

City of Whitewater
Parks and Recreation Board Agenda
Monday, November 1, 2010 - 5:00pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Consent Agenda:

CA-A	Approval of October 4, 2010 Parks and Recreation Board minutes
CA-B	Acknowledgment of Receipt and Filing of: <ul style="list-style-type: none"> • Urban Forestry Commission minutes of September 21, 2010 • Whitewater Effigy Mounds Preserve Task Force minutes of August 2, 2010

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Parks & Recreation Director	372 N Fremont Update; Sculpture Walk Task Force; W3 Challenge Week; Trail Development Update; Treyton Kilar Field of Dreams
Recreation & Community Events Programmer	Halloween Party; Freeze Fest
Senior Coordinator	Global Gala; One Stop Shop; Silver Star Award

Ordinances:

O-1	Approve Ordinance 19.56 creating Natural Landscape Yard Ordinance
O-2	Amending Ordinance 2.52 Park and Recreation Board as it relates to the definition of quorum

Considerations:

C-1	Review and possible action on Facility Rental & Reservation Policy
C-2	Review and possible action regarding restoration plan for Whitewater Effigy Mounds Preserve
C-3	Discussion and direction regarding selling of goods in city parks
C-4	Review draft of Lakes Management Plan
C-5	Request for future agenda items
C-6	Adjourn

Memo

To: Parks and Recreation Board
From: Matt Amundson, Parks and Recreation Director
Date: October 26, 2010
Re: Parks & Recreation Board Meeting: November 1, 2010

O-1 Approve Ordinance 19.56 creating Natural Landscape Yard Ordinance

An updated version of the ordinance has been included, this ordinance has been approved by the Urban Forestry Commission and needs the Parks and Recreation Board's support before moving to the Common Council.

Also included in your packet is an ordinance supplied by Brandon Knedler based on the concerns he raised at the last meeting.

O-2 Amending Ordinance 2.52 Park and Recreation Board as it relates to the definition of quorum

Councilmember Olsen has requested that the Council review this ordinance. The City Attorney has drafted changes to the ordinance that would allow an item to be approved by a majority vote, provided there is a quorum. Currently, an item requires 4 votes for approval.

C-1 Review and possible action on Facility Rental and Reservation Policy

I have drafted changes to the ordinance based on the input of the Board at the October meeting. The draft is included in your packet.

C-2 Review and possible action regarding restoration plan for Whitewater Effigy Mounds Preserve

The Whitewater Effigy Mounds Task Force met on October 20th to review proposals received for the creation of a restoration plan for the site. The Task Force is recommending to move forward with a proposal from Jennings & Associates. I have included the proposal in your packet. The following is a summary of proposals received:

Cultural Resources Group (Minocqua, WI)	\$13,096.18
UW-Baraboo/Sauk County	\$ 9,600.00
Jennings & Associates (Waukesha, WI)	\$ 6,300.00
LanDesign (Palmyra, WI)	\$ 5,900.00
TallGrass Restoration (Milton, WI)	\$ 5,800.00
Rob Nurre (Columbus, WI)	no listed fee

One of the contributing factors in the Task Force recommendation is Jennings & Associates interest in the grant writing process and working with those involved to find funding for this project. The proposals received from TallGrass and Rob Nurre were not considered by the Task Force as they did not meet the requirements identified in the RFP.

October 27, 2010

C-3 Discussion and direction regarding selling of goods in city parks

The City is receiving numerous requests by a variety of vendors to sell goods on City property. Some of these requests include parkland. Recent requests have included Starin Park, Moraine View Park, and Cravath Lakefront Park. I have some concerns with these requests as allowing this practice could interfere with existing or future concessions operations. The department operates a concession operation in the summer at Cravath Lakefront Park, the Youth Soccer Club has plans to sell concessions at soccer games at Moraine View Park, and for tournaments and events we have sold concessions at Starin Park for youth baseball and softball games, with plans to expand those operations in the future.

It is my recommendation that the Parks and Recreation Board develop a policy that requires any selling of goods within city parks to be part of a City sponsored event or gain approval by the Parks and Recreation Board. This would set the department up to solicit concession operations in the future if deemed appropriate or draft agreements with organizations like the Youth Soccer Club.

C-4 Review draft of Lakes Management Plan

I anticipate receiving a draft of the plan prior to Monday's meeting. As soon as I receive the draft I will send it electronically to the Board. It would be my intent to begin discussion with the Board on this item and schedule potential approval at the December meeting.

Your consideration of these matters is greatly appreciated.

Thanks!

Matt Amundson,
Parks & Recreation Director

City of Whitewater
Parks and Recreation Board Agenda
Monday, October 4, 2010 – 5:00 pm
Community Room – 2nd Floor City Municipal Building
312 Whitewater St, Whitewater WI 53190

Draft Minutes

Call to Order

Stone called meeting to order at 5:05 pm. Present: Negley, Daniels, Knedler, Stone, Dalzin (5:07 pm) Kaina (5:15 pm) and Olsen (5:37 pm). Absent: None. Excused: None
Staff: Matt Amundson, Michele Dujardin and Deb Weberpal
Guest: Rob Gosh, Kim Gosh, Tiiu Gray-Faw, Kevin Brunner and Beverly Stone

Consent Agenda

Negley moved to accept the consent agenda which included the September 20, 2010 Parks and Recreation Board minutes, Urban Forestry Commission minutes June 8, 2010, Urban Forestry Commission minutes July 13, 2010, and Urban Forestry Commission minutes August 8, 2010. Second by Knedler. Ayes: Daniels, Negley, Knedler, Stone. Noes: None. Abstain: none. Absent: Dalzin, Olsen, Kaina. Motion passed.

Hearing of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments.

Staff Reports:

Parks & Recreation Director

- Punt, Pass & Kick – Sept 25th marked the 3rd year of the event. 39 participants took part, making it the largest turn out.
- Taste Trot 5k & Fit Kid Shuffle- This first time event was held as part of Taste of Whitewater. 80 participants made the run/walk.
- Board & Commission Reports-The new transparency policy has all board and commissions reports removed. Any reports from sub committees will be sent to Matt and will be sent out once a month as information.

Recreation & Community Events Programmer

- Taste of Whitewater – Sept 24th & 25th marked the 4th annual Taste of Whitewater event. The new additions of the Taste Trot, Ski Show, and Safety Fair showed an increase in attendance. The event weather was chilly and windy.
- Halloween Events- Halloween events in Whitewater start with Ghouls night out on Thursday, October 28th, continuing with Trick or Treat the Triangle and the Parks and Recreation Youth Party on Saturday, October 30th and Whitewater Trick or Treat Sunday, October 31st.

Senior Coordinator

- Special Events: Global Gala Thursday, October 14th, desserts at 6:00pm and entertainment by UWW International students at 7:00pm. One Stop Shop fundraiser will be Saturday, November 20th.

Discussion and approval of "Treyton Kilar Field of Dreams"

Amundson introduced the topic and the concept of the Treyton Kilar Field of Dreams. Amundson also indicated that local fundraising as well as grants are being sought for this project.

Knedler motioned to approve the concept of the Treyton Kilar Field of Dreams, the naming of the field, and support of current and future fundraising efforts. Seconded by Negley. Ayes: Daniels, Negley, Knedler, Stone, Kaina and Dalzin. Noes: None. Abstain: none. Absent: Olsen. Motion passed.

Discussion and approval of 2011 Department Goals

Amundson referred to the packet of 2011 Goals for the Department.

