

City of Whitewater
Parks and Recreation Board Agenda
Tuesday, June 11, 2013 - 5:30pm
Community Room (1st Floor)
Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of May 14, 2013
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Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Parks & Recreation Director	Bicycle & Pedestrian Master Plan; Geese Management; Lakes Treatment; Project Update; Annual Park Tour
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Considerations:

C-1	Discussion related to Whitewater Effigy Mounds Preserve and concerns raised at May meeting
C-2	Discussion and review of site plan, floor plan, elevations, and a rendering for the proposed pavilion at Starin Park related to Treyton's Field of Dreams
C-3	Discussion and review of Winter/Spring Recreation Program financials
C-4	Request for future agenda items
C-5	Adjourn

City of Whitewater
Parks and Recreation Board
Minutes
Tuesday, May 14, 2013 - 5:00pm
2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call at 5:14pm

Ken Kidd, Bruce Parker, Nathan Jaeger and Rachel DePorter. Absent: Brandon Knedler, Jen Kaina, Teri Smith and Kim Gosh.

Staff: Matt Amundson, Deb Weberpal, Michelle Dujardin

Guests: Richard Helmick, Mike Ciardo, Beverley Stone, and David Stone

Election of Parks and Recreation Board Chairperson

Kidd nominated Knedler for Parks and Recreation Board Chairperson, seconded by Jaeger

Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Election of Parks and Recreation Vice-Chairperson

Kidd nominated Jaeger for Parks and Recreation Board Vice-Chairperson, seconded by DePorter

Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Appointment of Parks and Recreation Board Members to the following commissions and boards

- Plan and Architectural Review Commission
- Urban Forestry Commission
- Whitewater Aquatic Board

Kidd nominated Parker for Plan and Architectural Review Commission, Knedler for Urban Forestry Commission and Smith for Whitewater Aquatic Board, seconded by DePorter. Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Consent Agenda: Approval of Parks and Recreation Board minutes of April 9, 2013, and Receipt and acknowledgment of Urban Forestry Commission minutes of March 26, 2013, Expedited approval of refund request by Diana Cruz for Starin Park shelter reservation, Refund request by Tammy Koebler for youth baseball registration, and Refund request by Dea Creanza for youth baseball registration

No items to be removed from consent agenda.

Kidd moved to approve consent agenda, seconded by Parker. Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Richard Helmick : Effigy mounds concerns and questions:

- Is there a specific schedule of clearing the grass on top of the mounds and an order of the mounds will be done in?
- Over two years ago, two benches were taken out of the park and temporary placed at Trost Nature Preserve, when are they going to be replaced?
- Is there a way to display information about each mound that does not go into the ground? Suggestion might be large boulders with plaques mounted on them; does park and recreation board have any concerns about that suggestion?
- For the last four years we have worked with Jennings out there to make sure the trail was marked and was mowed and followed. The city crew has not been following the correct trail, can we mark the right trail?
- In the recent mow of the mounds area, four of the mounds have been seriously damaged and scrapped down to the bare earth.

Staff Reports:

Recreation & Community Events Programmer

- Pig in The Park: The Pig in the Park event will take place on June 14th & 15th. The event is hopeful for 36 competitors. Event changes include Friday night public tasting of the competitors product and additional family events on Saturday.
- Summer Program Update: Kids Escape program recently had a change in registration options which seems to have increased enrollment, Sunrise Yoga is now being offered Monday & Wednesday at 5:30am at Cravath Lakefront Park and is free to the community, Outdoor cycling rides will be offered for the first time this summer with already excited response from inside riders along with some seniors sparking an interest. L.E.A.P (Liberal Education & America's Promise) has formed a committee to break the Guinness Book World record of 1,348 participants held by New Zealand as the largest leap frog event as a way to educated other about the importance of the L.E.A.P program. The event is scheduled for September 7th.

