



Finance Committee Meeting Agenda
City of Whitewater Municipal Building
City Managers Conference Room - 2nd Floor
312 W. Whitewater St.
Whitewater, WI 53190

Finance Committee Meeting

Tue, Jan 31, 2023 4:30 PM - 6:30 PM (CST)

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1. Call To Order And Roll Call
2. Review And Approval Of Finance Committee Meeting Minutes From:
 - October 11, 2022
 - October 13, 2022
 - November 22, 2022

Documents:

[2022-10-11 DRAFT FIN CTEE MINUTES.PDF](#)
[2022-10-13 DRAFT FIN CTEE MINUTES.PDF](#)
[2022-11-22 DRAFT FIN CTEE MINUTES.PDF](#)

3. Hearing Of Citizen Comments

No formal Finance Committee action will be taken during this meeting although issues raised may become part of a future agenda. Participants are allotted a three to five minute speaking period. Items on the agenda may not be discussed at this time.

4. Staff Updates

4.a. Financial Update - YTD Through December 2022

Documents:

[FINANCIAL UPDATE - 2022-12.PDF](#)

4.b. Conventional Water Rate Case Update

Documents:

[RATE CASE FC UPDATE MEMO.PDF](#)
[2022 CRC REVENUE REQUIREMENT.PDF](#)
[2022 CRC COS-RATE STRUCTURE.PDF](#)
[6520-WR-106 CUSTOMER NOTICE WHITEWATER.PDF](#)

5. Discussion/Direction On The Following:

5.a. 2022 Budget Amendment #2

Documents:

[2022 BUDGET AMND 2 FC MEMOA.DOCX](#)
[2022 BUDGET AMENDMENT 2.DOCX](#)

6. Future Agenda Items

7. Discussion Of Next Meeting Date

8. Adjournment

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may attend the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the
Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE FINANCE COMMITTEE OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.

Finance Committee Meeting Minutes of October 11, 2022

Video of this meeting can be found online at <https://www.whitewater-wi.gov/AgendaCenter>

1. **Call to Order and Roll Call** – The meeting was called to order by Finance Committee Chair, Greg Majkrzak, at 4:30 pm. Finance Committee members present: Greg Majkrzak, Lisa Dawsey Smith, and Lukas Schreiber.
2. **Hearing of Citizen Comments** – there were none.
3. **Discussion and Direction on the Following:**
 - a. **2022-2023 Budget Review** – Finance Director Steve Hatton stated that this is the second of three special Finance Committee meetings to review the amended 2023 budget, which was originally adopted in November 2021 as part of a biennial budgeting process. This meeting will be reviewing Library, Parks and Recreation, and a number of special revenue funds. Hatton indicated that there were a few changes in the budget that was presented to the Council on October 4, 2022. Updated State Transportation Aid amounts were received. The aid will be about \$6000 less than estimated. As a result, Intergovernmental Revenues went down \$6874. This decrease was offset with an increase to Interest Income in the same amount. Hatton said that he still feels that the interest income number is conservative. The other change is in Scenario B, should the referendum not pass. This is to hold open a vacant patrol officer position, per the request of the Finance Committee. At the close of calendar year 2021, there was a surplus of \$260,000 that was put into fund 210 until the Fire/EMS integration had taken place. A portion of this surplus is being transferred into the general fund in the 2023 Budget to fund this patrol officer position should the referendum not pass (Plan B). There is a corresponding offset in the police patrol officer cost center. City Manager Weidl stated that this is a one-year fix. The Plan B Scenario in its entirety is a fix until the City can decide if it is going to referendum again and what that would look like. Hatton stated that it is better to fund the position through a transfer in instead of using general fund balance. Hatton said that the Library Director had not arrived at the meeting, so they would begin by going through Parks and Recreation.

Parks and Recreation Budget – Hatton stated that there are slight changes from the original 2023 budget. These include a 4% wage increase for all employees, and slight changes in the benefits lines. The most notable change is that Recreation Administration, Recreation Programs, and Seniors Programs are all blank. All of the activity from these three funds is being transferred to fund 248, the Recreation Programs fund. This will mean that all revenue and expenses for programs related to parks and recreation will be in one place. Hatton indicated that in the past, about \$30,000 was transferred into the General Fund from Fund 248 to cover the overhead costs, but now with those three funds incorporated into Fund 248, there will be an outgoing transfer from the General Fund to Fund 248 to help balance that fund.

Parks Administration – Parks and Recreation Director Eric Boettcher stated that this is for anything dealing with administration. This is mainly salaries and benefits. Some of the allocation for this has changed from the original 2023 budget. This is because the Recreation Administration salaries were in the General Fund and now are reflected in this account (Fund 248).

Park Maintenance – This account is for maintenance of trees and landscaping when outside vendors are paid to come in and do mowing, if they don't have enough seasonal staff. Seasonal staff wages come out of the Wages/Temporary account.

Community Events and Facilities – This is for anything that the Parks and Recreation sponsors for community events. In the past, there were funds given to the 4th of July, but those funds are now going to the purchase of the amphitheater.

Community Based Cooperative Projects Expense Detail – Boettcher stated that this is the funding for the Aquatic and Fitness Center, which is Fund 247.

Facilities Maintenance – Boettcher said that this includes 2 full time, plus part time staff to maintain seven facilities.

(Councilmember Gerber joined the meeting virtually at this point – 4:44 pm)

Library Facility Maintenance – Hatton stated that this is a separate cost grouping for maintenance at the library. Weidl asked if the City owns the building. Boettcher said that the City doesn't own it, just takes care of it. Hatton indicated that the portions relating to the facility are carried in the General Fund rather than the Library operating budget.

Fund 217 – Building Repair – Boettcher said that this is money to cover anything that breaks at facilities. The goal is to reach \$100,000 balance in this fund to use for unexpected repairs, such as an elevator breaking down. Weidl asked what happens at \$100,000? Is that just a goal? Boettcher said that it's just a goal. Hatton said that if the balance reaches \$100,000, contributions to this fund could be moderated or discontinued. Weidl asked if there are any planned expenses out of this fund for 2023, or if it is purely reactive. Boettcher stated that it is purely reactive.

Fund 225 – Skate Park - Boettcher stated that the skate park is funded through donations. If resurfacing or maintenance needs to be done at the park, this the money would come from this fund. Hatton said that there are no known budgeted revenues or expenses for this fund, but it carries a balance of about \$5400.

Fund 240 – Parkland Acquisition – Boettcher said that this fund is for purchasing new parkland. Development fees would also come from this fund. Hatton stated that there

are no budgeted revenues or expenses for this fund, which carries a balance of about \$53,000.

Fund 254 – Parkland Development – Boettcher said that this fund comes out of park dedication fees. This is to fund playground replacement and additions. This fund is also being used with the arboretum at Starin Park grant program. This fund is paying expenses that will be refunded with grant money when it comes in.

Fund 246 – Field of Dreams - Boettcher stated that tournament revenue funds this account. Team numbers have been low since pre-Covid, but are starting to build up again. Hatton stated that at the end of 2021, there was a fund balance of a little more than \$60,000. The goal is to have a fund balance of \$100,000 for field replacement when needed. This is intended to be a self-sustaining fund. There are Sports Coordinator wages that come out of this fund, as well.

Fund 247-Aquatic Center – Boettcher said that this is the fund used to run the Aquatic and Fitness Center. Boettcher is looking to finish the year with a positive balance in the fund since pre-Covid. Majkrzak asked about the roof on the building. Hatton stated that it is almost 20 years old, and is coming to the end of its life.

Fund 248-Parks and Recreation Special Revenue – Boettcher said that this is the fund with the biggest change. All programs were moved to this account to more accurately show program revenue and expense. These aren't new items, they were just moved from a different place in the budget (General Fund).

Fund 272-Lakes Improvement – Boettcher said that this account has been dormant since the lake-drawdown project began. The lakes project came out of Capital Fund 450, not this fund. This fund is used for weed harvesting and lakes assessments, which are currently being paid for as part of the lakes project. After 2023, when the lakes project is complete, this fund will be revived.

Fund 459-Depot Restoration – Boettcher said that this fund is used to do upgrades to the old train depot. There are currently no projects planned. Hatton said that this fund is carrying a balance of approximately \$30,000, which was mostly fundraised in the past when the building was last renovated.

Fund 200 – Media Services – Hatton said that, historically, this is where the City has carried the TV station. It has now been expanded to include social media, press releases and the city website. The revenue comes mainly from the cable franchise fees that the city receives. This revenue has been declining with the increase of streaming platforms. With TDS coming, revenues will hopefully increase.

Fund 205 – 27th Payroll – Hatton said that every 11 years, there are 27 pay periods for the year. With the payroll per pay period totaling about \$200,000, that is not something the City can absorb in a single budget year. Each year, \$15,000 is set aside in this fund to cover this extra payroll. Majkrzak observed that the fund will still be short \$50,000, and we may want to consider increasing the annual amount set aside.

Fund 208 – Parking Permits – Hatton stated that this fund is for the revenue generated from the sale of parking permits for the City parking lots. The intent is to accumulate a balance adequate to fund repaving and restriping the City parking lots. The goal is to have a balance of \$125,000. Smith asked when the last time parking permit fees were raised. Hatton said he didn't know and would have to research that.

Fund 235 – Rideshare Grant Program – Hatton stated this program is funded by grants from the Federal and State governments and fare box revenue. Ridership has been declining since 2012 and it is becoming more difficult to fund. This is the last year of a 5-year contract for the Rideshare Program.

Fund 260 – Sick Leave Severance – For employees hired prior to 2011, upon leaving employment with the City, they could be paid for accumulated but unused sick time. This fund is for those payouts. There are a few remaining employees that are eligible for this.

Fund 271 – Insurance-SIR – This fund is set aside for any liability claims against the City, according to Hatton. The City is responsible for the first four claims up to \$25,000 each per policy year. The fund is the reserve for claim payments. If the reserve is built up, the City may look at higher deductible insurance to save costs. The last claim paid was in 2021.

Fund 452 – Birge Fountain - This fund was created for a large restoration project on the fountain. It has also been used for smaller maintenance expenses. A reserve for a major restoration or repair is maintained in this fund. There are no significant projects on the horizon.

Fund 920 – Innovation Center – Hatton stated that this is the fund for the operation of the Innovation Center. Most of the revenue for this fund comes from rent. Since beginning, there has been a pilot payment to TID 4 in the amount of \$92,500 annually. With the closure of TID 4, that \$92,500 will remain in this fund for capital replacements, such as the geothermal system or roof. Majkrzak asked if that amount will be seen in the fund. Hatton replied that it would, it will build up in the fund for capital expenditures.

Fund 220 – Library – Library Director Stacey Lunsford said that most of the library's revenue comes from the City, but a portion comes from services provided to rural

residents in adjacent counties (Walworth, Jefferson, and Rock). Walworth County has changed its funding formula and because we belong to a regional library system including Jefferson County, not Walworth, it is funding the library as if it is in an adjacent county, not at the same level as the rest of the libraries in the county. This has resulted in a reduction in revenue of around \$23,000 for the budget years of 2022 and 2023. This reduction coupled with the increased cost for digital offerings is creating a need to address the changing needs and funding. Majkrzak asked if the contract revenue is expected to increase. Lunsford said that it is based on the number of people who actually come into the library and check something out. After Covid, she just can't predict what that will be. Hatton stated that the General Fund transfer out to support the library is \$470,000 for 2023.

Hatton stated that he will look into Fund 205 to make sure the funding numbers are correct and Fund 208 to see when parking permit fees were last increased.

Majkrzak said that some of the funds do not have targets included. He asked that if there is a target that it be included in the description.

4. Future Agenda Items – None.

5. Next Meeting Date – October 13, 2022 at 5:30 pm.

6. Adjournment – Smith moved to adjourn. Schreiber seconded. Motion passed on unanimous voice vote. Meeting adjourned at 5:26 pm.

Respectfully Submitted,

Andrea Jacobs
Administrative Assistant/Deputy Clerk

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE FINANCE COMMITTEE OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.

Finance Committee Meeting Minutes of October 13, 2022

Video of this meeting can be found online at <https://www.whitewater-wi.gov/AgendaCenter>

1. **Call to Order and Roll Call** – The meeting was called to order by Finance Committee Chair, Greg Majkrzak, at 5:30 pm. Finance Committee members present: Greg Majkrzak and Lisa Dawsey Smith. Committee member Lukas Schreiber was absent.
 - a. **Authorization to Hold Finance Committee Meeting with Less Than 72 Hours' Notice, As Required by City of Whitewater Transparency Ordinance** – Finance Director Hatton indicated that the meeting time change was made to resolve a conflict with the City Manager interviews. Item 2a was also added late to the agenda but did not require the 72-hour waiver. Smith moved to approve holding the meeting with less than 72-hour notice. Majkrzak seconded the motion. Motion passed by unanimous voice vote.
2. **Staff Updates**
 - Shared-Ride Taxi – 2023 Contract** – Hatton stated that this contract has to be rebid every five years. There is an initial two-year contract with three one-year options. The contract rate is adjusted by the CPI from August and the hourly rate will be increasing to \$36.65 for this year's option. Hatton said that the option has already been signed by Running, Inc., the parent company of Brown Cab. The contract option will be brought to Council at the next meeting and a signed option will be signed to the DOT. In December, the City will apply and submit the application for State and Federal grants that account for over half of the funding for the program. This grant application will be coming back to the Finance Committee and Common Council in December. Majkrzak asked if Running Inc. indicated whether this increase will help them retain employees to keep service levels up. Hatton said that he did call the owners of Running Inc. and the DOT. The DOT said to sign the option. The City can still go talk to the vendor and see if there is a need to adjust further with an amendment to the option, but the City has to exercise the option first. Hatton also said that he asked Running Inc. to explain why the increase isn't enough to attract qualified people. Hatton indicated that wages and fuel costs have been an issue since the original contract in 2018. There have been CPI adjustments, but those don't necessarily reflect wage rates. Hatton said that this doesn't require any action by the Finance Committee, it is just to give them the information before it goes to Common Council.
3. **Hearing of Citizen Comments** – there were none.
4. **Discussion and Direction on the Following:**
 - 2022-2023 Budget Review** – Hatton said that this is the third of three budget review meetings for the Finance Committee. Changes in the proposed budget since the previous meeting include changes to the health insurance numbers. The premium numbers have come in, so the estimates have been replaced with actual premiums. Overall, this change is nominal. The patrol position being restored is a change that was shown in the last meeting. At the request of the committee, Hatton has looked at the sick leave severance. There are 31 employees that are eligible for this benefit. Based on when these employees are eligible to retire, either age 65 or have 30 years of service,

there is a potential of drawing \$140,000 from this fund in 2023. As a result of this, Hatton has increased this budgeted transfer in 2023 so the fund balance will not go negative.

Neighborhood Services – Neighborhood Services Director, Chris Bennett, was not present, so Hatton gave the overview of this budget. He stated that the only item of note was the 4% wage increase for all employees. Resident David Stone asked that there be money available for outsourcing some of the planning questions to Vandewalle in the budget. Hatton stated that there was. Smith wondered about the \$20,000 in part-time wages. Hatton said that the current NSO is also a part-time CSO for the police department, making him benefit eligible. As a result of this, there were some allocation changes within this budget. Smith stated that the Professional Services decreased by \$20,000. She wondered if Hatton is ok with that. Hatton said that it is the same amount that was budgeted for 2022. A housing study and the conceptual plan for the Starin Road property was approved by Council outside of the 2022 budget, causing this account to go over budget.

Capital Improvement Program – Hatton stated that there are no changes for this. Borrowing has occurred for all projects and all but one are underway. The exception is the lift station, with this being rebid in the summer. Smith asked about the ARPA money timeline. Hatton stated that the ARPA money has to be committed by the end of 2024 and expended by 2026. The water tower and Vanderlip lift station is where the majority of this money was allocated. The money has been borrowed for all of the projects, except the note portion of one project. Hatton had been asked to provide information of how the projects have gone compared to budget. He did not have that document prepared for this meeting, but will provide it at a future meeting. Majkrzak stated that the purpose of this request was so that if the bids were coming in over budget consistently, they could reprioritize the projects. Hatton indicated that one project that is not in this two-year horizon is the County radio project. This project continues to take shape and expects it to come back in the 2024 budgeting cycle.

Debt Service – Revenue and Expense, Projections – Hatton indicated that the City levies for all of the general fund debt service. TID and utilities pay for their own portions. Whether the referendum passes or not, the debt service levy is not restricted by levy limits, so all of the funds required for debt service will be levied as necessary to maintain required debt repayments.

Fund 450 – Capital Projects Fund – Hatton said that there are no changes for this fund.

Administration – This includes the office expenses for the City Manager, City Clerk, and Human Resources. These offices support the broad organization and not all of their wages are carried here. Room tax is shown here. It has grown dramatically in the last several years, with the addition of a new hotel. 70 percent of the room tax revenue is required to be paid out to the tourism council. The assessor is also in this fund. Smith asked when the assessor contract is up for renewal. Hatton said he would have to find that out.

General Administration -

Legislative Support – This is the stipend for Councilmembers, publication fees, and publishing the municipal code.

Contingencies – Hatton stated that nothing has been budgeted for this, as the target fund balance has been reached. Past budget surpluses have been added to fund balance to help address unbudgeted expenditures (contingencies).

Legal – Hatton said that there is nothing of note in this fund. Smith mentioned that there is nothing allocated for a union attorney and asked if there should be, due to contract negotiations. Hatton said that he will add that.

Municipal Court – There are no changes other than inflationary to this fund. Smith asked if the hours are flexed, because wages have come in high the last two years. Hatton stated that interpreter services are more variable, and that may be the reason for it being higher. Smith asked if that should be increased. Hatton said that he would look into that. Hatton stated that he had not looked at the Propio interpretive service and how that could be used and allocated across departments.

IT – No changes to note. Most, but not all of the IT salary is in this fund. IT supports the whole organization, so some of the salary is allocated across the organization. Due to the vacancy in this position, the estimates are conservative, assuming family health insurance coverage, etc.

Finance – Hatton said that the vacant Accountant position is provisioned for in this fund. Smith asked if the other anticipated vacancy has been accounted for. Hatton said that the position has not been benchmarked yet. He is looking at the division of duties within the department, to try to streamline some duties.

Insurance/Risk Management – This accounts for the general fund portion of insurance premiums. The insured property values increase annually to ensure that the full value of the properties is covered, should something happen.

Emergency Preparedness – This is a provisional account. The salary for the Emergency Services Coordinator is included in this account, should he ever bill us for his time. Inspections and maintenance of the emergency siren system is also included in this account.

Fund 214 – Elections – This account is funded with \$25,000 each year. It maintains a fund balance, so there are not large fluctuations in the budgeted amount from year to year, depending on the number of elections.

Downtown Whitewater Grant – Hatton stated that historically this grant amount was \$30,000. The City is trying to reduce this amount, by finding ways to help this organization to be self-sustaining in the future. Currently, the City provides a \$25,000 grant to Downtown Whitewater.

Transfers – General Fund – Hatton said that for example, in 2022, the City couldn't balance the budget and fully fund each fund to the level needed, so they were prefunded with 2021 budget surplus generated by vacancies. This is similar to what is happening this year. For waste and recycling, if the referendum passes, this will be paid

through the general fund as it always has been. If the referendum doesn't pass, this \$467,000 will be moved to a bill for service on the utility bills. For DPW equipment, Fund 215, \$85,000 per year is put in this fund for equipment replacement. If the referendum doesn't pass, the City cannot afford to fund this. The police vehicle was pulled into 2022 and funded. The transfer for debt service is the same whether or not the referendum passes. For Fire/EMS, the transfer if the referendum passes maintains staffing two ambulances, if it doesn't pass it maintains staffing of one ambulance and paid on call fire personnel.

Fund 820 – Rock River Stormwater Group – Public Works Director Brad Marquardt stated that according to the bylaws of the group, the City is in charge of the money for the group. This carries a balance of a little over \$100,000 which is used for public education programs geared around stormwater.

Fund 900 – Economic Development – Hatton said that this is the operations fund for Economic Development. In the past, transfers from the General Fund, TID 4 and TID 6 funded this activity. For 2023, there is a transfer of \$50,000 from the affordable housing TID (formerly TID 4) as well as transfers from TID 11, 12, and 13, and the General Fund. Hatton stated that this is slightly negative, so he may tweak it to keep it solvent. Smith asked if the County/Regional membership fees included both counties. Hatton said that he would confirm that. David Stone asked if the water tower loan came from this fund. Hatton said that this is only for operations, the programs are in Fund 910. Hatton also stated that this CBDG grant is not on the books yet. After the project is paid for, the State reimburses the City.

TIDs 10-14 – Hatton gave an overview of closed TID 4 and the current TIDs 10-14.

TID 4 – This TID has a \$50,000 transfer out to fund affordable housing development through efforts of the CDA.

TID 10 – There is a little increment in this TID. This TID is helping to support the water tower project and is carries a negative fund balance that will be recouped with future increment.

TID 11 – This has \$27,000 in increment. It is also helping to support the water tower debt service. It also has a transfer out to CDA Fund 900 to staff the development of TIDs.

TID 12 – This TID is for the downtown area. It is supporting the downtown light replacement project. It has some increment and fund balance from borrowing. The project won't be completed until next year.

TID 13 – This TID is also supporting the water tower, with a transfer out for debt service. It has some increment revenue. This will have a significant negative fund balance for 2023. There is a transfer out for CDA operations. There was a \$3,000,000 error in the base value of this TID. Hatton is working with the DOR to correct the base value of this district, decreasing it by the error amount.

TID 14-This is the TID with the most increment, at \$62,000. This has transfers out to service debt incurred for both the water tower and the Vanderlip pumping station projects.

Proposed Revisions Based on Review Feedback – Hatton stated based on today's discussion, he has several things he will be looking into. He will fix the legislative table in

the general fund and confirm the assessor's contract. He will add provisioning for a union attorney. He will revisit the municipal court to make sure there is enough in part-time wages. He will add Propio to the IT lines across the budgets. He will revisit the Economic Development groups for both Jefferson and Walworth Counties.

Recommendation to Full Council for Approval – Smith moved to recommend approval of the budget to Common Council. Majkrzak seconded the motion. Motion passed by unanimous voice vote. It will be distributed to the Council at the November 1 Council meeting and the public hearing will be at the November 15 Council meeting.

2022 Note Borrowing Request – Hatton explained that from the last three years of CIP budgets, 2021-2023, there were projects that are not eligible for borrowing through general obligation bonds. In 2021, there were projects that were eligible for note borrowing, but the borrowing was being delayed for projects in the 2022-2023 budget cycle. There were no note eligible projects in that budget cycle, so this request is for 2021 projects only. These projects were paid for at the time they were completed and this request is to reimburse the City for those funds. These projects will be amortized over the useful life for each project. Hatton indicated that the last time a borrowing of this type was done, a letter was sent to 10 local banks to directly solicit the funds. He would like to do the same for this borrowing. The amount requested is lower than the budgeted amount, because only the actual cost of the projects will be borrowed. The amount requested is \$304,500. This item will go to Common Council on October 18, 2022. Smith moved to recommend approval of this request to Common Council. Majkrzak seconded the motion. Motion passed on a unanimous voice vote.

5. **Future Agenda Items** – None.
6. **Next Meeting Date** – The next meeting was set for November 22, 2022. Hatton stated that he may have a conflict and would contact the committee members, if he was unable to attend on that date.
7. **Adjournment** – Smith moved to adjourn. Schreiber seconded. Motion passed on unanimous voice vote. Meeting adjourned at 6:45 pm.

Respectfully Submitted,

Andrea Jacobs
Administrative Assistant/Deputy Clerk

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE FINANCE COMMITTEE OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

Finance Committee Meeting Minutes of November 22, 2022

Video of this meeting can be found online at <https://www.whitewater-wi.gov/AgendaCenter>

1. Call to Order and Roll Call

Committee Chair Greg Majkrzak called the meeting to order at 4:30 pm.

Present at the meeting were committee members Greg Majkrzak and Lisa Dawsey Smith.

Absent: Lukas Schreiber. Staff and guests present: Finance Director Steve Hatton and Councilmember Jill Gerber.

