



Parks & Recreation Meeting Agenda
February 22, 2023 - 5:30 PM

City of Whitewater Municipal Building
Cravath Lakefront Room- 2nd Floor
312 W. Whitewater St.
Whitewater, WI 53190
or Virtual

Eric Boettcher is inviting you to a scheduled Zoom meeting.

Time: Feb 22, 2023 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82127352262?pwd=RTlwOHlwOHVmdlJnbXp3V2hHS3A4QT09>

Meeting ID: 821 2735 2262

Passcode: 613661

One tap mobile

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+13126266799,,82127352262#,,,,*613661# US (Chicago)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

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Meeting ID: 821 2735 2262

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Find your local number: <https://us02web.zoom.us/j/kcg2CBDkXB>

1. Call To Order And Roll Call

1.a. February Park Board Memo

Documents:

[FEBRUARY PARK BOARD MEMO.PDF](#)

2. Approval Of Minutes

2.a. Draft January 18, 2023 Park Board Minutes

Documents:

[DRAFT MINUTES JANUARY 18-2023.PDF](#)

3. Hearing Of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

4. Staff Reports

4.a. Directors Report - Lakes Management, Facilities And Staff Updates

4.b. Program Staff Reports

4.c. Athletic Program Coordinator Program Introduction

4.d. Parks And Recreation Intern Introdution

5. Considerations

5.a. WAFC January Membership And Facility Updates

Documents:

[WAFC JAN REVENUE AND MEMBERSHIP.PDF](#)

5.b. Effigy Mounds And Walton Oaks Management Updates

Documents:

[EFFIGY MOUNDS PROJECT BUDGET SUMMARY.PDF](#)

6. Future Agenda Items

7. Adjournment

Anyone requiring special arrangements is asked to call the Parks & Recreation Director at (262) 473-0122 or EBoettcher@whitewater-wi.gov at least 72 hours prior to the meeting.

Memo

To: Parks and Recreation Board

From: Eric Boettcher, Parks and Recreation Director

Date: February 22, 2023

Re: February 20, 2023 Parks & Recreation Board Meeting

Discussion

5a - WAFC January Membership and Facility updates

With the start of a new year staff will present current membership and revenue numbers. Additional discussion on our afterhours access plans and what that will look like in the coming months.

5b - Effigy Mounds and Walton Oaks Management Updates

Spring is just around the corner. Currently staff is planning for the upcoming spring. This includes a scheduled prescribed burn, mound location work, volunteer work day, and an eventual tie in with Vibrant Spaces grant. Staff will review the management plan as we move forward this spring.

Thanks!

Eric Boettcher

Parks and Recreation Director



Parks and Recreation Board Minutes
Wednesday, January 18, 2023 - 5:30 pm
Hybrid Meeting

1. Call to Order and Roll Call

Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Megan Matthews (arrived 5:57 pm), Steve Ryan, Ben Prather (arrived 5:57 pm), Korie Oberlie absent: Jen Kaina, Deb Weberpal
Staff: Eric Boettcher, Michelle Dujardin, Jennifer French, and Lorelei Bowen
Guests: Beverly Stone, Dave Stone

2. Approval of Minutes

Motioned by Steve Ryan. Second by Korie Oberlie. Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Steve Ryan, Korie Oberlie

3. Consent Agenda

4. Hearing of Citizens comments

5. Staff reports

5.a. Directors Report-Lakes Management, Facilities, and Staff Updates Eric Boettcher

Lake winter burn on hold until winter of 2023/2024. Ice is needed to do this. Looking into other vegetation management options for this coming year.

City Council approved to 5-person council to work with the school district on a new building agreement for the Aquatic Center. This will hold 2 council members as well as 3 city employees John Wiedel, Eric Boettcher, and Steve Hatton

New Athletic Coordinator, Hunter Kurnitz, will start January 30th. Hunter has experience with tournaments and sports and has worked at a YMCA.

