committee chair to establish a meeting time when a majority of committee members can attend. In the case of the common council, the city manager is primarily responsible for arranging the meeting; however, the city manager will typically work with the common council president to arrange the meeting at a time when the largest number of councilmembers are available. Posting of the special

meeting should comply with the requirements set forth in the Whitewater Transparency Enhancement Ordinance (Ord. 2.62).

If a minority of committee members disagree with the calling of the special meeting, said committee members can submit a written objection for the meeting record. In lieu of submitting a written objection, language can be placed on the next regular meeting agenda calling out the objection. This allows the objecting party an opportunity to voice their objection, which is then added to the minutes for the meeting.

Electronic Devices

Electronic devices such as smart phones, tablets, Chromebooks and laptops have become commonplace in the Whitewater community. Use of electronic devices during a public meeting is encouraged when the device is used as an alternative to printed materials, to look up information relevant to the discussion items, or a similar use that supports the discussion at hand. Use of electronic devices for other irrelevant uses is discouraged.

City staff provides all common council members with an electronic copy of posted packet materials in advance of the meeting via email. City departments may also provide an electronic version of packet materials to other committees. The City maintains a number of Chromebooks which can also be used by public officials during meetings to reduce or avoid the need for paper copies of meeting materials. Chromebooks can be made available to public officials upon request. A request must be provided ahead of time so that the device can be ready at the start of the meeting.

Electronic Communications

During public meetings, electronic messaging (text, email, IM, etc.) should not be used for private communication. While use of electronic devices is encouraged, encouragement comes with the expectation that devices will be used for meeting business and personal communications will be avoided. Public officials should not correspond via electronic messaging on agenda items during the meeting, unless the conversation will be publicly shared with the full common council as part of the meeting discussion. If the need to make a personal communication arises during the meeting, public officials should step out of the meeting room to communicate. No device should be used by a public official for personal entertainment while a meeting is in session.

Packet Materials

In general, meeting materials are provided in advance of every meeting. Hard copies of meeting materials are usually distributed three to four days in advance of the meeting. Common council packets, for example, are distributed to common council members on the Friday before the next meeting. Public officials are expected to review meeting materials provided in the packet prior to the meeting so that they can more effectively contribute to the discussion for each item on the agenda.

Questions of Staff

City staff welcomes questions related to agenda items. When questions are shared with staff in advance of the meeting day, additional material to help answer the question can usually be provided by the start of the meeting. Questions during meetings are, of course, welcome also, but some questions may require additional staff research thus delaying a response until the next meeting.

Meeting Records

Meetings of the common council, community development authority, plan and architectural review commission, and police and fire commission are required to be recorded on video per the Whitewater Transparency Enhancement Ordinance Ch 2.62. The common council and the plan and architectural review commission are also broadcast live. In addition, the city clerk, under the direction of the city manager, is responsible for maintaining meeting records including documenting the minutes of the proceedings at each public meeting. Due to the number of potential meetings, most committees are assigned a specific city employee to serve as meeting support, distributing agendas and keeping minutes.

Closed Sessions

While meetings are required to be open by law, there are situations where the best interest of the City demands a confidential discussion. Closed sessions are allowed under Wisconsin Statutes for a limited list of circumstances. Items discussed in closed session should not be shared outside of closed session or with persons not party to the closed session discussion. The importance of maintaining confidentiality surrounding items discussed in closed session cannot be overstated. It is also important to limit closed session discussions to the topic(s) noted on the agenda. Discussion of issues other than what is posted on the agenda and what qualifies as permissible in closed session is a violation of state law with violators subject to a fine.

Rules of Order

The common council has the authority by ordinance to determine its own rules of procedure. However, *Robert's Rules of Order* serves as a general guideline for setting procedures in meetings. Specific details regarding the conducting of meetings can be found in the Whitewater Municipal Code of Ordinances, Chapter 2.08.

Setting the Agenda

By local ordinance, the agenda for meetings of the common council is set by the city manager. Councilmembers wishing to add agenda items should make their request no later than one week prior to the meeting. Councilmembers can make requests by contacting the city manager directly, or by contacting the city clerk who will then notify the city manager. The city manager will honor all legal agenda item requests made by a councilmember. However, if the city manager anticipates a long meeting or that a particular item requested will be contentious and result in a lengthy meeting, s/he may contact the requesting councilmember to discuss setting the item for a future meeting agenda.

For all municipal committees outside of the common council, meeting agendas should be set by the committee chair. In cases where there is a staff person assigned to support a particular committee or commission, the staff member should assist in drafting the agenda, ensuring that the agenda complies with standard formatting guidelines. Just as with requests made by councilmembers, the committee chair should honor requests for agenda items that are submitted by committee members. If a question or concern regarding a potential discussion item arises, the committee chair should consult with the assigned staff person, the city clerk, or the city manager for guidance.

Meeting Attendance and Participation

To ensure that voting members are well versed on the issues facing the board or commission, regular attendance is mandatory. In the event that a member fails to attend three consecutive, regular meetings

or fails to attend at least three-fourths of the regular meetings during the preceding twelve months, the board may request that the common council select another individual to serve out the member's term.

Code of Ethics for Public Officials

The municipal government of the City of Whitewater can only be as effective as it is independent, impartial and responsible to the people. For this reason, all public officials, whether elected, appointed, or otherwise employed by the City of Whitewater are expected to adhere to ethical standards as outlined in Wis. Stats. Secs.19.41-19.59 and as outlined in chapter 7 of the Whitewater Municipal Code of Ordinances, which is included at the end of this manual.

Prohibited Conduct

In general, the state ethics law as referenced above, prohibits the following conduct:

Use of Office for Private Gain: Public officials are prohibited from using their offices to obtain financial gain or anything of substantial value for the private benefit of themselves, their immediate families, or organizations (including employers) with which they are associated (see Sec. 19.59(1)(a), Wis. Stats.).

Offering or Receiving Anything of Value: No person may give and no public official may receive "anything of value" if it could reasonably be expected to influence the local public official's vote, official action or judgment, or could reasonably be considered as a reward for any official action or inaction (see Sec. 19.59(1)(b), Wis. Stats.).

When to Recuse Oneself

While the full code of ethics as outlined in ordinance is at the end of this manual, the subject of recusing oneself is worth mentioning here. To recuse oneself from a discussion essentially means to remove oneself from discussion to avoid a conflict of interest.

Public officials should recuse themselves from discussion when there is a clear conflict of interest. In such cases, recusal does not just mean abstaining from a vote, but means instead to step away from the discussion of an item completely.

When a public official recuses himself or herself from discussion and action on a particular item, the recusal is noted in the minutes of the meeting. In most cases, it is appropriate, though not required, for the recused public official to leave the room where public discussion is taking place to ensure that s/he can have no influence on the discussion or final action in any way.

Ex Parte Communications

The Plan Commission Handbook Second Edition 2012, Rebecca Roberts, University of Wisconsin Extension, pages 15 and 16, describes how public officials should avoid ex parte communications regarding quasi-judicial matters pending or that may come before the council, a committee, commission, or board. These decisions often involve application of laws, such as ordinances, (for example a request for a conditional use permit). It states:

“[Public officials] should not have conversations or receive correspondence regarding a quasi-judicial matter that is pending before [the city] or which may come before [the city] except during a noticed meeting or hearing on the matter. Such outside contacts are known as “ex parte communication.” Ex parte communications may not be considered in decision-making

unless it is disclosed and made part of the official record in the matter. The [body] as a whole can then determine the admissibility of the information and individual members can determine its credibility and weight in deciding their vote on the issue.

The reason for exclusion of ex parte information is that parties are entitled to know and examine the source of information used by [the city] in its decision-making. Outside discussion regarding procedural matters such as scheduling a meeting or explaining how to file an application is permissible. Ex parte communication is not a concern when enacting legislation or making administrative decisions (i.e. issuing simple zoning or building permits).”

In order to avoid ex parte communications, the handbook recommends:

1. Suggesting that members of the public present information in an open meeting or hearing or submit a written comment.
2. Disclosing ex parte communications at an open meeting or hearing and make the information part of the record so that it can be considered in decision making.

Open Meetings and Open Records

Wisconsin has a long history of promoting open government. As a local government conducting business that has a direct impact on residents, the City of Whitewater also values and appreciates the importance of maintaining transparency. For this reason, it is imperative that public officials endeavor to comply absolutely with state laws related to public meetings and public records.

Open Meetings Law

Wisconsin’s open meeting law is found in Wis. Stat. Secs. 19.81 - 19.98. Essentially, the open meeting law requires that all meetings of all governmental bodies be preceded by public notice and be publicly held in places reasonably accessible to the public and open to all citizens at all times unless otherwise expressly provided by law. For the purpose of this manual, it is safe to conclude that, in general, all discussions, deliberations, actions, or inquiries conducted by a governmental body (meaning the common council or any other municipal committee) should be conducted in an open meeting unless otherwise specifically mentioned in Sec. 19.85(1) (a-j). More information regarding open meetings can also be found in chapter 7 of the League of Wisconsin Municipalities publication, *Handbook for Wisconsin Municipal Officials*.

Whitewater Transparency Ordinance

In addition to open meeting rules as established by state law, the City of Whitewater has enacted a Transparency Enhancement Ordinance (Whitewater Ordinance Chapter 2.62) which provides additional open government requirements such as a seventy-two hour in advance meeting notice posting for meetings and adding agenda items. This is greater than the State statutory twenty-four hour requirement normally applicable to cities. If the seventy-two hour requirement has not been met, the item can only be taken up by the body by an affirmative vote of the members voting.

Walking and Negative Quorums

There are two important circumstances where a group of committee members, less than a quorum in number, could gather together and still violate the open meeting law. These two situations are referred to as “walking quorum” and “negative quorum.” The following sections were taken from Chapter 6 of the *Wisconsin Legislator’s Briefing Book for 2017-2018* and provide details regarding court cases wherein walking and negative quorums were defined.

Negative Quorum: The applicability of the Open Meetings Law to a gathering of less than one-half of the members of a governmental body has been addressed by the Wisconsin Supreme Court. The case involved an unannounced, private meeting of four members of the 11-member Milwaukee Metropolitan Sewerage Commission. The subject of the meeting was the commission's proposed operating and capital budgets. Adoption of these budgets required a 2/3rds vote of the commission (i.e., eight votes), and four members was a sufficient number to block adoption. Such a gathering of enough members that could be sufficient to block an action of the full body was labeled as a "negative quorum." [State ex rel. Newspapers, Inc. v. Showers, 135 Wis. 2d 77 (1987).]

The court provided a two-part test to determine when a gathering constitutes a negative quorum and triggers the Open Meetings Law. Under the test, such a meeting is subject to the law if: (1) the members have convened for the purpose of engaging in governmental business, whether discussion, decision-making, or information gathering; and (2) the number of members present is sufficient to determine the governmental body's course of action on the subject under discussion.

Walking Quorum: The applicability of the Open Meetings Law to a series of informal discussions between small numbers of the body's members has been addressed by the Wisconsin courts and the state Attorney General. This is commonly referred to as a "walking quorum," and such series of small-group meetings that occur with the implied or express agreement to act uniformly in a sufficient number to reach a quorum may only be held with proper notice and accessibility.

The essential danger identified by the courts with a walking quorum is that it may produce a predetermined outcome and render the public meeting a mere formality. According to an informal opinion by the Attorney General, use of administrative staff to individually poll members regarding how they would vote on a proposed motion is a prohibited walking quorum.

If, however, there is no implied or express agreement to act uniformly in sufficient number to reach a quorum, a series of informal exchanges among separate groups of members may occur without violating the Open Meetings Law.

Open Records Law

Transparency in government in Wisconsin does not relate solely to open meetings, but extends to governmental records as well. The essential takeaway for newly elected or appointed officials is this, unless otherwise specifically identified as an exception by law, all governmental records are public and subject to public examination. It should be noted that all city-related emails, letters and reports produced by, sent from, or received by an elected or appointed official qualify under this broad definition. More detailed information regarding public records can be found in Wis. Stats. Secs. 19.21 - 19.39 and also in in chapter 7 of the League of Wisconsin Municipalities publication, *Handbook for Wisconsin Municipal Officials*.

Committee Policing

In general, the president or chair of each committee is the person responsible for maintaining order and proper decorum at meetings, following the example set by ordinance with the role of the common council president. If committee members encounter persistent challenges with maintaining order at meetings due to the behavior of specific members of the public or the committee, the city manager may be called upon to address the issue. Any action to remove or reassign a committee member will not take

place until the city manager has consulted with the common council president and then with the full common council. If the issue involves a common council member, the issue should first be addressed by the common council president and the city manager is excluded from the process. The president will then bring the matter to the full common council for discussion and action.

Effective Decision-Making

Often the decisions made by municipal committees can have a far reaching impact on residents of the Whitewater community. This reality can make the role of a committee member both challenging and rewarding. This is especially true for those serving on the common council, but holds true for other municipal committees as well.

When a committee is tasked with making a decision on a particular issue, it is important to keep emotions and political influences out of the discussion as much as possible. This does not mean that committee members should not be sensitive to the needs and desires of those most closely impacted by a particular decision. However, it does mean that committee members should strive to remain open minded, work together and follow an objective process. Following is a list of questions you should consider asking yourself before making a final decision:

Do you have sufficient information?

The saying, “shoot first, ask questions later” helps illustrate the danger of making quick decisions without first confirming the information on the issue is complete. It is likely impossible to know absolutely everything there is to know about a particular issue, but it is possible to gather a reasonable amount of information from multiple perspectives. While committees should deliberate and take action in a timely manner, not all actions need to be taken immediately. In some cases it may be beneficial to bring an item back for discussion at a future meeting if information on the issue is limited.

Am I separating people and emotions from the issue?

While we like to think we are objective, rational beings, we can often be led by our emotions. It is important to make sure that on committee decisions, emotions are not the basis for decisions made. Be honest with yourself and be sure your own positive or negative feelings about a particular matter or individual take a backseat to the proper weighing of facts related to the issue.

Are you open, honest, and willing to listen?

Examine your own approach to dealing with conflict. Are you really listening to what your colleagues are saying? Are you thinking about the implications? Are you considering them? Don't be afraid to state your concerns. Be honest by revealing what you see as the options and by explaining what you see as shortcomings in the suggestions of others.

What is the committee's scope of responsibility?

At times committee members can feel as if they have bogged down and are not progressing on an issue. At such times, it can be helpful to take a step back and review the purpose for which the committee was established or review committee goals. If the discussion has gone off track, focus may need to be redirected. If the problem seems impossible to solve, you may need to come back to it at the next meeting. No matter what action is taken, always remember that everyone on the committee is volunteering their time and shares a common interest in the overall well-being of the City.

Is there a compromise that can be made?

At times when one is wrapped up in a debate on a particular topic, it can be easy to think only in the absolute terms of one's particular position. However, more often than not, win-win solutions exist when committee members are creative enough to discover them. When parties are locked on an issue, take a moment to consider potential routes for a compromise. Think about all that has been said throughout the debate. Can the best aspects of everybody's ideas be incorporated into a plan? Ask your colleagues why a particular approach is not satisfactory and why other approaches are.

Did staff have any thoughts or recommendations?

Most committees have a specific municipal employee assigned to serve as staff support to the committee. Often the person assigned is a department director or manager in the area that most closely associates with the role of the committee. The Neighborhood Services Director, for example, supports and advises the plan and architectural review commission. Assigned staff can be a valuable resource to provide professional guidance and/or recommendations on how to proceed with a decision. Staff can also research the topic under discussion and gather additional information related to the specific case in question. Staff can often also provide insight into best practices used in other communities to address similar issues.

Effective Council, Committee/Staff Relations

People make it all happen. In local government, people are at the heart of the organization, both those that comprise the organization, and those that the organization serves. In the City of Whitewater, cooperation and communication between city employees and committee members is encouraged and can often result in better outcomes and a more rewarding experience for all involved. To ensure that lines of positive communication remain open for all employees and volunteers, it is important to clarify some ground rules regarding communications as well as the role of staff members and committee members.

Everyone is Equal

All committee members are considered equal, including the chair or president of the committee. This means everyone on the committee should receive the same information on a particular matter. When a staff member shares information related to committee business, committee members can be confident the same information is being shared with all committee members. No single member should receive "special" information on an issue. This also means committee members should expect information they request on committee business will be distributed to the entire committee. This is the same for all committees, including the common council.

Use of Staff Resources

Staff time is limited. All positions within the City of Whitewater exist to provide and maintain municipal services, facilities, and infrastructure and to carry out organization priorities as determined by the common council. Committee members, including common council members, should be cognizant of this reality when making requests for information. Requests for information are welcome and encouraged; however, committee members should first consult with the city manager before requesting research that will consume significant staff time or otherwise divert limited resources to a project that falls outside of established common council priorities.

Employee Contact Line of Authority

Unless otherwise established by state statute, city ordinance, or employment agreement, all employees ultimately report to and work for the city manager. The city manager, in turn, works for and reports to the common council.

Common councilmembers as well as committee members are encouraged to learn about the role of each municipal department, to ask the staff questions about municipal operations and get to know employees. As a general practice, employees are expected to copy the city manager on all responses to inquiries made by common council members.

While communication is encouraged, the responsibility to direct the work of municipal employees, as well as prescribing or exacting employee discipline, are strictly the responsibility of the city manager. Therefore, if a committee member, including a common council member, has a concern related to the conduct or performance of an employee, that committee member should address it with the city manager.

However, if the concern were related specifically to the conduct or performance of the city manager, the committee member would be encouraged to bring it to the attention of the common council.

Lobbying Committee Members

Just as committee members should avoid directing work or disciplinary action for employees, employees should refrain from any action or communication that is intended to “lobby” the support of committee members for support of a particular project, budget request, or other initiative. This holds true for department directors, managers, and general employees. If a committee member finds himself or herself in such a position, the committee member is encouraged to direct the employee to his/her immediate supervisor and/or department director to address the issue. Committee members are encouraged to notify the city manager so legitimate issues can be promptly addressed.

Communicating with the Public

The life of a public official is just that, public. Though committee members should feel comfortable speaking their mind and answering questions, what a committee member shares can have an impact on public perception of the entire municipal organization. With that in mind, here are some things to consider when communicating with residents regarding municipal issues.

Representing the Committee

No single committee member, including common councilmembers, can individually commit the city as a whole, or their respective committee to a position on an issue without a vote or consent of that committee. It is inappropriate to commit to things the whole committee may not be aware of or approve. Committee members should refer requests for official positions on an issue to staff for review and recommendation. The matter should then be added to an agenda to obtain the committee’s official position.

Complaints from Citizens

If a committee member receives a complaint not related to employee behavior, s/he is encouraged to share the details of the complaint and complainant contact information with city staff so that any problems can be addressed.

Report or Refer the Complaint: Often the complainant is looking for an understanding ear and agreement from the committee member. While committee members are encouraged to be sensitive to the plight of the complainant, committee members should not attempt to promise a particular outcome or attempt an interpretation of the ordinance or policy related to the complainant's concern. Instead, committee members should commit to passing along the information to the appropriate staff person for resolution.

Avoid Sharing at Meetings: Avoid waiting to bring up citizen complaints until the next committee meeting. While doing so may appear to be a manner of "holding government accountable" the reality is that bringing up complaints at a public meeting can deflate staff, embarrass or annoy other committee members, and ultimately damage the credibility of the organization. This is all in addition to making the complainant wait to have their concern heard thus delaying resolution.

Avoid Private Disputes. Occasionally, a committee member may be asked to get his/her committee involved in what is purely a private dispute. These disputes typically include nuisance complaints, work hours for contractors, boundary line disputes, fence problems, and many, many similar issues. Intercession in such matters will be a drain on resources and will ultimately prove fruitless. If a committee member is unclear as to whether an issue is a private dispute or is within the City's jurisdiction, s/he is encouraged to refer the issue to city staff so that a proper determination can be made and subsequently shared with the complainant.

Complaints Regarding Employee Behavior

Citizen complaints regarding employee behavior or performance should always be referred to the city manager for investigation and resolution.

Media Relations

Common councilmembers, and occasionally other committee members, may be approached by the media and asked for commentary on a council action or position on an issue. To the extent that the common council has taken an official action or position, the city manager, or his/her designee will generally be the spokesperson. Common councilmembers, however, are not prohibited from sharing personal opinions with the media or from referencing previous public actions taken by the common council as a whole. The same applies to other municipal committees.

Represent General Interests

As previously stated in this manual, committee efforts should always focus on what is best for the city as a whole. Common councilmembers and other committee members must be careful to represent the general interests of the City and not special interest groups.

Conclusion

The purpose of this manual has been to provide new committee members, including common council members, with helpful information that clarifies fundamental elements of serving in a public office for the City of Whitewater. Committee members are encouraged to read the manual, *Handbook for Wisconsin Municipal Officials*, produced by the League of Wisconsin Municipalities, and to become familiar with the Whitewater Municipal Code of Ordinances in an effort to gain further knowledge regarding the role of public officials in Wisconsin. As always, feel free to contact the City Manager's office at 262-473-0104 with any additional questions regarding municipal operations or this manual.

Whitewater Municipal Code of Ordinances
Chapter 7.04 Code of Ethics
Appendix A

Sections:

7.04.010 - Declaration of policy.

The proper operation of democratic government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a code of ethics for all city officials and employees, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions of the city. The purpose of this code is to establish guidelines for ethical standards of conduct for all such officials and employees by setting forth those acts or actions that are incompatible with the best interests of the city and by directing disclosure by such officials and employees of private financial or other interests in matters affecting the city. The provisions and purpose of this code and such rules and regulations as may be established are hereby declared to be in the best interests of the city.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.020 - Definitions.

As used in this chapter:

- (a) "Public employee" means any person excluded from the definition of a public officer who is employed by the city.
- (b) "Financial interest" means any interest which shall yield, directly or indirectly, a monetary or other material benefit to the officer or employee or to any person employing or retaining the services of the officer or employee.
- (c) "Official" means all city officers as defined in Section 62.09 under Wisconsin Statutes and all members of boards and commissions and agencies established or appointed by the city manager or common council, whether paid or unpaid.
- (d) "Personal interest" means any interest arising from blood or marriage relationships or from close business or political associations, whether or not any financial interest is involved.
- (e) "Person" means any person, corporation, partnership or joint venture.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.030 - Statutory standards of conduct.