Senior Coordinator

- Resource Fair: Took place on Thursday, May 2nd at Downtown Armory. 34 Vendors provided information and gave rave reviews of the event. Hope to make annual event.
- Volunteer Policy Development: In June there will be a review of the current volunteer policy, waiver and exploration of insurance for van drivers

Parks & Recreation Director

- Bicycle & Pedestrian Master Plan: Next meeting will take place, May 21st at 5pm to review draft plan.
- Go Strive Launch: The launch took place Thursday, May 9th. Go Strive app is now available on iTunes and will be in the Android store soon. Whitewater Parks & Recreation will be running parallel systems at the start. Over the next year our department will implement Go Strive
- Sportsmanship Program & Signage: Summer will unveil the sportsmanship program. Signs will go on all our fields. T-shirts will be made and will be rewarded to parents and visitors who demonstrate this sportsmanship. T-shirts will not be able to be purchased but must be earned.
- Horseshoe Pits: Constructed as part of make a difference day, 7 full size pits, new location great
- Effigy Mounds Preserve: Volunteer project has started
- Project Update: Field of Dreams pavilion group met with architect to draft concept, replacement of the municipal building heating system is in the starting phase with inviting prospective business in, Field of Dreams site plan was approved by Plan Commission on Monday, May 13th and will be moving onto Council approval with hopeful construction starting July, WW Creek restoration project is moving forward with survey work - the next step will be to hold information meetings with property

owners, Turtle Mound playground pending this meeting will work with property owners to select equipment and send bids out to playground companies, continue to work with school district to switch out pea gravel in playgrounds, ADA facility and strategic plan improvements still listed as projects, Obtained Geese Control Permit by DNR to remove eggs from nest up to 20 nest; we also ordered flight control chemical product for Cravath & Trippe.

Considerations:

Approval of agreement with Whitewater Optimist Club regarding donation towards playground equipment at Turtle Mound Park

Amundson introduced Mike Ciardo, President of Whitewater Optimists Club. The Optimist Club is donating a total of \$15,000 with three payments of \$5,000. The agreement states the renaming of the park from Turtle Mound Park to Optimist Turtle Mound Park with additional signage on Turtle Mound circle. It's a 20 year agreement tied to the life expectancy of equipment. Additional cost of sign is approximately \$750-\$1000 and will be worked into the project.

Parker- stated it's a wise idea having additional signage and having Optimist name on sign.

Parker moved to approve the agreement with the Whitewater Community Optimist Club with the changes to agreement to include name changing of the park to Optimist Turtle Mound Park and additional signage with costs built into the project. Seconded by Kidd. Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Approval of agreement with UW-Whitewater Student Government regarding donation towards Treyton's Field of Dreams

Amundson introduced the donation and agreement was presented.

DePorter moved to approve the agreement with the UW-Whitewater Student Government regarding donation towards Treyton's Field of Dreams. Seconded by Parker. Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Review proposal for consultant services to assist with Strategic Plan

Amundson introduced proposal and asked for open discussion of what the board is looking for.

David Stone: Asked if we could ask about zoning code for building additions and what that means to park development

Parker: Asked to include functions of the parks to be explored and defined

Amundson: Stated the Economic Development portion might be able to be pulled off proposal and the addition of the review of our draft plan.

Kidd: suggested that the Bike Pedestrian Plan should be part of task 1

Discussion and possible action related to chemical treatment of Cravath and Trippe Lakes to create navigation channel

Amundson presented proposal received from Stantec to continue EWM treatment in a chemical manner while adding chemical treatment for the creation of a navigational channel 50' wide on both sides for both lakes.

Amundson stated that when you remove a plant you allow a native plant to grow and therefore not changing the aesthetic view of the lake. This would create navigational channel using typical chemical treatment.

Jaeger: Asked if this is a yearly cost, Amundson responded; initially yes.

Parker: How do you do a wide open area, Amundson stated the DNR has regulations that we follow.

David Stone: Are the chemicals harmful for non targeted species? He also stated that he would also like to see mechanical harvesting done in conjunction with chemical treatment.

Kidd moved to accept proposal from Stantec, seconded by Parker. Ayes: Parker, Kidd, DePorter, and Jaeger. Noes: None. Abstain: None. Absent: Gosh, Kaina, Smith and Knedler. Motion passed.

