

Irvin L. Young Memorial Library
Board of Trustees Regular Meeting
White Memorial Room
Monday, March 8, 2010, 6:30 pm

Present: Julie Caldwell, Laura Jacobs, Sharon Knight, Donna Nosek, Patti Rohrs (sec.), Jim Winship. Absent: Rose Mary Leaver
Administrative Staff present: Stacey Lunsford, Sally Mason

1. President Nosek called the meeting to order at 6:35 p.m.
2. The consent agenda was approved. (Winship/Knight) Ayes: Caldwell, Nosek., Rohrs, Jacobs, Knight, Winship. Noes: None.
3. Receipt of circulation and service reports for February 2010 was acknowledged. (Knight/Rohrs) Ayes: Caldwell, Jacobs, Nosek, Winship, Rohrs, Knight. Noes: None.
4. Receipt of final circulation and service reports for 2009 was acknowledged. (Winship/Knight). Ayes: Caldwell, Nosek., Rohrs, Jacobs, Knight, Winship. Noes: None.
5. Receipt of the treasurer's report for February 2010 was acknowledged. (Caldwell/Winship). Ayes: Jacobs, Nosek., Rohrs, Knight, Winship, Caldwell. Noes: None.
6. Citizen input regarding matters not on agenda: None.
7. OLD BUSINESS
 - a) The State Annual Report for the year 2009 was approved. (Caldwell/Winship). Ayes: Jacobs, Nosek., Rohrs, Knight, Winship, Caldwell. Noes: None.
8. NEW BUSINESS
 - a) The employee appreciation breakfast in honor of Library Workers Day, April 13 was approved. (Rohrs/Caldwell) Ayes: Jacobs, Nosek., Knight, Winship, Caldwell, Rohrs. Noes: None.
 - b) Shirley Hapka's request to purchase surplus foam was approved. (Knight/Winship). Ayes: Caldwell, Nosek., Rohrs, Jacobs, Winship, Knight. Noes: None.
 - c) The Records Retention policy was reapproved. (Caldwell/Knight) Ayes: Jacobs, Nosek., Rohrs, Winship, Knight, Caldwell. Noes: None.
 - d) The proposal guidelines for a USDA Community Facilities Loans and Grants for Rural Libraries for which the library meets eligibility criteria were discussed.
 - e) The board discussed DLTCL's Channel article regarding The Code of Ethics for Local Government Officials.
9. DIRECTOR'S REPORT
 1. \$1,196.76 was paid on 21 accounts submitted through the Tax Refund Intercept Program (TRIP) in February. Stacey has submitted \$45,627.98 worth of delinquent accounts, through September 2009 for individuals over 18 years old and whose account had more than \$25.00 owing.
 2. The rough estimate for county reimbursement in 2011 for services provided in 2009 is about \$265,000. Walworth and Jefferson typically reimburse at more than the 70% required by state law. ILY's county reimbursement for FY2010 is \$254,107.
 3. The Jefferson County library directors met with MWFLS director Walter Burkhalter and two members of the System board to discuss matters of concern. discussed matters of concern. Further discussion is planned for April.
10. Board member reports: Jim winship mentioned that he will give a public program on March 31, 2010, at the library about his recent trip to Cuba .
11. Board member requests for future agenda items: None.
12. Next regular board meeting is scheduled for April 12, 2010, 6:30 pm
13. The meeting was adjourned to Closed Session **TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Item to be discussed: (1) Annual evaluation of the library director.

(2) Amendment to the library director's employment contract. Caldwell/Winship).

Ayes: Jacobs, Nosek., Rohrs, Knight, Winship, Caldwell. Noes: None. The meeting was reconvened in open session at 8:25. Caldwell/Winship). Ayes: Jacobs, Nosek., Rohrs, Knight, Winship, Caldwell. Noes: None.

14. Proposed amendment to the library director's employment contract will be on the April 12 agenda. The board was given background material to review for next month.
15. The meeting was adjourned on a Knight/Winship motion.