

City of
WHITEWATER

COMMON COUNCIL AGENDA

Common Council Meeting

City of Whitewater Municipal Building – Community Room
312 W. Whitewater St., Whitewater, WI 53190

Tuesday, August 2, 2022 - 6:30 p.m.

This will be an IN PERSON and a VIRTUAL MEETING. (not in person).

Citizens are welcome (and encouraged) to join us via computer, smart phone, or telephone.

Citizen participation is welcome during topic discussion periods.

**AMENDED AGENDA AS OF 7/30/22 11:00 A.M. TO ADD ITEM R-2 – RESOLUTION
RESCINDING WHITEWATER FIRE DEPARTMENT PARTICIPATION IN LENGTH
OF SERVICE AWARD PROGRAM (“LOSA”).**

You are invited to a Zoom webinar.

When: Aug 2, 2022 06:30 PM Central Time (US and Canada)

Topic: Common Council Meeting (VIRTUAL AND IN PERSON)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81724335979?pwd=VU4wY2VrTS8rWnJmczJWQXJrQ2pxdz09>

Passcode: 610930

Or Telephone:

Dial: US: +1 312 626 6799

Webinar ID: 817 2433 5979

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Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number:

262-473-0108

All agenda items are subject to discussion and/or action.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

CONSENT AGENDA:

CA-A	Approval of Council Minutes of 6/21/22.	P. 1
CA-B	Acknowledgment of Receipt and Filing of: *Library Board Minutes of 6/30/22; - P. 9 *Police and Fire Commission Minutes of 6/30/22. – P. 20	P. 9
CA-C	Expedited Approval of the Following Items, per City Staff Recommendation: O-1, C-3, C-7, C-8	n/a

CITY MANAGER REPORT

STAFF REPORTS: Municipal Commendation Honoring the Service of Cameron L. Clapper.

*To make a comment during this period, or during any agenda item: **On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.***

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

RESOLUTIONS:

R-1	Resolution authorizing referendum question (to increase tax levy) for November, 2022 election, and approving language and financial request for referendum question (City Manager Request) [Resolution and backup material not available at time of publication of agenda, but will be distributed at council meeting].	P. 22**
R-2	Resolution authorizing rescinding of Whitewater Fire Department participation in Wisconsin Length of Service Award (LOSA) Program. (Finance Director Request)	P. 68**

ORDINANCES: First Reading – None.

ORDINANCES: Second Reading:

*O-1	Amending Chapter 11.16.150, to allow 15 minute parking on the north side of W. Center Street, in the first stall west of W. Whitewater Street, from 8:00 a.m. – 5:00 p.m. for parking in first stall west of W. Whitewater Street, near building at 104 W. Center Street, from 8:00 a.m. – 5:00 p.m.	P. 23
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CONSIDERATIONS:

C-1	Presentation from Running, Inc. (formerly Brown Cab) relating to shared ride taxi service staffing in City.	n/a
C-2	Amendment of agreement with Bird Scooters, extending contract dates.	P. 26
*C-3	Request for authorization to issue easement to TDS Telecomm on tax parcel /A267400002 (green space on Whitewater Street, east of Home Lumber Kitchen and Bath Store).	P. 32
C-4	Action on request to purchase grain bin located on city-owned property in Business Park.	P. 39
C-5	Discussion regarding hiring of structural consultant for Starin Park Water Tower and possible direction regarding the same.	P. 42
C-6	Discussion and possible direction regarding C & R Hunt Family Trust offer to sell three parcels of vacant land (approximately 47 acres) on south side of Highway 12 to City.	P. 45

C-6a	Discussion and possible direction regarding entering into an agreement with a firm to assist with referendum promotion. [backup material not available at time of agenda publishing and will be available at council meeting].	**
*C-7	Request for approval to grant easement to WE Energies to extend gas main through Wastewater Facility.	P. 51
*C-8	Appointment of citizen member to Landmarks Commission and Community Involvement and Cable T.V. Commission	P. 63
C-9	Councilmember Requests for Future Agenda Items and/or Future POLCO questions.	n/a
C-10	<u>EXECUTIVE SESSION.</u> Adjourn to closed session, NOT TO RECONVENE , pursuant to Wisconsin Statutes and 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Items to be Discussed: 1) Interview of Interim City Manager Candidate.	n/a

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

***Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

****Backup material for this subject either not available at time of agenda publication, or incomplete at time of agenda publication. Backup material will be supplied at Common Council meeting.**



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**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF
THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND
JEFFERSON COUNTIES, WISCONSIN.**

June 21, 2022

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Smith. MEMBERS PRESENT: McCormick, Schreiber, Brown, Allen, Smith, Majkrzak, Gerber. MEMBERS ABSENT: None. LEGAL COUNSEL PRESENT: Wallace McDonnell.

It was moved by Allen and seconded by Schreiber to approve payment of city invoices in the total sum of \$183,195.30. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak. Gerber. NOES: None. ABSENT: None.

It was moved by Allen and seconded by Schreiber to acknowledge receipt and filing of Plan and Architectural Review Commission Minutes of 5/9/22 and Public Works Committee Minutes of 5/10/22. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak. Gerber. NOES: None. ABSENT: None.

CITY MANAGER UPDATE. – City Manager Clapper introduced Nathan Thiel, interim Community Development Director. Clapper also highlighted several events and projects happening in the City, including the City of Whitewater Lakes Restoration airing on Spectrum 1; the Fourth of July Festival; Juneteenth observation; restoration projects in Walton Oaks and Effigy Mounds Parks; Street reconstruction on Yoder Lane and East Main Street; the Vanderlip Pumping Station; the razing of city-owned homes on Fremont Street to allow for additional storage space for the Water Utility, the CDA-owned property at 206 E. Cravath Street; the Fire Department agreement; and the Lakes Drawdown Project.

STAFF REPORTS. **Lakes Drawdown Project Update:** Parks and Recreation Director Boettcher indicated that the shoreline restoration has taken place in Trippe Lake near the park and at the Clay Street Nature Area. This is to prevent shore erosion. Cravath Lake has a rock shoreline so this was not necessary in Cravath Lake. Refilling of the Lakes began on June 13. Cravath Lake is being refilled first, then Trippe will be refilled. Hopefully both lakes will be filled within the next month. The plants growing in the lakebed, grasses and cattails, will die off this year and next year. A post-dredge assessment will be done when both lakes are refilled. Fish restocking will occur in the fall of 2022 and in 2023. The DNR will stock the bigger fish, such as northerns. The City will restock with bluegill, crappie, perch, and golden shiner. Fish cribs will be placed during the winters of 2022 and 2023. In 2023, pier replacement is planned, dependent on grants available. The expenses total \$1,569,765 and the budgeted amount is \$1,575,000. Jane Haskey, 701 E. Clay Street, asked what will happen to all the vegetation as it dies and rots. Boettcher stated that it should just decompose. It was explained that the purpose of the burns was to get rid of the woodier plants that would not decay as easily.

CITIZEN COMMENTS. None.

2021 WASTEWATER COMPLIANCE MAINTENANCE ANNUAL REPORT. Marquardt stated that this is an annual report assessment required by the DNR as part of the City's permit. The City received an "A" rating in all sections, so no action is required on the part of the City to bring the City into compliance.

**City of Whitewater
Wisconsin Department of Natural Resources
Compliance Maintenance Annual Report Resolution**

2021
Resolution No. 2021-0621-02

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater facilities under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the CMAR;

WHEREAS, it is necessary to provide recommendations or an action plan for all CMAR section grades of “C” or less and/or an overall grade point average <3.00;

BE IT RESOLVED, the city council in the City of Whitewater informs the Department of Natural Resources that the 2021 CMAR was reviewed and this resolution was voted on as follows:

Resolution introduced by Councilmember Allen, who moved its adoption. Seconded by Councilmember Schreiber. AYES: Schreiber, McCormick, Brown, Gerber, Majkrzak, Smith, Allen. NOES: None. ABSENT: None. ADOPTED: June 21, 2022.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

2022 BUDGET TRANSFER RESOLUTION NO. 1. Finance Director Hatton stated that the resolution updates the budget to reflect action taken at the last Council meeting and to cut \$5000 in expenditures and revenue in order to qualify for the State expenditure restraint program. The program will provide around \$63,000 in revenue to the City.

2022
BUDGET AMENDMENT RESOLUTION NO 1

WHEREAS, the Common Council of the City of Whitewater adopted a Budget Resolution for 2022 on November 16, 2021, setting forth the detailed estimates of revenues and expenditures required for the various purposes performed by the City,

AND WHEREAS, several items have been identified that require correction to reflect actions taken by Council after the Budget was established;

AND WHEREAS, Health Reimbursement Account expenses have been below budgeted amounts in the past three years, budgeted values need to be amended to better reflect anticipated expenditures;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater that the following changes to budgeted revenues and expenditures are authorized:

Account	Description	Original Budget Value	Amended Budget Value	Change	Comment
100-51400-154	HSA-HRA CONTRIBUTIONS	6,200	5,270	(930)	Budget 85% HRA Utilization
100-51100-154	HSA-HRA CONTRIBUTIONS	500	425	(75)	Budget 85% HRA Utilization

BENEFITS-HRA-CITY					
100-51300-166	ATTORNEY	2,350	1,998	(353)	Budget 85% HRA Utilization
100-51450-154	HSA-HRA CONTRIBUTIONS	1,875	1,594	(281)	Budget 85% HRA Utilization
100-51500-154	HSA-HRA CONTRIBUTIONS	4,250	3,613	(638)	Budget 85% HRA Utilization
100-52100-154	HSA-HRA CONTRIBUTIONS	7,500	6,375	(1,125)	Budget 85% HRA Utilization
100-52110-154	HSA-HRA CONTRIBUTIONS	33,750	28,688	(5,063)	Budget 85% HRA Utilization
100-52120-154	HSA-HRA CONTRIBUTIONS	2,500	2,125	(375)	Budget 85% HRA Utilization
100-52600-154	HSA-HRA CONTRIBUTIONS	8,750	7,438	(1,313)	Budget 85% HRA Utilization
100-52400-154	HSA-HRA CONTRIBUTIONS	1,525	1,296	(229)	Budget 85% HRA Utilization
100-53100-154	HSA-HRA CONTRIBUTIONS	475	404	(71)	Budget 85% HRA Utilization
100-53230-154	HSA-HRA CONTRIBUTIONS	2,413	2,051	(362)	Budget 85% HRA Utilization
100-53300-154	HSA-HRA CONTRIBUTIONS	10,400	8,840	(1,560)	Budget 85% HRA Utilization
100-53320-154	HSA-HRA CONTRIBUTIONS	1,363	1,158	(204)	Budget 85% HRA Utilization
100-53420-154	HSA-HRA CONTRIBUTIONS	250	213	(38)	Budget 85% HRA Utilization
100-55200-154	HSA-HRA CONTRIBUTIONS	1,000	850	(150)	Budget 85% HRA Utilization
100-53270-154	HSA-HRA CONTRIBUTIONS	2,388	2,029	(358)	Budget 85% HRA Utilization
100-51600-154	HSA-HRA CONTRIBUTIONS	2,675	2,274	(401)	Budget 85% HRA Utilization
100-55210-154	HSA-HRA CONTRIBUTIONS	3,500	2,975	(525)	Budget 85% HRA Utilization
100-55111-154	HSA-HRA CONTRIBUTIONS	75	64	(11)	Budget 85% HRA Utilization
100-55310-154	HSA-HRA CONTRIBUTIONS	3,750	3,188	(563)	Budget 85% HRA Utilization
247-55100-154	HSA-HRA CONTRIBUTIONS	-	-	-	Budget 85% HRA Utilization
200-55110-154	HSA-HRA CONTRIBUTIONS	1,250	1,063	(188)	Budget 85% HRA Utilization
220-55110-120	EMPLOYEE BENEFITS	187,770	184,957	(2,813)	Budget 85% HRA Utilization
610-61926-150	EMPLOYEE FRINGE BENEFITS	203,121	200,412	(2,709)	Budget 85% HRA Utilization
620-62820-120	EMPLOYEE BENEFITS	228,432	226,642	(1,791)	Budget 85% HRA Utilization
630-63300-120	EMPLOYEE BENEFITS-TOTAL	83,346	82,406	(939)	Budget 85% HRA Utilization
900-56500-151	FRINGE BENEFITS	25,122	24,935	(188)	Budget 85% HRA Utilization
100-55320-780	DISCOVER WHTIEWATER RACE	-	6,000	6,000	To reflect unbudgeted Council action on June 7, 2022.
100-44300-53	BLDG/ZONING PERMITS	(65,000)	(56,377)	8,623	To reflect lower permit revenue
200-49300-55	FUND BALANCE APPLIED	(19,884)	(19,697)	188	To reflect reduced HRA expense
220-49300-55	FUND BALANCE APPLIED	(41,510)	(38,698)	2,813	To reflect reduced HRA expense
610-47493-61	RETAINED EARNINGS-(INC)-DEC	(657,822)	(655,113)	2,709	To reflect reduced HRA expense
620-49930-62	RETAINED EARNINGS-(INC)-DEC	1,833,341	1,835,131	1,791	To reflect reduced HRA expense
630-49930-63	RETAINED EARNINGS-(INC)-DEC	438,124	439,063	939	To reflect reduced HRA expense
900-49300-56	FUND BALANCE APPLIED	(2,705)	(2,518)	188	To reflect reduced HRA expense
		<u>2,311,071</u>	<u>2,311,071</u>	-	

IT IS FURTHER RESOLVED that no changes are made to the tax levy as originally made, and these changes represent shifts in income or expenditures actually experienced or anticipated.

Resolution introduced by Councilmember Allen who moved its adoption. Seconded by: Councilmember Schreiber.

AYES: Schreiber, McCormick, Brown, Gerber, Majkrzak, Smith, Allen. NOES: None. ABSENT: None.

ADOPTED: June 21, 2022.

AMENDING SUBSECTION 7.22.025 AS IT RELATES TO MOWING OF LAWNS (“NO MOW MAY”). Neighborhood Services Director Bennett stated that he met with Councilmembers Brown and Gerber and drafted the ordinance amendment relating to “No Mow May.” Majkrzak stated that “signs” and “rear yard” need to be clearly defined in the ordinance. Majkrzak asked why registration is necessary. Bennett stated that the signs and the registration are to help with code enforcement so that a yard with long grass can be checked against the list of those participating. McCormick questioned how information could be distributed in the community. Bennett confirmed that some kind of public information campaign would have to be done. Brown indicated that there were a lot of participants in Fort Atkinson, with only two complaints. Brown also suggested that the information regarding No Mow May be included in property tax bills. Councilmember Smith indicated that lawn clover blooms at a height of 4-8 inches, dandelions at 2 inches and violets at 6 inches. These all fall under the height currently required by ordinance. Smith also wondered if research had been done to see why surrounding communities have differing height requirements for their lawns and if passing this ordinance amendment would create a health or fire hazard, which is what the original ordinance was created to prevent.

