CITY OF WHITEWATER
COMMON COUNCIL AGENDA

Common Council Meeting
Tuesday, February 4, 2014- 6:30 p.m.
City of Whitewater Municipal Building Community Room
312 W. Whitewater Street Whitewater, Wisconsin

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

CONSENT AGENDA

CA-A	Approval of Payment of Invoices Processed through January 29, 2014.
CA-B	Acknowledgment of Receipt and Filing of the Following: *Fire / Rescue Task Force Minutes of January 16, 2014. *Report of Manually-Produced Checks for December, 2013.
CA-C	Expedited approval of the following items, per City Staff Recommendation: C-7

STAFF REPORTS:

Police Chief	Announcement of Implementation of K-9 Program.

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

PUBLIC HEARINGS:

Public Hearing regarding amendment to Comprehensive Plan (for the purpose of adopting the Bicycle and Pedestrian Plan)

RESOLUTIONS:

R-1	Approving vacation of Alley. (Eastgate Project requirement). (City Attorney Request)

ORDINANCES – First Reading

O-1	Amending Comprehensive Plan (to adopt Bike and Pedestrian Plan). (City Attorney Request)

ORDINANCES – Second Reading - None.

CONSIDERATIONS:

C-1	Appointment of citizen member to Whitewater University Technology Park Board and Board of Zoning Appeals. (City Manager Request)
C-2	Update regarding Stormwater Management and Stormwater Ordinance amendment(s) and possible direction regarding the same (Councilmember Binnie Request).
C-3	Discussion and possible direction regarding regulations relating to distribution of advertising material (advertiser / shopper publications). (Councilmember Winship request).
C-4	Report and possible direction regarding Zoning Rewrite Project. (City Manager

	Request).
C-5	Discussion and possible action on process for comprehensive examination of housing issues. (Councilmember Winship Request).
C-6	Discussion regarding feasibility report for Wastewater Treatment Plant Digesters, and approval of contract with Trane. (Asst. City Manager Request).
*C-7	Approval of change of agent for the Downstairs Bar & Grill LLC, 204 W. Main Street, Whitewater from Gezim Mylkaj to Paul C. Usher. (City Clerk Request)
C-8	Councilmember Requests for Future Agenda Items.
C-9	Adjournment.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

***Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
Invoice.Batch = "M2"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
ALL PEST CONTROL						
4613	ALL PEST CONTROL	2013-2251	COMMUNITY BLDG/ PEST CON	02/05/2014	120.00	100-51600-355
	Total ALL PEST CONTROL:				120.00	
ANICH LUMBER & HARDWAR CO, AJ						
1601	ANICH LUMBER & HARDWAR C	12602S	STREET/MAINTENANCE MATE	02/05/2014	16.60	100-53320-353
	Total ANICH LUMBER & HARDWAR CO, AJ:				16.60	
AROPA DESIGNS INC						
880	AROPA DESIGNS INC	35160	REC/V BALL JERSEYS	02/05/2014	377.50	100-55300-341
	Total AROPA DESIGNS INC:				377.50	
AT&T LONG DISTANCE						
4746	AT&T LONG DISTANCE	4746-020514	GEN BLDG/LONG DISTANCE	02/05/2014	584.35	100-51450-225
4746	AT&T LONG DISTANCE	4746-020514	CABLE/LONG DISTANCE	02/05/2014	5.42	200-55110-225
	Total AT&T LONG DISTANCE:				589.77	
BALL, RICHARD						
1033	BALL, RICHARD	31975	WASTEWATER/SHOP TOWELS	02/05/2014	71.55	620-62840-340
1033	BALL, RICHARD	32175	INNOVATION CTR/MATS	02/05/2014	399.60	920-56500-250
1033	BALL, RICHARD	32188	STREET/MATS & TOWELS	02/05/2014	110.15	100-53230-340
	Total BALL, RICHARD:				581.30	
GRAINGER INC						
367	GRAINGER INC	9310247664	GEN BLDG/LETTERS & NUMBE	02/05/2014	113.75	100-51600-355
367	GRAINGER INC	9310247664	INNOVATION CTR/SENSOR	02/05/2014	194.25	920-56500-250
	Total GRAINGER INC:				308.00	
HARRISON WILLIAMS MCDONNELL						
62	HARRISON WILLIAMS MCDONN	203509	EASTGATE/REGISTER OF DEE	02/05/2014	46.50	450-57500-873
	Total HARRISON WILLIAMS MCDONNELL:				46.50	
JOHNSTONE SUPPLY						
484	JOHNSTONE SUPPLY	251100	GEN BLDG/MOTOR	02/05/2014	426.82	100-51600-244
484	JOHNSTONE SUPPLY	251776	GEN BLDG/CARRIER	02/05/2014	424.01	100-51600-244
484	JOHNSTONE SUPPLY	251929	GEN BLDG/MOTOR	02/05/2014	423.65	100-51600-244
	Total JOHNSTONE SUPPLY:				1,274.48	
K.A.S. CUSTOM CLEANING						
6868	K.A.S. CUSTOM CLEANING	15489	CRAVATH LAKEFRONT/DEC SV	02/05/2014	1,047.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	15489	ARMORY/DEC SVC	02/05/2014	840.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	15489	INNOVATION CTR/DEC SVC	02/05/2014	750.00	920-56500-246
6868	K.A.S. CUSTOM CLEANING	15489	LIBRARY/DEC SVC	02/05/2014	1,375.00	100-55111-246
6868	K.A.S. CUSTOM CLEANING	15489	MUNICIAPL BLDG/DEC SVC	02/05/2014	3,280.00	100-51600-246