There are certain provisions of the Wisconsin Statutes which should, while not set forth herein, be considered an integral part of any code of ethics. Accordingly, the provisions of the following sections of the Wisconsin Statutes, as from time to time amended, are adopted by reference and shall apply to public officials and employees whenever applicable to wit:

- (a) Sec. 946.10. Bribery of Public Officers and Employees.
- (b) Sec. 946.11. Special Privileges from Public Utilities.
- (c) Sec. 946.12. Misconduct in Public Office.
- (d) Sec. 946.13. Private Interest in Public Contract Prohibited.
- (e) Chapter 11. Campaign Financing.
- (f) Chapter 19. Subchapter IV Open Meetings of Governmental Bodies.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.040 - Responsibility of public office.

Public officials and employees hold office for the benefit of the public. They are bound to uphold the Constitution of the United States and the Constitution of this state; to observe the highest standards of law in the exercise of the powers and duties of their office; to impartially carry out the laws of the nation, state and city; to discharge faithfully the duties of their office regardless of personal considerations; and to recognize that the public interest must be their prime concern.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.050 - Dedicated service.

All officials and employees of the City of Whitewater should be loyal to the objectives expressed by the electorate and the programs developed to attain these objectives. Appointive officials and employees shall adhere to the rules of work and performance established as the standard for their positions by the appropriate authority.

Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.060 - Fair and equal treatment.

(a) Use of Public Property. No official or employee shall request or permit the unauthorized use of city-owned vehicles, equipment, materials or property for personal convenience or profit.

(b) Obligations to Citizens. No official or employee shall grant any special consideration, treatment or advantage to any citizen beyond that which is available to every other citizen.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.070 - Conflict of interest.

(a) Financial and Personal Interest Prohibited. No official or employee, whether paid or unpaid, shall engage in any business or transaction or shall act in regard to financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of official duties in the public interest contrary to the provisions of this chapter or which would tend to impair independence of judgment or action in the performance of official duties.

(b) Specific Conflicts Enumerated.

(1) Incompatible Employment. No official or employee shall engage in or accept private employment or render service for private interest when such employment or service is incompatible with the proper discharge of official duties or would tend to impair independence of judgment or action in the performance of official duties, unless otherwise permitted by law and unless disclosure is made as hereinafter provided.

(2) Gifts and Favors.

(A) No official or employee shall accept any gift whether in the form of service, loan, thing or promise, from any person which may tend to impair his independence of judgment or action in the performance of his duties or grant in the discharge of his duties any improper favor, service or thing of value. EXCEPTION: Advertising or promotional items having a value of ten dollars or less per gift shall be exempt.

(B) No official or employee may solicit or accept, either directly or indirectly, from any person or organization, money or anything of value if it could reasonably be expected to influence the employee's official actions or judgments or be considered a reward for any action or inaction on the part of the official or employee.

- (C) An official or employee is not to accept hospitality if, after consideration of the surrounding circumstances, it could reasonably be concluded that such hospitality would not be extended were it not for the fact that the guest, or a member of the guest's immediate family, was a city official or employee. Participation in celebrations, grand openings, open houses, informational meetings and similar events are extended from this prohibition. This paragraph further shall not be construed to prevent candidates for elective office from accepting hospitality from citizens for the purpose of supporting the candidate's campaign.
 - (D) Gifts received by an official or employee under unusual circumstances should be referred to the ethics board within ten days of receipt for recommended disposition.
 - (3) Representing Private Interests Before City Agencies or Courts. No official or employee shall appear on behalf of any private person (other than him or herself, his or her spouse or minor children) before any city agency, board, commission or the common council if the official or employee or any board, commission or committee of which the official or employee is a member has any jurisdiction, discretion or control over the matter which is the subject of such representation. However, members of the common council may appear before city agencies on behalf of constituents in the course of their duties as representatives of the electorate or in the performance of public or civic obligations.
 - (A) Ad Hoc Committee. EXCEPTION: No violation of this section shall exist, however, where an individual serves on an ad hoc committee charged with the responsibility of addressing an issue or topic in which that individual, or the employee or a client of that individual, has an interest so long as the individual discloses to the ad hoc committee that such interest exists.
 - (c) Contracts with the City. No city officer or employee who, in his capacity as such officer or employee, participates in the making of a contract in which he has a private pecuniary interest, direct or indirect, or performs in regard to that contract with some function requiring the exercise of discretion of his part, shall enter into any contract with the city unless it falls within the confines of Sec. 946.13, Wis. Stats. "Private Interest in Public Contract Prohibited," or the following:
 - (1) The contract is awarded through a process of public notice and competitive bidding or the common council waives the requirement of this section after determining that it is in the best interest of the city to do so.
 - (2) The provisions of this section shall not apply to the designation of a public depository of public funds.
 - (d) Disclosure of Interest in Legislation.
 - (1) Any member of the common council who has a financial interest or personal interest in any proposed legislation before the common council, shall disclose on the records of the common council, the nature and extent of such interest.
 - (2) Any other official or employee who has a financial interest or personal interest in any proposed legislative action of the common council or any board, commission or committee upon which the official or employee has any influence or input or of which the official or employee is a member that is to make a recommendation or decision upon any item which is the subject of the proposed legislative action shall disclose on the records of the common council or the appropriate board, commission or committee the nature and extent of such interest.
- (Ord. 1529A §§ 1, 2, 2003; Ord. 1203(2/5/91) § 2(part), 1991).

7.04.075 - Disclosure of confidential information.

No official or employee shall without proper legal authorization, disclose confidential information concerning the property, government or affairs of the city.
(Ord. 1529A § 1(part), 2003).

7.04.080 - Ethics board.

- (a) There is hereby created an ethics board to consist of five members and one alternate, all residents of the city. Elected officials or employees will not be eligible for appointment. The city manager shall provide necessary staff assistance to the board. The city attorney shall routinely furnish the board whatever legal assistance is necessary to carry out its functions. However, if a possible, apparent, or actual conflict of interest involving the city attorney should occur, legal counsel shall be furnished the board through the city manager's appointment of other legal counsel after consultation with the chair of the ethics board.
 - (b) The members of the ethics board shall be appointed by the city manager subject to confirmation by the common council. Terms of office shall be three years except that when the initial appointments are made, one member shall be appointed for one year, two for two years, and two for three years. The term of the alternate shall be for three years, except that the initial appointment shall coincide with the ending of the terms of the member appointed for one year.
 - (c) The ethics board shall elect its own chair, vice-chair and secretary and shall develop written rules of procedure which shall be filed with the city clerk.
 - (d) The ethics board may make recommendations to the common council with respect to amendments to the code of ethics ordinance.
- (Ord. 1203(2/5/91) § 2(part), 1991).

7.04.090 - Duties of the ethics board.

- (a) Upon receipt at the city clerk's office of a notarized complaint in writing, which shall state the name of the elected or appointed official or employee alleged to have committed a violation of this chapter and which shall set forth the particulars thereof, the city clerk or designee shall distribute a copy of the complaint along with a copy of the code of ethics ordinance to the respondent within ten working days (i.e., Monday through Friday, excluding holidays). The city clerk or designee also shall send a copy of the complaint to each member of the ethics board. The information contained in the verified complaint shall be kept confidential until a proper disposition of the case occurs.
- (b) The board shall meet in closed session and determine whether the complaint, if true, may constitute a violation of the chapter. If four or more of the members of the board vote to dismiss the verified complaint, a formal dismissal action adopted in open session shall be filed with the city clerk and a copy sent to the complainant and the respondent. If four or more members do not vote to dismiss, the action shall proceed as provided in subsection (c) of this section.
- (c) If the action is not dismissed under subsection (b) of this section, the board shall make preliminary investigations with respect to the alleged violation of the ethics chapter. No preliminary investigation of the activities of any elected or appointed official or employee may be initiated unless such official or employee is notified in writing. The notice shall state the nature and purpose of this preliminary investigation. Information gathered during the preliminary investigation shall be kept confidential until a finding is made by the board.
- (d) If, after the preliminary investigation, three or more of the members of the board vote in open session that no probable cause exists, the board shall issue a formal finding to that effect and dismiss the case. A copy of the formal finding shall be filed with the city clerk and a copy distributed to the complainant and the respondent.
- (e) If the board is unable to come to a conclusion on the subject of probable cause, due to abstentions or the voting of "present," the board shall have further discussion and vote again. If the stalemate continues, the board shall treat it as a dismissal and proceed as in subsection (d) of this section.
- (f) If, after the preliminary investigation, three or more of the members of the board vote that there is probable cause that a violation took place, the board shall file formal findings to that effect with the city clerk and proceed toward the conduct of a hearing. The vote shall be taken in open session.

- (g) In the case of a probable cause finding, the board shall send a notice of due process rights and a notice of hearing on the matter to the respondent. The complainant shall also be notified of the hearing.
 - (h) The board shall then conduct a hearing on the verified complaint, which hearing shall be held not more than thirty days after such finding of probable cause. The board shall give the respondent at least twenty days' notice of the hearing date. Such hearings shall be at open session unless the respondent petitions for a hearing closed to the public. The rules of criminal evidence shall apply to such hearings. All evidence considered by the board, including certified copies of records and documents, shall be fully offered and made part of the record. Every party shall be afforded adequate opportunity to rebut or offer countervailing evidence.
 - (i) During all stages of the proceeding conducted under this section, the elected or appointed official or employee whose activities are under investigation shall be entitled to be represented by counsel of his or her own choosing.
 - (j) The respondent or his/her attorney shall have an opportunity to examine all documents and records to be used at the hearing under subsection (g) of this section at a reasonable time before the date of the hearing; as well as during the hearing, to bring witnesses, to establish all pertinent facts and circumstances, and to question or refute any testimony or evidence, including opportunity to confront and cross-examine adverse witnesses.
 - (k) The board shall have the power to compel the attendance of witnesses and to issue subpoenas granted other boards and commissioners under Section 885.01(3) of the Wisconsin Statutes.
 - (l) Determination. Upon conclusion of the hearing the board shall make a decision agreed to by at least four members. It shall file the decision in writing within ten working days after the vote, signed by at least four participating board members stating findings of fact, conclusions of law concerning the propriety of the conduct of the elected or appointed official or employee, and if appropriate, referring the matter to the city council or other proper authority with a recommendation for censure or other disciplinary action. A member of council censured may be subject to recall pursuant to Section 9.10, Wisconsin Statutes, or any other legal process authorized by law. If four or more members are not able to reach an agreement, the complaint shall be dismissed.
- (Ord. 1203(2/5/91) § 2(part), 1991).

7.04.100 - Applicability of code.

This code shall be operative in all instances covered by its provisions except when superseded by an applicable statutory provision and statutory action is mandatory, or when the application of a statutory provision is discretionary, but determined by the ethics board to be more appropriate or desirable.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.110 - Distribution of the code.

The city clerk shall provide copies of this code to elected and appointed officials covered by this chapter and shall keep at least one copy permanently on file for the use of the public.

(Ord. 1203(2/5/91) § 2(part), 1991).

7.04.120 - Severability.

- (a) If any provision of this chapter is invalid or unconstitutional, or if the application of this chapter to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this chapter which can be given effect without the invalid or unconstitutional provision or application.
 - (b) This ordinance shall be in full force and effect from and after its passage and publication.
- (Ord. 1203 (2/5/91) § 2(part), 1991).

7.04.130 - Penalty for violations.

In addition to any other provisions relating to disciplinary action or censure, any person who violates any of the provisions of this chapter may forfeit and pay a penalty of not less than twenty-five dollars nor more than two hundred fifty dollars for the first offense, together with the costs of prosecution; and for the second and subsequent offenses, not less than fifty dollars nor more than two hundred fifty dollars, together with the costs of prosecution. If respondent fails to pay the penalty and costs within sixty days of imposition of the penalty, the city may collect the penalty by obtaining a judgment in the circuit court and collecting said judgment as provided by law.

(Ord. 1203(2/5/91) § 2(part), 1991).



Council Agenda Item

Meeting Date:	Tuesday, June 20, 2023
Agenda Item:	Staff Report for Whitewater Aquatic and Fitness Center
Staff Contact (name, email, phone):	Eric Boettcher – eboettcher@whitewater-wi.gov

BACKGROUND

(Enter the who, what when, where, why)

Enclosed is the Whitewater Aquatic and Fitness Center Action Plan that was provided at the last common council meeting. The document outlines the initiatives and goals for the WAFC over the next two years. Key elements of the plan focus on increasing lifeguard staffing, Membership growth and retention as well as operational budget goals. This plan will become part of the overall WAFC Business and Marketing plans that will be presented to the council in the near future.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

-WAFC Plan was presented at WAFC Subcommittee Meeting on June 14, 2023

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Whitewater Aquatic and Fitness Center Action Plan

Whitewater Aquatic and Fitness Center Action Plan

The Whitewater Aquatic and Fitness Center Action plan will fall under our Marketing and Business & Operating Plan for the facility. Reporting of the progress of these goals and action steps will be incorporated as part of the Marketing progress report.

Goal #1: Lifeguard Recruitment and Retention

Action Step 1) Develop and implement Lifeguard incentives program in conjunction with Friends of the Aquatic Center Group. This would be a clear step and incentive program with benchmarks that would be used to entice new lifeguards to join and reward those who work a certain number of hours per season (1st Semester, 2nd Semester, Summer)

The Friends of the Whitewater Aquatic and Fitness Center are generously offering a limited time incentive program for new qualified WAFC lifeguards. This group will provide full training reimbursement to qualified WAFC employees. In addition, they are offering a \$250.00 sign on bonus to new lifeguards who qualify. 18- 20-hour weeks and a signed agreement is the first requirement of eligibility.

Timeline: Next 1-3 months planning - Implementation this fall semester 2023
Targeting goal of 4 new lifeguards through this school program by December 31 of 2023 and 4 additional by Jun1 of 2024.

Action Step 2) Develop and Promote Lifeguard Training program for 2023-2024 school year. This includes lining up Lifeguard Training Instructor and coordinating with Whitewater High School to provide LGI training program for High School Students.

Timeline: 1-3 months planning – Implementation for September 5, of the 2023-2024 school year

Action Step 3) Research, develop and implement a Junior Lifeguard program as a feeder program to WAFC Lifeguard Training Program.

Timeline: 2025 early year planning to be implemented for the Spring/Summer of 2025 as part of Summer School Program and continue as another offering within our swim lesson program. This program will require facility to be staffed with an adequate number of fully trained and certified lifeguards. The program is structured by a mentee/mentor relationship. This allows the junior lifeguards to shadow and experience the duties of a lifeguard while receiving training through structured activities and hands on observations. In addition, the program will require lifeguards on duty while participants complete water drills and skills.

Goal #2: Increase Aquatic Center Membership

Overall Target Membership –40 annual memberships per year. Keep an average of 950 primary members per month

Overall Goal – Increase membership Revenue by 5% annually through 2024 & 2025

Action Step 1) Reinvigorate corporate members by redeveloping and implementing the program. This has been added to our marketing plan and operational plan. We currently have a

relationship with Generac, First Citizens bank, WWUSD and City of Whitewater employees. Numbers of active members participating in our corporate membership programs can be found within our operational plan

Timeline: In Progress next 30 days and to continue to promote and develop over next 3-6 months.

Current corporate accounts include: City of Whitewater, Whitewater Unified School District, First Citizens bank, Generac. Our goal is to add 2 new corporate membership groups by December 2023 and an additional 1 corporate account every year.

Corporate Fitness Challenges for each corporate membership group will be used to increase membership numbers within each of the membership groups, the goal is to increase these membership groups by 3% each year.

Action Step 2) Membership Drives – Continue to increase membership drives following the set promotion schedule produced by the marketing plan. Update quarterly as part of the marketing plan and audit quarterly.

Timeline: 1-3 months and ongoing with quarterly reporting. The goal is to grow monthly memberships by 5 to 10 prime members each month and retain 1-2 of these members as annual members each month.

Action Step 3) Incentive and referral program

- a. Survey the membership regarding what incentives would motivate people to join- This would include the following but limited to: What incentive could we give you to stay/or become a member? What incentive could we provide you to refer a member?

Timeline: Questioner completed May 24, 2023 and will continue to be used to survey membership to add additional incentives. 1st incentive program to be launched on July 1, 2023 based on membership feedback.

- b. Coordinate a monthly survey for programs, membership and concession/pro shops to evaluate our incentive and referral programs
- c. Continue to modify through our marketing and business plan update

Timeline: Ongoing through quarterly reporting. Currently using social media post to ask these survey questions to our community. In addition, we will be using SurveyMonkey to survey our current members.

Action Step 4) Develop a free trials program development to entice members to get a free trial month with sign up for monthly payment. This would be trial program that they could use facility for a month and then continue with program as card on file would be charged monthly charge until member gives notice.

Timeline: Next 30 days to promote over summer months. This was completed May 28 ,2023

Action Step 5) Membership Retention program will Initiate follow up program to contact and recruit members whose memberships have expired. Goal is to determine:

- Why they are leaving

- What changes or class offerings could be provided for them to renew.
- What incentive could be offered to entice them to renew.
- Request to renew

Timeline: by July 31st

Overall membership goal of increasing by 20 annual members will be the target detailed within Business and Marketing plan that will address these specific target market goals moving forward.

Goal #3: Operations within Budget

Action Step 1) For 2024 and 2025 budget years, operate facility within the budget constraints of all expense areas of the budget. This includes all staffing, program and supply budgets. This will involve checking in with progress of budget on monthly basis to assure facility is on track with allocated budget. Reduced contributions will require a reduction in staffing hours and services to stay within budget. Use of parton use reports during specific times will be used to determine facility staff scheduling.



Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	Copier Contract Update Staff Report
Staff Contact (name, email, phone):	Tim Neubeck, tneubeck@whitewater-wi.gov , 262-473-1391

BACKGROUND

(Enter the who, what when, where, why)

On the June 6, 2023 meeting, I brought a recommendation to the City Council for a 5-year contract for 10 copiers. The vendor I suggested is the Gordon Flesch Company (GFC) for 10 copiers. GFC will allow staff to “test-drive” the Canon C3826i, which is the primary copier replacement for at least 7 of the existing copiers. This test copier will be in the Fire Department, and Chief Freeman and I have selected a common site for both his staff to use and other departments to test the functionality of the device. GFC and I are working on the logistics of the device being installed, and it will likely occur the week of June 26th. Representatives from each department will be invited to test the device and offer their opinions. Based on already received input from staff regarding the models, GFC adjusted their prices accordingly so that the DPW and general admin copiers on the second floor of City Hall and the Finance copier on the first floor print at a higher rate of speed. The previous price was \$827.01 per month plus \$0.0039 a page for black and white while color copies are \$0.039 a page. The change will be \$900.97 a month instead.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The City Council requested I ask the vendors what the process would be if staff does not like copiers chosen as well as a copy of the agreement.

FINANCIAL IMPACT

(If none, state N/A)

GFC will allow staff to use a copier at no cost for a week.

STAFF RECOMMENDATION

Staff recommends on proceeding with the “test-drive” and make changes according to staff feedback. An update consideration based on this will be given at the July City Council meeting.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. GFC Leasing imageCARE Master Agreement

Customer ("You" or "Customer")		Proprietorship	Association	Partnership
Full Legal Name	Contact Name	Municipality	Corporation	LLC
Address	City	State	Zip	
Phone	E-mail	Federal ID #		

This Gordon Flesch Company, Inc. Master Agreement by and between Gordon Flesch Company, Inc., a Wisconsin corporation, d/b/a GFCConsulting or GFC Leasing, with offices at 2675 Research Park Drive, Madison, WI 53711 ("GFC") and _____, organized in the state of _____, ("you" or "Customer"), is effective on the date executed by GFC.

