



Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Regular Meeting  
Community Room  
Monday, November 16, 2015, 6:30 pm

**AMENDED 11/13/15 7:40 AM**

**ADDITION OF 4.a) Library Building Expansion Project ~ Discussion**  
**REMOVAL OF Executive Session**

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order by Chairperson Hartwick at 6:30 pm
2. Monthly Reports
  - a) Approval of minutes of the November 15, 2015 regular meeting  
  
MSC Hartwick/Winship to approve minutes for the October 19, 2015 regular meeting  
Ayes: Diebolt-Brown, Caldwell, Grady, Hartwick, Helmick, Peppler, Winship  
Nays: None
  - b) Acknowledgment of receipt of financial reports for October 2015  
  
MSC Hartwick/ Diebolt-Brown to acknowledge receipt of financial reports for October 2015  
Ayes: Diebolt-Brown, Caldwell, Grady, Hartwick, Helmick, Winship  
Nays: None
  - c) Acknowledgment of receipt of financial report of special revenue fund receipts for October 2015  
  
MSC Hartwick/Helmick to acknowledge receipt of financial reports of special revenue for October 2015  
Ayes: Diebolt-Brown, Caldwell, Grady, Hartwick, Helmick, Winship  
Nays: None
  - d) Approval of payment of invoices for October 2015  
  
MSC Hartwick/xx to approve the payment of invoices for October 2015  
Ayes: Diebolt-Brown, Caldwell, Grady, Hartwick, Helmick, Winship  
Nays: None
  - e) Acknowledgment of receipt of statistical reports for October 2015  
  
MSC Hartwick/Caldwel to acknowledge receipt of statistical reports for October 2015  
Ayes: Diebolt-Brown, Caldwell, Grady, Hartwick, Helmick, Winship  
Nays: None
  - f) Acknowledgment of receipt of treasurer's reports for October 2015  
  
MSC Hartwick/Winship to acknowledge receipt of treasurer's reports for October 2015  
Ayes: Diebolt-Brown, Caldwell, Grady, Hartwick, Helmick, Winship  
Nays: None

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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3. Hearing of Citizen Comments
  - a) No comments made
4. Old Business
  - a) Library Building Expansion Project ~ Discussion
    1. Minutes from the special meeting held on November 12 will be approved in the December meeting
  - b) Council and Community Communications ~ Discussion
5. New Business
  - a) Revitalization of the Friends of the Library ~ Discussion
    1. This item will be carried over for discussion at the December meeting
  - b) Library events outside the library ~ Discussion
    1. Brianne Brown is checking on availability of both Second Salem and a learned UWW professor for a proposed event in February. This item will be discussed in the December meeting.
  - c) Review of *Trustees Essentials* Chapter 15 ~ Discussion
    1. Anne Hartwick led this discussion. Richard Helmick “volunteered” to lead the discussion of Ch. 16 at the December meeting
6. Staff & Board Reports
  - a) Director’s Report—Staff will be shadowing at libraries in Waukesha County in preparation for the switch in systems. November 23 is the last day patrons can request books from other libraries. From December 1-9 patrons can check out books in the ILY Library collection. The library will be closed on December 10, and we will be up and running with the new system when the library opens on December 11.
  - b) Adult Services Report
  - c) Youth Educational Services Report
  - d) Board member reports—Jim Winship talked about a proposed locality-based storytelling initiative which would produce both current and historical stories that could be accessed by smartphones near the site where the stories took place. This would be a cooperative project between UWW, Whitewater TV, the Historical Society, and the library.
7. Board member requests for future agenda items
  - a) None
8. Confirmation of next meeting on December 21, 2015, 6:30 pm
9. The meeting was adjourned at 7:48 p.m.

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