Olsen Motioned to approve the 2011 Department Goals presented in the packet with addition of "Explore marketing enhancements to create greater exposure of parks and available recreation programs". Second by Kaina. Ayes: Daniels, Negley, Knedler, Stone, Dalzin, Kaina and Olsen. Noes: None. Abstain: none. Absent: None. Motion passed.

Review and possible action of Facility Rental & Reservation Policy

Amundson referred to the current policy in the packet and indicated this as a review of facility rental and reservation policy. Discussion of refining policy included; creating a gradual scale and guidelines, continuation of creating and filing copies of photo ID's of renters, certain circumstances decisions under the ten day minimum can be made by the Parks and Recreation Director, and bringing all 100% refunds to Park and Recreation Board for approval.

(Dalzin left meeting 5:50)

Review and possible action on Recreation Program Policy

Amundson indicated the Recreation Program Fee Policy was created in November of 2007 and has not been reviewed by the Board since. The Board reviewed the policy and sees no reason for changes. No action was taken on this policy.

(Daniels left meeting 6:15)

Approval of Natural Landscape Yard Ordinance (Urban Forestry Commission)

Negley introduced topic and why the Natural Landscape Yard Ordinance was created. Kaina questioned the actual problem in Whitewater. Knedler expressed concern on community members having to ask permission and coming to City Hall to create something in their personal yard.

Kaina moved to accept the Natural Landscape Yard Ordinance as written by the Urban Forestry Commission. Second by Knedler. Ayes: Negley, Kaina and Stone. Noes: Knedler. Abstain: Olsen. Absent: Daniels, and Dalzin. Motion failed.

Knedler asked that the Natural Landscape Yard Ordinance be sent back to the Urban Forestry Commission to review.

Request for Future agenda

Negley requested agenda items on the event details of the Youth Halloween Party and UWW Homecoming, the progress report from Mounds Committee, update on fundraising on the Treyton Kilar Field of Dreams, and the information from the subcommittees and board.

Adjourn.

Olsen moved and Knedler seconded to adjourn at 7:08pm. Motion carried by voice vote.

Respectfully submitted

Michelle Dujardin

Michelle Dujardin

CITY OF WHITEWATER
7th URBAN FORESTRY COMMISSION MEETING
Tuesday, September 21, 2010 - 4:00 p.m.
Cravath lakefront room - 2nd floor, city municipal building
312 W. Whitewater St., Whitewater, WI

DRAFT - MINUTES

1. **CALL TO ORDER / ROLL CALL.** Meeting called to order by chair - Tiiu Gray-Fow. Members present - Richard Ehrenberg, Tiiu Gray-Fow, Prudence Negley, Karen McCulloch, Tom Miller, Beverly Stone. Members Absent - Wyatt Welter (5th absence). Staff present - Chuck Nass. Visitor present - Roy Nosek. Karen McCulloch is welcomed as a new member. A quorum of four members is needed to conduct business. An audio recording will be made of the meeting.
2. **APPROVAL OF AGENDA.** Approved by consensus.
3. **MINUTES OF PAST MEETINGS: MOTION** by Negley and second by McCulloch to approve the minutes of 7-13-10 with two word changes. Unanimous approval. **MOTION** by Stone and second by Negley to approve the minutes for 8-10-10 with a date change. Unanimous approval.
4. **CITIZEN COMMENTS:** Roy Nosek urged us to develop next spring's planting plan now before leaf drop so that we can determine which trees are dead and dying and to be able to mark the sites before snow fall and determine what trees to order and to use the quadrant plan approach developed fifteen years ago. Secondly he urged us to develop a plan to address the Emerald Ash Borer problem that will come to Whitewater. Chuck Nass said he has a plan ready for us to review and will send it to members tomorrow by e-mail.
5. **PLANNING AND ARCHITECTURAL BOARD REPORT:** No information is known about the landscape plan for Walmart. One member saw a plan that showed the large lawn, green space next to West Main Street to be eliminated by parking spaces. Another member who was on the P&AB when Walmart built the original store remembers citizens fighting hard to save that green space. Since Tom Miller is the representative of the P&AB it was our hope that matters related to urban forestry would be communicated to us. Miller and Nass will check into the Walmart landscaping and get back to us. The Urban Forestry ordinance 1752A, states in 2.52.090 (2) **POWERS AND DUTIES.** (0) "Provide upon request, on such terms and conditions as determined by the requesting body, plan review and technical assistance to the Planning & Zoning Commission and any other board, committee or commission of the city and provide technical advice and assistance with respect to matters affecting the urban forest to the public." It is true, our review was not requested, but we would like Miller to convey to the P&AB our desire to have them request our review of important issues.
6. **PARKS AND RECREATION BOARD REPORT:** The P&RB have been informed that we are finalizing our landscape ordinance. No other urban forestry issues are being dealt with at the P&RB.
7. **WORK SESSION REPORT:** The landscape ordinance was finalized for review by the city attorney and a brief review of the tree planting policy was done on 9-16-10.
8. **LANDSCAPE ORDINANCE:** A review of Wally McDonnell's draft was done with some changes being made. A final review will prepare the ordinance for presentation to the Parks and Recreation Board by Negley. **MOTION** by Stone and second by Miller to leave the noxious

weed list as is without the scientific names. Ayes - Negley, Miller, Stone. Nays - Ehrenberg, Gray-Fow, McCulloch. Because of a tie further discussion ensued. A revote resulted in a unanimous vote to include the scientific names.

9. ADJOURN: MOTION by Stone and Second by Negley to adjourn.

Next meeting scheduled for October 12, 2010

secretary - Richard Ehrenberg 9-22-10

City of Whitewater
Whitewater Effigy Mounds Preserve Task Force
Monday, August 2, 2010 - 6:00pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Minutes

The meeting was called to order by Matt Amundson at 6:04 pm.

Present: Mariann Scott, Carol Christ, Sue Scherer, Nancy Dade Stone, Linda Loomer, Richard Helmick, Denay Trykowski
City Staff: Matt Amundson

The minutes of the April 6th meeting were approved with a motion from Christ, seconded by Scott.

Scott and Amundson introduced the Jeffris Family Foundation grant and the Certified Local Government (CLG) grant. An application could be submitted to both programs for the purpose of hiring a consultant to develop a restoration/maintenance/preservation plan for the Preserve. Amundson will prepare a scope of services to be sent to various prairie restoration groups, Jay Toth, Kira Kaufman, and an individual that Scott indicated does this type of work. The scope will be sent to the task force prior to being mailed to potential consultants. The scope will also ask for prices on a controlled burn and other potential maintenance services that grants could be written to fund.

A review of the June 12th tour was discussed by Amundson, Stone, and Helmick. It was noted that mound sites are maintained in many different ways based on the site and needs/resources of the care takers. Amundson stated that our goal should be to develop a plan that works for Whitewater.

Amundson raised concerns over the current "no-mowing" maintenance of the park. Some neighbors have voiced concern over this issue. The Parks and Recreation Board has asked that the Task Force present a maintenance plan for the site prior to next spring's maintenance season so that we avoid a second summer of "limbo". The task force is committed to developing and presenting a plan prior to spring of 2011. Volunteer mowing maintenance was discussed if it is determined that the mounds need to be mowed with a push mower. Amundson will follow-up with the City Attorney.

Amundson shared the park sign proof with the updated name and previously requested changes. Everyone shared their excitement for the sign and recommended to the parks and recreation board to move forward with purchase of the sign. Amundson also has received two signs (white w/black text) from the Ho-Chunk that highlight State Statues regarding mounds and the burial law. Helmick suggested that the split rail fence be moved towards the sidewalk and flank the new park sign, centered with the entrance to the mounds. The white sign should be attached to the existing signage at the mounds entrance and the no dog sign should be put in a position that is viewable. It was also stated that the weeds around the signage needs to be maintained so that signs are viewable by the public.