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
6868	K.A.S. CUSTOM CLEANING	15489	COMM BLDG/DEC SVC	02/05/2014	1,175.00	100-51600-246
	Total K.A.S. CUSTOM CLEANING:				8,467.00	
LAKESIDE INTERNATIONAL TRUCKS						
3670	LAKESIDE INTERNATIONAL TR	5031862P	WASTEWATER/#22 REPAIRS	02/05/2014	15.62	620-62890-357
3670	LAKESIDE INTERNATIONAL TR	5031864P	WASTEWATER/#22 REPAIRS	02/05/2014	45.34	620-62890-357
3670	LAKESIDE INTERNATIONAL TR	5032022P	WASTEWATER/#22 REPAIRS	02/05/2014	22.39	620-62890-357
	Total LAKESIDE INTERNATIONAL TRUCKS:				83.35	
MADISON TRUCK EQUIPMENT INC						
1461	MADISON TRUCK EQUIPMENT I	12-62227	STREET/GATE JACK	02/05/2014	205.65	100-53320-353
	Total MADISON TRUCK EQUIPMENT INC:				205.65	
MIDSTATE EQUIPMENT-JANESVILLE						
1470	MIDSTATE EQUIPMENT-JANES	I69917	STREET/REPAIR PARTS	02/05/2014	99.40	100-53320-353
	Total MIDSTATE EQUIPMENT-JANESVILLE:				99.40	
PER MAR SECURITY SERVICES						
260	PER MAR SECURITY SERVICES	1075078	GEN BLDG/SVC CALL	02/05/2014	130.00	100-51600-355
260	PER MAR SECURITY SERVICES	1081044	GEN BLDG/WHITE BLDG SVC	02/05/2014	195.51	100-51600-340
	Total PER MAR SECURITY SERVICES:				325.51	
SOUTHERN LAKES NEWSPAPERS LLC						
1844	SOUTHERN LAKES NEWSPAPE	DEC 2013	COUNCIL/LIQUOR LICENSE	02/05/2014	38.79	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	DEC 2013	COUNCIL/MINUTES	02/05/2014	912.71	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	DEC 2013	ZONING/DANIELS	02/05/2014	23.50	100-52400-340
1844	SOUTHERN LAKES NEWSPAPE	DEC 2013	ZONING/CERVANTEZ	02/05/2014	29.63	100-52400-340
1844	SOUTHERN LAKES NEWSPAPE	DEC 2013	PLANNING/AGENDA	02/05/2014	43.37	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	DEC 2013	PLANNING/SIGN ORDINANCE	02/05/2014	25.56	100-56300-212
	Total SOUTHERN LAKES NEWSPAPERS LLC:				1,073.56	
STA-LITE CORP						
102	STA-LITE CORP	5348	LIBRARY/NEW WORK STATION	02/05/2014	653.04	100-55111-245
	Total STA-LITE CORP:				653.04	
TRI COUNTY COOLING & HEATING LLC						
5283	TRI COUNTY COOLING & HEATI	1830	COMM BLDG/MENS BATHROO	02/05/2014	68.00	100-51600-244
5283	TRI COUNTY COOLING & HEATI	1831	GEN BLDG/MUNICIPAL BLDG B	02/05/2014	2,625.00	100-51600-244
5283	TRI COUNTY COOLING & HEATI	1832	GEN BLDG/BRICK PARK HEAT	02/05/2014	102.00	100-51600-244
	Total TRI COUNTY COOLING & HEATING LLC:				2,795.00	
TVL TRUCKING INC						
4960	TVL TRUCKING INC	12-18 THRU 1-	STREET/SNOW REMOVAL	02/05/2014	1,225.00	100-53320-295
	Total TVL TRUCKING INC:				1,225.00	
UW WHITEWATER						
8	UW WHITEWATER	19819	GEN BLDG/JANITORIAL SUPPLI	02/05/2014	197.06	100-51600-340
8	UW WHITEWATER	19819	PARKS/CORD	02/05/2014	11.20	100-53270-340
8	UW WHITEWATER	19819	PARKS/MAINTENANCE SUPPLI	02/05/2014	49.96	100-53270-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
8	UW WHITEWATER	19819	STREET/JANITORIAL SUPPLIES	02/05/2014	65.28	100-53420-340
8	UW WHITEWATER	19819	STREET/LIGHTS	02/05/2014	17.33	100-53420-340
	Total UW WHITEWATER:				340.83	
WI DEPT OF TRANSPORTATION						
1156	WI DEPT OF TRANSPORTATIO	L28290	BICYCLE & PED PLAN/DESIGN	02/05/2014	168.52	450-57500-861
1156	WI DEPT OF TRANSPORTATIO	L28345	WATERS EDGE SOUTH/BIKE P	02/05/2014	1,684.42	450-57500-862
	Total WI DEPT OF TRANSPORTATION:				1,852.94	
	Grand Totals:				20,435.43	