- 1. Agreement.** By signing this Gordon Flesch Company, Inc. Master Agreement, you agree to the terms herein plus any and all Master Agreement Acceptance Supplements ("Supplement(s)") executed by you now and in the future. Each Supplement will be in a form prescribed by GFC, and upon execution by you and GFC will constitute a part of this Agreement to the same extent as if they were set forth in full in this Agreement. This Agreement and all Supplements delivered with this Agreement and anytime thereafter, are collectively referred to herein as the "Agreement." The terms "Agreement", "hereof", "herein", and "hereunder", mean this Agreement together with each Supplement and each Service Level Agreement, addendum and schedule attached to any Supplement. Except as specifically provided in a particular Supplement, to the extent the terms and conditions of this Agreement are inconsistent with the terms and conditions of any Supplement, Service Level Agreement, addendum or schedule, the terms and conditions in this Agreement will prevail.
- 2. Term.** The term of any particular Supplement which references this Agreement begins on the "First Payment Due Date" specified in that Supplement and continues for the term set forth in such Supplement. Except as otherwise provided in a particular Supplement, the term for a Supplement will be extended automatically, without notice, for successive month-to-month terms beyond the initial term unless you provide GFC written notice that you do not want to extend, at least one calendar month before the end of the scheduled term or any extension of the term for that Supplement. Payments for any extended term will be due as invoiced by GFC. This Agreement will remain effective until all Supplements subject to this Agreement have expired, or been terminated.
- 3. Equipment.** If a Supplement includes equipment, the items of equipment and other personal property including hardware, parts, additions, and accessories incorporated or attached to the equipment, and software embedded in the equipment are collectively referred to herein as the "Equipment."
- 4. Software.** If a Supplement includes software, embedded, installed or separate from the Equipment, including software-as-a-service, such software and the software license rights are also separately referred to herein as the "Software."
- 5. GFC Services.** If a Supplement includes services provided by GFC, or by third party vendors ("GFC Partners"), including but not limited to, IT managed services, professional services, and cloud based data storage, such services are also collectively referred to herein as "GFC Services."
- 6. Your Selections.** You acknowledge that although GFC may provide recommendations, you have selected (or will select) the type, size, design, model, capacity, quantity, functionality, manufacturer, licensor, and supplier of the Equipment, Software, GFC Services, and any other hardware or services referred to in each Supplement (collectively, the "Solutions"), on the basis of your own judgment, and that it meets provisions of any purchase order pursuant to which GFC has acquired title to the Solutions. Any purchase order issued by you to GFC regarding the Solutions is issued solely for purposes of your authorization and does not in any way supersede, modify or become a part of this Agreement or any Supplements.
- 7. End User Agreements.** You acknowledge that installation and configuration of the Solutions commonly requires that you as the end user agree to certain end user license agreements, service level agreements, and related agreements (collectively, the "End User Agreements"). To that end, you hereby authorize GFC and GFC Partners to accept and/or agree to on your behalf, all such End User Agreements related to the Solutions that GFC or GFC Partners encounter while installing, configuring, supporting, and/or servicing the Solutions and your existing hardware and software. Solutions which require End User Agreements and a link to locate and review such End User Agreements are set forth on the applicable Supplement.
- 8. Connectivity, Security.** It is your responsibility to provide adequate and secure connectivity to enable the Solutions to perform to your satisfaction. You acknowledge and agree that GFC does not guarantee or warrant the quality, speed, security or uninterrupted availability of the Solutions as it relates to the connectivity provided by you. You acknowledge that the communications lines used to access the Solutions are provided by you and a third party public utility or by private companies over which GFC has no control, and that the security of data transmission over such lines to provide the Solutions is not the responsibility of GFC. Accordingly, except to the extent caused directly by the reckless or willful misconduct of a GFC employee but subject to the limitations of liability in this Agreement, GFC will have no liability to you arising from or related to the transmission or lack of transmission of data over the communications lines used to access the Solutions, or for any attempted or actual access, modification, damage, loss, deletion, misappropriation, or compromise of any data in connection with the Solutions. You agree to refrain from any act or omission which disrupts, inhibits or

prevents the effectiveness, or operation of the Solutions provided by GFC and GFC Partners, including without limitation, Solutions for virus protection, data backup and IT managed services.

9. **Your Data.** You acknowledge that although GFC may provide recommendations, you agree that the responsibility of acquiring tools for managing, storing, backing up, and securing data, which include the Solutions you obtain from GFC and GFC Partners, is with the owner of such data. Furthermore, you acknowledge and agree that in the use of the Solutions, including but not limited to the transmission and storage of data, that despite every effort by you, GFC and GFC Partners to minimize risk, there remains a risk that your data may be accessed, modified, damaged, lost, deleted, misappropriated, or compromised by willful attack or otherwise and perhaps not be recoverable ("Data Breach"). To that end, in the event of any Data Breach, you acknowledge and agree that GFC will have no liability to you related to any such Data Breach, except to the extent caused directly by the reckless or willful misconduct of a GFC employee, but subject to the limitations of liability in this Agreement. GFC will endeavor to assist you in the recovery and restoration of such data at your sole cost.
10. **Data Back Up.** GFC and GFC Partners may install and/or configure the Solutions and/or your existing hardware and software on your computer(s), computer network and/or other office equipment and you acknowledge that it is advisable for you to back up all data on your computer equipment that you deem necessary prior to such installation and/or configuration. If data backup is not included in a Solution, you acknowledge that it is advisable to back up all data on your computer equipment on at least a daily basis following installation.
11. **Payments.** You agree to timely pay GFC all payments when due, as set forth in each Supplement, every calendar month, quarterly, annually or as otherwise stated therein, until all such payments have been made. All payment obligations herein are collectively referred to as the "Payments." You agree to make Payments in advance as invoiced by GFC. You also agree to pay prorated amounts for any partial billing period for the number of days between the Commencement Date and First Payment Due Date as those terms are defined in each Supplement.
12. **Late Payments.** If you fail to pay any part of a Payment or any other sum to GFC within ten (10) days after the due date thereof you agree to pay GFC a late fee of 5% of the overdue amount plus accrued interest on the late payment from the expiration of said ten (10) days until paid, at a rate equal to the lesser of 1.5% per month or the highest legal rate permitted.
13. **Fees and Taxes.** You agree to pay when due, all applicable fees and taxes (including but not limited to, personal property tax, sales or use tax), imposed in connection with this Agreement and the Solutions provided to you. To the extent any state or other governmental entity, assesses or otherwise imposes taxes or fees arising from this Agreement, you will reimburse GFC for such sums upon demand. Any duplication of such fee or tax payments by GFC and you are your responsibility.
14. **Security Deposit.** The security deposit set forth in any Supplement will be held by GFC and does not earn interest unless required by law. If you default hereunder, or the Equipment is damaged, GFC may apply the security deposit to cure such default or repair such damage, and you will restore the security deposit upon demand. When you have met all requirements of this Agreement as of the expiration or termination of the latest to expire Supplement, any remaining security deposit will be returned to you.
15. **Delivery and Acceptance.** GFC agrees to purchase the Solutions from a supplier but assumes no liability in connection with the Solutions, or other services provided or delivery thereof by a third party. Delay in delivery of the Solutions does not affect the validity of this Agreement. You will inspect the Solutions and provide GFC with written notice specifying any claimed defect or omission within five (5) business days of installation and implementation of the Solutions. If you do not timely provide such notice, you acknowledge that you accept the Solutions and are satisfied that the Solutions are in good condition and in the proper configuration.
16. **Default and Cross Default.** If you fail to pay any amount herein when it is due, or fail to timely perform any other obligation as required herein, or if you suspend business, become insolvent, enter into or petition for a creditors' arrangement, or if a receiver is appointed for any of your property, or if you are in default under any other agreement with GFC or any End User Agreement, you will then be in default pursuant to this Agreement and any other agreements with GFC. Upon default, the Accelerated Payment (defined below) will become immediately due and owing and GFC will have all rights and remedies available to it, including but not limited to, the right to exercise any or all of the following remedies: (i) terminate your right to possession of any or all items of the Equipment and Software in any Supplement; (ii) take possession of any or all items of Equipment and Software; (iii) suspend or terminate your use or access to GFC Services; (iv) sell or lease the Equipment at public or private sale; or (v) terminate this Agreement. In the event GFC takes possession of the Equipment and Software, terminates this Agreement, or your right to possession, use of, or access to some or all of the Solutions, you will remain liable to GFC for the Accelerated Payment less the net sale proceeds realized by GFC from the Equipment. All rights and remedies of GFC are cumulative and in addition to every other right and remedy available to GFC. In addition to the Accelerated Payment and all other amounts, you agree to pay all reasonable attorneys' fees, costs and expenses incurred by GFC arising from your default.
17. **No Offsets, Accelerated Payment.** You hereby agree not to exercise all existing and future claims and offsets against any Payments due hereunder, and agree to pay all amounts due hereunder regardless of any such claims or offsets. You and GFC agree that the "Accelerated Payment" is a reasonable calculation of damages, is not a penalty, and will be calculated by GFC as follows: the sum of (i) all past due and all other amounts owed by you to GFC under this Agreement; (ii) the residual value of the Equipment as determined by GFC in its reasonable discretion, if you do not timely return the Equipment to GFC; and (iii) all remaining Payments for the term of this Agreement.
18. **Data Access, Return.** The Solutions, including but not limited to cloud data storage, may contain sensitive data regarding your business, clients or employees ("Stored Data"). If you fail to pay or are otherwise in default pursuant to this Agreement, GFC may suspend or deny your access to the Stored Data. At your request, upon expiration or termination of this Agreement or expiration or termination of any Supplement or GFC Service, GFC will submit to you a cost estimate for the return of the Stored Data. You expressly acknowledge and agree that GFC has no duty or obligation of any kind to preserve, maintain or in any way prevent deletion of the

Stored Data contained in the Solutions provided or supplied to you pursuant to a particular Supplement, beyond the expiration or termination of such Supplement.

19. **Data Removal.** Upon expiration or termination of a Supplement, Equipment that is subject to such Supplement may contain Stored Data. You expressly acknowledge and agree that before you remove the Equipment from your location, ship the Equipment, GFC retrieves the Equipment, or the Equipment is removed from your premises by a third party, you will at your sole cost, permanently remove and delete all Stored Data in the Equipment, to the extent that recovery of such Stored Data is not possible. All hard drives and other data retention devices in the Equipment must function in the same manner following removal and deletion of the Stored Data. You assume liability for and agree to indemnify, defend and hold GFC harmless from and against all claims, losses, costs, expenses, damages, penalties and liabilities arising from or pertaining to your failure to remove such Stored Data from the Equipment. To the extent you fail to remove and delete any of the Stored Data, you hereby authorize GFC to remove and delete the Stored Data, but acknowledge and agree that GFC has no obligation to do so. In the event GFC temporarily loans Equipment to you, it is subject to this Agreement.
20. **Software License.** GFC is not the owner nor licensor of any Software subject to this Agreement. To the extent described in any Supplement, GFC will provide support for and configuration of the Software but has no obligation to modify or customize the Software beyond readily configurable features. A default by the licensor of any Software pursuant to any Software license, or a default by any provider of GFC Services or by a GFC Partner, does not constitute a default by GFC and will not relieve you of your obligations hereunder. The Software is subject to this Agreement, notwithstanding any provisions to the contrary in the Uniform Commercial Code ("UCC").
21. **Non-Waiver.** No covenant or condition of this Agreement can be waived without the other party's written consent. Forbearance or indulgence by a party does not constitute a waiver of the other party's obligation to perform pursuant to this Agreement.
22. **Non-Cancellable.** This Agreement is non-cancellable by you for the full term hereof and you will make all Payments required by this Agreement, even if your right to the benefit of the Solutions, or your use or possession of the Solutions, has been terminated or otherwise affected. Payments will not abate for any reason. Notwithstanding anything herein to the contrary, if Customer is a municipality or other governmental entity, and funds are not appropriated for any portion of the term of a Supplement subject hereto, you may terminate this Agreement with respect to such Supplement at the end of the time period for which funds have been appropriated.
23. **Assignment.** You will not (a) assign, transfer, pledge or hypothecate this Agreement, the Solutions, or (b) permit the Solutions to be used by anyone other than you or your employees. GFC may assign this Agreement or a portion thereof, and the assignee will be entitled to all of the benefits of this Agreement.
24. **Privacy.** Your privacy is important to GFC. The Gordon Flesch Company, Inc. Privacy Policy, located at www.gflesch.com/terms-and-conditions, governs the manner in which GFC handles the information you provide to GFC.
25. **Notices.** Service of all notices under this Agreement will be sufficient if given personally, sent by first class mail, to the party involved at its respective address as stated herein, or at such address as such party may provide in writing from time to time. Notice will be deemed delivered and effective: (a) on the date when personally delivered; or (b) on the date when deposited in the United States mail, duly addressed with first class postage to affect such delivery. GFC may also elect to provide you with notice via email, which will be effective on the date sent by GFC. Notice to GFC must be directed to the address above to the attention of the Vice President of Leasing.
26. **Modification.** Neither this Agreement nor any Supplement, schedule, addendum or rider can be modified or amended except by written agreement signed and currently dated by you and GFC.
27. **WARRANTIES AND DISCLAIMERS.** YOU WILL HAVE THE BENEFIT OF ALL MANUFACTURERS', LICENSORS' AND OTHER THIRD PARTY SERVICE PROVIDERS' PROMISES AND WARRANTIES, IF ANY, TO THE EXTENT THEY APPLY TO YOU. EXCEPT AS OTHERWISE PROVIDED HEREIN, GFC AND GFC PARTNERS MAKE NO WARRANTIES, ORAL OR WRITTEN, EXPRESS, IMPLIED, OR STATUTORY, OF ANY KIND OR NATURE WITH RESPECT TO THE SOLUTIONS, INCLUDING, WITHOUT LIMITATION, WARRANTIES AS TO THE CONDITION, QUALITY, CAPACITY, FUNCTIONALITY, WORKMANSHIP, MERCHANTABILITY, DESIGN, SECURITY, OPERATION, NON-INFRINGEMENT, AND FITNESS FOR ANY PARTICULAR PURPOSE, OR THAT YOUR USE THEREOF WILL BE UNINTERRUPTED OR ERROR FREE, ALL OF WHICH ARE HEREBY EXPRESSLY WAIVED BY YOU. EXCEPT AS OTHERWISE PROVIDED HEREIN BUT SUBJECT TO THE LIMITATIONS OF LIABILITY PROVIDED IN THIS AGREEMENT, GFC ASSUMES NO RESPONSIBILITY FOR ANY ERRORS, OMISSIONS OR OTHER INADEQUACIES IN THE SOLUTIONS. GFC owns the Equipment but may assign to you all rights GFC may have with respect to any warranty relating to the Equipment or other Solutions to the extent GFC determines in its reasonable discretion that it is beneficial to do so. You authorize GFC to add to a Supplement the serial numbers of Solutions subject to this Agreement.
28. **LIMITATION OF LIABILITY.** YOUR PAYMENT AMOUNTS TO GFC HEREUNDER REFLECT THE ALLOCATION OF RISK AND LIMITATION OF LIABILITY CONTAINED IN THIS AGREEMENT. IN NO EVENT WILL GFC, ITS EMPLOYEES, AGENTS, LICENSORS, OR GFC PARTNERS BE LIABLE TO YOU FOR ANY INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES OF ANY KIND, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOR WILL GFC, ITS EMPLOYEES, AGENTS, LICENSORS, OR GFC PARTNERS BE LIABLE TO YOU FOR ANY DAMAGES, LIABILITY, CLAIM, LOSS, OR EXPENSE OF ANY KIND CAUSED DIRECTLY OR INDIRECTLY BY THE SOLUTIONS. IN NO EVENT WILL GFC'S, ITS EMPLOYEES', AGENTS', LICENSORS', OR GFC PARTNERS' LIABILITY TO YOU, WHETHER THE CLAIM IS IN CONTRACT, TORT (INCLUDING NEGLIGENCE), BREACH OF WARRANTY, OR PURSUANT TO ANY OTHER LEGAL OR EQUITABLE THEORY, EXCEED THE PAYMENTS MADE BY YOU TO GFC PURSUANT TO THIS AGREEMENT FOR THE APPLICABLE SOLUTIONS DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRIOR TO GFC'S RECEIPT OF YOUR CLAIM. THESE LIMITATIONS WILL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY PROVIDED HEREIN.

Credit Application

BUSINESS INFORMATION:				Date Written	Sales Rep	
Legal Business Name				DBA	Phone	
Address				City	State	Zip
Parent Company				City	State	Zip
Contact Person				Title	Phone	Email
Type of <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability <input type="checkbox"/> Proprietor <input type="checkbox"/> Partnership	State of Organization	DUNS Number	Federal Tax ID	Nature of Business		Date Established under Current Ownership
Current Year Sales		Current Year Net Income		Previous Year Sales		Previous Year Net Income

OWNERSHIP & BANKING INFORMATION:

President			Vice President			
Treasurer			Secretary			
For proprietorships, partnerships, and corporations, please show name, residence address, and social security number of principles or officers.						
First	M.I.	Last	Residence Address			Social Security Number
1.						
2.						
Bank Reference (Exact Branch) List All Banks Used in the Last 5 Years			Account Number	Type of Account	Bank Contact	Phone Number
1.						
2.						

THIS APPLICATION DOES NOT OBLIGATE GFC TO ENTER INTO ANY LEASE, RENTAL OR PURCHASE AGREEMENT.

By signing this application the Applicant and the undersigned affirm that you are authorized to sign this application for the Applicant, and you certify that this Provision constitutes an authorized and express, written instruction to Gordon Flesch Company, Inc. ("GFC"), its designee (and any assignee or potential assignee thereof) authorizing review of the personal credit profile of the Applicant's profile as well as the personal profile of the undersigned, from a national credit bureau or public information database. This express authorization shall extend to obtaining a credit profile in considering the application of the Applicant and subsequently for the purposes of update, renewal or extension of any lease agreement, and for reviewing or collecting the resulting account. Furthermore, you the Applicant and the undersigned certify that this application is for the extension of commercial credit only, and any equipment subsequently leased, rented, or purchased will be used exclusively for commercial purposes and not for personal, family or household purposes. You acknowledge and understand that the information being gathered by GFC pursuant to this application is to be used by GFC for the purpose of: (1) determining the Applicant's eligibility, as determined by GFC in its sole discretion, to lease certain business equipment from GFC, (2) future review of the account for the purpose stated above, and (3) comply with Federal laws and regulations. The Applicant and undersigned hereby waive and release any and all claims and causes of action of every kind and nature that Applicant or its principals or personal guarantors may have against GFC, its employees, agents, officers and shareholders arising, either directly or indirectly, from GFC's investigation, and agree to indemnify GFC from any suit or claims arising from such investigation, including costs and reasonable attorney fees. A PDF or facsimile copy of this authorization shall be valid as the original. **I FURTHER CERTIFY that I have not withheld ANY information on our financial condition that would have a material effect on our ability to perform and comply with the terms and conditions of any GFC lease, rental, or purchase agreements.**

ECOA Statement: The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided the applicant has the capacity to enter into a binding contract), because all of or part of the applicants income is derived from any public assistance program, or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The Federal Agency that administers compliance with this law is the Federal Trade Commission, ECOA Compliance, Washington D.C. 20281.

FACSIMILE SIGNATURES/COUNTERPART SIGNATURES: GFC and You agree that a facsimile, scanned, and/or e-mailed or otherwise reproduced signature on this application shall be a binding signature and carry the same legal force as an original signature. This application may be executed in counterparts, which collectively shall be deemed one application.

X _____
Co-Applicants Signature

X _____
Applicants Signature

Print Name

Date

Print Name

Date

**GFC Leasing imageCARE
Master Agreement
Acceptance Supplement**

Master Agreement #: _____ Supplement #: _____ Term: _____ Commencement Date: _____

This GFC Leasing imageCARE Master Agreement Acceptance Supplement ("Supplement") is executed and delivered by the Gordon Flesch Company Inc., d/b/a GFC Leasing ("GFC") and

_____ ("Customer" or "you"), pursuant to the Gordon Flesch Company, Inc.

Master Agreement (the "Agreement") between you and GFC, the defined terms therein being used herein with their defined meanings. This Supplement is effective on the date executed by GFC. GFC will provide you with a fully executed copy of this Supplement following the Commencement Date.

First Payment Due Date: _____	Payment and Meter Read Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other	Security Deposit: \$ _____
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Payment**: \$ _____ **Plus fees, taxes and image charges, if applicable.	Federal ID# _____
--	-------------------

Comments: _____

GFC Leasing Solutions (please check all applicable)			End of Supplement Option:	Tax Exempt
<input type="checkbox"/> Equipment <input type="checkbox"/> Maintenance* <small>*Includes toner. Excludes fax cartridges, paper, staples, wide format print heads, ink tanks, maintenance cartridges, colortrac paper hold down guide, and scan glass.</small>	<input type="checkbox"/> Customer Equipment <input type="checkbox"/> Software	Equipment, If Applicable: <input type="checkbox"/> New <input type="checkbox"/> Certified Pre-owned <input type="checkbox"/> Other	<input type="checkbox"/> Fair Market Value <input type="checkbox"/> \$1.00 Buyout <input type="checkbox"/> HaaS (No Purchase)	<input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please attach your tax exemption certificate)
Install DCA <input type="checkbox"/> Yes <input type="checkbox"/> No IT Contact Name: _____ Phone: _____ Email: _____ Meter Contact: Name: _____ Phone: _____ Email: _____ A/P Contact Name: _____ Phone: _____ Email: _____				

Automated Clearing House ("ACH") Authorization: By providing the below information, Customer hereby authorizes GFC to automatically withdraw from Customer's bank account described below, the full amount due for charges accruing in each billing period when due. Such charges may vary for each billing period based on Customer's actual images used and by any applicable sales/use taxes, property taxes and fees. This authorization will continue until this Agreement expires unless revoked in writing. **Voided check must accompany this form.**

ACH <input type="checkbox"/> Yes <input type="checkbox"/> No	I: _____	I: _____
If yes, enter bank information in boxes above right	Bank Routing Code	Bank account number

1. Payments and Term. GFC will deliver, install and implement the Solutions in accordance with this Supplement (the "Commencement Date"). Thereafter GFC will provide you with an invoice, the date of which will be the first day of the Term of this Supplement (the "First Payment Due Date"). The Term for this Supplement is stated above and is non-cancellable by you. Except to the extent Equipment and Software is subject to the \$1.00 Buyout End of Supplement Option ("Dollar Buyout Option"), the initial Term will be extended automatically, without notice, for successive month to month terms beyond the initial Term unless you provide GFC written notice that you do not want to extend, at least one calendar month before the end of the initial Term or any extension. You will make the first Payment on or before the date indicated herein, or in any event not later than the due date of the first invoice issued by GFC pursuant to this Supplement. Subsequent Payments will be due and payable in advance, on the same day of each month thereafter, unless otherwise provided herein or as invoiced by GFC, until the total number of Payments under this Supplement have been made, including any and all charges per image, at the applicable fee per image for each black & white or color image. Annually, GFC may increase the base payment, the fee per image for each image type and the Charge per Image for Overage. You also agree to pay prorated amounts for any partial monthly billing period, such as the number of days from the Commencement Date to the First Payment Due Date.

2. Equipment Lease.

A. **Fair Market Value Lease.** GFC hereby leases to you the Equipment and Software described in this Supplement. If you elect the Fair Market Value End of Supplement Option for Equipment referenced herein, the lease Term for that Equipment will be extended automatically, without notice, for successive month-to-month terms beyond the initial Term, and you will pay to GFC one monthly Payment for each monthly billing period, or portion thereof, for each month that you do not either purchase the Equipment or return the Equipment to the location designated by GFC. If you do not pay monthly Payments or purchase the Equipment from GFC upon expiration or termination of this Supplement, you will immediately terminate the use of the Equipment and Software and return the Equipment and Software to GFC at your expense and at such place as GFC may designate, and in the same condition as when received, reasonable wear and tear excepted. You will also relinquish to GFC all Software subject to this Supplement and you will not retain any copies of such Software. If the Fair Market Value End of Supplement Option is selected for this Supplement, such Equipment is and will remain GFC's sole property subject to your option, if selected, to purchase the Equipment at Fair Market Value as reasonably determined by GFC.

