



Parks & Recreation Meeting Agenda  
February 22, 2023 - 5:30 PM

City of Whitewater Municipal Building  
Cravath Lakefront Room- 2nd Floor  
312 W. Whitewater St.  
Whitewater, WI 53190  
or Virtual

Eric Boettcher is inviting you to a scheduled Zoom meeting.

Time: Feb 22, 2023 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82127352262?pwd=RTlwOHlwOHVmdlJnbXp3V2hHS3A4QT09>

Meeting ID: 821 2735 2262

Passcode: 613661

One tap mobile

+13092053325,,82127352262#,,,,\*613661# US

+13126266799,,82127352262#,,,,\*613661# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

Meeting ID: 821 2735 2262

Passcode: 613661

Find your local number: <https://us02web.zoom.us/j/kcg2CBDkXB>

1. Call To Order And Roll Call

1.a. February Park Board Memo

Documents:

[FEBRUARY PARK BOARD MEMO.PDF](#)

2. Approval Of Minutes

2.a. Draft January 18, 2023 Park Board Minutes

Documents:

[DRAFT MINUTES JANUARY 18-2023.PDF](#)

3. Hearing Of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

4. Staff Reports

4.a. Directors Report - Lakes Management, Facilities And Staff Updates

4.b. Program Staff Reports

4.c. Athletic Program Coordinator Program Introduction

4.d. Parks And Recreation Intern Introdution

5. Considerations

5.a. WAFC January Membership And Facility Updates

Documents:

[WAFC JAN REVENUE AND MEMBERSHIP.PDF](#)

5.b. Effigy Mounds And Walton Oaks Management Updates

Documents:

[EFFIGY MOUNDS PROJECT UPDATES.PDF](#)

6. Future Agenda Items

7. Adjournment

Anyone requiring special arrangements is asked to call the Parks & Recreation Director at (262) 473-0122 or [EBoettcher@whitewater-wi.gov](mailto:EBoettcher@whitewater-wi.gov) at least 72 hours prior to the meeting.

# Memo

**To:** Parks and Recreation Board

**From:** Eric Boettcher, Parks and Recreation Director

**Date:** February 22, 2023

**Re:** February 20, 2023 Parks & Recreation Board Meeting

## **Discussion**

### **5a - WAFC January Membership and Facility updates**

With the start of a new year staff will present current membership and revenue numbers. Additional discussion on our afterhours access plans and what that will look like in the coming months.

### **5b - Effigy Mounds and Walton Oaks Management Updates**

Spring is just around the corner. Currently staff is planning for the upcoming spring. This includes a scheduled prescribed burn, mound location work, volunteer work day, and an eventual tie in with Vibrant Spaces grant. Staff will review the management plan as we move forward this spring.

Thanks!

Eric Boettcher

Parks and Recreation Director



**Parks and Recreation Board Minutes**  
**Wednesday, January 18, 2023 - 5:30 pm**  
Hybrid Meeting

**1. Call to Order and Roll Call**

Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Megan Matthews (arrived 5:57 pm), Steve Ryan, Ben Prather (arrived 5:57 pm), Korie Oberlie absent: Jen Kaina, Deb Weberpal  
Staff: Eric Boettcher, Michelle Dujardin, Jennifer French, and Lorelei Bowen  
Guests: Beverly Stone, Dave Stone

**2. Approval of Minutes**

Motioned by Steve Ryan. Second by Korie Oberlie. Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Steve Ryan, Korie Oberlie

**3. Consent Agenda**

**4. Hearing of Citizens comments**

**5. Staff reports**

**5.a. Directors Report-Lakes Management, Facilities, and Staff Updates Eric Boettcher**

Lake winter burn on hold until winter of 2023/2024. Ice is needed to do this. Looking into other vegetation management options for this coming year.

City Council approved to 5-person council to work with the school district on a new building agreement for the Aquatic Center. This will hold 2 council members as well as 3 city employees John Wiedel, Eric Boettcher, and Steve Hatton

New Athletic Coordinator, Hunter Kurnitz, will start January 30<sup>th</sup>. Hunter has experience with tournaments and sports and has worked at a YMCA.

**5b. Program Staff Report**

5c. Michelle Dujardin: Gymnastics is back and filled up quickly. City guide is both online and a paper version. Sled Shed is restocked in hopes for snow. National Squirrel day is January 21<sup>st</sup>, Stevie search will have more prizes. Looking to see what the community wants for summer entertainment

5d. Lorelei Bowen: Bingo promotion for fitness classes, if they win they get a goodie bag of WAFC swag and day passes. In February they will do bring a friend day, if you have a membership you can get a free day pass. Swim lessons to start up on different days. First half of 24-hour access is installed.