5b. Program Staff Report

5c. Michelle Dujardin: Gymnastics is back and filled up quickly. City guide is both online and a paper version. Sled Shed is restocked in hopes for snow. National Squirrel day is January 21st, Stevie search will have more prizes. Looking to see what the community wants for summer entertainment

5d. Lorelei Bowen: Bingo promotion for fitness classes, if they win the get a goodie bag of WAFC swag and day passes. In February they will do bring a friend day, if you have a membership you can get a free day pass. Swim lessons to start up on different days. First half of 24-hour access is installed.

5e. Jennifer French: Tropical party at the Aquatic center coming up as well as women's day/ cabin fever at the senior center

6. Considerations

6.a Discussion on Request to Sell Park Land to Neighboring Resident.

Boettcher: There is a community member that is looking to purchase the plot of park land next to theirs on the South end of Coburn Lane. The city has not sold park land in the past.

Discussion:

Dan Fuller -why would we sell if we can use it in the future
Steve Ryan- Could this be public lake access at some point?
Boettcher- very possible to be used for the whole community at some point.

Motion made to Deny the sale of the land by Mike Kilar. Seconded by Dan Fuller

Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Steve Ryan
Korie Oberlie. Noes: none Absent: Jen Kaina, Megan Matthews, Ben Prather, Deb Weberpal

6B Effigy Mounds and Vibrant Spaces Grant Updates

Boettcher: City is going toward a grant to match the \$25,000 dollars that the city gave to the Effigy Mounds. This grant will make more of a welcoming and educational entrance. They are looking to make it more obvious location on where the mounds are. There has been an approval of an 8ft path of Lime Stone up to the entry of the mounds. There is another plan for a burn this spring.

Oberlie: This grant is focused on creating spaces into a more beautiful welcoming space.
Motion to approve applying for the grant was made by Ben Prather. Second by Korie Oberlie. Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Megan Matthews, Steve Ryan, Ben Prather, Korie Oberlie. Noes: none Absent: Jen Kaina, Deb Weberpal

7. Future Agenda Items

8. Adjournment

Motion by Steve Ryan to adjourn at 6:00 pm. Second by Oberlie. Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, McCormick Carol, Megan Matthews, Steve Ryan, Ben Prather, Korie Oberlie Noes: None.
Abstain: Deb Weberpal

Next scheduled meeting: Wednesday, February 15, 2023

Respectfully submitted,

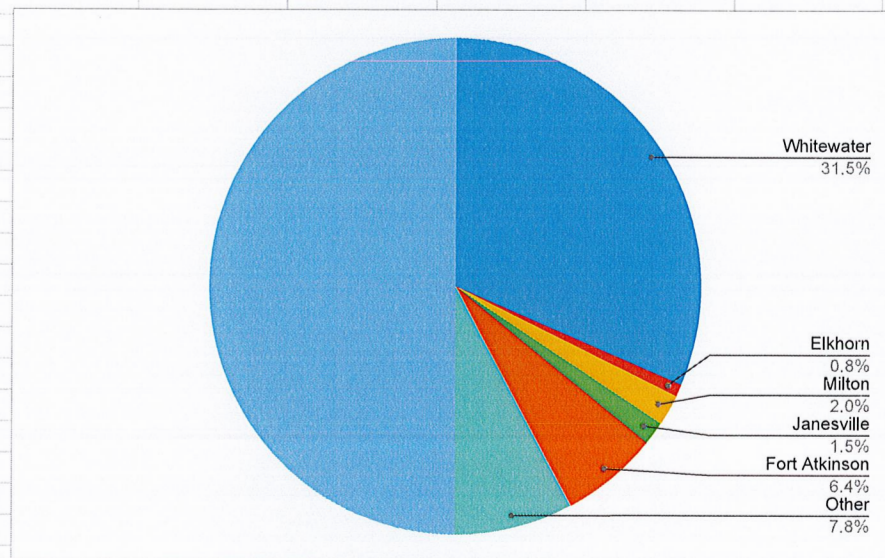
Jennifer French
Jennifer French

January Membership Report		2023	2022
Revenue By Membership Level			
247-41000-55 - WAC Family Membership Revenue	\$	12,880.39	\$ 15,189.49
247-41200-55 - WAC Youth Membership Revenue	\$	1,590.24	\$ 67.50
247-41250-55 - WAC Adult Membership Revenue	\$	3,667.34	
247-41300-55 - WAC Senior Membership Revenue	\$	2,988.72	
247-41350-55 - Insurance Program Membership Revenue	\$	3,593.00	\$ 1,533.00
Total Membership Revenue	\$	24,719.69	\$ 16,789.99