Schreiber questioned whether the ordinance is even necessary if early blooming plants will bloom at under 7 inches. Schreiber said there are other ways to promote pollinators. Allen indicated that mosquitoes and ticks would be health hazards in longer yards. Allen does not feel that there is an issue with lack of pollinators in our area and doesn't feel that the ordinance amendment is necessary. He questioned whether excluding apartment buildings from the option was even legal. City Attorney McDonnell stated that he felt that it was legal.

Councilmember Gerber wondered what the growth rate of dandelions, violets and clover were in comparison to the growth rate of grass. Would grass be over 7 inches long before the other plants were tall enough to bloom? Gerber indicated that the reasoning for having signs was to help neighbors know who was participating as well as for code enforcement. Gathering this data would also track the popularity of the program. Allen did not feel that signs were necessary. Bennett stated that he thinks that the only way this will work is if, on June 1, the Neighborhood Services Officers drive the City and hand out citations to every house with a yard over 7 inches in length.

Resident Jeff Knight stated that he felt the ordinance was not necessary. Knight said that he is not sure the City could handle the enforcement of this. He feels this is well intentioned, but wants properties to maintain their value and this would not help. Knight wondered why this would not be allowed in City parks if it is such a great idea. He thinks planting appropriately to promote pollinators is a better solution. Resident Chuck Mills said that he thought this ordinance would allow lawns to look unkept in May, when many people are coming to the City for UWW graduation. Allen moved to strike the ordinance amendment. Schreiber seconded. AYES: Smith, Schreiber, Allen, McCormick. NOES: Majkrzak, Brown, Gerber. ABSENT: None.

REQUEST FOR APPROVAL OF ANNUAL RENEWALS OF CERTAIN CLASS “A”, “CLASS A”, CLASS “B”, “CLASS B” BEER AND LIQUOR AND CLASS C WINE LICENSES. Allen moved, Schreiber seconded approval of annual renewal of licenses. “Class B” – 841 Brewhouse, 841 E. Milwaukee Street, James R. Burns, Agent; Gus’ Pizza Palace, 139 W. Main Street, Anjeza Isbell, Agent; Class “A” – Whitewater Petroleum Co., 804 Walworth Ave., Lisa A. Long, Agent. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

REQUEST FOR APPROVAL OF PAYMENT TO TOWN OF COLD SPRING FOR PAVING OF COLD SPRING ROAD. Public Works Director Marquardt stated that the paving request is being brought back to Council to provide additional cost information. On May 26, 2022, the Town of Cold Spring opened bids for this paving project. The estimated cost of the City portion of Cold Spring Road is \$39,500. Marquardt stated that in his budget, the estimated cost was \$50,000, so he believes that the bids are reasonable. Marquardt recommends approval of costs of paving to be borne by Fund 280. Majkrzak moved to approve payment to Town of Cold Spring for the paving of the City portion of Cold Spring Road. At a cost not to exceed \$39,500. Schreiber seconded. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

ROCK ROAD COMPANIES STREET MAINTENANCE CONTRACT – 2022. Public Works Director Marquardt stated that on bids were opened for the 2022 City streets maintenance projects. Included in the project are laying asphalt over concrete on Janesville Street from Walworth Avenue to the railroad tracks; chip sealing Caine, Gault, and Clark Streets; asphalt sealant on Center Street, Boone Court, and George Street. Rock Road came in with the low bid of \$258,473.30, which is over the Strand estimate for the project. Marquardt indicated that in the amount budgeted for this project, painting the bike lane and bike markings on Center Street was missed. Marquardt stated that he recommends accepting the bid, as costs will just continue to go up. He indicated that there are adequate funds in Fund 280 to cover the excess cost. Allen moved to approve bid to Rock Road Companies for the 2022 Street Maintenance Project at a cost of \$258,473.30. Schreiber seconded. Majkrzak commented that the Finance Committee may want to look at the budget to have a plan, since all the projects seem to be coming in over estimates. Allen stated that companies that bid jobs should take into account that they will probably hit rock, as the city is built on rock. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

STRAND TASK ORDER 22-08, FOR MUNICIPAL PHOSPHORUS REDUCTION CREDIT FOR LEAF MANAGEMENT PROGRAM ANALYSIS UPDATE. Public Works Director Marquardt stated that in 2019 the City received a phosphorus reduction credit by requiring residents to bag leaves; not allowing leaves to be pushed into the streets; and following up with street sweeping. The DNR wants to see the phosphorus level reduced by 66%. Currently, the City has reduced phosphorus by 39.1%. This task order seeks to find ways to reduce that level more. It is to be billed at an hourly rate, not to exceed \$21,900. Marquardt stated that the Public Works Committee recommends approval of this task order. Schreiber moved to approve Strand Task Order 22-08 at a cost not to exceed \$21,900. Allen seconded motion. Majkrzak stated that he would like to see this brought back to Council after the analysis has been done, so that the public can see what the City received for the \$21,900. AYES: McCormick, Brown, Smith, Majkrzak, Gerber, Schreiber, Allen. NOES: None. ABSENT: None.

2022 EMERGENCY MUTUAL AID AGREEMENT FOR COMMUNITIES OF WALWORTH COUNTY. Public Works Director Marquardt stated that this agreement reduces to writing what the costs are to communities that request mutual aid for emergencies. The agreement renews automatically each year. Attorney McDonnell would like the insurance requirements reviewed. The Public Works Committee recommended approval. Allen moved to approve the Mutual Aid Agreement for Walworth County. Schreiber seconded motion. Marquardt confirmed that the insurance question needed to be reviewed, but he doesn't anticipate a problem because of the amount of insurance the City carries for other projects. Brown asked if the agreement will be brought to the Public Works Committee and to Council every year, since it is automatically renewing. Marquardt stated that it will only be taken to Public Works Committee and Council if the City wants to get out of the agreement. Clapper stated that this agreement has been around for years, just not in a formal document. It is rare that an agreement of this kind is formalized for public works. This is seen as a very positive thing. AYES: McCormick, Brown, Smith, Majkrzak, Gerber, Schreiber, Allen. NOES: None. ABSENT: None.

PURCHASE OF A FIRE ENGINE FOR FIRE DEPARTMENT, IN CONJUNCTION WITH PURCHASE OF PREVIOUSLY-APPROVED TOWER LADDER (AERIAL TRUCK).

Clapper stated that the request is for the purchase of an engine that was not included in the Capital expenditure budget for 2022. The soonest that the engine would be received by the City is the end of 2023. The tower ladder will not be received by the City until 2024. Two of the current engines used by the Fire Department are beyond the recommended useful life of 25 years. The purpose for purchasing the engine now, would be to recognize cost savings by purchasing two vehicles as opposed to purchasing the engine later separately.

Council President Smith asked that the information provided to the Council be made available to anyone in the audience that wanted it, and that it be put on the City website as soon as possible. Brown asked if she is understanding correctly that there is a plan to order the engine, but there is no idea how funding will be broken down. Clapper stated that the ladder truck already has funds in the recent borrowing, but the worst case scenario is that the City will have to fund the full \$800,000 for the new engine. Other funding sources will be looked at, and by ordering now, in conjunction with the ladder truck there is the potential to save possibly \$275,000. McCormick asked if it has been decided which of the prepayment options were going to be used. Hatton stated that the money needed for purchasing the ladder truck has been placed in a certificate of deposit.

Councilmember Gerber asked whether the money obtained from the sale of the old engines will be put toward the purchase of the new engine. Kelly Freeman of the Fire Department stated that because of the age of the engines, their value is basically the value of scrapping them, about \$5000 each. Gerber asked if there is some advantage to purchasing the ladder truck as opposed to keeping the current one. Freeman explained that the current ladder truck is from 1990. It will be 34 years old by the time the new ladder truck arrives. Freeman indicated that it is becoming difficult to obtain parts to repair the current ladder, and yearly recertification is becoming harder. The new truck will have a different jack system, allowing them to get into smaller spaces and has newer technology.

Councilmember Majkrzak asked why the City would not be using a prepayment option. Hatton stated that by placing the funds in a certificate of deposit, the City would come out around \$26,000 ahead rather than using a prepayment option. Allen clarified that the ladder truck is in the budget and the engine would be in a future budget.

Majkrzak moved to approve the order and purchase of the ladder truck as already approved in the biennial budget, and order and purchase of engine, noting that two of the three current engines are past the recommended useful life and one is halfway through its useful life. That would be kept as a standby vehicle. The approval is contingent on City staff conducting a review of available financing programs to offset costs associated with each of the vehicle purchases prior to order placement; that staff would submit paperwork for all relevant financing programs, if any, to offset associated costs as soon as possible; that staff would provide updates on progress with financing options at the July 19, 2022 Common Council meeting; that municipal funding will be contributed to the purchase as the funding source of last resort, following funding from Whitewater Fire Department, grants, and other sources; and that municipal funding would not include any fund balances for current operations that exist within the fire department that may be transitioned to the City as part of taking over operation of the Fire Department to make it a municipal department after July 2022. Allen seconded the motion. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

DISCUSSION AND POSSIBLE DIRECTION REGARDING ENGAGEMENT OF FIRM TO COMPLETE SEARCH FOR WHITEWATER CITY MANAGER POSITION.

City Manager Clapper announced that he has accepted a position as the County Administrator for Dodge County and his contract has been formally approved by the Dodge County Board. His last day with the City of Whitewater will be August 12, 2022. He hopes to have all projects disseminated to other staff by August 7, 2022. Clapper stated

that he has reached out to some recruitment firms, but has not asked for quotes for services, as the Council had not yet requested that. He would recommend using a recruitment firm, as opposed to the City handling the search. Clapper also stated that the Council may want to have a special meeting to look at the quotes, once obtained, since there is only one meeting in July. Clapper stated that five business days is the typical turnaround time for quotes of this nature. Majkrzak moved to advise staff to obtain quotes from recruitment firms for the recruitment and hiring process of a City Manager, as well as quotes for recruiting and hiring an interim City Manager. McCormick seconded motion AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

AGREEMENT WITH BRITSON FAMILY RELATING TO RETURN OF THE ENGBRETSON-DORR REPLICA HOUSE TO BRITSON FAMILY. The City has been storing the replica of the historic Engebretson-Dorr house. The very detailed replica was made by a Britson family member, and copies the home located at the corner of N. Prairie and W. Main Streets, currently operated as the Victoria on Main Bed and Breakfast. The replica will be returned to the Britson family, for placement at another location. It was moved by Allen and seconded by Schrieber to enter into the agreement with the Britson family to return the replica. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

FUTURE AGENDA ITEMS AND/OR FUTURE POLCO QUESTIONS. Councilmember Gerber would like to know the status of the joint meeting with the School Board relating to the Whitewater Aquatic and Fitness Center. Councilmember Allen would like to discuss an ordinance amendment to allow the use of golf carts as transportation; an ordinance change regarding smaller lot sizes; and an update on what the City/Walworth County/State have done to assist the residents at Fox Meadows. Councilmember Smith would like an update regarding why the shared ride program has been unavailable for extended periods of time.

EXECUTIVE SESSION. It was moved by Smith and seconded by Allen to adjourn to closed session *TO RECONVENE*, pursuant to Wisconsin Statutes 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” **Items to be Discussed: 1) Consideration of the terms of Release and Employment Disposition Agreement between the City of Whitewater and the City of Whitewater Police Chief. [19.85(1)(c) and 19.85(1)(e)] and 2) Discussion of Memorandum of Understanding with Fire Department. [19.85(1)(e)].** AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

RECONVENE INTO OPEN SESSION.

TERMS OF RELEASE AND EMPLOYMENT AGREEMENT BETWEEN CITY OF WHITEWATER AND AARON RAAP. It was moved by Majkrzak and seconded by Schreiber to approve the Terms of Release and Employment Agreement between the City and Police Chief Aaron Raap. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None.

ADJOURNMENT. Allen moved to adjourn. Schreiber seconded motion. AYES: Schreiber, McCormick, Brown, Smith, Allen, Majkrzak, Gerber. NOES: None. ABSENT: None. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Michele R. Smith, Clerk

**Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Online Virtual Meeting
Monday, June 20, 2022, 6:30 pm**

MINUTES

Mission Statement:

We will have the space and the stuff to do the things that you want.

Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections; Service excellence

This is a virtual-only meeting via Zoom

1. Call to Order at 6:34 p.m.

Present: Brienne Diebolt-Brown, Doug Anderson, Sallie Berndt, Alyssa Orlowski, Jennifer Motszko, Kathy Retzke, Jaime Weigel

Absent: none

Staff: Stacey Lunsford, Diane Jaroch, Sarah Hemm

2. Consent Agenda

- a. Approval of Minutes Approval of the minutes of the regular meeting on May 16, 2022*
- b. Acknowledgment of Receipt of Financial Reports*
- c. Acknowledgment of Payment of Invoices for May 2022*
- d. Acknowledgment of Receipt of Statistical Reports for May 2022*
- e. Acknowledgment of Receipt of Treasurer's Reports*
 - i. Kathy gave an update on the current status of finances. She explained that the funds in a CD with Fort Community Credit Union are coming due. She plans to cash out the CD, close the account, and roll over the funds to First Citizens in mid-July.

MSC Bri Diebolt-Brown/Doug Anderson to approve the Consent Agenda.

Ayes: Brienne Diebolt-Brown, Doug Anderson, Sallie Berndt, Alyssa Orlowski, Jennifer Motszko, Kathy Retzke, Jaime Weigel

Nays: none

3. Hearing of Citizen Comments

- a. No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. Library Building Project

- Update from the Library Expansion and Renovation Steering Committee.
- Diane reported that Jody Sweeney from the Sweeney Group has been in the library conducting interviews with potential donors and they have been going really well.
- Stacey will be meeting with Jody on Thursday, June 23rd.

5. New Business

5.I. Appoint a New trustee to be the representative to the Endowment Fund Board of Directors

- Stacey reported that Jim Winship had been the previous representative. The group meets quarterly, with the next meeting scheduled for July 20th at 4PM in the library.

MSC Doug Anderson/Kathy Retzke to approve Jaime Weigel to represent the Board of Trustees on the Endowment Fund Board of Directors.

Ayes: Brienne Diebolt-Brown, Doug Anderson, Sallie Berndt, Alyssa Orlowski, Jennifer Motszko, Kathy Retzke, Jaime Weigel

Nays: none

5.II. Review and Re-Approval of Donations and Discards Policy

MSC Brienne Diebolt-Brown/Jaime Weigel to approve the updated Donations and Discards Policy.

Ayes: Brienne Diebolt-Brown, Doug Anderson, Sallie Berndt, Alyssa Orlowski, Jennifer Motszko, Kathy Retzke, Jaime Weigel

Nays: none

6. Staff & Board Reports

6.I. Director's Report ~ see attached

- The Board is glad to have Stacey back after her leave and noted that Diane has been doing an excellent job in her absence.

6.II. Adult Services Report ~ see attached

6.III Youth Educational Services Report ~ see attached

- Summer Reading Program kickoff event was held last Wednesday. 80 people were in attendance and the program is off to a great start!
- There has been an uptick in attendance of all in-person events and Sarah reported that there has been a lot of positive feedback.

