

**Irvin L. Young Memorial Library**  
**431 W Center St. Whitewater WI 53190**  
**Minutes of Board of Trustees Regular Meeting**  
**Monday, April 9, 2012, 6:30 pm**

Present: Julie Caldwell, Richard Helmick, Sharon Knight, Rose Mary Leaver (sec.), Jim Winship

Absent: Donna Nosek, Vicki Santacroce

Administrative Staff Present: Stacey Lunsford, Diane Jaroch, Cathy Bloom

1. Vice-president Caldwell called the meeting to order at 6:35 p.m.
2. The consent agenda was approved as presented. (Knight/Winship) Ayes: Helmick, Caldwell, Winship, Knight, Leaver. Noes: None.
3. Circulation, service, and Mango statistics reports for February and March 2012 were acknowledged. Winship asked a question about e-books' availability and cost. Lunsford reported that there are unsettled issues between publishers and libraries that put some constraints on circulation of library-purchased e-books, and some publishers now limit use or refuse to sell to libraries. Negotiations continue toward an equitable solution for all parties involved. (Leaver/Winship) Ayes: Helmick, Caldwell, Knight, Winship, Leaver. Noes: None.
4. The treasurer's reports for February and March 2012 were acknowledged. (Winship/Helmick) Ayes: Caldwell, Knight, Leaver, Helmick, Winship. Noes: None.
5. Citizen input regarding matters not on agenda: None.
6. OLD BUSINESS
  - a) Library Building Expansion Project: The board will hold a special meeting at a date to be determined before the May 2012 regular meeting, to review and revise the Needs Assessment before hiring a consultant to incorporate recommended updates and changes to the plan.
  - b) Council and Community Communications: Stacey will report to the Council in May on the special planning meeting.
  - c) Field trips to other libraries: Individual board members will visit libraries built within the last 10 years and report their observations to the board.
7. NEW BUSINESS
  - a) Walworth County Library Plan and Standards: The ILY Library meets Walworth County Library standards which include a requirement that the library be open 57 hours. Our library is currently open 58. If we were to cut 2 hours the library would lose approximately \$50,000 in funding.
  - b) The board reviewed and approved updates to the Internet Use Policy. (Helmick/Knight) Ayes: Caldwell, Winship, Leaver, Knight, Helmick. Noes: None.
8. DIRECTOR'S REPORT
  - a) Lunsford is enrolled in the Fundraising and Grantwriting for Your Library course through the Certified Public Library Administrator program and will begin a Management of Technology course in May.  
The Crime Club mystery event went well with 17 people attending.

9. YOUTH SERVICES REPORT:

- a) A 5K run and family event--Book It @ Your Library--is in the planning stages for Spring 2013.
  - b)The Library will again have the Culver's Drawing Contest during the month of April. Also, a staff "work night" at Culver's may take place in April. The library receives 10% of sales during the staff work period.
  - c) A Homeschooling Group began in January. They plan Reader's Theater performances at Fairhaven soon as well as a field trip.
  - d) The LEGO club is still going strong.
  - e) A Saturday program has been scheduled for each month this year and attendance has been good.
  - f) Storytime age requirements have been tweaked because of 4-K kindergarten, improving the Preschool Tuesday session attendance.
  - g) Summer Reading Program planning has begun in earnest, with the finale to be a performance by the Spoon Man followed by an ice cream social.
10. Board member reports: none.
11. Board member requests for future agenda items
12. The next regular meeting will be on May 14, 2012, 6:30 pm
13. Adjournment into Closed Session NOT TO RECONVENE per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."
- Item to be discussed: (1) Annual evaluation of the library director.  
(Helmick/Knight) Ayes: Caldwell, Winship, Leaver, Knight, Helmick. Noes:  
None.