B. **Dollar Buyout Lease.** GFC hereby leases to you the Equipment and Software described in this Supplement. If you elect the Dollar Buyout Option for Equipment and Software described in this Supplement, and you are not otherwise in default under the Agreement, you will, upon the expiration of this Supplement, purchase such Equipment for one dollar (\$1.00) and will thereby take title to that Equipment. In consideration for GFC permitting you to choose the Dollar Buyout Option for particular Equipment, and in the event this

Agreement is deemed a conditional sales contract with respect to such Equipment, you hereby grant to GFC a security interest in and to such Equipment effective as of the date of this Supplement to secure Payments due. If any Equipment is subject to the Dollar Buyout Option, you will report the Equipment for purposes of personal property taxes.

C. **HaaS Option.** GFC hereby leases to you the Equipment and Software described in this Supplement. If you elect the HaaS (No Purchase) End of Supplement Option for Equipment referenced herein, the lease Term for that Equipment will be extended automatically, without notice, for successive month-to-month terms beyond the initial Term, and you will pay to GFC one monthly Payment for each monthly billing period, or portion thereof, for each month that you do not return the Equipment to the location designated by GFC. If you do not pay monthly Payments upon expiration or termination of this Supplement, you will immediately terminate the use of the Equipment and Software and return the Equipment and Software to GFC at your expense and at such place as GFC may designate, and in the same condition as when received, reasonable wear and tear accepted. You will also relinquish to GFC all Software subject to this Supplement and you will not retain any copies of such Software. If the No Purchase End of Supplement Option is selected for this Supplement, such Equipment is and will remain GFC's sole property.

3. Maintenance. If you select maintenance, support and repair services for Equipment, or for equipment not supplied by GFC ("Customer Equipment"), GFC will provide maintenance, service, support and repairs ("Maintenance") for such Equipment and Customer Equipment ("Maintained Equipment") located within a GFC service area, and covered by this Agreement, as reasonably necessary, in GFC's sole discretion, to keep the Maintained Equipment in good working condition during the Term of this Supplement. GFC will not be responsible for damage that occurs or Maintenance required due to your failure to provide a clean and proper operating environment, including temperature and humidity, failure to operate the Maintained Equipment in accordance with manufacturer's recommendations, or neglect, abuse, misuse, intentional acts or negligence by you or anyone other than GFC with respect to the Maintained Equipment. Except as otherwise provided in a particular Supplement, all regular Maintenance will be performed during GFC's normal business hours. GFC reserves the right to add an additional charge from time to time for the purpose of offsetting increased fuel-related costs.

4. Maintenance Exclusions. Maintenance provided pursuant to this Supplement does not cover Maintenance or parts required by causes other than normal use of the Maintained Equipment, including but not limited to, acts of God, acts of civil or military authority, government requirements, war, riots, fires, explosions, earthquakes, weather conditions, floods, installation or malfunction of unauthorized software, parts, attachments or devices, service performed by someone other than GFC, or failure of electrical power or air conditioning. GFC will not be responsible for failure to render Maintenance due to acts of God, acts of civil or military authority, embargoes, epidemics, government requirements, war, riots, fires, explosions, earthquakes, weather conditions, floods, strikes or other labor disputes, or unavailability of materials and/or components and other causes beyond GFC's control. If you are in default pursuant to this Agreement, GFC may refuse to provide Maintenance for the Maintained Equipment.

5. Additional Maintenance. At your request, GFC will provide additional Maintenance on a unit of Maintained Equipment at GFC's then prevailing rate for Maintenance not covered by a GFC agreement. When in the opinion of GFC, a shop reconditioning is necessary for any of the Maintained Equipment because normal service, repair and parts replacement cannot keep a unit of Maintained Equipment in satisfactory operating condition, GFC will submit to you a cost estimate of needed repairs, which cost will be in addition to the charges provided for herein. If you do not authorize and pay for such work GFC may refuse to provide Maintenance therefore. If the Maintained Equipment is not made available for Maintenance at the location indicated on this Supplement at the time GFC's representative calls to perform Maintenance, thereafter, the Maintenance will be performed only upon your request. There will be no refund if in any such case you fail to request Maintenance. Parts to be furnished will be on an exchange basis and will be new parts or parts warranted to perform as new when installed in the Maintained Equipment. Maintenance will not include electrical work external to the Maintained Equipment or any third party software or programming unless specifically provided herein. Any obligation of GFC to provide replacement parts is conditioned upon the availability of the parts from the original equipment manufacturer. In the unlikely event replacement parts are no longer readily available from the original manufacturer for a particular piece of Maintained Equipment, GFC will be released from its obligation for Maintenance for such said Maintained Equipment. GFC may terminate the Maintenance component of this Supplement at any time by giving you thirty (30) days prior written notice.

6. Consumable Supply Variances. Standards for your toner usage will be based on published vendor yields. Staples, fax cartridges and paper are excluded unless expressly stated in this Supplement. You will pay for all shipping and handling costs associated with such supplies. Any toner cartridges provided by GFC for the Maintained Equipment may be new, remanufactured or reprocessed and you will pay for all associated shipping and handling costs. You will provide to GFC an inventory of supplies in your possession upon GFC's request. If you fail to return to GFC any unused supplies upon expiration or termination of this Supplement, GFC reserves the right to invoice you and you will pay GFC for such unused supplies at GFC's then current rates. If your use of supplies exceeds the published yields for a particular piece of the Maintained Equipment by more than ten percent (10%), you agree to pay when invoiced, additional charges at GFC's then current rates for such excess usage. Toner prices are subject to change.

7. Meter Readings. At GFC's option, you will provide actual meter readings upon GFC's request, by; (a) automatic meter reading device attached to the Equipment, or (b) any other method which GFC requests. GFC may estimate the number of images produced by you in any particular billing period if you do not provide GFC with meter readings within seven (7) days of GFC's request. GFC may audit any automatic meter reading device from time to time.

8. Loss and Damage. Because it is in your possession and/or control, you bear the entire risk of loss, theft or damage to the Equipment and no such loss relieves you of your Payment obligations pursuant to this Agreement. If GFC determines that any Equipment is lost, stolen or damaged beyond repair ("Lost Equipment"), you will, upon demand, pay GFC the Accelerated Payment applicable to the Lost Equipment.

9. Title. Except as otherwise provided, GFC holds title to the Equipment, except any Software, and you will have no claim of ownership thereto. However, if you are not in default pursuant to the Agreement, you will be entitled to possession of the Equipment during the Term of this Supplement. You will keep the Equipment free from all liens and encumbrances. You will maintain any markings on the Equipment indicating that it is the property of GFC. You will not make any alterations, additions or improvements of any kind to the Equipment without prior written consent of GFC. However, if so authorized, any such alterations, additions, or improvements will become property of GFC.

10. Software and Support. GFC will provide support for and configuration of Software as provided in this Supplement. References and links to End User Agreements applicable to the Software subject to this Supplement are set forth in or attached to this Supplement.

11. End User Agreements. You acknowledge and agree that GFC is a reseller of certain Software, cloud-based data storage and other Solutions that are provided by GFC Partners, and that GFC and the GFC Partners require as a pre-condition to use of their Software, cloud-based data storage and other Solutions, that you agree to one or more End User Agreements, which are available for your review under the heading "Customer Agreements with GFC Partners" at www.gflesch.com/terms-and-conditions. You hereby agree to such End User Agreements and will not in any way breach or be in default under the terms and conditions of the End User Agreements. A breach by you of any term or condition of any such End User Agreements will be an event of default pursuant to this Agreement. Notwithstanding anything in the End User Agreements to the contrary, the Agreement between you and GFC is non-cancellable by you for the full Term hereof.

12. Location of Equipment. You agree to provide GFC with thirty (30) days advance written notice before moving Equipment from the location where GFC installed it. GFC, or a person or entity selected by GFC, will assist with any such move at your cost. Upon reasonable notice, GFC will have the right to enter your premises during business hours to inspect the Equipment from time to time.

13. Personal Property. You will promptly notify GFC of any notice of any attachments or other judicial process affecting the Equipment. The Equipment is, and will remain, personal property even if the Equipment becomes affixed to or attached to real property or any building.

14. Insurance. During the Term of this Agreement, you will keep the Equipment insured, at your expense, against all risks of loss or damage for the full replacement value thereof and will carry public liability insurance covering the Equipment. Said insurance must be in form and amount and with companies having an A.M. Best rating of "A" or better, and must name GFC as loss payee and as an additional insured, respectively. You must deliver proof of such coverage to GFC within thirty (30) days of the date of this Agreement. You will pay GFC all deductible amounts upon the occurrence of a loss. You must obtain endorsements that will give GFC thirty (30) days written notice before said insurance is altered or cancelled and that said insurance to GFC will not be invalidated by any act or omission by you. The proceeds of such insurance will be used as determined by GFC in its sole discretion. You appoint GFC as your attorney-in-fact in connection with any such insurance proceeds. If you fail to provide proof of insurance as required, GFC may acquire such insurance. The cost thereof, plus administrative fees will become due and payable with your next Payment. Any duplication of such payments is your responsibility.

15. Other Documents. If a transaction subject to this Supplement is construed as a secured transaction or a conditional sale, this Agreement is deemed to be the security agreement or conditional sale contract, and GFC will be the secured party and you the debtor. You consent to GFC filing financing statements showing GFC's interest in the Equipment. You and GFC agree that this transaction is not subject to either Article 2 or Article 9 of the UCC.

16. Addendums and Signatures. All provisions of the GFC Leasing imageCARE Master Agreement Acceptance Supplement Schedule of Equipment/Accessories, Software, and Maintenance attached hereto, and any other schedules, addendums or riders which reference this Supplement or attached hereto, which you acknowledge you have read, are hereby incorporated by reference into this Supplement to the same extent as if fully set forth herein. This Supplement may be executed in counterparts, which collectively will be deemed one Supplement.

AGREED to by the parties hereto effective as of the date executed by GFC.

GORDON FLESCH COMPANY, INC.,
d/b/a GFC LEASING

CUSTOMER

The undersigned affirms that he/she is duly authorized to execute and deliver this Acceptance Supplement on behalf of Customer.

By: _____
Authorized Signature

By: _____
Authorized Signature

Name/Title: _____
Print Name

Name/Title: _____
Print Name

Date: _____

Date: _____

Email: _____



Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	Staff Report
Staff Contact (name, email, phone):	Stacey Lunsford slunsford@whitewater-wi.gov 262-473-0530

BACKGROUND

(Enter the who, what when, where, why)

This is an update on the library's capital campaign.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Common Council was last updated at the March 21, 2023 meeting.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

N/A



Council Agenda Item

Meeting Date: June 20, 2023

Agenda Item: Compliance Maintenance Annual Report

Staff Contact (name, email, phone): Brad Marquardt, bmarguardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

In compliance with the WI Dept. of Natural Resources (WDNR), the 2022 Compliance Maintenance Annual Report (CMAR) is included for your review. The CMAR is designed as an assessment tool to communicate the Wastewater Utilities operational success and possible shortcomings or deficiencies to City administration and elected officials. Ratings should help direct time, effort and dollars into the Utility.

For 2022, the Utility recorded an “A” in each rating section with the exception of the Biosolids Quality and Management section. During the fall application period, soil at a field site was not sampled in advance of the application of biosolids. A sample has since been taken. Our contracted land application business is responsible for this step. The contractor was forthright with the error and we have maintained open communication and transparency with the WDNR.

Please notice the “Phosphorus” section to see how well the treatment process has been running. This consistent treatment quality has allowed us the flexibility with regulators to utilize the MDV (Multi-Discharger Variance) option for phosphorus compliance. Had the effluent phosphorus concentrations been worse this compliance alternative may not have been feasible. The result is a very economical compliance strategy for the City of Whitewater.

Another item to be noted, based on what we are hearing and seeing, is most biosolid land applicators are no longer interested in taking on new customers. It appears, based on their service capabilities and time restrictions, that they are performing as much work as possible. We do have a contract in place through 2026. However, it may become challenging to obtain multiple bids for a future term.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Public Works Committee recommended approval of the Resolution at their June 13, 2023 meeting.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. 2022 WDNR eCMAR
 2. 2022 WDNR Resolution
-

Compliance Maintenance Annual Report

Whitewater Wastewater Treatment Facility

Last Updated: Reporting For:
5/16/2023 **2022**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.0602	x	269	x	8.34	=	2,376
February	1.1583	x	261	x	8.34	=	2,520
March	1.2450	x	236	x	8.34	=	2,448
April	1.6751	x	222	x	8.34	=	3,097
May	1.4618	x	214	x	8.34	=	2,613
June	1.1549	x	251	x	8.34	=	2,414
July	1.0968	x	248	x	8.34	=	2,271
August	1.1523	x	252	x	8.34	=	2,423
September	1.4305	x	277	x	8.34	=	3,310
October	1.2898	x	333	x	8.34	=	3,584
November	1.3893	x	282	x	8.34	=	3,272
December	1.3272	x	270	x	8.34	=	2,989

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	3.8	x	90	=	3.42
		x	100	=	3.8
Design BOD, lbs/day	3065	x	90	=	2758.5
		x	100	=	3065

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	1	1
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	1	1
October	1	0	0	1	1
November	1	0	0	1	1
December	1	0	0	1	0
Points per each		2	1	3	2
Exceedances		0	0	5	4
Points		0	0	15	8
Total Number of Points					23

23

Compliance Maintenance Annual Report

Whitewater Wastewater Treatment Facility

Last Updated: Reporting For:
5/16/2023 2022

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?
● Yes Enter last calibration date (MM/DD/YYYY)

2022-07-26

○ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

○ Yes

○ Yes

● Yes

● No

● No

○ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes

1,319,400

gallons

○ No

Holding Tanks

● Yes

1,820,010

gallons

○ No

Grease Traps

○ Yes

gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

We have not had adverse impacts, in 2022, due to outside waste customers.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

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<p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <p>We accepted 67,000 gallons of leachate in 2022. In addition, we accepted 4,525 gallons of pit water. We have not had any operational or process concerns relative to the leachate waste stream. Pit wastewater is screened and samples in a similar fashion to septage and holding tank waste.</p>	
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Total Points Generated	23
Score (100 - Total Points Generated)	77
Section Grade	C

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	20	18	0	1	0	0
February	20	18	0	1	0	0
March	20	18	1	1	0	0
April	20	18	0	1	0	0
May	10	10	1	1	0	0
June	10	10	3	1	0	0
July	10	10	1	1	0	0
August	10	10	1	1	0	0
September	10	10	0	1	0	0
October	10	10	0	1	0	0
November	20	18	0	1	0	0
December	20	18	0	1	0	0

* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- Yes

Enter last calibration date (MM/DD/YYYY)

2022-07-26

- No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

No concerns were great enough to threaten treatment but, we did have challenges with digester foaming and a couple periods where ammonia concentrations were higher than we would like.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

- Yes

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No
 If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?
 Yes
 No
 If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?
 Yes
 No
 N/A
 Please explain unless not applicable:

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	20	18	0	1	0	0
February	20	18	0	1	0	0
March	20	18	3	1	0	0
April	20	18	1	1	0	0
May	10	10	1	1	0	0
June	10	10	2	1	0	0
July	10	10	1	1	0	0
August	10	10	1	1	0	0
September	10	10	0	1	0	0
October	10	10	1	1	0	0
November	20	18	0	1	0	0
December	20	18	0	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	4.4		.021	0					
February	4.4		0	0					
March	4.8		0	0					
April	4.3		0	0					
May	4		0	0					
June	3.2		.019	0					
July	3		1.975	0					
August	3		0	0					
September	3		0	0					
October	4.1		.998	0					
November	4.5		.162	0					
December	4.4		0	0					
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.213	1	0
February	1	0.090	1	0
March	1	0.114	1	0
April	1	0.295	1	0
May	1	0.397	1	0
June	1	0.197	1	0
July	1	0.180	1	0
August	1	0.143	1	0
September	1	0.116	1	0
October	1	0.124	1	0
November	1	0.168	1	0
December	1	0.146	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

3381 acres

2.1.2 How many acres did you use?

87 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

Yes (30 points)

No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

Yes

No (10 points)

N/A

10

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - Liquid Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75			14											0	0
Cadmium		39	85			1.9											0	0
Copper		1500	4300			660											0	0
Lead		300	840			23											0	0
Mercury		17	57			<1.3											0	0
Molybdenum	60		75			19										0		0
Nickel	336		420			22										0		0
Selenium	80		100			<19										0		0
Zinc		2800	7500			1200											0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 ^{6/15} (0 Points)

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<ul style="list-style-type: none"> ○ 1-2 (10 Points) ○ > 2 (15 Points) <p>3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)</p> <ul style="list-style-type: none"> ○ Yes ○ No (10 points) ● N/A - Did not exceed limits or no HQ limit applies (0 points) ○ N/A - Did not land apply biosolids until limit was met (0 points) <p>3.1.3 Number of times any of the metals exceeded the ceiling limits = 0</p> <p>Exceedence Points</p> <ul style="list-style-type: none"> ● 0 (0 Points) ○ 1 (10 Points) ○ > 1 (15 Points) <p>3.1.4 Were biosolids land applied which exceeded the ceiling limit?</p> <ul style="list-style-type: none"> ○ Yes (20 Points) ● No (0 Points) <p>3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0
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<p>4. Pathogen Control (per outfall):</p> <p>4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;">002</td> </tr> <tr> <td>Biosolids Class:</td> <td style="text-align: center;">B</td> </tr> <tr> <td>Bacteria Type and Limit:</td> <td style="text-align: center;">Fecal Coliform</td> </tr> <tr> <td>Sample Dates:</td> <td style="text-align: center;">01/01/2022 - 12/31/2022</td> </tr> <tr> <td>Density:</td> <td style="text-align: center;">33,184</td> </tr> <tr> <td>Sample Concentration Amount:</td> <td style="text-align: center;">CFU/G TS</td> </tr> <tr> <td>Requirement Met:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Land Applied:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Process:</td> <td style="text-align: center;">Anaerobic Digestion</td> </tr> <tr> <td>Process Description:</td> <td style="text-align: center;">Seven discrete samples were taken over a 3 day period.</td> </tr> </table> <p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <ul style="list-style-type: none"> ○ Yes (40 Points) ● No <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Outfall Number:	002	Biosolids Class:	B	Bacteria Type and Limit:	Fecal Coliform	Sample Dates:	01/01/2022 - 12/31/2022	Density:	33,184	Sample Concentration Amount:	CFU/G TS	Requirement Met:	Yes	Land Applied:	Yes	Process:	Anaerobic Digestion	Process Description:	Seven discrete samples were taken over a 3 day period.	0
Outfall Number:	002																				
Biosolids Class:	B																				
Bacteria Type and Limit:	Fecal Coliform																				
Sample Dates:	01/01/2022 - 12/31/2022																				
Density:	33,184																				
Sample Concentration Amount:	CFU/G TS																				
Requirement Met:	Yes																				
Land Applied:	Yes																				
Process:	Anaerobic Digestion																				
Process Description:	Seven discrete samples were taken over a 3 day period.																				