January Membership Summary		2023	2022
New Primaries		238	122
All New		610	263
Primary Renewals		23	56
All Renewals		26	114
Active Primaries		1016	743
All Active		2176	1488

Membership Numbers 2023		Membership Numbers 2022
*Silver and Fit Pass		
Active Primaries	127	103
All Active	127	103
*Renew Active		
Active Primaries	214	153
All Active	214	153
Aquatic Only		
Active Primaries	173	209
All Active	422	433
Aquatic AND Fitness		
Active Primaries	133	125
All Active	467	439
Fitness Only		
Active Primaries	161	153
All Active	376	360
Single Adult annual membership		
Active Primaries	8	0
All Active	8	0
Single adult month to month		
Active Primaries	38	0
All Active	38	0
Senior annual membership		
Active Primaries	5	0
All Active	5	0
Family month to month		
Active Primaries	74	0
All Active	348	0
Family annual membership		
Active Primaries	21	0
All Active	99	0
Senior month to month		
Active Primaries	11	0
All Active	11	0
Youth/Student annual membership		
Active Primaries	2	0
All Active	2	0
Youth/Student month to month		
Active Primaries	37	0
All Active	37	0
Senior couple annual membership		
Active Primaries	5	0
All Active	10	0
Senior Couple month to month		
Active Primaries	7	0
All Active	12	0

Whitewater	1139
Elkhorn	29
Milton	72
Janesville	56
Fort Atkinson	231
Other	283
	1810



WEDC Community Development Investment - Vibrant Spaces (VS) - Project Estimates

Project: City of Whitewater Effigy Mounds

	1. Midwest Praire/Common Wealth Heritage	2. TreeTop Products	3. DogWasteD epot	4. Max R/Materials and translation Quote	5. Natural Playgrounds	6. Whitewater Limestone/P ublic Works Quote	7. RRWalton	8. Global Industrial	9. Zhej Technologie s	
Estimates:										
Eligible Project Uses	1	2	3	4	5	6	7	8	9	Totals
Site Prep/Site Enhancement	20,800					7,200				28,000
Public Space Enhancements		8,280	560	8,898	368		2,750	220	1,870	22,946
Public Signage				2,000						2,000
Infrastructure										0
Seasonal Equipment										0
Other 1: TYPE ITEM HERE										0
Eligible Total	20,800	8,280	560	10,898	368	7,200	2,750	220	1,870	52,946

Ineligible Costs										Totals
Property Acquisition										0
Professional Fees										0
Other 1: TYPE ITEM HERE										0
Ineligible Total	0	0	0	0	0	0	0	0	0	0
Total Vendor Estimate	20,800	8,280	560	10,898	368	7,200	2,750	220	1,870	52,946

Definitions of Eligible Grant and Match Cost Categories:

- o Public Space Enhancements (public art, landscaping, benches, bike racks)
- o Public Signage (wayfinding, interpretive signage, kiosks – associated with the space)
- o Public Infrastructure (restrooms for public space use, water features, electrical, lighting)
- o Seasonal Equipment with the intent to use annually (tables, chairs, umbrellas, heaters)
- o Site preparation such as grading and stormwater are only match eligible expense

Definitions of Ineligible Cost Categories:

- o Events, staffing, or programming, ongoing maintenance
- o Building improvements (excluding restrooms for public space use)
 - o Soft costs and site acquisition
 - o Site acquisition
 - o Demolition