6.IV. Programming & Makerspace Librarian Report ~ see attached

- Attendance has been trending upward, 37 people attended the pollinator workshop and 21 people attended a recent meditation program for adults.
- Sarah has a teen volunteer helping out every week with the Maker Club program for school-aged kids.
- There have been requests recently for converting 8mm film to digital, will keep an eye on this.

6.V. Bridges Library System Staff Report ~ see attached

6.V.I Board Report

- Update on Land Acknowledgement Statement (Jaime)
 - Jaime updated the Board on the work done thus far by the Committee, she will email a link to a webinar and an invite to the next Committee meeting on July 5th.

7. Board Request for Future Agenda Items

- If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time. Polco is a civic engagement, survey and polling platform.
- Suggested questions:
 - What type of library program are you most comfortable attending?
 - What days of the week and times of the day work best?
 - How likely are you to attend a program for kids/adults at X:XX?
- Doug is willing to stop by the library to help wordsmith the questions.

Confirmation of the next meeting on July 18, 2021 at 6:30 p.m. Adjourned at 7:11 p.m.

Comments in the Chat Box:

- none

Minutes respectfully submitted by Jaime Weigel on June 21, 2021

I. ADMINISTRATION

- a. Five work orders were submitted in May.
 - i. There was a coffee stain in the lobby that needed to be removed.
 - ii. One of the ceiling lights at the circulation desk burned out.
 - iii. Three plastic tables used by the City Market needed to be removed from the Community Room as they were no longer needed.
 - iv. An older chair was removed from the library as the cushion was sinking.
 - v. The public OPAC's were not connecting to the internet.

II. BUDGET

- a. None.

III. PERSONNEL

- a. Aurelia Lorvick has accepted the position of Customer Service Specialist. She received her B.A. from UW-Madison in 2021, worked at the Cambridge Community Library, and is fluent in Spanish. She begins on June 20th.

IV. LIBRARY COLLECTION

- a. None.

V. PUBLIC AND COMMUNITY RELATIONS

- a. Sarah represented the library at the Welcome to Whitewater Expo that took place on May 21st. She had fifty families stop by her table and speak with her.
- b. Suzanne represented the library at the City Market on June 8th. She was there to promote and educate people about the Memory Café's that our library and neighboring libraries hold on a monthly basis. As of this year the Memory Café's rotate monthly among the libraries in Jefferson County.
- c. Deana held three story times at the Community Space during the month of May.

VI. LIBRARY BOARD RELATIONS

- a. None.

VII. LIAISING WITH CITY, STATE, COUNTY, AND SYSTEM GROUPS

- a. None.

VIII. PROFESSIONAL DEVELOPMENT

- a. None.

IX. STRATEGIC PLAN

- a. As part of the strategic plan activities for 2022 on equity, diversity and inclusivity, all staff watched three webinars called "Wisconsin Libraries Talk About Race". They webinars were part of an LSTA-funded project and provided by DPI. When we held our Staff Training at the end of April, we discussed the webinars. The

discussion was very productive and everyone had something to contribute to the conversation.

- b. During the Staff Inservice I met with the circulation staff and we discussed friction points with patrons. The staff reported that since we no longer charge for replacement library cards or collect fines, there is rarely any friction with patrons. Staff was very pleased with this.

Adult Services Report June 2022

Report:

We interviewed for the vacant Customer Service Specialist position on May 27th. Aurelia Lorvick accepted our offer and begins on June 20th. She received her B.A. from UW-Madison in 2021, worked at the Cambridge Community Library, and is fluent in Spanish. Her first week will be filled with training and she will begin her regular schedule on June 27th.

Collection Development:

I created four book displays for the month of May.

In Stacey's absence I was not able to complete the monthly weeding of the collection.

Virtual Meetings/Webinars/Training Sessions Attended:

May 11: Infosec Training: Protect Your Data Assessment

May 16: Library Board Meeting

May 18: City Safety Committee Meeting

May 26th: Interviews for the Customer Service Specialist position

June 1st: Staff meeting with Deana and Sarah

June 8th: Staff meeting with Deana and Sarah

June 9th: Whitewater Leads Meeting

June 13th: City Department Heads Staff Meeting

June 14th: Infosec Training: Just the Facts: Internet of Things

Youth Educational Services Report June 2022

Upcoming Events

June 8th-July 27th: Summer Storytimes at 9:30 and 10:30 a.m.

July 11th: Magician Matthew Teague at 6:30 p.m.

July 16th: Spanish Family Movies at 12:00 p.m. (tentative)

July 18th: Hoop Elation Dance Class at 3:30 p.m.

Summer Reading Program Preparation

Preparation for the summer program has consumed most of my time over the last four weeks.

Preparation includes:

- Designing and printing Brag Tags for the children's program.
- Putting together the registration packets for Little Explorers, children, and teens.
- Creating decorations.
- Creating bingo forms for the children and teen programs.
- Creating the reading log for the Little Explorers program.
- Writing instructions for both patrons and staff.
- Creating the sponsor poster, spreadsheet, and social media posts.
- Promoting the program through print and electronic media.

Summer Storytime

Summer Storytime began on Wednesday, June 8th, and although we intended to be outside again this summer, the weather has so far not cooperated. At our first storytime we had over 20 participants in the 9:30 a.m. session, but no one in the 10:30 a.m.

Homeschool Field Trip to the Depot Museum

Our homeschool group took a field trip to the Depot Museum for a tour, given by Whitewater Historical Society President Carol Cartwright. 11 homeschoolers participated. Everyone enjoyed learning more about our local history and we look forward to working with the Historical Society in the future.

Community Space

After a two-week break, I have resumed my visits to the Community Space. Rather than try to do a storytime, I bring an activity and promotional material and engage with people one-on-one. This seems to be effective.

Meetings and Webinars

June 1st: Staff meeting with Diane and Sarah.

June 8th: Staff meeting with Diane and Sarah.

Programming & Makerspace Librarian Report
June 2022
Sarah Hemm

Programs:

- 5/16: Public Art Project (3)
- 5/19: Maker Club (20)
- 5/21: New Community Member Expo (46)
- Felt Bird Bookmarks take/make (40)
- 5/31: Korean Lotus Lantern Craft (7 in person, 13 self-directed)
- 6/1: Summer Storytellers videos begin (weekly through August)
- 6/4: Creating a Pollinator Paradise (37)
- 6/8: Meditation Workshop (21)
- Juneteenth take/make (30)

Upcoming Programs:

- 6/22, 6/29, 7/6, 7/19: Teen programs
- Maker Club (every Thursday during summer reading)
- Crafternoon (every Friday during summer reading)
- Independence Day take/make kits
- 7/9: Ferradermis (H.S. Robotics Team) Demonstration

Makerspace Use:

- 5/9: VHS to Digital
- 5/9: Craft supplies
- 5/14: Craft supplies
- 5/18: Community Art Project
- 5/23: Sewing supplies
- 5/23: Stamps
- 5/27: Digital Creation Laptop
- 5/31: Craft supplies
- 6/2: Craft supplies
- 6/3: Craft supplies
- 6/3: Craft supplies
- 6/4: Vinyl to Digital
- 6/6: Sewing supplies
- 6/8: Laminator
- 6/8: External CD/DVD drive
- 6/8: Polymer Clay
- 6/9: Craft supplies

Makerspace Training Appointments:

- 1.5 hours

Equipment & Technology:

- We've had several requests to get equipment to convert 8mm film.
- Working on VR headsets so they're able to circulate.

Donations:

- Spirograph set from Cori W. (staff)

Other Updates:

- Assisted Molly Fuller with Partners in Play program
- Recorded 4 Summer Storyteller videos with community members
- Made buttons and lanyards for the Summer Reading Program
- Assisted Diane and Judy with Customer Service Specialist interviews
- Assisted Deana and Diane with Summer Reading plans/decorating
- Working on NASA grant
- Appointed to the ALSC Programs & Services Recognition Committee

Meetings:

- 5/23: WLA Intellectual Freedom Special Interest Group
- 6/1: Meeting with Diane and Deana
- 6/7: Land Acknowledgement Meeting with Jaime
- 6/8: Meeting with Diane and Deana

Professional Development:

- *Ask, Listen, Empower: Grounding Your Library Work in Community Engagement* by Mary Davis Fournier and Sarah Ostman (ALA, 2021)
- *STEAM Resources for Libraries* webinar with National Girls Collaborative Project
- *Bite-sized Outreach* webinar with WLA Outreach Services Roundtable
- *Supporting and Representing Indigenous People in the Library* webinar with WVLS



Police and Fire Commission Meeting Minutes
June 30, 2022

ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

Video and audio of this meeting can be viewed on the City of Whitewater web site at <http://www.whitewater-wi.gov/AgendaCenter>

- I. Call to Order, Roll Call – Commission President Glenn Hayes called the meeting to order at 2:00 pm.
Members present: Dr. Glenn Hayes, Jerry Grant, Beverly Stone, Mwita Binagi, Marissa Aranda
Members absent: None
Also present: Deputy Chief Daniel Meyer, Captain Adam Vander Steeg and Support Services Manager Sabrina Ojibway
- II. Approval of Minutes from May 5, 2022 - On a motion by Binagi with a second by Grant the minutes were approved by unanimous voice vote.
AYES: Hayes, Grant, Stone, Binagi, Aranda
NOES: None
ABSENT: None
- III. Citizen Comments - Hayes read the following disclaimer: *“No formal Police Commission action will be taken during this meeting although issues raised may become part of a future agenda. Participants are allotted a three to five minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens may speak to those issues at the time the Police Commission discusses that particular item.”*
 - There were no citizen comments
- IV. New Business
 - A. Adjournment to Closed Session, to Reconvene per Wisconsin State Statute §19.85(1)(c) *“Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility.”*
 1. Item to be discussed: Appointment of Chief of Police
On a motion from Grant with a second from Stone the Commissioners adjourned to closed session at 2:02 pm.
AYES: Hayes, Grant, Stone, Binagi, Aranda
NOES: None
ABSENT: None
 - B. Reconvene into Open Session
On a motion from Grant with a second from Binagi the Commissioners reconvened to open session at 2:52 pm.
AYES: Hayes, Grant, Stone, Binagi, Aranda
NOES: None
ABSENT: None

- C. Discussion concerning, and possible appointment of, new Police Chief. The appointment will be contingent on an action by the City Council establishing the Chief of Police salary.

On a motion from Grant with a second from Binagi the Commissioners move that there be an internal search for Chief of Police managed by the City of Whitewater Human Resources department.

AYES: Hayes, Grant, Stone, Binagi, Aranda

NOES: None

ABSENT: None

- V. Future Commission Meeting Dates – The Police & Fire Commission decided not to set a specific date for the future meeting until after discussions with Human Resource Director Judy Atkinson had taken place.

- VI. Future Agenda Items

Chief of Police hiring process.

- VII. Adjournment - On a motion by Grant with a second by Binagi the Commissioners unanimously voted to adjourn the meeting.

AYES: Hayes, Grant, Stone, Binagi, Aranda

NOES: None

ABSENT: None

The Commissioners adjourned at 2:56 pm.

Respectfully submitted,

Sabrina Ojibway
Support Services Manager



Common Council Agenda Item

Meeting Date:	August 2, 2022
Agenda Item 1:	Referendum Question & Resolution
Staff Contact (name, email, phone):	Cameron Clapper, cclapper@whitewater-wi.gov , 262-473-0104

BACKGROUND

(Enter the who, what when, where, why)

Item 1: Referendum Question & Resolution

Staff provided a presentation to the common council on July 28, 2022 outlining the estimated total cost of fire and EMS services currently being provided to residents within the WFD, Inc. service area.

In order to fund the current operation and establish a levy limit that can sustain the needed service level, a referendum is needed.

At the August 2, 2022 meeting, staff members will provide a draft resolution for public review, along with a presentation of financial information and possible scenarios to help articulate dollar amount options for the requested in a referendum.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

To be presented

STAFF RECOMMENDATION

No recommendation

ATTACHMENT(S) INCLUDED

(If none, state N/A)

N/A



Council Agenda Item

Meeting Date: August 2, 2022

Agenda Item: Center Street 15 minute parking

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

Lisa Berglin, owner of K9 Hair Care, LLC, 104 W. Center Street, has requested that an existing parking stall in front of her business be signed as a 15 minute parking space. This would allow her customers to be able to drop off and pick up dogs more easily. This would be very similar to the 15 minute designated parking stall in front of the pet store at 147 W. Whitewater Street. Per city ordinance, the 15 minute parking is only in effect from 8:00 am to 4:00 pm.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Public Works Committee met on June 14, 2022. Their recommendation was to approve the request with the hours from 8:00 a.m. – 5:00 p.m. Monday thru Friday. At the July 19, 2022 Council approved making the stall “15 minute parking” with no time or day restrictions.

FINANCIAL IMPACT

(If none, state N/A)

If approved, there would be a minimal cost to order and have city staff install the sign.

STAFF RECOMMENDATION

Staff’s recommendation is to approve the requested 15 minute parking stall and the associated ordinance change.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Location Map
2. Ordinance Amendment



15 Minute Parking Stall

WALWORTH COUNTY, WISCONSIN

1 inch = 42 feet

0 5 10 20 30 40 Feet

Author:  Walworth County Information Technology Department
1000 C. Center Street
Janesville, WI 53101

Map Produced on: 7/12/2022
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

PROVIDED AS IS FOR INFORMATIONAL PURPOSES ONLY. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL ENGINEER OR ARCHITECT. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL LAND SURVEYOR. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL PLANNING CONSULTANT. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL ENVIRONMENTAL CONSULTANT. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL GEOTECHNICAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL ELECTRICAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL MECHANICAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL CHEMICAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL CIVIL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL ENVIRONMENTAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL INDUSTRIAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL METALLURGICAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL AERONAUTICAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL AGRICULTURAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL MARINE ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL PETROLEUM ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL TRANSPORTATION ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL POLYMER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL FOOD ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL TEXTILE ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL FIBER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL PAPER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL LEATHER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL RUBBER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL PLASTIC ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL CERAMIC ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL GLASS ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL METAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL WOOD ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL TEXTILE ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL FIBER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL PAPER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL LEATHER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL RUBBER ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL PLASTIC ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL CERAMIC ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL GLASS ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL METAL ENGINEER. WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT IS NOT A PROFESSIONAL WOOD ENGINEER.

ORDINANCE No. _____
AN ORDINANCE AMENDING SUBSECTION 11.16.150
STREET INDEX OF PARKING RESTRICTIONS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 11.16 Subsection 11.16.150 is hereby amended by adding the following to the Street Index of Parking Restrictions:

<u>W</u>	<u>Center</u> <u>St</u>	<u>North side, first parking stall</u> <u>west of W. Whitewater St</u>		<u>Fifteen-minute parking</u> <u>limitation.</u>
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Ordinance introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

AYES:
NOES:
ABSENT:
ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk



Council Agenda Item

Meeting Date:	August 2, 2022
Agenda Item:	Bird Scooter Amendment
Staff Contact (name, email, phone):	Brad Marquardt, bmarquardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

The original Agreement with Bird Scooters was signed in late June of 2021. The Agreement had an effective date until June 30, 2022. Bird Scooters is looking for an Amendment to the Agreement which would extend the Agreement to April 30, 2023 with automatic renewals for successive six-month terms.

