

# WHITEWATER LANDMARKS COMMISSION

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**August 3, 2011**

I. Call to Order and Roll Call

- A. Chair, Scott called to order the monthly meeting of the Whitewater Landmarks Commission at 5:04 P.M. in the City Manager's Conference Room of the Whitewater Municipal Building.
- B. Roll call was taken with the following members present: Carol Christ, Richard Helmick, Marilyn Kienbaum and Mariann Scott. Linda Loomer was absent. Guests present – Nancy Wendt and Alan Marshall. City Manager, Kevin Brunner stopped in briefly at 5:14.

II. Approval of Agenda

- A. Kienbaum moved and Helmick seconded to accept the August 3, 2011 agenda as printed.
- B. AYES: Christ, Helmick, Kienbaum, Scott. NOES: None ABSENT: Loomer

III. Approval of Minutes

- A. Helmick moved and Kienbaum seconded to accept the July 6, 2011 minutes with the following correction:
  - X. Change address from 135 Whiton to 136 Whiton.
- B. AYES: Christ, Helmick, Kienbaum, Scott. NOES: None ABSENT: Loomer

IV. Next Landmark's Commission Meeting

The next meeting is to be scheduled for Wed. September 7, at 5:00 P.M in the City Manager's Conference Room in the Whitewater Municipal Building.

V. Election of Chair, Vice-chair and Secretary

- A. Helmick moved and Kienbaum seconded to postpone until unfilled position(s) on commission are filled.
- B. AYES: Christ, Helmick, Kienbaum, Scott. NOES: None ABSENT: Loomer

VI. Citizen's Comments

None

## REPORTS

VII. Report on status of two unfilled commissioner positions

Kevin Brunner and Patrick Singer will forward the nominations of Alan Marshall and Nancy Wendt to the City Council for approval.

VIII. Report on James and Ella Rockefeller House

- A. Christ reported that City Clerk, Michele Smith never received digital photos from State Historic Preservation Office. Christ will contact SHPO and ask for another copy.
- B. The next step is for the WisDOT to conduct an archeological survey of the property before demolition.

IX. Report on Yasko House, 136 Whiton Street – Application for possible Local Landmark Nomination

- A. Scott reported that the next step in the process is to publish a class 1 hearing notice ten days prior to such a hearing. This notice shall be sent to the owner of record of the property affected, owner of record within 300 feet of the affected property, and occupants of the affected property. The Plan and Architectural

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Review Commission and building inspector shall also be notified.

- B. Suggested date for hearing is Monday, August 29, 2011. The Community Room at City Hall will be reserved.
- C. Marilyn Kienbaum is planning on doing an article in the Whitewater Register about the property
- D. Scott plans on doing a videotape interview of Don Hale and Marilyn Kienbaum who remember the “candy kitchen” on the south side of the home.

## X. Report on Hoard Museum Panel and Brochure

Christ, Helmick, and Renae Prell Mitchell plan to work on panel.

## XI. Report on Friends of the Effigy Mounds

- A. Helmick presented the “Letter of Agreement” – a 2 page document that essentially makes FOTEM responsible and releases the city from any liability.
- B. Volunteer work projects are on hold until a mutually acceptable agreement is signed.
- C. Effigy Mounds Tours  
Scott took a UW student on tour of the Mounds and tour was interrupted by a neighbor.
- D. FOTEM met at the Irvin Young Memorial Library on July 21<sup>st</sup>.  
Items discussed:
  1. Encroachments
  2. Boundary markings
  3. Ideas for Panels at Hoard Museum
  4. Progress of Letter of Understanding
  5. Perennials at entrance
  6. Newsletter
  7. FOTEM By-laws
  8. Information for tour guides

## XII. Report on “FREE LIBRARY” history panel for White Memorial Building

Scott plans to meet with Fred Kraege (local historian) and Shirley Hapka (librarian) to discuss information for the panel.

## XIII. Report on Birge Fountain

Christ reported that about ten volunteers led by Roy Nosek completed detail painting of the fountain on August 3<sup>rd</sup> and 5<sup>th</sup>.

## OLD BUSINESS

### XIV. Report on the Landmarks July 25<sup>th</sup> workshop

- A. Kienbaum moved and Helmick seconded to accept the July 25<sup>th</sup> workshop minutes.
- B. AYES: Christ, Helmick, Kienbaum, Scott. NOES: None ABSENT: Loomer

### XV. Report on status of fence encroachments in Effigy Mounds Preserve

Encroachments were put on August Council Agenda and then removed due to the fact that some neighbors were not notified.

### XVI. Status of Whitewater Effigy Mounds Preserve Maintenance and Restoration Plan

- A. Helmick and Scott were at the Park and Rec Board meeting on August 1 to explain why Landmarks Commission didn’t approve the whole plan.

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- B. Scott explained the role of the Landmarks Commission as outlined in Title 17 of the city code and how it defines areas which we are responsible for in the Maintenance and Restoration Plan.
- C. Scott and Helmick answered questions about encroachments by neighboring properties.
- D. After discussion the Park and Rec Board approved the Whitewater Effigy Mounds Restoration Plan with some changes.

XVII. Wisconsin Historical Society Local History and Historic Preservation Conference – Sept. 23-24, 2011 – Stevens Point, WI.

City Manager, Kevin Brunner approved expenses for one member to attend. Helmick volunteered.

## NEW BUSINESS

XVIII. Discussion of possible Classroom Educational Material for Whitewater Effigy Mounds Preserve

- A. Scott showed Wisconsin Historical Society Book entitled, *Water, Panthers, Bears & Thunderbirds, Exploring Wisconsin's Effigy Mounds* by Amy Rosebrough and Bobbi Malone
- B. This book is an excellent resource for the Whitewater School District.
- C. It was suggested that the Wisconsin Historical Society be contacted about including Whitewater Effigy Mounds in the book.

XIX. Landmarks Commission office space at City Hall

- A. City is amenable to providing space which at this point has not been determined.
- B. Tim Nobling, CIO, is willing to give Commissioners access to the internet and a flash drive to store information.

XX. Future Agenda Items

- A. Review possible future local landmark designations
  - 1. Leon Pescheret house
  - 2. Vivian Henderson house
  - 3. Starin Park Historic Neighborhood
  - 4. UW Stone Pillars and Starin Park Pillars
- B. New provision of Chapter 17 – criteria and list
- A. Possible amendments to Chapter 17 Ordinance (COA, Annual report to council)
- B. Possible Grants – Jeffris Family and CLG
- C. Plaques for Whitewater sites that are on National Register

XXI. Adjournment

- A. Helmick moved and Christ seconded to adjourn the meeting at 6:50 P.M.
- B. AYES: Christ, Helmick, Kienbaum, Scott. NOES: None ABSENT: Loomer

Respectfully submitted,

Carol D. Christ  
Secretary Pro Tem