

City of Whitewater Police and Fire Commission  
Quarterly Meeting Minutes  
May 20, 2009

ABSTRACT / SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF  
THE POLICE AND FIRE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND  
JEFFERSON COUNTIES, WISCONSIN

Support Services Manger Boyd called the meeting of the Whitewater Police and Fire Commission to order at 7:00p.m. Members present: Mindy Triebold, Jerry Wendt, and Rosa Verduzco, Jan Bilgen-Craggs, and Max Taylor. Members absent: None. Also present Lt. Lisa Otterbacher and Support Services Manager Kathy Boyd. Chief James Coan was absent from the meeting.

OATH OF OFFICE: Boyd administered the Oath of Office to all commissioners.

ELECTION OF OFFICERS: Boyd asked for nominations for President of the Police and Fire Commission. Wendt nominated Triebold, with a quick second from Bilgen-Craggs. The motion was passed by unanimous voice vote. Triebold initially declined the nomination, but Wendt requested that she reconsider, which she did. Triebold then nominated Bilgen-Craggs for Vice President with a second from Taylor. The motion was passed by unanimous voice vote.

CONVENE INTO CLOSED SESSION: At 7:10 pm Bilgen-Craggs made a motion to convene into closed session to interview two patrol officer candidates, to reconvene per Wisconsin State Statue §19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility." There was a second from Taylor and the motion was passed by unanimous voice vote. Bilgen-Craggs volunteered to take the minutes during closed session and Boyd stepped out of the closed session.

RECONVENE INTO OPEN SESSION: At 8:00 pm Taylor made a motion to reconvene into open session with a second from Bilgen-Craggs. The motion was passed by unanimous voice vote.

ANNOUNCEMENT OF RECOMMENDATION TO CHIEF OF POLICE: A motion to recommend approval of John Klienfeldt and Terrance Sullivan as patrol officers, based on their passing medical and psychological testing, was made by Wendt with a second by Taylor. The motion was passed by unanimous voice vote.

APPROVAL OF MINUTES: Minutes from the February 18, 2009 meeting were approved on a Bilgen-Craggs/Verduzco motion. The motion was passed by unanimous voice vote.

CITIZEN'S COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS:

A. STAFFING UPDATE:

Otterbacher said that the police department is now down three officers with Officer Villarello out on medical leave for the next six months. City Manager Kevin Brunner approved the hiring of two new officers. The department will wait to see how Officer Villarello's recovery progresses. Wendt mentioned that Villarello received recognition from the mother of an individual involved in a recent traffic fatality. Officer Villarello had been one of the officers who responded to the traffic accident. Bilgen-Craggs asked that a card from the PFC be passed along to Villarello. Triebold asked if Bilgen-Craggs would also compose a letter to Steve Shears for his service to the PFC. Triebold asked that the letter be brought to the next PFC meeting in August. Otterbacher also mentioned the staffing hardships due to being down so many officers. The new officers will be in the field training program for three months and then road solo in September.

- B. Boyd mentioned that there will be Police and Fire Commission training in Brookfield on June 9<sup>th</sup> and that if any of the commission members are interested in attending should contact Boyd.

The next regular meeting of the Police and Fire Commission will be Wednesday, August 19, 2009 at 7:00p.m.

ADJOURNMENT: A Taylor/Bilgen-Craggs motion to adjourn was passed by unanimous voice vote. The meeting adjourned at 8:07 p.m.

Respectfully submitted,

Kathy Boyd  
Support Services Manager