Scott discussed the survey and maps that were created as a result of the survey work. The map illustrates that a private fence is on a mound and within park property. Scott has discussed the issue with the landowner and the landowner wants to remedy the issue. The City Attorney is preparing a letter from the City to address the issue.

Denay Trykowski wanted to thank all that worked for the name change and highlighted that it was a difficult process. A special thanks to the Parks and Recreation Board for their support on the issue.

The meeting adjourned at 7:34 pm.

**ORDINANCE CREATING CHAPTER 19.56
NATURAL LANDSCAPE YARD ORDINANCE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Chapter 19.56 is hereby created to read as follows:

NATURAL LANDSCAPE YARD ORDINANCE

19.56.010 Purpose

The purpose of this Natural Landscape Yard Ordinance is to address concerns regarding landscaping in the City of Whitewater. Natural Landscape Gardens are viable alternatives to lawn development as they can be economical, low-maintenance, effective in soil and water conservation, and may reduce the use of pesticides, herbicides, and fertilizers. This ordinance is consistent with the goals of the Whitewater Comprehensive Plan referenced in Chapter (4), Natural Resources pp 35, 38-44. Because the State of Wisconsin has prohibited yard waste in any solid waste disposal facility; has increased percentage regulations on storm water run-off and has laws that protect the chemical invasion of lakes, streams and wetlands by lawn products, this legislation should enable the City to progress in achieving said State regulation. It is hereby noted that these landscape alternatives are no more or less appropriate than turf grass yard choices in regard to the visual appeal of individual properties. It is also important to note that the intent of this ordinance is not to allow vegetated areas to be unmanaged. Control of noxious, invasive weeds shall be required in all landscape plans.

19.56.020 Natural Landscape Gardens Allowed

(a) A Natural Heritage Garden, Ornamental Garden, Rain Garden and/or Sustenance Garden may be planted if it is in compliance with the following provisions:

- (1) The garden does not violate any other City of Whitewater ordinance.
- (2) The garden is authorized by the owner or occupier with written permission as verified by owner.
- (3) The garden, or any portion thereof, does not encroach on any property ownership line or public right of way.
- (4) The owner or occupier complies with the notice provisions of 19.56.030

below:

19.56.030 Notice of Natural Landscape Garden

(a) If any Natural Heritage Garden, Ornamental Garden, Rain Garden, Sustenance Garden, or combination thereof, exceeds fifty percent (50%) of the surface area of the property, not otherwise occupied by buildings, structures, or improvements, the owner shall file a notice with the Neighborhood Services Director. This notice shall contain:

(1) A drawing or sketch depicting the area of the garden relative to the property ownership lines, public right of way, buildings, and structures and improvements located on the property. The drawing need not be done to scale or prepared by professionals;

(2) Information indicating the general vegetation to be used within the plan and their approximate locations;

(b) The landscape garden plan shall be submitted to the Neighborhood Services Director for review. If the plantings might suggest a negative impact on drainage, visibility or drainage easements the plan shall be changed or submitted to the Garden Landscape Review Board for further review;

(c) Information on planning an alternative landscape yard can be secured from the Neighborhood Services Director. A review of the costs and labor involved in the planting and maintenance of these yard alternatives may be discussed at that time.

(d) No fees shall be assessed for this review.

(e) If the garden(s) do not exceed fifty percent (50%) of the surface area as set forth above, the garden(s) shall be allowed without filing a notice, but shall still adhere to the other sections of this ordinance.

19.56.040 Garden Landscape Review Board

(a) A Garden Landscape Review Board shall be appointed by the City Council for a three-year term. The Board shall consist of the City Forester, the Park and Recreation Board Urban Forestry Commission representative, a City Council member, and two citizens at large. The Board shall meet as needed.

19.56.050 Noxious Weeds

(a) The following noxious weeds are prohibited in natural landscape gardens:

(1) Buckthorn (Common glossy) (*Rhamnus cathartica*)

(2) Burdock (*Arctium*)

(3) Dame's Rocket (*Hesperis matronalis*)

(4) Garlic Mustard (*Allaria petiolata*)

(5) Wild Honeysuckles -Japanese (*Lonicera japonica*); EurAsian bush (*Amur, Lonicera maackii*); and Morrow's (*L. morrowii*)

(6) Purple Loosestrife (*Lythrium solitaria*)

(7) Reed Canary Grass (*Pharlaris arundinacea*)

(8) Thistles- Purple, Bull (*Cirsium vulgare*); Musk (*Carduus nutans*);
Plumeless (*Carduus arvensis*); Yellow star (*Centaurea solstitialis*); and
Canada (*Cirsium arvense*)

(b) Other invasives that may become problematic in Whitewater, as defined by the Wisconsin DNR listing and pictured in the publication “A Field Guide to Terrestrial Invasive Plants in Wisconsin”, Wisconsin DNR 2010, may be referred to the Garden Landscape Review Board upon request for review, and said board may recommend that the Council add the plant(s) to the above list.

19.56.060 City Controls

(a) The City staff may not damage, remove, burn, or cut vegetation in any privately owned residential yard that has a notice required by 19.56.030 on file with the City, for which the City does not have management responsibilities, except the City may take such actions following a hearing in front of the Garden Landscape Review Board at which it is found:

(1) That noxious invasives specifically named in City ordinances exist in that landscape, or

(2) That a condition(s) creating a clear and present hazard to public health, safety or city maintenance issues exists or

(3) That property management responsibilities have not been met by the property owner

(b) This hearing must occur within thirty (30) days following notification.

(c) This section shall not in any manner restrict the City’s right to maintain trees and vegetation in City right-of-ways.

19.56.070 Pre-existing Legal Use Exemption

(a) Properties with Natural Landscape Gardens in place in compliance with the above regulations at the time of the enactment of this ordinance, which would be required to file a notice pursuant to 19.56.030, shall be exempt from the Section 19.56.030 notice requirement.. In order to assist in the enforcement of this ordinance, any owner claiming exempt status regarding the natural garden notice provisions called for herein shall register with the City Clerk, on a form provided by the City Clerk, within one hundred eighty (180) days of the passage of this ordinance by the Common Council. The information required on the registration form shall include the address of the property in question as well as a description of the gardens contained thereon. Any property not registered within one hundred eighty (180) days of the enactment shall not receive exempt status. Any property granted exempt status must continue to adhere to all of the provisions of this ordinance except for the notice requirement.

19.56.080 Natural Landscape Yard Ordinance Definitions

(a) **Cottage Garden:** A mixed garden of perennials, annuals, herbs and sometimes vegetables that visually enhance the yard area around a home.

(b) **Exotic Plants:** Plants that have been brought into the state from elsewhere such as (a) Exotic EurAsian plants native to Europe and Asia and (b) Exotic American plants natural to the Americas but not to southeastern Wisconsin and (c) Exotic “cultivated varieties” propagated by the horticultural industry.

(c) **Green Sustainability:** The process of encouraging the maintaining an environmental base in the City in order to meet human needs while preserving the environment.

(d) **Herb Garden:** A type of garden established for the planting and/or harvesting of herbs.

(e) **Natural Heritage Garden:** An area that is managed with the intention of simulating a natural community of plants native to the State of Wisconsin (e.g. prairie, meadow or woodland which may include grasses (short and tall) and forbs (flowers), usually perennial in nature.

(f) **Natural Landscape:** Plantings of grasses (short and tall), forbs (flowers), shrubs, woodlands and other gardens as defined that are often native but are sometimes mixed with non-natives, and are usually perennial in nature.