2. Approval of Minutes from September 27, 2022 and October 6, 2022.

Smith moved, Majkrzak seconded approval of minutes. Motion carried by unanimous voice vote.

3. Hearing of Citizen Comments

None

4. Staff Updates

a. Financial Update – YTD through October 2022 – Hatton gave a brief overview of the financial statements. He noted a large deficit in the General Fund, but stated that the second half of the State Shared Revenue payment was received yesterday. That payment was roughly \$2.7 million which will be reflected in the November financials. There was nothing else significant to mention.

In an overview of the General Fund, Hatton mentioned that the revenues are about \$333,000 better this year as compared to this time last year. The expenses are about \$400,000 more this year as compared to this time last year. This difference is due in part to more of the full annual transfers to other funds have been completed this year as compared to this time last year.

Hatton stated that interest rates have increased from .1% at the beginning of 2022 to a current rate of 2.37% on demand deposits. This will help revenue.

5. Discussion/Direction on the Following:

a. Ride Share Program Update and Application for 2023 Service – Hatton stated that each December application is made to receive Federal and State grant funds for the Ride Share Program for the next year. The City sponsors the program through grant money and fares collected. Historically those have mostly offset the cost of providing the service. The City is responsible for any shortfall. The City contracts with Brown Cab, paying per hour of service, which is about 8000 hours annually. Ridership and revenue have been declining in recent years, especially during Covid. A portion of the State's Cares Act funds were used to help fund the program statewide during the COVID disruption, but those funds have been exhausted. Ridership had been rebounding, post Covid, but due to staffing shortages, the service is only running about half of its contracted hours. Hatton stated that Brown Cab had

a new hire last week, and is optimistic that service hours will increase. Hatton indicated that the purchase of a new vehicle was planned for 2023, but mileage has not increased on the other vehicles as expected, due to the decreased hours of service, so that request has been taken out of the application. If service hours increase to contracted levels, the City is responsible for any shortfall in funding. There is a fund for Ride Share, Fund 235, that does have enough fund balance to cover the City's portion. Hatton asks the Finance Committee to recommend this application to Council for approval of submission at the December 6, 2022 meeting. The application submission is due December 9, 2022. Smith moved to recommend this to Council for approval of the submission. Majkrzak seconded the motion. Motion carried on a unanimous voice vote.

6. Future Agenda Items

None

7. Discussion of Next Meeting Date

Next meeting date was set for December 27, 2022

8. Adjournment

Smith moved, Majkrzak seconded adjournment. Motion carried on unanimous voice vote. Meeting adjourned at 4:51 pm.

Finance Committee meeting adjourned at 5:35 pm.

Respectfully submitted,

Andrea Jacobs
Administrative Assistant/Deputy Clerk

| | YTD As of: 12/31/2022 | | | | | Surplus / (Deficit) | Comments |
|------------------------------------|-----------------------|--------------|--------------|------------|-------------|---------------------|--|
| | Asset | Liability | Equity | Revenue | Expenditure | | |
| 100 GENERAL FUND | 9,714,336 | (6,376,536) | (3,337,799) | 10,327,682 | (9,677,955) | 649,726 | Additional credit card, AP cycle to clear before FYE close |
| 200 CABLE TV FUND | 50,756 | (994) | (49,763) | 97,033 | (104,161) | (7,128) | Budgeted to use 20K fund balance |
| 205 27TH PAYROLL FUND | 75,848 | - | (75,848) | 64 | - | 64 | |
| 208 PARKING PERMIT FUND | 75,324 | (250) | (75,074) | 35,244 | (39,122) | (3,879) | Budgeted \$35K transfer to GF + expenses > permit fees |
| 210 FD EQUIPMENT REVOLVING FUND | 1,638,052 | - | (1,638,052) | 1,173,313 | (76,272) | 1,097,040 | Reflects borrowing proceeds for Ladder Truck |
| 214 ELECTIONS | 6,062 | (745) | (5,317) | 27,500 | (36,154) | (8,654) | Budgeted to use \$8.7K fund balance |
| 215 EQUIP/VEHICLE REVOLVING FUND | 246,333 | - | (246,333) | 154,182 | (30,090) | 124,092 | Includes note proceeds for 21 CIP |
| 216 POLICE VEHICLE REVOLVING FUND | 17,810 | - | (17,810) | - | (12,409) | (12,409) | Outfitting for 2023 budgeted Tahoe |
| 217 BUILDING REPAIR FUND | 34,719 | - | (34,719) | 15,000 | - | 15,000 | |
| 220 LIBRARY SPECIAL REVENUE FUND | 556,421 | (29,452) | (526,969) | 727,837 | (810,014) | (82,177) | Unbudgeted library expansion spending approved by Library Board |
| 225 SKATE PARK FUND | 5,433 | - | (5,433) | - | - | - | |
| 230 SOLID WASTE/RECYCLING FUND | 17,890 | (752) | (17,138) | 438,647 | (480,493) | (41,846) | Full GF transfer made. Budgeted to use 38K fund balance |
| 235 RIDE-SHARE GRANT PROGRAM FUND | 111,558 | (6,341) | (105,217) | 130,127 | (101,006) | 29,122 | |
| 240 PARKLAND ACQUISITION FUND | 53,169 | - | (53,169) | - | - | - | |
| 245 PARKLAND DEVELOPMENT FUND | 13,567 | - | (13,567) | 26,881 | (46,116) | (19,235) | Starin Park Arboretum Pavillion, Tree purchases > donations. |
| 246 FIELD OF DREAMS | 65,731 | (9,000) | (56,731) | 20,510 | (24,162) | (3,652) | |
| 247 AQUATIC CENTER | (380,898) | (41,642) | 422,540 | 689,360 | (698,471) | (9,111) | WUSD pays semi-annually in arrears, 57K in Jan 23. Est break-even. |
| 248 PARK & REC SPECIAL REVENUE | 47,873 | (3,831) | (44,042) | 192,241 | (155,362) | 36,879 | |
| 249 FIRE/EMS DEPARTMENT | 281,706 | (55,887) | (225,819) | 941,695 | (715,876) | 225,819 | |
| 250 FORESTRY FUND | 15,802 | - | (15,802) | 11,254 | (14,347) | (3,093) | Budgeted to use 10,500 in fund balance |
| 260 SICK LEAVE SEVERANCE FUND | 66,112 | - | (66,112) | - | (40,593) | (40,593) | Budgeted to use \$32K of fund balance. Additional unplanned departures. |
| 271 INSURANCE-SIR | 144,627 | - | (144,627) | - | - | - | |
| 272 LAKES IMPROVEMENT FUND | 475 | - | (475) | - | - | - | |
| 280 STREET REPAIR REVOLVING FD | 418,973 | - | (418,973) | 1,232 | (304,044) | (302,812) | Budgeted to use 232K in fund balance. |
| 295 POLICE DEPARTMENT-TRUST FUND | 78,719 | (221) | (78,498) | 6,469 | (16,327) | (9,858) | Disbursement of released seizure funds to Common School Fund. |
| 300 DEBT SERVICE FUND | (3,651) | - | 3,651 | 1,043,530 | (1,044,805) | (1,275) | |
| 410 TID DISTRICT #10 FUND | - | (18,948) | 18,948 | - | (289) | (289) | 2022A GO Bond proceeds - to be reposted to TID 12 |
| 411 TID DISTRICT #11 FUND | 15,786 | (26,784) | 10,998 | - | (289) | (289) | Revenue not expected until 2023 |
| 412 TID DISTRICT #12 FUND | 9,144 | (12,842) | 3,698 | 209,960 | (202,949) | 7,012 | 2022A GO Bond proceeds to be reposted from TID 10 |
| 413 TID DISTRICT #13 FUND | 289 | (11,287) | 10,998 | - | (289) | (289) | Revenue not expected until 2023 |
| 414 TID DISTRICT #14 FUND | 50,854 | (61,852) | 10,998 | - | (289) | (289) | Revenue not expected until 2023 |
| 441 TID DISTRICT #4 AFF HOUSE FUND | 2,076,362 | - | (2,076,362) | 2,126,362 | (50,000) | 2,076,362 | Full tax increment collected |
| 450 CAPITAL PROJ-LSP GROSS FUND | 676,220 | (105,976) | (570,244) | 3,236,175 | (2,793,226) | 442,948 | 2022A GO Bond proceeds for 2021-2023 debt-funded projects |
| 452 BIRGE FOUNTAIN RESTORATION | 10,586 | - | (10,586) | 500 | (429) | 71 | |
| 459 DEPOT RESTORATION PROJECT | 31,368 | - | (31,368) | - | - | - | |
| 610 WATER UTILITY FUND | 18,532,953 | (9,318,504) | (9,214,449) | 3,273,585 | (5,402,000) | (2,128,414) | 2022 Revenue Bond proceeds budgeted but not accounted as revenue |
| 620 WASTEWATER UTILITY | 46,405,739 | (26,666,780) | (19,738,959) | 4,193,260 | (3,156,508) | 1,036,752 | Includes 2022/2023 Revenue Bond proceeds. Lift Station deferred |
| 630 STORMWATER UTILITY FUND | 7,178,601 | (2,849,035) | (5,319,831) | 552,686 | (779,620) | 763,330 | Includes 2022/2023 Revenue Bond proceeds, Walworth Ave Deferred |
| 800 TAX COLLECTION FUND | 16,509,019 | (16,509,019) | - | - | - | - | |
| 810 RESCUE SQUAD EQUIP/EDUC FUND | 140,267 | - | (140,267) | 1,079 | (6,996) | (5,918) | Spending in excess of budget. |
| 820 ROCK RIVER STORMWATER GROUP | 91,269 | - | (91,269) | 44,208 | (50,132) | (5,924) | |
| 850 FIRE & RESCUE FUND | 1,802,258 | - | (1,802,258) | 291,642 | (764,204) | (472,563) | 2022 City Transfer made to Fund 249 |
| 900 CDA FUND | 110,471 | (62,382) | (48,089) | 167,343 | (117,757) | 49,586 | Vacancy |
| 910 CDA PROGRAMS FUND | 8,802,764 | (1,344,494) | (7,458,270) | 293,876 | (305,937) | (12,061) | 206 E Cravath & Rental Expenses > Loan interest and Other Revenue (Land Sales) |
| 920 INNOVATION CTR-OPERATIONS | (89,799) | (6,758) | 96,557 | 243,623 | (271,058) | (27,434) | Geothermal HVAC repairs not budgeted |



GENERAL FUND REVENUE SUMMARY

| SEC # | DESCRIPTION | 2014 ACTUAL | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2019 ACTUAL | 2020 ACTUAL | 2021 ACTUAL | 2022 BUDGET | 2022 YTD DEC |
|---------------|--------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|
| 41000 | TAXES | 3,120,819 | 3,195,084 | 3,245,847 | 3,474,543 | 4,001,419 | 4,104,110 | 4,339,875 | 4,469,318 | 4,571,988 |
| 42000 | SPECIAL ASSESSMENTS | 9,974 | 11,943 | 11,671 | 1,312 | 1,660 | 1,523 | 3,308 | 1,000 | 150 |
| 43000 | INTERGOVT REVENUES | 4,518,746 | 4,615,108 | 4,757,207 | 4,515,818 | 4,664,810 | 4,850,438 | 4,589,357 | 4,514,205 | 4,581,386 |
| 44000 | LICENSES & PERMITS | 103,216 | 91,521 | 95,291 | 167,805 | 72,418 | 49,695 | 148,817 | 104,974 | 89,048 |
| 45000 | FINES, FORFEIT PENALTIES | 346,401 | 384,925 | 394,780 | 396,749 | 328,694 | 262,214 | 295,355 | 329,856 | 296,072 |
| 46000 | PUBLIC CHARGES FOR SVCS | 763,318 | 568,104 | 658,953 | 62,906 | 175,714 | 84,435 | 68,739 | 100,635 | 87,843 |
| 48000 | MISC REVENUE | 393,617 | 358,198 | 386,061 | 438,385 | 639,917 | 501,514 | 462,853 | 407,800 | 601,521 |
| 49000 | OTHER FINANCING SOURCES | 111,650 | 123,495 | 367,967 | 192,718 | 76,272 | 44,530 | 395,840 | 93,042 | 99,675 |
| TOTAL: | | 9,367,740 | 9,348,378 | 9,917,777 | 9,250,235 | 9,960,904 | 9,898,460 | 10,304,142 | 10,020,828 | 10,327,682 |

Favorable (Unfavorable)

| 2022 Act v Bud | | 2022 YTD vs. PY | | |
|----------------|-------------|-------------------|---------------|-------------|
| \$ Chg | % Chg | 2021 YTD | \$ Chg | % Chg |
| 102,670 | 2.3% | 4,339,875 | 232,113 | 5.3% |
| (850) | (85.0%) | 3,308 | (3,158) | (95.5%) |
| 67,181 | 1.5% | 4,589,357 | (7,971) | (0.2%) |
| (15,926) | (15.2%) | 148,817 | (59,769) | (40.2%) |
| (33,784) | (10.2%) | 295,355 | 717 | 0.2% |
| (12,792) | (12.7%) | 68,739 | 19,104 | 27.8% |
| 193,721 | 47.5% | 462,853 | 138,668 | 30.0% |
| 6,633 | 7.1% | 395,840 | (296,165) | (74.8%) |
| 306,853 | 3.1% | 10,304,142 | 23,539 | 0.2% |

GENERAL FUND EXPENDITURE SUMMARY

| SEC # | DESCRIPTION | 2014 ACTUAL | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2019 ACTUAL | 2020 ACTUAL | 2021 ACTUAL | 2022 BUDGET | 2022 YTD DEC |
|--------------|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|
| 1 | ADMINISTRATION | 1,615,849 | 1,519,276 | 1,548,392 | 1,537,549 | 1,486,495 | 1,559,643 | 1,628,541 | 1,616,388 | 1,680,107 |
| 2 | PUBLIC SAFETY | 3,738,723 | 3,799,242 | 3,934,675 | 3,182,130 | 3,291,806 | 3,383,206 | 3,421,090 | 3,812,116 | 3,553,642 |
| 3 | PUBLIC WORKS | 1,067,400 | 1,109,393 | 1,097,580 | 1,066,558 | 1,157,201 | 1,094,477 | 1,121,114 | 1,145,525 | 1,123,376 |
| 4 | PARKS AND RECREATION | 733,697 | 687,861 | 690,818 | 617,013 | 689,084 | 688,294 | 673,505 | 830,403 | 723,427 |
| 5 | NEIGHBORHOOD SVC/PLANNING | 306,097 | 340,445 | 331,580 | 368,152 | 291,143 | 254,116 | 349,565 | 319,515 | 309,615 |
| 6 | TRANSFERS | 1,926,087 | 2,025,549 | 2,098,353 | 2,271,530 | 2,779,510 | 2,684,859 | 2,892,162 | 2,296,881 | 2,287,789 |
| 7 | CONTINGENCIES | 10,726 | 0 | 76,799 | 87,714 | 32,475 | 26,927 | 17,258 | 0 | 0 |
| TOTAL | | 9,398,579 | 9,481,766 | 9,778,196 | 9,130,646 | 9,727,715 | 9,691,522 | 10,103,236 | 10,020,828 | 9,677,955 |

| 2022 Act v Bud | | 2021 YTD vs. PY | | |
|----------------|-------------|-------------------|----------------|-------------|
| \$ Chg | % Chg | 2021 YTD | \$ Chg | % Chg |
| (63,718) | (3.9%) | 1,628,541 | (51,565) | (3.2%) |
| 258,474 | 6.8% | 3,421,090 | (132,551) | (3.9%) |
| 22,150 | 1.9% | 1,121,114 | (2,261) | (0.2%) |
| 106,976 | 12.9% | 673,505 | (49,922) | (7.4%) |
| 9,900 | 3.1% | 349,565 | 39,950 | 11.4% |
| 9,092 | 0.4% | 2,892,162 | 604,372 | 20.9% |
| - | - | 17,258 | 17,258 | 100.0% |
| 342,873 | 3.4% | 10,103,236 | 425,281 | 4.2% |

Net Surplus / (Deficit) (30,839) (133,388) 139,580 119,589 233,189 206,938 200,906 - 649,726

649,726 200,906 448,820



GENERAL FUND EXPENDITURE GROUPINGS

Favorable (Unfavorable)

| SEC # | DESCRIPTION | 2014 ACTUAL | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2019 ACTUAL | 2020 ACTUAL | 2021 ACTUAL | 2022 BUDGET | 2022 YTD DEC | 2022 Act v Bud | | 2021 YTD vs. PY | | | |
|---------------------|-------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|----------------|----------------|-----------------|-------------------|----------------|-------------|
| | | | | | | | | | | | \$ Chg | % Chg | 2021 YTD | \$ Chg | % Chg | |
| 51100 | Total Legislative Support | 134,988 | 153,348 | 149,676 | 147,849 | 168,368 | 137,138 | 234,884 | 184,090 | 225,816 | 1 | (41,726) | (22.7%) | 234,884 | 9,068 | 3.9% |
| 51110 | Total Contingencies | 10,726 | - | 76,799 | 87,714 | 32,475 | 26,927 | 17,258 | - | - | 7 | - | - | 17,258 | 17,258 | 100.0% |
| 51200 | Total Court | 57,313 | 56,582 | 56,642 | 61,086 | 74,825 | 72,609 | 75,869 | 75,605 | 81,828 | 1 | (6,223) | (8.2%) | 75,869 | (5,959) | (7.9%) |
| 51300 | Total Legal | 82,935 | 88,394 | 86,728 | 77,800 | 73,167 | 71,277 | 72,504 | 72,177 | 72,901 | 1 | (724) | (1.0%) | 72,504 | (398) | (0.5%) |
| 51400 | Total General Administration | 317,958 | 310,479 | 367,387 | 351,654 | 303,635 | 343,224 | 370,144 | 380,224 | 417,591 | 1 | (37,367) | (9.8%) | 370,144 | (47,447) | (12.8%) |
| 51450 | Total Information Technology | 218,826 | 161,427 | 168,221 | 182,354 | 81,144 | 82,498 | 83,395 | 88,129 | 65,345 | 1 | 22,785 | 25.9% | 83,395 | 18,050 | 21.6% |
| 51500 | Total Financial Administration | 172,707 | 171,103 | 169,306 | 181,966 | 208,250 | 197,879 | 206,731 | 223,132 | 214,307 | 1 | 8,825 | 4.0% | 206,731 | (7,575) | (3.7%) |
| 51540 | Total Insurance/Risk Mgt. | 93,283 | 104,738 | 97,632 | 74,853 | 112,599 | 116,260 | 97,278 | 103,707 | 105,745 | 1 | (2,038) | (2.0%) | 97,278 | (8,467) | (8.7%) |
| 51600 | Total Facilities Maintenance | 467,558 | 394,773 | 396,507 | 403,540 | 408,291 | 481,094 | 429,937 | 431,323 | 441,965 | 1 | (10,642) | (2.5%) | 429,937 | (12,028) | (2.8%) |
| 52100 | Total Police Administration | 585,576 | 486,912 | 330,174 | 447,720 | 564,422 | 642,418 | 669,231 | 674,292 | 705,888 | 2 | (31,597) | (4.7%) | 669,231 | (36,657) | (5.5%) |
| 52110 | Total Police Patrol | 1,641,074 | 1,718,294 | 1,957,789 | 1,794,366 | 1,823,568 | 1,916,943 | 1,877,722 | 2,097,042 | 1,908,034 | 2 | 189,008 | 9.0% | 1,877,722 | (30,312) | (1.6%) |
| 52120 | Total Police Investigation | 381,245 | 380,693 | 401,323 | 430,623 | 453,409 | 328,880 | 378,879 | 469,195 | 418,327 | 2 | 50,868 | 10.8% | 378,879 | (39,448) | (10.4%) |
| 52140 | Total Comm Service Program | 27,802 | 28,170 | 28,460 | 21,084 | 27,655 | 28,631 | 27,498 | 30,814 | 32,412 | 2 | (1,598) | (5.2%) | 27,498 | (4,914) | (17.9%) |
| 52400 | Total Neighbor Svcs & Planning | 306,097 | 340,445 | 331,580 | 368,152 | 291,143 | 254,116 | 349,565 | 319,515 | 309,615 | 5 | 9,900 | 3.1% | 349,565 | 39,950 | 11.4% |
| 52500 | Total Emergency Preparedness | 8,394 | 5,695 | 1,800 | 3,018 | 4,528 | 7,102 | 6,754 | 5,197 | 10,469 | 2 | (5,273) | (101.5%) | 6,754 | (3,715) | (55.0%) |
| 52600 | Total Communications/Dispatch | 427,453 | 511,357 | 492,524 | 485,320 | 418,224 | 459,233 | 461,006 | 535,577 | 478,511 | 2 | 57,067 | 10.7% | 461,006 | (17,505) | (3.8%) |
| 53100 | Total Public Works Administration | 22,566 | 25,576 | 34,507 | 31,660 | 61,355 | 45,500 | 40,109 | 45,595 | 44,846 | 3 | 748 | 1.6% | 40,109 | (4,737) | (11.8%) |
| 53230 | Total Shop/Fleet Operations | 165,050 | 177,430 | 180,150 | 165,346 | 173,072 | 155,827 | 170,149 | 168,392 | 199,425 | 3 | (31,033) | (18.4%) | 170,149 | (29,276) | (17.2%) |
| 53270 | Total Parks Maintenance | 292,708 | 320,463 | 333,269 | 270,478 | 242,187 | 251,896 | 207,028 | 282,737 | 224,104 | 4 | 58,633 | 20.7% | 207,028 | (17,075) | (8.2%) |
| 53300 | Total Street Maintenance | 438,429 | 471,569 | 473,444 | 525,604 | 511,053 | 530,072 | 535,830 | 532,199 | 525,380 | 3 | 6,818 | 1.3% | 535,830 | 10,450 | 2.0% |
| 53320 | Total Snow & Ice | 194,307 | 188,248 | 185,202 | 88,669 | 165,624 | 130,637 | 147,570 | 154,659 | 103,631 | 3 | 51,028 | 33.0% | 147,570 | 43,939 | 29.8% |
| 53420 | Total Street Lights | 247,049 | 246,571 | 224,277 | 255,280 | 246,096 | 232,441 | 227,456 | 244,681 | 250,093 | 3 | (5,412) | (2.2%) | 227,456 | (22,637) | (10.0%) |
| 55111 | Total Young Library Building | 70,279 | 78,431 | 56,293 | 56,447 | 56,216 | 57,665 | 57,800 | 58,001 | 54,608 | 1 | 3,393 | 5.8% | 57,800 | 3,191 | 5.5% |
| 55200 | Total Parks Administration | 32,796 | 41,774 | 41,746 | 24,103 | 42,952 | 45,223 | 46,542 | 48,652 | 48,382 | 4 | 270 | 0.6% | 46,542 | (1,840) | (4.0%) |
| 55210 | Total Recreation Administration | 138,771 | 166,711 | 171,856 | 175,449 | 196,858 | 197,349 | 196,989 | 212,816 | 257,523 | 4 | (44,707) | (21.0%) | 196,989 | (60,534) | (30.7%) |
| 55300 | Total Recreation Programs | 127,741 | 10,727 | 3,429 | 5,719 | 5,200 | 1,636 | 718 | 6,980 | 3,393 | 4 | 3,587 | 51.4% | 718 | (2,675) | (372.7%) |
| 55310 | Total Senior Citizen's Program | 49,221 | 51,042 | 48,916 | 49,710 | 53,564 | 52,224 | 55,071 | 85,719 | - | 4 | 85,719 | 100.0% | 55,071 | 55,071 | 100.0% |
| 55320 | Total Community Events | 14,460 | 19,145 | 13,601 | 13,554 | 20,323 | 11,966 | 14,157 | 15,500 | 12,025 | 4 | 3,475 | 22.4% | 14,157 | 2,132 | 15.1% |
| 55330 | Total Comm. Based-Coop Projects | 78,000 | 78,000 | 78,000 | 78,000 | 128,000 | 128,000 | 153,000 | 178,000 | 178,000 | 4 | - | 0.0% | 153,000 | (25,000) | (16.3%) |
| 59220 | Total Transfers to Other Funds | 1,239,382 | 1,330,622 | 1,340,628 | 1,285,068 | 1,577,250 | 1,401,357 | 1,745,442 | 1,044,196 | 1,044,196 | 6 | 0 | 0.0% | 1,745,442 | 701,246 | 40.2% |
| 59230 | Total Transfer to Debt Service Fund | 543,538 | 571,760 | 597,725 | 754,393 | 818,822 | 970,287 | 942,883 | 1,048,348 | 1,043,530 | 6 | 4,818 | 0.5% | 942,883 | (100,647) | (10.7%) |
| 59240 | Total Transfer to Fire Department | - | - | - | 102,069 | 258,887 | 215,715 | 203,837 | 199,564 | 199,564 | 6 | 4,273 | 2.1% | 203,837 | 4,273 | 2.1% |
| 59240 | Total Transfers to Special Funds | 143,167 | 123,167 | 160,000 | 130,000 | 124,551 | 97,500 | - | 500 | 500 | 6 | - | 0.0% | - | (500) | - |
| Grand Totals | | 9,398,579 | 9,481,766 | 9,778,196 | 9,130,646 | 9,727,715 | 9,691,522 | 10,103,236 | 10,020,828 | 9,677,955 | | 342,873 | 3.4% | 10,103,236 | 425,281 | 4.2% |



