

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN**

May 15, 2012

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Patrick Singer. MEMBERS PRESENT: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. ABSENT: None. City Attorney Wallace McDonell was present. City Manager Brunner left the meeting at 6:45 p.m.

It was moved by Councilmember Olsen and seconded by Councilmember Binnie to acknowledge receipt and filing of the following: CDA Minutes for March 19, 2012, Whitewater University Technology Park Board Minutes of April 11, 2012 and report of manually produced checks for April 2012. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Olsen and seconded by Binnie to approve payment of invoices in the total sum of \$21,980.35. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

STAFF REPORTS. City Manager Brunner presented an EMS Week Proclamation and An update on the Whitewater University Technology Park. Cable TV Coordinator Alan Luckett recognized Marjorie Stoneman on her receipt of the Wisconsin Community Media Award presented in recognition of her Arts Alliance video.

CHANGE OF OFFICIAL SIGNATORY ON CITY CHECKING ACCOUNTS (FROM CITY CLERK TO FINANCE SUPPORT SERVICES MANAGER). The City Clerk has requested that her signature be removed from city financial accounts because she does not specifically work with financial matters for the City. Finance Director Saubert recommended that his assistant be assigned the task. Councilmembers felt it was best if a management level staff from a Department other than the Finance Department be responsible for being the co-signer of city checks. Finance Director Saubert was directed to speak to the City's auditors about this subject and get their recommendation, as well as to look into what area communities do. It was moved by Olsen and seconded by Binnie to table this item until the next meeting. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

**FIRST READING OF ORDINANCE AMENDING THE MUNICIPAL CODE CONCERNING
BOAT PARKING ORDINANCE IN RESIDENTIAL DISTRICTS.**

**AN ORDINANCE CREATING SECTION 19.51.180 E
CONCERNING BOAT PARKING
PERMITS FOR PERSONS WITH DISABILITIES**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Section 19.51.180 E. is hereby created to read as follows:
19.51.180 E. The Neighborhood Services Manager may issue a permit to a person with a disability allowing a boat (25 feet or less in length) and a boat trailer to be parked in the front yard driveway of their residence from April through November. A person shall be considered a person with a disability if they have been issued a current disabled parking identification permit by the Wisconsin Department of

Transportation. In addition, an individual shall be considered a person with a disability if they provide the Neighborhood Services Manager with a statement by a health care specialist verifying that the party needs a front yard boat parking permit, for a stated period of time, to allow that person reasonable access to their boat and trailer.

SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Winship, who moved its adoption. Seconded by Councilmember Olsen. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

It was then moved by Olsen and seconded by Winship to suspend the second reading of the ordinance amending the Municipal Code concerning boat parking ordinance in residential districts. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None. ADOPTED: May 15, 2012.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

SECOND READING OF ORDINANCE AMENDING CHAPTER 15, PUBLIC RECORDS MANAGEMENT, TO DEFINE LENGTH OF TIME TO RETAIN POLICE DEPARTMENT VIDEOS.

**AMENDING CHAPTER 15.80
POLICE DEPARTMENT RECORDS**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Whitewater Municipal Code Section 15.80.010 is hereby amended to read as follows:

The language which provides that “telephone line and radio frequency tape recordings (including 911 audio recordings)” is amended to read as follows:

“Telephone line and radio frequency tape recordings and any video and audio recordings (including 911 audio recordings).”

SECTION 2. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Binnie. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None. ADOPTED: May 15, 2012.

Kevin M. Brunner, City Manager

Michele Smith, City Clerk

DISCUSSION AND POSSIBLE DIRECTION REGARDING POSSIBILITY OF PUBLISHING DELINQUENT PERSONAL PROPERTY TAX LIST IN WHITEWATER REGISTER. Finance Director Saubert requested authority to publish a list of delinquent personal property taxpayers in the newspaper. Councilmembers suggested amendment of the request to require publication on the City’s website instead of the newspaper. Council also requested that taxpayers be notified of the process in advance of the website publication. It was moved by Olsen and seconded by Binnie to notify delinquent personal property tax owners that if their tax is not paid, their delinquency will be posted on

the City's website, and authorized publication of the delinquencies on the City's website. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

RECOMMENDATION TO HAVE ASSESSOR NOT BILL FOR PERSONAL PROPERTY WITH A VALUE UNDER \$500. Finance Director Saubert indicated that it is not feasible to assess and bill for personal property accounts with a value under \$500. It was moved by Binnie and seconded by Olsen to eliminate personal property tax assessments on accounts valued under \$500. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

DISCUSSION AND POSSIBLE DIRECTION REGARDING DOWNTOWN PARKING LIMITS ON SATURDAYS. A lengthy discussion ensued relating to parking hours in the downtown area on weekends, and particularly on Saturdays. Downtown Whitewater ("DTWW") Director Brodnicki believed the existing ordinance is the best solution. Councilmember Singer recommended the DTWW Director meet with downtown business and discuss this further.

APPOINTMENT OF CITIZEN MEMBERS TO PLAN COMMISSION (ALTERNATE POSITION); POLICE COMMISSION; AND BZA. This item was pulled from the agenda and will be discussed at the next Council meeting.

COUNCILMEMBER REQUEST FOR FUTURE AGENDA ITEMS. Councilmember Singer requested a special meeting to be held the following week to discuss City Manager recruitment.

ADJOURNMENT. It was moved by Olsen and seconded by Abbott to adjourn the meeting. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Michele R. Smith
City Clerk