Kidd left meeting at 6:40pm

Meeting officially adjourned at 6:40pm

Respectfully submitted,

Michelle Dujardin

Michelle Dujardin

Memo

To: Parks and Recreation Board
From: Matt Amundson, Parks and Recreation Director
Date: June 6, 2013
Re: June 11, 2013 Meeting

C- 1 Discussion related to Whitewater Effigy Mounds Preserve and concerns raised at May meeting

The following concerns were brought to the Parks & Recreation Board in May. Chuck Nass has provided a response to each of the concerns and I wanted to include this item on the agenda for further discussion (if needed) by the Board.

- Is there a specific schedule of clearing the turf grass on the mounds and an order of how they are cleared? **All the mounds have been treated and two of the mounds that we tested for vegetation kill have been burned. When the other mounds have been burned, we will begin to cover and re-seed with native grasses.**
- Over two years ago, two benches were taken out of the park and temporary placed at Trost Nature Preserve, when are they going to be replaced? **We have benches at the Ray Trost Nature Preserve that are anchored to pads, the benches I am sure you are talking about are the cement benches, which I believe were not wanted to be in the mounds area, by some previous groups. These two benches can be brought back in, but we will need to use heavy equipment to get them set in place, as well as locations that work for all involved, as we need to leave these where they are put.**
- For the last four years we have worked to make sure the trail was marked and was mowed and followed. The city crew has not been mowing the correct trail, how can the Parks & Recreation Board ensure that the city crew mows the correct trail? **In talking with my staff, and the person that mows this area, we have tried to follow the many different trails that are set up by groups, these areas I am told change by who is around the park when the mower is working. I wanted to get our first mowing out of the way for the whole park, which will need to be done at about 6 week intervals, to maintain and control the garlic mustard. I will be having Mr. Helmick show the mower one last time where they wish to have a path, but the groups than need to leave the path as it will be established, not changing it when other/group members come around.**
- There have been several requests and discussions to re-align the entrance trail through the preserve. When can this work be scheduled? **I have been waiting for a drawn plan on how the entrance will be changed? This has been talked about for a few years, but there again has been no discussion on how the groups wish to proceed with the entrance. Changing the entrance now may cause problems later, as the sod is being removed for the first planting of the beds that the volunteer groups have requested, and as they put in more, that may change how the entrance is laid out.**

- In the recent mow of the mounds area, four of the mounds have been seriously damaged and have bare earth exposed. Why was this allowed to happen? **This is the first I have heard of this problem/situation. The mounds were mowed a week ago, and I would have thought that a situation such as this would have been brought to someone's attention as soon as it was seen. I will talk to the staff that mowed in the area and advise him of this problem.**

C-2 Discussion and review of site plan, floor plan, elevations, and a rendering for the proposed pavilion at Starin Park related to Treyton's Field of Dreams

I have included information in the packet developed by The Design Alliance. Pete Weston of The Design Alliance has met with the Kilar's and I on several occasions to get input related to the design of this building. This item will serve as an opportunity for the public to provide feedback and thoughts on the proposed facility.