Dated: _____1/29/2014_____

Finance Director: _____DOUG SAUBERT_____

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AFFILIATED COMPUTER SVC						
6845	AFFILIATED COMPUTER SVC	990416	FIRE/COMPUTER SUPPORT	02/05/2014	1,065.00	100-52200-340
	Total AFFILIATED COMPUTER SVC:				1,065.00	
AMERICAN MILLWORK & HARDWARE INC						
1841	AMERICAN MILLWORK & HARD	015487	STREET/ICE MELTER	02/05/2014	6,253.38	100-53320-460
	Total AMERICAN MILLWORK & HARDWARE INC:				6,253.38	
AROPA DESIGNS INC						
880	AROPA DESIGNS INC	35218	GEN ADMN/LENGTH OF SVC A	02/05/2014	277.00	100-51400-790
	Total AROPA DESIGNS INC:				277.00	
BENDLIN FIRE EQUIP INC						
159	BENDLIN FIRE EQUIP INC	83117	FIRE/THREAD PROTECTORS	02/05/2014	101.03	100-52200-340
	Total BENDLIN FIRE EQUIP INC:				101.03	
BROWN CAB SERVICE INC						
47	BROWN CAB SERVICE INC	1011	CAB SVC/DECEMBER SVC	02/05/2014	11,768.49	235-51350-295
	Total BROWN CAB SERVICE INC:				11,768.49	
BROWN-ROTHAMER, DAWN						
7089	BROWN-ROTHAMER, DAWN	1-22-14	COURT/MILEAGE & SUBPOENA	02/05/2014	5.52	100-51200-340
	Total BROWN-ROTHAMER, DAWN:				5.52	
CHICAGO TITLE INSURANCE CO						
150	CHICAGO TITLE INSURANCE C	447878	EASTGATE PROJECT/FRAWLE	02/05/2014	375.00	450-57500-873
150	CHICAGO TITLE INSURANCE C	WA-1488	EASTGATE PROJECT/BILHORN	02/05/2014	125.00	450-57500-873
150	CHICAGO TITLE INSURANCE C	WA-1489	EASTGATE PROJECT/LAND &	02/05/2014	75.00	450-57500-873
150	CHICAGO TITLE INSURANCE C	WA-1494	EASTGATE PROJECT/SCHROB	02/05/2014	150.00	450-57500-873
	Total CHICAGO TITLE INSURANCE CO:				725.00	
CIPRIANO, ANTHONY						
7090	CIPRIANO, ANTHONY	1-22-14	COURT/MILEAGE & SUBPOENA	02/05/2014	5.52	100-51200-340
	Total CIPRIANO, ANTHONY:				5.52	
CORPORATE BUSINESS SYSTEMS						
7019	CORPORATE BUSINESS SYSTE	14686733	GEN ADMN/COPIER	02/05/2014	133.84	100-51450-244
7019	CORPORATE BUSINESS SYSTE	14686733	FINANCE/COPIER	02/05/2014	138.62	100-51450-244
7019	CORPORATE BUSINESS SYSTE	14686733	DPW & PLANNING/COPIER	02/05/2014	138.62	100-51450-244
7019	CORPORATE BUSINESS SYSTE	14686733	POLICE/COPIER	02/05/2014	138.62	100-51450-244
7019	CORPORATE BUSINESS SYSTE	14686733	LIBRARY/COPIER	02/05/2014	253.34	220-55110-310
	Total CORPORATE BUSINESS SYSTEMS:				803.04	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
DESIGN ALLIANCE ARCHITECTS INC						
840	DESIGN ALLIANCE ARCHITECT	9051	GEN BLDG/PLAN STUDY	02/05/2014	361.25	100-51600-245
	Total DESIGN ALLIANCE ARCHITECTS INC:				361.25	
DIVERSIFIED BENEFIT SVC INC						
4192	DIVERSIFIED BENEFIT SVC INC	176588	FINANCE/ENROLLMENT SVC	02/05/2014	177.00	100-51500-217
4192	DIVERSIFIED BENEFIT SVC INC	177146	FINANCE/JAN SVC	02/05/2014	393.64	100-51500-217
	Total DIVERSIFIED BENEFIT SVC INC:				570.64	
DUNSMOOR DOORS INC						
74	DUNSMOOR DOORS INC	3876	GEN BLDG/MUNICIPAL BLDG D	02/05/2014	687.95	100-51600-355
	Total DUNSMOOR DOORS INC:				687.95	
GABBEY, ROBERT						
1945	GABBEY, ROBERT	FEB 2014	FIRE/CELL PHONE REIMBURSE	02/05/2014	20.00	100-52200-225
	Total GABBEY, ROBERT:				20.00	
GRAINGER INC						
367	GRAINGER INC	9337418694	STREET/CABLE SUPPORT	02/05/2014	27.65	100-53230-340
	Total GRAINGER INC:				27.65	
GUS PIZZA PALACE LLC						
601	GUS PIZZA PALACE LLC	6103	CRASH CREW/OPERATING SU	02/05/2014	70.05	100-52210-340
	Total GUS PIZZA PALACE LLC:				70.05	
HACH CO						
211	HACH CO	2014 CONTRA	WASTEWATER/2014 SVC CONT	02/05/2014	2,485.20	620-62840-342
	Total HACH CO:				2,485.20	
JEFFERSON COUNTY CLERK						
7085	JEFFERSON COUNTY CLERK	AUTOMARK M	ELECTION/SOFTWARE AGREE	02/05/2014	381.00	100-51400-340
	Total JEFFERSON COUNTY CLERK:				381.00	
LARK UNIFORM INC						
605	LARK UNIFORM INC	157625	FIRE/OPERATING SUPPLIES	02/05/2014	15.90	100-52200-340
	Total LARK UNIFORM INC:				15.90	
LAUERSDORF, RAYMOND						
7086	LAUERSDORF, RAYMOND	1-22-14	COURT/MILEAGE & SUBPOENA	02/05/2014	17.48	100-51200-340
	Total LAUERSDORF, RAYMOND:				17.48	
LOWREY, BRADLEY D						
5708	LOWREY, BRADLEY D	1658	NEIGHBORHOOD SVC/SNOW R	02/05/2014	105.00	100-52400-219
	Total LOWREY, BRADLEY D:				105.00	
MAILCOM CONSULTING LLC						
7022	MAILCOM CONSULTING LLC	13029	FINANCE/TAX BILL PROCESSIN	02/05/2014	149.92	100-51500-310