General Fund
Revenue Budget Summary

GENERAL FUND REVENUES

| TAXES | DESCRIPTION | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2018 ACTUAL | 2019 ACTUAL | 2020 ACTUAL | 2022 BUDGET | 2022 YTD DEC | 2021 Act v Bud | | 2022 YTD vs. PY | | | |
|-----------------------------------|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|----------------|------------------|----------------|----------------|----------|
| | | | | | | | | | | 2021 YTD | \$ Chg | % Chg | \$ | % | 2021 YTD |
| 100-41110-00 | LOCAL TAX LEVY | 2,499,974 | 2,546,050 | 2,593,207 | 2,823,728 | 3,012,480 | 3,093,547 | 3,154,970 | 3,154,970 | (0) | (0.0%) | 3,133,033 | 21,936 | 0.7% | |
| 100-41111-00 | DEBT SERVICE TAX LEVY | 571,760 | 597,725 | 754,413 | 650,072 | 818,822 | 892,438 | 1,045,965 | 1,045,965 | - | 0.0% | 946,352 | 99,613 | 10.5% | |
| 100-41112-00 | OMITTED PROPERTY TAXES | - | 1,136 | 9,740 | - | - | - | - | - | - | - | - | - | - | |
| 100-41113-00 | RESCINDED TAXES-REAL ESTATE | - | - | - | - | - | 4,183 | - | 6,611 | 6,611 | - | - | 6,611 | - | |
| 100-41114-00 | USE VALUE PENALTY | - | - | - | - | - | 224 | 500 | - | (500) | (100.0%) | 546 | (546) | (100.0%) | |
| 100-41115-00 | CHARGEBACK-SECTION 74.41 | - | 560 | - | - | - | - | - | - | - | - | - | - | - | |
| 100-41140-00 | MOBILE HOME FEES | 28,104 | 15,423 | 18,096 | 13,910 | 19,169 | 17,400 | 17,000 | 57,993 | 40,993 | 241.1% | 38,885 | 19,108 | 49.1% | |
| 100-41210-00 | ROOM TAX-GROSS AMOUNT | 68,423 | 58,063 | 70,777 | 99,267 | 104,115 | 56,542 | 130,000 | 180,224 | 50,224 | 38.6% | 192,583 | (12,359) | (6.4%) | |
| 100-41250-00 | FED GAS TAX REFUND | - | - | - | 841 | - | - | - | - | - | - | - | - | - | |
| 100-41320-00 | IN LIEU-UNIV GARDEN & WW MANOR | 26,823 | 26,890 | 27,039 | 26,878 | 27,250 | 27,513 | 120,233 | 120,606 | 373 | 0.3% | 27,733 | 92,874 | 334.9% | |
| 100-41800-00 | INTEREST ON TAXES | - | - | 1,271 | 7,390 | 19,583 | 12,263 | 650 | 5,620 | 4,970 | 764.6% | 744 | 4,876 | 655.2% | |
| | TOTAL TAXES | 3,195,084 | 3,245,847 | 3,474,543 | 3,622,087 | 4,001,419 | 4,104,110 | 4,469,318 | 4,571,988 | 102,670 | 2.3% | 4,339,875 | 232,113 | 5.3% | |
| SPECIAL ASSESSMENTS | | | | | | | | | | | | | | | |
| 100-42010-00 | INTEREST ON SP ASSESS. | 1,095 | 389 | 132 | 105 | 79 | 53 | - | - | - | - | - | 53 | (53) | (100.0%) |
| 100-42100-61 | WATER MAINS | 1,363 | 1,363 | - | - | - | - | - | - | - | - | - | - | - | |
| 100-42200-62 | SEWER MAINS & LATERALS | 5,151 | 5,151 | 316 | 316 | 316 | 316 | - | - | - | - | - | 316 | (316) | (100.0%) |
| 100-42300-53 | ST CONST. - PAVING | 400 | - | - | - | - | - | - | - | - | - | - | - | - | |
| 100-42310-53 | CURB & GUTTER | 714 | 714 | 58 | 58 | 58 | 58 | - | - | - | - | - | 58 | (58) | (100.0%) |
| 100-42320-53 | SIDEWALKS | 183 | 183 | 32 | 32 | 32 | 32 | - | - | - | - | - | 32 | (32) | (100.0%) |
| 100-42350-53 | TRAFFIC SIGNAL | - | - | - | 195 | - | - | - | - | - | - | - | - | - | |
| 100-42400-53 | SNOW REMOVAL | 2,605 | 3,411 | 238 | 134 | 358 | 641 | 500 | 150 | (350) | (70.0%) | 1,675 | (1,525) | (91.0%) | |
| 100-42500-53 | FAILURE TO MOW FINES | (205) | 460 | 537 | 230 | 818 | 425 | 500 | - | (500) | (100.0%) | 1,175 | (1,175) | (100.0%) | |
| 100-42550-53 | EQUIPMENT USED-DPW | 637 | - | - | - | - | - | - | - | - | - | - | - | - | |
| | TOTAL SPECIAL ASSESMENTS | 11,943 | 11,671 | 1,312 | 1,069 | 1,660 | 1,523 | 1,000 | 150 | (850) | (85.0%) | 3,308 | (3,158) | (95.5%) | |
| INTERGOVERNMENTAL REVENUES | | | | | | | | | | | | | | | |
| 100-43344-00 | EXPENDITURE RESTRAINT PROGM | 21,255 | 26,788 | - | 40,472 | 49,224 | 67,958 | 63,331 | 63,331 | - | 0.0% | 71,382 | (8,050) | (11.3%) | |
| 100-43410-00 | SHARED REVENUE-UTILITY | 461,333 | 500,256 | 458,441 | 430,475 | 424,378 | 371,011 | 395,418 | 397,001 | 1,582 | 0.4% | 422,541 | (25,540) | (6.0%) | |
| 100-43420-00 | SHARED REVENUE-BASE | 2,836,916 | 2,836,916 | 2,836,916 | 2,836,916 | 2,836,916 | 2,836,916 | 2,836,846 | 2,836,846 | - | 0.0% | 2,836,783 | 63 | 0.0% | |
| 100-43670-AA | Personal Property Aid | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 100-43507-52 | POLICE-MISC SAFETY GRANTS | - | - | 5,000 | 5,481 | 5,666 | 7,697 | 500 | 8,013 | 7,513 | 1502.5% | 6,841 | 1,172 | 17.1% | |
| 100-43510-00 | FEDERAL/STATE GRANTS-REIMBURSE | - | - | - | - | - | 268,360 | - | - | - | - | - | - | - | |
| 100-43521-52 | STATE AID AMBULANCE | 6,129 | 7,136 | - | - | - | - | - | - | - | - | - | - | - | |
| 100-43530-53 | TRANSPORTATION AIDS | 715,025 | 731,492 | 716,370 | 723,038 | 653,541 | 664,597 | 578,890 | 576,591 | (2,299) | (0.4%) | 625,414 | (48,823) | (7.8%) | |
| 100-43533-00 | STATE-20 X 2025 GRANT | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 100-43540-52 | UNIVERSITY-LEASE-PARKING | 40,000 | 40,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | 45,000 | - | 0.0% | 45,000 | - | 0.0% | |
| 100-43550-52 | MOU-DISPATCH SERVICE | 169,553 | 177,006 | 167,046 | 170,647 | 172,271 | 166,561 | 178,963 | 178,963 | (0) | (0.0%) | 170,491 | 8,473 | 5.0% | |
| 100-43610-52 | PMS-PAYMENT FOR MUNICIPAL SVCS | 302,642 | 376,611 | 257,307 | 281,417 | 351,435 | 284,694 | 280,000 | 329,598 | 49,598 | 17.7% | 279,097 | 50,501 | 18.1% | |
| 100-43663-52 | 2% FIRE DUES-ST OF WISC | 23,400 | 25,460 | - | 25,544 | 27,748 | 27,783 | 29,700 | 32,121 | 2,421 | 8.2% | 29,711 | 2,410 | 8.1% | |
| 100-43670-60 | EXEMPT COMPUTER AID-FR STATE | 5,326 | 4,626 | 5,376 | 5,455 | 5,587 | 5,846 | 5,846 | 5,846 | - | 0.0% | 5,587 | 259 | 4.6% | |
| 100-43670-61 | PERSONAL PROPERTY AID | - | - | - | - | 38,887 | 35,160 | 35,656 | 35,656 | - | 0.0% | 31,433 | 4,223 | 13.4% | |
| 100-43745-52 | WUSD-JUVENILE OFFICIER | 31,609 | 29,221 | 20,498 | 37,180 | 46,589 | 62,051 | 60,000 | 65,117 | 5,117 | 8.5% | 58,228 | 6,889 | 11.8% | |
| 100-43760-00 | WEIGHTS & MEASURES RECOVERY | - | - | - | - | 3,183 | 2,800 | - | 3,408 | 3,408 | - | - | 2,800 | 608 | 21.7% |
| 100-43765-00 | REIMB-HIST SOC-DEPOT-EL/GAS | 1,920 | 1,695 | 1,488 | 1,609 | 1,905 | 1,784 | 1,575 | 1,416 | (159) | (10.1%) | 1,571 | (155) | (9.9%) | |
| 100-43767-52 | REIMB-BADGERNET-FORT ATKINSON | - | - | 2,377 | 2,480 | 2,480 | 2,480 | 2,480 | 2,480 | - | 0.0% | 2,480 | - | 0.0% | |
| 100-43770-52 | REIMBURSE FROM RURAL FIRE DEPT | 6,000 | (6,000) | - | - | - | - | - | - | - | - | - | - | - | |
| 100-43775-52 | FEDERAL EXCISE TAX REIMB | - | - | - | - | 2,294 | 930 | - | - | - | - | - | - | - | |
| | TOTAL INTERGOVT REVENUES | 4,621,108 | 4,751,207 | 4,515,818 | 4,605,715 | 4,667,105 | 4,851,368 | 4,514,205 | 4,581,386 | 67,181 | 1.5% | 4,589,357 | (7,971) | (0.2%) | |
| LICENSES & PERMITS | | | | | | | | | | | | | | | |
| 100-44110-51 | Liquor & Beer | 18,215 | 20,138 | 12,945 | 18,558 | 19,384 | 10,589 | 18,972 | 18,608 | (364) | (1.9%) | 18,400 | 208 | 1.1% | |



General Fund
Revenue Budget Summary

GENERAL FUND REVENUES

| | DESCRIPTION | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2018 ACTUAL | 2019 ACTUAL | 2020 ACTUAL | 2022 BUDGET | 2022 YTD DEC | 2021 Act v Bud | | Favorable (Unfavorable) 2022 YTD vs. PY | | |
|--------------|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|-----------------|----------------|--|-----------------|----------------|
| | | | | | | | | | | \$ | % | 2021 YTD | \$ Chg | % Chg |
| 100-44120-51 | CIGARETTE | 1,042 | 193 | 1,601 | 1,686 | 1,500 | 700 | 1,593 | 1,540 | (53) | (3.3%) | 1,350 | 190 | 14.1% |
| 100-44122-51 | BEVERAGE OPERATORS | 3,765 | 3,767 | 3,497 | 4,088 | 3,448 | 2,948 | 3,768 | 3,020 | (748) | (19.9%) | 4,360 | (1,340) | (30.7%) |
| 100-44200-51 | MISC. LICENSES | 2,681 | 1,409 | 6,695 | 2,422 | 2,637 | 1,725 | 2,529 | 2,233 | (297) | (11.7%) | 1,725 | 508 | 29.5% |
| 100-44300-53 | BLDG/ZONING PERMITS | 42,072 | 41,516 | 108,223 | 99,430 | 27,312 | 17,495 | 56,375 | 42,537 | (13,839) | (24.5%) | 94,149 | (51,613) | (54.8%) |
| 100-44310-53 | ELECTRICAL PERMITS | 9,696 | 10,345 | 12,691 | 13,051 | 7,037 | 6,325 | 10,044 | 6,911 | (3,133) | (31.2%) | 8,752 | (1,842) | (21.0%) |
| 100-44320-53 | PLUMBING PERMITS | 6,785 | 8,219 | 10,892 | 7,482 | 6,475 | 4,422 | 6,979 | 7,785 | 807 | 11.6% | 12,059 | (4,274) | (35.4%) |
| 100-44330-53 | HVAC PERMITS | 5,755 | 6,956 | 7,743 | 3,113 | 3,349 | 4,020 | 3,231 | 4,668 | 1,436 | 44.5% | 5,646 | (978) | (17.3%) |
| 100-44340-53 | STREET OPENING PERMITS | 750 | 1,100 | 1,064 | 350 | 200 | 50 | 275 | 100 | (175) | (63.6%) | 250 | (150) | (60.0%) |
| 100-44350-53 | SIGN PERMITS | 410 | 789 | 605 | 1,290 | 1,065 | 689 | 1,178 | 952 | (226) | (19.2%) | 1,703 | (751) | (44.1%) |
| 100-44370-51 | WATERFOWL PERMITS | 210 | 200 | - | - | - | 20 | - | - | - | - | - | - | - |
| 100-44900-51 | MISC PERMITS | 140 | 660 | 1,849 | 50 | 10 | 713 | 30 | 695 | 665 | 2216.7% | 423 | 273 | 64.5% |
| | TOTAL LICENSES & PERMITS | 91,521 | 95,291 | 167,805 | 151,520 | 72,418 | 49,695 | 104,974 | 89,048 | (15,926) | (15.2%) | 148,817 | (59,769) | (40.2%) |
| | FINES, FORFEITURES - PENALTIES | | | | | | | | | | | | | |
| 100-45110-52 | ORDINANCE VIOLATIONS | 262,470 | 289,486 | 261,801 | 285,916 | 247,207 | 185,558 | 239,560 | 234,661 | (4,899) | (2.0%) | 216,906 | 17,756 | 8.2% |
| 100-45113-52 | MISC COURT RESEARCH FEE | - | 15 | 110 | - | 150 | 120 | 100 | 360 | 260 | 260.0% | 285 | 75 | 26.3% |
| 100-45114-52 | VIOLATIONS PAID-OTHER AGENCIES | 70 | - | 500 | (480) | - | - | - | (200) | (200) | - | - | (200) | - |
| 100-45130-52 | PARKING VIOLATIONS | 107,082 | 90,711 | 111,309 | 88,864 | 68,595 | 62,361 | 73,274 | 52,826 | (20,448) | (27.9%) | 64,364 | (11,538) | (17.9%) |
| 100-45135-53 | REFUSE/RECYCLING TOLER FINES | 6,200 | 7,350 | 11,775 | 8,850 | 6,100 | 5,300 | 6,750 | 7,125 | 375 | 5.6% | 5,750 | 1,375 | 23.9% |
| 100-45145-53 | RE-INSPECTION FINES | 9,103 | 7,219 | 11,253 | 14,999 | 6,642 | 8,875 | 10,172 | 1,300 | (8,872) | (87.2%) | 8,050 | (6,750) | (83.9%) |
| | TOTAL FINES, FORFEIT - PENALTIES | 384,925 | 394,780 | 396,749 | 398,149 | 328,694 | 262,214 | 329,856 | 296,072 | (33,784) | (10.2%) | 295,355 | 717 | 0.2% |
| | PUBLIC CHARGES FOR SERVICES | | | | | | | | | | | | | |
| 100-46110-51 | CLERK | 1,247 | - | 302 | - | 61 | - | 20 | - | (20) | (100.0%) | - | - | - |
| 100-46120-51 | TREASURER | 1,899 | 3,003 | 1,995 | 1,970 | 4,320 | 3,895 | 3,395 | 4,500 | 1,105 | 32.5% | 4,625 | (125) | (2.7%) |
| 100-46210-52 | POLICE-DISPATCH-MOU-UNIV | 32,157 | 35,102 | 39,765 | 41,537 | 43,985 | 43,005 | 42,842 | 41,520 | (1,322) | (3.1%) | 42,120 | (600) | (1.4%) |
| 100-46220-52 | FALSE ALARM FINES | 3,250 | 2,796 | 1,900 | 5,350 | 2,350 | 450 | 2,717 | 750 | (1,967) | (72.4%) | 2,550 | (1,800) | (70.6%) |
| 100-46230-52 | AMBULANCE | 489,903 | 579,613 | (1,384) | 163 | 34,895 | 11,265 | - | 12,174 | 12,174 | - | (8,640) | 20,814 | (240.9%) |
| 100-46240-52 | CRASH CALLS | 16,354 | 16,489 | - | - | 201 | 24 | - | 164 | 164 | - | - | 164 | - |
| 100-46310-53 | DPW MISC REVENUE | 49 | - | 220 | 9,199 | 50,782 | 18,521 | 26,167 | 9,853 | (16,314) | (62.3%) | 13,526 | (3,672) | (27.2%) |
| 100-46311-53 | SALE OF MATERIALS | 343 | 136 | 33 | 71 | 23 | 12 | 35 | 202 | 167 | 471.9% | 10 | 192 | 1900.0% |
| 100-46312-51 | MISC DEPT EARNINGS | - | 40 | - | - | 2,110 | 277 | 796 | 100 | (696) | (87.4%) | 1,435 | (1,335) | (93.0%) |
| 100-46320-53 | SAND & SALT CHARGES | - | - | - | - | 11,919 | 700 | - | 1,056 | 1,056 | - | 1,433 | (377) | (26.3%) |
| 100-46350-51 | CITY PLANNER-SERVICES | (1,821) | - | - | - | 717 | 1,695 | 804 | 135 | (669) | (83.2%) | - | 135 | - |
| 100-46450-52 | SPECIAL EVENTS-POLICE/DPW | - | - | - | - | - | 25 | - | - | - | - | - | - | - |
| 100-46732-55 | RECR/OFFSET | (22) | - | - | - | - | - | - | - | - | - | - | - | - |
| 100-46733-55 | SR CITZ OFFSET | 86 | 500 | 2,500 | 7,373 | 5,939 | 1,307 | 7,250 | - | (7,250) | (100.0%) | 803 | (803) | (100.0%) |
| 100-46734-55 | SR CITZ VAN | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 100-46736-55 | ATTRACTION TICKETS | 180 | 146 | 76 | 136 | 125 | - | 50 | - | (50) | (100.0%) | 42 | (42) | (100.0%) |
| 100-46743-51 | FACILITY RENTALS | 24,480 | 21,103 | 17,399 | 19,313 | 18,286 | 3,234 | 16,500 | 17,289 | 789 | 4.8% | 10,710 | 6,579 | 61.4% |
| 100-46746-55 | SPECIAL EVENT FEES | - | 25 | 100 | 150 | - | 25 | 58 | 100 | 42 | 71.4% | 125 | (25) | (20.0%) |
| | TOTAL PUBLIC CHARGES FOR SVCS | 568,104 | 658,953 | 62,906 | 85,261 | 175,714 | 84,435 | 100,635 | 87,843 | (12,792) | (12.7%) | 68,739 | 19,104 | 27.8% |
| | MISC. REVENUES | | | | | | | | | | | | | |
| 100-48100-00 | INTEREST INCOME | 3,894 | 25,728 | 53,685 | 131,422 | 220,999 | 78,769 | 7,500 | 179,090 | 171,590 | 2287.9% | 6,396 | 172,693 | 2699.9% |
| 100-48200-00 | LONG TERM RENTALS | 5,200 | 4,800 | 5,300 | 4,800 | 4,800 | 4,800 | 4,800 | 4,800 | - | 0.0% | 4,800 | - | 0.0% |
| 100-48220-55 | DEPOSITS-FORFEITED | - | - | - | 600 | 850 | - | - | 380 | 380 | - | - | 380 | - |
| 100-48300-00 | OTHER PROP/EASEMENT SALES | - | - | - | - | - | - | - | 7,500 | 7,500 | - | - | 7,500 | - |
| 100-48300-55 | PROP SALES-AUCTION PROCEEDS | - | - | - | 582 | - | - | - | - | - | - | - | - | - |
| 100-48400-00 | INS./FEMA / CLAIM RECOVERY | - | - | - | - | - | - | - | - | - | - | 446 | (446) | (100.0%) |
| 100-48410-00 | WORKERS COMP-RETURN PREMIUM | 19,328 | 24,640 | 6,713 | 46,509 | 20,663 | - | - | - | - | - | - | - | - |
| 100-48415-00 | RESTITUTION-DAMAGES | 1,158 | 700 | 854 | 3,123 | 534 | 4,417 | 1,000 | 7,690 | 6,690 | 669.0% | 1,121 | 6,569 | 585.9% |
| 100-48420-00 | INSURANCE DIVIDEND | 9,440 | 7,178 | 10,684 | 7,523 | 7,290 | 26,688 | 7,500 | 10,878 | 3,378 | 45.0% | 50,436 | (39,558) | (78.4%) |



