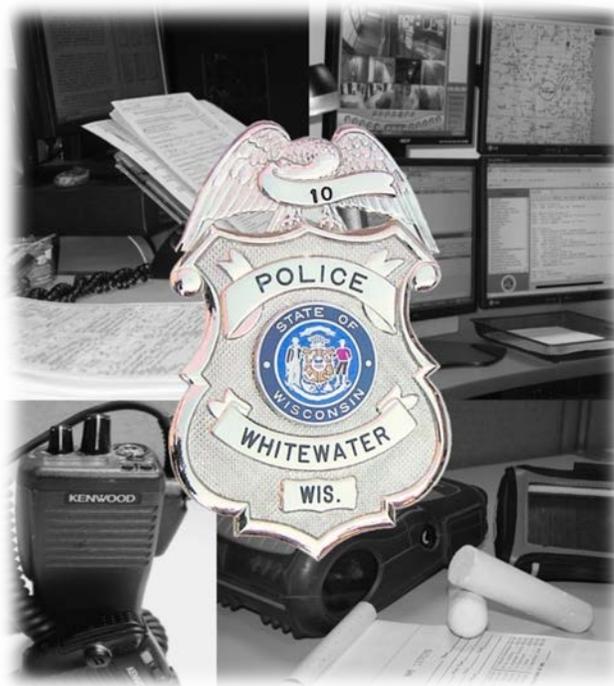


Whitewater Police Department

2014 Annual Report

2015 Management Plan



**Whitewater Police Department
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Whitewater, Wisconsin 53190**

**Non-Emergency Phone Number: (262) 473-0555
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Introduction

I am pleased to present the Whitewater Police Department's 2014 Annual Report. Through the years the men and women of the Whitewater Police Department have worked diligently to maintain a progressive and professional law enforcement agency. As we navigated through 2014, we sought to implement non-traditional avenues to maintain public safety, enhance department morale, and remain current with technology.

The past year brought forth a number of significant achievements to include several new crime prevention initiatives that focused on building and sustaining community partnerships. As an organization we have implemented solid quality assurance practices and enhanced department technology so that we continue to dedicate quality law enforcement services to our community. Throughout this annual report you will be introduced to the members of the department who serve the community and review the many programs and services designed to better serve and protect the residents.

With the reoccurring threats and accompanying tragedies surrounding school and community safety, the Whitewater Police Department continues to partner with the school district and city personnel to strengthen our united response to safety. The school faculty used training from the 2013 active threat training to create a program to introduce similar concepts to the students. In April, department tactical instructors provided similar active threat training to all city employees. The hands-on tactical exercises are designed to assist trainees to be mentally and physically prepared for an unanticipated active threat.

After eighteen months of fundraising efforts, Officer Joe Matteson was formally offered the position as the department's first K9 Officer. Officer Matteson and his canine partner Boomer were formally introduced to the Whitewater community on May 15, 2014. Since entering the patrol bureau Boomer has alerted on a number of narcotics in buildings and vehicles.

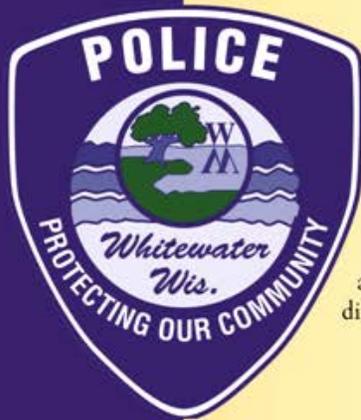
The department implemented our first volunteer Cadet Program. Officer Jim Elder serving as the coordinator, assisted by co-coordinator Officer Derrick Schleis, dedicated many hours to creating and implementing the program. The Cadet Program will provide adult students from universities and area technical colleges with a better understanding of local government, its functions and responsibilities. Cadets will be exposed to various trainings to help foster potential future law enforcement careers. In exchange, Cadets may assist in a support capacity with traffic control, special events, crowd control, and searches for missing persons.

Our final significant accomplishment in 2014 was the completion of our comprehensive 2015-2020 Strategic Plan. This document, our fifth strategic plan, provides the framework for yearly operating goals and objectives. The plan serves as a reference tool for future budgetary needs that are integrated into the City's Capital Improvement Plan (CIP). Reviews of the department's operation, budgetary considerations, and accreditation standards were used to identify specific priorities, initiatives, and projects we intend to accomplish each year.

In closing, I would like to extend my appreciation to all the men and women of the Whitewater Police Department. The foundation of the Whitewater Police Department continues to be the trusted and loyal personnel who have dedicated their careers to the law enforcement profession. We strive to be leaders in policing for our community as we model strong character, honorable service and commitment to excellence. With the support of the Police and Fire Commission, Common Council, city management team, and city support personnel, we will continue to proudly serve the city of Whitewater into 2015 and beyond.

Lisa K. Otterbacher
Chief of Police





Whitewater Police Department Mission Statement

We strive to be leaders in policing for our community and models of character, honor, service, and excellence. We resolve to develop a creative and problem solving workforce dedicated to innovation and meeting the challenges of tomorrow. In times of crisis, we strive to defend public safety, maintain order, and restore a sense of personal wholeness. Our goal is to protect and serve our diverse and dynamic community with integrity, dignity, and respect.

Values Statement



COMMITMENT TO SERVICE - Maintain an enduring commitment to serve the people of our community

- The Whitewater Police Department will maintain a commitment to serving the varied needs of our community, both in times of crisis and in peace.
- We understand that dedicated service is far larger than self and encompasses duty to the city, state, and nation at different times.
- Commitment to service inspires strength under adversity, swift protection of those in need, innovative problem solving, and planning for the future.



LEADERSHIP - Lead with a success-oriented mindset

- We will be leaders in our community and consistently demonstrate a success-oriented mindset.
- Leadership requires understanding, initiative, and goal-setting to achieve positive results and find solutions.
- To that end, we must maintain outstanding law enforcement capabilities and inspire others by example.
- We expect to lead and be led in the course of our duties, but in the absence of orders, we will adapt and take the right action at the right time for the right reasons.



JUSTICE - Demonstrate integrity, fair treatment and wisdom in all our duties

- We will demonstrate integrity, fair treatment, and wisdom in all our duties.
- Justice is at the heart of our law enforcement mission, and it is based on impartial and empathetic treatment of all people.
- Members of the community rightly expect employees of our department to live out the highest standards of behavior and professionalism.
- Therefore, we will maintain honor and dignity in all situations, make judicious decisions, and prompt others to do the same.



COMPASSION - Treat people with compassion and attempt to restore a sense of wholeness

- We will treat all people in a courteous and understanding manner regardless of race, gender, lifestyle, religion, or circumstance.
- We shall provide compassion and sincerity to those who are in need, show concern and empathy for the victims of crime, and treat violators of the law with fairness and dignity.
- We will seek to rebuild a sense of wholeness after a crisis in an effort to help restore what was lost.
- We consider compassion to be the cornerstone of humanity and social connection.



PARTNERSHIP - Work in partnership and unison with the community as a whole

- We will maintain a strong partnership with our community, working collaboratively to maintain public safety and fight crime.
- Partnership fosters confidence and real understanding that we are much stronger working together than apart.
- Partnership also develops a bond of trust over time, which is absolutely necessary to develop an enjoyable, family friendly community to live, work, and play.



PRIDE - Take pride in the law enforcement profession and achieve personal excellence in policing

- We will honor the law enforcement profession, those who came before us, and those courageous enough to follow in our footsteps.
- We take pride in our ability to solve the challenges of tomorrow.
- We continually strive to achieve personal excellence in our work, our demeanor, and our service to the community. Our training is never complete.
- In every situation that arises, we will strive to maintain honor and dignity for all.

157 Years of Professional Policing

In 1858 the first two law enforcement officers, James Shrom and Dominic O'Donnell, were hired to patrol what was then the Village of Whitewater. S.D. Ferguson was later appointed Village Marshall. The town was patrolled primarily on foot, with outlying areas covered by horseback.

With the dawn of the 20th Century came new and innovative ways to serve the incorporated City of Whitewater. The first motorcycle began to patrol the streets, criminals were now fingerprinted and telephone lines extended throughout the City into the police station. In 1911, George Gill was appointed the first Chief of Police. In the early 1900's an officer's salary was established at \$55 per month.

The Great Depression-era of the 1930's saw the police department battling the effects of prohibition while policing with very meager resources. In 1952 a civilian Police and Fire Commission was created to oversee the hiring and discipline of officers. By the 1950's the City's population had grown and so too had the size of the Police Department, comprised then of seven sworn officers.



The 1960's brought change, turmoil, and reform. The Vietnam War, social unrest, and civil rights brought protests and demonstrations to the UW-Whitewater campus. In 1970 an arson fire destroyed a famous campus landmark, "Old Main". By the early 1970's the Police Department had grown to 20 officers. In 1971, Whitewater was distinguished as the first city in the State of Wisconsin to install a 911 system. Although the overall crime rate remained stable, the City experienced its first homicide in 1977.