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
	Total MAILCOM CONSULTING LLC:				149.92	
MESKE, DONALD						
7088	MESKE, DONALD	1-22-14	COURT/MILEAGE & SUBPOENA	02/05/2014	5.52	100-51200-340
	Total MESKE, DONALD:				5.52	
MESSLING, COLE						
7087	MESSLING, COLE	1-22-14	COURT/MILEAGE & SUBPOENA	02/05/2014	12.80	100-51200-340
	Total MESSLING, COLE:				12.80	
NEUMEISTER, BRIAN						
416	NEUMEISTER, BRIAN	MHS PHYSICI	PARKS/GLASSES REIMBURSE	02/05/2014	150.00	100-53270-340
	Total NEUMEISTER, BRIAN:				150.00	
ROCHA SR, RAMON						
581	ROCHA SR, RAMON	1-15-14	COURT/INTERPRETING SVC	02/05/2014	51.04	100-51200-219
	Total ROCHA SR, RAMON:				51.04	
ROCK RIVER STORMWATER GROUP						
5387	ROCK RIVER STORMWATER G	2014 DUES	STORMWATER/2014 MEMBERS	02/05/2014	5,000.00	630-63440-320
	Total ROCK RIVER STORMWATER GROUP:				5,000.00	
S & H TRUCK SERVICE						
388	S & H TRUCK SERVICE	11635	STREET/#2 REPAIRS	02/05/2014	49.34	100-53320-353
388	S & H TRUCK SERVICE	11644	FIRE/#1250 REPAIRS	02/05/2014	2,912.60	100-52200-241
	Total S & H TRUCK SERVICE:				2,961.94	
S L MAC WILLIAMS CO						
7082	S L MAC WILLIAMS CO	E-1057	EASTGATE PROJECT/APPRAIS	02/05/2014	19,400.00	450-57500-873
	Total S L MAC WILLIAMS CO:				19,400.00	
TRAFFIC & PARK CONTROL INC						
96	TRAFFIC & PARK CONTROL IN	I444367	STREET/MAIN & FRANKLIN	02/05/2014	2,243.58	100-53300-354
	Total TRAFFIC & PARK CONTROL INC:				2,243.58	
TRI COUNTY COOLING & HEATING LLC						
5283	TRI COUNTY COOLING & HEATI	1845	GEN BLDG/MUNICIPAL BLDG R	02/05/2014	102.00	100-51600-244
	Total TRI COUNTY COOLING & HEATING LLC:				102.00	
WALMART COMMUNITY						
1507	WALMART COMMUNITY	1507-020514	POLICE ADMN/OPERATING SU	02/05/2014	24.15	100-52100-340
1507	WALMART COMMUNITY	1507-020514	LIBRARY/OFFICE SUPPLIES	02/05/2014	53.46	220-55110-310
1507	WALMART COMMUNITY	1507-020514	LIBRARY/ADULT PROGRAMMIN	02/05/2014	132.60	220-55110-341
1507	WALMART COMMUNITY	1507-020514	LIBRARY/JUVENILE PROGRAM	02/05/2014	101.18	220-55110-342
1507	WALMART COMMUNITY	1507-020514	WASTEWATER/BLDG SUPPLIE	02/05/2014	72.93	620-62840-340
	Total WALMART COMMUNITY:				384.32	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
WALTON, RUSSELL						
6987	WALTON, RUSSELL	1439	STREET/SAND	02/05/2014	1,821.00	100-53320-460
	Total WALTON, RUSSELL:				1,821.00	
WASC						
1175	WASC	2014 DUES	SENIORS/2014 MEMBERHSIP	02/05/2014	65.00	100-55310-320
1175	WASC	ACCREDITATI	SENIORS/ACCREDITATION PA	02/05/2014	50.00	100-55310-340
	Total WASC:				115.00	
WASTEWATER TRAINING SOLUTIONS						
6119	WASTEWATER TRAINING SOLU	PHOSPHOUS	WASTEWATER/ZAHN	02/05/2014	160.00	620-62820-154
	Total WASTEWATER TRAINING SOLUTIONS:				160.00	
WATER WELL SOLUTIONS SVC GROUP INC						
4323	WATER WELL SOLUTIONS SVC	13-10-126	WATER/SWITCH	02/05/2014	368.35	610-61620-350
4323	WATER WELL SOLUTIONS SVC	13-11-115	WATER/BOOSTER PUMP REPAI	02/05/2014	1,185.00	610-61620-350
	Total WATER WELL SOLUTIONS SVC GROUP INC:				1,553.35	
WAUSAU EQUIPMENT CO INC						
387	WAUSAU EQUIPMENT CO INC	156303	STREET/SNOW PLOW REPAIR	02/05/2014	534.56	100-53320-353
387	WAUSAU EQUIPMENT CO INC	157058	STREET/SNOW PLOW REPAIR	02/05/2014	1,736.98	100-53320-353
	Total WAUSAU EQUIPMENT CO INC:				2,271.54	
WHITEWATER FIRE DEPT						
284	WHITEWATER FIRE DEPT	FEB REIMBUR	FIRE/BLAIN'S FARM & FLEET	02/05/2014	52.64	100-52200-340
284	WHITEWATER FIRE DEPT	FEB REIMBUR	FIRE/FRAMEDOG	02/05/2014	62.00	100-52200-340
	Total WHITEWATER FIRE DEPT:				114.64	
WHOLESALE DIRECT INC						
6716	WHOLESALE DIRECT INC	000204508	STREET/LIGHT BULBS	02/05/2004	310.28	100-53320-353
6716	WHOLESALE DIRECT INC	000204618	STREET/REPAIR PARTS	02/05/2014	165.04	100-53320-353
6716	WHOLESALE DIRECT INC	000204661	STREET/MOUNTING KIT	02/05/2014	41.62	100-53320-353
	Total WHOLESALE DIRECT INC:				516.94	
WILLISON, DONALD						
457	WILLISON, DONALD	8236	STREET/MODINE BLOWER MO	02/05/2014	68.00	100-53230-340
	Total WILLISON, DONALD:				68.00	
WINCHESTER TRUE VALUE HARDWARE INC						
24	WINCHESTER TRUE VALUE HA	24-020514	GEN BLDG/REPAIRS & SUPPLI	02/05/2014	52.83	100-51600-355
24	WINCHESTER TRUE VALUE HA	24-020514	POLICE INV/TORCH KIT	02/05/2014	31.99	100-52120-340
24	WINCHESTER TRUE VALUE HA	24-020514	FIRE/OPERATING SUPPLIES	02/05/2014	22.47	100-52200-340
24	WINCHESTER TRUE VALUE HA	24-020514	PARKS/REPAIRS & SUPPLIES	02/05/2014	83.46	100-53270-245
24	WINCHESTER TRUE VALUE HA	24-020514	STREET/MAINTENANCE SUPPL	02/05/2014	37.19	100-53300-405
24	WINCHESTER TRUE VALUE HA	24-020514	LIBRARY/SCRAPER	02/05/2014	22.99	220-55110-310
24	WINCHESTER TRUE VALUE HA	24-020514	WATER/REPAIRS & SUPPLIES	02/05/2014	336.97	610-61935-350
24	WINCHESTER TRUE VALUE HA	24-020514	WASTEWATER/BLDG SUPPLIE	02/05/2014	5.49	620-62840-351
24	WINCHESTER TRUE VALUE HA	24-020514	WASTEWATER/REPAIRS & SUP	02/05/2014	157.81	620-62850-357
24	WINCHESTER TRUE VALUE HA	24-020514	WASTEWATER/PAINT	02/05/2014	5.99	620-62890-357
24	WINCHESTER TRUE VALUE HA	24-020514	WASTEWATER/BLDG SUPPLIE	02/05/2014	43.55	620-62840-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total WINCHESTER TRUE VALUE HARDWARE INC:					800.74	
Grand Totals:					63,628.43	