<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p>	
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Outfall Number:	002	0
Method Date:	12/31/2022	
Option Used To Satisfy Requirement:	Incorporation when land apply	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):		
Results (if applicable):		
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> >= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> < 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 5px;"> <p>Application windows continue to become shorter, especially in the spring of the year. Other solids processing challenges include foaming of our anaerobic digester. This does seem more evident in cooler weather months.</p> </div>		

Total Points Generated	10
Score (100 - Total Points Generated)	90
Section Grade	B

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Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><input type="radio"/> Yes<input checked="" type="radio"/> No <p>If No, please explain:</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">The Utility was down one staff member beginning in April and two staff members down beginning in August. We remained down two staff through January of 2023.</div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Preventative and corrective work orders saw increased scrutiny and only high priority work was being completed. Despite this, permit compliance remained steady during the above noted period.</div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/><input type="radio"/> No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<input type="radio"/> No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><input checked="" type="radio"/> Yes<ul style="list-style-type: none"><input type="radio"/> Paper file system<input checked="" type="radio"/> Computer system<input type="radio"/> Both paper and computer system<input type="radio"/> No (10 points)	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><input type="radio"/> Yes<input checked="" type="radio"/> No	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><input type="radio"/> Excellent<input checked="" type="radio"/> Very good<input type="radio"/> Good<input type="radio"/> Fair<input type="radio"/> Poor	

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Describe your rating:

Referring to question 3 above, we do have manufacture equipment manuals for equipment. However, we do not have a detailed O&M providing detail to future staff for intended plant processes or operations. Overall, plant staff take great pride in the work they perform and therefore the work place they create. No, vital projects are overlooked. Long term facility reliability is a cornerstone of the Whitewater Wastewater Utility.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

TIMOTHY E REEL

Certification No:

31525

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				X
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff
- An arrangement with another certified operator
- An arrangement with another community with a certified operator
- An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- A consultant to serve as your certified operator
- None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

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OIT and Basic Certification: ○ Averaging 6 or more CECs per year. ○ Averaging less than 6 CECs per year. Advanced Certification: ● Averaging 8 or more CECs per year. ○ Averaging less than 8 CECs per year.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 150px;" type="text" value="Karen Dieter"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="262-473-1382"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="kdieter@whitewater-wi.gov"/></p>													
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2022"/></p> <p>● 0-2 years ago (0 points)</p> <p>○ 3 or more years ago (20 points)</p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0												
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>													
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 100px;" type="text" value="2022"/></p> <p>● 1-2 years ago (0 points)</p> <p>○ 3 or more years ago (20 points)</p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: center;">\$</td> <td style="width: 35%; text-align: center;"><input style="width: 100%;" type="text" value="2,221,042.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">\$</td> <td style="text-align: center;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: center;">\$</td> <td style="text-align: center;"><input style="width: 100%;" type="text" value="2,221,042.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: center;"><input style="width: 100%;" type="text" value="4,370.00"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 100%;" type="text" value="2,221,042.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 100%;" type="text" value="2,221,042.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 100%;" type="text" value="4,370.00"/>	
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<p>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) - \$ <input style="width: 150px;" type="text" value="0.00"/></p> <p>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$ <input style="width: 150px;" type="text" value="2,225,412.00"/></p> <p>All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.</p> <p>3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above. <input style="width: 80%; height: 20px;" type="text" value="ERF was not used in 2022."/></p> <p>3.3 What amount should be in your Replacement Fund? \$ <input style="width: 150px;" type="text" value="1,781,302.00"/></p> <p>Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.</p> <p>3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>If No, please explain. <input style="width: 80%; height: 20px;" type="text"/></p>	0								
<p>4. Future Planning</p> <p>4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?</p> <p><input checked="" type="radio"/> Yes - If Yes, please provide major project information, if not already listed below. <input type="checkbox"/> <input type="checkbox"/> <input type="radio"/> No</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Project #</th> <th style="width: 60%;">Project Description</th> <th style="width: 15%;">Estimated Cost</th> <th style="width: 15%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Vanderlip Lift Station, commissioned in 1961, is being planned for replacement. Along with this, flow from an adjacent lift station service area (Fraternity) will be directed to this station. A new force main and numerous laterals replacements round out the road construction portion of this project. Some water main work will also be tackled as part of the larger scope.</td> <td style="text-align: center;">\$4,700,000</td> <td style="text-align: center;">2023</td> </tr> </tbody> </table>	Project #	Project Description	Estimated Cost	Approximate Construction Year	1	Vanderlip Lift Station, commissioned in 1961, is being planned for replacement. Along with this, flow from an adjacent lift station service area (Fraternity) will be directed to this station. A new force main and numerous laterals replacements round out the road construction portion of this project. Some water main work will also be tackled as part of the larger scope.	\$4,700,000	2023	
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<p>5. Financial Management General Comments</p> <input style="width: 80%; height: 20px;" type="text"/>									
<p>ENERGY EFFICIENCY AND USE</p>									
<p>6. Collection System</p> <p>6.1 Energy Usage</p> <p>6.1.1 Enter the monthly energy usage from the different energy sources:</p> <p>COLLECTION SYSTEM PUMPAGE: Total Power Consumed</p> <p>Number of Municipally Owned Pump/Lift Stations: <input style="width: 50px;" type="text" value="7"/></p>									

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	6,299	15
February	5,757	18
March	5,991	22
April	5,920	8
May	4,990	8
June	3,609	9
July	3,626	7
August	3,685	8
September	4,290	8
October	4,643	8
November	5,351	9
December	6,360	8
Total	60,521	128
Average	5,043	11

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

In 2023, we will begin construction on one new lift station that will replace two older sites. We will utilize VFD's and a magnetic flowmeter at this site.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	224,578	32.87	6,832	73.66	3,049	8,416
February	259,781	32.43	8,011	70.56	3,682	9,331
March	119,819	38.60	3,104	75.89	1,579	7,389
April	117,761	50.25	2,344	92.91	1,267	5,389
May	128,853	45.32	2,843	81.00	1,591	2,106
June	106,003	34.65	3,059	72.42	1,464	1,617
July	111,455	34.00	3,278	70.40	1,583	1,996
August	109,348	35.72	3,061	75.11	1,456	1,484
September	116,309	42.92	2,710	99.30	1,171	1,813
October	113,044	39.98	2,828	111.10	1,017	3,822
November	134,616	41.68	3,230	98.16	1,371	7,322
December	133,219	41.14	3,238	92.66	1,438	7,687
Total	1,674,786	469.56		1,013.17		58,372
Average	139,566	39.13	3,712	84.43	1,722	4,864

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives

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Other:

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

We are investigating the need for VFD's on our two anaerobic digester mixers.

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Reducing I/I, strengthening the quality of underground infrastructure, improving our information tracking via ArcGIS and documenting ownership.

Did you accomplish them?

- Yes
- No

If No, explain:

The goals are too large to be captured in one calendar year. As in the past, they are ongoing. Each year we leverage the funds we have available to tackle areas determined to be in greatest need.

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer Use Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2019-04-04

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories

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Up-to-date sewer system map
 A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
 A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)] **0**
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="30"/>	% of system/year
Root removal	<input type="text" value="1"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="1"/>	% of system/year
Manhole inspections	<input type="text" value="27"/>	% of system/year
Lift station O&M	<input type="text" value="60"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0.9"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0.7"/>	% of sewer lines rehabbed
Private sewer inspections		

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Private sewer I/I removal	<input type="text" value="0"/>	% of system/year
River or water crossings	<input type="text" value="0"/>	% of private services
	<input type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input type="text" value="The information included in the Utility CMOM program is in need of updating."/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="32.83"/>	Total actual amount of precipitation last year in inches
<input type="text" value="34.48"/>	Annual average precipitation (for your location)
<input type="text" value="52"/>	Miles of sanitary sewer
<input type="text" value="7"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="5"/>	Number of basement backup occurrences
<input type="text" value="33"/>	Number of complaints
<input type="text" value="1.286"/>	Average daily flow in MGD (if available)
<input type="text" value="1.675"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.10"/>	Basement backups (number/sewer mile)
<input type="text" value="0.63"/>	Complaints (number/sewer mile)
<input type="text" value="1.3"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

I&I impact for the City is driven by precipitation frequency, timing, volume and ultimately the depth to our water table. 2022 and 2021 did not have long periods of wet weather that caused negative impacts. However, due to age of infrastructure etc. we acknowledge I&I's negative impact on Utility treatment quality and operations during periods when we have an elevated water table.

5.4 What is being done to address infiltration/inflow in your collection system?

The City continues to inspect for illegally connected sump pumps. Also, I&I impacts are incorporated and recorded as part of our annual manhole inspection process. Flow monitoring sites will continue to be evaluated for value.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0020001

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	C	2	3	6
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	B	3	5	15
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	137
GRADE POINT AVERAGE (GPA) = 3.70				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

City of Whitewater

Date of Resolution or
Action Taken:

2023-06-06

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = C

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = B

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.70

City of Whitewater
Wisconsin Department of Natural Resources
Compliance Maintenance Annual Report Resolution
2022

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater facilities under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the CMAR;

WHEREAS, it is necessary to provide recommendations or an action plan for all CMAR section grades of “C” or less and/or an overall grade point average <3.00;

BE IT RESOLVED, the city council in the City of Whitewater informs the Department of Natural Resources that the 2022 CMAR was reviewed and this resolution was voted on as follows:

Adopted the 20th of June, 2023

Ayes:

Noes:

Absent:

John S. Weidl, City Manager

Karri Anderberg, City Clerk



Common Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	Repealing Chapter 14.12 Fire Regulations
Staff Contact (name, email, phone):	AC Ryan Dion –rdion@whitewater-wi.gov– (262) 473-0570

BACKGROUND

(Enter the who, what when, where, why)

Our current fire prevention ordinance sites WI Admin Code that is no longer in use. It also does not reflect the changes that have been made to the Fire and EMS Department post-merger with the City of Whitewater. In short, the entire chapter is obsolete.

The amended 2.24 covers everything the department needs to function. 14.12 contains dated admin code no longer recognized by the State of Wisconsin (new code part of 2.24), a section on storage of gunpowder (which is covered by our soon to be adopted model code, a section on burning garbage (covered by muni ord 8.32), and a section on penalties for violations (also covered in the amended 2.24 and existing 1.29).

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

Discussion as to the background of the repeal was discussed by AC Dion when presenting the first reading of the amended 2.24 on 6/6/23.

FINANCIAL IMPACT

(If none, state N/A)

To the city – N/A.

STAFF RECOMMENDATION

First reading, waive second reading and approve ordinance repealing 14.12 in conjunction with adopting the amended 2.24.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Ordinance repealing 14.12
2. Current (obsolete) 14.12 as published in muni ord.

ORDINANCE No. _____
AN ORDINANCE REPEALING CHAPTER 14.12
FIRE REGULATIONS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 14.12 is hereby repealed.

SECTION 2. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

AYES:
NOES:
ABSENT:
ADOPTED:

John Weidl, City Manager

Karri Anderberg, City Clerk

Chapter 14.12 FIRE REGULATIONS¹

Sections:

14.12.010 Adoption of Commerce Chapter 14 (Fire Prevention).

- (a) The provisions of Commerce Chapter 14 (Fire Prevention) of the Wisconsin Administrative Code (including the adoption therein in Section 14.001 of the National Fire Protection Association, Uniform Fire Code, and all amendments and supplements thereto relating to fire protection), are adopted as a portion of this chapter so far as applicable, except as otherwise lawfully provided by the City of Whitewater Municipal Code. Premises in the City of Whitewater covered by said chapter shall comply with the provisions of Commerce Chapter 14 (Fire Prevention) of the Wisconsin Administrative Code.
- (b) Fire inspectors from the Whitewater Fire Department shall have the power to enforce this code and issue citations for violations of this section. Furthermore, if a fire inspector issues orders to correct a violation or condition, and said violation or condition is not corrected on a subsequent visit by a fire inspector, the fire inspector shall have the power to issue re-inspection fees under Chapter 1.29 to the offending party.
- (c) This subsection shall not be construed to hold the City of Whitewater or any of its officers, employees or agents, including the Whitewater Fire Department, its members, or any of its inspectors liable while discharging their duties in good faith and acting without malice, by reason of (1) any inspection or re-inspection authorized herein, or (2) approval or disapproval of any condition noted on, in, or about any premises within its jurisdiction.

(Ord. No. 1749A, § 1, 10-6-2009)

14.12.020 Storage of gunpowder.

No person shall keep or have, or suffer to be kept or had in any building or place owned or occupied by him in the city any gunpowder unless securely kept in a stone jar or tin or metal cannister with stone or metal cover, and no such jar shall be opened by or in presence of any artificial light other than the incandescent electric light. No person shall by or in the presence of any artificial light, except the incandescent electric light, sell, vend, give away, or weigh out, draw or measure any gunpowder, naphtha, benzine, benzole, or any other fluid made wholly or partly from coal oil or any of its products, except kerosene oil, or direct or suffer the same to be done.

(Ord. 983 §63(part), 1982; prior code §5.03(5)).

14.12.030 Burning garbage.

- (a) It is unlawful for any person, firm or corporation to burn garbage in any kind of a burner or open fire upon privately-owned property, whether owned by such person or not. However, garbage may be burned in an incinerator, constructed for that purpose, located within a building.

¹ For the statutory provisions regarding fire departments generally, see WSA §62.13.

- (b) The enforcement of this section shall be by the city manager who may prohibit all burning of all materials when conditions are such to warrant a suspension of burning privileges. Notice of the suspension of burning privileges shall be by public announcement and by publication.

(Ord. 983 §63(part), 1982; Ord. 606 §1, 1968: prior code §5.03(6)).

14.12.040 Penalty for violations.

Any person violating any provision of this chapter shall, upon conviction, be subject to a penalty of not less than twenty-five dollars nor more than two hundred fifty dollars, together with the costs of prosecution.

(Ord. 983 §63(part), 1982).



Common Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	Amended Ordinance: 2.24 (second reading)
Staff Contact (name, email, phone):	AC Ryan Dion –rdion@whitewater-wi.gov– (262) 473-0570

BACKGROUND

(Enter the who, what when, where, why)

Our current fire prevention ordinance sites WI Admin Code that is no longer in use. It also does not reflect the changes that have been made to the Fire and EMS Department post-merger with the City of Whitewater.

We will be taking fire inspections back under the City’s umbrella and ceasing the use of a third-party contractor. The amendment allows us authority to enforce code violations, cleans up language that was applicable to Whitewater Fire Department INC, and has reservations for sections we will need as we grow. Along with this amendment, Chapter 14.12 can be repealed. This is the section that sites old Admin Code. Everything the department needs to function is covered in the amended 2.24.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

First reading on 6/6/2023. Attached are the edits (as discussed by the C.C.) from the attorney with changes listed in red.

FINANCIAL IMPACT

(If none, state N/A)

To the city – N/A.

STAFF RECOMMENDATION

Second reading and adopt the amendments as presented.

Repeal Chapter 14.12

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Amended Chapter 2.24 of the City of Whitewater’s Municipal Code – Fire Department Code Chapter. Edits from first reading listed in red.

ORDINANCE No. _____
AN ORDINANCE AMENDING THE FIRE DEPARTMENT CODE CHAPTER 2.24

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

Section 1: Chapter 2.24 of the Whitewater Municipal Code is hereby amended to read as follows:

2.24.010 Fire and Emergency Medical Services Department Established.

The Whitewater Fire and EMS Department (Fire Department) is established as a department of government of the City of Whitewater as of July 30, 2022. The duties of firefighting, fire prevention, and emergency medical service in the City are delegated to the Fire Department. The Fire Department also provides services to various surrounding townships by contract as approved by the Common Council.

2.24.020 Organization.

(a) The Fire Department shall consist of a Fire Chief and such other officers, fire inspectors, fire fighters and other members as may from time to time be appointed pursuant to the provisions of State Statute, the Ordinances and Resolutions of the **Common** Council and the policies and regulations governing the Fire Department.

(b) The Fire Chief shall have command of the Fire Department. It shall be his or her duty to require that the rules and regulations pertaining to the Fire Department are properly enforced **and shall have such additional powers and be subject to such additional duties as are now or hereafter may be enacted by city manager or as directed by the city council.**

2.24.030 (Reserved for Definitions Section)

2.24.040 Fire Prevention.

(a) The provisions of Wisconsin Admin Code SPS 314 (Fire Prevention) and all amendments thereto, including the adoption therein of section 314.001 (1)(a) of the National Fire Protection Association (NFPA 1, Fire Code), and all amendments and supplements thereto relating to fire protection are adopted as a portion of this chapter as if fully set forth in this section so far as applicable, except as otherwise lawfully provided by in this Municipal Code.

(b) The provisions of **Wis. Stat. 101.14** and all amendments thereto are adopted by reference and made a part hereof.

(c) All inspectable areas and/or premises (as outlined in SPS 314 and **Wis. Stat. 101.14**) in the service area of Whitewater Fire Department shall be subject to the terms of this chapter. The Whitewater Fire Chief shall serve as the Authority having Jurisdiction as it pertains to fire code/fire prevention in the entire response area served under contract by the City of Whitewater Fire Department, unless superseded by another government entity.

2.24.050 Fire Inspections.

- (a) The Fire Chief may designate as many inspectors as deemed necessary to ensure safety and compliance with this chapter in the entire service area. These inspectors may be City of Whitewater Fire Department employees, City of Whitewater Neighborhood Services Department employees, or employees of a third party vendor as outlined in SPS 314 Sub II (13)(11).
- (b) Fire inspectors acting on behalf of the Fire Chief shall have the authority to enforce this chapter and issue citations for violations of this chapter taking place in the City of Whitewater. Furthermore, if a fire inspector issues orders to correct a violation or condition in the City of Whitewater, and said violation or condition is not corrected before a subsequent visit by a fire inspector, the fire inspector shall have the power to issue re-inspection fees under Chapter 1.29 to the offending party.
- (c) This chapter shall not be construed or be a basis to hold the City of Whitewater or any of its officers, employees, or agents, including the Whitewater Fire Department, its members, or any inspectors liable when discharging their duties in good faith, by reason of (1) any inspection or re-inspection authorized herein, or (2) due to the approval or disapproval of any condition on, in, or about any premises within its jurisdiction.
- (d) The Fire Chief or his or her designated inspector may, at all reasonable hours, enter into and upon all buildings, premises and public thoroughfares excepting only the interior of private dwellings, for the purpose of ascertaining and causing to be corrected any condition liable to cause fire, or any violation of any law or order relating to the safety of occupants, fire hazard, or the prevention of fire.
- (e) No person shall deny an inspector access to any property or area within their jurisdiction to perform an inspection. No person shall hinder or obstruct an inspector in the performance of their duties or refuse to observe any lawful direction given. Any person violating any provision of this chapter or resisting or obstructing an inspector in the performance of their duties shall be subject to forfeiture under this chapter.
- (f) The Fire Chief or his or her designee may enter, for the purpose of a fire prevention inspection, any structure as identified in WI SPS 314. Inspections shall be completed at least once per calendar year with an interval not to exceed 15 months, or more often as deemed necessary by the Fire Chief.
- (g) It shall be the duty of the Fire Chief to investigate all complaints that are brought to the department as it pertains to fire code/fire safety. The chief may designate an inspector to enter a premise, when lawful, to gather information concerning the subject of a citizen complaint; to ascertain the validity of a citizen complaint or concern, or to conduct an investigation into the complaint until the hazard is rectified or otherwise found to be unsubstantiated.

2.24.060 Reserve for Fee Schedule

2.24.070 Closure of Buildings or Structures

- (a) The Fire Chief or his or her designee is hereby empowered and directed to close any building or structure, and order it vacated, when violations of any regulations of this chapter are found and not corrected within a reasonable period of time as directed by the Fire Chief.

(b) Where the public is exposed to immediate danger, the Fire Chief or his or her designee is hereby empowered to order the closing and vacating of the building, structure, or premises forthwith.

2.24.080 Fireworks

[Link to 5.08](#)

2.24.090 Open Burning

[Link to 8.32](#)

2.24.100 Controlled or Prescribed Burning in Townships

Reserve (Notification, fees for negligence.)

2.24.110 Recovery of Costs and Standby Fees

(a) Purpose of Section. This section is enacted because the City of Whitewater Fire Department responds to the scene of fire related incidents, motor vehicle accidents, and provides standby Emergency Medical Services (EMS). The City of Whitewater Fire Department provides such services to preserve the health and property of persons and the public. For the fire department to provide such services, it is necessary to charge the owners of the property and/or vehicles involved for the services provided.

(b) Charges Authorized. The City of Whitewater Fire Department is hereby authorized to charge fees to the owner and/or operator of a motor vehicle (and their insurance companies) when the City of Whitewater Fire Department provides services to their vehicle, or to the accident scene, as a direct result of their vehicle's involvement. This may include, but is not limited to car fires, disconnecting the battery, fluid clean-ups, flush-downs, stabilization, site clean-up and extrications. This fee shall be charged in addition to the emergency medical services charges that are incurred.

(c) Charges Authorized. The City of Whitewater Fire Department is hereby authorized to charge fees to the owner of the property when the City of Whitewater Fire Department provides services to their property for any fire call lasting more than one hour. This fee shall be charged in addition to the emergency medical services charges that are incurred.

(d) Charges Authorized. The City of Whitewater Fire Department is hereby authorized to charge fees for Emergency Medical Service (EMS) standby services to any organization who has requested such service. This fee shall be charged in addition to the emergency medical services charges that may be incurred.

2.24.120 Nuisance Alarms

Reserved for charges and definitions.

2.24.130 Unlawful Activities Designated-Penalties-Additional Remedies.

(a) The following shall constitute violations of this chapter and shall subject those responsible to penalties as listed below.

It is a violation of Chapter 2.24 to:

1. Own any property or structure that does not fully comply with the terms of this chapter: **\$50.00 to \$400.00** plus costs of prosecution.
2. Establish or cause to be established, or allow or fail to remedy, any usage of land or premises or any structure which does not fully comply with the terms of this title, or to aid or abet in such activity: **\$50.00 to \$400.00** plus costs of prosecution.
3. Fail to request and obtain a permit for a property use that requires such a permit under this chapter: **\$50.00 to \$300.00** plus costs of prosecution; in cases where a permit is subsequently requested, the standard permit fee shall be doubled.
4. Fail to comply with an order duly issued by the Fire Department or any employee or agent thereof: **\$50.00 to \$400.00** plus costs of prosecution.
5. Violate the provisions of this chapter in any other manner: **\$50.00 to \$400.00** plus costs of prosecution.

(b) Each day of a violation shall constitute a separate offense.

(c) **City of Whitewater Ordinance Chapter 2.43 shall govern administrative review and appeal procedures pertaining to this section.**

Ordinance introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

AYES:

NOES:

ABSENT:

ADOPTED:

John Weidl, City Manager

Karri Anderberg, City Clerk



Council Agenda Item

Meeting Date: 06/06/2023

Agenda Item: Beverage Operator License Appeal - Schellpfeffer

Staff Contact (name, email, phone): Jeremiah Thomas, 262-473-1381

BACKGROUND

(Enter the who, what when, where, why)

On April 19, 2023 a letter was sent to Jeff Schellpfeffer denying his beverage operator license delivered by certified mail. On May 12, 2023 Jeff Schellpfeffer requested an appeal to his denied beverage operators license to the alcohol licensing committee. On May 15, 2023 the Alcohol Licensing Committee met and heard Jeff Schellpfeffer's request for the appeal of his denied beverage operators license.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

05/15/2023 A motion was made to recommend to reinstate the beverage operator's license for Jeff Schellpfeffer by Allen and seconded by Hicks. The motion was approved by a vote of 2-1.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- 1) Schellpfeffer letter requesting an appeal, denial letter, original beverage operators license application

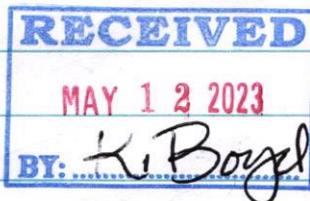
I would like to request an appeal on my bartending license for Ground Zero.

I've had one violation in 8+ years down here and I have bartended every minute this bar has been open. This was a doorman issue, who I let go after this incident.

Jett Schellpflatter

657-357-3780

P.O. Box 618
Whitewater WI 53190





Office of City Clerk
312 W. Whitewater Street
P.O. Box 178
Whitewater, Wisconsin 53190

www.whitewater-wi.gov
Telephone: (262)473-0102
Fax: (262)473-0509

**TRANSMITTED VIA
CERTIFIED AND REGULAR MAIL**

April 19, 2023

Jeff Schellpfeffer
204 W Main St., Apartment 1
Whitewater, WI 53190

Dear Jeff:

Your application for a Beverage Operator's License has been recommended for denial by Chief of Police Meyer. A copy of his report is attached.

