



Board of Trustees Meeting Agenda  
Irvin L. Young Memorial Library  
Community Room  
431 W. Center Street  
Whitewater, WI 53190  
Monday, April 17, 2023, 6:30 p.m.

*Our Mission: We will have the space and the stuff to do the things that you want*  
*Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;*  
*Service excellence*

Join Zoom Meeting

<https://us02web.zoom.us/j/88152573275?pwd=V25Wd3Z2d0lIM3FZcUt1eTJBdGN4QT09>

Meeting ID: 881 5257 3275

Passcode: pjB0AaAK

One tap mobile

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+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

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+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 881 5257 3275

Passcode: 55544375

Find your local number: <https://us02web.zoom.us/j/88152573275>

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES MARCH 20, 2023 - DRAFT.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[BALANCE SHEET - MARCH 2023.PDF](#)  
[BUILDING EXPENDITURES - MARCH 2023.PDF](#)  
[OPERATING REVENUE AND EXPENDITURES - MARCH 2023.PDF](#)  
[CASH RECEIVED - MARCH 2023.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - MARCH 2023.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS - MARCH 2023.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[BOARD TREASURER REPORT - MARCH 2023.PDF](#)  
[AMERICAN DEPOSIT MANAGEMENT - FEBRUARY 2023.PDF](#)  
[FRIENDS OF THE LIBRARY FINANCIAL REPORT.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Follow-Up On Demco Spaces And Sign Up Software

5. New Business

5.I. Discussion Of Board Officer Orientation

Requested by Motszko

5.II. Review Of Suggested Revisions To The Meeting Rooms Policy

Recommend discussion of changes to the current policy. There are some suggested changes but also some areas that perhaps no longer serve our mission and input from the board is required on what changes need to be made, if any. Those areas are highlighted without suggested language changes.

Documents:

[POLICY MEETING ROOMS- DRAFT REVISION.PDF](#)

5.III. Discussion Of Representation At The May 6 Multicultural Event At The Middle School

An ESL teacher from the middle school contacted us about having a table with book displays and signing people up for library cards at this event. No staff are available to do this. If any trustees are willing to do this, we can discuss the logistics.

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - APRIL 2023.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - APRIL 2023.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATIONAL SERVICES REPORT - APRIL 2023.PDF](#)

6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE REPORT - APRIL 2023.PDF](#)

6.V. Bridges Library System Staff Report

Documents:

[BRIDGES LIBRARY SYSTEM STAFF REPORT - APRIL 2023.PDF](#)

6.VI. Board Reports

7. Board Member Requests For Future Agenda Items

8. Confirmation Of Next Meeting

May 15, 2023, 6:30 p.m.

9. Adjournment

Items on the Consent Agenda will be approved on a single vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.