

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF
THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND
JEFFERSON COUNTIES, WISCONSIN.**

October 18, 2011

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Singer, Stewart, Olsen, Butler, Winship. MEMBERS ABSENT: Binnie, Kienbaum. None. LEGAL COUNSEL PRESENT: Wallace McDonell.

It was moved by Olsen and seconded by Winship to acknowledge receipt and filing of the: following: Whitewater University Tech Park Minutes of 9/14/2011; Park and Recreation Minutes of 9/12/2011; and Plan Commission Minutes of 9/12/2011. AYES: Butler, Winship, Singer, Stewart, Olsen. NOES: None. ABSENT: Kienbaum, Binnie.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Olsen and seconded by Winship to approve payment of invoices in the total sum of \$125,499.40. AYES: Butler, Winship, Singer, Stewart, Olsen. NOES: None. ABSENT: Kienbaum, Binnie.

STAFF REPORT. City Manager Brunner presented a **Special Olympics Award for Freeze Fest** and an update on the **Innovation Center**.

**RESOLUTION URGING THE WISCONSIN DEPARTMENT OF TRANSPORTATION TO
EXPEDITE THE U.S. HIGHWAY 12 ENVIRONMENTAL IMPACT STUDY.**

RESOLUTION
URGING THE WISCONSIN DEPARTMENT OF TRANSPORTATION
TO PROCEED AS QUICKLY AS POSSIBLE WITH THE U.S. HIGHWAY 12
ENVIRONMENTAL IMPACT STUDY

WHEREAS, PURSUANT TO Resolution No. 09-05/11, the Walworth County Board accepted the recommendation of the Walworth County Jurisdictional Highway Committee to maintain the U.S. Highway 12 bypass route around the Lauderdale Lakes area (“Highway 12 Bypass Route”), endorsing the Jurisdictional Highway System Plan for Walworth County: 2035 (SEWRPC Planning Report No. 15, 2nd Edition); and,

WHEREAS, the Bypass Route was officially mapped in 1967 but has yet to be constructed; and,

WHEREAS, the Bypass Route is important for the safety and convenience of the traveling public; and,

WHEREAS, construction of the Bypass Route is critical to the economy of City of Whitewater and its Business and University Technology Parks as well as the growth and development of the University of Wisconsin-Whitewater; and,

WHEREAS, the next step in the process is for the Wisconsin Department of Transportation to conduct an environmental impact study;

NOW, THEREFORE, BE IT RESOLVED that the Whitewater Common Council hereby urges the Wisconsin Department of Transportation to proceed as quickly as possible with the environmental impact study of the Bypass Route.

BE IT FURTHER RESOLVED that the City Clerk forward a copy of this resolution to Governor Scott Walker, Secretary of Transportation Mark Gottlieb, State Senator Timothy Cullen and State Representative Evan Wynn.

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Winship. AYES: Olsen, Butler, Winship, Singer, Stewart. NOES: None ABSENT: Binnie, Kienbaum APPROVED: October 18, 2011.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

AMENDMENT TO 2011 SALARY RESOLUTION REFLECTING THE CREATION OF A POLICE CAPTAIN POSITION AND THE ELIMINATION OF A POLICE LIEUTENANT POSITION.

**CITY OF WHITEWATER 2011 SALARY RESOLUTION
AMENDMENT #5**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2011, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following amendments to the ranges and numbers of employees in Schedule II of the 2011 Wage and Salary Schedule as previously amended on September 27, 2011 are hereby adopted pursuant to Wisconsin Statutes; and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning October 18, 2011.

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A*	3/4	Senior Coordinator (Part-time)	F	1	City Clerk
	2	Administrative Assistant II - Records Technician	G	1	Neighborhood Services Manager
	2	Administrative Assistant II - General Admin	H		
	0	Administrative Assistant II - Utilities (Part-time)	I	1	Assistant to City Manager
1	Accounting Technician II - Payroll & Accounts Payable	1		Chief Information Officer	
B*	1	Accounting Technician II - Utilities	J	1	Water Superintendent
	1	Administrative Assistant I - Neighborhood Services		1	Streets, Parks & Forestry Superintendent
	1	Clerk of Courts		1	Parks & Recreation Director
				1	Wastewater Treatment Plant Superintendent
C					
D	1	Finance Support Services Manager	K	1	Lieutenant - Field Services
	1	Support Services Manager	L	1	Captain
E	1	Community TV/Media Services Manager		1	Finance Director
	1	CDA Coordinator		1	Public Works Director
	1	Recreation & Community Events Programmer			

*Non-Exempt Positions

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Winship. AYES: Olsen, Butler, Winship, Singer, Stewart. NOES: None. ABSENT: Kienbaum, Binnie ADOPTED:

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

PURCHASE OF TRI-CASTER PRODUCTINO SWITCHER FOR WHITEWATER CATV. It was moved by Olsen and seconded by Winship to approve purchase of a Tricaster 300, at a price of \$14,995. (this is a portable, digital production switcher that is used for recording, broadcasting, and streaming of live recorded events). AYES: Olsen, Butler, Winship, Singer, Stewart. NOES: None. ABSENT: Kienbaum, Binnie.

REJECTION OF TRAIN DEPOT RESTORATION BIDS/AUTHORIZATION TO RE-BID. Due to the fact that the bids received for the train depot restoration were over budget, Council was asked to formally reject the bids and authorize rebidding of the project in 2012. It was moved by Olsen and seconded by Winship to reject the bids received on the train depot restoration, and to rebid the project in early 2012, after adjustments to the project specifications. AYES: Olsen, Butler, Winship, Singer, Stewart. NOES: None. ABSENT: Kienbaum, Binnie.

APPOINTMENT OF COUNCIL MEMBERS TO CDA STUDY COMMITTEE. It was moved by Winship and seconded by Olsen to appoint Patrick Singer and Jim Olsen to the Committee that will review the CDA functions and make recommendations for any improvement(s) to the CDA, including a possible relocation of the office. AYES: Olsen, Butler, Winship, Singer, Stewart. NOES: None. ABSENT: Kienbaum, Binnie.

NOTICE OF EXEMPTION FROM COUNTY TAX FOR LIBRARY SERVICES FOR THE YEAR 2012. It was moved by Olsen and seconded by Winship to approve completion of the annual Notice of Exemption from County Tax for Library Services for Walworth County. AYES: Olsen, Butler, Winship, Singer, Stewart. NOES: None. ABSENT: Kienbaum, Binnie.

2012 OPERATING BUDGET PRESENTATION. Due to the absence of two councilmembers, after presentation of the Revenue budget for 2012, any discussion of expenditure budgets was postponed to the 10/25/2011 council meeting.

ADJOURN TO EXECUTIVE SESSION: It was moved by Olsen and seconded by Winship to Adjourn to Executive Session, **TO RECONVENE at 7:30 p.m.**, per Wisconsin Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Item to be Discussed: 1) Purchase of property at 305 James Street. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. The meeting adjourned at 7:15 p.m.

RECONVENE INTO OPEN SESSION. At 7:30 p.m. Council reconvened into open session.

RESOLUTION APPROVING THE PURCHASE OF 305 JAMES STREET. It was indicated that the Common Council had decided not to approve the offer to purchase 305 James Street.

ADJOURNMENT. It was moved by Olsen and seconded by Winship to adjourn the meeting. Being no further business, the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Michele R. Smith, City Clerk