



**Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, May 19, 2014, 6:30 pm**

1. CALL TO ORDER
2. CONSENT AGENDA
 - a) Approval of minutes of the April 14, 2014 special meeting and the April 21, 2014 regular meeting*
 - b) Acknowledgment of receipt of financial reports for March 2014
 - c) Acknowledgment of receipt of financial report of special revenue fund receipts for April 2014
 - d) Approval of payment of invoices for April 2014*
3. Acknowledgment of receipt of statistical reports for April 2014
4. Acknowledgment of receipt of treasurer's reports for March and April 2014
5. HEARING OF CITIZEN COMMENTS
 - a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.
6. OLD BUSINESS
 - a) Library Building Expansion Project ~ Action
 - b) Council and Community Communications ~ Discussion
7. NEW BUSINESS
 - a) Review and approval of revised Unpaid Leave policy ~ Action
 - b) Review and approval of revised Circulation policy ~ Action
 - c) Employee position descriptions, staffing, and performance evaluations ~ Action
 - d) Make a Difference Day ~ Discussion
 - e) Review of City Attorney's recommendation regarding rental properties owned by the City on behalf of the Library ~ Action
 - f) Sales Tax ~ Discussion
 - g) Chapter One of *Trustees Essentials* ~ Discussion
8. DIRECTOR'S REPORT
9. ADULT SERVICES REPORT
10. YOUTH SERVICES REPORT
11. Board member reports
12. Board member requests for future agenda items
13. Confirmation of next meeting on June 16, 2014, 6:30 pm
14. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed: (1) Annual evaluation of the library director

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

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