(g) **Natural Lawn:** Turf lawn that is organic in nature but does not practice the use of chemicals in the form of pesticides, insecticides and herbicides and is kept no longer than 7 inches.

(h) **Noxious Invasives:** Weeds considered offensive and invasive to landscape gardens specifically named in this and other City ordinances.

(i) **Organic Lawn Care:** Necessary inputs that are “natural” as opposed to “synthetic” as used in traditional lawns (the goal being to have the least toxic management for pest control).

(j) **Ornamental Garden:** An area that is managed for the visual display of a variety of plants, including, but not limited to, trees, shrubs, ferns, flowers, grasses, ground cover, mosses, and that does not contain any plant defined as a noxious weed or one that constitutes a nuisance to the community.

(k) **Rain Garden:** A garden that effectively uses stormwater run-off to grow and nurture a specifically designed garden bed.

(l) **Sustenance Garden:** A garden that is vegetable, fruit or herbal in nature that is usually planted and maintained for household food production.

(m) **Traditional Lawn:** Turf lawn that is often managed chemically, mowed regularly to be kept at a height no more than 7 inches.

The above definitions include terms not yet referred to in this ordinance, but are provided for reference in case of ordinance amendments.

SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember _____, who moved its adoption.
Seconded by Councilmember _____.

AYES:

NOES:

Kevin Brunner, City Manager

ABSENT:

Michele R. Smith, City Clerk

ADOPTED:

From: [brandon knedler](#)
To: [Matt Amundson](#);
Subject: Natural Landcape Yard Ordinance
Date: Monday, October 18, 2010 9:56:37 AM
Attachments: [Natural Landscape Yard Ordinance.doc](#)

Matt,

I have attached a version of the ordinance which I feel would accomplish the goals of the board. You can feel free to send the information to the board or anyone else involved. I have essentially taken verbage straight from the proposal submitted a couple of weeks ago, modified it slightly, and removed the sections I felt I had issue with. I am not saying this needs to necessarily be the final version, just my thoughts to an approach. My goal was simple:

1. Allow for people to control their own yards with no interference, and no approval.
2. Require no action on the part of any current property owners.
3. Allow the city to raise issues with someones choices in yard under specific circumstances.
4. Allows an individual the ability to to bring a reasoned argument in front of a board, to appeal on its merits.

Let me know what you think.

Thanks
Brandon

Subject: Parks & Recreation Board
Date: Tue, 3 Aug 2010 15:30:02 -0500
From: MAmundson@ci.whitewater.wi.us
To: bknedler@hotmail.com; Dnstone_2001@yahoo.com; geomelowen@yahoo.com; kainaj@uww.edu; jolsen@ci.whitewater.wi.us; JPNegley@yahoo.com; Danielssw17@uww.edu; vdalzin@wwusd.org

Hello,

I strongly feel that the Parks and Recreation Board needs to meet again this month to complete items from last night's agenda. Please let me know if you have any conflicts with the following dates and times:

Monday, August 9 4:00 PM

Natural Landscape Yard Ordinance (Proposed by Brandon Knedler)

19.56.010 Purpose

The Purpose of this natural Landscape Yard Ordinance is to control the City of Whitewaters ability to manage individual, commercial, and industrial landscaping in the city of Whitewater. Natural Landscape Gardens are viable alternatives to lawn development as they can be economical, low maintenance, effective in soil and water conservation and may reduce the use of pesticides, herbicides and fertilizers. This ordinance is consistent with the goals of the Whitewater Comprehensive Plan referenced in Chapter 4 Natural Resources pp 35, 38-44. Because the State of Wisconsin has prohibited yard waste in any solid waste disposal facility; has increased percentage regulations on storm water run-off and has laws that protect the chemical invasion of lakes, streams, and wetlands by lawn products, this legislation should enable the City to progress in achieving said State regulation. It is hereby noted that these landscape alternatives are no more or less appropriate than turf grass yard choices in regard to the visual appeal of individual properties. It is also important to note that the intent of this ordinance is not to allow vegetated area to be unmanaged.

19.56.020 Natural Landscape Gardens Allowed

(A) A Natural Heritage Garden, Ornamental Garden, Rain Garden and/or Sustenance Garden may be planted if it is in compliance with the following provisions:

1. The garden does not violate any other City of Whitewater Ordinance.
2. The Garden, or any portion thereof, does not encroach on any property ownership line or public right of way.

19.56.030 City Controls

(A) The City staff may not damage, remove, burn or cut vegetation in any privately owned residential, commercial, or industrial yard without prior notice, for which the city does not have management responsibilities (including safety), except the City may take such actions following a hearing in front of the Forest and Urban Development Board which it is found:

1. That noxious invasives specifically named in the City ordinances intentionally exist or are uncontrolled in that landscape, or
2. That a condition(s) creating a clear and present hazard to public health, safety or city maintenance issues exists or
3. The property management responsibilities, as reviewed by the Forest and Urban Development board, have not been met by the property owner.

(B) If the city has given notice to a property owner concerning any of the three previous conditions, the property owner can petition for a hearing in front of the Forest and Urban Development Board, and appeal the City's decision.

(C) The board has the ability to overturn the city's notice to the property owner if it does not see that at least one of the three conditions above have not been met.

(D) This section shall not in any manner restrict the City's right to maintain trees and vegetation in City right of ways.

19.56.050 Noxious Weeds

(A) The following noxious weeds are prohibited in natural landscape gardens:

1. Buckthorn
2. Burdock
3. Dames Rocket
4. Garlic Mustard
5. Wild Honeysuckle
6. Purple Loosestrife
7. Reed Canary Grass
8. Thistles

(B) Other invasives that may become problematic in Whitewater, as defined by the Wisconsin DNR listing and pictured in the publication "A field Guide to Terrestrial Invasive Plants of Wisconsin", may be referred to the Forest and Urban Development Board, upon request for review, and said board may recommend that the Council add the plant(s) to the above list.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 2.52
PARK AND RECREATION BOARD VOTING REQUIREMENTS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 2.52, Section 2.52.040(b) is hereby amended to read as follows:

(b) A quorum shall be four members, but all actions shall require the approval of the majority of the ~~board~~ voting members.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

DATED:

Kevin Brunner, City Manager

Michele R. Smith, City Clerk

CITY OF WHITEWATER POLICY		TITLE: Facility Rental & Reservation
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date: 11/10/08 Revised: 11/02/09 Revised: 11/01/10	TEXT NAME: G:\Park & Rec\Policy\ Facility Rental & Reservation Policy

I. PURPOSE

The Whitewater Parks and Recreation Department schedules, maintains, rents, and reserves indoor facilities, park shelters, and outdoor athletic facilities to the general Whitewater community and surrounding area. These facilities, which include the Downtown Armory, Starin Community Building, Cravath Lakefront Community Center, ball diamonds, soccer fields and tennis courts, are located in City parks and also on city property. The Parks and Recreation Department will schedule these facilities for its own programs, the Whitewater Unified School District, the University of Wisconsin-Whitewater and other private and not-for-profit groups and organizations. These other groups and organizations include, but are not limited to: Traveling Basketball, Traveling Baseball, and the Whitewater Soccer Club. The following policies and procedures have been developed to facilitate the scheduling of athletic facilities by all organizations.

II. SCHEDULING PRIORITIES

The Whitewater Parks and Recreation Department will determine capacity limits for all facilities consistent with established and accepted standards to maintain facilities for continued use. These capacities will be utilized when scheduling activities and may impact the availability of facilities for reservations.