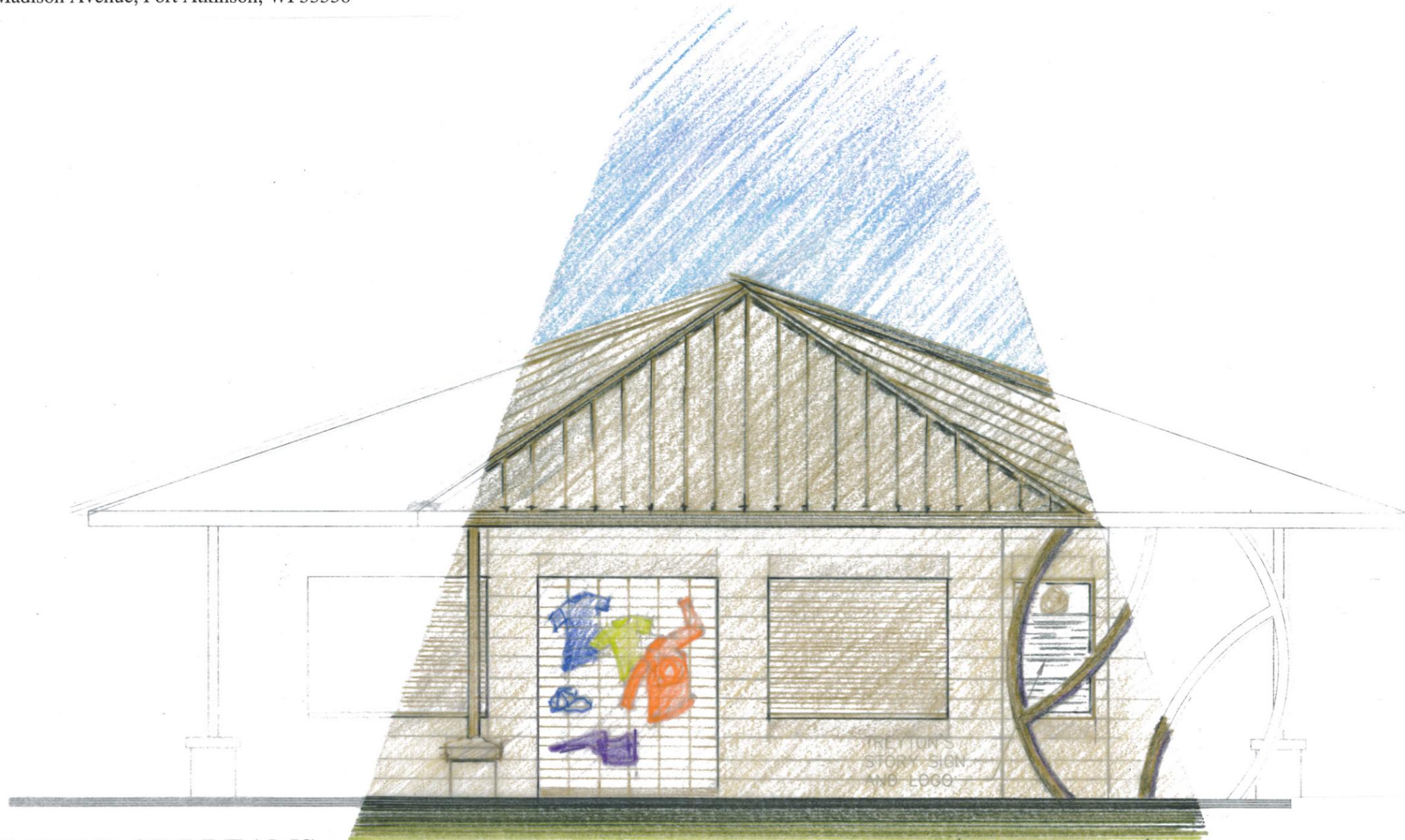
C-3 Discussion and review of Winter/Spring recreation program financials

The information is included in the packet for your review.

Your consideration of these matters is greatly appreciated.

Thanks!

