



REQUEST FOR PROPOSALS

PRESCRIBED BURNS

The Whitewater Parks and Recreation Department is accepting proposals for the delivery of prescribed burn services at Whitewater Effigy Mounds Preserve (formerly known as Indian Mounds Park) and Meadowsweet Park.

Quotations will be received until 4:00 P.M. on Friday, March 18, 2011, C.S.T. in the office of the Whitewater Parks and Recreation Department, 312 W Whitewater Street, Whitewater, Wisconsin 53190. Proposals received after 4:00 P.M. **will not be accepted**. Actual receipt of the proposal by the above stated time is required and deposit in the U.S. mail is insufficient. The sealed envelope containing the proposal will bear the name of the interested firm and the notation "Prescribed Burns" on the outside of the envelope. Proposals will be accepted via email with a paper copy to follow.

The City of Whitewater reserves the right to reject in whole or in part, any and all proposals, to waive any informalities, and to accept the proposal determined to be in the best interest of the City of Whitewater regardless of whether the accepted proposal is the lowest quotation. The request for proposal may be canceled if determined to be in the best interest of the City of Whitewater.

Project Area:

Whitewater Effigy Mounds Preserve (formerly Indian Mounds Park) is located at 288 S Indian Mound Parkway. This 21.5 acre site contains one of the largest collections of effigy mounds in the country, numbering 12 to 15 is found within the park. The mounds were built between 800 A.D. and 1200 A.D. The city is currently working with on a restoration plan for the site with Jennings & Associates. Prior to the development of the draft plan, it was determined that a burn be completed in the Spring of 2011 on the site. The draft plan includes this burn as the 1st step towards a successful restoration of the site. A majority of the site is an Oak Savanna that includes many remnant native species including bottlebrush grass, Indian grass, bee balm, little bluestem, cup plant, and figwort. Additionally, a number of invasive, weedy species are currently dominating the herbaceous understory, including garlic mustard, burdock, thistles (bull and Canada), and mulberry shrubs.

Meadowsweet Park is located at 601 N Tratt Street. The park is 4 acres and includes a dry detention basin that was seeded with several Wisconsin Native Forbs and Grasses.

Please see the attached map of the sites.

Scope of Services:

The proposed Scope of Services for this project is as follows:

1. Contractor must provide all crew, burning and safety equipment (drip torches, rakes, flappers, fuel, first aid kits, etc) necessary to conduct the burn safely.
2. The prescribed burn must be completed on a normal work day, Monday – Friday between the hours of 7:00 am and 3:00 pm.
3. The City will provide a total of four (4) laborers from its Department of Public Works crew to assist with the prescribed burns. Of the four (4) laborers provided, one is a certified fire fighter and member of the Whitewater Volunteer Fire Department. It is the City's intent that the awarded contractor will assist in educating the staff provided in the proper application of prescribed burns.
4. Contract must carry the additional liability insurance required for prescribed burning contractors.
5. Contractor must coordinate with the local fire department, police department, and Parks and Recreation Department to notify them on day of burn and necessary follow-up.
6. Contractor must secure necessary permits from Wisconsin Department of Natural Resources (DNR).
7. The City will notify residents in both neighborhoods regarding a date range established with the contractor for the completion of the prescribed burns.
8. The contractor will comply with all federal and state regulations, including the State Burial law that provides additional protection at the Whitewater Effigy Mounds Preserve.
9. The contractor will ensure that the prescribed burns will be completed under weather conditions conducive to a successful burn.

Questions or concerns regarding this information can be directed to Matt Amundson, Parks and Recreation Director via email at mamundson@whitewater-wi.gov or at 262-473-0122.

Whitewater Effigy Mounds Preserve



Whitewater Effigy Mounds Preserve

PEARSON CT
PEARSON LA

MAIN STREET

ROSLAN BOWLING CENTER

MEADOWVIEW CT

WILDWOOD RD

MOUND VIEW PL

BISHOPHAM BLVD

TURTLE MOUND LA

TURTLE MOUND DR

PAUL CT

WATKINS CT

VENTURA LA

WALWORTH BLVD

HWY 12

Meadowsweet Park



**PRESCRIBED BURNS
2011**

Substitutions to the specifications must be noted for each item and a sample provided.

I hereby certify that I am authorized to present this quotation on behalf of the named company and to bind said company to all conditions of this quotation, if accepted by the City.

Company Name _____

Address _____

City/State/Zip _____

Signature _____

Name (print) _____

Title _____

Telephone No. _____

Cell Phone No. _____

Fax No. _____

Email Address _____

Date Submitted _____

THANK YOU FOR YOUR PROPOSAL