If you wish to contest this denial, please mail a written request for appeal to the City Clerk's Office, P.O. Box 178, Whitewater, Wisconsin 53190. Arrangements will be made for you to appear before the Alcohol Licensing Committee to present your appeal.

I have sent a request to our Finance Department to refund \$23.00 of the fee you paid. The City will retain \$7.00 to cover the cost of the investigation fee.

Very truly yours,

A handwritten signature in black ink, appearing to read "Jeremiah Thomas".

Jeremiah Thomas
Interim City Clerk

Enclosure

CC: Finance Department

MEMORANDUM

TO: City Clerk Michele Smith
FROM: Daniel A. Meyer, Chief of Police
SUBJECT: Disapproval of Beverage Operator's License Application for **Jeffrey Scott Schellpfeffer**
DATE: 04/17/2023

On 04/13/2023, Jeffrey S. Schellpfeffer, 204 W Main St #1, Whitewater, WI 53190, applied for a beverage operator's license to work, without supervision, at Ground Zero, 204 W Main St. At that time the usual background investigation was conducted.

Effective 04/17/2023, the following information is being supplied on an official basis concerning the beverage operator's license application of Jeffrey S. Schellpfeffer. Pertinent records of the local and state agencies have been searched as of this date with the following results: (Only that information which would bear upon this application is recorded. Traffic violations are excluded.)

WHITEWATER POLICE DEPARTMENT

10/21/2022 – Licensee Sell Alcohol/Underage Person (1st)

An operator at an alcohol establishment has an obligation to reasonably deal with various rules and regulations regarding alcohol. These arrests show that Jeffrey S Schellpfeffer has displayed an inability to abide by these laws. We therefore do not believe that he/she has the appropriate ability to handle the responsibility that the license requires.

Qualifications for license in accordance with Wisconsin State Statute 125.04(5)(a) as affected by Chapter 79 and 391, Laws of '81 effective 1/1/82 which states in part: "Natural persons. Licenses and permits related to alcohol beverages, issued to natural persons under this chapter, may be issued only to persons who: 1. Do not have an arrest or conviction record, subject to s. 111.321, 111.322, and 111.335: . . ." Statute 111.335---Arrest or conviction record: Exceptions and special cases---reads in part: "(c) Notwithstanding s. 111.322 it is not employment discrimination because of conviction record to refuse to employ or license, or to bar or terminate from employment or licensing any individual who: 1. Has been convicted of any felony, misdemeanor or other offense the circumstances of which substantially relate to the circumstances of the particular job or licensed activity; ..."

Based on the above information, I recommend that this applicant be denied his/her beverage operator's license application. These offenses he/she has been arrested for DO substantially relate to the circumstances of the particular job or licensed activity as required under Chapter 125.

DM/JT

CITY OF WHITEWATER
P. O. Box 690
WHITEWATER WI 53190

Receipt No: 6.016451 Apr 14, 2023

SHELLPFEFFER, JEFF

Previous Balance:	.00
LICENSES & PERMITS	
BARTENDER LIC 2YR	30.00
100-44122-51	
BEVERAGE OPERATORS	

Total:	30.00
=====	
CASH	30.00
Payor:	
SHELLPFEFFER, JEFF	
Total Applied:	30.00

Change Tendered:	.00
=====	

04/13/2023 11:37AM



WHITEWATER
213 W CENTER ST
WHITEWATER, WI 53190-1911
(800)275-8777

04/19/2023			04:23 PM
Product	Qty	Unit Price	Price

Prepaid Mail	1		\$0.00
Whitewater, WI 53190			
Weight: 0 lb 0.60 oz			
Acceptance Date:			
Wed 04/19/2023			
Tracking #:			
70212720000085787325			

Grand Total:			\$0.00

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit www.usps.com USPS Tracking or call 1-800-222-1811.

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device,



or call 1-800-410-7420.

7021 2720 0000 8578 7325

U.S. Postal Service™	
CERTIFIED MAIL® RECEIPT	
Domestic Mail Only	
For delivery information, visit our website at www.usps.com ®.	
OFFICIAL USE	
Certified Mail Fee	4.15
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$ 3.35
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	.60
\$	
Total Postage and Fees	8.10
\$	
Sent To	Jeff Schellpfetter
Street and Apt. No., or PO Box No.	204 W Main St Apt # 1
City, State, ZIP+4®	Whitewater, WI 53190
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	



UFN: 568930-0190
Receipt #: 840-55300212-3-6190415-1
Clerk: 19

CITY OF WHITEWATER APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

NOTICE: All of the above request for information must be answered. Application may be denied upon discovery of untrue or omitted information.

FULL NAME Schellpfeffer Jeff Scott
Last First Full Middle Former Name (s)

CURRENT ADDRESS 204 W Main St Whitefish WI 53190
Street Apt #1 City, State Zip

PERMANENT ADDRESS, IF NOT YOUR CURRENT ADDRESS:
4477 Hodgson Rd Shoreview MN 55126
Street City State Zip

DRIVERS LICENSE INFO (STATE AND DL NUMBER): MN 195-243-437-115

TELEPHONE NUMBER 651-357-3780

DATE OF BIRTH 6/24/64 PLACE OF BIRTH Fort Atkinson
City & State

Height 6' Weight 200 Hair Color BR Eye Color BR Sex M Race W

LIST ALL ADDRESSES YOU HAVE LIVED AT OVER THE PAST FIVE YEARS:

Dates: _____ Street Address: _____
City State County

Have you completed the Responsible Beverage Server Training Course? Yes No
If yes, Where did you complete it? online Date _____
Do you currently have a Beverage Operator License in another Municipality? Yes No
If yes, what municipality issued the License? _____
City of Whitewater Employing Establishment Gard Zro

HAVE YOU EVER BEEN CHARGED WITH OR CONVICTED OF ANY CRIME, TRAFFIC VIOLATION, OR VIOLATION OF A MUNICIPAL ORDINANCE (excluding parking tickets)? No Yes

If Yes, please provide the following:

Date of Arrest: Oct 2022 Offense: Lugene Rep. For Acts of Emptys
 Arresting Agency: Whitewater PD

Date of Arrest: _____ Offense: _____
 Arresting Agency: _____

Date of Arrest: _____ Offense: _____
 Arresting Agency: _____

Date of Arrest: _____ Offense: _____
 Arresting Agency: _____

Date of Arrest: _____ Offense: _____
 Arresting Agency: _____

NOTICE: All of the above requests for information must be answered. Application may be denied upon discovery of untrue or omitted information.

I CERTIFY THAT I HAVE ATTAINED THE AGE OF 18; AND I SPECIFICALLY STATE THAT I HAVE LISTED ABOVE INFORMATION ON ANY CHARGES OR CONVICTIONS RELATING TO ANY FELONY, MISDEMEANOR, MUNICIPAL CITATION, OR ANY OTHER OFFENSE; AND THAT I AM FAMILIAR WITH THE LAWS, ORDINANCES AND ALL PROVISIONS OF SAID LAWS, AND THAT ALL INFORMATION STATED ON THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

FURTHER, I HEREBY AUTHORIZE A CRIMINAL HISTORY CHECK AND HEREBY CONSENT FOR THE CITY OF WHITEWATER TO CONDUCT A CRIMINAL HISTORY BACKGROUND CHECK THAT MAY INCLUDE PHOTOGRAPH(S) AND FINGERPRINTS. I HEREBY ALSO RELEASE THE CITY OF WHITEWATER, AS WELL AS ANY OTHER MUNICIPAL, STATE OR FEDERAL LAW ENFORCEMENT AGENCIES, BOTH INDIVIDUALLY AND COLLECTIVELY, FROM ANY AND ALL LIABILITY FOR DAMAGES OF WHATEVER KIND WHICH MAY BE INCURRED BY ME, MY HEIRS, SUCCESSORS AND ASSIGNS DUE TO COMPLIANCE WITH SAID AUTHORIZATION AND RELEASE OF INFORMATION. I ALSO ACKNOWLEDGE THAT \$7 OF THE FEE PAID IS TO COVER THE COST TO THE STATE FOR THE MANDATED BACKGROUND INVESTIGATION.

Signature of Applicant

Subscribed and Sworn to before me this _____ day of _____, 20____
 Co., WI Comm. Exp. Date _____

NOTARY PUBLIC

TO BE COMPLETED BY CITY CLERK'S OFFICE:

Date Fee Received: 4/12/23 Amount: 9.30 Receipt No: 0-010451 1 YEAR LICENSE
 Application Received by: V. Camp Checked for completeness by: _____ 2 YEAR LICENSE
 Date To PD: 4/12/23

TO BE COMPLETED BY POLICE DEPARTMENT:

After having investigated the above named applicant, I make the following recommendation for granting said license under the conditions as sworn to above by the applicant.

Approve Application for License

Disapprove Application for License

POLICE CHIEF

Date: 04/17/2023



Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	4th of July Fireworks Permit for the 4 th of July Committee
Staff Contact (name, email, phone):	Karri Anderberg, kanderberg@whitewater-wi.gov 262-473-0102

BACKGROUND

(Enter the who, what when, where, why)

In compliance with City of Whitewater ordinance 5.08.040

A) Nothing contained in this chapter shall prohibit the use of fireworks for pyrotechnic displays given by public authorities, fair associations, amusement parks, park board, civic organizations, or groups of individuals under permit granted by the common council.

(b)Application for Permits for Pyrotechnic Displays. Application by organizations sponsoring pyrotechnic displays shall be submitted at least fifteen days in advance of the date set for the display and shall contain the following:

- (1) The address and exact location of the pyrotechnic display;
- (2) The date and time of the display;
- (3) The name of organization sponsoring the display and the person responsible for arrangements;
- (4) The name of the organization and the person in charge of firing the pyrotechnics and the person responsible for recovery of unfired pyrotechnics;
- (5) The number and kinds of pyrotechnics which will be fired;
- (6) The location where the pyrotechnic material will be stored prior to the display;
- (7)A diagram of the area where the display will take place showing the firing area, distances to the audience, to buildings, to roadways and public pathways, and special conditions;
- (8) Said application will be referred to the fire chief for inspection and approval before submission to the common council;
- (9) The applicant shall furnish a certificate of insurance issued by a company licensed to do business in the state in an amount of not less than \$50,000.00 for personal injury and \$10,000.00 for property damage and shall name the city as an insured;
- (10) The fee for such permit shall be \$25.00. Such fee may be waived by the city manager for cause shown

Email was sent to Chief Freeman on June 14, 2023 with the application and all necessary documents and Chief Freeman approved of the site plan and permit.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends approval of the firework Permit

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. 2023 4th of July Committee application
-

REQUEST FOR PERMIT TO DISPLAY FIREWORKS IN THE CITY OF WHITEWATER
Under Chapter 5.08.040 of the City of Whitewater Municipal Code
(Application for Permits for Pyrotechnic Displays, Blank Cartridges and Flares)

APPLICANT: 4th of July Committee	
NAME OF PERSON IN CHARGE: Lisa Dawsey Smith/Katie Lehmann	
ADDRESS OF EVENT MANAGER: 273 Fremont Street, Whitewater, WI	
MANAGER DATE OF BIRTH: 10/6/80 Greenville, SC	MANAGER PLACE OF BIRTH:
DATE OF FIREWORKS DISPLAY: July 1 and July 4	
HOURS OF FIREWORKS DISPLAY: Approximately 9:55 p.m. (13-17 minute show)	
LOCATION FROM WHERE FIREWORKS WILL BE ACTIVATED: Cravath Lake Pontoon	
INDIVIDUAL AND ORGANIZATION IN CHARGE OF FIRING PYROTECHNICS: Pyrotecnico Fireworks, Inc.	
INDIVIDUAL IN CHARGE OF RECOVERING UNFIRED PYROTECHNICS: Pyrotecnico Fireworks, Inc.	
NUMBER AND KINDS OF PYROTECHNICS WHICH WILL BE FIRED: Up to 3" shell	
LOCATION WHERE PYROTECHNIC MATERIAL WILL BE STORED PRIOR TO DISPLAY: Barge in Cravath Lake	

TO BE COMPLETED BY CLERK: Cert of Ins received by <u>KA</u> Diagram received by <u>KA</u> Permit to Process & Display Fireworks received by <u>KA</u> Referred to Fire Chief: <u>6/13/23 KA</u>
--

TO BE COMPLETED BY CITY MANAGER: _____ Approved _____ Disapprove _____ <div style="text-align: right;">City Manager</div>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/12/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE	
INSURED Pyrotecnico Fireworks Inc. 2299 P.O. Box 149 299 Wilson Road New Castle PA 16103	INSURER A : Everest Indemnity Insurance Co. NAIC # 10851	
	INSURER B : Everest Denali Insurance Company 16044	
	INSURER C : Arch Speciality Ins Co 21199	
	INSURER D : Continental Indemnity Company 28258	
	INSURER E :	
INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 1123644260 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	S18ML00891-231	1/14/2023	10/14/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	S18CA00141-231	1/14/2023	10/14/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	UXP1035252-03	1/14/2023	10/14/2023	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	82-872096-04-33	6/7/2023	6/7/2024	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2	Y	Y	S18EX01314-231	1/14/2023	10/14/2023	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 FIREWORKS DISPLAY DATE: July 1 & 4, 2023
 LOCATION: Barge-Whitewater, WI (Cravath Lake)
 ADDITIONAL INSURED: City of Whitewater; Downtown Whitewater, Inc.

CERTIFICATE HOLDER Whitewater Area 4th of July 150 W. Main Street Whitewater WI 53190	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CONTACT/INSURANCE INFORMATION FORM

You must return this form with your signed Agreement for the Certificate of Insurance to be issued, and for the permit application to be completed and submitted. If information isn't applicable, please state such by indicating "N/A".

Customer Name (Entity Contracting Pyrotecnico): Whitewater Area 4th of July

Primary Point of Contact Name: Lisa Smith

Phone: 2625104183 Fax: _____

Email: whitewater4th@gmail.com

Billing Address: 150 W Main Street, Whitewater, WI 53190

City, State & Zip: _____

Accounts Payable Contact: Lisa Smith

Accounts Payable Email: whitewater4th@gmail.com

Date(s) of Show: 07/01 & 07/04 Display Start Time(s): 10:00 pm

Rain/Postponed Date(s): _____

Day-of-Show Contact Name: Lisa Smit

Day-of-Show Mobile Phone Number: 2625104183

Day-of-Show Email: ldawsey06@gmail.com

Display Site Location(s) and Address(es): 311 W Whitewater Street Whitewater, WI 53190

If Pyrotecnico has produced a show at this site, has the geography changed (i.e, new structures, new terrain, etc.)? If yes, please describe:

Additionally Insured – If Applicable:

City of Whitewater, Downtown Whitewater, Inc

Sponsor Initials: _____

ATTACHMENT A

DISPLAY DATE	CONTRACT PRICE	DEPOSIT	DEPOSIT DUE DATE	BALANCE DUE DATE	POSTPONEMENT FEE - NOT LEFT FACILITY	POSTPONEMENT FEE - LEFT FACILITY	CANCELLATION FEE
July 1, 2023	\$10,000.00	\$5,000.00	June 9, 2023	Net 10	\$1,500.00	\$4,000.00	\$5,000.00
July 4, 2023	\$12,000.00	\$6,000.00	June 23, 2023	Net 10	\$1,800.00	\$4,800.00	\$6,000.00

Sponsor Initials: _____

PYROTECNICO FIREWORKS, INC.

This Fireworks Display Agreement ("Agreement") entered into this on June 6, 2023 by and between PYROTECNICO FIREWORKS, INC. ("Pyrotecnico") and Whitewater Fourth of July Corp.(CUSTOMER).

Pyrotecnico, for and in consideration of the terms hereinafter mentioned, agrees to furnish to the CUSTOMER Fireworks Display(s) and related services ("Fireworks Display"), including the services of Pyrotecnico's on-site representative to take charge of and perform the Fireworks Display under the supervision and direction of the CUSTOMER. The Firework Display to be given on REFER TO ATTACHMENT "A". (the "Display Date"), weather permitting.

Customer agrees to pay Pyrotecnico the sum of REFER TO ATTACHMENT "A" (the "Contract Price"). Pyrotecnico will invoice CUSTOMER A deposit of REFER TO ATTACHMENT "A" is due REFER TO ATTACHMENT "A" and the final balance shall be due Net 10 from REFER TO ATTACHMENT "A". A service fee of 1 ½% per month shall be added if the account is not paid in full within 30 days of the Display Date. CUSTOMER agrees to pay any and all collection costs, including reasonable attorney's fees and court costs incurred by Pyrotecnico for any amount due under this Agreement.

Pyrotecnico and CUSTOMER agree that should inclement weather prevent the performance of the Fireworks Display on the Display Date, the parties shall agree to a mutually convenient alternate date, within three (3) months of the Display Date. If the show is rescheduled prior to Pyrotecnico's truck leaving the facility, CUSTOMER shall remit to Pyrotecnico an additional REFER TO ATTACHMENT "A" for additional expenses in presenting the Fireworks Display on an alternate date. If the show is rescheduled after Pyrotecnico's truck leaves the facility, CUSTOMER shall remit to Pyrotecnico an additional REFER TO ATTACHMENT "A" for additional expenses incurred. The determination to cancel the show because of inclement or unsafe weather conditions shall rest within the sole discretion of Pyrotecnico. In the event the CUSTOMER does not choose to reschedule another date or cannot agree to a mutually convenient date, Pyrotecnico shall be entitled to REFER TO ATTACHMENT "A".

Pyrotecnico agrees to furnish all necessary fireworks display materials and personnel for the fireworks display in accordance with the program approved by the parties. Quantities and varieties of products in the program are approximate. After final design, exact specifications will be supplied upon request. Should this display require any Union, permit, or fire department related costs; their fees are not included in the Contract Price.

CUSTOMER will timely secure and provide the following: (a) Sufficient area for the display, including a minimum spectator set back distance of 350 FEET at all points from the discharge area; (b) Funds for all permits, licenses, and approvals as required by local, state and federal laws for the Fireworks Display; (c) Protection of the display area by roping-off or similar facility; (d) Adequate police protection to prevent spectators from entering display area; (e) Search of the fallout area at first light following a nighttime display; and (f) Provide credit as "Fireworks by Pyrotecnico" in all advertising and marketing materials.

Pyrotecnico will maintain general liability, property damage, transportation and workers compensation insurance. All those entities/individuals who are listed on the certificate of insurance, provided by Pyrotecnico, will be deemed to be an additional insured on such policies. This insurance coverage specifically does not include coverage for any independent acts of negligence of any additional insured.

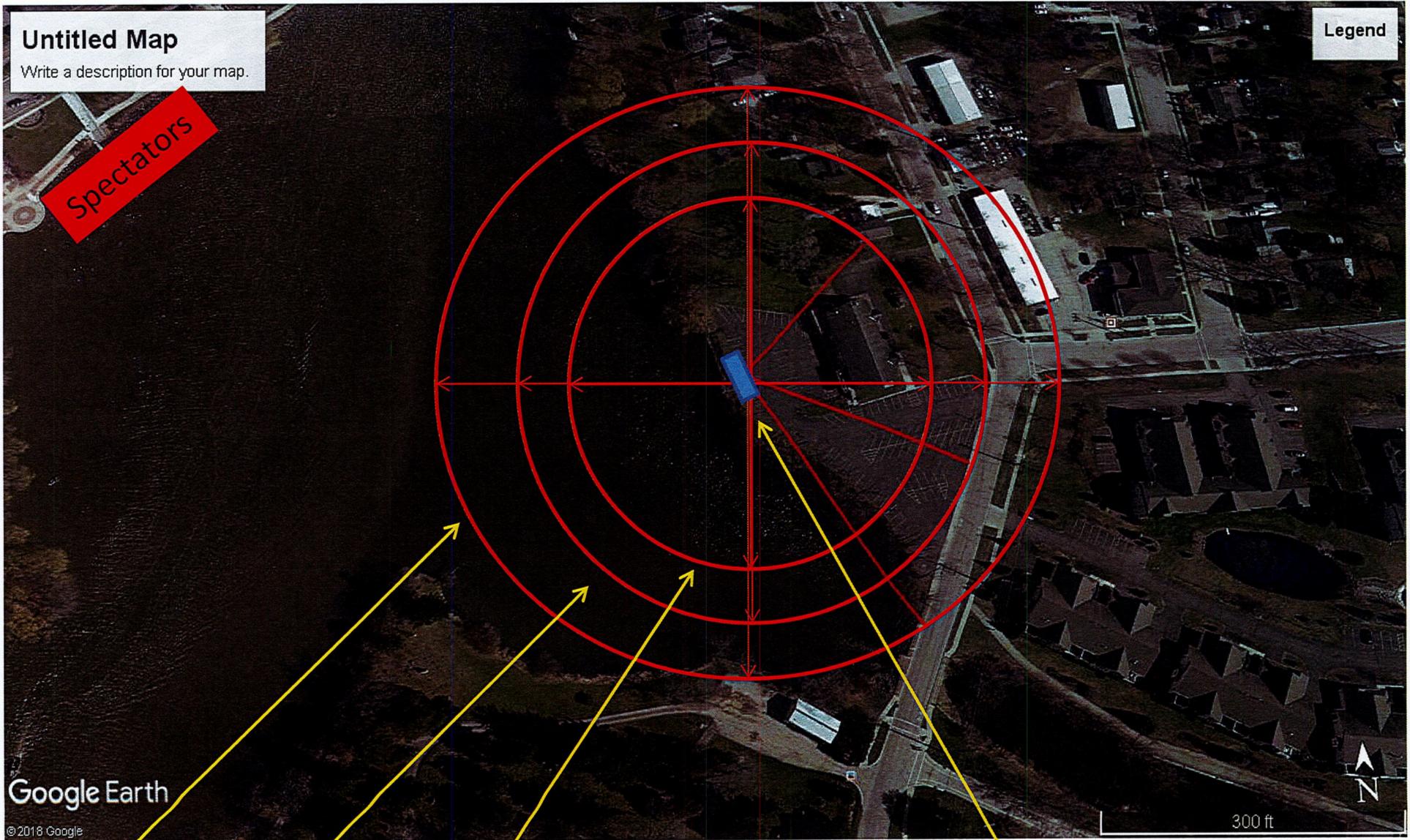
CUSTOMER shall indemnify, defend and hold harmless Pyrotecnico and its shareholders, directors, officers, employees, agents, representatives and insurers from any and all demands, claims, causes of action, judgments or liability (including the costs of suit and reasonable attorneys' fees) arising from damage to or destruction of property (including both real and personal) or bodily or personal injuries (including death), whether arising from tort, contract or otherwise, that occur directly or indirectly from (a) the negligence or willful misconduct of CUSTOMER or its employees, agents, contractors or representatives, (b) the failure of CUSTOMER to comply with its obligations under this Agreement, or (c) any claims or actions arising out of Pyrotecnico's use of the show site. This Agreement contains the entire agreement between the Parties for this show and any prior agreements are terminated. This Agreement may only be amended, revised or terminated in writing, executed by the Party against which enforcement is asserted. The parties hereto mutually and severally guarantee terms, conditions, and obligations under this Agreement to be binding upon the parties, themselves, their successors and assigns.