The Whitewater Parks and Recreation Department schedules and reserves facilities according to the following priorities:

1. All Whitewater Parks and Recreation programs (games, scheduled practices, matches, camps, and instructional programs) will be the first programs scheduled at facilities that are managed/maintained by the Parks and Recreation Department.
2. Whitewater Unified School District programs/athletic events will be the second programs scheduled at facilities managed/maintained by the City.
3. Whitewater Unified School District programs/athletic events will be the first programs scheduled at facilities owned by the District.
4. Whitewater Parks and Recreation programs will be the second programs scheduled at facilities owned by the Whitewater Unified School District.
5. Private and/or not-for-profit groups and organizations which reserved facilities managed/maintained by the City will have their programs and events scheduled after all Parks and Recreation and School District programs have been scheduled.

III. GROUP CLASSIFICATIONS

Group 1 No Charge

Partner Organizations will not be charged a facility rental fee for their facility usage provided that their facility use is for the purposes of holding an organization meeting, practice, game, etc. Partner organizations provide a charitable good to the Whitewater community and have had a history of receiving free rentals for facility space.

Exception: Partner List members holding an event serving food or drink will require paying the entire rental fee. Exclusions: Optimist Breakfast w/ Santa & Kiwanis Pancake Breakfast
Any event serving alcohol will be required to pay 100 % of rental fee.

Partner List:

Tax Funded Organizations:

City of Whitewater
Whitewater Unified School District
Chamber of Commerce
Downtown Whitewater
Whitewater Tourism Council
Whitewater Arts Alliance
Whitewater Historical Society

Local Community Program Providers:

National Multiple Sclerosis Society
Special Olympics
Relay for Life (ACS)
4th of July Committee
Local Registered Political Parties
Walworth County Health Services
Whitewater 4H / Boy Scouts / Girl Scouts
Stone Mill Quilters
AWANA
Kettle Moraine Baptist Academy
Alcoholics Anonymous

Youth Sports Organizations:

Whitewater Traveling Basketball
Whitewater Traveling Baseball
Whitewater Youth Soccer
J-Hawks

Local Civic/Charitable Groups:

Kiwanis Club (Breakfast/Noon/Circle K)	Knights of Columbus	Lions Club
League of Women Voters	Optimists	

Note: To be added or considered as a partner organization, please submit a letter of request to the Parks & Recreation Director. Decisions will be based on charitable contribution to the community and/or services provided to youth in our local community.

Group 2 25% of Listed Fee

Non-partner civic or charitable group holding an event, meeting, or practice without food & beverage that is free to the public to attend

Group 3 50% of Listed Fee

University of Wisconsin-Whitewater Recognized Organizations, Groups, Schools, Athletics
Private Events not serving food or beverages that are free to the public

Group 4 100% of Listed Fee

Private Event serving food and/or alcohol
Private Event charging admission

All Group 4 Reservations will not receive a key for the facility. A rental attendant will meet them at the facility and open the building, explain regulations, and answer questions beginning January 1, 2011.

IV. FEES & CHARGES

Facility	Capacity	4 Hours or Less Fee		Per Hour Fee Over 4 Hours	
		Resident	Non-Resident	Resident	Non-Resident
Cravath Lake Community Center	100	\$220.00	\$275.00	\$40.00	\$50.00
Starin Community Building	100	\$150.00	\$190.00	\$30.00	\$40.00
Armory Gym w/ kitchen	300	\$150.00	\$190.00	\$30.00	\$40.00
Armory Dance Studio	25	\$150.00	\$190.00	\$30.00	\$40.00
Armory Activity/Meeting Room	25	\$75.00	\$95.00	\$15.00	\$20.00

Facility	Capacity	Daily Fee	
		Resident	Non-Resident
Cravath Lake Picnic Shelter	100	\$60.00	\$75.00
Trippe Lake Shelter (beach)	100	\$70.00	\$90.00
Trippe Lake Picnic Shelter	100	\$50.00	\$65.00
Starin Picnic Shelter	100	\$50.00	\$65.00
Starin Kiwanis Picnic Shelter	100	\$50.00	\$65.00

Facility	Capacity	Daily Fee		Field Location
		Resident	Non-Resident	
Starin Ball Diamond	N/A	\$80.00	\$100.00	() South () North () Little League
w/ lights	N/A	\$150.00	\$190.00	() South

Full payment is required at the time of the reservation.

All groups must reserve the building for times needed including set-up and clean-up. In most cases, the contracted cleaning company will arrive at your scheduled completion time.

Groups 1-3 must pick-up keys during normal business hours.

Rental Damage Deposit

A \$500 damage deposit is required with any facility reservation, \$100 for picnic shelter reservations. These deposits can be paid in one of two ways. The first option is to provide a valid MasterCard or Visa Card; this card will be charged for any damage that occurs. The second option is to write a check to the City of Whitewater for the amount of the required deposit. This check will be cashed the day it is submitted and the damage deposit will be returned within two weeks if no damage is incurred.

Long Term Rental Discount

Rental Groups interested in special rates based on continuous use must enter request 10 days prior to the month they are requesting use to the Parks and Recreation Director, who shall present an agreement to the Parks and Recreation Board for their approval at the next scheduled monthly meeting.

REFUNDS

All requests for facility rental refunds must be submitted in writing to the Parks and Recreation Board.

V. RULES & REGULATIONS

- All facility reservations must be made and completed in full a minimum of 10 days prior to the event. The Parks and Recreation Director can waive the 10 day minimum for special circumstances.
- For Groups 1-3, remember to check the site when you arrive! If there are any damages/problems please call 262-473-0122 immediately and leave a detailed message. The exact time of your call and your concerns will be documented.

- Separate permits are required for renters that are serving alcohol, using amplified sound systems (outdoor rentals only), or anyone selling merchandise or booth space. These permits can be obtained from the City Clerk's office.
- All park regulations shall be observed. Municipal Buildings open at 8:00 am and close by 11:00 pm unless approved by the City Clerk at the time the contract is signed. Parks are open at 6:00 am and close at 12:00 am (midnight). The renter will forfeit \$100 of the damage deposit if they are in violation of the park curfew ordinance.
- Payment for the reservation is due in full before the facility is reserved. Photo ID is required with completed facility request form AND payment of damage deposit, as renter you are responsible for any damages.
- **For Groups 1-3**, keys are not distributed on weekend days. You must stop by City Hall before your event, Monday – Friday during normal business hours. Failure to pick up a key will result in a \$50 charge from your security deposit. Failure to return the keys within 5 days of the rental or lost keys the renter will forfeit \$500 of the damage deposit.
- Consumption of alcohol is by permit only and in compliance with applicable ordinances and regulations. Permits/requests to have alcohol in a city facility should be submitted with payment at least 2 weeks prior to the event date. Only the applicant may request an alcohol permit, and photo ID is required with the application. Failure to obtain the proper permits the renter will forfeit \$500 of the damage deposit.
- Applicant shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damages fees are as follows: replace rectangular table \$150, replace folding chair \$50, replace stackable chair \$150, replace 60" round table \$350. Building maintenance will be estimated at a rate of \$50/hour. Carpet cleaning will result in a \$300 charge and any floor refinishing or resurfacing will range in cost from \$300-\$550.
- Handicapped accessible entrance doors are not allowed or able to be propped open. Please do not try and force the doors to stay open. Any damage done to the doors by keeping them open will be assessed to your damage deposit.
- No smoking is allowed in the City of Whitewater Buildings. Failure to comply the renter will forfeit \$500 of the damage deposit.
- Decorations are not to be attached in any way to the suspended ceiling at the Community Building. An eye-bolt is available in the ceiling of the West Room for hanging decorations. In all City facilities renters should avoid placing tape on the walls, if tape is needed the Parks and Recreation Department will supply special tape to be used on the walls. No crepe paper is allowed in any rental facility.
- Please keep our facilities clean. It is the renter's responsibility to: bring your own dishtowels/cloths, wipe down tables and chairs and restore to the original locations, wipe down counters, appliances, and other surfaces, vacuum/clean floors and walls of any spills, clean any garbage from around the outside of the facility that your group may have caused, take all garbage with you after your event. Failure to remove garbage from the site is a \$100 charge against the damage deposit. Garbage can be taken to the dumpster located behind the Downtown Armory at 116 W North Street.
- Tent structures must be approved by the Parks and Recreation Director at time of facility request and comply with Diggers Hotline, Building Code and Fire Code requirements. No approval will be given and installation denied if compliance is not met.
- Photo ID Required with facility request AND payment of damage deposit.
- The Whitewater Parks and Recreation Department reserves the right to deny programs and/or special events which conflict with existing programs, use facilities for an event the facilities were not intended, or cause undue hardship on the facility and/or surrounding area. The availability of facilities for Class 1 may be limited based on requests and other