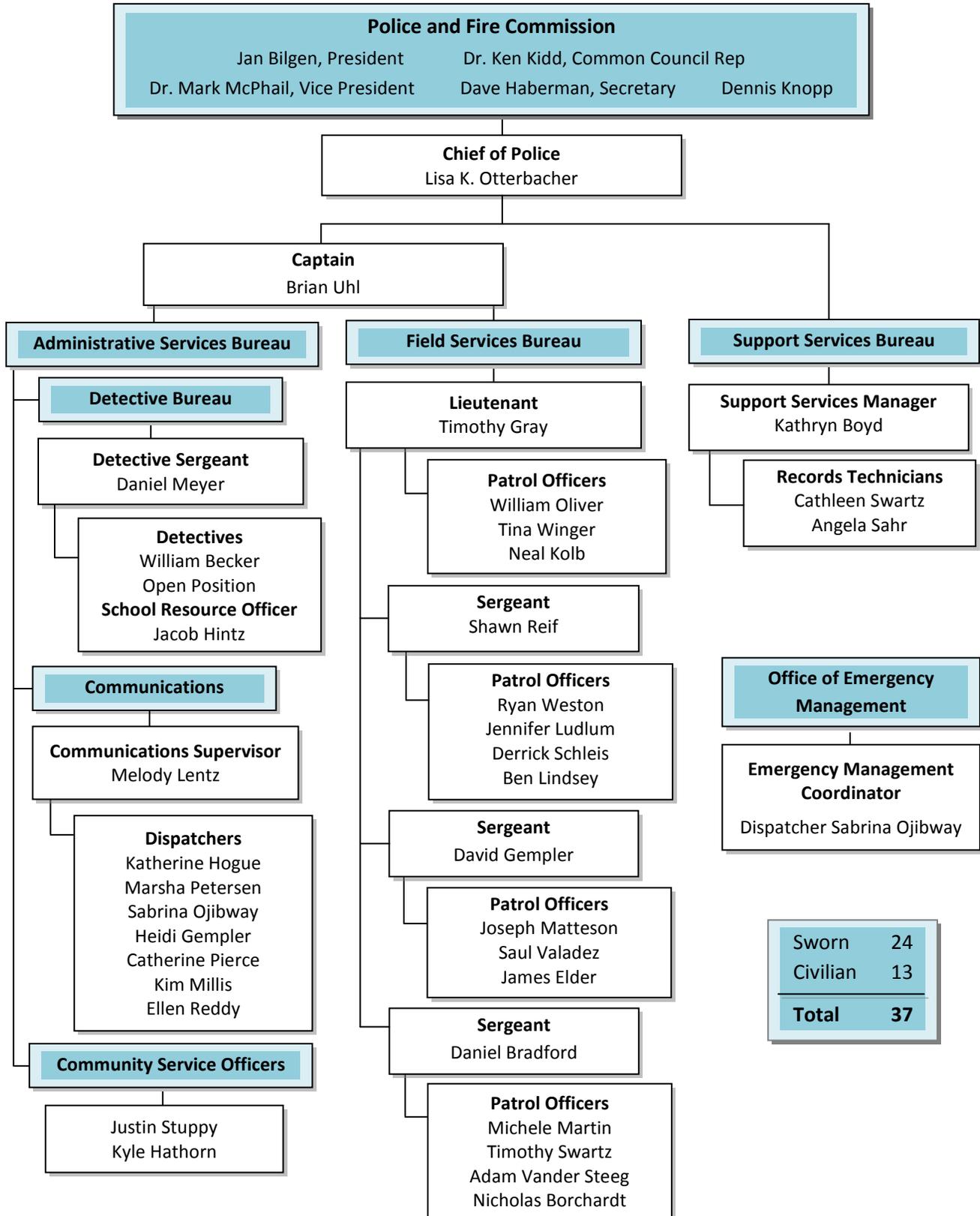
In the 1980's the Whitewater Police Department entered the age of technology with computers, a fax machine, and a new radio system. In 1990, the first fully sworn female officer was hired. Throughout the 1990's the Department saw continued organizational growth and development. In 2008, we increased our sworn staff to 24 officers, the first increase in sworn staffing since the late 1980s.



Today, the Whitewater Police Department has 37 members who remain dedicated to professional policing and committed to public service. The Department is accredited through Wisconsin Law Enforcement Accreditation Group (WILEAG), which ensures that we remain consistent with best practices and maintain sound policies and procedures that are compliant with governing laws. In order to keep up with continually changing crime trends, technology, and

laws, we develop up-to-date strategic plans that provide a roadmap of where we have been and where we intend to go. Whitewater remains safe in part due to the department's commitment to crime prevention initiatives and our diligence to proactively enforcing municipal and criminal violations. We stand united ready to partner with our community to counter crime and promote safety and security in Whitewater.

Whitewater Police Department Organizational Chart



Police and Fire Commission

Police and Fire Commissions date back in time, nearly a century ago, when the Wisconsin Legislature enacted a measure establishing such commissions as municipal bodies. Recognizing the critical role of police officers and fire fighters in assuring the public's safety, the legislature believed that by creating an independent body, one that no political party could come to dominate, the selection and removal of police officers and fire fighters would be insulated from the vagaries of partisan politics.

The statutory powers, duties, and responsibilities of a Police and Fire Commission are significant. A commission has authority to appoint, suspend, or remove the Chief of Police, to approve appointments and promotions, to hear appeals of disciplinary action or to impose discipline.

The City of Whitewater Police and Fire Commission was established in 1952 and was created in pursuant to Chapter 2.28 of the Whitewater Municipal Code as well as Wisconsin State Statutes. In 2010, the Common Council voted to add a Common Council representative to the commission. The commission consists of four citizen members and one member of the Common Council appointed by the City Manager/Common Council. The citizen member's terms are for a five year period.

In 2010, the Common Council voted to change the commission's name to the Police Commission considering there was no oversight of the volunteer fire department. In January of 2013, the Common Council voted to add Fire back to the commission's name.

We have been very fortunate over the years to have had many thoughtful and dedicated citizens serve our community as Police and Fire Commissioners.



Chief of Police

Our Chief of Police is the highest level management position within the police department. The Chief of Police is ultimately responsible for the complete control, operation and representation of the Whitewater Police Department and its employees. Work involves supervising departmental activities, formulating and enforcing departmental rules of conduct, developing policies, coordinating activities with outside agencies, preparing and justifying operational budgets, making recommendations for hiring, promotions, commendation and discipline, setting individual and departmental goals and objectives, and representing the City and the department to the general public, governmental agencies, news media, etc. Work is performed under the general supervision of the City Manager and the Police and Fire Commission.

Administrative Services Bureau

The Administrative Services Bureau provides the communication, investigation, training and community service for the Department.

Administrative Services Commander – Our Captain is responsible for a wide range of duties including: internal affairs, audit and inspections, planning and research, personnel and training, policy development, accreditation, and organizational functions designed to enhance the efficiency, effectiveness, and professional competence of employees of the Department. The Administrative Services Commander is an upper management, command level position and serves as second-in-command of the Department.

Detective Sergeant – Our Detective Sergeant is responsible for managing and directing the investigative function of the Department. This individual directly supervises assigned personnel and performs complex investigations and necessary follow-ups of crimes against persons and property. The Detective Sergeant also works closely with internal elements of the Department, other law enforcement and Criminal Justice agencies, and with the general public in the reporting, investigation, and prosecution of offenders.

Detective – Our Detectives perform complex investigations and necessary follow-ups specializing in crimes against persons and property occurring in the City of Whitewater. These individuals work closely with internal elements of the department, other governmental agencies, and the general public in the reporting, investigation and prosecution of offenders.

School Resource Officer - Our School Resource Officer is assigned to investigate sensitive crimes, property offenses, acts of violence, and drug/alcohol violations that involve juveniles as suspects or victims. In addition to investigative work, the School Resource Officer acts as a liaison between the police department and the school system. The School Resource Officer is responsible for educational presentations, and the patrol and supervision of various school functions.

Communications Supervisor - The Communications Supervisor supports the operations of the communications center. This individual acts as an advisor by providing the necessary level of guidance and assistance required by the dispatchers to accomplish their assigned tasks in an effective and efficient manner.

Dispatcher – Our Dispatchers provide communications service for the City of Whitewater Police, Fire and EMS as well as the University of Wisconsin – Whitewater Police Services. Duties include answering emergency and non-emergency phone lines, operating our radio system, monitoring unit activity for response and well being, maintaining accurate records, maintaining station security by video monitors and speakers, and assisting the general public by telephone and in person.

Community Service Officer (CSO) - Our Community Service Officers work in part-time, limited term, non-sworn, para-professional positions responsible for performing limited law enforcement and animal control functions for the department. Work involves parking enforcement, traffic direction, park patrol, motorist assist, recovering lost/found property, code enforcement, crossing guard duties, funeral escort, traffic and crowd control at civic events, pickup and delivery duties, and other miscellaneous tasks as may be assigned.

Administrative Services Bureau Year in Review

The primary responsibilities of the Captain, as second-in-command of the police department, are to oversee all aspects of the department as well as direct oversight of accreditation, to maintain departmental staffing levels, facilitate training objectives, manage internal affairs, oversee special projects, as well as provide administrative oversight of the Detective Bureau, the Communications Center, and the Community Service Officer (CSO) program.

2014 was a year of transition and technology for the Whitewater Police Department. The Communications Center started the process of evolving from a standalone center to an integrated center in conjunction with the Walworth County Sheriff's Office, Whitewater Fire and EMS, and the University of Wisconsin-Whitewater. Funding was secured for a new records management system (RMS) and 911 software system to link our Communications Center with the Walworth County Sheriff's Office Communications Center. 2015 will be a year of installation and training for employees to begin using these new systems and transitioning to an integrated communications center between the agencies. We were also able to compliment our AXON on-officer camera program with additional cameras. Now, every officer on the department has been assigned their own camera and all of their enforcement contacts are being recorded and stored on the "cloud" through EVIDENCE.com.

The Detective Bureau was also involved in transition. A new detective sergeant was promoted to run the day to day aspects of the bureau and a new detective was promoted in 2014. A third position was left unfilled for much of 2014 and a rotational position was filled in late January 2015. There were several cases that were quite involved and very time consuming. The detectives dealt with lengthy sexual assault investigations, a robbery, burglary, an arson case, an attempted homicide, an overdose death investigation and a shooting to name a few. Even with all of this, the detectives were still able to concentrate on drug investigations. The detectives confiscated 1.1 grams of heroin, 5 grams of MDMA/Molly, 40.3 grams of THC, 9.1 grams of synthetic THC and 43 prescription pills off the streets of Whitewater totaling \$2,960 in street value. As a result of these investigations, the detectives also seized two vehicles that were used in the commission of felonies.

