

**Irvin L. Young Memorial Library**  
**431 W Center St. Whitewater WI 53190**  
**Minutes of Board of Trustees Regular Meeting**  
**Monday, July 9, 2012, 6:30 pm**

Present: Richard Helmick, Sharon Knight, Donna Nosek, Rose Mary Leaver (sec.), Jim Winship

Absent: Julie Caldwell, Vicki Santacroce

Administrative Staff Present: Stacey Lunsford, Diane Jaroch, Cathy Bloom

1. President Nosek called the meeting to order at 6:35 p.m.
2. The consent agenda was approved as presented.
3. Circulation, service, and Mango statistics reports for June 2012 were acknowledged. The board discussed ways to further publicize the Mango language learning program. (Winship/Leaver) Ayes: Helmick, Knight, Nosek, Winship, Leaver. Noes: None.
4. The treasurer's report for June 2012 was acknowledged. (Leaver/Winship) Ayes: Helmick, Knight, Nosek, Winship, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda: None.
6. OLD BUSINESS
  - a) Library Building Expansion Project Discussion: Anders Dahlgren will be asked to reduce the space requirements across the board by 10%.
  - b) Council and Community Communications: Stacey will report to Council on the revised building program statement when it is available.
  - c) Strategic Planning Process 2012: The board reviewed the "Planning to Plan" document on developing a strategic plan for library services and expansion. Richard Helmick agreed to serve as liaison to the committee. The board discussed engaging an outside consultant (if needed) to lead the process.
  - d) Six-month review of progress toward annual objectives was discussed.
7. NEW BUSINESS a) Review of Meeting Room policy: The policy was reviewed and approved. (Helmick/Winship) Ayes: Knight, Nosek, Winship, Helmick, Leaver. Noes: None.
8. DIRECTOR'S REPORT  
We have turned in our initial design information to Piper Mountain Webs and they will be sending us a draft web page to look at shortly.
9. ADULT SERVICES REPORT (Jaroch): Ninety participants in the Adult Summer Reading Program have read 157 books to date.

10. YOUTH SERVICES REPORT: Summer Reading Program (Bloom)

This year's Summer Reading Program is going well. Here's a breakdown of the various activities: *Preschool through Children entering 4th grade this coming fall*: Reading Program – We are slightly down this year by about 25 registrants. I'm looking into doing an online registration next year which will hopefully encourage more children to participate. Storytime attendance is great. We do have fewer volunteers who signed up to read with the children. Last year, there were about 3 per session. This year there is one per session. Tuesdays @ 2:00: This weekly program offers games, activities, crafts, and snacks. Attendance is similar to last year, and we have about the same number of volunteers.

*Weekly performers*: I switched from Lakeshores Storywagon performers to finding performers on my own. I also added a few Thursday performances instead of all Wednesday performances. I don't know why but last year we usually had between 50 – 65 people attending. So far we have easily double the attendance per week. The Bubble Guy drew 180 people. *YA - children entering 5th grade this coming fall*: YA Gaming Night – We had a good turnout for this event and most everyone stayed for the entire evening.

Battle of the Books – Signup for the Battle of the Books is down this year. We usually have 3 – 5 teams but this year we have 3 teams. I have received emails from other youth services librarians who have only 1 team each. YA volunteers: We seem to have fewer volunteers this year but on the bright side, those that we have are very dedicated.

11. Board member reports: none.
12. Board member requests for future agenda items: none.
13. The next regular meeting will be on September 10, 6:30 pm
14. The meeting was adjourned at 8:10 p.m.