

Irvin L. Young Memorial Library
Board of Trustees Regular Meeting
White Memorial Room
Monday, April 12, 2010, 6:30 pm

Present: Julie Caldwell, Laura Jacobs, Rose Mary Leaver (sec.), Donna Nosek, Jim Winship.
Absent: Sharon Knight, Patti Rohrs
Administrative Staff present: Stacey Lunsford, Sally Mason

REVISED agenda as of 3:40 pm, 4/8/10
Addition of #7c Rental of house at 413 W Center St

1. President Nosek called the meeting to order at 6:30 p.m.
2. Minutes of the March 8, 2010 meeting will be approved at the May 10, 2010 meeting. The remaining items on the consent agenda were approved. (Winship/Leaver) Ayes: Caldwell, Nosek, Jacobs, Winship, Leaver. Noes: None.
3. Circulation and service reports for March 2010 were acknowledged. (Leaver/Jacobs) Ayes: Caldwell, Nosek, Winship, Jacobs, Leaver. Noes: None.
4. The treasurer's report for March 2010 was accepted. (Jacobs/Winship) Ayes: Caldwell, Nosek, Jacobs, Winship, Leaver. Noes: None.
5. Citizen input regarding matters not on agenda: None.
6. OLD BUSINESS
 - a) USDA Community Facilities Loans and Grants for Rural Libraries: It has been learned that a maximum grant of \$100,000 is available through the USDA program, which would still be a substantial contribution to the expansion project.
7. NEW BUSINESS
 - a) Sally Mason announced her retirement effective May 22, 2010, in a letter to the board. The board accepted her retirement with regret and gratitude for her 17 years of service to the library. A personnel committee to assist Stacey with advertisement and review of applications for Sally's replacement was established. Laura Jacobs and Rose Mary Leaver will meet with Stacey on April 21 to begin the process.
 - b) Stacey demonstrated 10 Word Press themes for updating of the library web page. Laura Jacobs will get information from Crossman Gallery, also a user of Word Press, about the template they employed in building their page.
 - c) The board recommended rental of the house at 413 W Center St at \$750 per month, with tenant responsible for utilities.
8. DIRECTOR'S REPORT
 - a) A couple of articles submitted by the library have appeared in the Whitewater Register. A regular column is in the planning stages.
 - b) The Directors' Council had a productive meeting in Horicon on March 11. The SHARE consortium is now taking credit card payments through the online catalog for fines.
 - c) The Friends book sale made more money in the first two days than they made for the entire spring book sale last year. Final tally was \$2001.
 - d) The library staff had their employee appreciation breakfast on Friday, April 9, at 7:00 am at Novak's.
 - e) National Library Week activities will feature a library bingo game involving books read by patrons with a drawing for small prizes. The bilingual children's program for *My Life with the Wave* that is part of the Big Read will be on Tuesday, April 13. J.D. Thorne will give a program on baseball sponsored by the Friends on Wednesday, April 14, at 7:00 pm. Library staff and volunteers will be serving at Culver's on Thursday, April 15 from 4:00-8:00.
 - f) READ Therapy dogs will again be at the Library on Saturday, April 17.
 - g) Candidates for the youth services summer internship will be interviewed on Friday, April 23.
 - h) April 23 is Make a Difference Day. Stacey submitted cleaning up the library grounds to Matt Amundson as a project.

9. Board member reports: Laura Jacobs will be absent from the May 10, 2010, meeting. Council Rep Jim Winship said that there is a push to have at least one meeting of each city board and commission televised annually. Stacey will look into scheduling a televised library board meeting.
10. Board member requests for future agenda items: Leaver requested that repainting the parking lot stalls be placed on an upcoming agenda.
11. The next library board meeting is scheduled for May 10, 2010, 6:30 pm
12. The meeting was adjourned at 8:20 p.m.