Proposal to prepare a:
Restoration and Maintenance Plan for the
Whitewater Effigy Mounds Preserve
City of Whitewater, WI

jennings & associates
LANDSCAPE ARCHITECTURE



jennings & associates
LANDSCAPE ARCHITECTURE



October 14, 2010

Matt Amundson, Parks and Recreation Director
Whitewater Parks and Recreation Department
312 W. Whitewater Street
Whitewater, WI 53190

RE: WHITEWATER EFFIGY MOUNDS PRESERVE RESTORATION AND
MAINTENANCE PLAN

Dear Mr. Amundson:

As a friend and I walked through the Effigy Mounds Preserve on Sunday, we also came to realize how important the Mounds Restoration project is. It is obvious that these mounds were profoundly important to the people who built them and were an integral part of their lives. Now we have the opportunity to help improve the way we tell their story and to preserve the mounds and majestic oaks for future generations of Whitewater residents.

It is with great pleasure that I submit our Whitewater Effigy Mounds Restoration and Maintenance proposal to you.

What is the story of this place and how do we tell it and preserve it? How do we make it a successful and integrated part of the Whitewater Park System with straight forward maintenance requirements? In a nutshell that is what this proposal is all about.

While the plan needs to include mound preservation protocols and vegetation restoration tasks, it should also include ways to educate visitors about the importance of the effigy mounds. To assist the City of Whitewater in building such a plan, I have brought together three people who are uniquely qualified to help you build a vision for the Whitewater Effigy Mounds Preserve.

Heather Patti of RA Smith National will be our restoration ecologist and conservation biologist. She has worked on natural resource projects in the Whitewater and Walworth County area for more than 15 years. Heather, a Racine native, brings habitat restoration and mitigation, native planting design, natural area assessments, and wetland restoration skills to the project. But just as importantly she is a team player with the ability to see the big picture and work with the Task Force to balance the needs of the environment with the needs of the community and educators.

Robert Birmingham will be our team mentor. He is the former Wisconsin State Archaeologist and is an expert on effigy mounds. He is the author of *Spirits of Earth: The Effigy Mound Landscape of Madison and the Four Lakes and Indian*



nature



community



heritage

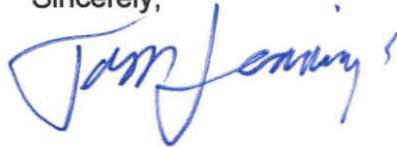
10142 W. Highwood Avenue, Wauwatosa, WI 53222, tjennings1@wi.rr.com
(414) 527-4172, Cell: (414) 587-0058

Mounds of Wisconsin. Over the last two decades, he has worked on numerous projects with communities, agencies, and Native American Nations regarding the preservation, management, and educational interpretation of mounds and other archaeological sites. His role will be to attend meetings and to review our compliance with State and Federal Law.

Jennings and Associates will be the primary vendor. As principle, I will act as project manager and park planner. My firm specializes in designing complex outdoor public places. I have a philosophical belief in and commitment to building consensus and working collaboratively with Parks Departments and stakeholders. Citizens develop confidence in my process oriented approach to planning and my inclusive style. I was the project manager for the Aztalan State Park Master plan which included extensive research and outreach to key stakeholders to determine how best to make the park welcoming and educational to visitors while protecting the fragile plant and archeological resources.

Thank you for your time and consideration. Our group brings extensive experience and maturity to this project, we would be honored to work with you. Please feel free to contact me if you have any questions or need additional experience.

Sincerely,



Tom Jennings, RLA



nature



community



heritage

10142 W. Highwood Avenue, Wauwatosa, WI 53222, tjennings1@wi.rr.com
(414) 527-4172, Cell: (414) 587-0058

Whitewater Effigy Mounds Preserve Restoration and Maintenance Proposal

SCOPE OF SERVICES OR OUTLINE OF PROCESS

The following section describes specific tasks our team will follow to develop a popular, successful and well-supported Restoration Plan. We have also included a description of each meeting and a list of each “deliverable” (plan, report, or professional service) that is included in our price. All maps will be provided as paper copies mounted on display boards large enough for public meetings, and as digital AutoCAD and PDF files.

Services

Fees

Pre-Planning:

NC

During the period before the City receives grants to fund this project our team will assist with writing the narratives needed for the grants identified by the City and research any other available private or public sources for funds.

We will visit at least two of the sites (other than project site) that have been visited by the Task Force. Mr. Jennings will also meet with Parks Director to discuss how best to reach out to other archeologists and Native American groups.

Deliverable Product:

- Assistance with grant applications.
- Photographic record of visits to other mound sites.

Meetings:

- Pre-planning meeting with Whitewater Parks and Recreation Department.

Task 1: Review Current Site

A) Base Map

\$ 700

Using the current boundary survey, Walworth County GIS data, and any digital mapping provided by the City of Whitewater we will prepare a base map suitable for a public planning process. We will also include available information from the Johns/Stekal Survey and the Brown Survey in the base map.

B) Site Visit and Inventory Map

\$ 800

Using the Base Map, Walworth County GIS data, and other available maps, we will conduct a site visit and inventory the existing conditions of the oak savanna and nearby wetland area, including a list of native plant species, invasive species and an inventory of other restoration needs. Our findings will be presented in the Restoration Plan and will also be illustrated on a Site Inventory Map. The Site Inventory Map will graphically illustrate the ecological and archeological features on the site. This map will be presented at the first public meeting to help participants develop a shared understanding of the site's special features.

Services

Fees

C) Site visit with City Staff

NC

Heather Patti and Tom Jennings will walk the entire site with the Whitewater Director of Parks and Recreation to discuss maintenance issues, boundary concerns, current or previous restoration efforts and past improvements that have made or are ongoing.

- Task 1 Deliverables:
- Base Map
 - Site Inventory Map

- Task 1 Meetings:
- Site Visit with City Staff

Task 2: Conduct Public Meeting

A) Public Meeting and Needs Assessment

\$ 900

We would then facilitate a Public Meeting, to discuss hopes and concerns for the Preserve, with: neighbors, the Whitewater Effigy Mounds Task Force, the Friends of the Mounds, the Landmarks Commission, the Park and Recreation Board, and other interested groups. The above described base Map and Site Inventory Map would be available for review by participants.

We would present our inventory findings about the archeological and natural resources found at the site and will discuss options for restoring and maintaining the site. We will also discuss how other mounds sites have restored their sites.