Accreditation continues to be the benchmark we compare ourselves to in order to provide the best services we can to the community we serve. Accreditation is the primary focus of how we operate as a police department and our police personnel have been heavily involved in getting ready for our reaccreditation and on-site assessment scheduled for June of 2015. We have been fortunate to work with the University to utilize interns from their criminal justice program who have helped with the accreditation process. We have completed our transition from the old paper filing system to a new electronic system that makes the process more efficient and user friendly. The collection of proofs, highlighting policies, and preparing for the on-site assessment is an ongoing process and by doing these things electronically, it allows for easier access and a better delivery system.

The CSO program is a valuable part of the Whitewater Police Department. CSOs are used to enforce parking violations, assist with quality of life code enforcement issues, assist with traffic control at accident scenes and during special events, and many other tasks within the police department. One of our CSOs resigned in 2014 to join the Wisconsin State Patrol and we hired a new CSO in Kyle Hathorn. In order to document the CSOs contacts with the public, they are now using the AXON on-officer cameras. The use of the cameras have helped identify two vehicles that were involved in hit and run incidents from recordings captured during parking enforcement duties.

A special project that we were all proud to see implemented was the department's first ever K9 Unit. Thanks to the support of many community members and the dedicated people of the Whitewater Police Department and other agencies, this program was implemented in May of 2014. Officer Joe Matteson was selected as the department's first K9 officer along with his canine partner Boomer. They were outfitted with a special squad car

to transport Boomer in, which was paid for by donations, and they have already made several arrests, conducted several “sniffs” in the school district and have provided several groups with demonstrations of how Boomer is used to combat drugs in the community.



Captain Brian Uhl
Administrative Services Commander



Detective Sergeant
Daniel Meyer



Detective
William Becker



School Resource Officer
Jacob Hintz



Communications Supervisor
Melody Lentz



Dispatcher
Katherine Hogue



Dispatcher
Marsha Petersen



Dispatcher
Sabrina Ojibway



Dispatcher
Heidi Gempler



Dispatcher
Catherine Pierce



Dispatcher
Kim Millis



Dispatcher
Ellen Reddy



Community Service Officer
Justin Stuppy



Community Service Officer
Kyle Hathorn

Field Services Bureau

The Field Services Bureau is the uniformed patrol component of the Department.

Field Services Commander - Our Lieutenant is responsible for directing the field operations of the Department and facilitating the delivery of police services to the community. This position acts as an advisor for his/her subordinates by providing the necessary level of guidance and assistance required by first line supervisors and patrol officers to accomplish their tasks in an efficient and effective manner. The Field Services Commander is an upper management, command level position.

Sergeant - Our Sergeants are first-line supervisors who direct the field operations of the department and who facilitate the delivery of police services to the community. These individuals act as advisors for their subordinates by providing the necessary level of guidance and assistance required by the patrol officers to accomplish their assigned tasks in an effective and efficient manner. Duties are performed under general supervision of the Field Services Commander.

Patrol Officer – Our Patrol Officers are entry level sworn positions responsible for the protection of life and property through the enforcement of laws and ordinances. Work involves patrolling assigned areas, responding to calls for service, investigating crime, conducting traffic enforcement, apprehending violators, protecting victims and property, and responding to emergency situations. Duties are performed under general supervision of a Sergeant.

Field Services Bureau Year in Review

Once again, the bureau participated in the annual national Click it or Ticket and the Safe and Sober traffic initiatives. The Whitewater Police joined hundreds of other law enforcement agencies from across the country in these traffic safety initiatives. I strongly believe these concerted efforts are having a positive impact on our community as seat belt usage has increased and the number of impaired drivers arrested has decreased over the last couple of years.

We have also continued to have all sworn officers bike patrol certified and increased our utilization of our bike patrol. The bike patrol officers have a positive impact on public relations as the officers are far more approachable by citizens and have a strong impact on crime prevention and detection, all the while saving money in gasoline usage.

Each of the four patrol teams worked on a variety of shift goals with one of the goals being crime prevention and the other being traffic enforcement. Some of the crime prevention initiatives included focusing on the service of our local municipal warrants. We feel that if convicted violators are held to a more immediate standard of taking financial responsibility for their violations, they would be less likely to recommit such violations. Officers also targeted a variety of parking lots as a large number of car entries and other violations often occur in these areas. As a result of dozens of contacts with persons found in these lots, there were 22 warnings and 22 citations issued for a variety of offenses. Other officers conducted numerous proactive foot patrols in a large apartment complex that was having an unusually high level of calls for service, taking enforcement action when necessary.

One of the traffic goals of stopping vehicles for equipment repair violations, lead to 727 contacts with the issuance of 135 municipal citations and over 30 arrests for outstanding municipal warrants. An additional traffic goal concentrated on a geographic area that was having a higher incidence of traffic accidents due to vehicles failing to yield the right of way, failing to stop, or improperly stop at stop signs. After targeted enforcement in this area, traffic accidents and violations were significantly reduced.

The patrol bureau worked collaboratively with the command staff to implement a new shift schedule in 2014. The schedule consisted of the majority of the officers working 10-hour shifts. This was done in order to create a better work schedule for the officers, provide better coverage in the city with overlapping shifts as well as a cost saving measure for the city by reducing overtime. After the trial period, it was determined that such a schedule was not feasible at this time. Whitewater’s unique and varying time frame surrounding our calls for service and shift minimums make it difficult for this type of schedule to be staffed adequately. We will continue to explore new ideas to try and achieve this goal in the future.



*Lieutenant Timothy Gray
Field Services Commander*



Sergeant
Daniel Bradford



Sergeant
David Gempler



Sergeant
Shawn Reif



Patrol Officer
Tina Winger



Patrol Officer
William Oliver



Patrol Officer
Neal Kolb



Patrol Officer
Michele Martin



Patrol Officer
Timothy Swartz



Patrol Officer
Ryan Weston



Patrol Officer
Adam Vander Steeg



Patrol Officer
Jennifer Ludlum



Patrol Officer
Saul Valadez



Patrol Officer
James Elder



Patrol Officer
Derrick Schleis



Patrol Officer
Ben Lindsey



Patrol Officer
Nicholas Borchardt

K9 Unit

K9 Officer – Our K9 Officer is responsible for the protection of life and property through the enforcement of laws and ordinances. Work involves partnering with a police canine, training of the canine, patrolling assigned areas, responding to criminal, suspicious, traffic, and unusual situations as directed; investigating crime, gathering evidence, apprehending violators, solving problems, protecting victims and property, responding to emergency situations, completing appropriate paperwork, crime prevention presentations, and other related duties as required. Duties are performed under general supervision of a Sergeant.

K9 Unit Year in Review

Officer Joe Matteson and his canine partner, Boomer, were introduced to the community at Boomer’s swearing-in ceremony on May 15, 2014.

Boomer is trained in detecting the odor of narcotics to include marijuana, methamphetamine, cocaine, heroin, and their derivatives and is primarily used on traffic stops, school searches, and building searches. In addition, he is trained on tracking passive individuals including children and the elderly.

Since Boomer’s deployment, he has reliably alerted to the source of the odor of narcotics by biting, scratching, and/or barking. The lack of detecting the presence of drugs supports that Boomer will not randomly alert on vehicles for reasons other than detecting the odor of narcotics. Much of Boomer’s training includes rooms and vehicles with both the presence and absence of drugs.

During 2014, the department partnered with the school district for several random sniffs of parking lots, lockers, and classrooms at our local schools.

Community demonstrations include LINCS Elementary School, Rotary, Fairhaven Senior Services, UW-Whitewater, and National Night Out.



K9 Officer
Joseph Matteson



Canine
Boomer

2014 Deployments	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Traffic Stops by K9 Unit	2	15	24	12	5	11	6	6	81
Vehicle Sniffs – Assists	-	-	2	1	2	1	5	-	11
Building Sniffs	3	-	2	-	3	1	2	-	11
Narcotic Detection	2	-	-	1	-	1	-	-	4
Demonstrations	-	-	1	2	1	-	-	-	4
Total Deployments	7	15	29	16	11	14	13	6	111
Arrests	2	6	5	7	12	6	-	-	38
Training Hours	26	24.5	20	20	18	19	19	18	164.5

Support Services Bureau

The Support Services Bureau is the clerical and records component of the Department. The Support Service staff is responsible for maintaining the official records of the police department, making certain that all records are processed accurately and in a timely manner. In addition we provide clerical support for the command staff, police officers, detectives, and dispatchers as well as assisting our citizens.

Support Services Manager – Our Support Services Manager is a non-sworn, supervisor responsible for the management of the clerical staff of the Police Department. Work involves maintaining the official records of the police department, assisting in preparation and monitoring of the departmental budget, and oversight of the department computer system. Additional responsibilities include oversight of the department payroll, monies collected, and support to the administrative staff.

Records Technicians – Our Records Technicians provide clerical support for the administrative staff and police officers to include transcription of interviews and dictation, maintenance of the filing system, computer data entry, record keeping, development and updating of documents, and assistance to the general public both by telephone and in person.