A representative from Bird will attend the meeting to answer questions and go over data Bird collects.

There are several ways the community may reach out to Bird to report an issue:

- **Community Mode:** Community Mode is accessible by clicking the " " in the bottom left corner within the Bird mobile app. Click this button, and you'll find three separate options: report a "Badly Parked Bird", "Damaged Bird", and "Contact Bird". One does not have to be a rider to use this feature (only have to have the app downloaded).
- hello@bird.co: If riders/constituents would like to reach out over email, this is the address.
- **+1 (866) 205-2442:** The 24/7 support line if a community member would like to reach out over the phone.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

Council approved the original Agreement in June 2021. This item was also discussed at the July 19, 2022 Council meeting where the Council asked for representatives from Bird to be present at the next Council meeting to answer questions.

FINANCIAL IMPACT

(If none, state N/A)

There is no financial impact to the City.

STAFF RECOMMENDATION

Staff recommends a motion to approve the Amendment. As stated in the original Agreement, and the Amendment, the City may terminate the agreement at any time and without cause upon 30 days prior written notice.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

-
1. Amendment to the Agreement
 2. Data Report
-

**Extension Amendment to
Memorandum of Understanding**

This extension amendment (this "Amendment") dated as of July 19, 2022 is entered into by and between Bird Rides, Inc., located at 406 Broadway, #369, Santa Monica, CA 90401 ("Company"), and the City of Whitewater, WI ("City"), and amends that certain Memorandum of Understanding dated as of June 23, 2021, by and between Company and City (as further amended, restated, supplemented or modified from time to time prior to the date hereof, the "Agreement").

The Agreement is amended as follows:

1. Term. The term of the Agreement shall hereby continue through April 30, 2023 and shall automatically renew for successive six-month terms thereafter unless terminated by either party.
2. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.
3. Unless otherwise stated in this Amendment, defined terms shall be given the meanings attributed to them in the Agreement.

Company:

Bird Rides, Inc.

By: _____

Name:

Title:

City:

Whitewater, WI

By: _____

Name: Cameron Clapper

Title: City Manager

By: _____

Name: Michele Smith

Title: City Clerk

WHITEWATER, WI + BIRD REPORT

MAY 1, 2022 - JULY 29, 2022



Data	May 1, 2022 - July 29, 2022
Number of Rides	9855
Total # of Users	1883
Average # of Rides per Rider	5.23
Commuter Trips	1672
Local Contractors	1
Maintenance	27
Reported Incidents	0
Reported Issues/Complaints	31

Day of Date	Total Rides	Total Distance (mi)	Avg. Distance (mi)	Avg Ride Duration (min)	Avg Birds in PROW	Rides per Bird
July 28, 2022	91	96.5	1.0	7.3	53	1.7
July 27, 2022	96	134.5	1.2	10.7	60	1.6
July 26, 2022	83	123.4	1.3	8.7	54	1.5
July 25, 2022	102	145.1	1.3	10.2	64	1.6
July 24, 2022	106	170.8	1.4	9.7	78	1.4
July 23, 2022	102	87.3	0.8	7.1	82	1.2
July 22, 2022	152	223.2	1.3	9.4	63	2.4
July 21, 2022	89	102.5	1.2	7.2	49	1.8
July 20, 2022	69	98.1	1.4	8.8	54	1.3
July 19, 2022	95	175.2	1.4	10.7	72	1.3
July 18, 2022	102	138.0	1.4	11.5	82	1.2
July 17, 2022	108	245.8	1.8	12.1	82	1.3
July 16, 2022	146	243.6	1.5	11.3	80	1.8
July 15, 2022	122	216.1	1.6	12.0	74	1.6
July 14, 2022	91	112.8	1.1	7.8	77	1.2
July 13, 2022	101	124.6	1.1	8.5	95	1.1
July 12, 2022	106	122.7	1.1	7.1	84	1.3
July 11, 2022	105	135.4	1.4	9.8	97	1.1
July 10, 2022	76	134.0	1.7	12.2	92	0.8
July 9, 2022	118	215.8	1.4	10.9	88	1.3
July 8, 2022	133	297.9	2.1	14.5	84	1.6
July 7, 2022	94	162.6	1.4	9.8	69	1.4
July 6, 2022	131	275.0	1.9	12.2	77	1.7
July 5, 2022	56	84.8	1.1	8.1	100	0.6
July 4, 2022	178	354.2	1.7	15.7	107	1.7
July 3, 2022	139	281.3	2.2	14.9	112	1.2
July 2, 2022	198	370.4	1.7	12.4	105	1.9
July 1, 2022	87	198.9	1.8	12.0	91	1.0
June 30, 2022	95	151.2	1.6	10.6	92	1.0
June 29, 2022	104	134.7	1.2	9.6	96	1.1
June 28, 2022	99	128.9	1.4	9.8	94	1.1
June 27, 2022	98	193.0	1.6	11.9	97	1.0
June 26, 2022	90	287.0	2.8	19.5	98	0.9
June 25, 2022	78	203.9	2.2	17.3	83	0.9
June 24, 2022	112	176.7	1.4	10.8	96	1.2
June 23, 2022	126	284.8	2.0	13.3	93	1.4
June 22, 2022	92	216.2	1.9	13.6	92	1.0
June 21, 2022	80	164.1	2.0	12.6	91	0.9
June 20, 2022	64	103.4	1.4	11.5	85	0.8
June 19, 2022	65	149.1	1.8	13.4	72	0.9
June 18, 2022	77	95.4	1.3	9.0	72	1.1
June 17, 2022	74	96.3	1.2	9.1	74	1.0
June 16, 2022	74	112.9	1.8	11.7	80	0.9
June 15, 2022	66	84.3	1.2	7.3	66	1.0
June 14, 2022	55	107.6	1.9	11.3	74	0.7
June 13, 2022	65	105.1	1.5	9.7	92	0.7
June 12, 2022	89	208.3	2.2	19.5	86	1.0
June 11, 2022	155	283.0	1.7	12.5	93	1.7

June 10, 2022	106	182.0	1.7	13.4	84	1.3
June 9, 2022	77	111.1	1.3	8.1	78	1.0
June 8, 2022	49	85.9	1.3	8.2	91	0.5
June 7, 2022	106	233.0	2.1	17.8	98	1.1
June 6, 2022	100	149.1	1.6	10.9	83	1.2
June 5, 2022	100	187.0	1.8	17.9	82	1.2
June 4, 2022	85	217.2	1.7	15.6	90	0.9
June 3, 2022	111	160.8	1.2	8.5	95	1.2
June 2, 2022	89	160.5	1.5	13.1	79	1.1
June 1, 2022	93	222.7	1.7	11.3	87	1.1
May 31, 2022	58	90.2	1.5	13.4	83	0.7
May 30, 2022	147	380.6	2.0	16.3	70	2.1
May 29, 2022	82	157.3	1.7	14.2	74	1.1
May 28, 2022	158	373.0	2.1	17.5	86	1.8
May 27, 2022	93	240.6	2.0	15.2	79	1.2
May 26, 2022	64	99.4	1.6	11.0	91	0.7
May 25, 2022	44	62.6	1.2	8.6	96	0.5
May 24, 2022	66	122.2	1.8	10.3	88	0.7
May 23, 2022	62	109.8	1.7	12.3	82	0.8
May 22, 2022	82	120.5	1.3	10.3	87	0.9
May 21, 2022	94	219.0	1.9	14.9	74	1.3
May 20, 2022	83	108.7	1.3	9.7	58	1.4
May 19, 2022	79	153.9	1.6	13.3	51	1.5
May 18, 2022	81	116.0	1.3	9.8	57	1.4
May 17, 2022	89	104.0	1.1	9.0	83	1.1
May 16, 2022	126	164.6	1.2	10.0	117	1.1
May 15, 2022	147	318.4	1.9	19.0	119	1.2
May 14, 2022	335	561.2	1.6	13.7	130	2.6
May 13, 2022	268	469.0	1.9	13.6	139	1.9
May 12, 2022	326	407.3	1.1	8.3	109	3.0
May 11, 2022	232	309.5	1.1	8.5	106	2.2
May 10, 2022	211	228.3	1.2	8.0	103	2.1
May 9, 2022	155	173.5	1.0	9.2	93	1.7
May 8, 2022	126	165.4	1.0	8.0	105	1.2
May 7, 2022	195	314.5	1.5	11.1	109	1.8
May 6, 2022	127	143.7	1.0	8.3	95	1.3
May 5, 2022	189	183.1	0.8	6.4	93	2.0
May 4, 2022	168	154.2	0.9	9.7	89	1.9
May 3, 2022	74	71.7	0.8	5.8	91	0.8
May 2, 2022	90	62.1	0.8	7.7	75	1.2
May 1, 2022	54	107.5	1.2	10.9	84	0.6



Council Agenda Item

Meeting Date: August 2, 2022

Agenda Item: TDS Easement

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

TDS is in the design phase to build a fiber optic network in the City. In order to provide the service to residential and commercial addresses, they need to place “nodes” (cabinets) within the City. One node is being placed in the Walworth Avenue right-of-way just east of Highway 12. TDS would like to place another node on City owned property across the street from the Municipal Building. The location would be in the grass area between the parking lot and Home Lumber’s Kitchen and Bath store. They are looking for an easement, 15 feet by 15 feet, that is adjacent to the sidewalk. Fiber optic cables will be run from the node on Walworth Ave to this proposed node. Fiber optic cables will then be run from this node to parts of the City for distribution. All cables will be bored underground. TDS does not install any barriers around their node for protection.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Public Works Committee discussed this at their July 12, 2022 meeting and recommended sending the easement to Council for approval.

FINANCIAL IMPACT

(If none, state N/A)

TDS is offering \$7,500 for the easement area. The City has no financial impact.

STAFF RECOMMENDATION

Staff would recommend that Council approve the granting of the easement to TDS and direct staff to work with City Attorney McDonell and TDS to finalize the easement.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Easement Document
2. Easement Location and Equipment
3. Email Correspondence

This Easement is made as of the last signature date below by the City of Whitewater (“Grantor”).

Grantor is the owner of the real property located at City of Whitewater-Pump House, identified as Parcel Identification Number A267400002 (the “Parcel”).

Grantee wishes to acquire limited rights to access and use a portion of the Parcel measuring approximately 15'x15' as more particularly described in the attached Exhibit A (the “Easement Area”).

NOW, THEREFORE, for valuable consideration of \$7,500.00 and other good and valuable consideration, Grantor does hereby give, grant and convey to Deposit Telephone Company, Inc. /dba TDS Telecom and its successors and assigns (collectively, “Grantee”), a perpetual easement upon, in, under, over, across, and along the Parcel to the extent outlined below (the “Easement”):

RETURN TO:

Attn: Sean Murray
Route Acquisition
TDS Telecom
525 Junction Road
Madison WI 53717

Parcel ID #: A267400002

1. Grantee may construct, use, maintain operate, alter, add to, repair, replace, and/or remove its facilities consisting of electronic telecommunications cabinets, poles, pedestals, overhead and underground cables, wires, ducts, conduits, and other equipment and accessories pertaining to the operation of Grantee’s telecommunications systems (collectively, the “Facilities”) upon, in, under, over, across, and along the Easement Area.
2. Grantee will have the right of ingress to and egress from the Easement Area via the Parcel.
3. Grantee may cut down and control the future growth of trees, brush and other vegetation in the Easement Area which may, in Grantee’s sole but reasonable judgment, interfere with Grantee’s use of the Easement.
4. Grantee will repair any physical damage to the Parcel caused by Grantee’s use of the Easement; alternatively, in Grantee’s sole discretion, Grantee may compensate Grantor for the reasonable value of such damage.
5. Grantor may not engage in any activity that interferes with or unduly inconveniences Grantee’s full use and enjoyment of the Easement; otherwise, Grantor may use any portion of the Parcel, inside or outside the Easement Area, in any reasonable manner.
6. Any Facilities installed within the Easement Area at Grantee’s expense shall remain Grantee’s property, removable at Grantee’s option.
7. Grantor covenants that they are the sole owners of the Parcel and the Parcel is free and clear of any encumbrances and liens that may interfere with the rights conveyed to Grantee herein.

8. Grantor's and Grantee's obligations under this Easement shall be binding upon their respective successors and assigns.

TDS TELECOM USE ONLY
Company No.
Easement No.
Exchange No.
WBS Element:

DATED: _____

Signature

Print Name

Signature

Print Name

STATE OF WISCONSIN)
) SS.
COUNTY OF WALWORTH)

On this day *[enter signer(s) name(s)]* personally appeared before me, the undersigned, a Notary Public in and for the above-referenced state, proved to me through presentation of a government-issued identification card to be the person(s) whose name(s) is/are subscribed to the foregoing Easement and acknowledged to me that (s)he/they executed the same for the purposes and consideration expressed therein. Given under my hand and seal of office this ____ day of _____, 20____.

