



Board of Trustees Meeting Agenda
Irvin L. Young Memorial Library
Community Room
431 W. Center Street
Whitewater, WI 53190
Wednesday, January 18, 2023, 6:30 p.m.

Our Mission: We will have the space and the stuff to do the things that you want
Our Values: Safe & welcoming; Trust; Diversity; Fun; Lifelong learning and creativity; Making connections;
Service excellence

Join Zoom Meeting

<https://us02web.zoom.us/j/86227509412?pwd=V3laWnJOM0h5WGg4Z1Jrc0ozWis3UT09>

Meeting ID: 862 2750 9412

Passcode: Ey3fRCd1

One tap mobile

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+1 305 224 1968 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

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Meeting ID: 862 2750 9412

Passcode: 54803410

Find your local number: <https://us02web.zoom.us/j/86227509412>

1. Call To Order And Roll Call

2. Consent Agenda

2.I. Approval Of Minutes

Documents:

[MINUTES DECEMBER 19, 2022 - DRAFT.PDF](#)

2.II. Acknowledgment Of Receipt Of Financial Reports

Documents:

[CASH RECEIVED - DECEMBER 2022.PDF](#)
[PRELIMINARY BALANCE SHEET - DECEMBER 2022.PDF](#)
[PRELIMINARY BUILDING EXPENDITURES - DECEMBER 2022.PDF](#)
[PRELIMINARY OPERATING REVENUE AND EXPENDITURES - DECEMBER 2022.PDF](#)

2.III. Approval Of Payment Of Invoices

Documents:

[PAID INVOICES - DECEMBER 2022.PDF](#)

2.IV. Acknowledgment Of Receipt Of Statistical Reports

Documents:

[STATISTICS REPORT - DECEMBER 2022.PDF](#)

2.V. Acknowledgment Of Receipt Of Treasurer's Reports

Documents:

[AMERICAN DEPOSIT MANAGEMENT - NOVEMBER 2022.PDF](#)
[BOARD TREASURER REPORT - DECEMBER 2022.PDF](#)
[FRIENDS OF THE LIBRARY FINANCIAL REPORT.PDF](#)

3. Hearing Of Citizen Comments

No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

4.I. RESOLUTION APPROVING THE SALE OF REAL ESTATE LOCATED AT 424 FOREST AVENUE, WHITEWATER, WISCONSIN

Documents:

[LIBRARY RESOLUTION_SALE OF PROPERTY 424 FOREST AVE.PDF](#)

5. New Business

5.I. Adjournment Into Closed Session

Adjourn to closed session, TO RECONVENE, pursuant to Wisconsin Statutes 19.85 (1) (e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session"

Negotiation of sale of properties at 407/409 West Center Street and 413 West Center Street, Whitewater.

5.II. Review And Possible Action On Sales Of Library Properties

Following the executive session, the Library Board will vote on whether to accept any of the submitted proposals or none.

5.III. Review And Possible Approval Of Strategic Plan Activities For 2023

Documents:

[2023 STRATEGIC PLAN ACTIVITIES - DRAFT.PDF](#)

5.IV. Review Of And Possible Action On Letter And Action Plan Regarding Land Acknowledgment Statement

Requested by Weigel.

Documents:

[DRAFT LETTER FOR TRIBAL LEADERS.PDF](#)
[LAND ACKNOWLEDGEMENT AND ACTION PLAN - DRAFT.PDF](#)

5.V. Review And Approval Of The Draft Revision Of The Photo Collection Policy

The Achen photo collection policy does not specify that one may pay with cash. I have made that revision. Request approval.

Documents:

[POLICY PHOTO COLLECTION - DRAFT REVISION.PDF](#)

6. Staff & Board Reports

6.I. Library Director's Report

The report includes: facility maintenance, budget updates, if any; staff updates, if any; collection maintenance updates; public and community relations activities; library board relations, if any; meetings/webinars/trainings attended; strategic plan activities updates, if any.

Documents:

[LIBRARY DIRECTOR REPORT - JANUARY 2023.PDF](#)

6.II. Adult Services Report

The report includes upcoming programs, programs already presented, attendance at said programs, and what meetings/trainings/webinars were attended.

Documents:

[ADULT SERVICES REPORT - JANUARY 2023.PDF](#)

6.III. Youth Educational Services Report

The report includes programs presented, attendance at said programs, and meetings/webinars/trainings attended

Documents:

[YOUTH EDUCATION SERVICES REPORT - JANUARY 2023.PDF](#)

6.IV. Programming & Makerspace Librarian Report

The report includes upcoming programs, programs already presented, attendance at said programs, and meetings/webinars/trainings attended.

Documents:

[PROGRAMMING AND MAKERSPACE REPORT - JANUARY 2023.PDF](#)

6.V. Board Reports

Trustee Training Week 2022 webinar reports

1. From Stories to Action: How to Talk about Your Budget to Activate Support and Secure Funding - Jennifer
2. Here to Stay: Recruiting & Retaining Dedicated Library Workers - Jaime

6.VI. Bridges Library System Staff Report

Documents:

BRIDGES SYSTEM STAFF REPORTS - JANUARY 2023.PDF

7. Board Member Requests For Future Agenda Items

If the board has any questions they want to put to the community through the City's Polco online survey system, they will be collected at this time.

Polco is a civic engagement, survey and polling platform.

8. Confirmation Of Next Meeting

February 20, 2023, 6:30 p.m.

9. Adjournment Into Closed Session

- I. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed:

- a) Performance evaluation for the Library Director

Items on the Consent Agenda will be approved on a single vote unless any board member requests that it be removed for individual discussion. It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.