Support Services Bureau Year in Review

In 2014, the Support Services staff processed 2,623 records requests, which included disseminating 451 incident reports, 159 requests for motor vehicle accident reports, 6 miscellaneous record requests, and 1,265 reports sent to government agencies. We conducted 742 background checks for city licensing, employment purposes, and general public requests. In 2014, the City made changes to how parking permits were issued, going from a six month permit to a yearly permit. Support Services staff processed the sale of 150 parking permits for the first half of 2014 and an additional 186 yearly parking permits for the 2014-2015 permit period. As agents for the Wisconsin Department of Transportation, Support Services staff processed 113 license plate renewal requests. A portion of the handling fees collected is designated for crime prevention educational materials and community crime prevention events.

In January, the Records/Communications Coordinator position was realigned removing a three quarter data entry position from Support Services. The newly created Communications Supervisor position allowed for a dedicated supervisor within the Communications Center. This position realignment was a goal from the *2007-2011 Strategic Plan*.

With the use of the on-officer cameras during every police contact, the district attorney's office requested that copies of all video accompany charges referred to their office. This created a significant increase of compiling and burning video.

With the department's accreditation on-site scheduled for June of 2015, Support Services staff assisted with the creation of electronic proof files for all of the 238 standards. A department goal has been to transition from paper to electronic files and this project was a significant way to facilitate this goal.

Compilation and formatting of the department's *2015-2020 Strategic Plan* was the focus in December of 2014. Goals and objectives for this plan had been created by the department members through various individual and bureau meetings. These goals and objectives will be incorporated in the department's yearly management plans.

Training in 2014 consisted of Fundamental Legal Issues Involving Public Records Requests, Department of Justice Public Records Webinar, Driver's Privacy Protection Act (DPPA) Update, Using Laserfiche Software, and City-wide Tactical Training.

The Support Services staff continued their involvement in all aspects of the fundraising for our K9 Unit. This included collecting funds from t-shirt sales at the department, McCullough’s Pharmacy and GMA Printing and from the local businesses who volunteered to collect the K9 coin donations; the Eastsider, the Westsider, Whitewater Mobil, Culvers and the UW-W Bookstore. In addition, staff volunteered their time at the annual K9 5K/10K Run/Walk fundraiser.

Our focus in 2015 will be centered on the new records management software installation, conversion of our current database records and training for the new records management system.

The Support Services Staff remains committed to providing efficient, professional and courteous customer service to our department and the citizens in need of our assistance.



Kathryn Boyd
Support Services Manager



Records Technician
Cathleen Swartz



Records Technician
Angela Sahr

Office of Emergency Management

The Office of Emergency Management coordinates the planning for the City of Whitewater's response to natural and man-made disasters.

Emergency Management Coordinator and Deputy Emergency Management Coordinators - The Emergency Management Coordinator and Deputy Emergency Management Coordinators work closely with City government, the fire department, EMS, and with the county emergency management director in matters of mutual concern. Duties include conducting training, development of policies and procedures, management of grants, and the readiness of our Emergency Operations Center.

Office of Emergency Management Year in Review

(Excerpts from the Whitewater Office of Emergency Management 2014 Annual Report)

In 2014, the Whitewater Office of Emergency Management faced a period of restructuring and adjustment. In addition to the position of Emergency Management Coordinator, two Deputy Emergency Management Coordinator positions were added to the Office of Emergency Management. Whitewater Rescue Captain Todd Lindert was appointed to the position of Emergency Management Coordinator with Whitewater Fire Department member Ryan Dion and dispatcher Sabrina Ojibway being appointed to the positions of Deputy Emergency Management Coordinators. It is our hope that having multiple individuals familiar with different branches of emergency services will provide a more comprehensive perspective towards emergency preparedness in order to better serve the citizens of Whitewater.

The following are highlights of activities and incidents during 2014:

- On March 14th a house fire at a local sorority house resulted in one minor injury and the relocation of 25 residents. Exercise and planning for these types of events and application of the Incident Command System again led to a quick response by the Whitewater Police Department and UW-Whitewater Police Services, Whitewater Fire and Rescue with mutual aid requested from Elkhorn, Fort Atkinson, La Grange, Janesville and Jefferson Fire Departments.
- In April, Deputy Coordinator Ojibway attended a public safety tabletop exercise facilitated by the FBI and hosted by Walworth County Sheriff to increase the preparedness of the participating federal, state, local and private sector partners involved in planning and preparation for an active shooter event.
- In May, Deputy Coordinator Ojibway was tasked with updating the police department's accreditation files as it related to the emergency management function.
- On June 17th severe storms that had produced tornadoes in Dane and Green county moved through the city and resulted in minor damage (i.e. down tree limbs/power lines and power outages), no infrastructure was affected.
- In July, Coordinator Lindert and Deputy Coordinator Ojibway participated in a joint functional exercise hosted by UW-Whitewater. The focus of the exercise was based on extended power outages due to severe storms, a generator fire and subsequent evacuation of surrounding UW-Whitewater campus buildings. An after-action review was conducted with recommendations and improvement matrix submitted.
- In September, Coordinator Lindert attended Disaster Management for Public Services in Merrill, WI. With this real-world training, public service professionals who plan and manage disaster response and recovery

efforts within their jurisdictions can extend their knowledge and skills necessary for protecting their communities and infrastructure from potential or actual threats.

- In November, Coordinator Lindert attended ICS/EOC & Emergency Operations training in Monroe, WI. These courses provide state and local emergency management officials with the knowledge and skills they need to operate an Emergency Operating Center (EOC) and interface it with an Incident Command System (ICS) field operation and training about staffing and organization, information, systems, communications and equipment needs at the EOC; activating and deactivating the EOC operations; and EOC testing training and exercising.
- During 2014, there were no snow emergencies issued or storms that necessitated the activation of the tornado sirens. There were no incidents that resulted in the activation of the Emergency Operation Center.

It is the goal of this office to continue with exercising among city employees, UW-Whitewater officials and both Jefferson and Walworth County Emergency Management agencies in 2015. Planning for a full scale exercise will be conducted during 2015. Additional training in the field of emergency management will be obtained by all three members. Finally, the review and update of the current Emergency Operation Plan will be completed, reviewed by department heads and brought before the common council for approval.



*Todd Lindert
Emergency Management Coordinator*



*Sabrina Ojibway
Deputy Emergency Management Coordinator*

Photo of Deputy Emergency Management Coordinator Ryan Dion unavailable

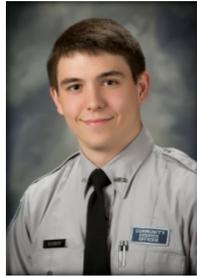
Personnel Changes

RETIREMENT



Michael Ciardo
Patrol Officer
January

APPOINTMENTS



Kyle Hathorn
Community Service Officer
April



Boomer
Canine
May



Nicholas Borchart
Patrol Officer
December

PROMOTIONS

Joe Matteson, *K9 Officer*, May
Jake Hintz, *School Resource Officer*, June

Dan Meyer, *Detective Sergeant*, July
Bill Becker, *Detective*, August

RESIGNATIONS

Kyle Steger, *Patrol Officer*, August

John Kleinfeldt, *Patrol Officer*, September

AWARDS & COMMENDATIONS



Officer of the Year:
Officer Bill Becker with
Chief Lisa Otterbacher



Training Officer of the Year:
Officer Joe Matteson
with canine Boomer



American Legion Award:
Officer Jake Hintz with
American Legion rep Steve Nass



Distinguished Awards: Detective Unit
Detective Dan Meyer, Detective Sergeant Tina
Winger, Detective Adam Vander Steeg (l to r)

Distinguished Service Awards:
K9 Committee

Officer Tim Swartz, Detective Adam Vander Steeg,
Officer Saul Valadez, Officer Jim Elder, Officer John
Kleinfeldt, Detective Dan Meyer, Officer Jake Hintz

Exceptional Service Awards:
K9 Committee

Records Technicians Cathy Swartz and Angela Sahr

Specialized Programs

Accreditation - Accreditation is a process by which a police department comes into compliance with a body of standards which covers virtually every aspect of a law enforcement operation. Accreditation formally recognizes, through an outside source, the quality of our organization, the caliber of our personnel, and serves to place the Whitewater Police Department among the elite in law enforcement agencies in the State of Wisconsin.

Bicycle Patrol - Bicycle patrol provides an alternate and highly visible means of policing special events and areas of the City which are inaccessible by motor vehicle and promotes greater interaction with citizens of the community. Specially trained officers on all-terrain bikes are involved in targeted patrol, crime prevention, public relations, special operations, and bike safety.

Citizen Academy - In an effort to enhance our community policing effort, the Whitewater Police Department has developed a citizen police academy. The academy is designed to provide selected members of the community with a hands-on look at the important job of law enforcement. The curriculum covers such topics as criminal investigation, police ethics, firearms training, officer survival techniques, crime prevention, first aid, court procedures, tactical operations, and police administration. Various members of the department act as instructors for the course.

Communications Training Officers Program – Communications Training Officers (CTO) use their knowledge, skills and abilities to train and evaluate new telecommunicators utilizing a structured CTO program. The one-on-one instruction introduces the basic theories, practices and guidelines for daily application in the dispatch communications environment.

Crime Prevention - The mission of the Whitewater Police Department includes crime prevention among its areas of greatest concern. The department is committed to the development and fostering of community based crime prevention efforts. We have developed a crime prevention team which consists of officers from each shift.

Department Newsletter - In 1995, the Whitewater Police Department introduced a highly successful newsletter. The quarterly publication promotes a feeling of belonging, teamwork, and community policing among our employees. Although the newsletter is directed at our own members, it is made available to interested city officials, citizens, and members of the local law enforcement community. The newsletter is aimed at making a positive statement about our people and our organization.

Field Training Officers Program - Field Training Officers are responsible for training and educating new officers through a very comprehensive and structured program. The intense training prepares recruit officers to face and correctly respond to a wide range of physically and mentally challenging situations

Honor Guard - The Honor Guard is a voluntary unit comprised of uniformed officers of the Whitewater Police Department. The Honor Guard represents our department and our city at funerals and special events.