Dated: 1/29/2014

Finance Director: DOUG SAUBERT

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Fire Rescue Task Force

January 16, 2014
7:30 p.m.
City Manager Conference Room
City of Whitewater Municipal Building
312 W Whitewater Street, Whitewater, Wisconsin

MINUTES

1. **Call to order and roll call.**
   The meeting was called to order at 7:30 p.m. by Chairman Ken Kidd. Present: Don Gregoire (Fire Chief), Shannon Schepp (Rescue), Jan Bilgen (Police Commission), Ken Kidd (Council), Phil Frawley (Council), Cameron Clapper (City Manager). Absent: None. Also present: Stephen Chene, Terry Malone, Dawn Kiernan, Scott Brautigan, Mike Higgins, and John Pecha.

2. **Discussion and possible action on Task Force membership.**
   Task Force members discussed the composition of the Fire Rescue Task Force and unanimously agreed that task force membership was tied to the position, not the individual.

3. **Approve minutes from meetings on October 29, 2013, December 5, 2013 and December 9, 2013.**
   It was moved by Bilgen, seconded by Frawley to approve minutes presented for October 29, December 5, and December 9, 2013. Ayes: Gregoire, Schepp, Bilgen, Kidd, Frawley, Clapper. Noes: None. Absent: None.

4. **Discussion of the needs and goals of the Fire Department.**
   Task force members discussed goals and expectations for the future of the fire service division of the Fire Department and areas of focus for future task force discussions. Goals and recommendations as defined by task force members included the following:

   1) Define the Fire Department/City Relationships: should the Fire Department exist as a department within the City that reports to the Police and Fire Commission, or should the Fire Department be a separate entity that contracts with the City to provide fire and EMS services.

   2) Change, update, unify, simplify and/or streamline Fire Department bylaws to include all divisions of the Fire Department under same rules with same expectations for all volunteers.

   3) Insure that the Fire Department continues to recruit and retain qualified individuals for positions within the department. That there be operational and administrative support provided and that there be an established code of ethics and conduct. Provide professional skill development and offer training, as well as currency in State certifications.

   4) Define a clear process for selection of officers that ensures all hires and appointments are based on skill level and experience.

5. **Discussion of the needs and goals of Rescue.**
   Task force members discussed goals and expectations for the future of the EMS division of the Fire

Department and areas of focus for future task force discussions. Goals and recommendations as defined by task force members included the following:

1) Insure that qualified people continue to work for EMS. That there be operational and administrative support provided and that there be an established code of ethics and conduct. Provide professional skill development and offer training, as well as currency in state certifications.

2) Development of 5, 10 and 20 year plans for EMS operations.

3) Evaluate fees for service to find ways to increase or improve revenue stream.

4) The advisability of keeping fire services and EMS within the same department.

5) Change, update, unify, simplify and/or streamline Fire Department bylaws to include all divisions of the Fire Department under same rules with same expectations for all volunteers.

6) Evaluate feasibility and appropriateness of hiring a paramedic for the department.

7) Clarify, standardize and formalize all personnel processes within EMS and the Fire Department as a whole (including hiring and termination).

8) Establish a clear system for the maintenance and updating of equipment (including trucks).

