

WHITEWATER LANDMARKS COMMISSION

July 25, 2011 Training and Planning Session

I. Call to Order and Roll Call

- A. Chair, Scott called to order the training and planning meeting of the Whitewater Landmarks Commission at 5:07 P.M. in the City Manager's Conference Room of the Whitewater Municipal Building.
- B. Roll call was taken with the following members present: Carol Christ, Richard Helmick, Marilyn Kienbaum, Linda Loomer, and Mariann Scott. Guests present – Nancy Wendt and Alan Marshall.

II. Train Commissioners on Landmark Nomination Process

- A. Christ presented the Wisconsin Historical Society Power Point – *Wisconsin Historic Preservation Commission Workshop* which covered the following areas:
 - 1) Overview of Historic Preservation Movement
 - 2) Commission Basics
 - 3) Operation an Effective Commission
 - 4) Design Guideline and the Review Process
 - 5) Commissions and Local Relations
 - 6) Historic Preservation's Economic and Social Benefits
 - 7) Special Considerations
 - 8) Understanding State and Federal Programs
 - 9) Preservation Tool Kit
- B. Areas that the Commission felt should be addressed
 - 1) Be actively involved in developing and writing our community's overall comprehensive plans.
 - 2) Take a role in creating the cultural resources component of the community's comprehensive plan
 - 3) Identify issues and needs and develop long-range preservation goals.
 - 4) Communicate effectively with other government agencies and departments.
 - 5) Host workshops on how preservation impacts economics and quality of life.

III. Review Title 17 (Landmarks Ordinance)

- A. Scott read the ordinance with input from members
- B. Areas that needed to be addressed are
 - 1) *17.08.04 (5) – To develop and recommend ordinances, legislation and programs and otherwise provide information on historic preservation to the city council.*
 - 2) *17.12.050 – Maintenance - Every person in charge of an improvement on a landmark site or in an historic district shall keep in good repair all of the exterior portions of such improvement and all interior portions which, if not so maintained, may cause or tend to cause the exterior portions of such improvement to fall into a state of disrepair. This subsection shall be in addition to all other provisions of law requiring buildings or structures to be well-maintained.*

IV. Review of Secretary of Interiors Standards

Christ handed out federal standards for preservation, rehabilitation, restoration and reconstruction.

V. Meeting was adjourned at 6:45 P.M.

Respectfully submitted,

Carol D. Christ
Secretary Pro Tem