ID/Evidence Technicians - Evidence Technicians are trained and equipped to process crime scenes, e.g. fingerprints, photographs, collection and preservation of evidence. Evidence Technicians allow for the rapid response to situations, which may require the gathering of evidence in a timely manner.

McGruff Program - The McGruff the Crime Dog safety project started in December of 1992. Using the universally recognized McGruff Dog, children are taught to say no to drugs, alcohol, vandalism, gangs, molestation, and abuse. McGruff's primary function is to bring his message to the elementary school children through public appearances in the Whitewater area. McGruff is always accompanied by a uniformed officer.

Sensitive Crimes Investigations - Recognizing the intense and painful psychological and social pressures placed on the victims of sensitive crimes, the Whitewater Police Department approaches the investigation of such offenses with great sensitivity for the victim and with the unique skill afforded by a specialized Sensitive Crimes Investigative Team. The team is comprised of officers who are responsible for the investigation of complaints related to sexual assault and child abuse/neglect that require specialized training and intervention.

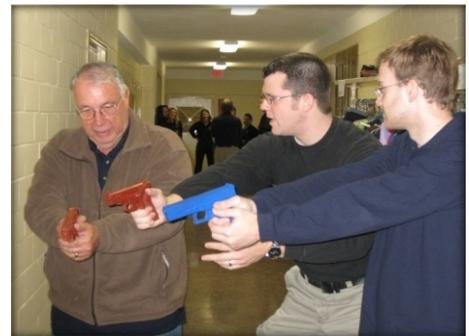
Unified Tactics Instructors – These officers are responsible for the development and presentation of various tactical skills and techniques to other Department personnel. These instructors are specifically responsible for training and educating officers in defense and arrest tactics, emergency vehicle operation, and in firearms qualification and proficiency.



Accreditation



Bike Patrol



Citizen Academy



Defensive Tactics Instructors



Emergency Vehicle Operation



Firearms Instructors



ID/Evidence Technicians



Honor Guard



McGruff the Crime Dog

Community Involvement

The Whitewater Police Department is committed to many of the precepts of a community-oriented philosophy of policing such as our emphasis on problem solving, addressing quality of life concerns, and in developing partnerships with our community. The following photos illustrate some examples of the way in which our personnel reach out and interact with our community throughout the course of the year.



Annual Police Day Ceremony



Bike Safety Program



Citizen Academy



Foot Patrol in the Downtown Area



LINCS Law Enforcement Luncheon



Special Olympics Law Enforcement Torch Run



Active Threat Training for the Community



National Night Out

(photo courtesy of Tom Ganser)



Public Safety Building Tours



Operation Click

(photo courtesy of Tom Ganser)



K9 5K/10K Run/Walk



Keeping the Community Safe

UW-Whitewater Police Department

Whitewater Fire Department and Rescue Squad

Whitewater Police Department

Maintaining Professional Policing

It is crucial for the community to have confidence in its police department. The internal affairs function of the Whitewater Police Department is an important checks and balance system for the maintenance of professional conduct. The integrity of a law enforcement agency depends on the personal ethics and discipline of each employee.

It is the policy of the Whitewater Police Department to promptly investigate allegations of misconduct or wrongdoing by department members and to take appropriate action to discipline, change policy, or exonerate the employee.

The Department encourages citizens to bring forward legitimate complaints regarding misconduct by employees. It also recognizes that malicious and false accusations are sometimes made. Nevertheless, all allegations must be properly investigated so as to ensure the integrity of the Department and our employees. This is accomplished through an internal system of investigation and review founded on objectivity, fairness, and justice.

At the conclusion of 2010, the Internal Affairs Policy was modified to include all citizen complaints other than informal operational or procedural concerns that were answered during an informal meeting with a supervisor.

This summary of 2014 citizen complaints was compiled in accordance with the Internal Affairs Policy. Complaints received during 2014, which were handled via informal inquiry, are not included in this report.

An internal affairs investigation can result in five different findings:	
Unfounded:	Investigation indicates that the allegations are false.
Sustained:	The allegations are supported by sufficient evidence to conclude they are true. A sustained disposition may result in disciplinary action ranging from a written/verbal reprimand, suspension, demotion or dismissal.
Not Sustained:	Insufficient evidence to either prove or disprove the allegations.
Exonerated:	Investigation indicates that the incident occurred, but was justified, lawful, and proper under the circumstances.
Policy Failure:	The investigation revealed that the allegations are true; however, the employee was acting in accordance with an established department policy.

One (1) citizen complaint was received in 2014. The complaint alleged abuse of power and intimidation by an officer. The complaint, sent in via web based e-mail, claimed an officer spoke to a citizen several times about a loud party and in the officer’s questioning of the complainant, he felt the officer intimidated and was abusing his power because he was going to report the incident to the UW-Whitewater Dean of Students. After a review of the incident to include watching the on-officer video, there was no evidence the officer acted inappropriately or violated department policies. The complaint was considered Exonerated.

Wisconsin Unified Crime Reporting Index Offenses

TOTAL INDEX CRIME increased by 14% in 2014, according to the Office of Justice Assistance. This is due to an increase in property crimes.

Violent Crime Offenses	2013		2014	
	# offenses	loss amount	# offenses	loss amount
Murder/Non-Negligent Manslaughter	-	\$ 0	-	\$0
Forcible Rape *	6	\$ 0	2	\$0
Robbery	6	\$ 1,573	4	\$718
Aggravated Assault	17	\$ 0	12	\$0

* There were four (4) additional sexual assault (1st, 2nd, 3rd, and 4th degree) incidents in 2014 compared to nineteen (19) in 2013. (Note: These numbers are not reflected in the Wisconsin Unified Crime Reporting Index Crime statistics.)

Of the six total sexual assaults there was one (1) victim of 1st degree sexual assault, four (4) victims of 3rd degree sexual assault, and one (1) victim of 4th degree sexual assault. Of the six (6) sexual assaults, three (3) incidents remain open.

Note: Sexual assault of a child under 13 years of age is considered 1st degree and when both participants are juveniles they are both counted as victims. Statistics reflect all sexual assaults even when the victims withdraw cooperation with prosecution, when the crime is not substantiated, or prosecution has been declined.

Property Crime Offenses	2013		2014	
	# offenses	loss amount	# offenses	loss amount
Arson	1	\$ 2,133	2	\$253,988
Burglary	40	\$ 19,776	43	\$43,646
Motor Vehicle Theft **	5	\$ 10,700	5	\$18,240
• 3 cars, 2 Mopeds, - keys were left in 2 vehicles				
Thefts Total (breakdown of thefts below)	198	\$ 95,769	227	\$61,481
• All Other	58	\$ 47,108	55	\$22,156
• Motor Vehicle Parts/Accessories	11	\$ 1,385	11	\$1,339
• Bicycles	19	\$ 2,220	9	\$3,184
• Coin Operated Machines	1	\$ 1,075	-	\$0
• From Motor Vehicles	27	\$ 9,529	70	\$16,947
• From Buildings	52	\$ 25,999	46	\$11,567
• Pocket Picking	-	\$ 0	-	\$0
• Purse Snatching	-	\$ 0	-	\$0
• Shoplifting	30	\$ 8,453	36	\$6,288

Grand Total of All Violent and Property Crime Offenses	273	\$ 129,951	295	\$378,355
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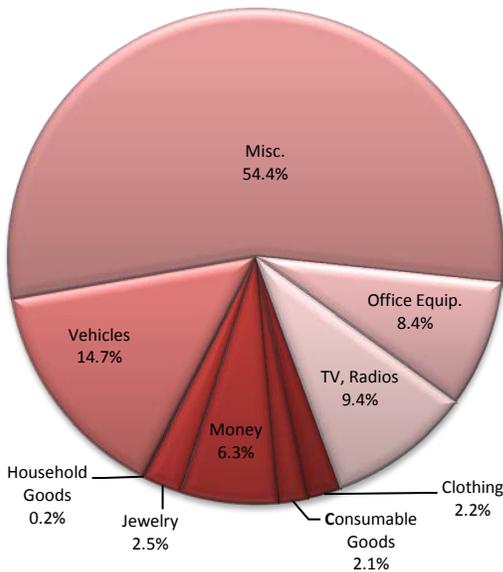
**All of the motor vehicles were recovered but none of the motor vehicle thefts were cleared by arrest (or exceptional clearance.)

Property Stolen vs. Property Recovered

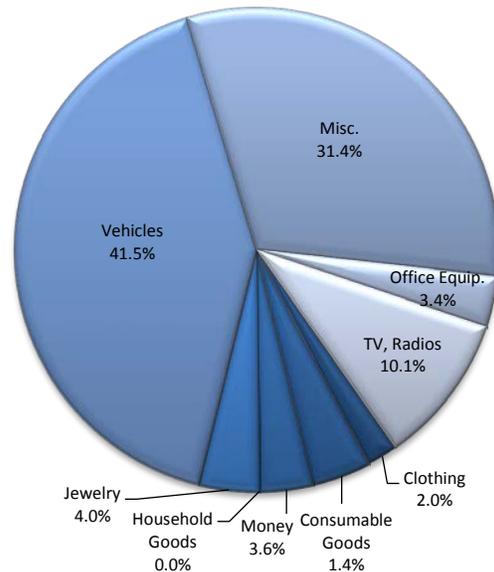
Type of Property	Stolen	Recovered	Recovery Rate
	dollar amount	dollar amount	percentage
Clothing and Furs	\$2,773	\$996	36%
Consumable Goods	\$2,374	\$1,904	80%
Currency, Notes, Etc.	\$7,829	\$1,745	22%
Household goods	\$200	\$0	0%
Jewelry and Precious Metals	\$3,120	\$1,950	62%
Locally Stolen Motor Vehicles *	\$18,200	\$20,200	111%
Miscellaneous	\$67,549	\$15,265	23%
Office Equipment	\$10,385	\$1,660	16%
Televisions, Radios, Stereos	\$11,655	\$4,923	42%
2014 Total	\$124,085	\$48,643	39%
2013 Total	\$127,818	\$ 34,374	27 %

*Recovery amount includes a vehicle recovered from a 2013 incident.