6. Discussion of the needs and goals of the City.

1) Establish a formal agreement for fire suppression and EMS services with the Whitewater Fire Department. If the two (city and fire department) are to remain separate entities establish 501(c)3 tax status for the Whitewater Fire Department as soon as possible.

2) Formally establish procedures for quality assurance and performance review for all divisions within the Whitewater Department.

3) Establish meaningful oversight, possibly by committee, of financial and quality assurance issues. If by committee, the committee's composition should include representatives from all stakeholders or stakeholder groups.

4) Structure the Fire Department organization in a manner that would allow for the development of innovative strategies to improve and/or maintain services. This organizational structure could be a "hybrid" system with City involvement.

5) By virtue of promoting professionalism, professional development, and qualifications-based advancement maintain credibility for Fire Department officers and operations.

6) Establish measureable goals and objectives annually (particularly related to training) similar to those set by other departments within the City.

7) Address current issues and concerns with retention and recruitment of volunteer personnel.

7. **Presentation of City balance sheet for 2013 regarding Fire Department and Rescue.**
   Clapper explained the balance sheets as provided in packet materials and reviewed direct and indirect costs as defined in packet materials. Some task force members had questions regarding estimates derived by the finance department for depreciation on vehicles and equipment as well as the facility. Ken Kidd clarified that the intent of the financial analysis was to counter the perception that EMS revenues far exceeded the cost of Fire Department operations and clarify that when all true costs were included in the analysis, the department's financial status was a break even proposition.

8. **Presentation of Fire Department balance sheet for 2013.**
   Due to a server outage, Fire Department data was unavailable for presentation and discussion.

9. **Preliminary discussion regarding various organizational models.**
   Task force members discussed the meaning of "hybrid" or "hybrid department". For purposes of task force discussion the term "hybrid" refers to some combination of volunteers and City employees. At one end of the spectrum would be a City department staffed with full time and/or part time City employees. At the other end of the spectrum would be a completely independent fire department with no full time and/or part time City employees. A "hybrid" organization would be a combination of full time, part time employees and/or volunteers which may or may not report to the Police and Fire Commission as a City department. The task force will review potential models for the organizational structure at future meetings and the City Manager will research potential organizational models for discussion at the next meeting.

10. **Confirmation of next meeting date.**
    The next meeting of the Fire Rescue Task Force is scheduled for Tuesday, January 28 at 7:30 p.m. in the City Manager Conference Room at the Whitewater Municipal Building.

11. **Adjourn.**
    It was moved by Gregoire, seconded by Frawley to adjourn the meeting. Ayes: Gregoire, Schepp, Bilgen, Kidd, Frawley, Clapper. Noes: None. Absent: None. The meeting was adjourned at 9:30 p.m.

Respectfully Submitted,

Cameron Clapper
City Manager

City of Whitewater
Doug Saubert, Finance Director

January 29, 2014

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director

RE: Manual and Authorized Checks Processed/Paid for December 2013

DATE: January 29, 2014

Attached is a detail listing of all manual and authorized checks processed for December, 2013. The total amount equaled $474,720.07. The amounts per fund are as follows:

FUND	NAME	TOTAL
100	General Fund	243,018.05
200	Cable TV	382.29
220	Library Special Revenue	29,622.19
450	CIP Project Fund	118,218.35
610	Water Utility	25,433.54
620	Sewer Utility	34,922.04
630	Stormwater Utility	3,671.07
900	CDA Operating Fund	8,781.72
920	Innovation Center	10,670.82
	TOTAL	**$474,720.07**

Report Criteria:
Report type: GL detail
Check.Check number = 900010,77468-77523,77542-77654