Signature of Notary

SEAL

Printed Name of Notary

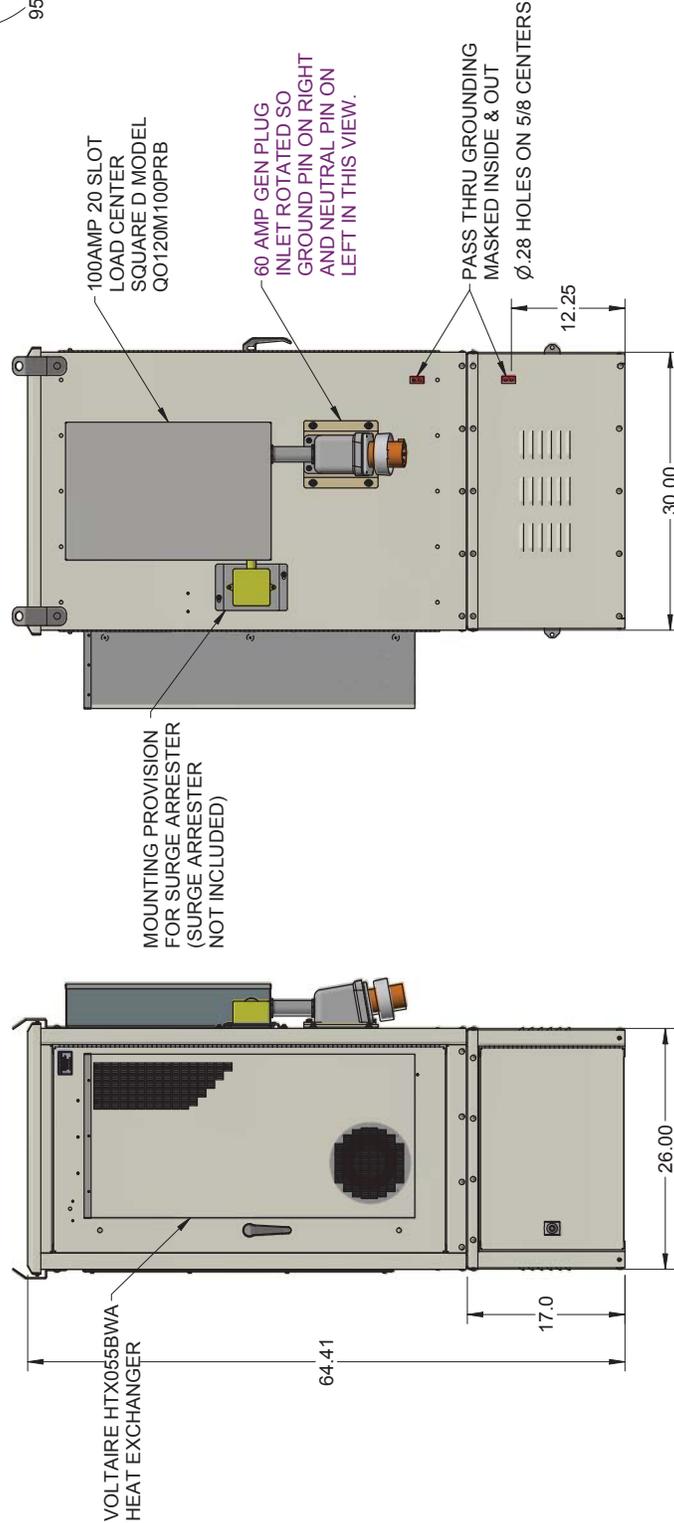
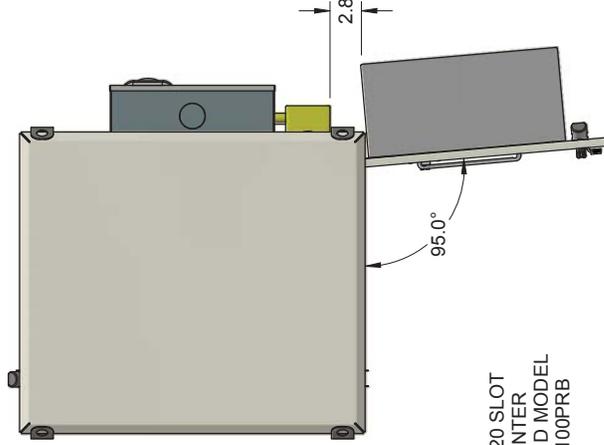
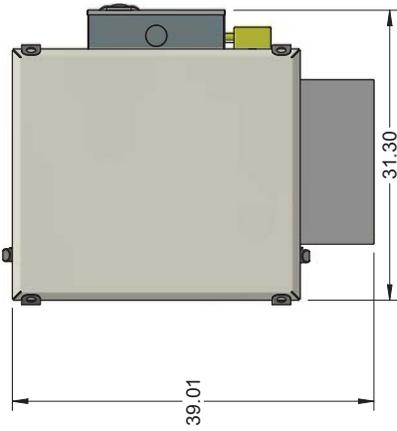
Notary Public, _____ County, State of _____

My Commission Expires: _____ [DATE]

The instrument was drafted by: TDS Telecommunications LLC
Insertions by:

EXHIBIT A
Description of Easement Area

AM47P-2630-24RU-WTDS



DCN NO	REV	DESCRIPTION	DATE	APPROVED
MATERIAL: FINISH SEE BOM/TCA DRAWN BY: CMR APPR BY: TD DATE: 12/31/2020 SCALE: NTS 1 OF 4 SHEET NUMBER: 50-4565-00 REV: IR				

Brad Marquardt

From: Kinders, Matthew <Matthew.Kinders@tdstelecom.com>
Sent: Monday, July 25, 2022 3:51 PM
To: Brad Marquardt
Subject: RE: 2nd easement location

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Brad,

I'm happy to answer the questions.

[What will be coming into and out of the box?](#)

The BA node permit that you have approved is the transport route. Fiber optic cables will be connected to this node and eventually will be connecting to the node easement we are currently discussing. The actual engineering plan for this local route hasn't been completed by anyone at TDS or that TDS subcontracts because we are still in the confirmation stage of finding the physical location of this local node.

[How does whatever coming in and going out get constructed?](#)

We will request a permit for the construction of this node with appropriate traffic control plans, specifications, and other requested items from the city in order to obtain the permit. We do this by breaking down areas into smaller areas called DFNs. Digital Fiber Network is what it stands for and TDS incrementally build the network and break the areas down piece by piece, permit by permit. All cables are located underground and we obtain permits for the boring each and every time we break ground.

[Basically, what does this project all entail and how will it get into people's houses/businesses.](#)

As we build the network we connect service addresses to the ring we are constructing. It is free to connect to our network as long as it is within reach of the ring. The only costs TDS puts on the customer is the cost of service being provided.

[Will there be a traffic barrier around the box?](#)

During construction there will be appropriate barriers and markets to ensure safety for the public. After construction is complete we request no barriers be put up around the node itself. This is for ease of access for maintenance personnel down the road. It is also reflected in the language of the easement proposal that the grantor of the easement has free and clear access to the land as long as it does not inhibit the grantee's use of the easement.

[Can landscaping be included?](#)

Yes, we can increase the compensation to reimburse the city for additional landscaping it would like to see done. The only stipulations of landscaping in the easement area are that the side of the cabinet with the access door remain free and clear from any other obstructions from foliage, fences, etc.

[If so, will TDS maintain the landscaping?](#)

TDS does not maintain landscaping.

I hope these satisfy your questions, but I am happy to reach out and get further information for any other requests you may have. I will be the primary point of contact for this project and I will make sure I am concise and thorough in my responses to your inquiries. I am also happy to attend via zoom or telecommute for the council meeting August 2nd for additional questions that may come up. Please let me know if I can be of further assistance.



Council Agenda Item

Meeting Date: August 2, 2022

Agenda Item: Grain Bin

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

Dick Kraus of The Fuzzy Pig reached out to City staff requesting to purchase an old grain bin located on the old Marshall Farm in the Business Park. The farm is located on City owned land at the northwest corner of Howard Road and Innovation Drive. Mr. Kraus indicated he would move it to The Fuzzy Pig and repurpose it as a shelter for a petting zoo.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

Mr. Kraus is offering to buy the grain bin for \$100 which he estimates is the price the City would receive for scrap metal.

STAFF RECOMMENDATION

City staff talked with City Attorney Wally McDonell and he did not see an issue with selling the grain bin. Staff recommends approving the purchase of the grain bin by Mr. Kraus.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Email request

Brad Marquardt

From: Pam Kraus <thefuzzypig@yahoo.com>
Sent: Monday, July 25, 2022 10:24 AM
To: Brad Marquardt
Subject: Marshall Farm
Attachments: 1 Grain.jpg; 2 Grain.jpg; 3 Grain.jpg

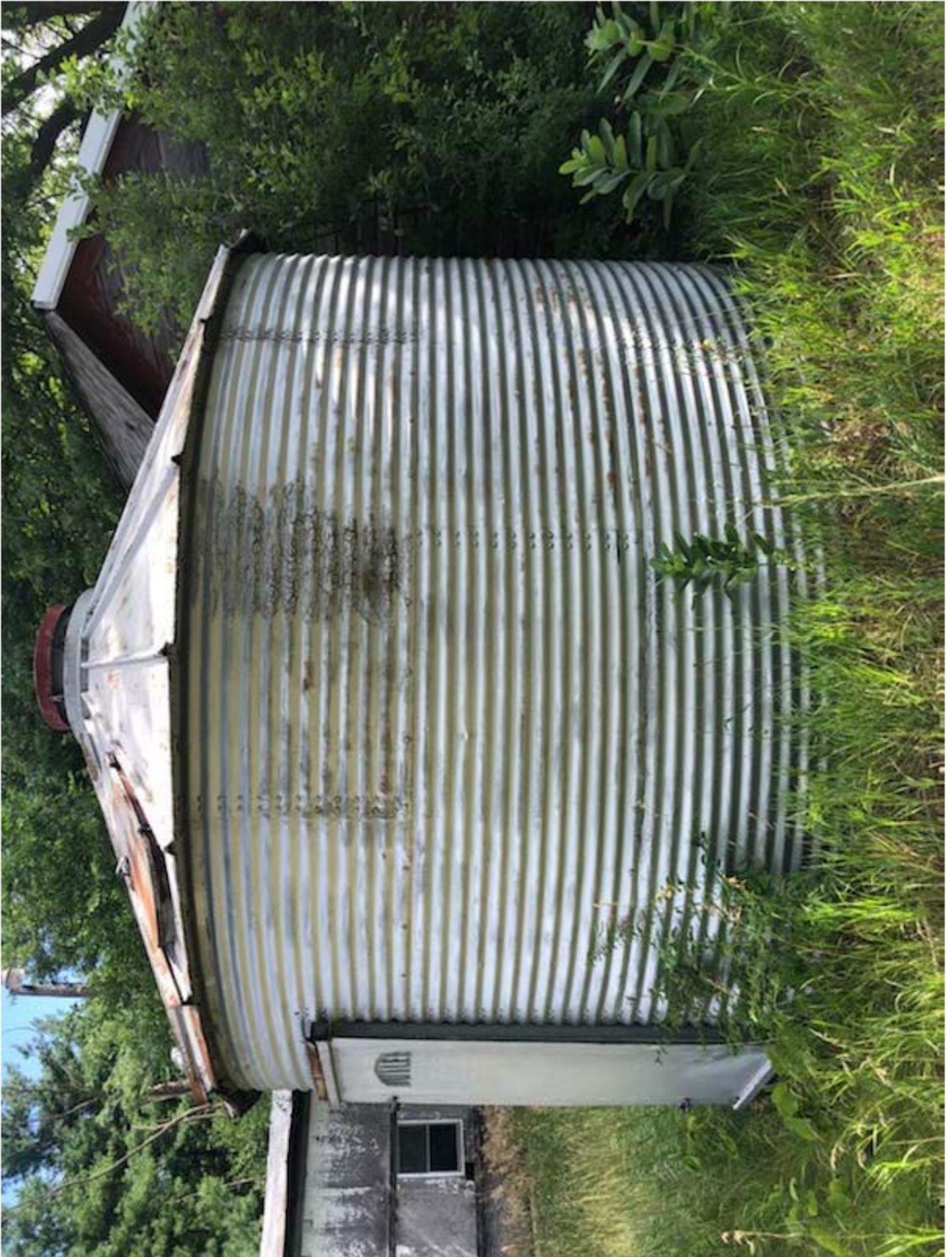
CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning-

Since the "Marshall Farm" is deteriorating I would like to salvage the obsolete 1000bu corn bin (pictures attached). It's approximately 8' tall x 12' across. The floor and part of the side walls have rusted out. Knowing the Marshall family my whole life I would reclaim the bin and move it to The Fuzzy Pig and use it for a shelter for a petting zoo. I will pay the city \$100.00 for the bin which is roughly the scrap price.

Thank You -

Dick Kraus
The Fuzzy Pig
N8660 Clover Valley Road
Whitewater, WI 53190
262-473-4574





Council Agenda Item

Meeting Date: August 2, 2022

Agenda Item: Starin Park Water Tower

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

A request was made by the Landmarks Commission for this item to be on the August 2, 2022 agenda. The Landmarks Commission is requesting Council to authorize City Staff to contract with a structural engineer for a structural condition report on the Starin Park Water Tower. The report is to determine the immediacy of the tower's collapse and whether it is a candidate for restoration/rebuilding.

The Landmarks Commission is also requesting a temporary fence be installed surrounding the structure to protect the public from harm should the water tower fall.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

A presentation was given to the Public Works Committee on June 14, 2022 by Cornerstone Restoration with the recommendation the presentation be made at an upcoming Council meeting. Cornerstone Restoration presented information at the July 19, 2022 Council meeting.

FINANCIAL IMPACT

(If none, state N/A)

It is unknown at this time what a structural report will cost. Proposals with quotes can be obtained and brought back to the Council for action. Money for the report could come from the Water Utility account 610-61923-210, Professional Services.

STAFF RECOMMENDATION

Staff recommends Council authorize staff to obtain proposals from structural engineering firms for providing a structural report on the Starin Park Water Tower and bring this item back to Council after the proposals are received.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Letter from Landmarks Commission

July 24, 2022

Cameron Clapper, City Manager
Whitewater Common Council Members
City of Whitewater
302 W. Whitewater Street
Whitewater, WI 53190

Dear Cameron and Members of the Common Council,

On behalf of Whitewater's Landmarks Commission, I am writing to urge you to add an item to the **agenda for the council meeting on August 2, 2022: Starin Park Water Tower (Local Landmark) structural viability & public protection around its proximity.**

This agenda item should specifically address:

- 1) Contracting with a structural engineer (not a masonry restorationist & with more than street/sidewalk expertise) to determine the immediacy of the tower's collapse, and whether it is a candidate for restoration/rebuilding (request a structural condition report);
- 2) Erecting a temporary fence surrounding the structure, at a suitable distance from the structure, to protect public from harm should the tower fall.

These two issues are recommended due to recent advice provided to you by Kyle O'Brien of Cornerstone Restoration, which indicates the water tower is in immediate risk of collapsing, as well as an earlier report, some six or so years ago, concerning the tower's structural viability (author unknown).

Until it is known whether this structure can be saved, it is a lower priority to provide potential funding sources. Instead, here is a list of potential structural engineers to contact.

AR Engineering, aremke.com 414-600-0683 Milwaukee, WI

Spire Engineering, spireengineer.com 414-278-9200 Milwaukee, WI

Jendusa Design & Engineering Inc, jendusa.com 262-369-0700 Hartland, WI

Cold Spring Design LLC, coldspringdesign.net 920-568-9530 Fort Atkinson, WI

We know that you all share our concerns here. Again, this is a matter of immediacy and must be addressed as soon as possible!

Sincerely,

Pat Blackmer, Chairman
Whitewater Landmarks Commission
Ref: Ordinance Title 17: Landmark Commission, Section 17.08.040: #9: Powers and Duties

July 24, 2022

Cameron Clapper, City Manager
Whitewater Common Council Members
City of Whitewater
302 W. Whitewater Street
Whitewater, WI 53190

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Spire Engineering, spireengineer.com 414-278-9200 Milwaukee, WI

Jendusa Design & Engineering Inc, jendusa.com 262-369-0700 Hartland, WI

Cold Spring Design LLC, coldspringdesign.net 920-568-9530 Fort Atkinson, WI

We know that you all share our concerns here. Again, this is a matter of immediacy and must be addressed as soon as possible!

Sincerely,

Pat Blackmer, Chairman
Whitewater Landmarks Commission
Ref: Ordinance Title 17: Landmark Commission, Section 17.08.040: #9: Powers and Duties



Council Agenda Item

Meeting Date: August 2, 2022

Agenda Item: Hunt Trust

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

In 2020, representatives of the C & R Hunt Family Trust reached out to the City to see if the City was interested in purchasing their property, consisting of **five** parcels, totaling approximately **94 acres**, located between Trippe Lake and State Highway 12 and on the south side of State Highway 12. The property was appraised at \$340,000. The City offered \$300,000. The Family Trust countered with an offer of \$325,000. There was no further action taken.