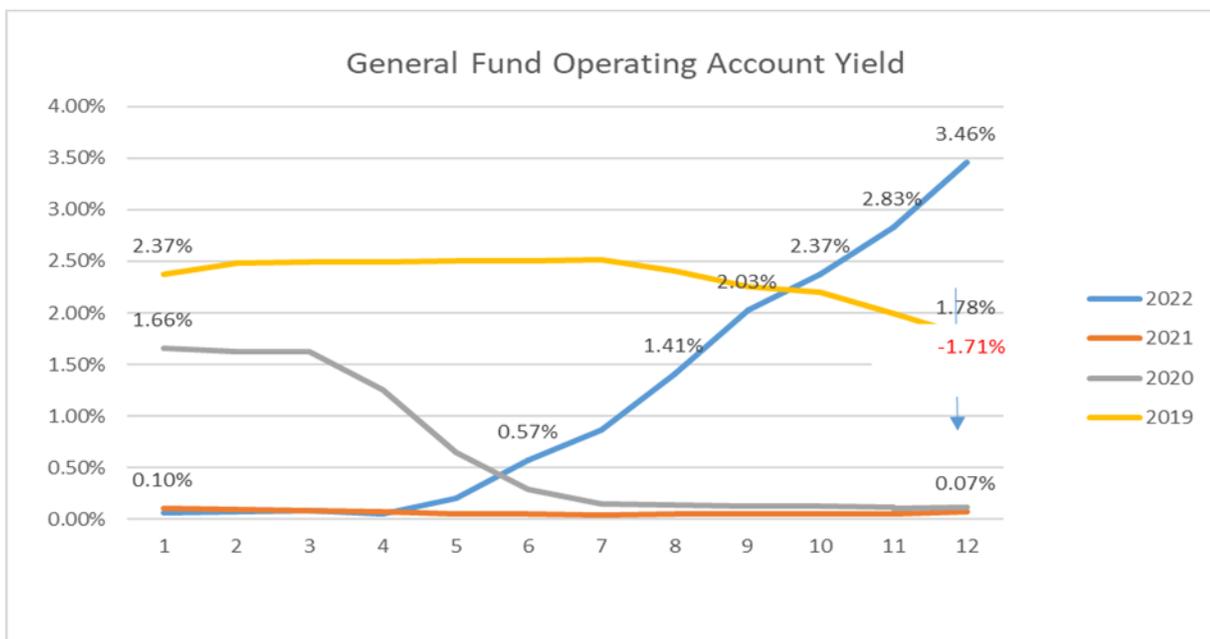
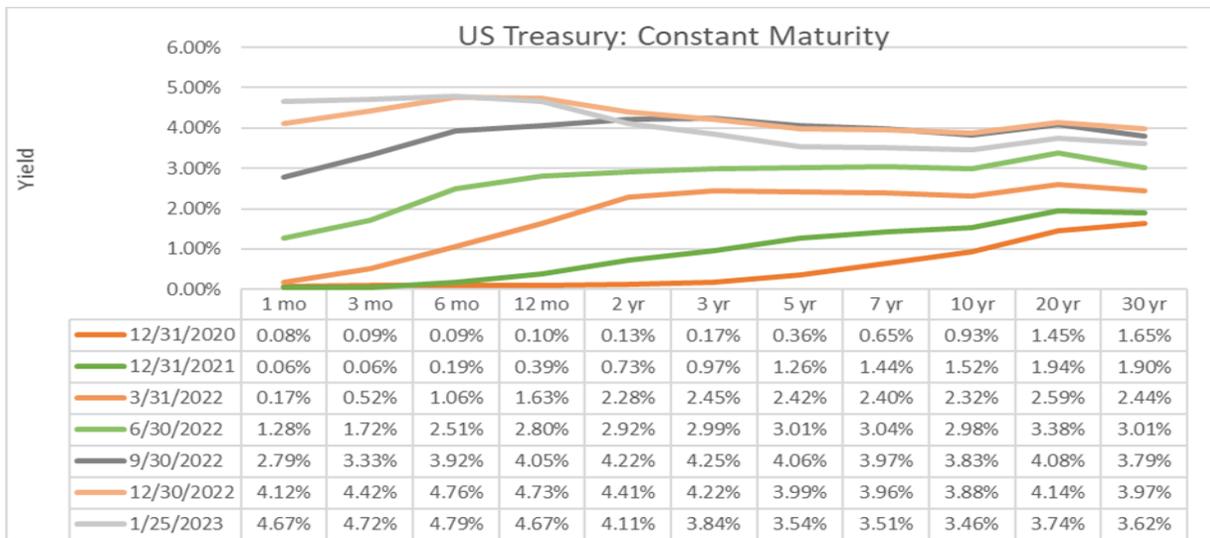
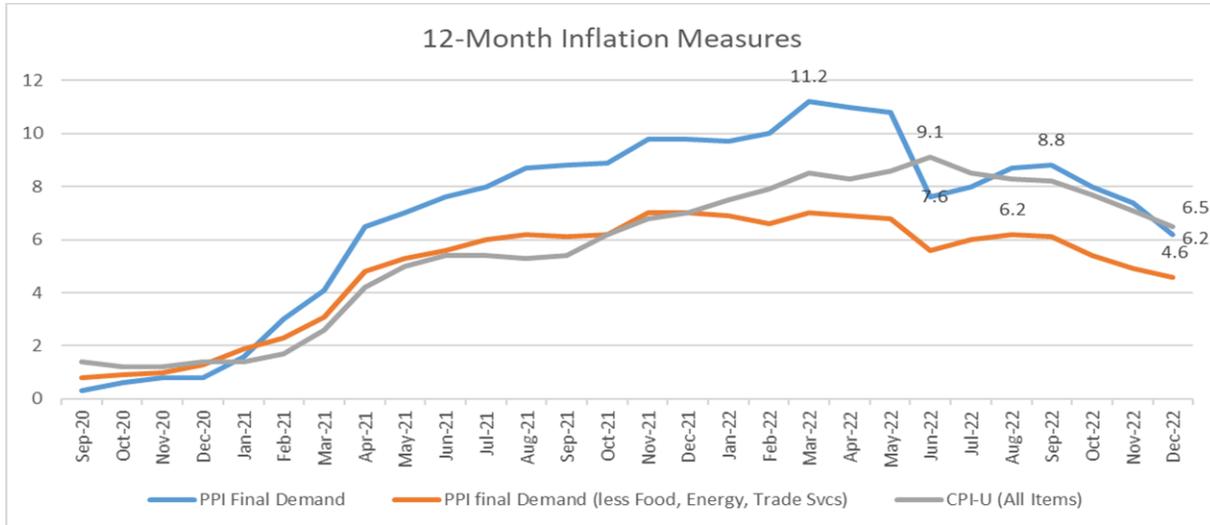
General Fund
Revenue Budget Summary

GENERAL FUND REVENUES

| | DESCRIPTION | 2015 ACTUAL | 2016 ACTUAL | 2017 ACTUAL | 2018 ACTUAL | 2019 ACTUAL | 2020 ACTUAL | 2022 BUDGET | 2022 YTD DEC | 2021 Act v Bud | | 2022 YTD vs. PY | | | |
|--------------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|----------------|--------------|-------------------|------------------|----------------|---|
| | | | | | | | | | | \$ | % | 2021 YTD | \$ Chg | % Chg | |
| 100-48430-00 | INSURANCE-REIMBURSEMENT | - | - | - | - | 540 | - | - | - | - | - | - | - | - | - |
| 100-48442-00 | RADON KIT SALES | - | 10 | 110 | 40 | 30 | - | - | - | - | - | - | - | - | - |
| 100-48500-55 | DONATIONS-PARKS-DOG PARK | - | - | - | - | - | - | - | 125 | - | - | - | 125 | - | - |
| 100-48520-55 | DONATIONS-PARK & REC | - | - | - | 100 | - | - | - | 1,500 | - | - | - | 1,500 | - | - |
| 100-48535-00 | P CARD REBATE REVENUE | 16,563 | 18,268 | 20,909 | 33,172 | 29,371 | 31,287 | 31,000 | 29,227 | (1,773) | (5.7%) | 33,761 | (4,533) | (13.4%) | |
| 100-48545-00 | DONATION-GENERAL | - | 1,500 | - | - | - | 750 | - | - | - | - | - | - | - | - |
| 100-48546-55 | MISC GRANT INCOME | - | - | - | 5,500 | 5,000 | 5,000 | 5,000 | 8,000 | 3,000 | 60.0% | 7,000 | 1,000 | 14.3% | |
| 100-48600-00 | MISC REVENUE-NON RECURRING | - | 4,588 | 25,789 | 925 | 9,460 | 10 | 1,000 | 2,331 | 1,331 | 133.1% | 1,262 | 1,069 | 84.7% | |
| 100-48700-00 | WATER UTILITY TAXES | 302,615 | 298,649 | 314,340 | 325,989 | 340,380 | 349,794 | 350,000 | 350,000 | - | 0.0% | 357,531 | (7,531) | (2.1%) | |
| | TOTAL MISC REVENUE | 358,198 | 386,061 | 438,385 | 560,285 | 639,917 | 501,514 | 407,800 | 601,521 | 193,721 | 47.5% | 462,753 | 138,768 | 30.0% | |
| | OTHER FINANCING SOURCES | | | | | | | | | | | | | | |
| 100-49260-00 | TRANSFER FROM 610 WATER | 7,000 | 7,000 | 7,000 | 7,000 | 7,500 | 7,500 | 8,000 | 8,000 | - | 0.0% | 8,000 | - | 0.0% | |
| 100-49261-00 | TRANSFER FROM 620 WASTEWATER | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | - | 0.0% | 12,000 | - | 0.0% | |
| 100-49262-00 | TRANSFER FROM 440 TID 4 | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 100-49264-00 | TRANSFER FROM 200 CABLE TV | 22,000 | 22,000 | 14,201 | - | - | - | - | - | - | - | - | - | - | |
| 100-49265-00 | TRANSFER FROM 630 STORMWATER | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 8,500 | 8,500 | - | 0.0% | 8,500 | - | 0.0% | |
| 100-49266-00 | GIS TRANSFER-UTILITIES | 6,000 | 6,000 | 6,000 | 6,000 | 7,500 | 10,280 | 14,620 | 15,720 | 1,100 | 7.5% | 12,340 | 3,380 | 27.4% | |
| 100-49267-00 | TRANSFER FROM 208 PARKING | 22,000 | 22,000 | 42,000 | 2,000 | 2,250 | 2,250 | 35,000 | 35,000 | - | 0.0% | 35,927 | (927) | (2.6%) | |
| 100-49269-00 | TRANSFER FROM 250 FORESTRY | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 100-49270-00 | TRANSFER FROM 446 TID 6 | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 100-49275-00 | TRANSFER FROM 205 27TH PAYROLL | - | 160,000 | - | - | - | - | - | - | - | - | - | - | - | |
| 100-49280-00 | TRANSFER FROM 260 SICK LEAVE | 22,650 | 22,650 | - | - | - | - | - | - | - | - | - | - | - | |
| 100-49285-00 | TRANSFER FROM 900 CDA | 5,000 | - | - | 94,700 | - | - | - | - | - | - | - | - | - | |
| 100-49290-00 | TRANSFER IN FROM OTHER FUNDS | - | 4,800 | - | 77,426 | 5,000 | 5,000 | - | 5,533 | 5,533 | - | 319,073 | (313,540) | (98.3%) | |
| 100-49291-00 | TRANSFER FROM 450 CIP | - | 75,000 | 75,000 | - | - | - | - | - | - | - | - | - | - | |
| 100-49295-00 | TRANSFER FROM 248 PARK & REC | 19,345 | 29,017 | 29,017 | 38,000 | 34,522 | - | 14,922 | 14,922 | 0 | 0.0% | - | 14,922 | - | |
| 100-49300-00 | FUND BALANCE APPLIED | - | - | - | - | - | - | - | - | - | - | - | - | - | |
| | TOTAL OTHER FINANCING SOURCES | 123,495 | 367,967 | 192,718 | 244,626 | 76,272 | 44,530 | 93,042 | 99,675 | 6,633 | 7.1% | 395,840 | (296,165) | (74.8%) | |
| | TOTAL GEN FUND REVENUES | 9,354,378 | 9,911,777 | 9,250,235 | 9,668,712 | 9,963,198 | 9,899,390 | 10,020,828 | 10,327,682 | 306,853 | 3.1% | 10,304,042 | 23,639 | 0.2% | |

Favorable (Unfavorable)

Status as of: 1/27/2023





Finance Committee Agenda Item

Meeting Date: January 31, 2023

Agenda Item: Water Utility Conventional Rate Case Application - Update

Staff Contact (name, email, phone): Steve Hatton, shatton@whitewater-wi.gov, 262-473-1380

BACKGROUND

The Water Utility is supported by charging users for the water used. The rates charged are monitored to ensure they are adequate to recoup the costs of the service and replacement of related infrastructure.

The current Water rates were implemented in August 2020 following a year-long Conventional Rate Case by the Public Service Commission (PSC). The PSC rate order represented an 18% increase for the average volume residential customer. At that time, Council direction was to address the need for rate increases more frequently to avoid large rate shocks to residents. The 2022-2023 Budget included a 3% increase planned to take effect July 1, 2022. The need was supported by an analysis by Ehlers during the 2022-2023 Budget development.

Having completed a Full Rate Case in 2020, the PSC offers a simplified process to adjust rates if the utility does not meet a minimum rate of return on invested assets, if their standard increase (currently 4.5%) had been implemented on the prior year's actual results. This methodology effectively inflates revenue, but ignores inflation of costs and we do not qualify for the simplified process to address rates. The only other method is to pursue a Full Rate Case, which is expected to take up to twelve months to complete.

We've updated our long-range planning created during the 2022-2023 budget process which indicated a need to increase revenues by 24% for fiscal year 2023. This larger increase was anticipated as a result of the planned replacement of the Starin Park and Fremont Street reservoirs with the Southwest Elevated Water Tower in 2022.

The initial stage of the PSC review evaluated all of our utility cost reporting before determining the revenue necessary (revenue requirement) to maintain the water system in a financially responsible manner. The PSC revenue requirement includes a required rate of return on the funds invested in the water system. The rate of return required by the PSC changes annually based on a rolling average of municipal bond rates. By ensuring the required rate of return is met, compliance with borrowing covenants and stable credit ratings are assured. As the required rate of return changed from 5.6% to 6.6% between the time we submitted the application and the PSC completed their analysis, the revenue requirement increased from an estimated 24% at the time the application was submitted to 29% as determined by the PSC. We were notified of the PSC's revenue requirement determination on November 21, 2022.

The second stage of the PSC review evaluates the cost of service by customer class and recommends a rate structure. We received notice of the PSC's cost of service results and recommended rate structure on December 20, 2022.

With these items in hand, the City has an obligation to notify the water utility customers of these results and opportunity to provide input or contest the rate proposal at a Public Hearing scheduled for January 26, 2022.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

- 5-24-22: Finance Committee Recommended submission of conventional water rate case application with PSC
- 6-7-22: Council approved submission of conventional water rate case application with PSC
- 7-31-22: Completed application submitted to PSC for analysis
- 11-21-22: PSC released Revenue Requirement
- 12-20-22: PSC released Cost of Service Analysis and Proposed Rate Structure
- 1-26-23: Public Hearing on Water Rate Case at 2:00 pm

FINANCIAL IMPACT

(If none, state N/A)

PSC analysis projected to increase water utility revenues by \$687,376 or 30%.

STAFF RECOMMENDATION

Update on progress of application. No action requested, but feedback welcome.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Revenue Requirement Notification dated 11/21/2022
2. Cost of Service and Proposed Rate Structure notification dated 12/20/2022
3. Example of required Public Notice to Water Utility Customers



Public Service Commission of Wisconsin

Rebecca Cameron Valcq, Chairperson
 Ellen Nowak, Commissioner
 Tyler Huebner, Commissioner

4822 Madison Yards Way
 P.O. Box 7854
 Madison, WI 53707-7854

November 21, 2022

Mr. Steve Hatton, Finance Director
 Whitewater Municipal Water Utility
 312 W Whitewater Street
 Whitewater, WI 53190

Re: Application of the City of Whitewater, Walworth and
 Jefferson Counties, Wisconsin, as a Water Public Utility, for
 Authority to Adjust Water Rates

6520-WR-106

Dear Mr. Hatton:

Public Service Commission (Commission) staff has analyzed the Whitewater Municipal Water Utility's (Utility) application for a water rate increase. The Commission received the application on July 31, 2022. The attached proposal contains Commission staff's proposed 2022 test year revenue requirement exhibit (Exhibit) and will serve as the basis for the cost of service study. Andrew Fisher, Rate Analyst, will soon develop the cost of service study and a proposed rate design. The Rate Analyst will file a copy of that exhibit in the Commission's [Electronic Records Filing System](#) (ERF) separately upon completion. Commission staff will submit both proposals at the public hearing, which will be scheduled at a later date.

In its application, the Utility stated that it filed for the rate increase to recover costs incurred from capital projects undertaken by the Utility. In 2022, the Utility obtained Commission approval to replace both of its 100-year-old reservoirs with a new water tower. This replacement project has been on the Utility's future capital planning forecast, but the Utility accelerated the timeline due to the increase in maintenance costs for the two aging reservoirs, and also due to the availability of American Rescue Plan Act (ARPA) funds, which the Utility hopes will lessen the impact on rate payers. The Utility also plans to undertake two infrastructure projects in 2022 that will require replacement of mains and laterals.

The Utility requested a return on net investment rate base of 5.60 percent. The Commission calculates the benchmark rate of return weekly based on a three-month rolling average of municipal bond rates and determines a floor annually. The benchmark rate of return at the time Commission staff finalized the revenue requirement for this case was 6.60 percent. Commission staff estimated the Utility's capital employed in providing public utility service associated with the net investment rate base to be 48.91 percent municipal equity and 51.09 percent long-term debt. The Utility's composite cost of debt is 1.00 percent. A return on rate base of 6.60 percent will provide a 12.45 percent return on municipal earning equity and 12.89 times interest coverage. Commission staff considers that this return on rate base will provide the Utility with sufficient earnings to help address future capital and unforeseen operating needs and will also

maintain confidence in the Utility's financial integrity without resulting in customer rates that are excessive.

Schedule 4 of the Exhibit describes Commission staff's proposed adjustments to the revenue requirement that was requested in the Utility's rate application. During the review of the rate application, Commission staff discovered several issues that resulted in additional analysis and action:

- The Utility received \$194,768 in ARPA funds in 2021 that it used for the water tower construction project in 2022. The Utility incorrectly recorded the funds in Account 474 (Other Water Revenues) in the 2021 PSC Annual Report. These funds should be recorded in Account 421 (Miscellaneous Nonoperating Income). The Utility should make an adjustment to record the funds in Account 421 on the 2021 PSC Annual Report and re-file the report prior to the public hearing in this case.

Schedule 5 of the Exhibit is the list of depreciation rates that is the basis of Commission staff's estimated depreciation expense for the test year. Some depreciation rates may be different than those previously authorized for the Utility. Commission staff recommends that the Commission certify these depreciation rates for use by the Utility effective January 1, 2022. Please note that the general service and public fire protection rates are typically effective within 90 days of the Final Decision.

The Commission staff Exhibit is intended to provide the Commission with Commission staff's analysis and is not a final decision. After reviewing, please confirm the Utility is in agreement with staff's proposed revenue requirement as set forth in the Exhibit within 10 business days of the date of this letter. The Utility should file its confirmation on ERF and identify the document type in ERF as "Exhibit Offered." If the Utility is not in agreement with any individual component(s) of the revenue requirement, please provide detail this in the Utility's reply. Please note that this is the Utility's primary opportunity to address any concerns or changes to Commission staff's proposed revenue requirement. The Utility may present its own case and may submit any additional information it believes to be pertinent to substantiate its position within 10 business days of the date of this letter. If Commission staff does not receive a response within that time, it will assume the Utility is in agreement with the staff proposal, and the Commission staff Rate Analyst will use the revenue requirement to develop a rate proposal. In order to receive notification of official correspondence (i.e. data requests, notices, final decisions, etc.), individuals must subscribe to the Utility ID or PSC Docket. To subscribe, go to the Commission's [ERF](#) system. For help subscribing, go to [Subscribing to Dockets](#).

Mr. Steve Hatton
Docket 6520-WR-106
Page 3

If you have any questions regarding the above, please contact me. If you have any questions regarding the status of your rate case, please contact Andrew Fisher at (608) 266-3905 or by e-mail at Andrew.Fisher@wisconsin.gov.

Sincerely,



Troy Gazza
Public Utility Auditor
Public Service Commission of Wisconsin
Division of Water Utility Regulation and Analysis
608.266.7173 | Troy.Gazza@wisconsin.gov

TKG:krl DL:01916682

cc: Karen Dieter, Whitewater Municipal Water Utility
Brian Roemer, Ehlers
Lisa Trebatoski, Ehlers

Ex.-PSC-Revenue Requirement

Whitewater Municipal Water Utility

Estimated 2022 Operating Income Statement

Net Investment Rate Base

and 2022 Estimated Revenue Requirement

Whitewater Municipal Water Utility
6520-WR-106
Estimated Operating Revenues
for the 2022 Test Year

| | Utility Estimates Test Year 2022 | PSC Staff Proposed Adjustments | PSC Staff Estimates Test Year 2022 |
|---|---|--------------------------------------|---|
| | <u> </u> | <u> </u> | <u> </u> |
| Unmetered Sales to General Customers | \$ 0 | \$ 0 | \$ 0 |
| Metered Sales to General Customers: | | | |
| Residential | 682,207 | 0 | 682,207 |
| Multi-family Residential | 160,123 | 0 | 160,123 |
| Commercial | 110,146 | 0 | 110,146 |
| Industrial | 594,391 | 0 | 594,391 |
| Public Authority | 205,103 | 0 | 205,103 |
| Irrigation | 0 | 0 | 0 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total Metered Sales | \$ 1,751,970 | \$ 0 | \$ 1,751,970 |
| Private Fire Protection | 52,632 | 0 | 52,632 |
| Public Fire Protection | 533,619 | 0 | 533,619 |
| Other Water Sales | 11,000 | 0 | 11,000 |
| Sales for Resale | 0 | 0 | 0 |
| Interdepartmental | 0 | 0 | 0 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total Water Sales | \$ 2,349,221 | \$ 0 | \$ 2,349,221 |
| Forfeited Discounts | 7,000 | 0 | 7,000 |
| Rents of Water Property | 26,500 | 0 | 26,500 |
| Interdepartmental Rents | 0 | 0 | 0 |
| Other Water Revenues | 20,000 | 0 | 20,000 |
| | <u> </u> | <u> </u> | <u> </u> |
| Total Operating Revenues | \$ <u>2,402,721</u> | \$ <u>0</u> | \$ <u>2,402,721</u> |

Whitewater Municipal Water Utility
6520-WR-106
Comparative Income Statement, Net Investment Rate Base, and PSC Adjustments

| Net Operating Income Statement: | <u>2019</u> | <u>2020</u> | <u>2021</u> | <u>Utility Estimates Test Year 2022</u> | <u>PSC Staff Proposed Adjustments</u> | <u>PSC Staff Estimates Test Year 2022</u> |
|--|--------------------------|--------------------------|--------------------------|---|---|---|
| Total Operating Revenues: | \$ <u>1,909,640</u> | \$ <u>2,045,228</u> | \$ <u>2,533,293</u> | \$ <u>2,402,721</u> | \$ <u>(0)</u> | \$ <u>2,402,721</u> |
| Operating Expenses: | | | | | | |
| Source of Supply Expenses | 19,143 | 19,412 | 15,101 | 22,750 | 0 | 22,750 |
| Pumping Expenses | 231,391 | 223,332 | 379,965 | 288,000 | (0) | 288,000 |
| Water Treatment Expenses | 59,405 | 131,986 | 173,011 | 119,650 | 0 | 119,650 |
| Trans. and Distr. Expenses | 150,343 | 191,567 | 173,722 | 206,075 | 0 | 206,075 |
| Customer Accounts Expenses | 49,453 | 53,774 | 64,359 | 58,250 | 0 | 58,250 |
| Administrative and General Expenses | 550,493 | 547,711 | 578,644 | 645,350 | 702 | 646,052 |
| Total Operation & Maintenance Expenses | \$ <u>1,060,228</u> | \$ <u>1,167,782</u> | \$ <u>1,384,802</u> | \$ <u>1,340,075</u> | \$ <u>702</u> | \$ <u>1,340,777</u> |
| Depreciation | 190,908 | 239,725 | 279,087 | 394,911 | 0 | 394,911 |
| Taxes | 369,742 | 378,618 | 385,616 | 441,552 | 0 | 441,552 |
| Total Operating Expenses | \$ <u>1,620,878</u> | \$ <u>1,786,125</u> | \$ <u>2,049,505</u> | \$ <u>2,176,538</u> | \$ <u>702</u> | \$ <u>2,177,240</u> |
| Net Operating Income (Loss) | \$ <u><u>288,762</u></u> | \$ <u><u>259,103</u></u> | \$ <u><u>483,788</u></u> | \$ <u><u>226,183</u></u> | \$ <u><u>(702)</u></u> | \$ <u><u>225,481</u></u> |
| | | | | | | |
| Net Investment Rate Base: | | | | <u>Utility Estimates Test Year 2022</u> | <u>PSC Staff Proposed Adjustments</u> | <u>PSC Staff Estimates Test Year 2022</u> |
| Utility Plant in Service | | | | \$ 18,626,766 | \$ 0 | \$ 18,626,766 |
| Less: | | | | | | |
| Accumulated Provision for Depreciation | | | | <u>4,741,610</u> | <u>0</u> | <u>4,741,610</u> |
| Net Plant in Service | | | | \$ <u>13,885,156</u> | \$ <u>0</u> | \$ <u>13,885,156</u> |
| Add: Materials and Supplies | | | | 22,500 | 0 | 22,500 |
| Less: Regulatory Liability - pre-2003 Depreciation on Contributed Plant | | | | <u>76,490</u> | <u>0</u> | <u>76,490</u> |
| Net Investment Rate Base | | | | \$ <u><u>13,831,166</u></u> | \$ <u><u>0</u></u> | \$ <u><u>13,831,166</u></u> |
| Rate of Return | | | | 1.64% | | N/A |