5e. Jennifer French: Tropical party at the Aquatic center coming up as well as women's day/ cabin fever at the senior center

**6. Considerations**

6.a Discussion on Request to Sell Park Land to Neighboring Resident.

Boettcher: There is a community member that is looking to purchase the plot of park land next to theirs on the South end of Coburn Lane. The city has not sold park land in the past.

Discussion:

Dan Fuller -why would we sell if we can use it in the future  
Steve Ryan- Could this be public lake access at some point?  
Boettcher- very possible to be used for the whole community at some point.

Motion made to Deny the sale of the land by Mike Kilar. Seconded by Dan Fuller  
Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Steve Ryan  
Korie Oberlie. Noes: none Absent: Jen Kaina, Megan Matthews, Ben Prather, Deb Weberpal

#### 6B Effigy Mounds and Vibrant Spaces Grant Updates

Boettcher: City is going toward a grant to match the \$25,000 dollars that the city gave to the Effigy Mounds. This grant will make more of a welcoming and educational entrance. They are looking to make it more obvious location on where the mounds are. There has been an approval of an 8ft path of Lime Stone up to the entry of the mounds. There is another plan for a burn this spring.

Oberlie: This grant is focused on creating spaces into a more beautiful welcoming space.  
Motion to approve applying for the grant was made by Ben Prather. Second by Korie Oberlie. Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, Carol McCormick, Megan Matthews, Steve Ryan, Ben Prather, Korie Oberlie. Noes: none Absent: Jen Kaina, Deb Weberpal

#### 7. Future Agenda Items

#### **8. Adjournment**

Motion by Steve Ryan to adjourn at 6:00 pm. Second by Oberlie. Ayes: Kathleen Flemming, Dan Fuller, Mike Kilar, McCormick Carol, Megan Matthews, Steve Ryan, Ben Prather, Korie Oberlie Noes: None.  
Abstain: Deb Weberpal

Next scheduled meeting: Wednesday, February 15, 2023

Respectfully submitted,

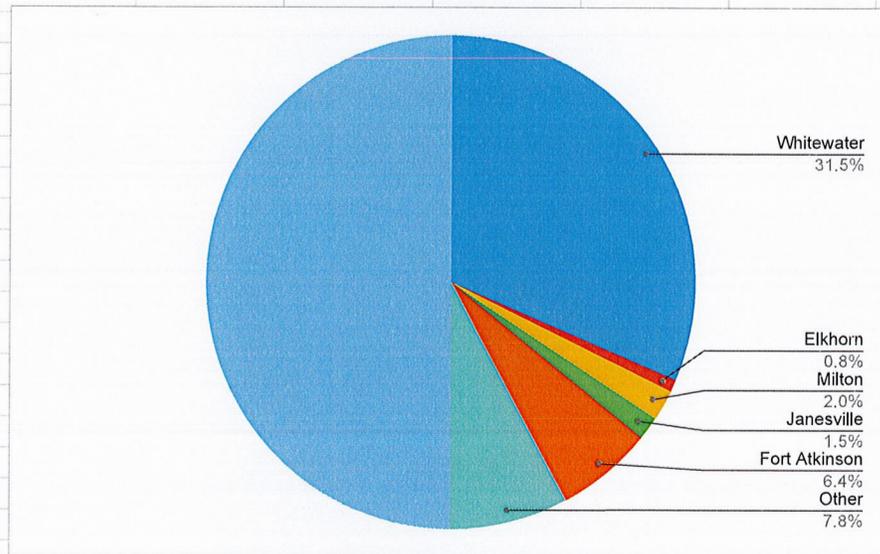
Jennifer French  
Jennifer French

<b>January Membership Report</b>	<b>2023</b>	<b>2022</b>
<b>Revenue By Membership Level</b>		
247-41000-55 - WAC Family Membership Revenue	\$ 12,880.39	\$ 15,189.49
247-41200-55 - WAC Youth Membership Revenue	\$ 1,590.24	\$ 67.50
247-41250-55 - WAC Adult Membership Revenue	\$ 3,667.34	
247-41300-55 - WAC Senior Membership Revenue	\$ 2,988.72	
247-41350-55 - Insurance Program Membership Revenue	\$ 3,593.00	\$ 1,533.00
<b>Total Membership Revenue</b>	<b>\$ 24,719.69</b>	<b>\$ 16,789.99</b>