Matt Amundson,
Parks & Recreation Director

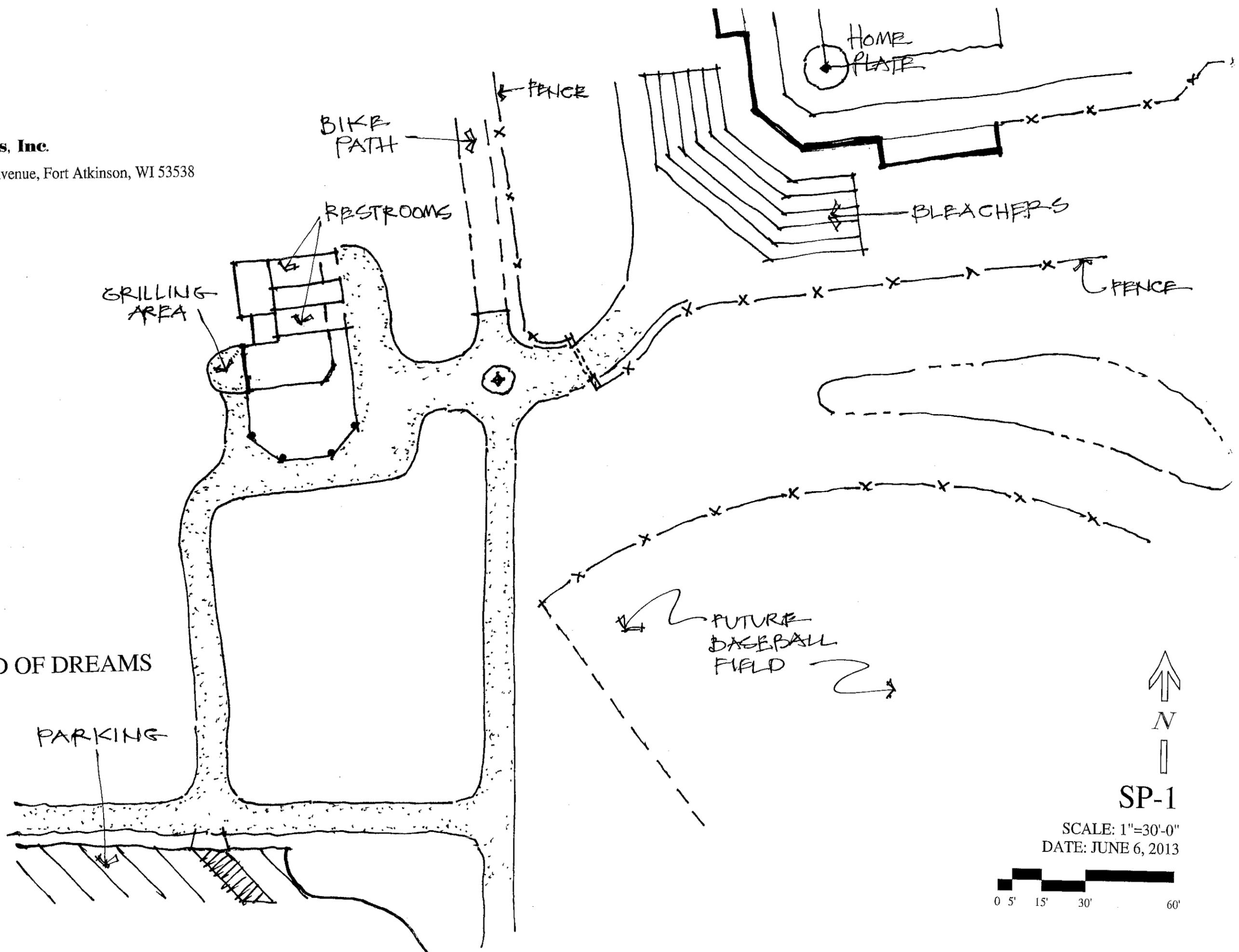


TREYTON'S FIELD OF DREAMS
COLOR RENDERING

A-3

SCALE: 1/4"=1'-0"
DATE: JUNE 6, 2013





TREYTON'S FIELD OF DREAMS
