

**Irvin L. Young Memorial Library**  
**431 W Center St**  
**Whitewater WI 53190**  
**Board of Trustees Regular Meeting**  
**White Memorial Room**  
**Monday, May 14, 2012, 6:30 pm**

**Present:** Sharon Knight, Donna Nosek, Rose Mary Leaver, Vicki Santacroce, Jim Winship

**Absent:** Richard Helmick, Julie Caldwell,

**Administrative Staff Present:** Stacey Lunsford, Diane Jaroch

**Guest:** Walter Burkhalter – Director of Mid-Wisconsin Federated Library System

1. President Nosek called the meeting to order at 6:34 p.m.
2. The consent agenda was approved as presented. MSC Winship/Knight Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.
3. The circulation, service, and Mango statistics reports for April 2012 were acknowledged and accepted. MSC Winship/Leaver Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.
4. The treasurer's report for April 2012 was accepted as presented. MSC Leaver/Winship Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.
5. Citizen input regarding matters not on agenda; Walter Burkhalter – Director of Mid-Wisconsin Federated Library Systems presented background information about the system and his position.
6. OLD BUSINESS
  - a) Library Building Expansion Project ~ Waiting for answer from Anders.
  - b) Needs assessment revision ~ Waiting for further information from Anders.
  - c) Council and Community Communications ~ Postpone until we have further answers and information to take forward.
  - d) Bookshelves proposal ~ Motion to accept Option #1 of solid wood bookcases proposal for Whitewater Room with the understanding we will pay half of bid price as a down payment and the final amount upon completion of the project. MSC Winship/Santacroce Roll call vote--Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None
7. NEW BUSINESS
  - a) Outdoor maintenance issues ~ Issue has been resolved.
  - b) Rental of house at 424 Forest Ave to UW-W faculty ~ Discussion and Possible Action (who will oversee this)? Need to update and ready it for rental ASAP.
  - c) New library website ~ Motion was made that contingent upon Library Director receiving or obtaining positive references, the Board approves a 2 year contract with Piper Mountain Webs. MSC Winship/Knight Roll call vote--Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None
8. SUGGESTION BOX: None.

DIRECTOR'S REPORT (As submitted by Stacey Lunsford)

  - a) PerMar came and conducted their annual fire alarm test and sprinkler inspection. They found four non-working alarm units. I have authorized them to be replaced.

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- b) The staff appreciation breakfast as held at Jessica's on Friday, April 20, with all staff attending.
  - c) We have hired Aszya Summers as our summer intern. Her start date is Monday, May 21. Aszya is a local girl who grew up using the library and she is now a student at UW-Madison.
  - d) We conducted our annual staff fire and tornado drills on Friday, May 4.
9. ADULT SERVICES REPORT (As submitted)
- a) The Big Read -- **April 2: Big Read "No Foolin' a Free Book**, 25 copies of The Adventures of Tom Sawyer were given away. Two people who received a free book also received a bonus of 2 free tickets to "And Glory Shone All Around" performed by Rose Ensemble on April 10<sup>th</sup>.  
**April 11: Big Read Book Discussion: The Adventures of Tom Sawyer** (4 in attendance)  
**April 13: Big Read Prize Drawing for tickets to Hal Holbrook: Mark Twain Tonight on April 21<sup>st</sup>.** (The winner of the two tickets was Preston De La Paz)  
**April 19: Big Read Performer Brian "Fox" Ellis, "Steam Boatin' Down the River"** (29 in attendance)
  - b) Crime Club -- **April 25: Crime Club Book Discussion.** The book discussed was A Place of Execution by Val McDermid. The discussion was led by Stacey Lunsford. (18 in attendance)
10. YOUTH SERVICES REPORT (As submitted by Cathy Bloom)
- a) Summer Reading Program -- Hired Aszya Summers as our summer intern. Her start date is Monday, May 21. Summer reading plans are underway. Brochures for children and young adults are being printed. We are looking forward to fun-filled summer.
  - b) Culver's Drawing Contest -- The Culver's drawing contest was done on April 30, 2012. Each child who completed a drawing sheet and returned it to the library received a free coupon for an ice cream cone. From all the returned sheets, two winners were selected and each winner received a coupon for a kid's happy meal.
  - c) READ Therapy Dogs -- This event was so successful that I am thinking of doing this program in the fall as well.
  - d) Storytime -- Storytime ended in April and will resume again the week of June 11, 2012.
  - e) Mark Twain Day for Children -- This event was well attended and I believe everyone had a good time.

In closing, because of the good attendance for the Saturday programs for children, I am thinking about doing children's Saturday monthly programming for the fall – winter session. I will also keep the monthly Home Schooling and Lego programs.

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11. Board member reports: Vicki is attending ALA in Anaheim in June. Look into information on eReaders and the library would accept any galleys.
12. Board member requests for future agenda items.
13. Confirmation of next meeting on June 11, 2012, 6:30 pm
14. Move to Adjourn into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."  
Item to be discussed: (1) Annual evaluation of the Library Director  
MSC Leaver/Winship Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.

\* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

*Vicki Santacroce*