It will be important to discuss what the priorities for the site should be. For example what's more important - to attempt to replicate pre-settlement vegetation or facilitating education?

B) Progress Meeting

\$ 500

Jennings & Associates will prepare a summary of the above meeting and a Draft Park Program or outline of specific site elements, restoration tasks, maintenance levels, habitat ecology goals, etc., to include in the Draft Site Restoration plan described in the next task. We would then facilitate a selection or progress meeting with the Task Force where they review and revise the Draft Park Program. We will also help the group develop a vision statement or brief set of goals and objectives. For example, what are the three or four highest priorities?

- Task 2 Deliverables:
- Findings from Public Meeting
 - Draft Program

- Task 2 Meetings:
- Public Meeting
 - Progress Meeting

Services

Fees

Tasks 3: Draft Site Restoration Plan and Report

A) Plan and Report

\$ 2,500

Based on the input from the above meeting our team will prepare a Draft Restoration Plan and Report. The report will include options for restoring the plant community and options for maintaining the site, as well as how best to plant and care for the mounds and the mounds plant cover. The plan will be in color and large enough for public meetings. The report will be keyed to the plan and include many of the items listed below.

The following is a partial list of what we will include in the draft plan:

- Boundary identification and issues will be addressed.
- Information markers
- Educational features and orientation signs.
- Paths and with surface type with maintenance requirements
- Control of invasives.
- Concept for best plant community goals and tasks required
- Protocol for plant cover on mounds. How and what to remove and how to establish new cover.
- Maintenance and possible enhancement of wetland features.
- Educational features, meeting area large enough to accommodate student field trips and other groups.
- Benches
- Other educational features or historical features

B) Review Compliance with State and Federal Laws

\$ 200

Bob Birmingham, will review the plan for compliance with State and Federal laws as they pertain to protected mound sites. We will then meet with the Director of Parks and Recreation to review any suggested changes.

- Task 3 Deliverables:
- Draft Site Restoration Plan and Report
 - Compliance Review

- Task 3 Meetings:
- Staff Meeting

Task 4: Timeline Cost Estimate

\$ 400

With input from Heather Patti we will provide detailed cost estimates for the various maintenance, plant removal, and enhancement work described in the plan and report. This will also include the cost to establish plant cover on the mounds and elsewhere on the site. This estimate will be emailed to the Director for review and then added to the final report described in the next task.

- Task 4 Deliverables:
- Timeline and Cost Estimate

Task 5: Final Plan and Report

\$ 500

All the above findings will be summarized into a final plan and report. We will then present the Final Plan and Report at a public Meeting.

-End of Scope of Services-

SUMMARY OF PROFESSIONAL FEES

Fees

The fee for the services described in this proposal is \$6,300. Monthly progress invoices will be submitted as work is complete or costs have been incurred. If the client changes the project significantly, mutually acceptable fees will be negotiated. If you have any questions about this proposal, please feel free to call me at (414) 527-4172, or on my cell at (414) 587-0058. Thank you for your consideration of this proposal.

Sincerely,

Tom Jennings, RLA

Authorization

The undersigned authorizes Jennings and Associates to proceed with the above work.

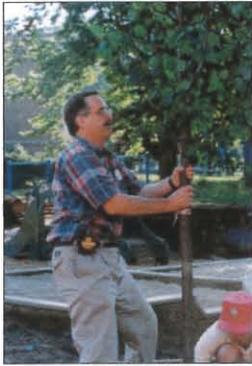
SIGNED _____ DATE: _____



RESUME

Tom Jennings, RLA

Project Manager, Senior Landscape Architect



*Organizing and leading
volunteers at Lake Bluff
Playground*

Tom Jennings has been a landscape architect and park planner for over 30 years. He has prepared comprehensive park plans, neighborhood plans, street enhancement plans, festival site plans, individual park plans and commercial site plans. Comfortable working with local, county, and state governments, Mr. Jennings has led (or participated with) multi-disciplinary teams on complex private and public projects. He believes in a collaborative participatory process that is based on a strong land ethic. His projects here in Wisconsin are successful because they balance the needs of the client and community with the opportunities and constraints of the sites. Citizens develop confidence in his process oriented approach to planning and his inclusive style. Tom has prepared landscape and site construction drawings for projects ranging from less than one acre to over 3,000 acres. He has prepared comprehensive park and open space plans for several communities. He holds a Bachelors of Science - Landscape Architecture degree from the University of Wisconsin – Madison and is a State of Wisconsin registered Landscape Architect.

RECENT PROJECT EXPERIENCE

Archeological Cultural Projects

Aztalan State Park Archeological Site
Horicon Marsh International Visitors Center
Capital Springs Centennial State Park and Recreation Area
Fritse Park and Rydell Conservancy Master Plan

Community Parks and Comprehensive Planning

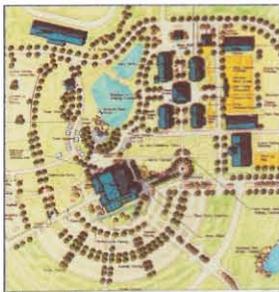
Lemke Park, City of Mequon
Fritse Park, Town of Menasha
Horace White Park, City of Beloit
DeKoven Park, City of Racine
City of Hartford Comprehensive Outdoor Recreation Plan
City of Mequon Comprehensive Park Plan
City of Elkhorn Comprehensive Park and Recreation Plan
Village of Shorewood Park and Open Space Plan

County Parks

Kohl Park - Milwaukee County
Washington Park - Milwaukee County
Dorothy Carnes Park - Jefferson County
Korth Park - Jefferson County
Dorothy Carnes County Park Master Plan

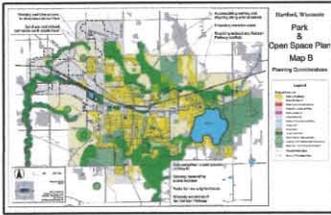
Streetscaping and Ped/Bike Plans

Downtown Jefferson Streetscaping
Village of Shorewood Image Enhancement Program



*Washington County
Fair Park*





GIS Map for Hartford Comprehensive Plan

Downtown West Bend Wayfinding
 City of Hartford Rubicon River Corridor Bike/Ped Plan
 Washington Park Pathway Design, Milw. County Parks

Neighborhood, Multi-family and Mixed Use Planning

Joshua’s Crossing Neighborhood - A Rural Neighborhood
 Autumn Pond - A Conservation Subdivision
 Three Oaks - A Traditional Neighborhood Conservation Hybrid
 Janesville Hwy 14 Project - Mixed Use

State Parks

Aztalan State Park Archeological Site
 Horicon Marsh International Visitors Center
 Capital Springs Centennial State Park and Recreation Area

Entertainment

Washington County Fair Park, Town of Polk, Wisconsin
 Brown County Fairgrounds, Green Bay, WI
 Jefferson County Fair Park, Jefferson, Wisconsin

Comprehensive Planning

City of Hartford Comprehensive Outdoor Recreation Plan
 City of Mequon Comprehensive Park Plan
 City of Elkhorn Comprehensive Park and Recreation Plan
 Village of Shorewood Park and Open Space Plan
 Jefferson County Comprehensive Park and Open Space Plan

Religious

Central United Methodist Church, Milwaukee, WI
 St. Benedictine Abbey, Lake Benet, WI
 Chapel in the Pines, Baptist Retreat Center, Green Lake, WI

EDUCATION

B.S. University of Wisconsin, Madison, Wisconsin, Landscape Architecture

AFFILIATIONS

American Society of Landscape Architects
 Wisconsin Park & Recreation Association