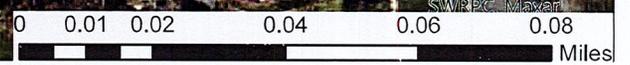
<b>January Membership Summary</b>	<b>2023</b>	<b>2022</b>
New Primaries	238	122
All New	610	263
Primary Renewals	23	56
All Renewals	26	114
<b>Active Primaries</b>	<b>1016</b>	<b>743</b>
<b>All Active</b>	<b>2176</b>	<b>1488</b>

<b>Membership Numbers</b>	<b>2023</b>	<b>Membership Numbers</b>	<b>2022</b>
<b>*Silver and Fit Pass</b>			
Active Primaries	127		103
All Active	127		103
<b>*Renew Active</b>			
Active Primaries	214		153
All Active	214		153
<b>Aquatic Only</b>			
Active Primaries	173		209
All Active	422		433
<b>Aquatic AND Fitness</b>			
Active Primaries	133		125
All Active	467		439
<b>Fitness Only</b>			
Active Primaries	161		153
All Active	376		360
<b>Single Adult annual membership</b>			
Active Primaries	8		0
All Active	8		0
<b>Single adult month to month</b>			
Active Primaries	38		0
All Active	38		0
<b>Senior annual membership</b>			
Active Primaries	5		0
All Active	5		0
<b>Family month to month</b>			
Active Primaries	74		0
All Active	348		0
<b>Family annual membership</b>			
Active Primaries	21		0
All Active	99		0
<b>Senior month to month</b>			
Active Primaries	11		0
All Active	11		0
<b>Youth/Student annual membership</b>			
Active Primaries	2		0
All Active	2		0
<b>Youth/Student month to month</b>			
Active Primaries	37		0
All Active	37		0
<b>Senior couple annual membership</b>			
Active Primaries	5		0
All Active	10		0
<b>Senior Couple month to month</b>			
Active Primaries	7		0
All Active	12		0

Whitewater	1139
Elkhorn	29
Milton	72
Janesville	56
Fort Atkinson	231
Other	283
	1810



# EFFIGY MOUNDS PRESERVE



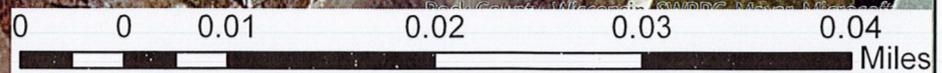
SWRPC, Mayan

# EFFIGY MOUNDS PRESERVE GREEN SPACE

## Green Space Items

### Type

- Designated Area
- Garbage
- Green Space
- Path
- Symbol
- Tree
- PortaPotty
- Bike Rack



WEDC Community Development Investment - Vibrant Spaces (VS) - Project Estimates

Project: City of Whitewater Effigy Mounds

Estimates:	1. Midwest Praire/Common Wealth Heritage	2. TreeTop Products	3. DogWasteD epot	4. Max R/Materials and translation Quote	5. Natural Playgrounds	6. Whitewater Limestone/P ublic Works Quote	7. RRWalton	8. Global Industrial	9. Zhej Technologie s	Totals
<b>Eligible Project Uses</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>Totals</b>
Site Prep/Site Enhancement	20,800					7,200				28,000
Public Space Enhancements		8,280	560	8,898	368		2,750	220	1,870	22,946
Public Signage				2,000						2,000
Infrastructure										0
Seasonal Equipment										0
Other 1: TYPE ITEM HERE										0
<b>Eligible Total</b>	<b>20,800</b>	<b>8,280</b>	<b>560</b>	<b>10,898</b>	<b>368</b>	<b>7,200</b>	<b>2,750</b>	<b>220</b>	<b>1,870</b>	<b>52,946</b>
<b>Ineligible Costs</b>										<b>Totals</b>
Property Acquisition										0
Professional Fees										0
Other 1: TYPE ITEM HERE										0
<b>Ineligible Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Vendor Estimate</b>	<b>20,800</b>	<b>8,280</b>	<b>560</b>	<b>10,898</b>	<b>368</b>	<b>7,200</b>	<b>2,750</b>	<b>220</b>	<b>1,870</b>	<b>52,946</b>

Definitions of Eligible Grant and Match Cost Categories:

- o Public Space Enhancements (public art, landscaping, benches, bike racks)
- o Public Signage (wayfinding, interpretive signage, kiosks – associated with the space)
- o Public Infrastructure (restrooms for public space use, water features, electrical, lighting)
- o Seasonal Equipment with the intent to use annually (tables, chairs, umbrellas, heaters)
- o Site preparation such as grading and stormwater are only match eligible expense

Definitions of Ineligible Cost Categories:

- o Events, staffing, or programming, ongoing maintenance
- o Building improvements (excluding restrooms for public space use)
  - o Soft costs and site acquisition
  - o Site acquisition
  - o Demolition