SITE PLAN

PARKING

BIKE
PATH

RESTROOMS

GRILLING
AREA

FENCE

HOME
PLATE

BLEACHERS

FENCE

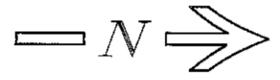
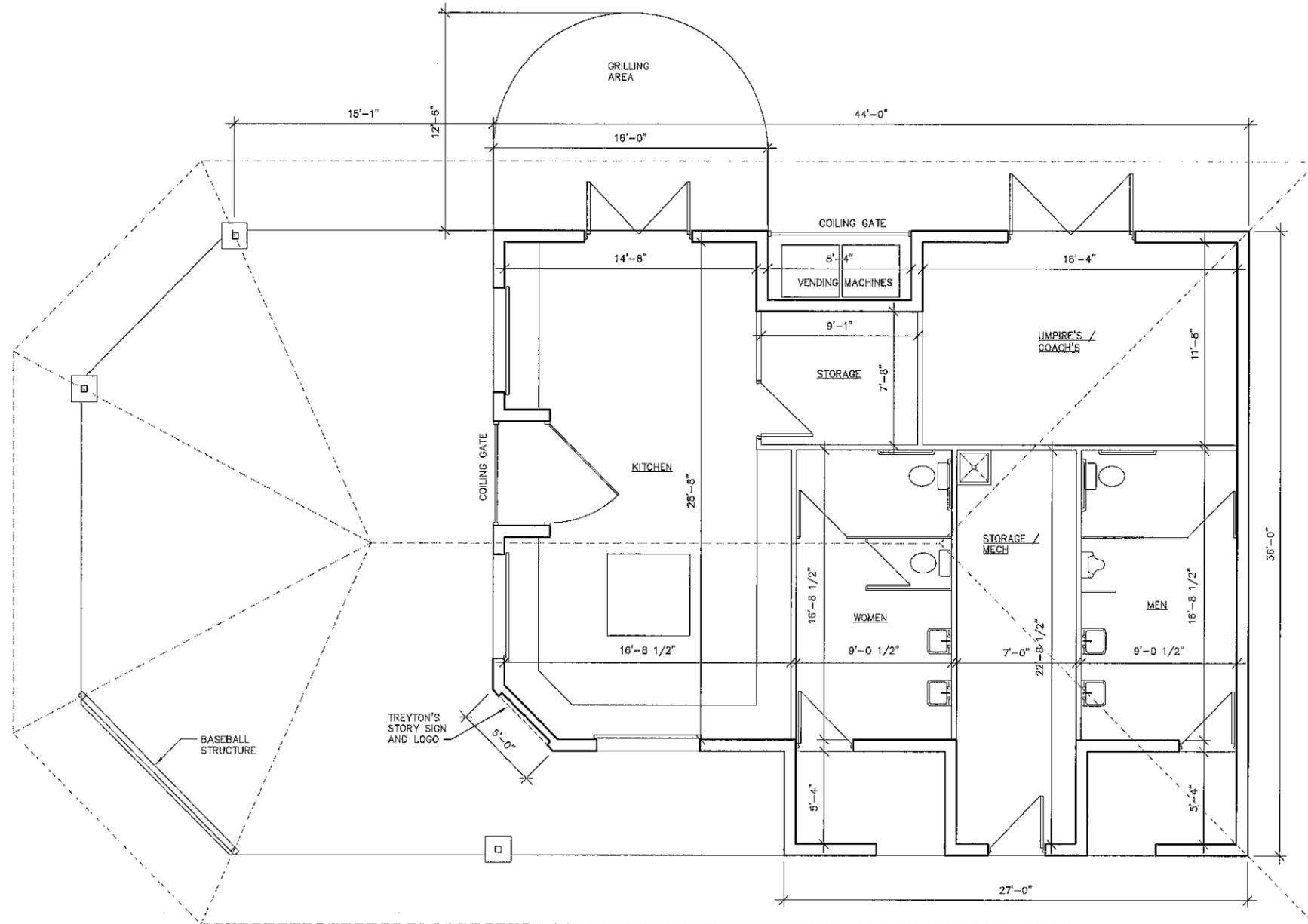
FUTURE
BASEBALL
FIELD