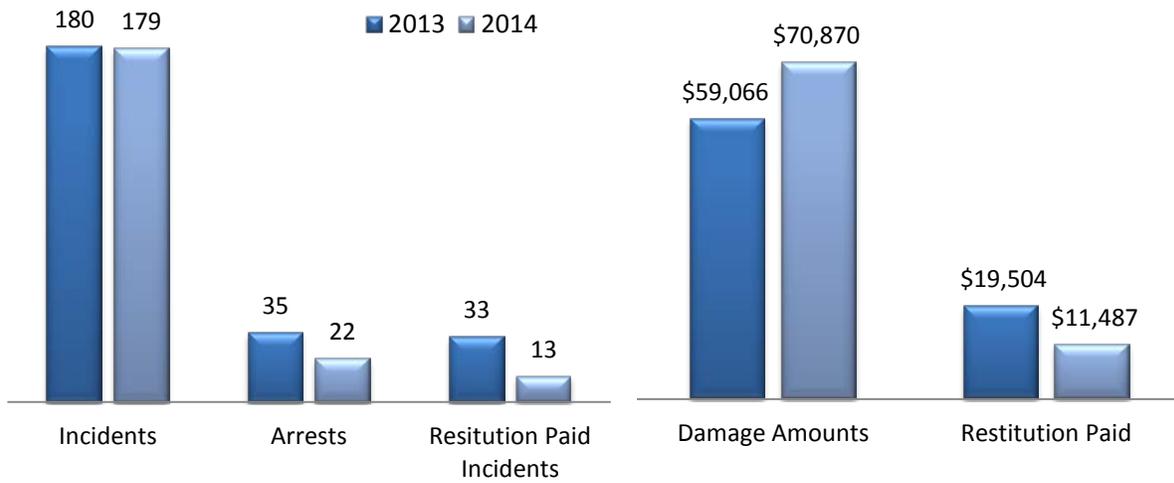
Stolen Property



Recovered Property



Incidents Involving Criminal Damage



Monthly Breakdown of Charges

Month	Adult	Juvenile	Total
	# of charges	# of charges	# of charges
January	174	9	183
February	204	16	220
March	255	13	268
April	258	16	274
May	285	31	316
June	231	12	243
July	215	9	224
August	207	15	222
September	206	11	217
October	288	46	334
November	142	7	149
December	174	10	184
Total	2,639	195	2,834
Monthly Average	220	16	236

Comparison of Charges (Adult and Juvenile) by Year by Category

Type of Charge	2010	2011	2012	2013	2014
	# of charges				
Abuse of Hazardous Substance	-	-	-	1	-
Animal Cruelty	-	-	1	1	-
Animal Ordinance Violations	11	17	13	8	9
Arson	2	1	-	1	2
Assault (Aggravated)	12	7	11	14	11
Assault (Other)	45	32	32	43	30
Bail Jumping	33	65	42	37	36
Burglary	17	22	13	16	27
Burglary Tools - Possess	2	-	1	-	-
Cause < 18 to Listen/View Sex Activity	-	-	-	2	-
Cigarette/Tobacco Violation	26	12	14	1	5
Citations Written for Parking Tickets	2	4	-	-	2
City License Violations	-	-	-	-	1
Contribute to Delinquency	-	1	2	-	-
Contribute to Truancy	1	3	1	5	3
Controlled Substance – Possession	55	66	106	83	114
Controlled Substance – Sale/Manufacturing	35	22	60	58	25
Court Order Violation	5	1	3	3	10
Criminal Damage	27	37	45	35	22
Criminal Trespassing	11	5	3	7	10
Curfew	23	20	10	18	24
Disorderly Conduct	409	330	368	309	297
Duty to Aid Victim/Report Crime	-	-	-	-	1
Embezzlement	1	-	12	1	-
Emergency Detention/Protective Custody	41	50	36	41	41
Failure to Obey Officer	26	15	24	14	20
False Imprisonment	1	-	6	3	2
Fireworks - Sell/Discharge without Permit	-	1	4	-	1
Forgery and Counterfeiting	15	10	4	-	9
Fraud	25	53	33	16	33
Illegal Blood Alcohol Content (IBAC)	101	95	95	92	86
Impersonate Peace Officer	-	-	1	4	-
Intentionally Neglect Child	-	-	-	-	6
Kidnapping	-	-	2	-	-
Lewd and Lascivious Behavior	-	1	-	2	-
Liquor Laws	740	575	385	268	306
Littering	1	2	1	5	2

Type of Charge (continued)	2010	2011	2012	2013	2014
	# of charges				
Mental Harm of Child	-	-	-	4	-
Motor Vehicle Theft	-	2	2	4	-
Murder & Non-Negligent Manslaughter/Attempt	-	-	3	-	1
Noise	58	38	27	28	41
Obstruct/Resist Officers	44	37	36	40	48
Offenses Against Family and Children	1	2	4	-	-
Open Burning Permit Violation	-	-	-	1	1
Operate Auto While Under the Influence (OAWI)	105	103	104	115	113
Park Regulations	2	1	-	2	-
Pornography/Obscenity	3	5	-	3	-
Possession of Drug Paraphernalia	47	52	81	55	84
Prostitution (Enticement)	-	2	6	2	-
Reckless Endangering Safety	6	3	-	-	9
Registered Sex Offender Violations	-	1	1	-	-
Robbery	3	-	1	6	5
Runaway	5	5	11	7	5
Sex Offenses (Other)	-	5	3	4	2
Sexual Assault – 1 st Degree	2	6	10	5	2
Sexual Assault – 2 nd Degree	4	13	6	9	2
Sexual Assault – 3 rd Degree	-	-	-	1	1
Sexual Assault – 4 th Degree	6	1	-	1	-
Solicitors/Peddlers Prohibited	1	2	-	-	-
Stolen Property	2	1	5	-	2
Theft (Except Motor Vehicle)	115	84	81	112	111
Throw/Discharge Bodily Fluid at Public Safety Worker	-	-	-	-	2
Traffic Offenses	838	1,568	909	1,050	1,033
Traffic Ordinance Violations	5	4	1	1	2
Truancy	20	32	19	25	17
Warrants Served - Local	145	136	114	103	101
Warrant/Pickups for Other Agencies	116	127	111	103	106
Weapons (Conceal/Possess/Negligent Use)	6	5	8	4	5
Zoning Violations	2	5	4	1	6
Total	3,203	3,687	2,875	2,774	2,834

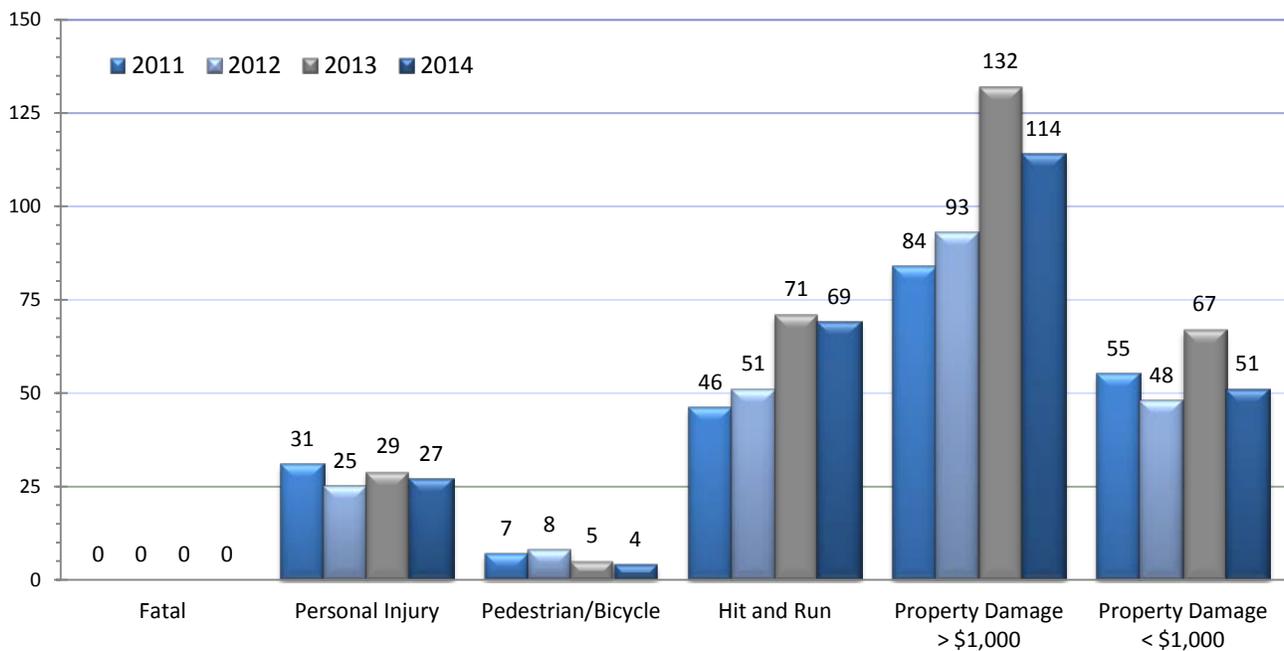
The number of charges for drug sales/manufacturing is down slightly from the previous year, but drug possession and paraphernalia charges increased. Charges for violent crime decreased while property crimes increased. Several of the property crimes were linked to the use of drugs.