The Family Trust has now hired Twelve2 to help market and sell their property. Since the City showed interest before, the Family Trust would like to sell the property to the city before putting it on the market for sale. Their asking price is \$300,000 for only the **three** parcels located between Trippe Lake and State Highway 12, totaling approximately **47 acres**.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

As mentioned above, the Council approved an offer of \$300,000 for five parcels totaling 94 acres in May, 2020.

FINANCIAL IMPACT

(If none, state N/A)

The asking price is \$300,000.

STAFF RECOMMENDATION

One parcel is landlocked. The other two parcels would require the DOT to grant access from State Highway 12. The attached wetland map shows delineated wetlands and indicates where soil types have the capacity to be wetlands. Because of access, wetlands, and wetland indicating soils, staff believes the only City use for this land would be for recreational use. Since the offering price of \$300,000 is for half the acreage as in 2020, staff would recommend not signing the Letter of Intent to Purchase.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

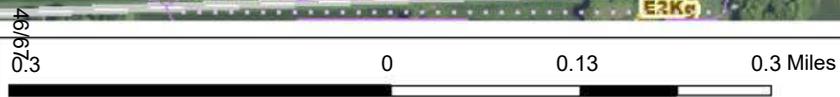
1. Wetland Map
2. Letter of Intent to Purchase



Surface Water Data Viewer Map



- ### Legend
- Wetland Indicators
 - Wetland Class Areas
 - Wetland Class Points
 - Dammed pond
 - Excavated pond
 - Filled/draind wetland
 - Wetland too small to delineate
 - Filled excavated pond
 - Filled Points
 - Wetland Class Areas
 - Filled Areas
 - Wetland Class Areas
 - Wetland Class Points
 - Dammed pond
 - Excavated pond
 - Filled/draind wetland
 - Wetland too small to delineate
 - Filled excavated pond
 - Filled Points
 - Wetland Class Areas
 - Filled Areas
 - Wetland Identifications and Confirmations
 - NRCS Wetspots
 - Municipality
 - State Boundaries
 - County Boundaries
 - Major Roads**
 - Interstate Highway
 - State Highway
 - US Highway
 - County and Local Roads**
 - County HWY
 - Local Road
 - Railroad



NAD_1983_HARN_Wisconsin_TM

1: 7,920

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

Notes

Brad Marquardt

From: Dave Hazenfield <DH@Twelve2CG.com>
Sent: Tuesday, July 19, 2022 10:36 AM
To: Brad Marquardt; Nathan Thiel; Cameron Clapper
Cc: Pat McAdams
Subject: C & R Hunt Land Whitewater
Attachments: C&R Hunt Family Trust Land Proposal .pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Gentlemen,

The City of Whitewater had expressed interest in purchasing the C & R Hunt Family land for Parks and Recreation use. The property consists of three parcels for a total of 47.6 acres, and is located at the NW section of Hwy 12 and Cty Rd P in Whitewater.

I have attached a Letter of Intent Proposal for the City of Whitewater to consider. I have also attached an Exhibit A to the proposal that reflects a GIS map of the three highlighted parcels tax key numbers and parcels outlined in black. Please present to the Common Council for consideration and let us know by August 3rd if this would be acceptable, or if you have any questions in the meantime. Thank you!

Sincerely,

Dave Hazenfield | Principal
Twelve2 Commercial Group LLC

T (262) 436-4760 x218 | M (262) 470-3810
461 River Crest Court, Mukwonago, WI 53149
www.twelve2cg.com | dh@twelve2cg.com



July 19, 2022



City of Whitewater
Attn: Cameron Clapper / City Manager
312 W. Whitewater St.
Whitewater, WI 53190

RE: Letter of Intent to Purchase C & R Hunt Vacant Land

Dear Mr. Clapper,

The purpose of this letter is to outline the basis upon which the C & R Hunt Family Trust is willing to sell the below-referenced properties from the owner of record ("Seller"), to the City of Whitewater and/or its assignee (the "Buyer").

- SELLER:** C & R Hunt Family Trust
- BUYER:** City of Whitewater (and/or its assignee)
- PROPERTY:** Vacant parcels 47.06 Acres (Tax Key #'s DW1000007, DW1000008, and WUP00275). See attached Exhibit A.
- PURCHASE PRICE:** Three Hundred Thousand Dollars (\$300,000.00)
- EARNEST MONEY:** Ten Thousand Dollars (\$10,000.00)
- DUE DILIGENCE:** Buyer shall have sixty (60) days following the execution of a formal purchase agreement and Buyer's receipt of all disclosure material for the subject property to conduct its due diligence with respect to the acquisition of the property. Buyer's contingencies are as follows:
- Buyer
 - **Inspection**
 - **Environmental**
 - **Survey**
 - Seller
 - **Title**
- CLOSING:** The Closing shall occur no later than thirty (30) days after waiver or satisfaction of contingencies.
- PURCHASE AGREEMENT:** Upon Buyer's acceptance of this letter, Seller shall prepare an initial draft of the Purchase Agreement, and thereafter, Buyer and Seller shall proceed to negotiate the Purchase Agreement. The Purchase Agreement shall contain the terms set forth in this letter and other terms customarily contained in Seller's purchase agreements.
- Buyer Background:** City of Whitewater had previously expressed interest in purchasing this property. The family would like to offer to sell the property to the city before putting it on the market for sale.

This letter of intent shall expire, if not responded to or accepted in writing, by 5:00 PM, CST on August 3rd, 2022. We would be pleased to discuss this offer in greater detail with you as soon as conveniently possible.

DISCLAIMER: This Letter of Intent is for discussion purposes only and shall not be binding upon the parties. The only document that will constitute a binding agreement is a Purchase and Sale Agreement executed and delivered by the authorized representatives of both parties. The parties acknowledge that this non-binding Letter of Intent may not address all essential terms of the lease, and that certain terms will be subject to further negotiation.

Thank you for your consideration in this matter.

Sincerely,



Authorized & Agreed by City of Whitewater

By: _____

Printed Name: _____

Date: _____

Authorized & Agreed by C & R Hunt Family Trust

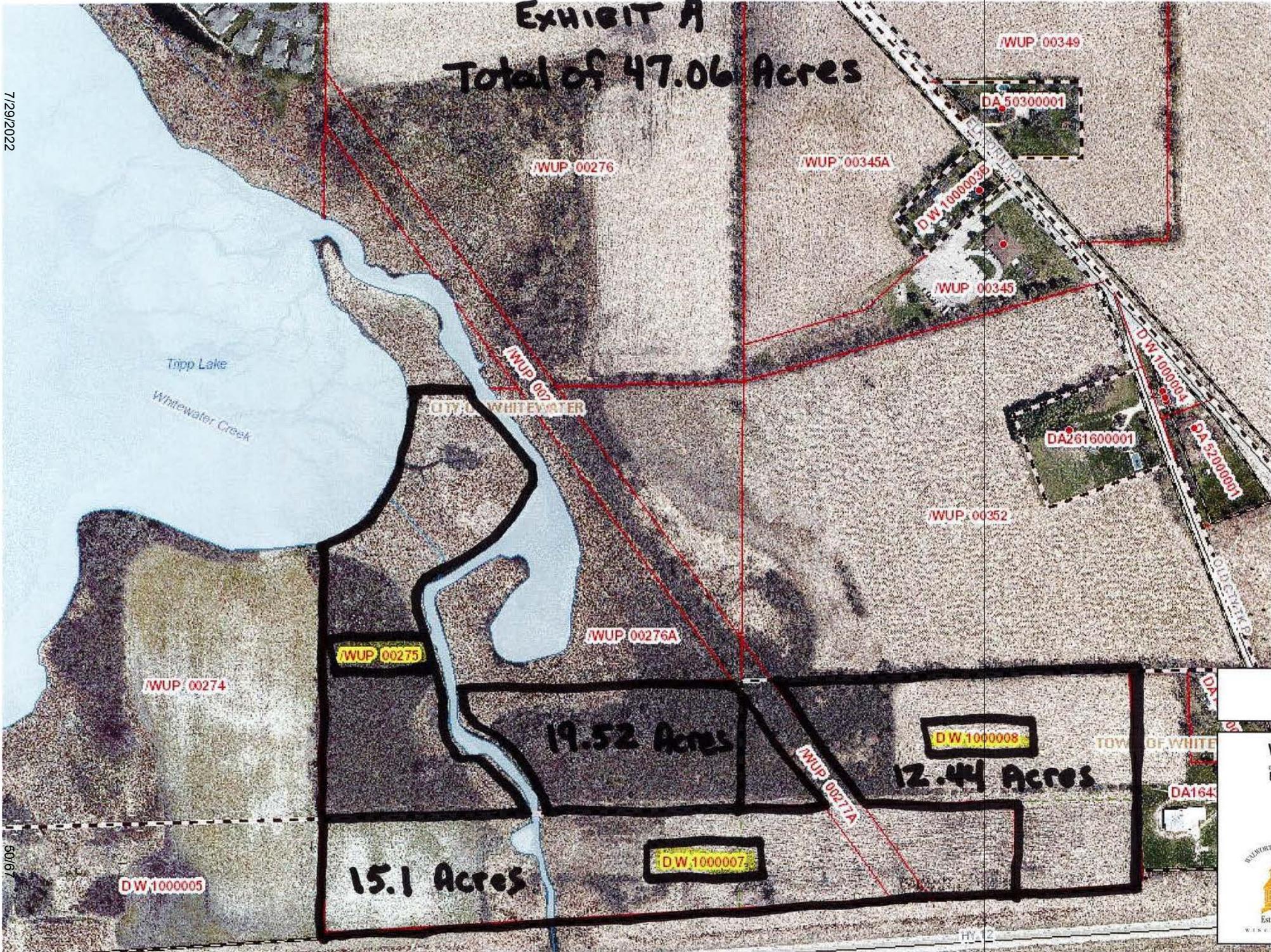
By: _____

Printed Name: _____

Date: _____

EXHIBIT A Total of 47.06 Acres

7/29/2022



50167





Council Agenda Item

Meeting Date: August 2, 2022

Agenda Item: WE Energies gas easement

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

WE Energies is replacing a gas main along the driveway that serves the Wastewater Facility, Johns Disposal and LSP. They also want to extend the gas main through the Wastewater Facility and tie in with a dead end gas main on the east side of the Wastewater Main Building. The work was planned, thinking an easement was not needed because it was City property. An easement is still required because it is a gas main, not a service and it crosses private property not public right-of-way. WE Energies is requesting a 10 foot easement. The easement will cover the existing areas where the gas main is currently installed, in addition to, the new location where it is proposed to be installed. WE Energies is holding up construction until the easement is approved. The legal description will be based on the actual location of the installed gas main, thus the legal description will be added to the easement for recording after the work is completed.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends approval of the easement for WE Energies.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. WE Energies Easement
2. Project Plans

**DISTRIBUTION EASEMENT
GAS**

Document Number

WR NO. **4704226** IO NO. **MRL15502104**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **THE CITY OF WHITEWATER, a municipal corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land ten (10) feet in width of Grantor's premises being a part of the **Northeast 1/4 of Section 33, Township 5 North, Range 15 East**, City of Whitewater, County of Jefferson, State of Wisconsin. Said lands are further described in that certain **Warranty Deed** recorded in the office of the Register of Deeds for Jefferson County on June 25, 1973, **Volume 491, Pages 526-527**, as **Document No. 708705**.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM P129
PO BOX 2046
MILWAUKEE, WI 53201-2046

292-0515-3313-000
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain repair, replace and extend underground utility facilities, pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under and above ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

Grantor:

THE CITY OF WHITEWATER, a municipal corporation

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2022,
the above named _____, the _____
and _____, the _____
of the CITY OF WHITEWATER, for the municipal corporation, by its authority, and pursuant to Resolution File
No. _____ adopted by its _____ on _____, _____.

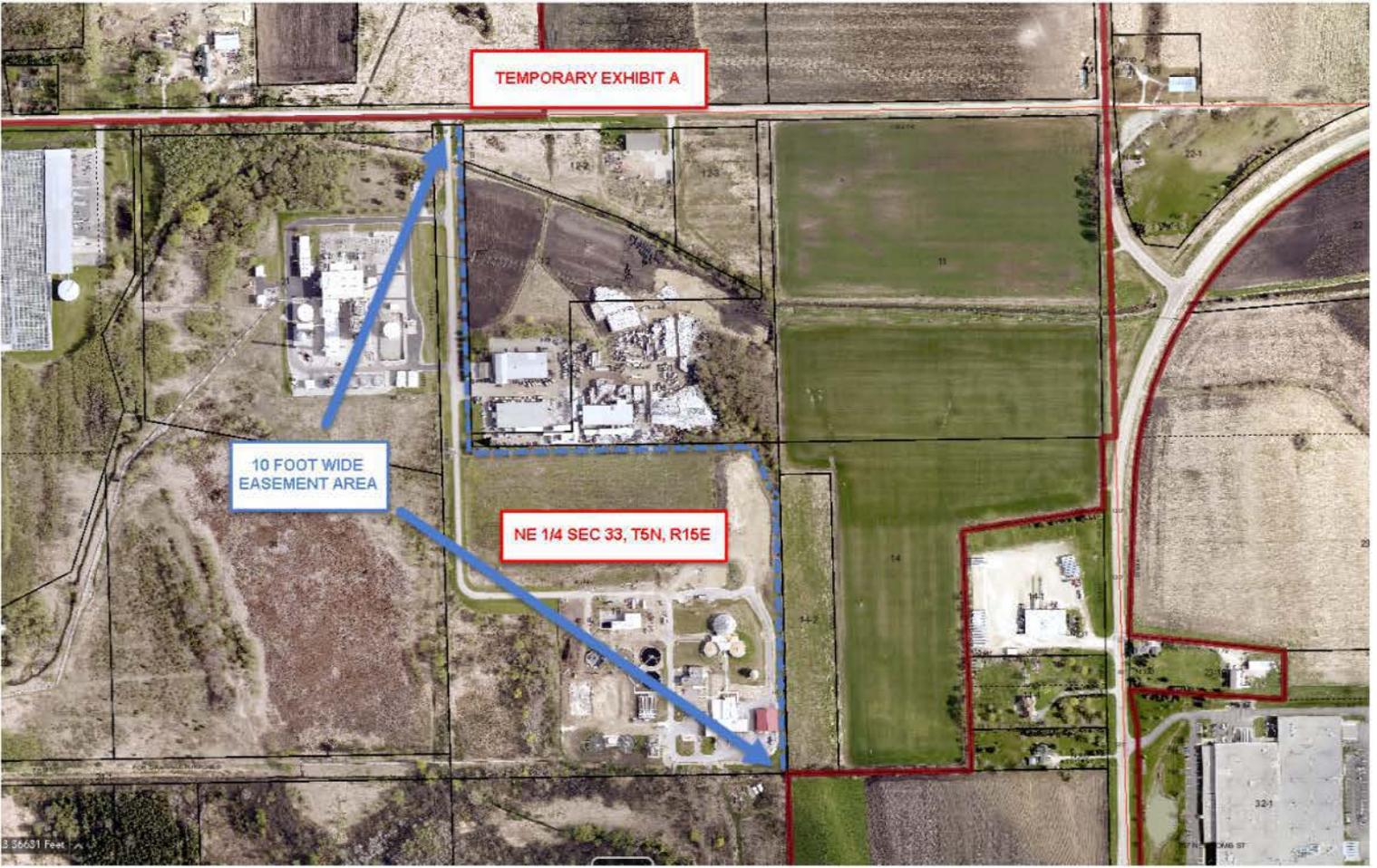
Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____