Whitewater Municipal Water Utility
6520-WR-106
Estimated Income Statement and Revenue Requirement
for the 2022 Test Year
to Yield a 6.60% Return on the Net Investment Rate Base

| | Present Rates | Increase | After Rate Increase |
|--|----------------------|-------------------|------------------------|
| | <u> </u> | <u> </u> | <u> </u> |
| Total Operating Revenues: | \$ 2,402,721 | \$ 687,376 | \$ 3,090,097 |
| Operating Expenses: | | | |
| Source of Supply Expenses | 22,750 | | 22,750 |
| Pumping Expenses | 288,000 | | 288,000 |
| Water Treatment Expenses | 119,650 | | 119,650 |
| Trans. and Distr. Expenses | 206,075 | | 206,075 |
| Customer Accounts Expenses | 58,250 | | 58,250 |
| Administrative and General Expenses | <u>646,052</u> | | <u>646,052</u> |
| Total Operation & Maintenance Expenses | \$ 1,340,777 | | \$ 1,340,777 |
| Depreciation | 394,911 | | 394,911 |
| Taxes | 441,552 | | 441,552 |
| Total Operating Expenses | \$ <u>2,177,240</u> | | \$ <u>2,177,240</u> |
| Net Operating Income (Loss) | \$ <u>225,481</u> | | \$ <u>912,857</u> |
| | | | |
| Rate of Return | <u>N/A</u> | | <u>6.60%</u> |
| | | | |
| Net Investment Rate Base: | | | |
| Utility Plant in Service | \$ 18,626,766 | | \$ 18,626,766 |
| Less: | | | |
| Accumulated Provision for Depreciation | <u>4,741,610</u> | | <u>4,741,610</u> |
| Net Plant in Service | \$ 13,885,156 | | \$ 13,885,156 |
| Add: Materials and Supplies | 22,500 | | 22,500 |
| Less: Regulatory Liability - pre-2003 Depreciation on Contributed Plant | <u>76,490</u> | | <u>76,490</u> |
| Net Investment Rate Base | \$ <u>13,831,166</u> | | \$ <u>13,831,166</u> |

Whitewater Municipal Water Utility
6520-WR-106
Schedule of Staff Adjustments

| | Adjustments at 5.60% ROR |
|--|-------------------------------------|
| Utility Requested Rate Increase | \$ 548,362 23% |
| <u>Adjustments to Expenses</u> | |
| Acct. 926 - Employee Pensions and Benefits | |
| Utility Estimate | \$ 203,850 |
| Staff Estimate | \$ 203,120 |
| Adjustment | \$ (730) |
| <i>Estimate revised to reflect an updated estimate provided by the Utility.</i> | |
| Acct. 928 - Regulatory Commission Expenses | |
| Utility Estimate | \$ 1,000 |
| Staff Estimate | \$ 3,333 |
| Adjustment | \$ 2,333 |
| <i>Estimate revised to reflect a three year normalization for rate case costs.</i> | |
| Acct. 930 - Miscellaneous General Expenses | |
| Utility Estimate | \$ 5,000 |
| Staff Estimate | \$ 4,099 |
| Adjustment | \$ (901) |
| <i>Estimate revised to remove a portion of membership dues associated with lobbying.</i> | |
| Increase to ROR to 6.60% | \$ 138,312 |
| Staff Estimated Rate Increase | \$ 687,376 29% |

Whitewater Municipal Water Utility
6520-WR-106
Schedule of Water Depreciation Rates
Effective January 1, 2022

| Account Number | Account Title | Depreciation Rate |
|-------------------|--|----------------------|
| | SOURCE OF SUPPLY PLANT | |
| 311 | Structures and Improvements | 3.20% |
| 314 | Wells and Springs | 2.90% |
| 316 | Supply Mains | 1.80% |
| | PUMPING PLANT | |
| 321 | Structures and Improvements | 3.20% |
| 325 | Electric Pumping Equipment | 4.40% |
| 326 | Diesel Pumping Equipment | 4.40% |
| 328 | Other Pumping Equipment | 4.40% |
| | WATER TREATMENT PLANT | |
| 331 | Structures and Improvements | 3.20% |
| 332 | Sand or Other Media Filtration Equipment | 3.30% |
| | TRANSMISSION AND DISTRIBUTION PLANT | |
| 342 | Distribution Reservoirs and Standpipes | 1.90% |
| 343 | Transmission and Distribution Mains | 1.30% |
| 345 | Services | 2.90% |
| 346 | Meters | 5.50% |
| 348 | Hydrants | 2.20% |
| | GENERAL PLANT | |
| 390 | Structures and Improvements | 2.90% |
| 391.1 | Computer Equipment | 26.70% |
| 392 | Transportation Equipment | 13.30% |
| 396 | Power Operated Equipment | 7.50% |
| 397 | Communication Equipment | 15.00% |
| 397.1 | SCADA Equipment | 9.20% |
| 398 | Miscellaneous Equipment | 5.80% |



Public Service Commission of Wisconsin

Rebecca Cameron Valcq, Chairperson
 Ellen Nowak, Commissioner
 Tyler Huebner, Commissioner

4822 Madison Yards Way
 P.O. Box 7854
 Madison, WI 53707-7854

Public Service Commission of Wisconsin
 RECEIVED: 12/21/2022 8:45:00 AM

December 20, 2022

Mr. Steve Hatton, Finance Director
 Whitewater Municipal Water Utility
 312 W Whitewater Street
 Whitewater, WI 53190

Re: Application of the City of Whitewater, Walworth and
 Jefferson Counties, Wisconsin, as a Water Public Utility, for
 Authority to Adjust Water Rates

6520-WR-106

Dear Mr. Hatton:

Public Service Commission (Commission) staff has analyzed the Whitewater Municipal Water Utility (Utility) application for a water rate increase. The Commission received the application on July 31, 2022. The attached proposed exhibit (Exhibit) contains schedules showing Commission staff's proposed cost-of-service analysis and proposed rates. Commission staff intends to submit the Exhibit at the public hearing, which will be scheduled at a later date.

The revenue requirement for the 2022 test year is comprised of the following:

| | | |
|---|-----------|------------------|
| Operation and Maintenance Expenses | \$ | 1,340,777 |
| Depreciation Expense | \$ | 394,911 |
| Property Tax Equivalent and Other Taxes | \$ | 441,552 |
| Return on Rate Base | \$ | 912,857 |
| Total | \$ | 3,090,097 |

Commission staff used a 6.60 percent rate of return on the estimated water utility net investment rate base for the 2022 test year, as recommended by our staff auditor. ([PSC REF#: 453726.](#))

Schedule 13 of the Exhibit shows the proposed rates that would increase annual revenues from water public utility service by an estimated \$687,376. Commission staff estimates \$452,311 would be from general service customers, and \$235,065 would be from the public fire protection (PFP) charge. The increase in water utility revenues results from a 26.25 percent increase in gross plant investment and a 22.97 percent increase in operating expenses since the Utility's last water conventional rate case (CRC) in 2020.

The overall increase in customer rates is 30.07 percent and is comprised of a 25.82 percent increase in general service charges and a 44.05 percent increase in PFP charges.

Mr. Steve Hatton
Docket 6520-WR-106
Page 2

Under the rates proposed in the Exhibit, a typical single-family residential customer's bill would increase 29.61 percent, including PFP. Schedule 14 of the Exhibit shows Commission staff's analysis of customer bills for comparison of proposed and present rates.

Schedule X-1, Water Utility Operating Rules, of Schedule 13 includes changes to the Utility's filed rules that reflect the latest requirements in Wis. Admin. Code ch. PSC 185. Commission staff will recommend these changes to the Commission.

The proposed Commission staff Exhibit is intended to provide the Commission with Commission staff's analysis and is not a final decision. After review of the attached Exhibit, the Utility may, within five business days of the date of this letter, present its own case and may submit any additional information it believes to be pertinent to support its position. If Commission staff does not receive a response within that time, it will assume the Utility is in agreement with the staff proposal, and Commission staff will contact the Utility to schedule the public hearing. Please note that this is the Utility's primary opportunity to address any concerns or changes to Commission staff's proposed Cost of Service and Rate Design Exhibit.

The Utility should also be aware that the Commission will base its decision on the merits of the case and that the general service and PFP rates are typically effective within 90 days of the Final Decision.

In order to receive notification of official correspondence (i.e. data requests, notices, final decisions, etc.), individuals must subscribe to the Utility ID or PSC Docket. To subscribe, go to the Commission's [Electronic Records Filing System](#) (ERF). For help subscribing, go to [Subscribing to Dockets](#).

If you have any questions, please call me at (608) 266-3905.

Sincerely,



Andrew Fisher
Public Utility Rate Analyst
Public Service Commission of Wisconsin
Division of Water Utility Regulation and Analysis
(608) 266-3905 | Andrew.Fisher@wisconsin.gov

ALF:ajh:krl DL:01920939

cc: Karen Dieter, Whitewater Municipal Water Utility
Brian Roemer, Ehlers
Lisa Trebatoski, Ehlers

Ex.-PSC-COSS and Rate Design

Whitewater Municipal Water Utility

| | <u>Schedule</u> |
|--|-----------------|
| Comparative Income Statement | 1 |
| Net Investment Rate Base | 2 |
| Utility Financed Plant in Service and Depreciation Expense | 3 |
| System Demand Ratios | 4 |
| Allocation of Utility Financed Plant to Service Cost Functions | 5 |
| Allocation of Total Plant to Service Cost Functions | 5A |
| Allocation of Depreciation Expense to Service Cost Functions | 6 |
| Allocation of Operation and Maintenance Expenses to Service Cost Functions | 7 |
| Summary of Allocation of Operating Costs to Service Cost Functions | 8 |
| Customer Class Demand Ratios | 9 |
| Customer Class Allocation Factors | 10 |
| Allocation of Service Cost Functions to Customer Classes | 11 |
| Comparison of Revenue at Present Rates, Cost of Service and Proposed Rates | 12 |
| Proposed Water Rates and Rules | 13 |
| Customer Water Bill Comparison at Present and Proposed Rates | 14 |

COMPARATIVE INCOME STATEMENT

| ACCT NO. | OPERATING REVENUES | 2018 | 2019 | 2020 | 2021 | TEST YEAR 2022 |
|----------|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 460 | Unmetered Sales to General Customers | | | | | |
| | Residential | \$ 0 | \$ 0 | \$ 0 | \$ 0 | \$ 0 |
| | Multi-Family Residential | 0 | 0 | 0 | 0 | 0 |
| | Commercial | 0 | 0 | 0 | 0 | 0 |
| | Industrial | 0 | 0 | 0 | 0 | 0 |
| | Public Authority | 0 | 0 | 0 | 0 | 0 |
| | Irrigation | 0 | 0 | 0 | 0 | 0 |
| 461 | Metered Sales to General Customers | | | | | |
| | Residential | 533,427 | 538,479 | 582,693 | 668,694 | 682,207 |
| | Multi-Family Residential | 114,881 | 123,756 | 138,808 | 160,160 | 160,123 |
| | Commercial | 88,898 | 90,350 | 90,906 | 107,980 | 110,146 |
| | Industrial | 398,998 | 440,419 | 502,954 | 590,759 | 594,391 |
| | Public Authority | 161,154 | 164,093 | 142,540 | 190,060 | 205,103 |
| | Irrigation | 0 | 0 | 0 | 0 | 0 |
| | TOTAL GENERAL SALES | \$ 1,297,358 | \$ 1,357,097 | \$ 1,457,901 | \$ 1,717,653 | \$ 1,751,970 |
| 462 | Private fire protection service | 41,882 | 43,773 | 41,594 | 43,803 | 52,632 |
| 463 | Public fire protection service | 445,905 | 458,350 | 477,961 | 515,063 | 533,619 |
| 465 | Other water sales | 0 | 0 | 7,353 | 11,837 | 11,000 |
| 466 | Sales for resale | 0 | 0 | 0 | 0 | 0 |
| 467 | Interdepartmental sales | 0 | 0 | 0 | 0 | 0 |
| 470 | Forfeited discounts | 6,788 | 7,087 | 6,686 | 9,495 | 7,000 |
| 472 | Rents from water property | 53,256 | 27,688 | 26,078 | 26,301 | 26,500 |
| 473 | Interdepartmental rents | 0 | 0 | 0 | 0 | 0 |
| 474 | Other water revenues | 14,890 | 15,645 | 27,655 | 209,141 | 20,000 |
| | TOTAL OPERATING REVENUES | \$ 1,860,079 | \$ 1,909,640 | \$ 2,045,228 | \$ 2,533,293 | \$ 2,402,721 |
| | OPERATING EXPENSES | | | | | |
| | SOURCE OF SUPPLY | | | | | |
| 600 | Operation labor | \$ 20,288 | \$ 18,768 | \$ 18,611 | \$ 14,856 | \$ 22,250 |
| 601 | Purchased water | 0 | 0 | 0 | 0 | 0 |
| 602 | Operation supplies and expenses | 0 | 0 | 0 | 0 | 0 |
| 605 | Maintenance of water source plant | 299 | 375 | 801 | 245 | 500 |
| | PUMPING EXPENSES | | | | | |
| 620 | Operation labor | 38,008 | 43,054 | 40,224 | 29,366 | 39,000 |
| 621 | Fuel for power production | 0 | 0 | 0 | 0 | 0 |
| 622 | Fuel or power purchased for pumping | 146,239 | 158,742 | 158,749 | 179,531 | 184,000 |
| 623 | Operation supplies and expenses | 0 | 0 | 0 | 0 | 0 |
| 625 | Maintenance of pumping plant | 27,560 | 29,595 | 24,359 | 171,068 | 65,000 |

COMPARATIVE INCOME STATEMENT
(continued)

| ACCT NO. | OPERATING EXPENSES | 2018 | 2019 | 2020 | 2021 | TEST YEAR 2022 |
|---|---|--------------|--------------|--------------|--------------|-------------------|
| WATER TREATMENT EXPENSES | | | | | | |
| 630 | Operation labor | \$ 27,333 | \$ 26,766 | \$ 19,462 | \$ 14,713 | \$ 23,400 |
| 631 | Chemicals | 28,865 | 30,003 | 33,427 | 33,295 | 35,000 |
| 632 | Operation supplies and expenses | 0 | 0 | 0 | 0 | 0 |
| 635 | Maintenance of water treatment plant | 6,833 | 2,636 | 79,097 | \$ 125,003 | 61,250 |
| TRANSMISSION & DISTRIBUTION EXPENSES | | | | | | |
| 640 | Operation labor | 1,335 | 1,254 | 957 | 588 | 1,075 |
| 641 | Operation supplies and expenses | 0 | 0 | 0 | 0 | 0 |
| 650 | Maintenance of distr. reservoirs | 31,870 | 28,645 | 27,792 | 32,759 | 55,000 |
| 651 | Maintenance of mains | 47,744 | 50,039 | 49,436 | 49,590 | 52,000 |
| 652 | Maintenance of services | 35,228 | 24,150 | 28,279 | 24,184 | 30,000 |
| 653 | Maintenance of meters | 39,852 | 24,422 | 60,796 | 46,368 | 44,000 |
| 654 | Maintenance of hydrants | 29,496 | 21,833 | 24,307 | 20,233 | 24,000 |
| 655 | Maintenance of other plant | 0 | 0 | 0 | 0 | 0 |
| CUSTOMER ACCOUNTS EXPENSES | | | | | | |
| 901 | Meter reading labor | 925 | 1,318 | 1,083 | 95 | 750 |
| 902 | Accounting and collecting labor | 37,441 | 37,360 | 38,080 | 38,147 | 38,500 |
| 903 | Supplies and expenses | 9,924 | 10,775 | 14,611 | 26,117 | 19,000 |
| 904 | Uncollectible accounts | 0 | 0 | 0 | 0 | 0 |
| 906 | Customer service and informational expense | 0 | 0 | 0 | 0 | 0 |
| SALES EXPENSES | | | | | | |
| 910 | Sales Expenses | 0 | 0 | 0 | 0 | 0 |
| ADMINISTRATIVE & GENERAL EXPENSES | | | | | | |
| 920 | Administrative and general salaries | 109,753 | 117,068 | 118,616 | 120,800 | 124,000 |
| 921 | Office supplies and expenses | 12,809 | 13,527 | 15,300 | 16,042 | 15,500 |
| 922 | Administrative expenses transferred -- credit | 0 | 0 | 0 | 0 | 0 |
| 923 | Outside services employed | 20,920 | 43,091 | 26,179 | 37,501 | 36,500 |
| 924 | Property insurance | 16,934 | 19,715 | 20,207 | 21,868 | 23,500 |
| 925 | Injuries and damages | 0 | 0 | 0 | 0 | 0 |
| 926 | Employee pensions and benefits | 130,141 | 169,721 | 143,647 | 143,371 | 203,120 |
| 928 | Regulatory commission expenses | 0 | 0 | 0 | 0 | 3,333 |
| 930 | Miscellaneous general expenses | 3,130 | 2,560 | 1,418 | 2,806 | 4,099 |
| 933 | Transportation expenses | 9,631 | 9,348 | 8,404 | 6,950 | 11,000 |
| 935 | Maintenance of general plant | 173,603 | 175,463 | 213,940 | 229,306 | 225,000 |
| TOTAL OPER. & MAINT. EXPENSES | | \$ 1,006,161 | \$ 1,060,228 | \$ 1,167,782 | \$ 1,384,802 | \$ 1,340,777 |
| 403 | DEPRECIATION EXPENSE | 249,180 | 190,908 | 239,725 | 279,087 | 394,911 |
| 404-407 | AMORTIZATION EXPENSE | 0 | 0 | 0 | 0 | 0 |
| 408 | TAXES AND TAX EQUIVALENT | 353,041 | 369,742 | 378,618 | 385,616 | 441,552 |
| TOTAL OPERATING EXPENSES | | \$ 1,608,382 | \$ 1,620,878 | \$ 1,786,125 | \$ 2,049,505 | \$ 2,177,240 |
| NET OPERATING INCOME | | \$ 251,697 | \$ 288,762 | \$ 259,103 | \$ 483,788 | \$ 225,481 |

NET INVESTMENT RATE BASE

| | |
|--|-----------------------------|
| UTILITY FINANCED PLANT IN SERVICE | \$ 18,626,766 |
| Less: ACCUMULATED PROVISION FOR DEPRECIATION | <u>4,741,610</u> |
| NET PLANT IN SERVICE | \$ 13,885,156 |
| Plus: MATERIALS AND SUPPLIES | 22,500 |
| Less: REGULATORY LIABILITY | <u>76,490</u> |
| NET INVESTMENT RATE BASE | <u><u>\$ 13,831,166</u></u> |
| RATE OF RETURN ON RATE BASE | 6.60% |

**ESTIMATED INCOME STATEMENT FOR THE 2022 TEST YEAR
AND
REVENUE REQUIREMENT TO YIELD A 6.60% RETURN ON NET INVESTMENT RATE BASE**

| | <u>Present Rates</u> | <u>Increase</u> | <u>After Rate Increase</u> |
|----------------------------------|--------------------------|-------------------|------------------------------------|
| TOTAL OPERATING REVENUES | \$ <u>2,402,721</u> | \$ <u>687,376</u> | \$ <u>3,090,097</u> |
| OPERATING EXPENSES: | | | |
| OPERATION & MAINTENANCE EXPENSES | \$ 1,340,777 | | \$ 1,340,777 |
| DEPRECIATION EXPENSE | 394,911 | | 394,911 |
| AMORTIZATION EXPENSE | 0 | | 0 |
| TAXES AND TAX EQUIVALENT | <u>441,552</u> | | <u>441,552</u> |
| TOTAL OPERATING EXPENSES | \$ <u>2,177,240</u> | | \$ <u>2,177,240</u> |
| NET OPERATING INCOME (LOSS) | \$ <u>225,481</u> | | <u><u>\$ 912,857</u></u> |
| RATE OF RETURN ON RATE BASE | 1.63% | | 6.60% |

**UTILITY FINANCED PLANT IN SERVICE AND DEPRECIATION EXPENSE
TEST YEAR 2022**

| <u>ACCT NO.</u> | <u>ACCOUNT DESCRIPTION</u> | <u>Balance</u> | <u>Major</u> | <u>Normal</u> | <u>Retirements</u> | <u>Balance</u> | <u>Test Year</u> | <u>Depreciation</u> | |
|------------------------------|--|-------------------|--------------------|------------------|--------------------|-------------------|------------------|---------------------|----------------|
| | | <u>12/31/2021</u> | <u>Less</u> | <u>Additions</u> | | <u>12/31/2022</u> | <u>Rate Base</u> | <u>Rate</u> | <u>Expense</u> |
| | | <u>(\$)</u> | <u>Retirements</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(%)</u> | <u>(\$)</u> |
| INTANGIBLE PLANT | | | | | | | | | |
| 301 | Organization | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 |
| 302 | Franchises and Consents | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 |
| 303 | Miscellaneous Intangible Plant | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 |
| SOURCE OF SUPPLY | | | | | | | | | |
| 310 | Land and Land Rights | 76,704 | 0 | 0 | 0 | 76,704 | 76,704 | N/A | 0 |
| 311 | Structures and Improvements | 102,785 | 0 | 38,500 | 0 | 141,285 | 122,035 | 3.20% | 3,905 |
| 312 | Collecting and Impounding Reservoirs | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 313 | Lake, River, and Other Intakes | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 314 | Wells and Springs | 366,520 | 0 | 0 | 0 | 366,520 | 366,520 | 2.90% | 10,629 |
| 316 | Supply Mains | 17,029 | 0 | 0 | 0 | 17,029 | 17,029 | 1.80% | 307 |
| 317 | Other Water Source Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| PUMPING PLANT | | | | | | | | | |
| 320 | Land and Land Rights | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 |
| 321 | Structures and Improvements | 58,639 | 0 | 0 | 0 | 58,639 | 58,639 | 3.20% | 1,876 |
| 323 | Other Power Production Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 325 | Electric Pumping Equipment | 97,697 | 0 | 0 | 0 | 97,697 | 97,697 | 4.40% | 4,299 |
| 326 | Diesel Pumping Equipment | 51,851 | 0 | 0 | 0 | 51,851 | 51,851 | 4.40% | 2,281 |
| 328 | Other Pumping Equipment | 27,830 | 0 | 0 | 0 | 27,830 | 27,830 | 4.40% | 1,225 |
| WATER TREATMENT PLANT | | | | | | | | | |
| 330 | Land and Land Rights | 0 | 0 | 0 | 0 | 0 | 0 | N/A | 0 |
| 331 | Structures and Improvements | 155,594 | 0 | 0 | 0 | 155,594 | 155,594 | 3.20% | 4,979 |
| 332 | Sand or Other Media Filtration Equipment | 273,082 | 0 | 0 | 0 | 273,082 | 273,082 | 3.30% | 9,012 |
| 333 | Membrane Filtration Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 334 | Other Water Treatment Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |