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
100								
12/13	12/05/2013	77468	5410	3 RIVERS BILLING	2535	1	100-46240-52	3,153.28
12/13	12/05/2013	77468	5410	3 RIVERS BILLING	2535	2	100-46230-52	42.63
12/13	12/05/2013	77469	6380	AT&T	11-22-2013	1	100-51450-225	70.65
12/13	12/05/2013	77470	6178	BETHEL HOUSE	12-05-2013	1	100-46733-55	50.00
12/13	12/05/2013	77471	6477	BROWN, LYNETTE M	11-27-2013	1	100-55300-347	795.89
12/13	12/05/2013	77471	6477	BROWN, LYNETTE M	12-05-2013	1	100-46733-55	59.50
12/13	12/05/2013	77472	7044	CAPN'S ROADHOUSE	12-05-2013	1	100-46733-55	650.00
12/13	12/05/2013	77474	152	MARGRAF COLLECTION AGEN	NOV 2013	1	100-46230-52	263.83
12/13	12/05/2013	77475	7045	MCDONELL, CHRIS	11-27-2013	1	100-51110-910	4,169.73
12/13	12/05/2013	77476	2274	MUNICIPAL COURT FUND	11-27/12-05-	1	100-45110-52	114.00
12/13	12/05/2013	77476	2274	MUNICIPAL COURT FUND	11-27/12-05-	2	100-45110-52	114.00
12/13	12/05/2013	77476	2274	MUNICIPAL COURT FUND	11-27/12-05-	3	100-45110-52	744.00
12/13	12/05/2013	77478	6753	VALUE IN LOCAL GOVERNMEN	2014-168	1	100-51500-310	35.00
12/13	12/05/2013	77479	1507	WALMART COMMUNITY	12-06-2013	1	100-52110-340	24.75
12/13	12/05/2013	77479	1507	WALMART COMMUNITY	12-06-2013	2	100-53270-310	92.38
12/13	12/05/2013	77480	4838	WALWORTH CO CLERK OF CO	424082468	1	100-45110-52	200.00
12/13	12/05/2013	77481	375	WI EMS ASSOCIATION	4419	1	100-52300-211	1,188.00
12/13	12/05/2013	77482	195	WI DOT TVRP	12-01-2013	1	100-52140-360	50.00
12/13	12/05/2013	77483	6860	WRENSCH, NANCY	12-05-2013	1	100-46733-55	172.80
12/13	12/05/2013	77484	83	CITY OF WHITEWATER	NOVEMBER	1	100-21690	20,543.41
12/13	12/05/2013	77485	2913	EASTSIDER	NOV 2013	1	100-21690	148.14
12/13	12/05/2013	77486	6123	IDING, EDWIN	NOV 2013	1	100-21690	100.00
12/13	12/05/2013	77487	7046	MCENDRE, RICHARD	NOV 2013	1	100-21690	30.00
12/13	12/05/2013	77488	5574	STATE OF WISCONSIN	NOV 2013	1	100-21690	7,987.40
12/13	12/05/2013	77489	282	WALWORTH CO TREASURER	NOV 2013	1	100-21690	3,081.93
12/13	12/05/2013	77490	24	WINCHESTER TRUE VALUE HA	NOV 2013	1	100-21690	64.05
12/13	12/05/2013	77491	3123	WISCONSIN DAIRY SUPPLY	NOV 2013	1	100-21690	50.00
12/13	12/05/2013	77493	1033	CLEAN MATS	31735	1	100-55111-246	62.00
12/13	12/05/2013	77493	1033	CLEAN MATS	31946	1	100-55111-246	62.00
12/13	12/05/2013	77494	208	DALEE WATER CONDITIONING	208-12-6-13	1	100-55111-245	5.50
12/13	12/06/2013	77510	7049	CENTRAL PRINTING	12-06-2013	1	100-51400-310	20.00
12/13	12/06/2013	77511	43	PETTY CASH	12-06-2013	1	100-51400-310	12.07
12/13	12/06/2013	77511	43	PETTY CASH	12-06-2013	2	100-52120-340	3.15
12/13	12/06/2013	77511	43	PETTY CASH	12-06-2013	3	100-52100-310	33.26
12/13	12/09/2013	77512	7050	BOARINI, JULIA	12-09-2013	1	100-55210-310	13.88
12/13	12/09/2013	77513	43	PETTY CASH	2013/14 TAX	1	100-21100	150.00
12/13	12/12/2013	77514	6380	AT&T	12-01-2013	1	100-51450-225	160.45
12/13	12/12/2013	77514	6380	AT&T	12-01-2013 2	1	100-51450-225	555.27
12/13	12/12/2013	77514	6380	AT&T	12-01-2013 2	2	100-53230-241	49.08
12/13	12/12/2013	77514	6380	AT&T	12-01-2013 2	4	100-55310-340	199.16
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	1	100-52400-351	278.97
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	2	100-53230-352	54.50
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	3	100-53300-351	584.99
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	4	100-46733-55	76.80
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	5	100-53270-351	101.74
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	9	100-53300-351	518.73
12/13	12/12/2013	77517	133	FRAWLEY OIL CO INC	10-31-2013	11	100-53270-351	536.91
12/13	12/12/2013	77518	3034	GEMPLER, HEIDI	12-07-2013	1	100-52600-118	28.43
12/13	12/12/2013	77520	6276	JOHN DEERE FINANCIAL	62784	1	100-53230-354	65.00
12/13	12/12/2013	77520	6276	JOHN DEERE FINANCIAL	62849	1	100-53230-352	205.00
12/13	12/12/2013	77520	6276	JOHN DEERE FINANCIAL	62910	1	100-53230-354	680.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
12/13	12/12/2013	77520	6276	JOHN DEERE FINANCIAL	62911	1	100-53230-354	35.00
12/13	12/12/2013	77520	6276	JOHN DEERE FINANCIAL	62930	1	100-53230-354	1,120.00
12/13	12/12/2013	77521	5997	MZIS	631	1	100-52400-222	5,116.97
12/13	12/12/2013	77522	825	STONE, SARA	12-12-2013	1	100-55300-344	1,562.62
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	1	100-52500-340	67.07
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	2	100-53230-222	1,233.96
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	3	100-53300-222	1,214.32
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	4	100-53420-222	19,528.82
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	5	100-51600-222	2,526.35