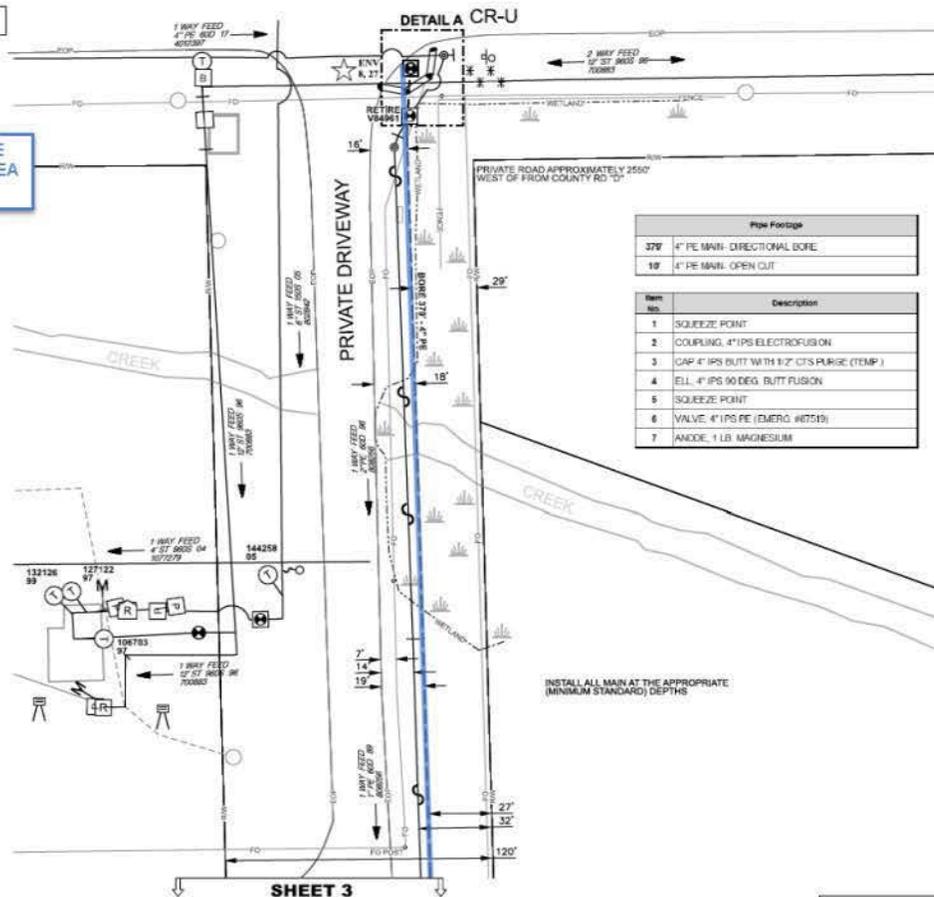
This instrument was drafted by Kyle Koski on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.





GAS WORK REQUEST
4704226

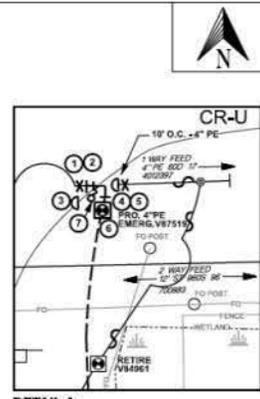
10 FOOT WIDE
EASEMENT AREA
IN BLUE



DETAIL A CR-U

Pipe Footage	
37'	4" PE MAIN- DIRECTIONAL BORE
18'	4" PE MAIN- OPEN CUT

Item No.	Description
1	SQUEEZE POINT
2	COUPLING, 4" IPS ELECTROFUSION
3	CAP 4" IPS BUTT WITH 1/2" CTS PURGE (TEMP)
4	ELL, 4" IPS 90 DEG. BUTT FUSION
5	SQUEEZE POINT
6	VALVE, 4" IPS PE (EMERG #87519)
7	ANODE, 1 LB. MAGNESIUM



CORROSION NOTE:
CONNECT THE NEW PE MAIN TRACER WIRE TO THE EXISTING PE MAIN TRACER WIRE AND INSTALL A 90 ANODE AT THE TIE-IN LOCATION. QUESTIONS CONTACT MARK HERBST AT (402) 574-6008

INSTALL ALL MAIN AT THE APPROPRIATE (MINIMUM STANDARD) DEPTHS

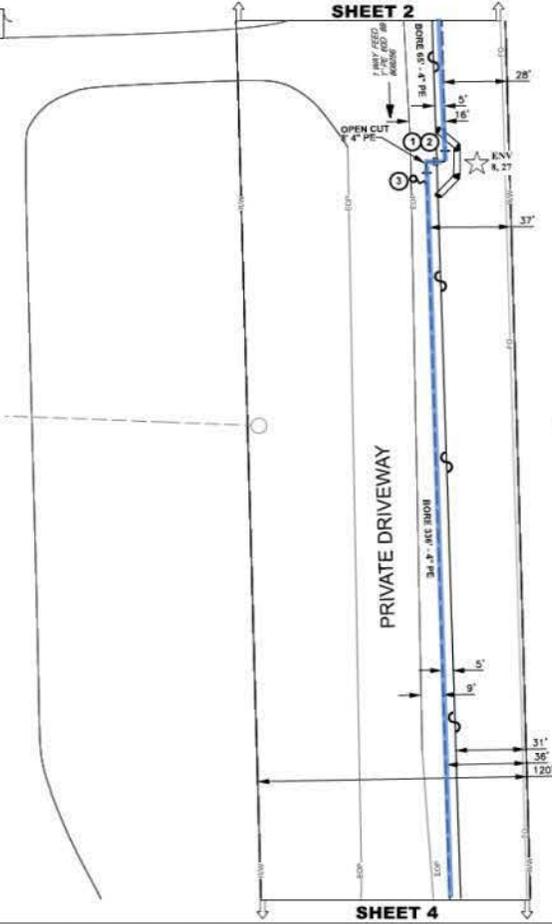
SHEET 3

SCALE 1" = 40' SHEET 2 OF 9



GAS WORK REQUEST
4704226

SHEET 2



Item No.	Description
1	ELL. 4" IPS 90 DEG BUTT FUSION
2	ELL. 4" IPS 90 DEG BUTT FUSION
3	ANODE 1 LB MAGNESIUM

Pipe Footage	
40'	4" PE MWN DIRECTIONAL BORE
8'	4" PE MWN OPEN CUT

INSTALL ALL MAIN AT THE APPROPRIATE (MINIMUM STANDARD) DEPTHS

SHEET 4

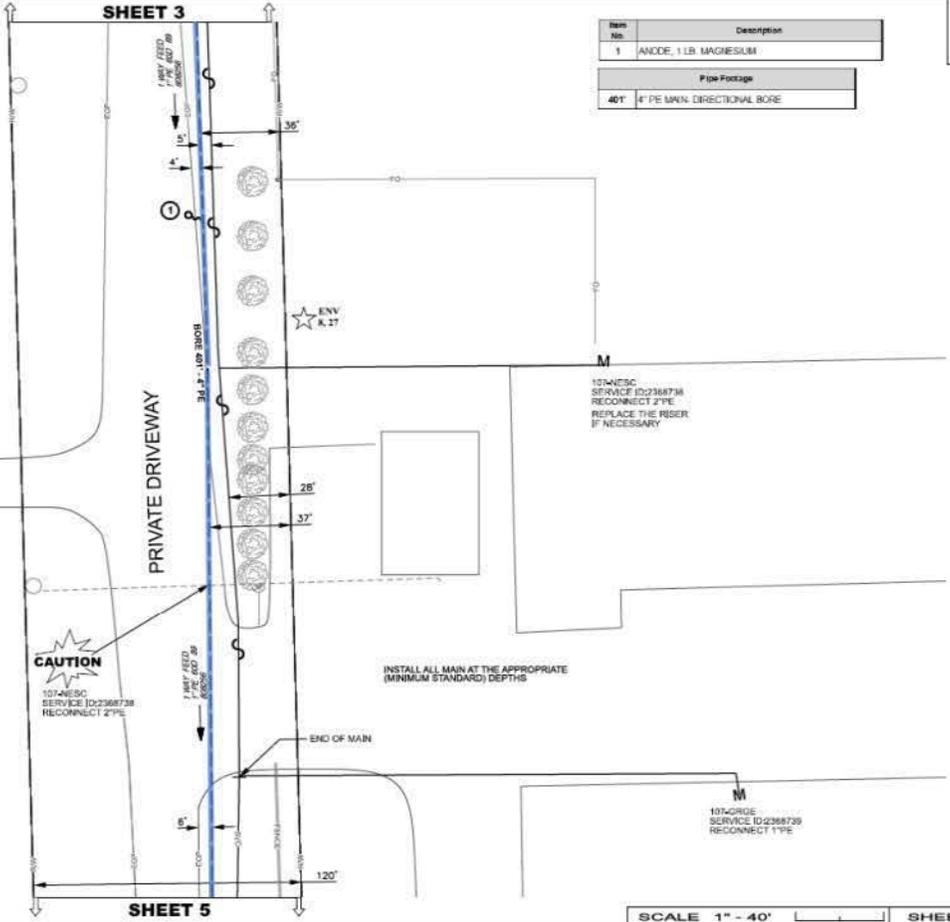
SCALE 1" = 40' SHEET 3 OF 9



GAS WORK REQUEST
4704226

SHEET 3

Item No.	Description
1	ANODE, 1 LB. MAGNESIUM
Pipe Postage	
40T	4" PE 80%N DIRECTIONAL BORE

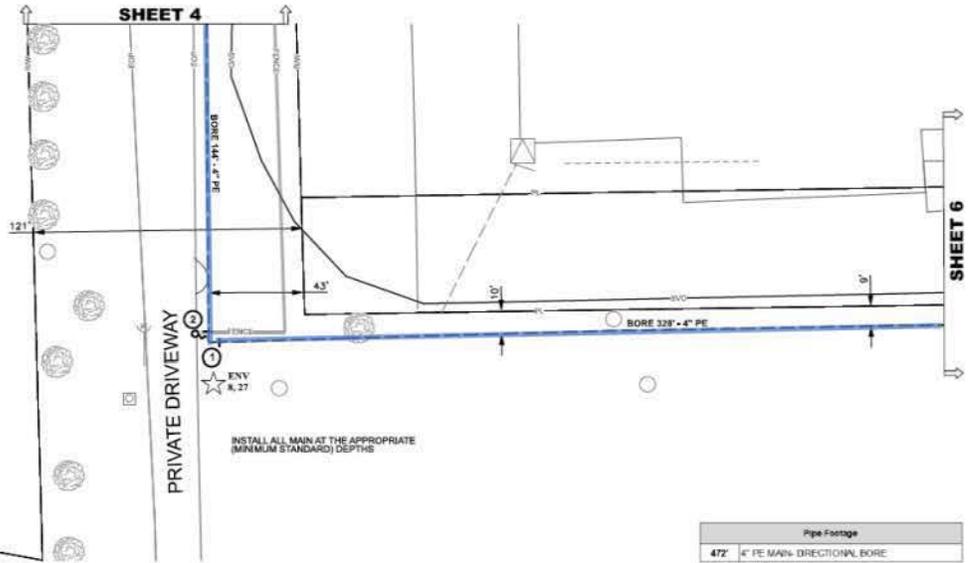


SHEET 5

SCALE 1" = 40' SHEET 4 OF 9



GAS WORK REQUEST
4704226



INSTALL ALL MAIN AT THE APPROPRIATE
(MINIMUM STANDARD) DEPTHS

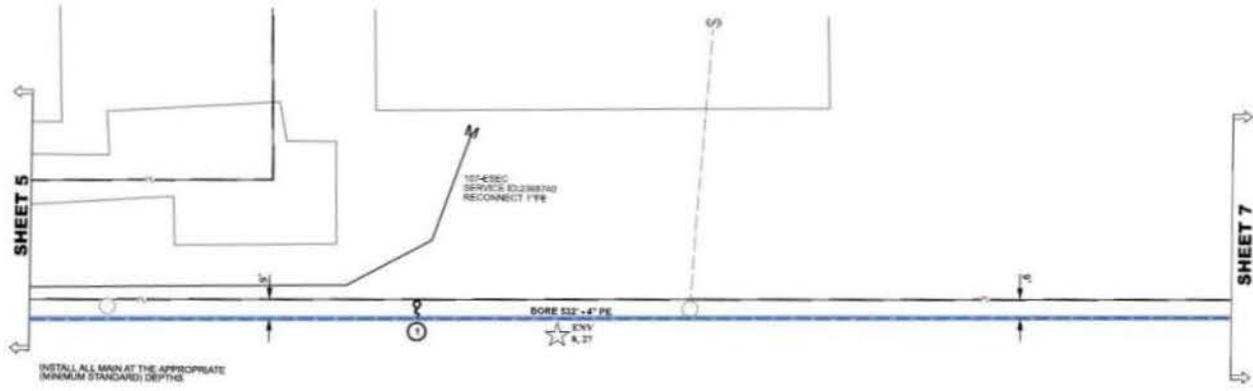
Pipe Footage	
472'	4" PE MAIN- DIRECTIONAL BORE