UTILITY FINANCED PLANT IN SERVICE AND DEPRECIATION EXPENSE
TEST YEAR 2022
(continued)

| <u>ACCT NO.</u> | <u>ACCOUNT DESCRIPTION</u> | <u>Balance</u> | <u>Major</u> | <u>Normal</u> | <u>Retirements</u> | <u>Balance</u> | <u>TEST YEAR</u> | <u>DEPRECIATION</u> | |
|--|---|-------------------|------------------|------------------|--------------------|-------------------|-------------------|---------------------|----------------|
| | | <u>12/31/2021</u> | <u>Additions</u> | <u>Additions</u> | | <u>12/31/2022</u> | <u>RATE BASE</u> | <u>RATE</u> | <u>EXPENSE</u> |
| | | <u>(\$)</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(\$)</u> | <u>(%)</u> | <u>(\$)</u> |
| TRANSMISSION & DISTRIBUTION PLANT | | | | | | | | | |
| 340 | Land and Land Rights | 898 | 0 | 0 | 0 | 898 | 898 | N/A | 0 |
| 341 | Structures and Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 342 | Distribution Reservoirs and Standpipes | 504,482 | 2,587,366 | 0 | 0 | 3,091,848 | 3,091,848 | 1.90% | 58,745 |
| 343 | Transmission and Distribution Mains | 9,259,319 | 0 | 1,173,439 | 98,070 | 10,334,688 | 9,797,003 | 1.30% | 127,361 |
| 345 | Services | 1,216,678 | 0 | 204,034 | 8,440 | 1,412,272 | 1,314,475 | 2.90% | 38,120 |
| 346 | Meters | 882,419 | 0 | 0 | 0 | 882,419 | 882,419 | 5.50% | 24,266 |
| 348 | Hydrants | 982,672 | 0 | 153,701 | 8,200 | 1,128,173 | 1,055,423 | 2.20% | 23,219 |
| 349 | Other Transmission and Distribution Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| GENERAL PLANT | | | | | | | | | |
| 389 | Land and Land Rights | 146,905 | 0 | 0 | 0 | 146,905 | 146,905 | N/A | 0 |
| 390 | Structures and Improvements | 102,032 | 0 | 300,000 | 0 | 402,032 | 252,032 | 2.90% | 7,309 |
| 391 | Office Furniture and Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 391 | Computer Equipment | 23,150 | 0 | 0 | 0 | 23,150 | 23,150 | 26.70% | 6,181 |
| 392 | Transportation Equipment | 137,347 | 0 | 0 | 0 | 137,347 | 137,347 | 13.30% | 18,267 |
| 393 | Stores Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 394 | Tools, Shop and Garage Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 395 | Laboratory Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% | 0 |
| 396 | Power Operated Equipment | 431,706 | 0 | 0 | 0 | 431,706 | 431,706 | 7.50% | 32,378 |
| 397 | Communication Equipment | 9,348 | 0 | 0 | 0 | 9,348 | 9,348 | 15.00% | 1,402 |
| 397 | SCADA Equipment | 158,555 | 0 | 0 | 0 | 158,555 | 158,555 | 9.20% | 14,587 |
| 398 | Miscellaneous Equipment | 78,676 | 0 | 0 | 0 | 78,676 | 78,676 | 5.80% | 4,563 |
| TOTAL UTILITY FINANCED PLANT IN SERVICE | | 15,161,918 | 2,587,366 | 1,869,674 | 114,710 | 19,504,248 | 18,626,766 | | 394,911 |

Whitewater Municipal Water Utility

SYSTEM DEMAND RATIOS

MAXIMUM DAY SYSTEM DEMAND

TOTAL ANNUAL PUMPAGE 649,353,959 Gallons

AVERAGE DAILY PUMPAGE 1,779,052 Gallons

MAXIMUM DAY PUMPAGE 3,578,575 Gallons

FIRE FLOW:

| | | |
|------------------|---------|---------|
| GAL/MIN | 4,000 | |
| DURATION (HOURS) | 4.00 | |
| TOTAL FLOW | 960,000 | Gallons |

AVERAGE DAY PLUS FIRE FLOW 2,739,052 Gallons

RATIO: BASE = $\frac{1,779,052}{3,578,575}$ = 49.71%

MAX DAY = 100-BASE = 50.29%

MAXIMUM HOUR SYSTEM DEMAND

AVERAGE HOUR ON MAX DAY 149,107 Gallons

MAXIMUM HOUR PUMPAGE 222,381 Gallons

AVERAGE HOUR PLUS ONE HOUR FIRE FLOW 314,127 Gallons

RATIO: BASE = $\frac{1,779,052}{7,539,052}$ = 23.60% Use 23.60%

MAX HOUR = 100-BASE = 76.40% Use 76.40%

**ALLOCATION OF UTILITY FINANCED PLANT
TO SERVICE COST FUNCTIONS**

| ACCT NO. | ACCOUNT DESCRIPTION | EXTRA-CAPACITY | | | | | | | CUSTOMER COSTS | | | Fire Protection (\$) | |
|------------------------------|--|----------------|-------------|-------------------|-------------|-------------------|-------------|-------------------|----------------|--------------|-----------------------|----------------------|-------------------------|
| | | TOTAL (\$) | BASE COSTS | | MAX DAY | | MAX HOUR | | | Billing (\$) | Equivalent Meter (\$) | | Equivalent Service (\$) |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | | | | |
| INTANGIBLE PLANT | | | | | | | | | | | | | |
| 301 | Organization | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 302 | Franchises and Consents | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 303 | Miscellaneous Intangible Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SOURCE OF SUPPLY | | | | | | | | | | | | | |
| 310 | Land and Land Rights | 76,704 | 38,133 | | 38,571 | | | | | | | | |
| 311 | Structures and Improvements | 122,035 | 60,668 | | 61,367 | | | | | | | | |
| 312 | Collecting and Impounding Reservoirs | 0 | 0 | | 0 | | | | | | | | |
| 313 | Lake, River, and Other Intakes | 0 | 0 | | 0 | | | | | | | | |
| 314 | Wells and Springs | 366,520 | 182,212 | | 184,308 | | | | | | | | |
| 316 | Supply Mains | 17,029 | 8,466 | | 8,563 | | | | | | | | |
| 317 | Other Water Source Plant | 0 | 0 | | 0 | | | | | | | | |
| PUMPING PLANT | | | | | | | | | | | | | |
| 320 | Land and Land Rights | 0 | 0 | | 0 | | | | | | | | |
| 321 | Structures and Improvements | 58,639 | 29,152 | | 29,487 | | | | | | | | |
| 323 | Other Power Production Equipment | 0 | 0 | | 0 | | | | | | | | |
| 325 | Electric Pumping Equipment | 97,697 | 48,569 | | 49,128 | | | | | | | | |
| 326 | Diesel Pumping Equipment | 51,851 | 25,777 | | 26,074 | | | | | | | | |
| 328 | Other Pumping Equipment | 27,830 | 13,835 | | 13,995 | | | | | | | | |
| WATER TREATMENT PLANT | | | | | | | | | | | | | |
| 330 | Land and Land Rights | 0 | 0 | | 0 | | | | | | | | |
| 331 | Structures and Improvements | 155,594 | 77,352 | | 78,242 | | | | | | | | |
| 332 | Sand or Other Media Filtration Equipment | 273,082 | 135,760 | | 137,322 | | | | | | | | |
| 333 | Membrane Filtration Equipment | 0 | 0 | | 0 | | | | | | | | |
| 334 | Other Water Treatment Equipment | 0 | 0 | | 0 | | | | | | | | |

**ALLOCATION OF UTILITY FINANCED PLANT
TO SERVICE COST FUNCTIONS
(continued)**

| ACCT NO. | ACCOUNT DESCRIPTION | EXTRA-CAPACITY | | | | | | | CUSTOMER COSTS | | | Fire Protection (\$) | |
|--|---|-------------------|------------------|-------------------|------------------|-------------------|-------------|-------------------|------------------|--------------|-----------------------|----------------------|-------------------------|
| | | TOTAL (\$) | BASE COSTS | | MAX DAY | | MAX HOUR | | | Billing (\$) | Equivalent Meter (\$) | | Equivalent Service (\$) |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | | | | |
| TRANSMISSION & DISTRIBUTION PLANT | | | | | | | | | | | | | |
| 340 | Land and Land Rights | 898 | 76 | 112 | 35 | 0 | 0 | 363 | 131 | 0 | 49 | 73 | 59 |
| 341 | Structures and Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 342 | Distribution Reservoirs and Standpipes | 3,091,848 | 729,609 | | | | | | 2,362,239 | | | | |
| 343 | Transmission mains | 1,267,567 | 630,158 | | 637,409 | | | | | | | | |
| 343 | Distribution mains | 8,529,436 | | 2,012,761 | | | | 6,516,675 | | | | | |
| 345 | Services | 1,314,475 | | | | | | | | | | 1,314,475 | |
| 346 | Meters | 882,419 | | | | | | | | 882,419 | | | |
| 348 | Hydrants | 1,055,423 | | | | | | | | | | | 1,055,423 |
| 349 | Other Transmission and Distribution Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| GENERAL PLANT | | | | | | | | | | | | | |
| 389 | Land and Land Rights | 146,905 | 16,725 | 17,005 | 10,683 | 0 | 0 | 55,057 | 19,958 | 0 | 7,455 | 11,105 | 8,917 |
| 390 | Structures and Improvements | 252,032 | 28,694 | 29,174 | 18,327 | 0 | 0 | 94,456 | 34,240 | 0 | 12,790 | 19,053 | 15,298 |
| 391 | Office Furniture and Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 391 | Computer Equipment | 23,150 | 2,636 | 2,680 | 1,683 | 0 | 0 | 8,676 | 3,145 | 0 | 1,175 | 1,750 | 1,405 |
| 392 | Transportation Equipment | 137,347 | 15,637 | 15,899 | 9,988 | 0 | 0 | 51,475 | 18,659 | 0 | 6,970 | 10,383 | 8,337 |
| 393 | Stores Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 394 | Tools, Shop and Garage Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 395 | Laboratory Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 396 | Power Operated Equipment | 431,706 | 49,150 | 49,972 | 31,393 | 0 | 0 | 161,794 | 58,649 | 0 | 21,908 | 32,635 | 26,204 |
| 397 | Communication Equipment | 9,348 | 1,064 | 1,082 | 680 | 0 | 0 | 3,503 | 1,270 | 0 | 474 | 707 | 567 |
| 397 | SCADA Equipment | 158,555 | 18,052 | 18,354 | 11,530 | 0 | 0 | 59,423 | 21,540 | 0 | 8,046 | 11,986 | 9,624 |
| 398 | Miscellaneous Equipment | 78,676 | 8,957 | 9,107 | 5,721 | 0 | 0 | 29,486 | 10,688 | 0 | 3,993 | 5,948 | 4,775 |
| | TOTAL | 18,626,766 | 2,120,682 | 2,156,145 | 1,354,507 | 0 | 0 | 6,980,907 | 2,530,520 | 0 | 945,280 | 1,408,115 | 1,130,609 |

**ALLOCATION OF TOTAL PLANT
TO SERVICE COST FUNCTIONS**

| ACCT NO. | ACCOUNT DESCRIPTION | EXTRA-CAPACITY | | | | | | | | | | | |
|------------------------------|--|----------------|----------------|----------------------|----------------|----------------------|-----------------|----------------|----------------------|-----------------|-----------------|-----------------------------|-------------------------------|
| | | TOTAL (\$) | BASE COSTS | | MAX DAY | | | MAX HOUR | | | CUSTOMER COSTS | | |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | System (\$) | Distribution (\$) | Storage (\$) | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) |
| INTANGIBLE PLANT | | | | | | | | | | | | | |
| 301 | Organization | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 302 | Franchises and Consents | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 303 | Miscellaneous Intangible Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SOURCE OF SUPPLY | | | | | | | | | | | | | |
| 310 | Land and Land Rights | 76,704 | 38,133 | | | 38,571 | | | | | | | |
| 311 | Structures and Improvements | 122,035 | 60,668 | | | 61,367 | | | | | | | |
| 312 | Collecting and Impounding Reservoirs | 0 | 0 | | | 0 | | | | | | | |
| 313 | Lake, River, and Other Intakes | 0 | 0 | | | 0 | | | | | | | |
| 314 | Wells and Springs | 585,549 | 291,100 | | | 294,449 | | | | | | | |
| 316 | Supply Mains | 17,029 | 8,466 | | | 8,563 | | | | | | | |
| 317 | Other Water Source Plant | 0 | 0 | | | 0 | | | | | | | |
| PUMPING PLANT | | | | | | | | | | | | | |
| 320 | Land and Land Rights | 0 | 0 | | | 0 | | | | | | | |
| 321 | Structures and Improvements | 463,697 | 230,522 | | | 233,175 | | | | | | | |
| 323 | Other Power Production Equipment | 0 | 0 | | | 0 | | | | | | | |
| 325 | Electric Pumping Equipment | 395,711 | 196,724 | | | 198,987 | | | | | | | |
| 326 | Diesel Pumping Equipment | 51,851 | 25,777 | | | 26,074 | | | | | | | |
| 328 | Other Pumping Equipment | 27,830 | 13,835 | | | 13,995 | | | | | | | |
| WATER TREATMENT PLANT | | | | | | | | | | | | | |
| 330 | Land and Land Rights | 0 | 0 | | | 0 | | | | | | | |
| 331 | Structures and Improvements | 370,874 | 184,376 | | | 186,498 | | | | | | | |
| 332 | Sand or Other Media Filtration Equipment | 1,087,868 | 540,822 | | | 547,046 | | | | | | | |
| 333 | Membrane Filtration Equipment | 0 | 0 | | | 0 | | | | | | | |
| 334 | Other Water Treatment Equipment | 0 | 0 | | | 0 | | | | | | | |

**ALLOCATION OF TOTAL PLANT
TO SERVICE COST FUNCTIONS
(continued)**

| ACCT NO. | ACCOUNT DESCRIPTION | EXTRA-CAPACITY | | | | | | | | | | | |
|--|---|-------------------|------------------|----------------------|------------------|----------------------|----------------|----------------------|------------------|-----------------|-----------------------------|-------------------------------|----------------------------|
| | | TOTAL (\$) | BASE COSTS | | MAX DAY | | MAX HOUR | | | CUSTOMER COSTS | | | Fire Protection (\$) |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) | |
| TRANSMISSION & DISTRIBUTION PLANT | | | | | | | | | | | | | |
| 340 | Land and Land Rights | 898 | 60 | 121 | 26 | 0 | 0 | 393 | 111 | 0 | 36 | 86 | 64 |
| 341 | Structures and Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 342 | Distribution Reservoirs and Standpipes | 3,519,482 | 830,521 | | | | | | 2,688,961 | | | | |
| 343 | Transmission mains | 1,267,567 | 630,158 | | 637,409 | | | | | | | | |
| 343 | Distribution mains | 12,460,688 | | 2,940,451 | | | | 9,520,237 | | | | | |
| 345 | Services | 2,075,040 | | | | | | | | | | 2,075,040 | |
| 346 | Meters | 882,419 | | | | | | | | | 882,419 | | |
| 348 | Hydrants | 1,539,296 | | | | | | | | | | | 1,539,296 |
| 349 | Other Transmission and Distribution Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| GENERAL PLANT | | | | | | | | | | | | | |
| 389 | Land and Land Rights | 146,905 | 17,969 | 17,318 | 13,228 | 0 | 0 | 56,070 | 15,837 | 0 | 5,197 | 12,221 | 9,066 |
| 390 | Structures and Improvements | 252,032 | 30,828 | 29,711 | 22,695 | 0 | 0 | 96,194 | 27,170 | 0 | 8,916 | 20,966 | 15,553 |
| 391 | Office Furniture and Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 391 | Computer Equipment | 23,150 | 2,832 | 2,729 | 2,085 | 0 | 0 | 8,836 | 2,496 | 0 | 819 | 1,926 | 1,429 |
| 392 | Transportation Equipment | 137,347 | 16,800 | 16,191 | 12,368 | 0 | 0 | 52,421 | 14,806 | 0 | 4,859 | 11,426 | 8,476 |
| 393 | Stores Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 394 | Tools, Shop and Garage Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 395 | Laboratory Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 396 | Power Operated Equipment | 431,706 | 52,805 | 50,891 | 38,873 | 0 | 0 | 164,770 | 46,539 | 0 | 15,272 | 35,913 | 26,641 |
| 397 | Communication Equipment | 9,348 | 1,143 | 1,102 | 842 | 0 | 0 | 3,568 | 1,008 | 0 | 331 | 778 | 577 |
| 397 | SCADA Equipment | 158,555 | 19,394 | 18,691 | 14,277 | 0 | 0 | 60,516 | 17,093 | 0 | 5,609 | 13,190 | 9,785 |
| 398 | Miscellaneous Equipment | 78,676 | 9,623 | 9,275 | 7,084 | 0 | 0 | 30,028 | 8,481 | 0 | 2,783 | 6,545 | 4,855 |
| | TOTAL | 26,182,257 | 3,202,559 | 3,086,480 | 2,357,612 | 0 | 0 | 9,993,033 | 2,822,501 | 0 | 926,242 | 2,178,091 | 1,615,741 |

**ALLOCATION OF DEPRECIATION EXPENSE
TO SERVICE COST FUNCTIONS**

| ACCT NO. | ACCOUNT DESCRIPTION | EXTRA-CAPACITY | | | | | | | | | | | |
|------------------------------|--|----------------|----------------|----------------------|----------------|----------------------|----------------|----------------------|-----------------|-----------------|-----------------------------|-------------------------------|----------------------------|
| | | TOTAL (\$) | BASE COSTS | | MAX DAY | | MAX HOUR | | | CUSTOMER COSTS | | | Fire Protection (\$) |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) | |
| INTANGIBLE PLANT | | | | | | | | | | | | | |
| 301 | Organization | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 302 | Franchises and Consents | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 303 | Miscellaneous Intangible Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SOURCE OF SUPPLY | | | | | | | | | | | | | |
| 310 | Land and Land Rights | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 311 | Structures and Improvements | 3,905 | 1,941 | 1,964 | 1,964 | | | | | | | | |
| 312 | Collecting and Impounding Reservoirs | 0 | 0 | 0 | 0 | | | | | | | | |
| 313 | Lake, River, and Other Intakes | 0 | 0 | 0 | 0 | | | | | | | | |
| 314 | Wells and Springs | 10,629 | 5,284 | 5,345 | 5,345 | | | | | | | | |
| 316 | Supply Mains | 307 | 153 | 154 | 154 | | | | | | | | |
| 317 | Other Water Source Plant | 0 | 0 | 0 | 0 | | | | | | | | |
| PUMPING PLANT | | | | | | | | | | | | | |
| 320 | Land and Land Rights | 0 | 0 | 0 | 0 | | | | | | | | |
| 321 | Structures and Improvements | 1,876 | 933 | 943 | 943 | | | | | | | | |
| 323 | Other Power Production Equipment | 0 | 0 | 0 | 0 | | | | | | | | |
| 325 | Electric Pumping Equipment | 4,299 | 2,137 | 2,162 | 2,162 | | | | | | | | |
| 326 | Diesel Pumping Equipment | 2,281 | 1,134 | 1,147 | 1,147 | | | | | | | | |
| 328 | Other Pumping Equipment | 1,225 | 609 | 616 | 616 | | | | | | | | |
| WATER TREATMENT PLANT | | | | | | | | | | | | | |
| 330 | Land and Land Rights | 0 | 0 | 0 | 0 | | | | | | | | |
| 331 | Structures and Improvements | 4,979 | 2,475 | 2,504 | 2,504 | | | | | | | | |
| 332 | Sand or Other Media Filtration Equipment | 9,012 | 4,480 | 4,532 | 4,532 | | | | | | | | |
| 333 | Membrane Filtration Equipment | 0 | 0 | 0 | 0 | | | | | | | | |
| 334 | Other Water Treatment Equipment | 0 | 0 | 0 | 0 | | | | | | | | |

**ALLOCATION OF DEPRECIATION EXPENSE
TO SERVICE COST FUNCTIONS
(continued)**

| ACCT NO. | ACCOUNT DESCRIPTION | TOTAL (\$) | EXTRA-CAPACITY | | | | | | | CUSTOMER COSTS | | | Fire Protection (\$) |
|--|---|----------------|----------------|----------------------|----------------|----------------------|----------------|----------------------|-----------------|-----------------|-----------------------------|-------------------------------|----------------------------|
| | | | BASE COSTS | | MAX DAY | | MAX HOUR | | | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) | |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | | | | |
| TRANSMISSION & DISTRIBUTION PLANT | | | | | | | | | | | | | |
| 340 | Land and Land Rights | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 341 | Structures and Improvements | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 342 | Distribution Reservoirs and Standpipes | 58,745 | 13,863 | | | | | 44,882 | | | | | |
| 343 | Transmission mains | 16,478 | 8,192 | | 8,286 | | | | | | | | |
| 343 | Distribution mains | 110,883 | | 26,166 | | | 84,717 | | | | | | |
| 345 | Services | 38,120 | | | | | | | | | | 38,120 | |
| 346 | Meters | 24,266 | | | | | | | | 24,266 | | | |
| 348 | Hydrants | 23,219 | | | | | | | | | | | 23,219 |
| 349 | Other Transmission and Distribution Plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| GENERAL PLANT | | | | | | | | | | | | | |
| 389 | Land and Land Rights | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 390 | Structures and Improvements | 7,309 | 971 | 616 | 652 | 0 | 1,996 | 1,057 | 0 | 572 | 898 | 547 | |
| 391 | Office Furniture and Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 391 | Computer Equipment | 6,181 | 821 | 521 | 551 | 0 | 1,688 | 894 | 0 | 483 | 760 | 463 | |
| 392 | Transportation Equipment | 18,267 | 2,426 | 1,541 | 1,628 | 0 | 4,988 | 2,643 | 0 | 1,429 | 2,245 | 1,367 | |
| 393 | Stores Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 394 | Tools, Shop and Garage Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 395 | Laboratory Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 396 | Power Operated Equipment | 32,378 | 4,300 | 2,731 | 2,886 | 0 | 8,842 | 4,684 | 0 | 2,533 | 3,979 | 2,423 | |
| 397 | Communication Equipment | 1,402 | 186 | 118 | 125 | 0 | 383 | 203 | 0 | 110 | 172 | 105 | |
| 397 | SCADA Equipment | 14,587 | 1,937 | 1,230 | 1,300 | 0 | 3,983 | 2,110 | 0 | 1,141 | 1,792 | 1,092 | |
| 398 | Miscellaneous Equipment | 4,563 | 606 | 385 | 407 | 0 | 1,246 | 660 | 0 | 357 | 561 | 342 | |
| | TOTAL | 394,911 | 52,448 | 33,309 | 35,202 | 0 | 0 | 107,843 | 57,135 | 0 | 30,890 | 48,526 | 29,557 |

**ALLOCATION OF OPERATION AND MAINTENANCE EXPENSES
TO SERVICE COST FUNCTIONS**

| ACCT NO. | ACCOUNT DESCRIPTION | TOTAL (\$) | EXTRA-CAPACITY | | | | | | CUSTOMER COSTS | | | | | |
|---|--------------------------------------|---------------|----------------|----------------------|----------------|----------------------|----------------|----------------------|-----------------|-----------------------------|-------------------------------|----------------------------|-----------------|---|
| | | | BASE COSTS | | MAX DAY | | MAX HOUR | | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) | Fire Protection (\$) | | |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | | | | | Storage (\$) | |
| SOURCE OF SUPPLY | | | | | | | | | | | | | | |
| 600 | Operation labor | 22,250 | 11,061 | | 11,189 | | | | | | | | | |
| 601 | Purchased water | 0 | 0 | | | | | | | | | | | 0 |
| 602 | Operation supplies and expenses | 0 | 0 | | 0 | | | | | | | | | |
| 605 | Maintenance of water source plant | 500 | 249 | | 251 | | | | | | | | | |
| PUMPING EXPENSES | | | | | | | | | | | | | | |
| 620 | Operation labor | 39,000 | 19,388 | | 19,612 | | | | | | | | | |
| 621 | Fuel for power production | 0 | 0 | | | | | | | | | | | |
| 622 | Fuel or power purchased for pumping | 184,000 | 184,000 | | | | | | | | | | | |
| 623 | Operation supplies and expenses | 0 | 0 | | 0 | | | | | | | | | |
| 625 | Maintenance of pumping plant | 65,000 | 32,314 | | 32,686 | | | | | | | | | |
| WATER TREATMENT EXPENSES | | | | | | | | | | | | | | |
| 630 | Operation labor | 23,400 | 11,633 | | 11,767 | | | | | | | | | |
| 631 | Chemicals | 35,000 | 35,000 | | | | | | | | | | | |
| 632 | Operation supplies and expenses | 0 | 0 | | 0 | | | | | | | | | |
| 635 | Maintenance of water treatment plant | 61,250 | 30,450 | | 30,800 | | | | | | | | | |
| TRANSMISSION & DISTRIBUTION EXPENSES | | | | | | | | | | | | | | |
| 640 | Operation labor | 1,075 | 76 | 61 | 8 | 0 | 0 | 197 | 220 | 0 | 231 | 157 | 126 | |
| 641 | Operation supplies and expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 650 | Maintenance of distr. reservoirs | 55,000 | 12,979 | | | | | | 42,021 | | | | | |
| 651 | Maintenance of transmission mains | 2,937 | 1,460 | | 1,477 | | | | | | | | | |
| 651 | Maintenance of distribution mains | 49,063 | | 11,578 | | | | 37,485 | | | | | | |
| 652 | Maintenance of services | 30,000 | | | | | | | | | | 30,000 | | |
| 653 | Maintenance of meters | 44,000 | | | | | | | | | 44,000 | | | |
| 654 | Maintenance of hydrants | 24,000 | | | | | | | | | | | 24,000 | |
| 655 | Maintenance of other plant | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |

**ALLOCATION OF OPERATION AND MAINTENANCE EXPENSES
TO SERVICE COST FUNCTIONS
(continued)**

| ACCT NO. | ACCOUNT DESCRIPTION | TOTAL (\$) | EXTRA-CAPACITY | | | | | | CUSTOMER COSTS | | | Fire Protection (\$) | |
|---|---|------------------|----------------|----------------------|----------------|----------------------|----------------|----------------------|-----------------|-----------------------------|-------------------------------|----------------------------|-----------------|
| | | | BASE COSTS | | MAX DAY | | MAX HOUR | | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) | | |
| | | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | | | | | Storage (\$) |
| CUSTOMER ACCOUNTS EXPENSES | | | | | | | | | | | | | |
| 901 | Meter reading labor | 750 | | | | | | | | 750 | | | |
| 902 | Accounting and collecting labor | 38,500 | | | | | | | | 38,500 | | | |
| 903 | Supplies and expenses | 19,000 | | | | | | | | 19,000 | | | |
| 904 | Uncollectible accounts | 0 | | | | | | | | 0 | | | |
| 906 | Customer service and informational expense | 0 | | | | | | | | 0 | | | |
| SALES EXPENSES | | | | | | | | | | | | | |
| 910 | Sales Expenses | 0 | | | | | | | | 0 | | | |
| ADMINISTRATIVE & GENERAL EXPENSES | | | | | | | | | | | | | |
| 920 | Administrative and general salaries | 124,000 | 33,649 | 3,274 | 30,324 | 0 | 0 | 10,601 | 11,884 | 6,555 | 12,443 | 8,484 | 6,787 |
| 921 | Office supplies and expenses | 15,500 | 4,206 | 409 | 3,790 | 0 | 0 | 1,325 | 1,485 | 819 | 1,555 | 1,060 | 848 |
| 922 | Administrative expenses transferred -- credit | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 923 | Outside services employed | 36,500 | 9,905 | 964 | 8,926 | 0 | 0 | 3,120 | 3,498 | 1,929 | 3,663 | 2,497 | 1,998 |
| 924 | Property insurance | 23,500 | 2,874 | 2,770 | 2,116 | 0 | 0 | 8,969 | 2,533 | 0 | 831 | 1,955 | 1,450 |
| 925 | Injuries and damages | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 926 | Employee pensions and benefits | 203,120 | 55,119 | 5,363 | 49,672 | 0 | 0 | 17,365 | 19,466 | 10,737 | 20,383 | 13,897 | 11,118 |
| 928 | Regulatory commission expenses | 3,333 | 904 | 88 | 815 | 0 | 0 | 285 | 319 | 176 | 334 | 228 | 182 |
| 930 | Miscellaneous general expenses | 4,099 | 1,112 | 108 | 1,002 | 0 | 0 | 350 | 393 | 217 | 411 | 280 | 224 |
| 933 | Transportation expenses | 11,000 | 2,985 | 290 | 2,690 | 0 | 0 | 940 | 1,054 | 581 | 1,104 | 753 | 602 |
| 935 | Maintenance of general plant | 225,000 | 61,057 | 5,941 | 55,023 | 0 | 0 | 19,235 | 21,563 | 11,894 | 22,578 | 15,394 | 12,315 |
| TOTAL OPERATION & MAINTENANCE EXPENSES | | 1,340,777 | 510,422 | 30,847 | 262,148 | 0 | 0 | 99,872 | 104,437 | 91,159 | 107,534 | 74,707 | 59,652 |

SUMMARY OF ALLOCATION OF OPERATING COSTS TO SERVICE COST FUNCTIONS

| <u>OPERATING COST</u> | EXTRA-CAPACITY | | | | | | | | | | | |
|------------------------------------|------------------|----------------|----------------------|----------------|----------------------|-----------------|----------------|----------------------|-----------------|-----------------------------|-------------------------------|----------------------------|
| | TOTAL (\$) | BASE COSTS | | MAX DAY | | | MAX HOUR | | CUSTOMER COSTS | | | Fire Protection (\$) |
| | | System (\$) | Distribution (\$) | System (\$) | Distribution (\$) | Storage (\$) | System (\$) | Distribution (\$) | Billing (\$) | Equivalent Meter (\$) | Equivalent Service (\$) | |
| OPERATION AND MAINTENANCE | 1,340,777 | 510,422 | 30,847 | 262,148 | 0 | 0 | 99,872 | 104,437 | 91,159 | 107,534 | 74,707 | 59,652 |
| DEPRECIATION EXPENSE | 394,911 | 52,448 | 33,309 | 35,202 | 0 | 0 | 107,843 | 57,135 | 0 | 30,890 | 48,526 | 29,557 |
| AMORTIZATION EXPENSE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TAXES AND TAX EQUIVALENT | 441,552 | 54,010 | 52,052 | 39,760 | 0 | 0 | 168,528 | 47,600 | 0 | 15,621 | 36,733 | 27,249 |
| RETURN ON NET INVESTMENT RATE BASE | 912,857 | 103,930 | 105,668 | 66,381 | 0 | 0 | 342,119 | 124,015 | 0 | 46,326 | 69,009 | 55,409 |
| TOTAL | 3,090,097 | 720,810 | 221,876 | 403,491 | 0 | 0 | 718,363 | 333,187 | 91,159 | 200,371 | 228,974 | 171,866 |

CUSTOMER CLASS DEMAND RATIOS

| CUSTOMER CLASS | BASE COSTS | | | | | EXTRA-CAPACITY MAX DAY DEMAND | | | | | EXTRA-CAPACITY MAX HOUR DEMAND | | | | | |
|--------------------------------|--------------------------------|------------------------------|----------------|-----------------------------------|---|-------------------------------|-------------------------------|----------------|-----------------------------------|---|--------------------------------|--------------------------------|----------------|-----------------------------------|---|------------------------------------|
| | Annual Volume 1,000 Mgal | Average Day Volume Gal | Percent (%) | System Adjusted Percent (%) | Distribution Adjusted Percent (%) | Extra Capacity Ratio | Volume Rate Gal Per Day | Percent (%) | System Adjusted Percent (%) | Distribution Adjusted Percent (%) | Extra Capacity Ratio | Volume Rate Gal Per Hour | Percent (%) | System Adjusted Percent (%) | Distribution Adjusted Percent (%) | Storage Adjusted Percent (%) |
| Residential | 130,750 | 358,219 | 22.23% | 22.23% | 22.23% | 2.40 | 859,726 | 23.95% | 23.95% | 23.95% | 5.05 | 75,375 | 16.30% | 16.95% | 16.95% | 16.30% |
| Multifamily Residential | 53,400 | 146,301 | 9.08% | 9.08% | 9.08% | 2.15 | 314,548 | 8.76% | 8.76% | 8.76% | 4.50 | 27,432 | 5.93% | 6.17% | 6.17% | 5.93% |
| Commercial | 27,325 | 74,863 | 4.65% | 4.65% | 4.65% | 1.90 | 142,240 | 3.96% | 3.96% | 3.96% | 3.95 | 12,321 | 2.66% | 2.77% | 2.77% | 2.66% |
| Industrial | 300,175 | 822,397 | 51.03% | 51.03% | 51.03% | 1.15 | 945,757 | 26.34% | 26.34% | 26.34% | 2.20 | 75,386 | 16.30% | 16.95% | 16.95% | 16.30% |
| Public Authority | 70,650 | 193,562 | 12.01% | 12.01% | 12.01% | 1.90 | 367,767 | 10.24% | 10.24% | 10.24% | 3.95 | 31,857 | 6.89% | 7.16% | 7.16% | 6.89% |
| Public Fire Protection | 5,882 | 16,115 | 1.00% | 1.00% | 1.00% | | 960,000 | 26.74% | 26.74% | 26.74% | | 240,000 | 51.91% | 50.00% | 50.00% | 51.91% |
| TOTALS | 588,182 | 1,611,457 | 100% | 100% | 100% | | 3,590,038 | 100% | 100% | 100% | | 462,371 | 100% | 100% | 100% | 100% |

50% 50% <-- Public Fire % Limits --> 50% 50% 80%

Maximum Day Demand = 4,225,380 (GAL/DAY) SUM OF GENERAL SERVICE AVERAGE AND MAXIMUM DAY EXTRA CAPACITY DEMAND

Maximum Hour Demand = 288,844 (GAL/HR) SUM OF GENERAL SERVICE AVERAGE AND MAXIMUM HOUR EXTRA CAPACITY DEMAND

1.18 = NON-COINCIDENT / COINCIDENT RATIO FOR MAX DAY

1.30 = NON-COINCIDENT / COINCIDENT RATIO FOR MAX HOUR

CUSTOMER CLASS ALLOCATION FACTORS

NUMBER OF METERS

| Meter size (inches): | NUMBER OF METERS | | | | | | | | | | | | TOTAL | | |
|-------------------------|------------------|--------------|------------|----------|------------|-----------|----------|-----------|----------|----------|----------|----------|----------|--------------|-------------|
| | 5/8 | 3/4 | 1 | 1-1/4 | 1-1/2 | 2 | 2-1/2 | 3 | 4 | 6 | 8 | 10 | 12 | METERS | PERCENT |
| Residential | 0 | 3,206 | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,223 | 85% |
| Multifamily Residential | 0 | 5 | 27 | 0 | 55 | 14 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 104 | 3% |
| Commercial | 0 | 240 | 46 | 0 | 17 | 11 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 315 | 8% |
| Industrial | 0 | 10 | 10 | 0 | 11 | 4 | 0 | 2 | 1 | 0 | 1 | 0 | 0 | 39 | 1% |
| Public Authority | 0 | 17 | 12 | 0 | 17 | 21 | 0 | 20 | 6 | 0 | 0 | 0 | 0 | 93 | 2% |
| TOTALS | 0 | 3,478 | 112 | 0 | 100 | 50 | 0 | 26 | 7 | 0 | 1 | 0 | 0 | 3,774 | 100% |

EQUIVALENT METERS

| ALLOCATION FACTOR: Meter size (inches): | EQUIVALENT METERS | | | | | | | | | | | | TOTAL | | |
|--|-------------------|--------------|------------|------------|------------|------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|---------------|-------------|
| | 5/8 | 3/4 | 1 | 1-1/4 | 1-1/2 | 2 | 2-1/2 | 3 | 4 | 6 | 8 | 10 | 12 | EQUIV. METERS | PERCENT |
| Equiv. meters ratio: | 1.0 | 1.0 | 2.5 | 3.7 | 5.0 | 8.0 | 12.5 | 15.0 | 25.0 | 50.0 | 80.0 | 120.0 | 160.0 | | |
| Residential | 0 | 3,206 | 43 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,249 | 61% |
| Multifamily Residential | 0 | 5 | 68 | 0 | 275 | 112 | 0 | 45 | 0 | 0 | 0 | 0 | 0 | 505 | 10% |
| Commercial | 0 | 240 | 115 | 0 | 85 | 88 | 0 | 15 | 0 | 0 | 0 | 0 | 0 | 543 | 10% |
| Industrial | 0 | 10 | 25 | 0 | 55 | 32 | 0 | 30 | 25 | 0 | 80 | 0 | 0 | 257 | 5% |
| Public Authority | 0 | 17 | 30 | 0 | 85 | 168 | 0 | 300 | 150 | 0 | 0 | 0 | 0 | 750 | 14% |
| TOTALS | 0 | 3,478 | 280 | 0 | 500 | 400 | 0 | 390 | 175 | 0 | 80 | 0 | 0 | 5,303 | 100% |

EQUIVALENT SERVICES

| ALLOCATION FACTOR: Meter size (inches): | EQUIVALENT SERVICES | | | | | | | | | | | | TOTAL | | |
|--|---------------------|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------------|-------------|
| | 5/8 | 3/4 | 1 | 1-1/4 | 1-1/2 | 2 | 2-1/2 | 3 | 4 | 6 | 8 | 10 | 12 | EQUIV. SERVICES | PERCENT |
| Equiv. services ratio: | 1.0 | 1.0 | 1.3 | 1.7 | 2.0 | 3.0 | 3.5 | 4.0 | 5.0 | 6.0 | 7.0 | 8.0 | 9.0 | | |
| Residential | 0 | 3,206 | 22 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,228 | 78% |
| Multifamily Residential | 0 | 5 | 35 | 0 | 110 | 42 | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 204 | 5% |
| Commercial | 0 | 240 | 60 | 0 | 34 | 33 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 371 | 9% |
| Industrial | 0 | 10 | 13 | 0 | 22 | 12 | 0 | 8 | 5 | 0 | 7 | 0 | 0 | 77 | 2% |
| Public Authority | 0 | 17 | 16 | 0 | 34 | 63 | 0 | 80 | 30 | 0 | 0 | 0 | 0 | 240 | 6% |
| TOTALS | 0 | 3,478 | 146 | 0 | 200 | 150 | 0 | 104 | 35 | 0 | 7 | 0 | 0 | 4,120 | 100% |

ALLOCATION OF SERVICE COST FUNCTIONS TO CUSTOMER CLASSES

| | TOTAL | Residential | Multifamily Residential | Commercial | Industrial | Public Authority | Public Fire Protection |
|----------------------------------|---------------|--------------------|------------------------------------|-------------------|-------------------|-----------------------------|-----------------------------------|
| | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) | (\$) |
| BASE COSTS: | | | | | | | |
| SYSTEM | 720,810 | 160,233 | 65,441 | 33,486 | 367,861 | 86,581 | 7,208 |
| DISTRIBUTION | 221,876 | 49,322 | 20,144 | 10,308 | 113,233 | 26,651 | 2,219 |
| EXTRA-CAPACITY COSTS: | | | | | | | |
| MAXIMUM-DAY SYSTEM | 403,491 | 96,626 | 35,353 | 15,987 | 106,295 | 41,334 | 107,896 |
| MAXIMUM-DAY DISTRIBUTION | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MAXIMUM-HOUR SYSTEM | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MAXIMUM-HOUR DISTRIBUTION | 718,363 | 121,749 | 44,308 | 19,902 | 121,767 | 51,456 | 359,181 |
| MAXIMUM-HOUR STORAGE | 333,187 | 54,316 | 19,767 | 8,879 | 54,324 | 22,956 | 172,945 |
| CUSTOMER COSTS: | | | | | | | |
| BILLING | 91,159 | 77,850 | 2,512 | 7,609 | 942 | 2,246 | |
| EQUIVALENT METERS | 200,371 | 122,743 | 19,062 | 20,517 | 9,711 | 28,338 | |
| EQUIVALENT SERVICES | 228,974 | 179,423 | 11,344 | 20,610 | 4,280 | 13,317 | |
| FIRE PROTECTION | 171,866 | | | | | | 171,866 |
| TOTAL COST | 3,090,097 | 862,261 | 217,931 | 137,296 | 778,412 | 272,880 | 821,316 |
| LESS OTHER REVENUE | 117,132 | 24,514 | 6,196 | 3,903 | 22,130 | 7,758 | 52,632 |
| COST OF SERVICE | 2,972,965 | 837,747 | 211,736 | 133,393 | 756,282 | 265,123 | 768,684 |
| REVENUE AT PRESENT RATES | 2,285,589 | 682,207 | 160,123 | 110,146 | 594,391 | 205,103 | 533,619 |
| DIFFERENCE | 687,376 | 155,540 | 51,613 | 23,247 | 161,891 | 60,020 | 235,065 |
| PERCENT INCREASE/DECREASE | 30.07% | 22.80% | 32.23% | 21.11% | 27.24% | 29.26% | 44.05% |

Whitewater Municipal Water Utility
Comparison of Revenue
at
Present Rates, Cost of Service and Proposed Rates

| <u>Customer Class</u> | <u>Revenue at Present Rates</u> | <u>Cost of Service</u> | | <u>Proposed Rates</u> | | |
|-------------------------|---------------------------------|---------------------------|------------------------------------|---------------------------|------------------------------------|-----------------------------------|
| | | <u>Revenue Required</u> | <u>Increase over Present Rates</u> | <u>Revenue</u> | <u>Increase over Present Rates</u> | <u>Percent of Cost of Service</u> |
| Residential | \$682,207 | \$837,747 | 22.80% | \$837,804 | 22.81% | 100.01% |
| Multifamily Residential | \$160,123 | \$211,736 | 32.23% | \$203,293 | 26.96% | 96.01% |
| Commercial | \$110,146 | \$133,393 | 21.11% | \$136,567 | 23.99% | 102.38% |
| Industrial | \$594,391 | \$756,282 | 27.24% | \$767,505 | 29.12% | 101.48% |
| Public Authority | \$205,103 | \$265,123 | 29.26% | \$259,586 | 26.56% | 97.91% |
| Public Fire Protection | <u>\$533,619</u> | <u>\$768,684</u> | 44.05% | <u>\$768,684</u> | 44.05% | 100.00% |
| Total | <u><u>\$2,285,589</u></u> | <u><u>\$2,972,965</u></u> | <u><u>30.07%</u></u> | <u><u>\$2,973,439</u></u> | <u><u>30.10%</u></u> | <u><u>100.02%</u></u> |

Whitewater Municipal Water Utility

Proposed Water Rates and Rules

Docket 6520-WR-106

Whitewater Municipal Water Utility

Water Rate File Changes

Amended

F-1
Upf-1
Mg-1R
Mg-1MF
Mg-1NR
Am-1
OC-1
Mpa-1
Ug-1
Sg-1
BW-1
R-1
Cz-1
X-1
X-2
X-3

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Public Fire Protection Service

Public fire protection service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

Monthly Public Fire Protection Service Charges:

| | | | |
|---------------------|----------|------------------|-------------|
| 5/8 - inch meter: | \$ 12.08 | 3 - inch meter: | \$ 181.00 |
| 3/4 - inch meter: | \$ 12.08 | 4 - inch meter: | \$ 302.00 |
| 1 - inch meter: | \$ 30.15 | 6 - inch meter: | \$ 604.00 |
| 1 1/4 - inch meter: | \$ 44.68 | 8 - inch meter: | \$ 966.00 |
| 1 1/2 - inch meter: | \$ 60.30 | 10 - inch meter: | \$ 1,450.00 |
| 2 - inch meter: | \$ 97.00 | 12 - inch meter: | \$ 1,933.00 |

Customers who are provided service under Schedules Mg-1R, Mg-1MF, Mg-1NR, Ug-1, or Sg-1 shall also be subject to the charges in this schedule according to the size of their primary meter. Customers who are provided service under Schedule Am-1 are exempt from these charges for any additional meters.

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Private Fire Protection Service - Unmetered

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Monthly Private Fire Protection Service Demand Charges:

| | | |
|---------------------------------|----|--------|
| 2 - inch or smaller connection: | \$ | 12.00 |
| 3 - inch connection: | \$ | 22.00 |
| 4 - inch connection: | \$ | 36.00 |
| 6 - inch connection: | \$ | 72.00 |
| 8 - inch connection: | \$ | 116.00 |
| 10 - inch connection: | \$ | 174.00 |
| 12 - inch connection: | \$ | 232.00 |
| 14 - inch connection: | \$ | 298.00 |
| 16 - inch connection: | \$ | 348.00 |

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

General Service – Metered - Residential

Monthly Service Charges:

| | | | |
|---------------------|----------|------------------|-----------|
| 5/8 - inch meter: | \$ 9.80 | 3 - inch meter: | \$ 68.00 |
| 3/4 - inch meter: | \$ 9.80 | 4 - inch meter: | \$ 104.00 |
| 1 - inch meter: | \$ 15.90 | 6 - inch meter: | \$ 188.00 |
| 1 1/4 - inch meter: | \$ 21.55 | 8 - inch meter: | \$ 286.00 |
| 1 1/2 - inch meter: | \$ 27.05 | 10 - inch meter: | \$ 417.00 |
| 2 - inch meter: | \$ 41.00 | 12 - inch meter: | \$ 547.00 |

Plus Volume Charges:

| | |
|--------------------------------------|--------------------------|
| First 2,000 gallons used each month: | \$2.98 per 1,000 gallons |
| Over 2,000 gallons used each month: | \$3.98 per 1,000 gallons |

Billing: Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Residential Class includes single-family homes, duplexes, and individually-metered condominiums, apartment buildings, and mobile home parks.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

General Service – Metered – Multifamily Residential

Monthly Service Charges:

| | | | | | |
|---------------------|----|-------|------------------|----|--------|
| 5/8 - inch meter: | \$ | 9.80 | 3 - inch meter: | \$ | 68.00 |
| 3/4 - inch meter: | \$ | 9.80 | 4 - inch meter: | \$ | 104.00 |
| 1 - inch meter: | \$ | 15.90 | 6 - inch meter: | \$ | 188.00 |
| 1 1/4 - inch meter: | \$ | 21.55 | 8 - inch meter: | \$ | 286.00 |
| 1 1/2 - inch meter: | \$ | 27.05 | 10 - inch meter: | \$ | 417.00 |
| 2 - inch meter: | \$ | 41.00 | 12 - inch meter: | \$ | 547.00 |

Plus Volume Charges:

| | | | | |
|-------|---------|--------------------------|--------|-------------------|
| First | 400,000 | gallons used each month: | \$3.26 | per 1,000 gallons |
| Over | 400,000 | gallons used each month: | \$2.46 | per 1,000 gallons |

Billing: Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Multifamily Residential Class includes master-metered multifamily dwelling units such as condominiums, apartment buildings, and mobile home parks.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

General Service – Metered - Nonresidential

Monthly Service Charges:

| | | | |
|---------------------|----------|------------------|-----------|
| 5/8 - inch meter: | \$ 9.80 | 3 - inch meter: | \$ 68.00 |
| 3/4 - inch meter: | \$ 9.80 | 4 - inch meter: | \$ 104.00 |
| 1 - inch meter: | \$ 15.90 | 6 - inch meter: | \$ 188.00 |
| 1 1/4 - inch meter: | \$ 21.55 | 8 - inch meter: | \$ 286.00 |
| 1 1/2 - inch meter: | \$ 27.05 | 10 - inch meter: | \$ 417.00 |
| 2 - inch meter: | \$ 41.00 | 12 - inch meter: | \$ 547.00 |

Plus Volume Charges:

| | | | |
|-------|---------|--------------------------|--------------------------|
| First | 400,000 | gallons used each month: | \$3.26 per 1,000 gallons |
| Over | 400,000 | gallons used each month: | \$2.46 per 1,000 gallons |

Billing: Bills for water service are rendered monthly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

Nonresidential Class includes commercial, industrial, and public authority customers. Commercial customers include business entities and institutions, except governmental entities, that provide goods or services. Churches and parochial schools are not governmental and are classified as commercial. Industrial customers include customers who are engaged in the manufacture or production of goods. Public Authority customers include any department, agency, or entity of local, state, or federal government, including public schools, colleges, and universities.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Additional Meter Rental Charge

Upon request, the utility shall furnish and install additional meters to:

- A. Water service customers for the purpose of measuring the volume of water used that is not discharged into the sanitary sewer system; and
- B. Sewerage service customers who are not customers of the water utility for the purpose of determining the volume of sewage that is discharged into the sanitary sewer system.

The utility shall charge a meter installation charge of \$35.00 and a monthly rental fee for the use of this additional meter.

Monthly Additional Meter Rental Charges:

| | | |
|---------------------|----|-------|
| 5/8 - inch meter: | \$ | 4.90 |
| 3/4 - inch meter: | \$ | 4.90 |
| 1 - inch meter: | \$ | 7.95 |
| 1 1/4 - inch meter: | \$ | 10.78 |
| 1 1/2 - inch meter: | \$ | 13.53 |
| 2 - inch meter: | \$ | 20.50 |

This schedule applies only if the additional meter is installed on the same service lateral as the primary meter and either:

- A. The additional meter is 3/4-inch or smaller if the metering configuration is the Addition Method; or
- B. The additional meter is 2-inch or smaller for all other metering configurations.

If the additional meter is larger than 2-inch or larger than 3/4-inch and installed in the Addition Method, each meter shall be treated as a separate account and Schedule Mg-1R rates shall apply.