SP-1

SCALE: 1"=30'-0"
DATE: JUNE 6, 2013



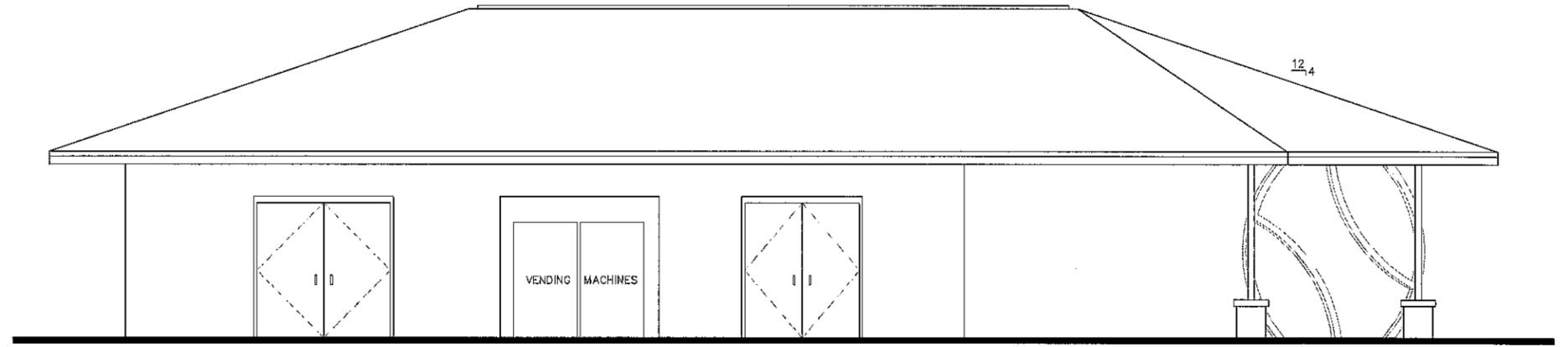


A-1

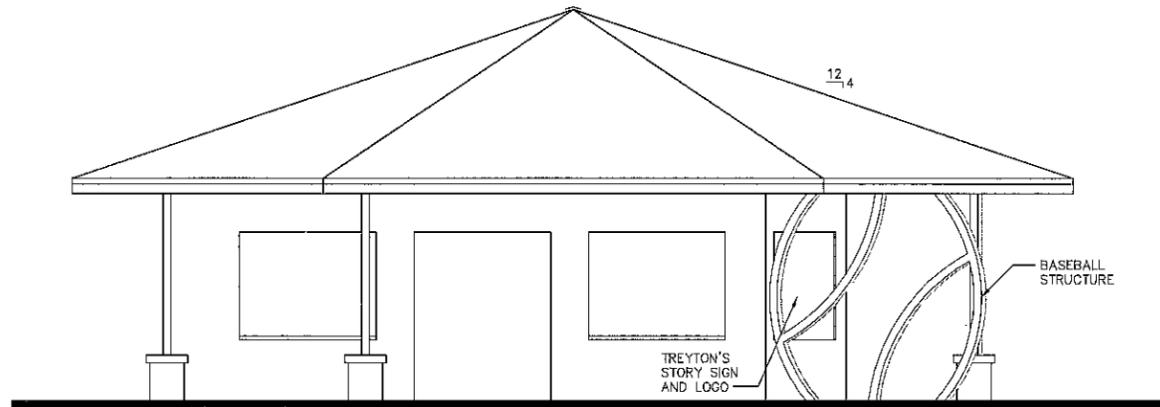
SCALE: 1/8"=1'-0"
DATE: JUNE 6, 2013



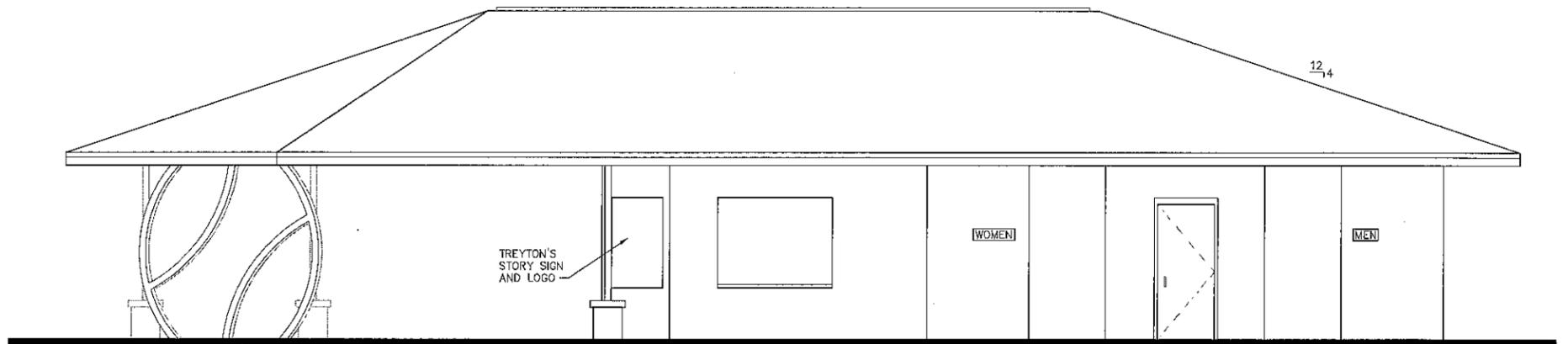
TREYTON'S FIELD OF DREAMS
FLOOR PLAN



WEST ELEVATION



SOUTH ELEVATION

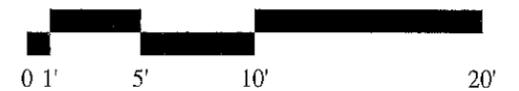


EAST ELEVATION

TREYTON'S FIELD OF DREAMS
ELEVATIONS

A-2

SCALE: 1/8"=1'-0"
DATE: JUNE 6, 2013



Winter/Spring 2013
Recreation Program Financial Report

Winter/Spring 2013	Participants	Revenue	Expenses	Percent of Recovery	Average Cost of Program
Contractual Programs					
Gymnastics (5)	82	\$3,667.75	\$2,666.65	138%	\$44.73
Special Events					
Freeze Fest	1900	\$101.50	\$42.89	237%	Free
Kick it for Trey (Proceeds Donated)	42	\$1,481.39	\$903.46	164%	Free
Recreation Programs					
Youth Basketball	61	\$2,143.50	\$3,164.19	68%	\$35.14
Start Smart Soccer (2)	28	\$977.50	\$772.09	127%	\$34.91
Start Smart Baseball	15	\$276.25	\$92.50	299%	\$18.42
Dance Program & Recital (12)	50	\$3,200.88	\$3,082.50	104%	\$64.02
Ice Rink	683	\$0.00	\$4,445.31	0%	Free