Item No.	Description
1	ELL. 4" IPS 90 DEG. BUTT FUSION
2	ANODE. 1 LB. MAGNESIUM

SCALE 1" = 40' SHEET 5 OF 9



GAS WORK REQUEST
4704226



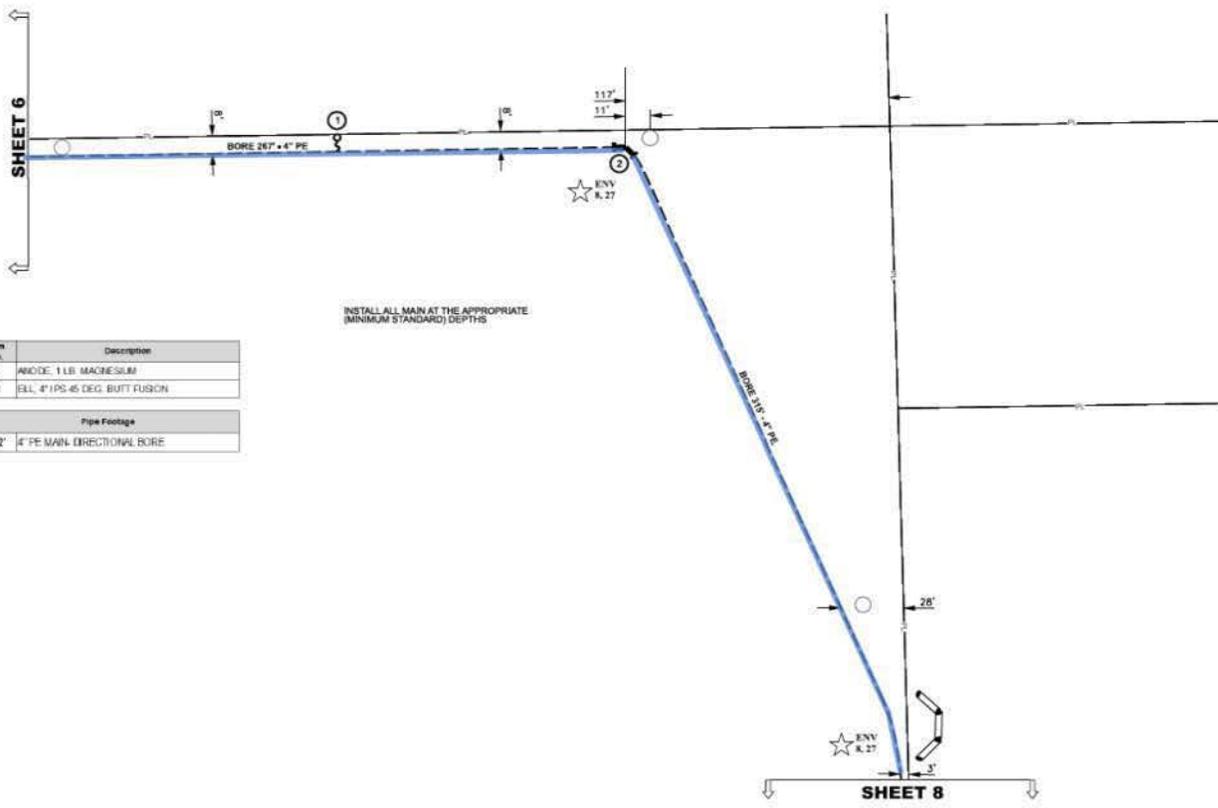
Pipe Footage	
532'	4" PE MAIN DIRECTIONAL DORE

Item No.	Description
1	ANODE 1 LB MAGNESIUM

SCALE 1" = 40' SHEET 6 OF 9



GAS WORK REQUEST
4704226



INSTALL ALL MAIN AT THE APPROPRIATE
 (MINIMUM STANDARD) DEPTHS

Item No.	Description
1	ANODE, 1 LB. MAGNESIUM
2	ELL, 4\"/>

Pipe Footage	
582'	4\"/>

SCALE 1" = 40' SHEET 7 OF 9

Printed 7/22/2022 2:10:55 PM



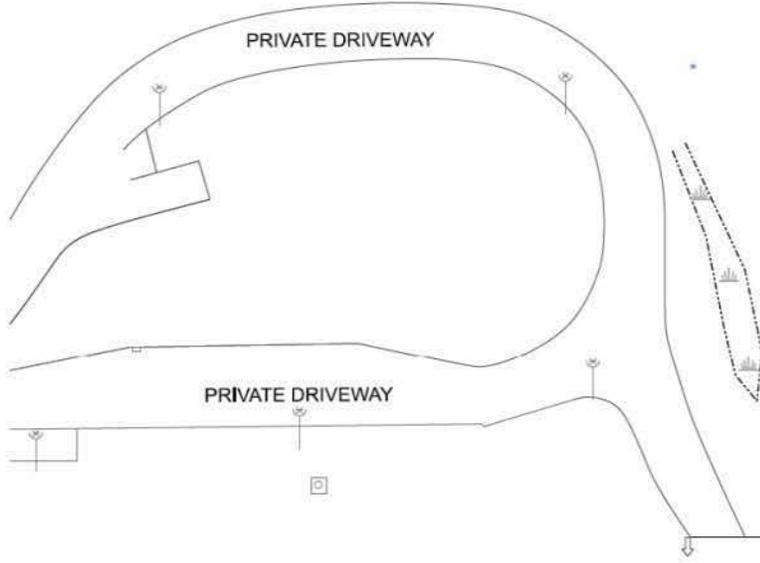
GAS WORK REQUEST
4704226



↑ **SHEET 7** ↑

Pipe Footage	
300'	4" PE MAIN, DIRECTIONAL BORE
Item No.	Description
1	ANODE, 1 LB. MAGNESIUM

INSTALL ALL MAIN AT THE APPROPRIATE
(MINIMUM STANDARD) DEPTHS

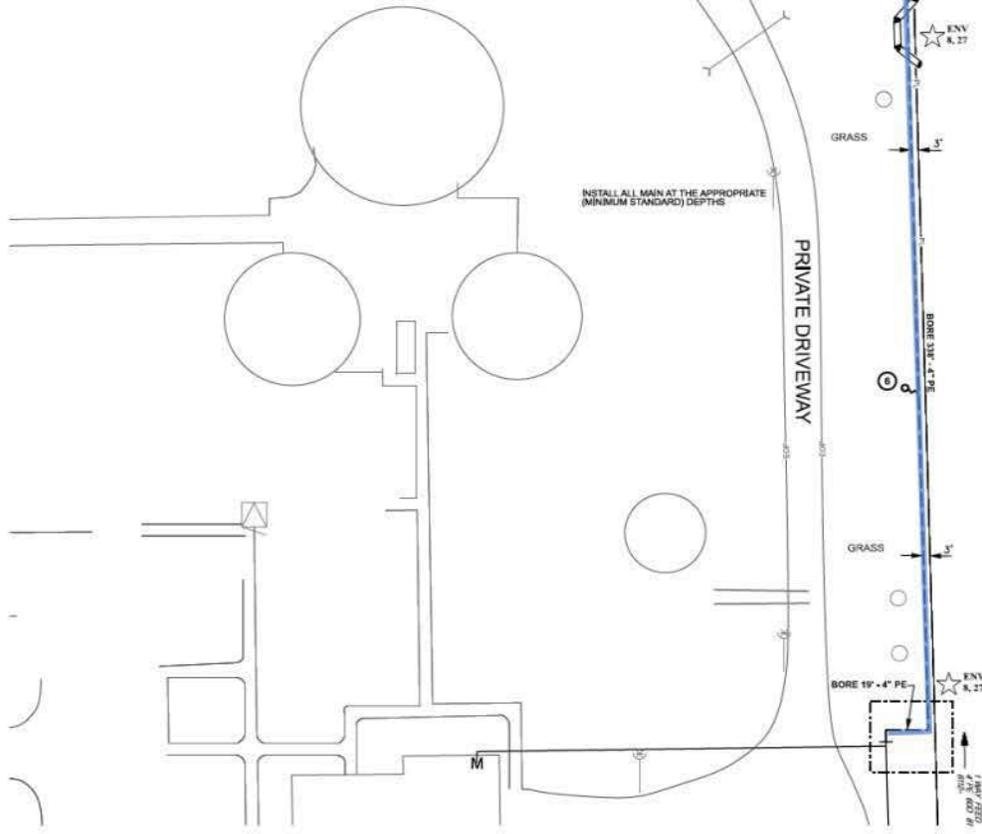


↓ **SHEET 9** ↓

SCALE 1" = 40' SHEET 8 OF 9

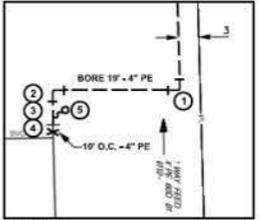


SHEET 8



Pipe Footage	
367'	4" PE MAIN DIRECTIONAL BORE
10'	4" PE MAIN OPEN CUT

Item No.	Description
1	ELL. 4" IPS 90 DEG BUTT FUSION
2	ELL. 4" IPS 90 DEG BUTT FUSION
3	COUPLING. 4" IPS ELECTROFUSION
4	SQUEEZE POINT
5	ANODE. 1 LB MAGNESIUM
6	ANODE. 1 LB MAGNESIUM



DETAIL A

6

CORROSION NOTE:
CONNECT THE NEW PE MAIN TRACER WIRE TO THE EXISTING PE MAIN TRACER WIRE AND INSTALL A 1# ANODE AT THE TIE-IN LOCATION. QUESTIONS CONTACT MARK HERBST AT (202) 57-6608



Council Agenda Item

Meeting Date:	August 2, 2022
Agenda Item:	Citizen Committee Appointments
Staff Contact (name, email, phone):	Cameron Clapper, cclapper@whitewater-wi.gov , 262-473-0104

BACKGROUND

(Enter the who, what when, where, why)

The process for the appointment of board, commission, and committee members is outlined in the Whitewater Municipal Code 2.12.011:

- (a) The city manager and the common council president shall review all board, commission and committee applicants and recommend nominees to the common council.
- (b) After considering the candidates nominated to the various boards, commissions, and committees, the common council shall appoint the members of said boards, commissions, or committees.

The common council president and city manager have received a number of applications for vacant seats on committees and commissions and have completed the necessary interviews.

Applications for new applicants as well as the list of committee vacancies has been included with this memo for your review.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

None

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Recommend the appointment of the following individuals to the following committees:

Kori Oberle – Landmarks Commission

Jerrica Newby – Community Involvement and Cable TV Commission

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. New Applicant Applications
2. Board & Commission Vacancies

Kathy Boyd

From: noreply@civicplus.com
Sent: Tuesday, May 10, 2022 8:08 AM
To: Lisa Dawsey Smith; Kathy Boyd
Subject: Online Form Submittal: Citizen Service Information Form

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Citizen Service Information Form

This form is used to apply to City of Whitewater Boards, Committees or Commissions.

Date 5/10/2022

Applicant Information

First Name Kori

Last Name Oberle

Home Address 688 Waters Edge Dr

City Whitewater

State WI

Zip Code 53190

Home Phone Number 608-577-8220

Cell Number same

Email Address k.oberle@sbcglobal.net

Boards/Committees/Commissions of Interest

Select all Boards, Committees & Commissions you are applying for by checking each box:

Give a brief overview of your background, experience, interest, or concerns pertaining to the selected board(s),

Landmarks Commission

Landmarks chair P. Blackmer has invited me to apply here. I am a trained and experienced (retired) historian that served on Landmarks 1983-1987 and again 2015-2017. Recent volunteer efforts in this field yielded the Main Street Historic District lamp post banners (Comm Fndtn grant) and 2019 Heritage day which raised \$6400 for Bassett House restoration. Working on

committee(s) or commission(s). 2023 Heritage Day fundraiser for Birge Fountain restoration. Proponent of cultural heritage protection & promotion. Team player.

Optional: Upload supportive documents (resume, recommendation letter, etc.) *Field not completed.*

Indicate whether you are available during the day or the early evening for a short interview with the City Manager & Common Council President. Available days and evenings for interview.

Business/Employer Information

Business/Employer Name Retired

Business/Employer Address *Field not completed.*

City *Field not completed.*

State *Field not completed.*

Zip Code *Field not completed.*

Business/Employer Phone Number *Field not completed.*

Reference #1 Full Name Patricia Blackmer

Reference #1 Address & Phone Number 445 W Center St, Whitewater, WI 262-458-2178

Reference #2 Full Name Kristin Mickelson, Public Relations Communications Mngr

Reference #2 Address & Phone Number City of Whitewater staff, work phone 262-473-1387

Regular Board, Committee and Commission members are expected to attend at least three-quarters of the meetings each year. Alternate members are always welcome to attend all meetings, but are not required to attend meetings unless requested.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Monday, May 16, 2022 11:32 AM
To: Lisa Dawsey Smith; Kathy Boyd
Subject: Online Form Submittal: Citizen Service Information Form

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Citizen Service Information Form

This form is used to apply to City of Whitewater Boards, Committees or Commissions.

Date	5/16/2022
Applicant Information	
First Name	Jericca
Last Name	Newby
Home Address	533 West Caine Street apt#4
City	Whietwater
State	WI
Zip Code	53190
Home Phone Number	6084496479
Cell Number	6084496479
Email Address	jnewby254@gmail.com

Boards/Committees/Commissions of Interest

Select all Boards, Committees & Commissions you are applying for by checking each box:

<input type="checkbox"/>	Community Involvement & Cable TV Commission
--------------------------	---

Give a brief overview of your background, experience, interest, or concerns pertaining to the selected board(s),

I am an individual that has always been strongly involved in my community. As the owner of Revamp Nutrition now, its my duty I feel to be as involved as I can, to give people a space of safety and happiness. I love people so much. I enjoy individuals of all ages and would love to see how I can contribute even more to the community.

committee(s) or
commission(s).

Optional: Upload
supportive documents
(resume, recommendation
letter, etc.)

Field not completed.

Indicate whether you are
available during the day or
the early evening for a short
interview with the City
Manager & Common
Council President.

day

Business/Employer Information

Business/Employer Name Revamp Nutrition

Business/Employer Address 133 West Center Street

City Whitewater

State WI

Zip Code *Field not completed.*

Business/Employer Phone
Number 6084496479

Reference #1 Full Name Kelli Carper

Reference #1 Address &
Phone Number 150 West Main Street Whitewater, WI 532190 262-473-4005

Reference #2 Full Name Reagan Wolff

Reference #2 Address &
Phone Number W 2942 Green Isle Drive Fort Atkinson, WI 53538 920-342-0435

Regular Board, Committee and Commission members are expected to attend at least three-quarters of the meetings each year. Alternate members are always welcome to attend all meetings, but are not required to attend meetings unless requested.

Email not displaying correctly? [View it in your browser.](#)



Council Agenda Item

Meeting Date:	August 2, 2022
Agenda Item:	Rescission of Length of Service Award Program
Staff Contact (name, email, phone):	Steve Hatton, shatton@whitewater-wi.gov , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The Common Council adopted a resolution on December 7, 2004 to participate in the state of Wisconsin's Length of Service Award Program (LOSA) to benefit the city's volunteer firefighters and emergency medical technicians under the terms of the program. Further details about the state's program can be found at: <https://doa.wi.gov/Pages/LocalGovtsGrants/Service-Award-Program.aspx>

As Fire and EMS services are being integrated into the municipal organization and the compensation structure no longer conforms to the volunteer requirement for the program, the city must act to discontinue its participation in the program.

When participation ends, all existing balances in the program must be paid out to plan members. A representative of the Horton Group, the broker representative of the plan custodian VFIS, presented to WFD, Inc. membership on 7/25 to address questions about the program and its closure.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

December 7, 2004: Common Council adopted resolution to participate in LOSA.

FINANCIAL IMPACT

(If none, state N/A)

Contributions to the program totaled \$22,580.11 in 2021. Moving forward, benefit-eligible firefighters and emergency medical technicians are available for city benefits including health insurance and Wisconsin Retirement System (WRS) contributions. Deferred compensation is available to all employees.

STAFF RECOMMENDATION

Move to rescind the city's participation in the Wisconsin LOSA program.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Resolution to participate in LOSA date 12/7/2004
2. VFIS Adoption Agreement dated 12/14/2004