Public Meeting with Stakeholder Groups

HEATHER PATTI, PWS

Ecologist



Education

M.S. Botany, Minor in Ecology, North Carolina State University, 2000

B.S. Biology, Minor in Chemistry, University of North Carolina at Wilmington, 1995

Professional Affiliations

- Society of Wetland Scientists
- Wisconsin Wetlands Association
- Root-Pike Watershed Initiative Network (Secretary)
- Botanical Club of Wisconsin
- Carolina Mountain Land Conservancy

Professional Training/Certifications

- Wetland Assurance Certification, Wisconsin DNR 2009
- Professional Wetland Scientist (PWS) Certification, Society of Wetland Scientists, 2006
- Wetland Plant Identification, Wetland Training Institute, Indiana 2008
- Basic & Advanced Wetland Delineation Training, University of Wisconsin-LaCrosse, 2005
- Wetland Mitigation Training, Wisconsin Department of Natural Resources, 2003



HEATHER PATTI, PWS

Ecologist



HEATHER PATTI, PWS
Ecologist

R.A. Smith National
*Beyond Surveying
and Engineering*

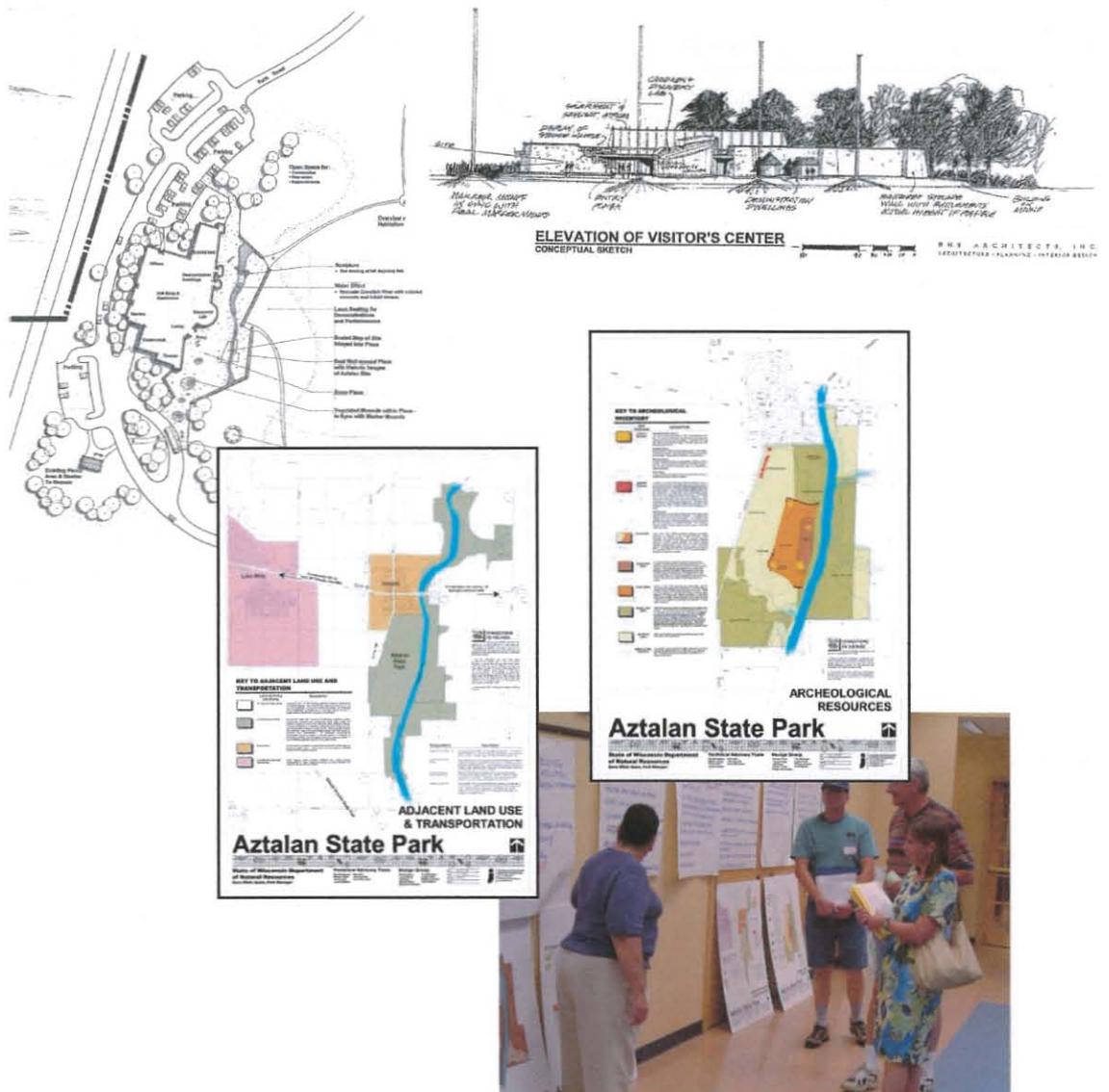
RELATED PROJECT EXPERIENCE

Aztalan State Park

Wisconsin Department of Natural Resources
Lake Mills, WI

In the Spring of 2000, the State of Wisconsin hired Jennings and Associates prepare a master plan for Aztalan State Park. This 190-acre park is one of Wisconsin's archeological treasures. It is the site of an ancient city whose inhabitants mysteriously disappeared over 1000 years ago.

This is one of the first State of Wisconsin Parks to utilize the services of an outside consultant. The master plan will include a 20,000 SF Visitor's Center, new parking, trails, a service yard, and of course archeological educational features.



Fritse Park

Menasha, WI

Facilitated by the Tom Jennings theTown of Menasha officials collaborated with a Blue Ribbon Committee of town residents to create a Master Plan to renovate Fritse Park and develop the adjoining Rydell Conservancy. Located at the west end of the Trestle Trail Bike Bridge, these parks together are one of the only public frontages on Little Lake Buttedes Mort. This site includes an extensive cultural past and archeological features.

Planning work identified tremendous opportunity to combine the unique setting of the sites' natural habitats, spring-fed ponds, archeology, and historic and cultural features with the recreational amenity of the recently completed Friendship Bike Trail.

The Town established that sustainable stormwater management was a priority in design. The conceptual design designates areas for stormwater management ponds, and identifies several locations for infiltration basins, bioswales and several StormTreat™ systems.



Lemke Park

City of Mequon Parks Department

Jennings and Associates finished a master plan for this 35 acre park for the City of Mequon in fall of 2001. The park includes: tennis courts, soccer fields, interpretive trails, an open air lodge with fire place, picnic areas, bike paths, and many other facilities.



We developed several inventory maps, conducted lively community design workshops and prepared three preliminary park options.



Jefferson County Fair Park

Jefferson, Wisconsin

Located in the City of Jefferson, the site consisted of 30 acres, a main activity building, restroom buildings, a grandstand, a dirt-racing track, and other structures.

Jefferson County had just purchased 20 additional acres adjacent to the site, and the City of Jefferson was proposing a new city street that would cross the fairgrounds. Our team organized a very successful and lively series of workshops where community groups and interest groups exchanged ideas for the future configuration and use of the site.

Working with County Staff, and the City of Jefferson, we prepared three design options and eventually a master plan for a year-round entertainment venue that included; a new city street, separate entrances for fairgoers and exhibitors, an addition to the Activity Center building, an exposition building, a new track alignment, food vendors, all new site roads, parking, and other features.



rentals. Groups in Class 1-3 can provide the damage deposit or sign a “financial responsibility and damage deposit” form.