Whitewater Community Development Authority
Special Meeting Minutes
June 5, 2013

1. **Call to order and roll call**

   The meeting was called to order by Vice Chair Donna Henry at 4:40 p.m. The meeting was held at the Innovation Center, Room 105, 1221 Innovation Drive, Whitewater, WI 53190

   Present: Allen, Henry, Kachel (via phone), Meyer, Singer, Winship
   Absent: Knight
   Also: Cameron Clapper, Patrick Cannon, Anna Schwarz

2. **Hearing of Citizen Comments**

   None

3. **Action on Required to Waive 72 hour meeting notice as required by Chapter 2.62.060 of the Whitewater Municipal Code.**

   As required by the City Ordinance, the CDA must take affirmative action in an open meeting to waive the notice requirement as set forth in the City's Ordinance. The CDA must still maintain compliance with State Statutes regarding the posting of an agenda for a public meeting.

   A motion was made to waive the 72 hour notice requirement as set forth in Whitewater Municipal Code Section 2.62.060

   Singer (1); Winship (2)

   Aye: Allen, Henry, Kachel, Meyer, Singer, Winship
   Nay: None

4. **Adjourn to closed session per Wisconsin State Statute 19.85(1)(e) "Deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session"**
   a. **Item to be discussed: Discuss negotiation of an agreement with the Greater Whitewater Committee, Inc. for governmental affairs consulting services related to State of Wisconsin approvals concerning Highway 12 improvements between the City of Whitewater and the City of Elkhorn.**

   Motion to go into closed session as per state statutes and to allow Cameron Clapper, Patrick Cannon and Anna Schwarz to remain in the closed session portion of the meeting.

   Henry (1); Allen (2)

   Aye: Allen, Henry, Kachel, Meyer, Singer, Winship

Nay: None

Mr. Kachel leaves the meeting at 4:50 pm

5. **Return to open session for possible action**

A motion was made to return to open session.

Winship (1); Allen (2)

Aye: All via voice vote (5)
Nay: None

In open session:

A motion was made:
Authorizing the funding of $6,000 from the 2013 CDA marketing line item to be donated to the Greater Whitewater Committee, Inc. The donation is to be used for governmental affairs consulting as it relates to approvals for the Highway 12 improvements between the City of Whitewater and the City of Elkhorn. The CDA funding is to be used for educational purposes on behalf of the residents and businesses of Whitewater. Any unspent portion of the funds collected by the Greater Whitewater Committee Inc, must be returned to the CDA on a prorate basis. A written and oral report on the Committee's actions is also required by December 31, 2013.

Singer (1); Winship (2)
Aye: Allen, Henry, Meyer, Singer, Winship
Nay: None

6. **Future agenda referrals**
Ms. Henry indicated that the City of Milton recently hired Vandewalle and Associates to assist them with their marketing plan.

7. **Adjourn**

A motion to adjourn the meeting was made at 5:10 pm

Winship (1); Singer (2)

Aye: All via voice vote
Nay: None

The minutes were reviewed and approved by the CDA at its meeting on: 06/27/13

Donna Henry
Vice- Chairperson

Patrick Cannon
Recorder