Comparison of Juvenile Charges by Age by Category

Type of Charge	12 & under	13-14	15	16	17	Total
	# of charges					
Assault (Other)	3	-	-	2	3	8
Cigarette/Tobacco Violation	-	-	2	1	2	5
Controlled Substance – Possession	-	2	1	-	6	9
Controlled Substance – Sale/Manufacturing	-	1	-	-	-	1
Court Order Violation	-	-	-	1	-	1
Criminal Damage	-	-	3	-	-	3
Curfew	-	3	8	9	4	24
Disorderly Conduct	16	8	6	9	6	45
Emergency Detention/Protective Custody	1	1	1	-	2	5
Liquor Laws	1	2	1	-	7	11
Obstruct/Resist Officers	-	1	-	1	3	5
Operate Auto While Under the Influence	-	-	-	-	1	1
Possession of Drug Paraphernalia	-	-	2	-	4	6
Runaway	-	2	1	-	2	5
Sexual Assault - 2 nd Degree	-	2	-	-	-	2
Stolen Property	-	-	-	-	1	1
Theft (Except Motor Vehicle)	-	2	-	-	1	3
Throw/Discharge Bodily Fluids at Public Safety Worker	-	-	-	-	1	1
Traffic Offenses	-	-	4	13	17	34
Truancy	-	2	2	6	7	17
Warrant Served – Local	-	-	-	1	6	7
Warrant / Pickups for Other Agencies	-	-	-	-	1	1
Total	21	26	31	43	74	195

Comparison of Juvenile Charges by Age by Year

Year	12 & under	13-14	15	16	17	Total
	# of charges					
2010	25	65	43	73	124	330
2011	28	47	27	50	88	240
2012	15	27	50	71	61	224
2013	18	26	27	44	59	174
2014	21	26	31	43	74	195

Motor Vehicle Accidents by Category by Year**Motor Vehicle Accidents by Year by Month**

Month	2010	2011	2012	2013	2014
	# accidents				
January	16	20	29	19	42
February	26	25	23	47	32
March	22	21	15	27	22
April	16	13	12	16	18
May	22	17	17	24	18
June	14	14	13	15	15
July	15	18	17	17	15
August	10	17	14	20	14
September	20	25	17	32	26
October	20	19	26	21	26
November	23	17	11	30	20
December	40	17	31	36	17
Total	244	223	225	304	265

Miscellaneous Activity Comparisons by Year

Type of Activity	2010	2011	2012	2013	2014
	# activities				
Calls for Service	7,501	7,888	7,294	7,482	8,071
Emergency Medical Calls	573	516	685	735	848
Activity Logs *	316	231	177	201	199
Traffic Stops *	2,479	3,822	2,290	2,169	2,378
Family Disturbances	42	35	35	38	59
Noise Complaints	417	408	386	425	357
Animal Complaints	279	312	283	280	260
False Alarms	111	114	66	94	71
Bike Licenses Issued	18	23	17	21	25

* Officer Initiated Activities

Officer unobligated time focused on crime prevention initiatives, response to major crimes and corresponding follow-up, oversight and implementation of large scale public safety events such as National Night Out, student active response training, meetings with tavern owners and community safety presentations.

Persons Held in City Temporary Holding Facility by Year

Sex of Person	2010	2011	2012	2013	2014
	# of persons				
Total Persons Incarcerated	14	8	8	7	7
> Male	13	7	6	5	6
> Female	1	1	2	2	1

In accordance with Wisconsin State Statutes and Wisconsin Law Enforcement Accreditation Group (WILEAG) accreditation mandates, the annual inspection found our temporary holding facility to be in compliance with all statutory and departmental requirements, and in an orderly condition.

Parking Activity Comparisons by Year

Type of Activity	2010	2011	2012	2013	2014
	# activities				
Parking Tickets Issued	3,937	4,027	3,872	3,321	4,059
Parking Permits Issued	300	297	348	363	336
> Resident	264	275	318	325	302
> Employee	36	22	30	38	34
Parking Revenue	\$ 108,164	\$ 99,332	\$ 126,767 *	\$ 114,252 *	\$ 134,918 *

* Includes all revenue obtained from parking tickets, honor box parking and parking permit fees. Previous years totals only include revenue from parking tickets. All revenue collected is deposited in the city of Whitewater general fund.

Open Records Requests

Type of Request	2010	2011	2012	2013	2014
	# requests				
Incident Reports (to government agencies)	1,078	1,032	1,121	1,098	1,265
Incident Reports (to public)	440	465	472	479	451
Motor Vehicle Accident Reports	243	191	147	236	159
Background Checks	703	632	637	705	742
➤ Alcohol Beverage License Applicants *	42	44	42	47	45
➤ Beverage Operators License Applicants*	181	214	174	224	192
Miscellaneous	7	4	5	8	6
Total Requests	2,471	2,324	2,382	2,526	2,623

* Breakdown included in Background Checks total.

Personnel Training and Overtime

Type of Statistic	2010	2011	2012	2013	2014
	# hours				
Training Hours	1,243	1,871	2,136	2,538	1,982
Overtime Hours (less Holiday)	4,461	3,624	4,136	3,165	3,595
Holiday Hours Worked Overtime	1,032	1,119	997	973	995

Presentations and Outreach Programs

Type of Statistic	2010	2011	2012	2013	2014
	# presentations				
Presentations/Outreach by WPD Personnel	30	21	25	40	36

- A Career in Policing – Whitewater High School Criminal Justice Class
- Career Fair – University of Wisconsin Whitewater
- Dare-Dream-Do – Whitewater Middle School
- Drunk Driving and Texting While Driving – Whitewater High School Driver's Ed Class
- Ethics and On-Officer Camera Systems - UW-Whitewater LAW Organization
- Female Law Enforcement – UW-Whitewater Women and Crime Class
- Honor Guard Presentations – LINCS National Anthem 200th Anniversary, funeral honors at West Allis Police Department and the Walworth County Sheriff's Office
- Identity Theft – First United Methodist Church and Wisconsin Education Association
- Internet Safety – Association for the Prevention of Family Violence
- K9 Unit Presentations – Whitewater Rotary, Fairhaven Senior Services, National Night Out
- McGruff the Crime Dog appearances – Jefferson Annual Spring Home Show , Lakeview Elementary School, National Night Out and Treyton's Field of Dreams Opening Ceremony
- Pick a Day, Come and Play – Washington Elementary School
- Response to Active Threats – Whitewater Unified School District Staff, Whitewater High School Staff, Whitewater Middle School, Washington Elementary School, Lakeview Elementary School, LINCS Elementary School, UW-Whitewater Greek Community and Optimist Club
- Sex Crimes – Whitewater High School
- Substance Abuse – Anderson Machining
- Summer Safety – LINCS Elementary School
- Travel Safety – Whitewater Middle School

2014 Accomplishments and 2015 Management Plan

I. MISSION:

The Whitewater Police Department's mission is to strive to be leaders in policing for our community and models of character, honor, service, and excellence. We resolve to develop a creative and problem solving workforce dedicated to innovation and meeting the challenges of tomorrow. In times of crisis, we strive to defend public safety, maintain order, and restore a sense of personal wholeness. Our goal is to protect and serve our diverse and dynamic community with integrity, dignity and respect. Department values include "Commitment to Service", "Leadership", "Justice", "Compassion", "Partnership", and "Pride".

II. INTRODUCTION:

I am pleased to present the 2015 Whitewater Police Department Management Plan. Through the years the men and women of the Whitewater Police Department have worked diligently to maintain a progressive and professional law enforcement agency. There are a variety of quantitative and qualitative measurements that can help define the performance and effectiveness of a law enforcement agency. How people feel about their police and how safe they feel in their community are two important measures; we believe the outline of our 2014 accomplishments and comprehensive list of 2015 goals and objectives are solid examples of the department's collective commitment to the city and citizens of Whitewater.

III. DEPARTMENT ACCOMPLISHMENTS

Last year we were very successful in meeting many of our organizational goals and team objectives. Many of our goals were developed from challenges experienced in previous years coupled with a vision for the future of our organization and the community. Taking a comprehensive look at our organizational effectiveness provides an opportunity to review existing procedures and assess if the addition, modification, or possible elimination of a process may enhance the operational effectiveness of our organization.

A continual emphasis on crime prevention, review of crime trends and successful responses are ongoing necessities to ensure we are providing a safe community to reside in. The reoccurring threats and tragedies surrounding school and community safety are sobering reminders that we must remain vigilant with our responses to public safety. As a department we must be prepared to stand ready and be tactically responsive to active threats in our community. The Whitewater Police Department continues to partner with the school district and city personnel to strengthen our united response to safety. The school faculty staff borrowed portions of the 2013 "Active Threat" training and built a program to introduce similar concepts to the students.

After eighteen months of fundraising efforts, Officer Joe Matteson was formally offered the position as the department's first K9 Officer. Officer Matteson and his canine partner Boomer attended a two-week training, then were formally introduced to the community on May 15, 2014 as the department's first official K9 Unit for the City of Whitewater. Since entering the patrol bureau Boomer has alerted on a number of narcotics in buildings and vehicles.

A. 2014 ACCOMPLISHED DEPARTMENT GOALS:

The overview of our accomplishments exemplifies how productive and useful well defined goals can result in notable public safety gains. As directed by the City Manager, 2014 department goals were required to be incorporated with the City of Whitewater goals which are underlined below.