PYROTECNICO:

By (sign): 
Name: Lynn Ann Hamed
Title: Corporate Secretary
Date: June 12, 2023
Address: PO Box 149
New Castle PA 16103
Phone: (724) 652-9555
Email: contracts@pyrotecnico.com

CUSTOMER:

By (sign): 
Name: Lisa Marie D Smith
Title: Festival Organizer
Date: 06/08/23
Address: 150 W Main Street, Whitewater, WI 53190
Phone: 2625104183
Email: whitewater4th@gmail.com



350'

280'

250'

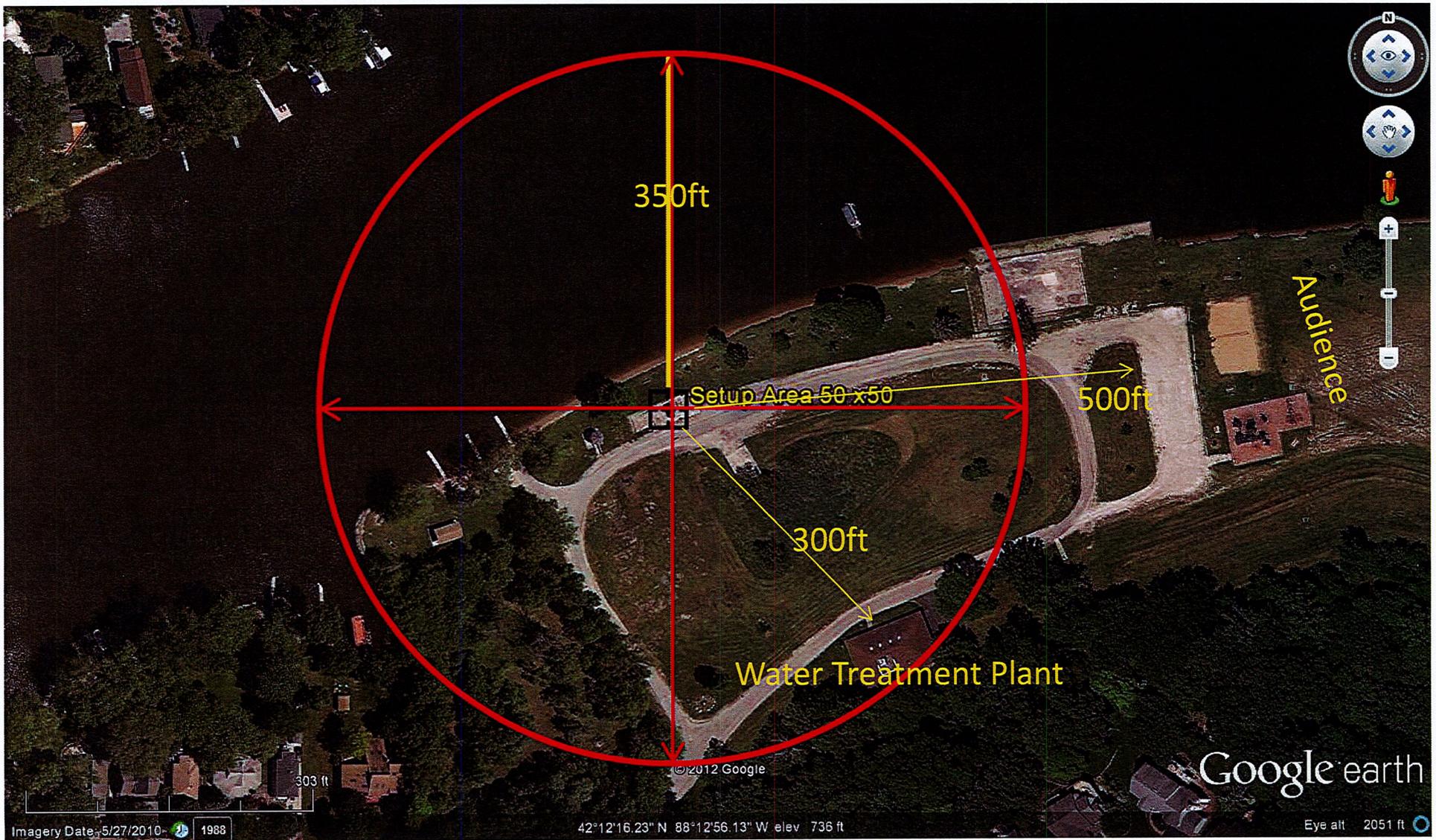
15'X36' Rack Layout

Fox River Grove

5 inch Shells no Angles

589 Birch Lane

Wynn Cramer 12-14-12



Operator Setup in center of parking pad as shown

Go to Google earth

- 1)When you open Google earth Go to tools then options click Navigation Tab make sure navigation is set at do not automatically tilt while zooming then apply. Find your site and get as close as you can and still have everything you need in the picture with the search bar open. IF you do tilt or change directions just hit r and it will reset.
- 2)Click on the Stick pin at the top of the screen. Type in the text box "Setup Area" and the size, then click the symbol in the box to the right of name, choose the square, move the square to where the setup area will be.
- 3)Click ok under the Style, Color tab you can change the size and color of the square and the text to make it the size needed to setup your display and identify setup.
- 5)Click on the ruler at the top of the screen and measure across the symbol make sure the symbol will accommodate the show setup if you right click the square go to properties you can change the size.

6) Take the ruler and line up the center marks with the outside of your setup area box measure from that point toward the spectators the distance of the largest shell.

7) Click save you can click on the line and change the color so it is visible. You can also make the line thicker.

8) Go to file, save and save image location desktop. What the name is doesn't matter because it is just for you to reference it will be deleted when you are finished minimize Google earth so you can go back and reference distances.

9) If you have PowerPoint 2010 on your computer you are ready to go if not you need to right click the picture open your remote desktop and paste it there and open or just open this template Click in the open area click on the Insert tab at the top and click the picture icon. Above the format tab should be highlighted either picture tools or drawing tools click there.

10) At the far right of the toolbar there are 2 boxes width and height pick either box and push the up button the picture evenly touches both sides of the slide.

11) Right click the red fallout circle to the right and select copy. Then right click the picture and select paste. There will be a picture tools above the format tab click on it again on the far right is a scale you can adjust the circle size. Put the center of the circle in the middle of the setup area and resize it until it reaches the end of your distance line when you have the correct size you can move it with your arrow buttons instead of your mouse. This will be the fallout area.

12) When the fallout area is set click the circle, then while holding down the CTRL button click on the picture. Both should be highlighted. Right click on the picture again and put your mouse over Group. Then select Group. This makes the circle and picture one so that they both move together.

13) Now go to the Shapes menu under the Insert tab. You will find all the tools that you need to finish the diagram. Be sure to put where the audience, distances and other things that the operator will need to know.

14) Be sure to put as much detail of where to setup so the operator can be as close to the center as possible on the bottom of the page. Be sure to fill out all the information on the header.

15) When you are done, group everything you put on the image together in the same manner as the picture and circle.

16) Look at your final sheet and make sure you have all the distances that will allow the operator to setup in the correct place and all legal distances are noted. Remember if something happens this will become a legal document.

17) If you are working on the remote desktop you can save the file under O drive then IN then site diagrams then Google sites then save in 2013 file click file save as use the correct name then save. If you are working from your desktop click file then save as use the correct name then save close then go to your desktop right click copy open remote desktop go to the above file and click paste.

From: [Kelly Freeman](#)
To: [Karri Anderberg](#)
Subject: RE: 4th of July Permit
Date: Tuesday, June 13, 2023 2:48:59 PM

Karri,

I have no questions or concerns with this application regarding the fire department. I see no reason from the fire department stand point for the city manager not to sign off on it.

Thank you and stay safe,

Kelly Freeman

Fire/EMS Chief
Whitewater Fire and EMS
312 W. Whitewater St.
Whitewater, WI 53190
kfreeman@whitewater-wi.gov
(262) 473-0116

From: Karri Anderberg <kanderberg@whitewater-wi.gov>
Sent: Tuesday, June 13, 2023 1:33 PM
To: Kelly Freeman <KFreeman@whitewater-wi.gov>
Subject: 4th of July Permit

Kelly,

Attached you will find the Fourth of July Permit application. Please let me know if you have any questions

Karri Anderberg
City Clerk, City of Whitewater



312 W. Whitewater St., Whitewater, WI 53190
262-473-0102 | kanderberg@whitewater-wi.gov
www.whitewater-wi.gov

The City of Whitewater will be starting a monthly newsletter! Subscribe to receive the latest news, public service announcements & updates, and upcoming events delivered to your inbox. Subscribe:



Council Agenda Item

Meeting Date:	June 20, 2023
Agenda Item:	Twin Oaks Mobile Home Permit
Staff Contact (name, email, phone):	Karri Anderberg, kanderberg@whitewater-wi.gov 262-473-0102

BACKGROUND

(Enter the who, what when, where, why)

In compliance with whitewater ordinance 5.36.050

It is unlawful for any person to establish, operate, or maintain, or permit to be established, operated, or maintained upon any property owned, leased, or controlled by him, a mobile home park within the limits of the city without having first secured a license for each such park from the common council pursuant to this chapter. A license shall be issued for a period of twelve months commencing June 1st of each year. A license may be issued for a portion of a year and the licensee shall then be required to pay the fee as called for in subsection (b) based on the portion of the year for which the license is issued.

The application for such license or the renewal thereof shall be filed with the city clerk and shall be accompanied by a fee of two dollars for each space in the existing or proposed park, and a surety bond in the sum of five hundred dollars. Issuance of such license shall be conditioned upon licensee collecting all fees as they become due and owing under the provisions of this chapter. This bond shall guarantee the collection by the licensee of the monthly parking permit fee provided for in [Section 5.36.150](#) and the payment of such fees to the city treasurer, the payment by the licensee of any fine or forfeiture including legal costs imposed upon or levied against the licensee for a violation of the ordinances of the city pursuant to which the license is granted, and also shall be for the use and benefit and may be prosecuted and recovery had thereon by any person, firm, or corporation who may be injured or damaged by reason of the licensee violating the provisions of this chapter. A fee of ten dollars shall be paid for each transfer of a license.

Staff has contacted the open management company who is the property management company for Twin Oaks mobile home park to get the bond and open management has not provided the bond at this time. Fee has been paid and application has been turned in.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends denial of permit since no bond was given to staff

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Twin Oaks Mobile Home application
-

CITY OF WHITEWATER
APPLICATION FOR MOBILE HOME PARK PERMIT

For year beginning June 1, 2023 and ending May 31, 2024

NAME OF OWNER: Twin Oaks MHP LLC

ADDRESS: 755 N Tratt St Whitewater, WI 53190

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

NAME OF MOBILE HOME PARK: Twin Oaks MHP LLC

NAME OF AGENT RESPONSIBLE FOR CONSTRUCTION OR MAINTENANCE

(Owner): Twin Oaks MHP LLC

NO. OF INDEPENDENT UNITS: 214 DEPENDENT UNITS: _____

FEE TO ACCOMPANY APPLICATION @ \$2 PER UNIT — \$ 428

FEE PAID ON May 11, 2023

City Treasurer

SURETY BOND ATTACHED IN THE AMOUNT OF \$500 AS REQUIRED BY 5.36.050(b).

ATTACHED LEGAL DESCRIPTION:

CITY ZONING AREA:

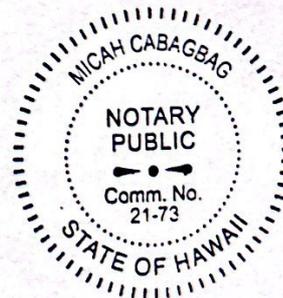
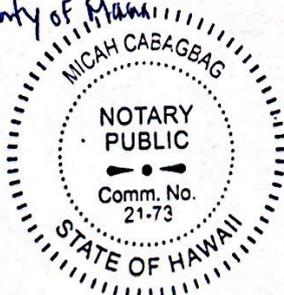
OTHER INFORMATION REQUIRED BY 5.36.050(c) ATTACHED?


OWNER

Subscribed and sworn to
Before me this 10th day of
June, 2023.


NOTARY PUBLIC or CITY CLERK
Walworth/Jefferson County
My commission expires 8/8/25

State of Hawaii
County of Maniwa



Doc. Date: <u>6/1/2023</u>	# Pages: <u>1</u>
Notary Name: <u>Micah Cabagbag</u>	2nd Circuit
Doc. Description: <u>Mobile Home Park</u>	
<u>Permit Application</u>	
 Notary Signature	<u>6/1/23</u> Date

 <p>City of WHITewater</p>	<h2>Council Agenda Item</h2>
<p>Meeting Date:</p>	<p>06/20/2023</p>
<p>Agenda Item:</p>	<p>LEA Grant Purchase Requests</p>
<p>Staff Contact (name, email, phone):</p>	<p>Dan Meyer dmeyer@whitewater-wi.gov 262-473-1371</p>

BACKGROUND
(Enter the who, what when, where, why)

All law enforcement agencies in Wisconsin have been awarded grant funding through the State of Wisconsin Law Enforcement Agency (LEA) Grant. The mechanism for receiving funds is through reimbursement. Only specific purchases are permitted for reimbursement (see attachment #1). In order to be eligible, all expenditures must be incurred between March 15, 2022 and December 31, 2023. WPD’s allocation is \$44,056.04, and we have \$29,978.10 still available.

Currently, I’m requesting approval for the following purchases:

- 1) **SpeedTech Running Board Lights.** Request purchasing six (6) of these units to outfit three (3) squad cars with running board lights. The running board lights would be installed on our unmarked detective squads (#22 and #30) as well as marked squad #24 which has a clean top (no exterior lightbar). This enhances our 360-degree lighting which is statutorily required, and which is currently lacking on those three vehicles. This lighting style provides better visibility, especially when the squad cars are positioned perpendicular to traffic, significantly improving officer safety. An example of this style of lighting is shown in the image below.



- 2) **GETAC S410 G4 Mobile Data Computers (MDCs).** Request purchase of seven (7) semi-rugged MDCs to replace the existing MDCs in our six marked squad cars as well as adding one to the

command vehicle. The current laptops were manufactured in 2018 and have been in service for approximately five years. The requested model (Getac S410 G4) is a semi-rugged laptop that will fit the needs of our officers. This model is a step up from current MDCs in terms of components and durability, and provides back-lit keyboards and touch-screen capability. The quoted price also includes a 5-year extended warranty. The Getac MDCs are a step down from the Panasonic Toughbook MDCs often used by law enforcement, but staff opinion is that they offer better value for the money. If approved, the existing MDCs would be reallocated by outfitting all of our detective squads with an MDC, and offering them to other City departments that have a need.

****Note: \$14,000 of ARPA funding received by the City was already earmarked for the purchase of new MDCs in 2023. The request is to utilize LEA grant money to cover the gap between the quoted price (\$23,793) and the \$14,000 of ARPA funding, which is \$9,793.00.****



PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Council previously approved utilization of the LEA Grant funds for the purchase of three (3) ballistic shields (\$2,820), replacement badges for patrol officers (\$6,536), a Fentanyl hood and associated accessories (\$2,929.45), and Guardian Angel lights (\$1,792.49).

FINANCIAL IMPACT

(If none, state N/A)

The recommended purchase of the running board lights will cost a total of \$1,846.10. The recommended purchase of the MDCs will cost a total of \$23,793.00 (\$14,000 of that from previously allocated ARPA funding in the 2023 budget, and \$9,793.00 of that allocated through grant funding). This would bring our total LEA Grant allotment down to \$18,339.00.

STAFF RECOMMENDATION

Request Council approval to submit for LEA Grant reimbursement for the purchase of six (6) SpeedTech running board lights and seven (7) MDCs through Midwest Public Safety.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. WI Department of Administration LEA Grant Permitted use of Funds
2. SpeedTech Running Board light price quote
3. Midwest Public Safety MDC price quote

-
4. Tough Rugged Laptops MDC price quote
 5. CDW-G MDC price quote
-

e of Wisconsin
Department of Administration

Law Enforcement Agency Grant

August 16, 2022

Update: The Expense Reporter System is now live and ready for you to utilize. You will use this system to report expenditures that are eligible for reimbursement under the Memorandum of Understanding (MOU) for this grant program. As a reminder, to be eligible, an expenditure must be incurred by your agency between March 15, 2022 and June 30, 2023 and fit within one or more of the categories of eligible expenditures set forth in the MOU and this page.

Once your agency has reviewed and accepted the terms, it must be signed by a person with full authority to make binding agreements on behalf of your agency and uploaded into the Expense Reporter System. After the MOU has been signed and uploaded, you may begin entering expenses. Your agency will not be able to enter expenses in the Expense Reporter System until it has uploaded the signed MOU.

The first reporting period ends on September 30, 2022. After that date, the Department of Administration (DOA) will review the submissions and reimburse eligible expenditures. There will be additional reporting periods in December 2022, March 2023, and July 2023. An eligible expenditure may be submitted for reimbursement during any reporting period, so long as it meets the eligibility requirements and has not already been reimbursed from DOA or another source. For each reporting period, DOA will not begin reviewing expenses and issuing reimbursements until after the reporting period ends.

The link to the reporter is: <https://wi.accessgov.com/doa-wi/Forms/Page/intergov/law-enforcement-grant-expenses/> (<https://wi.accessgov.com/doa-wi/Forms/Page/intergov/law-enforcement-grant-expenses/>). You are encouraged to create an account, so you can log back in and see the status of your claims. The directions for account creation are here:

<https://doa.wi.gov/Secretary/Signing%20Up%20for%20a%20MyWi%20sconsinID%20in%20AccessGov.pdf> (<https://doa.wi.gov/Secretary/Signing%20Up%20for%20a%20MyWisconsinID%20in%20AccessGov.pdf>).

If you did not receive an email with the MOU Document, please email leagrants@wisconsin.gov (<mailto:LEAGrant@wisconsin.gov>) and request the MOU.

July 1, 2022

Update: The list of expenditures eligible for reimbursement through this program has been expanded to include costs for upgrading public safety answering point (PSAP) infrastructure. This addition is included in expense category 5 below.

For questions please contact LEAGrant@wisconsin.gov (<mailto:LEAGrant@wisconsin.gov?subject=LEAGrant%20Question>).

June 24, 2022

Update: The list of expenditures eligible for reimbursement through this program has been expanded to include up to 50 percent of a law enforcement agency's fuel or electrical charging costs for vehicles. Please review the changes in the updated expense category 5 below. The updated expense category 5 also includes additional clarifications regarding the eligibility of certain other items not specifically addressed in the original version.

Program: Tribal and Local Law Enforcement Agency Initiative

Award Amount: Each tribal and local law enforcement agency in the State of Wisconsin (referred to herein as "LEAs" or "Grantees") has been allocated a certain sum (its "Allocation") based on the size of the population it serves, with an add-on for LEAs serving communities where violent crime exceeds the state average. The Allocation for each LEA is available [here](#) ([/DIR/Law Enforcement Allocations.pdf](/DIR/Law%20Enforcement%20Allocations.pdf)) and incorporated by reference herein.

Program Duration: An LEA may use its Allocation to reimburse eligible expenditures incurred **between March 15, 2022 and June 30, 2023**. Expenditures incurred outside that time window are not eligible for reimbursement under this Program. For purposes of this Program, an expenditure is not "incurred" until the LEA or its affiliated Tribal or local government has paid it.

How it Works: During a quarterly Reporting Period, an LEA may draw down its Allocation and receive allocated funds by reporting eligible expenditures for reimbursement through the Program's online reporting system. DOA will process these submissions and reimburse each LEA's reported eligible expenditures from the remaining balance of its Allocation. The first Reporting Period is expected to occur during a two-week period in September 2022; they will occur on a quarterly basis thereafter until the completion of the Program.

Example: An LEA has a \$20,000 allocation. During the September 2022 Reporting Period, it uses the online reporting system to report \$8,000 in eligible expenditures incurred since March 15, 2022. DOA processes the reimbursement request and pays \$8,000 to the LEA, leaving \$12,000 in the LEA's Allocation. In the next quarterly Reporting Period, the LEA submits another \$7,000 in eligible expenditures. Those eligible expenditures are again processed and reimbursed, leaving the LEA with \$5,000 of its Allocation remaining to reimburse expenditures reported in subsequent Reporting Periods.