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

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| Other Charges |
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Payment Not Honored by Financial Institution Charge: The utility shall assess a \$25.00 charge when a payment rendered for utility service is not honored by the customer's financial institution. This charge may not be in addition to, but may be inclusive of, other such charges when the payment was for multiple services.

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

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| Public Service |
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Metered Service

Water used by the City of Whitewater on an intermittent basis for flushing sewers, street washing, flooding skating rinks, drinking fountains, etc., shall be metered and billed according to the rates set forth in Schedule Mg-1NR.

Unmetered Service

Where it is impossible to meter the service, the utility shall estimate the volume of water used based on the pressure, size of opening, and the period of time the water is used. The estimated quantity shall be billed at the volumetric rates set forth in Schedule Mg-1NR, excluding any service charges.

Billing: Same as Schedule Mg-1NR.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

General Water Service - Unmetered

Service may be supplied temporarily on an unmetered basis where the utility cannot immediately install a water meter, including water used for construction. Unmetered service shall be billed the amount that would be charged to a metered residential customer using 3,000 gallons of water monthly under Schedule Mg-1R, including the service charge for a 5/8-inch meter. If the utility determines that actual usage exceeds 3,000 gallons of water monthly, an additional charge for the estimated excess usage shall be made according to the rates under Schedule Mg-1R.

This schedule applies only to customers with a 1-inch or smaller service connection. For customers with a larger service connection, the utility shall install a temporary meter and charges shall be based on the rates set forth under Schedule Mg-1R.

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Seasonal Service

Seasonal customers are general service customers who voluntarily request disconnection of water service and who resume service at the same location within 12 months of the disconnection, unless service has been provided to another customer at that location in the intervening period. The utility shall bill seasonal customers the applicable service charges under Schedules Mg-1R, Mg-1MF, or Mg-1NR year-round, including the period of temporary disconnection.

Seasonal service shall include customers taking service under Schedules Mg-1R, Mg-1MF, Mg-1NR, Schedule Ug-1, or Schedule Am-1.

Upon reconnection, the utility shall apply a charge under Schedule R-1 and require payment of any unpaid charges under this schedule.

Billing: Same as Schedule Mg-1R, unless the utility and customer agree to an alternative payment schedule for the period of voluntary disconnection.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Bulk Water

All bulk water supplied from the water system through hydrants or other connections shall be metered or estimated by the utility. Utility personnel or a party approved by the utility shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as water used for irrigation or filling swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications, except that Schedule Ug-1 applies for water supplied for construction purposes.

A service charge of \$35.00 and a charge for the volume of water used shall be billed to the party using the water. The volumetric charge shall be calculated using the highest volumetric rate for residential customers under Schedule Mg-1R. In addition, for meters that are assigned to bulk water customers for more than 7 days, the applicable service charge in Schedule Mg-1R will apply after the first 7 days.

The water utility may require a reasonable deposit for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected shall be refunded upon return of the utility's equipment. Damaged or lost equipment shall be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Reconnection Charges

The utility shall assess a charge to reconnect a customer, which includes reinstalling a meter and turning on the valve at the curb stop, if necessary. A utility may not assess a charge for disconnecting a customer.

During normal business hours: \$35.00

After normal business hours: \$80.00

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

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| Water Lateral Installation Charge |
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The utility shall charge a customer for the actual cost of installing a water service lateral from the main through curb stop and box if these costs are not contributed as part of a subdivision development or otherwise recovered under Wis. Stats. Chapter 66.

Billing: Same as Schedule Mg-1R.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Compliance with Rules

All persons now receiving water service from this water utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service may be made in writing on a form furnished by the water utility. The application will contain the legal description of the property to be served, the name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning equipment.

Service will be furnished only if (1) the premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the water utility's filed main extension rule, (2) the property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than 6 feet below the surface of an established or proposed grade and meets the water utility's specifications, and (3) the premises have adequate piping beyond the metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be treated as a separate water utility account for the purpose of the filed rules and regulations.

No division of the water service lateral to any lot or parcel of land shall be made for the extension and independent metering of the supply to an adjoining lot or parcel of land. Except for duplexes, no division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes may be served by one lateral provided (1) individual metered service and disconnection is provided and (2) it is permitted by local ordinance.

Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that volume can be metered in one place.

The water utility may withhold approval of any application where full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Reconnection of Service

Where the water utility has disconnected service at the customer's request, a reconnection charge shall be made when the customer requests reconnection of service. See Schedule R-1 for the applicable rate.

A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. See Schedule R-1 for the applicable rate.

If reconnection is requested for the same location by any member of the same household, or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

Temporary Metered Service, Meter, and Deposits

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for the applicable rate.

Water for Construction

When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the water utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used. No connection with the service lateral at the curb shall be made without special permission from the water utility. In no case will any employee of the water utility turn on water for construction work unless the contractor has obtained permission from the water utility.

Customers shall not allow contractors, masons, or other persons to take unmetered water from their premises without permission from the water utility. Any customer failing to comply with this provision may have water service discontinued and will be responsible for the cost of the estimated volume of water used.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Use of Hydrants

In cases where no other supply is available, permission may be granted by the water utility to use a hydrant. No hydrant shall be used until the proper meter and valve are installed. In no case shall any valve be installed or moved except by an employee of the water utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule BW-1 for deposits and charges. Upon completing the use of the hydrant, the customer must notify the water utility to that effect.

Operation of Valves and Hydrants and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the water utility, allow contractors, masons, or other unauthorized persons to take water from their premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same, shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

Refunds of Monetary Deposits

All money deposited as security for payment of charges arising from the use of temporary water service on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the water utility's equipment.

Service Laterals

No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the water utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing not less than twice the diameter of the service connection. The space between the service lateral and the channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement, or other resilient material and made impervious to moisture.

In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least 6 inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Service Laterals (continued)

All water service laterals shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of the water supply for the greatest probable number of fixtures or appliances operating simultaneously.

Replacement and Repair of Service Laterals

The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the water utility. The property owner shall maintain the service lateral from the curb stop to the point of use.

If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the water utility after notification has been served on the owner by the water utility, the water will be shut off and will not be turned on again until the repairs have been completed.

Abandonment of Service

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the water utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the utility portion of the water service lateral.

Charges for Water Wasted Due to Leaks

See Wis. Admin. Code § PSC 185.35 or Schedule X-4, if applicable.

Thawing Frozen Service Laterals

See Wis. Admin. Code § PSC 185.88 or Schedule X-4, if applicable.

Curb Stop Boxes

The curb stop box is the property of the water utility. The water utility is responsible for its repair and maintenance. This includes maintaining, through adjustment, the curb stop box at an appropriate grade level where no direct action by the property owner or occupant has contributed to an elevation problem. The property owner is responsible for protecting the curb stop box from situations that could obstruct access to it or unduly expose it to harm. The water utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the owner's premises.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Installation of Meters

Meters will be owned, furnished, and installed by the water utility or a utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the water utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. Where applicable, see Schedule Am-1 for rates.

Repairs to Meters

Meters will be repaired by the water utility, and the cost of such repairs caused by ordinary wear and tear will be borne by the water utility.

Repair of any damage to a meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The meter setting and associated plumbing shall comply with the water utility's standards. The water utility should be consulted as to the type and size of the meter setting.

Turning on Water

The water may only be turned on for a customer by an authorized employee of the water utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

Sprinkling Restrictions and Emergency Water Conditions

Where the municipality has a policy regarding sprinkling restrictions and/or emergency water conditions, failure to comply with such may result in disconnection of service.

See Wis. Admin. Code § PSC 185.37.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Failure to Read Meters

Where the water utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.

If the meter is damaged (see Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year, unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

See Wis. Admin. Code § PSC 185.33.

Complaint Meter Tests

See Wis. Admin. Code § PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the water utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the water utility's rules and regulations. Whenever appropriate, the water utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

See Wis. Stat. § 196.171.

Vacation of Premises

When premises are to be vacated, the water utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the water utility's property. See "Abandonment of Service" in Schedule X-1 for further information.

Deposits for Residential Service

See Wis. Admin. Code § PSC 185.36.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Deposits for Nonresidential Service

See Wis. Admin. Code § PSC 185.361.

Deferred Payment Agreement

See Wis. Admin. Code § PSC 185.38 or Schedule X-4, if applicable.

Dispute Procedures

See Wis. Admin. Code § PSC 185.39.

Disconnection and Refusal of Service

See Wis. Admin. Code § PSC 185.37.

The following is an example of a disconnection notice that the utility may use to provide the required notice to customers.

DISCONNECTION NOTICE

Dear Customer:

The bill enclosed with this notice includes your current charge for water utility service and your previous unpaid balance.

You have 10 days to pay the water utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with disconnection action.

To avoid the inconvenience of service interruption and an additional charge of (amount) for reconnection, we urge you to pay the full arrears IMMEDIATELY AT ONE OF OUR OFFICES.

If you have entered into a Deferred Payment Agreement with us and have failed to make the deferred payments you agreed to, your service will be subject to disconnection unless you pay the entire amount due within 10 days.

If you have a reason for delaying the payment, call us and explain the situation.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Disconnection and Refusal of Service (continued)

DISCONNECTION NOTICE (continued)

PLEASE CALL THIS TELEPHONE NUMBER, (telephone number), IMMEDIATELY IF:

1. You dispute the notice of delinquent account.
2. You have a question about your water utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness Provision: If there is an existing medical emergency in your home and you furnish the water utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

Deferred Payment Agreements: If you are a residential customer and you are unable to pay the full amount of the water utility service arrears on your bill, you may contact the water utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future water utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our water utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

(WATER UTILITY NAME)

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Collection of Overdue Bills

An amount owed by the customer may be levied as a tax as provided in Wis. Stat. § 66.0809.

Surreptitious Use of Water

When the water utility has reasonable evidence that a person is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the water utility service being delivered, the water utility reserves the right to estimate and present immediately a bill for unmetered service as a result of such interference, and such bill shall be payable subject to a 24-hour disconnection of service. If the water utility disconnects the service for any such reason, the water utility will reconnect the service upon the following conditions:

- A. The customer will be required to deposit with the water utility an amount sufficient to guarantee the payment of the bills for water utility service.
- B. The customer will be required to pay the water utility for any and all damages to water utility equipment resulting from such interference with the metering.
- C. The customer must further agree to comply with reasonable requirements to protect the water utility against further losses.

See Wis. Stat. §§ 98.26 and 943.20.

Repairs to Mains

The water utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations, or additions to the plant or system. When the circumstances will permit, the water utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

See Wis. Admin. Code § PSC 185.87.

Duty of Water Utility with Respect to Safety of the Public

It shall be the duty of the water utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to insure the safety of the public.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Utility Operating Rules

Handling Water Mains and Service Laterals in Excavation Trenches

Contractors must call Digger’s Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in Wis. Stat. § 182.0175. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding 6 hours.

Protective Devices

- A. Protective Devices in General: The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high and/or low pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.

- B. Relief Valves: On all "closed systems" (i.e., systems having a check valve, pressure regulator, reducing valve, water filter, or softener), an effective pressure relief valve shall be installed at or near the top of the hot water tank or at the hot water distribution pipe connection to the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.

- C. Air Chambers: An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

Cross-Connections

Every person owning or occupying a premise receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or of any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow or be siphoned or pumped into the piping of the municipal water system.

See Wis. Admin. Code § NR 811.06.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Main Extension Rule

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.

- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
 - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under paragraph A.

 - 2. Part of the contribution required in paragraph B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under paragraph A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under paragraph A., nor will it exceed the total assessable cost of the original extension.

- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under paragraph A.

Public Service Commission of Wisconsin

Whitewater Municipal Water Utility

Water Main Installations in Platted Subdivisions

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

**Whitewater Municipal Water Utility
Customer Water Bill Comparison at Present and Proposed Rates**

| Customer Type | Meter Size | Volume (1000 Gallons) | <u>Monthly</u> | | | <u>Monthly Including Public Fire Protection</u> | | |
|-------------------------|------------|-----------------------------|-----------------------|-----------------------|-------------------|---|-----------------------|-------------------|
| | | | Bills at Old Rates | Bills at New Rates | Percent Change | Bills at Old Rates | Bills at New Rates | Percent Change |
| Small Residential | 3/4" | 2 | \$ 13.10 | \$ 15.76 | 20.31% | \$ 21.49 | \$ 27.84 | 29.55% |
| Average Residential | 3/4" | 3 | \$ 16.16 | \$ 19.74 | 22.15% | \$ 24.55 | \$ 31.82 | 29.61% |
| Large Residential | 3/4" | 10 | \$ 37.58 | \$ 47.60 | 26.66% | \$ 45.97 | \$ 59.68 | 29.82% |
| Large Residential | 1" | 250 | \$ 777.53 | \$ 1,008.90 | 29.76% | \$ 798.43 | \$ 1,039.05 | 30.14% |
| Large Residential | 1" | 500 | \$ 1,542.53 | \$ 2,003.90 | 29.91% | \$ 1,563.43 | \$ 2,034.05 | 30.10% |
| Multifamily Residential | 2" | 200 | \$ 537.00 | \$ 693.00 | 29.05% | \$ 604.00 | \$ 790.00 | 30.79% |
| Multifamily Residential | 2" | 500 | \$ 1,227.00 | \$ 1,591.00 | 29.67% | \$ 1,294.00 | \$ 1,688.00 | 30.45% |
| Multifamily Residential | 2" | 1,300 | \$ 2,747.00 | \$ 3,559.00 | 29.56% | \$ 2,814.00 | \$ 3,656.00 | 29.92% |
| Multifamily Residential | 3" | 250 | \$ 686.00 | \$ 883.00 | 28.72% | \$ 812.00 | \$ 1,064.00 | 31.03% |
| Commercial | 2" | 100 | \$ 287.00 | \$ 367.00 | 27.87% | \$ 354.00 | \$ 464.00 | 31.07% |
| Commercial | 2" | 175 | \$ 474.50 | \$ 611.50 | 28.87% | \$ 541.50 | \$ 708.50 | 30.84% |
| Commercial | 2" | 220 | \$ 587.00 | \$ 758.20 | 29.17% | \$ 654.00 | \$ 855.20 | 30.76% |
| Commercial | 2" | 880 | \$ 1,949.00 | \$ 2,525.80 | 29.59% | \$ 2,016.00 | \$ 2,622.80 | 30.10% |
| Industrial | 2" | 640 | \$ 1,493.00 | \$ 1,935.40 | 29.63% | \$ 1,560.00 | \$ 2,032.40 | 30.28% |
| Industrial | 3" | 160 | \$ 461.00 | \$ 589.60 | 27.90% | \$ 587.00 | \$ 770.60 | 31.28% |
| Industrial | 3" | 250 | \$ 686.00 | \$ 883.00 | 28.72% | \$ 812.00 | \$ 1,064.00 | 31.03% |
| Industrial | 8" | 39,000 | \$ 74,605.00 | \$ 96,546.00 | 29.41% | \$ 75,276.00 | \$ 97,512.00 | 29.54% |
| Public Authority | 3" | 800 | \$ 1,821.00 | \$ 2,356.00 | 29.38% | \$ 1,947.00 | \$ 2,537.00 | 30.30% |
| Public Authority | 3" | 850 | \$ 1,916.00 | \$ 2,479.00 | 29.38% | \$ 2,042.00 | \$ 2,660.00 | 30.26% |
| Public Authority | 3" | 1,300 | \$ 2,771.00 | \$ 3,586.00 | 29.41% | \$ 2,897.00 | \$ 3,767.00 | 30.03% |
| Public Authority | 4" | 3,300 | \$ 6,605.00 | \$ 8,542.00 | 29.33% | \$ 6,815.00 | \$ 8,844.00 | 29.77% |

**PUBLIC NOTICE TO ALL CUSTOMERS OF THE
WHITEWATER MUNICIPAL WATER UTILITY**

The Whitewater Municipal Water Utility has filed an application with the Public Service Commission of Wisconsin (PSCW) to increase water rates. The increase is necessary due to a 26.25 percent increase in gross plant investment and a 22.97 percent increase in operating expenses since the last water rate case was completed in 2020.

The total increase in water revenues requested is \$687,376 which will result in an estimated overall rate increase of 30.07 percent over the water utility's present revenues. If the request is granted, the water bill for an average residential customer with a 5/8-inch or 3/4-inch meter who uses 3,000 gallons of water per quarter will increase from \$24.55 to \$31.82, or 30%.

An audiovisual public hearing on the application has been scheduled for Thursday, January 26, 2023, at 2:00 p.m. This hearing has no physical location. Parties and Commission staff appear by audiovisual connection over the internet. Parties and Commission staff may use the audio-only telephone connection as a backup, or if no practicable internet connection exists. Members of the public attend by audiovisual connection over the internet, or by audio-only telephone connection.

Join by audiovisual connection at:

<https://us02web.zoom.us/my/pschearings>

To join by telephone:

1. Dial: + 1 312 626 6799
2. Enter: 809 513 2930 # (Meeting ID)

Each participant shall provide their name, and status as either a party representative, Commission staff, or a member of the public. Each participant using the internet connection shall provide this information in the "Join Meeting" dialog screen, or by renaming the participant's screenname after gaining admittance to the hearing. Each person connecting by telephone shall provide this information immediately after gaining admittance to the hearing.

Upon connecting to the hearing, each participant will enter a waiting room and await admittance to the hearing. Before commencing the hearing, the Administrative Law Judge (ALJ) will admit each participant who connected before the designated start time. The ALJ will admit each participant who connects after the hearing begins at the earliest opportunity that does not disrupt the hearing. Each member of the public shall remain muted until the ALJ invites that person to comment.

The Commission will livestream the audio of this hearing on its website. The livestream allows anyone to listen to the hearing without connecting to it as described above. To access the livestream, go to the Commission's website at <http://psc.wi.gov>, and select "Live Broadcast" button. The live broadcast webpage provides neither: (1) an opportunity to make a comment, nor (2) closed captioning.

A person may testify in this proceeding without becoming a party and without attorney representation. A person may submit this testimony in only one of the following ways:

- **Web Comment.** File a comment on the internet. Go to the Commission's web site at <http://psc.wi.gov>, click on "File a Comment". On the next page select the "File a comment" link that appears for docket number 6520-WR-106. Web comments shall be received no later than Monday, January 30, 2023.
- **Oral Comment.** Speak over the telephone during the public session. The ALJ may receive an oral comment from any member of the public in attendance after the close of any party and Commission staff testimony. The ALJ will receive an oral comment by unmuting each phone connection one at a time and inquiring into the each caller's desire to comment.
- **Mail Comment.** Send a comment by U.S. Mail. All comments submitted by U.S. Mail shall be received no later than Monday, January 30, 2023 and shall be addressed to: Attn: Docket 6520-WR-106 Comments, Public Service Commission, P.O. Box 7854, Madison, WI 53707-7854.

All documents in this docket are filed on the Commission's Electronic Records Filing (ERF) system. To view these documents: (1) go to the Commission's E-Services Portal at <http://apps.psc.wi.gov>, (2) enter "6520-WR-106" in the box labeled "Quick Single Docket Search," and (3) select "Documents".

If you have any questions, please contact Whitewater Municipal Water Utility at (262) 473-0500.



Finance Committee Agenda Item

| | |
|-------------------------------------|---|
| Meeting Date: | January 31, 2023 |
| Agenda Item: | 2022 Budget Amendment 2 |
| Staff Contact (name, email, phone): | Steve Hatton, shatton@whitewater-wi.gov , 262-473-1380 |

BACKGROUND

(Enter the who, what when, where, why)

Budgets provide an estimate of anticipated Revenues and Expenditures for planning purposes. Budget values also provide a point of reference to help ensure anticipated revenues are realized and anticipated expenditures are not exceeded. As assumptions used to set budget values change and unbudgeted actions are approved by Council, the budget values must also be updated to properly reflect the new assumptions/actions and to provide a meaningful point of reference to measure performance.

The following amendments to the 2022 Budget have been identified for approval and are highlighted on the attached schedule:

The General Fund fiscal 2022 year is currently estimated to end the year with a \$500,000 surplus of revenues over expenditures. This is largely driven by staffing costs falling below budget due to vacancies and higher than estimated revenues (Room Tax and Interest). We have traditionally evaluated how a portion of year-end surpluses may be used to provision for future needs that will reduce demands on future budgets and one-time expenses. The following transfers have been identified for closeout of the 2022 fiscal year.

| Targeted Transfers of 2022 Surplus | Targeted Transfer 2023 | Budgeted Transfer 2023A | Est. 2022 Fund Balance 2023A | Proposed 2022 Transfer 2023A | Comment |
|------------------------------------|------------------------|-------------------------|------------------------------|------------------------------|---|
| 260 - Sick Leave Severance Fund | 55,000 | 55,000 | (18,888) | 18,888 | Correct deficit fund balance |
| 216 - PD Vehicle Fund | 60,000 | 38,270 | 13,923 | 21,730 | Achieve target 2023 funding |
| 217 - Bulding Repair Fund | 25,000 | 15,000 | 34,419 | 10,000 | Achieve target 2023 funding |
| 280 - Street Maintenance Fund | 185,000 | 8,035 | 137,819 | 172,139 | Approach target 2023 funding |
| 214 - Elections Fund | 25,000 | 25,000 | (10,883) | 10,883 | Correct deficit fund balance |
| 220 - Library Fund | 485,000 | 470,000 | 427,117 | 15,000 | Achieve target 2023 funding |
| 450 - Projects Fund | 50,000 | - | 53,887 | 46,360 | Effigy Mounds, Strategic Planning, Cyber Security |
| 295 - PD Trust | | | | 5,000 | Immigration Legal support |
| | 1,512,000 | 1,418,180 | | 300,000 | |

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

- 11/2/2022 Fire/EMS Referendum approved by voters
- 11/16/2022 2023 Budget Adopted by Common Council

FINANCIAL IMPACT

(If none, state N/A)

Approval of proposed transfers will reduce the anticipated General Fund surplus. An estimated \$200,000 surplus will remain within the General Fund to increase the unassigned Fund Balance.

STAFF RECOMMENDATION

Move approval of 2022 Budget Amendment # 2 as attached.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. 2022 Budget Amendment #2.pdf
-

BUDGET AMENDMENT RESOLUTION NO 2

WHEREAS, the Common Council of the City of Whitewater adopted a Budget Resolution for 2022 on November 16, 2021, setting forth the detailed estimates of revenues and expenditures required for the various purposes performed by the City,

AND WHEREAS, anticipated revenues and expenditures are anticipated to result in a surplus for the 2022 fiscal year;

AND WHEREAS, assigning a portion of the anticipated surplus for future needs is consistent with sound financial planning;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater that the following changes to budgeted revenues and expenditures are authorized:

| Transfer from | Transfer to: | Transfer Amount | Purpose |
|-------------------------|---------------------------------|-----------------|---|
| Fund 100 - General Fund | 260 - Sick Leave Severance Fund | 18,888 | Correct defecit fund blance |
| Fund 100 - General Fund | 216 - PD Vehicle Fund | 21,730 | Achieve target 2023 funding |
| Fund 100 - General Fund | 217 - Bulding Repair Fund | 10,000 | Achieve target 2023 funding |
| Fund 100 - General Fund | 280 - Street Maintenance Fund | 172,139 | Approach target 2023 funding |
| Fund 100 - General Fund | 214 - Elections Fund | 10,883 | Correct defecit fund blance |
| Fund 100 - General Fund | 220 - Library Fund | 15,000 | Achieve target 2023 funding |
| Fund 100 - General Fund | 450 - Projects Fund | 46,360 | Effigy Mounds, Strategic Planning, Cyber Security |
| Fund 100 - General Fund | 295 - PD Trust | 5,000 | Immigration Legal support |
| | | <u>300,000</u> | |

IT IS FURTHER RESOLVED that no changes are made to the tax levy as originally made, and these changes represent shifts in income or expenditures actually experienced or anticipated.

Resolution introduced by Councilmember _____ who moved its adoption. Seconded by: _____.

AYES: _____ NOES: _____ ABSENT: _____

ADOPTED: _____ City Manager
 _____ City Clerk