1. **Address and implement recommendations from the Communications Center Staff Study.** This goal addresses several of the city's long-term goals. Sustaining and enhancing the communications

center in Whitewater will preserve the quality of life by maintaining local 911 services and local community needs and support. The continuation of a local communications center supports a critical partnership with the university both through shared services and financial contributions supporting the city's goal of global review of budget priorities.

- a. COMPLETED: On August 19, 2014 the City Council approved the department to move forward on the Communications Bridge Concept that will create a shared communication center between the City, University Police Services and Walworth County Sheriff's Office. Supporting 911 software and records management system was also approved.
2. **Implement a K9 unit program.** A K9 unit supports quality of life, university relations and city infrastructure by making the community of Whitewater and the UW-Whitewater campus inhospitable to the possession, use and sale of illegal drugs.
 - a. COMPLETED: On April 2, 2014, Officer Joe Matteson was formally offered the position as the department's first K9 Officer. The department's K9 Unit was formally introduced to the Whitewater community on May 15, 2014, during the Police Day Ceremony.
3. **Restructure patrol self initiated activities.** This goal supports quality of life issues by identifying obligated and unobligated time of patrol staff which in turn, will highlight and promote increased self initiated and proactive law enforcement activity.
 - a. UPDATE/PENDING: This restructure requires the implementation of the new records management system (RMS) that remains on hold as it is linked with the Communications Center bridge concept.
4. **Continue crime prevention initiatives.** This goal supports quality of life issues and university relationships through collaboration on various crime prevention initiatives that promote proactive law enforcement activity and enhance the community and university connections.
 - a. COMPLETED: The Tipsoft program was formally rolled out in April 2014 in a department newsletter article. The program allows individuals to leave an anonymous tip via text, on-line or phone. The tipster can follow up and leave additional information, if they desire, to open the lines of communication with law enforcement.
 - b. COMPLETED: National Night Out event held on August 5, 2014.
5. **Expand bike patrol program.** This goal supports quality of life issues and university relationships through collaboration by providing quality patrol and proactive connections with the community by being more approachable through the bike patrol program. The city and university have enhanced partnerships through increased bike patrol operations which have increased proactive undercover operations and subsequent arrests.
 - a. UPDATE/2015 COMPLETION: In 2014, the department sent three additional officers to certification training. Training in 2014 was facilitated by the department's new International Police Mountain Bike Association (IPMBA) Bike Instructor Sergeant David Gempler.
6. **Continue to minimize paper-driven processes.** This goal supports global review of budget priorities through the enhanced sharing of information electronically in lieu of hard-copy printing. This goal may also support strategic planning and a cost saving measure by expanding paperless processes through sharing information electronically to the community.

- a. COMPLETED: The department implemented the One Call Now software program that has facilitated all call-in needs. The One Call Now system handles the calls and electronically tracks the responses.
 - b. COMPLETED: The department implemented a new index system that was combined with the incident narrative report. This eliminated officers typing time consuming index sheets.
 - c. UPDATE/2015 COMPLETION: City Council approved a new records management system (RMS), implementation will be in 2015. The RMS will reduce duplication efforts specific to new report indexing process and streamlining overall process.
7. **Reassess public camera system.** This goal supports quality of life by increasing the ability to solve crime and provide a sense of accountability for those engaging in illegal activity.
- a. COMPLETED: The police department's recording system now monitors the cameras at the library. This same shared system can be used as the city adds more cameras to other city buildings.
8. **Participate in state facilitated traffic initiatives.** This goal supports quality of life by uniting with law enforcement agencies throughout the State in proactive and life saving traffic initiatives. Combined highway safety law enforcement campaigns focus enforcement personnel on multiple traffic safety laws at one time with the goal of decreasing traffic related accidents and deaths.
- a. COMPLETED: Officers participated in the Click it or Ticket national initiative. Officers were required to enter their traffic counts for each day worked. The enforcement period was May 19th through June 1st.
9. **Facilitate community safety trainings.** This goal supports quality of life by providing public awareness and quality safety training opportunities to the public. Training opportunities include response to active threats, the risks of alcohol and drug use, recognizing indicators of a sexual predator and many other public safety awareness programs.
- a. COMPLETED: Officers implemented Response to Active Threat training on January 10, 2014 to all of the students in elementary, middle and high schools.
 - b. COMPLETED: Response to Active Threat training for all city employees was completed on April 8th (3 class times) and April 9th (2 class times).
10. **Explore the use of volunteers.** This goal addresses infrastructure, global review of budget priorities, university relations and quality of life. The implementation of a volunteer program will promote an extension of law enforcement services while promoting community/university relations. The program will be designed around UW-W students interested in pursuing a law enforcement career. The success of such a program can be expanded to be used to support large scale community events with a reduction in city budgetary expenditures.
- a. COMPLETED: The Cadet program has been researched, the policy has been developed and volunteer insurance has been confirmed through the city's insurance carrier, CVMIC. The program was implemented October 2014.
- B. ADDITIONAL 2014 NOTABLE ACCOMPLISHED GOALS:
1. The department completed our comprehensive 2015-2020 Strategic Plan. This document, our fifth strategic plan, provides the framework for yearly operating goals and objectives. The plan serves as

a reference tool for future budgetary needs that are integrated into the City's Capital Improvement Plan (CIP).

2. The department has sought to research, develop and implement a multi-disciplinary Career Resilience Team (CRT) focused on the overall health and wellness of personnel within our organization. According to a study by the National Association of Police Chiefs, nationally, twice as many police officers, about 300 annually, commit suicide than are killed in the line of duty. Seven members of the department have committed to being a part of the CRT. The primary goal of the CRT will be to assist departmental personnel in completing their professional careers with the same level of enthusiasm, health, and commitment to service that they began with. The team is scheduled to be fully implemented in 2015.
3. In continued partnership with our community, the department hosted our second annual K9 5K/10k run fundraiser for the K9 Unit, and our second annual National Night Out community connection event.

C. 2015 DEPARTMENT GOALS AND OBJECTIVES

We anticipate that 2015 will be another year of significant innovation, professional development, and continued progressive change for the organization. Our department goals represent direct and definitive objectives for us to accomplish over the course of the year. Other issues will be reviewed and projects developed as opportunities arise or as conditions change.

Based on an assessment of departmental operations, supervisory and command staff discussions, and budgetary considerations we have developed the following goals. These goals provide the vision for the professional development of our department and will provide the roadmap to what we intend to accomplish in the year ahead:

1. Facilitate at least two (2) significant K9 Unit demonstrations for the community.
2. Address and implement recommendations from the Communications Center Staff Study.
3. Continue to implement a minimum of two (2) annual department crime prevention initiatives.
4. Complete bike patrol certification training for remaining sworn staff, which will be facilitated through the department's in-house instructor.
5. Partner with the Information Technology Administrator and Building Coordinator to enhance public camera systems by installing at least two (2) new cameras within the community.
6. Participate in a minimum of one (1) annual state facilitated traffic safety program.
7. Explore the use of senior citizen volunteers.

D. 2015 ANNUAL SHIFT GOALS:

Each shift is required to provide annual shift goals. The selection of goals are designed to address an organizational need, counter an ongoing traffic concern, foster community partnerships and or address the public safety needs of the community. The following is a brief synopsis of the shift goals and outcomes that have been outlined by the respective shifts.

1. First Shift
 - a. Traffic: To focus on the schools zones with a strong presence and take a very strict enforcement stance.

- b. Crime Prevention: To focus on being the conduit for notifying the public about scams as they come up to include working with the elderly, posting public flyers, press releases to local media, etcetera.

2. Second Shift

- a. Traffic: To concentrate on speed enforcement on W. Main St., E. Milwaukee St., S. Janesville St., N. Newcomb St., and Elkhorn Rd. Our efforts will be quantifiably documented on a spreadsheet and will be available for review throughout the year. We will be writing a written warning or a speeding citation for every speed violation initiated traffic stop.
- b. Crime prevention: The shift would like to ensure that businesses that sell/serve alcoholic beverages are in compliance with the laws as they relate to the sale/service of alcoholic beverages to underage person(s) by conducting periodic compliance operations. Officer(s) would subsequently take the appropriate enforcement action.

3. Third Shift

- a. Traffic: To focus on enforcing vehicle equipment violations during hours of darkness. Once an initial traffic stop is made for an equipment violation, officers will assess drivers for impairment, possession of contraband, legal driving status, and insurance coverage. Citations and warnings will be issued as appropriate.
- b. Crime prevention: To focus on creating a visible police presence in the taverns, enforcing tavern and UAL violations, checking liquor licensing requirements, and making positive contacts with bartenders and staff. Although the downtown taverns will be the primary focus, taverns on the far west and east side of town will also be checked.

4. Swing Shift

- a. Traffic: The shift will focus on K9 Unit sniffs of vehicles. We intend to make an impact in our city, by consistently deploying the K9 Unit on traffic stops and making it known to our motorists that possession and transportation of drugs in vehicles is not a good idea.
- b. Crime prevention: To approach late night business checks, officers will physically check the premises of local businesses, in an effort to detect and address open doors and other security concerns, thus strengthening our commitment to business owners.

E. CONCLUSION

As we look forward, we will continue to seek new and innovative ways to maintain our high standard of professional policing on a reduced fiscal budget. The foundation of the Whitewater Police Department remains the valued, trusted and loyal personnel who have dedicated their careers to the law enforcement profession and the community. A career in law enforcement, in every facet; support services, community service officers, patrol officers, dispatchers, detectives, and supervisory staff, remains a professional calling. It takes an individual with strong character and a compassionate foundation to enter the doors of the police department prepared to tackle any task with professionalism, patience, compassion and dedication. With the support of the Police and Fire Commission, Common Council, city management, city support personnel, and our citizens we will continue to collectively serve the city of Whitewater.