Permitted Uses of Funds: The Program is intended to provide LEAs with additional resources to help offset certain costs associated with hiring, training, testing, and equipping law-enforcement officers, as well as updating certain technology and policies and implementing new crime-reduction initiatives. The following expenditures are eligible for reimbursement under the Program, subject to the limitations set forth in the MOU, this Program Schedule, and applicable state and federal law:

1. **Recruitment incentives.** The Program will reimburse the costs of certain financial incentives to recruit new officers, jail personnel, and dispatchers (referred to collectively below as "new hires"), as follows:
 - a. The costs of a new hire's academy or other formal preparatory training, to the extent the new hire's training costs are reimbursed by the LEA following acceptance of employment.
 - b. A signing bonus of up to \$2,000 for each new hire.
 - c. For each new hire whose most recent employer was an out-of-state governmental agency, an additional bonus of up to \$500 for each year of relevant out-of-state experience as a law enforcement officer, jailer, or dispatcher, up to an additional \$2,000. Thus, for a new hire from an out-of-state law governmental agency with four or more years' relevant experience, this Program will reimburse the cost of providing a signing bonus of up to \$4,000.

Each new hire who receives recruitment incentives that are reimbursed through this Program must provide the LEA with a written statement affirming that the new hire intends to complete at least three years' continuous employment with the LEA. The LEA is responsible for collecting and maintaining those statements; it does not need to provide copies of those statements when making reimbursement requests unless specifically requested by DOA.

Each LEA is responsible for conducting appropriate background checks on employment candidates. New hires with a record of misconduct are not eligible to receive recruitment incentives that are reimbursed through this Program.

2. **Medical testing.** The Program will reimburse the costs of job-related medical testing of officers, including physical examinations, hearing tests, drug tests, pre-employment psychological examinations, and other medical testing.
3. **Training.** The Program will reimburse the costs of providing training to help reduce violence and improve community safety, including programs to train officers in any of the following subject areas:
 - a. Crisis intervention, including training for interactions with individuals suffering from mental illness and addiction.
 - b. Resiliency and suicide prevention.
 - c. Use-of-force options and de-escalation tactics, including scenario-based training aimed at stabilizing potentially dangerous situations to allow more time and options for safe resolution.
 - d. Implicit bias.
 - e. "Active bystander" training.
 - f. The emergency detention process.
 - g. Homicide investigation.
 - h. Any annual recertification training required by the Wisconsin Law Enforcement Standards Board.
4. **Wellness and counseling programs.** The Program will reimburse the costs of providing wellness, counseling, or behavioral health programs or services to officers.
5. **Officer equipment, fuel, and technology, excluding weapons.** The Program will reimburse the costs of purchasing the following:
 - a. Uniforms, duty belts, holsters, handcuffs, boots, bulletproof vests and other protective gear, radios, flashlights, and other equipment of a similar nature.
 - b. License-plate readers, security cameras, and smart cameras, including thermal imaging cameras and vehicle-mounted cameras.
 - c. Mobile data computers and equipment purchased for the purpose of improving wireless connectivity in LEA vehicles, such as mobile hot spots.
 - d. Body cameras and body camera-activating holsters.
 - e. Upgrades to public safety answering point (PSAP) systems or infrastructure.
 - f. Any accessories, software, services (including installation), or specialized training needed to utilize items in categories 5.a to 5.e above.
 - g. Up to 50 percent of the fuel and charging costs for LEA vehicles.

Weapons (including non-lethal weapons) and ammunition are not eligible for reimbursement through this Program.

6. **Temporary contract personnel.** The Program will reimburse the costs of retaining temporary contract personnel to assist with processing evidence, reducing backlogs, or other tasks that help LEAs conduct criminal investigations. When reporting these expenditures in the online reporting system, the LEA must identify the contractor used and the nature of the services performed.
7. **Sworn law enforcement officers, jail personnel, and dispatchers.** The Program will reimburse certain costs associated with sworn law enforcement officers, as follows:

- a. The additional payroll costs associated with increasing part-time officers, dispatchers, or jail personnel to full-time positions.
 - b. For LEAs that adopt or engage in initiatives to reduce violent crime (including offenses involving firearms), the payroll costs of officers for time worked on such initiatives.
 - c. The payroll costs of officers for time worked on Crisis Intervention Teams.
 - d. For LEAs serving communities where the violent crime rate exceeds the state average, as identified in [Appendix 1 \(/DIR/Law Enforcement Appendix 1.pdf\)](#), the full payroll costs for new hires (as defined in paragraph 1 above) made on or after March 15, 2022.
8. **K9 units.** The Program will reimburse the costs associated with purchasing canines to assist officers with law enforcement functions, including any related training costs.
9. **Community policing initiatives.** The Program will reimburse costs associated with designing and implementing community policing initiatives, including training, equipment and technology (excluding weapons), temporary contract personnel, or other expenses associated with such initiatives. For purposes of this Program, "community policing initiatives" refer to place-based, community-oriented crime reduction strategies in targeted neighborhoods suffering from chronic crime issues.
10. **Initiatives to address carjacking and vehicle theft.** The Program will reimburse costs associated with designing and implementing initiatives to prevent and investigate incidents of carjacking and vehicle theft, including training, equipment and technology (excluding weapons), temporary contract personnel, or other expenses associated with such initiatives.
11. **Updating use-of-force policies to comply with Act 75.** The Program will reimburse costs associated with updating their use-of-force policies to comply with the standards set forth in [2021 Wisconsin Act 75 \(https://docs.legis.wisconsin.gov/2021/related/acts/75.pdf\)](#), including any costs of training related to these standards.

Expenditures not included in the above categories are not eligible for reimbursement through this Program.

Procurement limitations: All expenditures submitted for reimbursement through this Program must comply with Grantee's local procurement procedures and must avoid conflicts of interest, acquisition of unnecessary or duplicative items, excessive costs, or other waste.

March 15, 2022

In March, Governor Evers announced [a new investment of more than \\$50 million to help make Wisconsin communities safer \(https://content.govdelivery.com/accounts/WIGOV/bulletins/30ec88b\)](#), including nearly \$19 million to be allocated to every local and tribal LEA across the state. The allocation for each LEA is based on the size of the population served, with an add-on for communities where violent crime exceeds the state average.

Each LEA can use its allocated funds to reimburse eligible expenditures incurred between March 15, 2022 and June 30, 2023. The Department of Administration (DOA) currently anticipates that the first round of reimbursement payments will be made in September 2022. In the coming weeks, the DOA will provide details on the types of expenditures that are eligible for reimbursement through the program, how an LEA reports them to the DOA, and other terms and conditions. We will send an email notice to you once those details are finalized.

For questions please contact LEAGrant@wisconsin.gov (mailto:LEAGrant@wisconsin.gov?subject=LEA%20Grant%20Question).

[Contact Us \(/Pages/AboutDOA/ContactUs.aspx\)](#),
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 [\(https://www.facebook.com/\)](https://www.facebook.com/)

Estimate



SpeedTech Lights Inc

SpeedTech Lights
2809 Business Park Dr
Buda, TX 78610

Order #	Date
QUOTE 355304	05/26/2023



Bill To:
Adam Vander Steeg 312 W Whitewater Street Wahitewater, WI 53190

Customer: Adam Vander Steeg

Ship To:
Adam Vander Steeg 312 W Whitewater Street Wahitewater, WI 53190

Contact: Adam Vander Steeg
PO Number: QUOTE 355304

Notes: ***Availability and shipping estimates are subject to change. Quotes are valid for 30 days.***

Phone: 262-473-1372

Email: AVanderSteeg@whitewater-wi.gov

Sales Rep	Payment Terms	FOB Point	Carrier	Ship Service	Date Scheduled
Stacy	COD	Origin	UPS	Ground	05/26/2023

Item #	Type	Number	Description	Unit Price	Qty Ordered	Total Price
1	Sale	B-CTSTD6RB	STL Red/Blue Ceptor TIR w/ Super TD	\$349.99	6 ea	\$ 2,099.94
2	Sale	Q-CLB	STL Multifunction L-Brackets for Ceptor Series	\$0.00	6 ea	\$ 0.00
3	Sale	P-6CONEXT10	STL 10ft 6 Conductor Extension Cable	\$11.99	6 ea	\$ 71.94
4	Subtotal		Subtotal			\$ 2,171.88
5	Discount	153X	15% OFF + 3X Rewards!			-\$ 325.78
6	Discount	FREESHIP	FREESHIP for free shipping* on orders \$59+ and *\$9.99 on full bars			\$ 0.00
7	Shipping	UPS Ground Free Shipping	Shipping Products	\$0.00	1 ea	\$ 0.00

Subtotal:	\$1,846.10
Sales Tax:	\$0.00
Total:	\$1,846.10

Approval: _____ Date: _____



QUOTE

S410 Semi-Rugged Laptops

Remit Check to: Midwest Public Safety
C/O US Bank N.A.
TFM P.O. Box 860573
Minneapolis, Minnesota 55486-0573
United States

2178550082
midwestpublicsafetygroup.org

BILL TO
Whitewater Police Department
Dan Meyer
312 W. Whitewater St.
Whitewater, Wisconsin 53190
United States

262-473-1371
dmeyer@whitewater-wi.gov

Estimate Number: 04442034

Estimate Date: April 13, 2023

Expires On: May 13, 2023

Grand Total (USD): \$23,793.00

Products	Quantity	Unit Price	Extended Price
SP275AQASCXX S410G4 - i5-1135G7, Hello Cam, Win11+8GB, 256GB PCIe SSD(main), SR(FHD LCD+ TS+Stylus), US KBD+US Power Cord, Backlit KBD, WIFI+BT+4G GPS+PT, TB4	7	\$2,269.00	\$15,883.00
GE-SVSRNFX5Y GETAC : (Bumper to Bumper)+ Extended Warranty- Semi-Rug Laptop (Year 1,2,3,4 & 5)	7	\$977.00	\$6,839.00
GAD2L1 GETAC : LIND 12-32V DC vehicle adapter/charger with Bare Wires	7	\$153.00	\$1,071.00

Total: \$23,793.00

Grand Total (USD): \$23,793.00

Notes / Terms

Midwest Public Safety
2665 Harryland Rd.
Decatur, IL 62521
www.midwestpublicsafetygroup.org
217-855-0082



QUOTE

S410 Semi-Rugged Laptops

Remit Check to: Midwest Public Safety

C/O US Bank N.A.

TFM P.O. Box 860573

Minneapolis, Minnesota 55486-0573

United States

2178550082

midwestpublicsafetygroup.org

Notes / Terms

Accepted by: _____

Accepted Date: _____

Your Quote #Q2023.00004113 (Valid Until Aug 10, 2023)

Placed on June 13, 2023 at 11:53:17 AM PDT

Billing Address	Shipping Address
Chief Dan Meyer City of Whitewater Police Department 312 W. Whitewater St. Whitewater, Wisconsin, 53190 United States T: 262-473-1371	Chief Dan Meyer City of Whitewater Police Department 312 W. Whitewater St. Whitewater, Wisconsin, 53190 United States T: 262-473-1371

Shipping Method: United Parcel Service - UPS Ground

Items	Qty	Quoted Price	Row Total
 Getac S410G4 SP275AQASCXX SKU: SP275AQASCXX	7	\$2,335.00	\$16,345.00
<p>Comment S410G4 - i5-1135G7, Hello Cam, Win11+8GB, 256GB PCIe SSD(main), SR(FHD LCD+TS+Stylus), US KBD+US Power Cord, Backlit KBD, WIFI+BT+4G GPS+PT, TB4 ETA is 4-5 weeks from Getac *Please note- Price is valid for Net 30 terms - CC orders add 3%</p>			
(Bumper to Bumper)+ Extended Warranty GE-SVSRNFX5Y SKU: GE-SVSRNFX5Y	7	\$1,020.00	\$7,140.00
 LIND 12-32V DC vehicle adapter/charger with Bare Wires SKU: GAD2L1	7	\$149.99	\$1,049.93
<p>Comment ETA is 4-5 weeks from Getac</p>			
Subtotal			\$24,534.93
Shipping & Handling			\$189.35
Grand Total			\$24,724.28

[Proceed to checkout](#)

[Or click here for more options](#)

This quote was created by: Mike Alvino
If you have any questions, please call us at **800-441-9165**
Rugged Computing, Inc. dba Tough Rugged Laptops
1251 Manassero Suite 401 Anaheim, CA 92807
800-441-9165
www.toughruggedlaptops.com

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TIM NEUBECK,

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For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NJZC118	5/16/2023	GETAC BUILD	4352685	\$23,803.50

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
GETAC S410G4 I5-1135G7 256 8 W11 Mfg. Part#: SP275AQASCXX Contract: Wisconsin Counties Association	7	7362239	\$2,260.25	\$15,821.75
GETAC BUMPER TO BUMPER+EXT WTY-SEMI Mfg. Part#: GE-SVSRNFX5Y Electronic distribution - NO MEDIA Contract: Wisconsin Counties Association	7	3695314	\$985.00	\$6,895.00
LIND - car power adapter Mfg. Part#: GAD2L1 Contract: Wisconsin Counties Association	7	4146717	\$155.25	\$1,086.75

SUBTOTAL	\$23,803.50
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$23,803.50

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF WHITEWATER ACCTS PAYABLE 312 W WHITEWATER ST WHITEWATER, WI 53190-1940 Phone: (262) 473-0500 Payment Terms: VISA	Shipping Address: CITY OF WHITEWATER TIM NEUBECK 312 W WHITEWATER ST WHITEWATER, WI 53190-1940 Phone: (262) 473-0500 Shipping Method: DROP SHIP-GROUND
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Beatrice Garza | (866) 339-7604 | beatrice.garza@cdwg.com

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$23,803.50	\$651.98/Month	\$23,803.50	\$749.33/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

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Council Agenda Item

Meeting Date:	December 17, 2019
Agenda Item:	City Manager Annual Review Policy
Staff Contact (name, email, phone):	Cameron Clapper, cclapper@whitewater-wi.gov , 262-473-0104

BACKGROUND

(Enter the who, what when, where, why)

Each year, the common council evaluates the performance of the city manager. While the evaluation process occurs annually, the timing has varied slightly from year to year. The policy proposed for consideration would “automate” the evaluation process, ensuring the timing of the evaluation is consistent annually.

The evaluation process as proposed in the attached policy would begin near the end of the calendar year and conclude with a closed session meeting at the last common council meeting in January of each year. A draft of this policy was presented to the finance committee on December 10. The policy was recommended to the common council for review and approval with some minor edits and a change in the timeline that would allow for the final evaluation meeting to occur in January each year.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

12/10/2019: Finance committee review of draft policy. The finance committee recommended the policy to the common council for consideration and approval with minor edits and an adjusted timeline.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends approval of the policy as proposed.

Staff further recommends that a different timeline be allowed for the 2019 evaluation given the date of the common council presentation.

The adjusted timeline for the 2019 evaluation would be as follows:

- December 20, 2019: Distribution of proposed evaluation tool to the common council.
- January 7, 2020: Final review of the evaluation tool by the common council.
- January 10, 2020: The city manager will distribute the evaluation tool, per his designee, to all common council members, department directors, and direct reports for review and completion.
- January 24, 2020: Completed evaluations are submitted to the city manager designee for compilation in a final report.
- January 31, 2020: The city manager designee will distribute the report to common council members and the city manager for review.
- February 4, 2020: the common council meets with the city manager in closed session to discuss the review and provide direction.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. City Manager Annual Review Policy (Draft)
-

		<h2>City Manager Annual Review</h2>			
Owner:	City Manager	Approving Position:	Common Council	Pages:	2
Issue Date:	01/07/2020	Revision Date:		Review Date:	
Special Instructions:	This policy will be reviewed annually prior to conducting a review of the City Manager				

I. Policy

The common council of the City of Whitewater will conduct a formal evaluation of the city manager on an annual basis. The evaluation will consist of two parts: (1) a written evaluation and (2) a formal review session conducted at a regularly scheduled meeting, in closed session, with the city manager in attendance. All meetings of the common council as part of the evaluation will meet legal requirements of the State of Wisconsin's Open Meeting Law (Wisconsin Statutes 19.85(1)(c)).

II. Guidelines

The formal evaluation provides both the city manager and the common council an opportunity for a comprehensive discussion of the city manager's performance in the previous year. The evaluation process will adhere to the following guidelines:

1. Performance review is an ongoing process. However, the evaluation will focus primarily on city manager performance for the previous calendar year.
2. The evaluation process will provide an outlet for feedback from common council members, department directors, and city manager direct reports. Complete anonymity will be maintained for all those providing feedback.
3. City manager exhibition of Practices for Effective Local Government Leadership as provided by the International City/County Management Association (ICMA) will be considered as part of the evaluation process.
4. The evaluation process will include an assessment of city manager performance related to city manager goals for the prior year. The process will also include the establishment of clear goals and expectations for the city manager in the coming year.

III. Procedures

1. First regular meeting of November: The city manager will provide common council members with a draft of the proposed evaluation tool, which may include a survey component/questionnaire for distribution to all participating employees and officials.
2. Second regular meeting of November: The common council will provide feedback to the city manager on the evaluation tool, along with any corrections or suggested additions.
3. First Friday of December: The city manager per his or her designee, will distribute the evaluation tool to all common council members, department directors, and direct reports of the city manager for review and completion. Included with the evaluation tool will be a memo from the city manager reporting on the status of any goals, including budget goals, established in the previous year. In addition to the memo, the city manager will provide the common council with a completed self-evaluation form.
4. Third Friday of December: All evaluation participants, including common council members, will return their completed evaluation to the city manager designee responsible for the original distribution of the evaluation. Responses will then be compiled into a brief report for distribution to the common council and city manager. The city manager designee will distribute a sealed hard copy of the report to common council members at least 72 hours prior to the second regular common council meeting in January.
5. Second regular meeting in January: Having received the summary report at least 72 hours in advance of the meeting, the common council will meet with the city manager in closed session to discuss the evaluation results as provided in the summary report. At this meeting, the common council will also discuss city manager performance related to existing goals and establish new goals for the city manager in the coming year.

4.b. City Manager Performance Review Process –The Finance Committee proceeded to the City Manager Performance Review Process. Clapper stated that he was requested to provide a procedure for his review. Clapper used the Library Director review as an outline and made changes to develop the proposed process. Clapper reviewed the policy with the Finance Committee. Singer stated that the prior City Manager’s review was tied to a recurring annual contract. Binnie stated that goal-setting was done when a quarter of the year was gone. Clapper stated that the goals were City Manager based, not through the budget document. Binnie asked if the date in section III. 5. could be shortened. Clapper stated that he would prefer to get it done prior to all other evaluations so he could get feedback from the department managers. Binnie asked if there were a possibility of a wage adjustment to this position how would it fit with the adoption of the salary resolution. Singer stated after looking into this process he found that other county administrators’ and city managers’ wages do not sit on the salary resolution, it is done by resolution or contract. Singer stated that Clapper was hired with an at-will contract. Clapper stated that there are three city positions that have a direct contract; the Police Chief, City Manager and City Attorney and those three could have their own schedule or dictated by contract. Singer stated that he wanted to make the process fair with staff 360 reviews because the council doesn’t know the day-to-day. Singer stated that he didn’t want to spell it out in the contract. Clapper stated it could be a resolution. Binnie stated that it makes sense to remove the position from the salary resolution. Singer asked who determines the Chief of Police’s performance review and Clapper stated that he did. Clapper stated that the City Attorney has a different type of agreement and could be off the list. Binnie asked if the City Attorney received wage increases and it was determined that he did, but he didn’t receive merit pay. Clapper recommended to create a separate resolution for the City Manager, remove the City Attorney from the Salary Resolution because he has a contract with city and leave the Police Chief. Binnie agreed. Hatton stated that the minimum value in the Salary Resolution schedule for the City Attorney wages has been static since 2017 or prior. Clapper stated that it would have been when the contract was established. Binnie stated that the (City Manager) review process is okay with a special timeline this year, but using a different timetable going forward. Clapper stated that the timetable will be made shorter with a targeted completion date by January of each year.

- 5. Future Agenda Items – Review of draft tourism ordinance
- 6. Discussion of Next Meeting Date – The next meeting will be January 28, 2020 at 5:30 pm.
- 7. Adjournment – Singer moved to adjourn with a second from Palmer. The Finance Committee members unanimously voted to adjourn.

Ayes: Binnie, Singer, Palmer
Noes: None
Abstained: None
Absent: None

The Finance Committee adjourned at 7:02 pm.

Respectfully submitted,

Kathy Boyd
Executive Assistant

Common Council Minutes

December 17, 2019

“Housing Affordability Analysis.” It was confirmed by City Manager Clapper that the document is not being presented for *approval*, but rather that the Council acknowledge *receipt* of the document. It was moved by Binnie and seconded by Allen to acknowledge receipt of the Housing Affordability Report. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

EMPLOYEE MANUAL REVISION AS IT RELATES TO COMPENSATION TIME.

Presented for approval was a revision to the employee manual as it relates to accumulation of compensation time. Limits will be placed on the amount of accumulation. The change was implemented based on regulations through the Wisconsin Retirement System, and the effects of those regulations on fees. It was moved by Allen and seconded by Palmer to approve the revision to the manual. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

CITY MANAGER EVALUATION POLICY. Presented for approval was the proposed city manager evaluation policy. Although off-schedule for the 2019 evaluation, future process will be to provide the evaluation tool to the Council, Department directors, and direct reports for review and completion. The Council will review in January of each year. The evaluation forms are submitted to the city manager designee for compilation and distribution. The Council will meet in Closed Session with the City Manager at the end of each January for completion of his/her annual review. It was moved by Allen and seconded by Binnie to approve the City Manager Evaluation policy. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

*

LIBRARY AGREEMENT WITH JEFFERSON COUNTY. It was moved by Binnie and seconded by McCormick to approve the annual Library Agreement with Jefferson County. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

APPOINTMENT OF 2020-2021 ELECTION INSPECTORS. It was moved by Binnie and seconded by McCormick to approve the roster of election inspectors for the next two-years. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.

SALE OF CITY RIDE-SHARE VAN. It was moved by Binnie and seconded by McCormick to approve the sale of the 2012 ride-share van, which was replaced with a 2019 model. AYES: McCormick, Palmer, Brown, Binnie, Schulgit, Allen, Singer. NOES: None. ABSENT: None.