

Whitewater Community Development Authority  
Board of Directors  
July 16<sup>th</sup>, 2014  
Meeting Minutes

**1. Call to Order and Roll Call**

The meeting was called to order by Chairman Jeff Knight at 4:47pm.

Present: Jim Allen, Donna Henry, Larry Kachel, Jeff Knight, Bruce Parker, Jim Winship

Absent: Patrick Singer

Also: Patrick Cannon, Dan McGuire, Anna Schwarz

**2. Hearing of Citizen Comments**

None

**3. Approval of Agenda**

A motion was made to Approve the Amended Agenda as presented.

Allen (1); Henry (2)

Aye: All via Acclamation (6)

Nay: None

**4. Approval of Minutes**

**a. June 25, 2014**

A motion was made to Approve the Minutes from June 25<sup>th</sup>, 2014 as presented.

Allen (1); Kachel (2)

Aye: All via Acclamation (6)

Nay: None

**5. Acceptance of Financial Statements**

**a. June, 2014**

A motion was made to Approve the June 2014 Financial Statements as presented.

Allen (1); Kachel (2)

Aye: All via Acclamation (6)

Nay: None

- 6. Adjourn into closed session per Wisconsin State Statute 19.85(1)(e) "Deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session."**
- a. Consideration and discussion of Capital Catalyst Fund request based upon the recommendation of the Capital Catalyst Screening Committee**
    - i. 3D technology development company-Grant Request**
    - ii. Software development company-Grant Request**
    - iii. Software development company-Royal Investment Request**
  - b. Consideration and discussion of the sale of approximately 2.5 acres in the Business Park**
  - c. Consideration and discussion of the Memorandum of Understanding for the operations of the Innovation Center and PILOT payment.**
  - d. Update on negotiations with potential retail, manufacturing and other businesses that are considering locating in the City of Whitewater and are requesting City of Whitewater related financial assistance or concessions.**

A motion was made to adjourn into closed session and to allow Patrick Cannon and Anna Schwarz to remain in the closed session portion of the meeting.

Knight (1); Allen (2)

Aye: Allen, Henry, Knight, Kachel, Parker, Winship (6)

Nay: None

The meeting was adjourned into closed session.

- 7. Reconvene into open session to take action on closed session items as needed.**

A motion was made to reconvene in open session.

Winship (1); Kachel (2)

Aye: All via acclamation (6)

Nay: None

A motion was made to approve the Seed Capital Screening Committees recommendation to approve a Capital Catalyst Fund grant of \$10,000 to SOLOMO Technology, Inc./Slipstream LLC.

Winship (1); Kachel (2)

Aye: Allen, Henry, Kachel, Parker, Winship (5)

Nay: None

Abstention: Knight (1)

A motion was made to approve the Seed Capital Screening Committee's recommendation to approve a Capital Catalyst Fund grant of \$10,000 to Innovation Foundry Technologies, LLC.

Allen (1); Winship (2)

Aye: Allen, Henry, Kachel, Knight, Parker, Winship (6)

Nay: None

A motion was made to approve the sale of approximately 2.5 acres of land in the Business Park to Lavelle Industries at the price of \$10,000 per acre. The Board of Directors indicated that Lavelle Industries would need to work with this body to ensure that all building ordinances were followed and that the sale of this land would be made public.

Allen (1); Henry (2)

Aye: Allen, Henry, Kachel, Knight, Parker, Winship

Nay: None

**8. Consideration and discussion of the establishment of a For Profit corporation for assisting with Capital Catalyst Fund investments.**

Staff indicated that we are waiting to receive legal recommendations regarding this process and this will remain on future agendas and discussion will continue as recommendations are received.

**9. Consideration and discussion of developing a Plan Review and Approval process for applications within the Business Park and Technology Park.**

The board discussed the various benefits and complications related to this effort.

A motion was made to Approve the CDA-Board of Directors as the body responsible for the Plan Review and Approval of applications within the Business Park and Technology Park.

Henry (1); Parker (2)

Aye: All via Acclamation (4)

Nay: None

Staff was directed to review all county covenants and city ordinances to ensure compliance with this new format.

**10. Consideration and discussion of the city wide fiber optics project for the city including the Business Park and Technology Parks.**

Staff had no new information to report on this topic at this meeting. This will remain on future agendas and will be discussed as additional information becomes available.

**11. Update on long term marketing and community branding project.**

There will be a CDA hosted marketing meeting to discuss the draft brochure on Tuesday, July 29<sup>th</sup> at 11am in the Innovation Center, Room 105B, 1221 Innovation Drive, Whitewater, WI. All are invited to attend.

**12. Update on proposal with Department of Workforce Development regarding interns and educational opportunities.**

This item was not discussed by the Board of Directors but will remain on future agendas.

**13. Future agenda referrals.**

The CDA board requested that Recommendations for the Zoning Rewrite be added to the next agenda.

**14. Adjourn**

A motion was made to adjourn the meeting.

Allen (1); Henry (2)

Aye: All via acclamation (4)

Nay: None

The meeting was adjourned at 5:41pm.

*These minutes were reviewed and approved the CDA Board of Directors at its meeting on:08/20/14.*



*Jeffery Knight, Chairman*



*Anna Schwarz, Recorder*