3 Week Indoor Cycling	10	\$180.00	\$150.00	120%	\$18.00
7 Week Indoor Cycling	17	\$486.00	\$402.76	121%	\$28.59
Challenge Yourself (2)	9	\$277.50	\$34.53	804%	\$30.83
Zumba April	31	\$1,091.25	\$763.88	143%	\$35.20
Self Defense for Women	10	\$50.00	\$17.00	294%	\$5.00
Tae Kwon Do (2)	36	\$1,277.50	\$495.00	258%	\$35.49
Piano (2)	6	\$616.00	\$480.00	128%	\$102.67
Creative Writing	5	\$205.00	\$194.25	106%	\$41.00
Tots, Tunes & Tumbling	8	\$123.75	\$104.06	119%	\$15.47
Senior Programs (Jan - May)					
Bus Trips (1)	47	\$3,694.00	\$3,310.00	112%	\$78.60
Van Trips (13)	122	\$1,337.00	\$764.00	175%	\$10.96
Line Dance	38	\$824.00	\$659.00	125%	\$21.68
Exercise Class (Stretch/Flex)	751	\$687.00	\$280.00	245%	\$0.91
Exercise Class (Core & More)	117	\$248.00	\$72.00	344%	\$2.12
Zumba Gold	5	\$205.00	\$148.00	139%	\$41.00
Tai Chi	9	\$135.00	\$1.00	13500%	\$15.00
Line Dance	38	\$824.00	\$659.00	125%	\$21.68
First Aid/CPR	3	\$95.00	\$58.00	164%	\$31.67
Family & Friends CPR	4	\$15.00	\$12.00	125%	\$3.75
Totals: Winter 2012-Spring 2013	4127	\$24,219.77	\$23,774.07	102%	\$5.87