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	6	100-51600-224	2,212.67
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	7	100-53270-222	1,381.74
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	8	100-53270-224	295.15
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	9	100-55111-222	1,387.01
12/13	12/12/2013	77523	25	WE ENERGIES	12-20-2013	10	100-55111-224	541.92
12/13	12/19/2013	77542	1710	A T & T	11-28-2013	1	100-51450-225	33.18
12/13	12/19/2013	77543	6477	BROWN, LYNETTE M	12-18-2013	1	100-55300-347	185.00
12/13	12/19/2013	77546	4420	ELDER, JAMES	12-13-2013	1	100-52110-118	136.68
12/13	12/19/2013	77547	4512	EMERGENCY APPARATUS MTN	71407	1	100-52200-241	4,660.76
12/13	12/19/2013	77548	1438	FRANK BROS INC	54470	1	100-53320-460	156.62
12/13	12/19/2013	77549	2274	MUNICIPAL COURT FUND	12-16-2013	1	100-45110-52	114.00
12/13	12/19/2013	77549	2274	MUNICIPAL COURT FUND	12-16-2013	2	100-45110-52	50.00
12/13	12/19/2013	77550	6830	NEUMANN, MARY	12-06-2013	1	100-55310-340	75.00
12/13	12/19/2013	77551	300	SAUBERT, DOUG	12-15-2013	1	100-51500-310	15.75
12/13	12/19/2013	77552	2	SENTRY OF WHITEWATER, DA	NOV 2013	1	100-52300-340	103.88
12/13	12/19/2013	77552	2	SENTRY OF WHITEWATER, DA	NOV 2013	2	100-52300-340	130.78
12/13	12/19/2013	77552	2	SENTRY OF WHITEWATER, DA	NOV 2013	3	100-52300-340	24.77
12/13	12/19/2013	77553	201	SMITH, MICHELE	NOVEMBER	1	100-51400-330	837.39
12/13	12/19/2013	77554	358	STRAND ASSOCIATES INC	0101268	1	100-56300-219	481.22
12/13	12/19/2013	77554	358	STRAND ASSOCIATES INC	0101268	2	100-52400-219	649.30
12/13	12/19/2013	77554	358	STRAND ASSOCIATES INC	0101268	3	100-52400-219	278.27
12/13	12/19/2013	77555	4731	UHL, BRIAN	12-02-2013	1	100-52100-118	117.83
12/13	12/19/2013	77556	5167	VILLAGE OF EAST TROY POLIC	Q5204253	1	100-45114-52	164.20
12/13	12/19/2013	77557	3290	WALWORTH CO NUTRITION PR	12-19-2013	1	100-46733-55	70.00
12/13	12/19/2013	77558	6439	WEBERPAL, ANDREW	12-09-2013	1	100-52400-211	21.58
12/13	12/19/2013	77559	3207	WEBERPAL, DEBRA	DEC 2019	1	100-55310-340	32.12
12/13	12/19/2013	77559	3207	WEBERPAL, DEBRA	DEC 2019	2	100-55310-340	8.25
12/13	12/19/2013	77560	628	WHITEWATER CHAMBER OF C	2014 MEMB	1	100-51400-320	3,000.00
12/13	12/19/2013	77561	1236	WIS DEPT OF TRANSPORTATI	11-11-2013	1	100-56300-219	65.00
12/13	12/19/2013	77562	3285	WLEEDA	2014 REG	1	100-52110-211	195.00
12/13	12/19/2013	77562	3285	WLEEDA	2014 REG	2	100-52110-211	195.00
12/13	12/19/2013	77563	6972	RODRIGUEZ, MIGUEL	RENTAL DE	1	100-21680	500.00
12/13	12/30/2013	77566	1601	ANICH LUMBER & HARDWAR C	11022	1	100-53320-353	119.28
12/13	12/30/2013	77568	6380	AT&T	6380-123013	1	100-51450-225	2,911.59
12/13	12/30/2013	77568	6380	AT&T	6380-123013	2	100-53100-310	75.00
12/13	12/30/2013	77569	4746	AT&T LONG DISTANCE	4746-123013	1	100-51450-225	834.34
12/13	12/30/2013	77570	4947	AYRES ASSOCIATES INC	151996	1	100-53300-821	2,000.00
12/13	12/30/2013	77571	1033	CLEAN MATS	31801	1	100-51600-245	716.00
12/13	12/30/2013	77571	1033	CLEAN MATS	31976	1	100-53230-340	141.45
12/13	12/30/2013	77572	6265	BECKER, WILLIAM	AMAZON.CO	1	100-52110-118	144.77
12/13	12/30/2013	77573	4716	BURTNESS CHEVROLET OF W	107432	1	100-53320-353	6.58
12/13	12/30/2013	77573	4716	BURTNESS CHEVROLET OF W	107454	1	100-53320-353	60.06
12/13	12/30/2013	77574	28	BURNS INDUSTRIAL SUPPLY	504205	1	100-53320-353	16.00
12/13	12/30/2013	77574	28	BURNS INDUSTRIAL SUPPLY	504361	1	100-53320-353	82.16
12/13	12/30/2013	77574	28	BURNS INDUSTRIAL SUPPLY	505312	1	100-53320-353	36.56
12/13	12/30/2013	77574	28	BURNS INDUSTRIAL SUPPLY	505469	1	100-53320-353	39.16
12/13	12/30/2013	77574	28	BURNS INDUSTRIAL SUPPLY	505900	1	100-53320-353	7.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
12/13	12/30/2013	77575	3909	CAMERA CORNER CONNECTIN	0480	1	100-52300-340	215.00
12/13	12/30/2013	77576	6517	CHILDS PHD SC, CRAIG D	939	1	100-52100-219	475.00
12/13	12/30/2013	77578	5892	CLAPPER, CAMERON	MRA CHANG	1	100-51400-330	32.20
12/13	12/30/2013	77578	5892	CLAPPER, CAMERON	SENTRY	1	100-51400-310	38.04
12/13	12/30/2013	77579	4192	DIVERSIFIED BENEFIT SVC INC	174973	1	100-51500-217	273.08
12/13	12/30/2013	77580	6089	DOMINION VOTING SYSTEMS I	DVS109167	1	100-51400-242	561.96
12/13	12/30/2013	77581	4759	DUJARDIN, MICHELLE	CVMIC TRN	1	100-55210-211	94.60
12/13	12/30/2013	77582	7060	EMERGENCY COMMUNICATIO	125	1	100-52500-242	1,147.69
12/13	12/30/2013	77584	2765	FABCO RENTS	C210881	1	100-53320-353	225.05
12/13	12/30/2013	77585	3886	FIRE-RESCUE SUPPLY LLC	5062	1	100-52300-810	6,675.75
12/13	12/30/2013	77585	3886	FIRE-RESCUE SUPPLY LLC	5075	1	100-52300-810	580.55
12/13	12/30/2013	77586	341	GATEWAY TECHNICAL COLLE	407166	1	100-52110-211	28.33
12/13	12/30/2013	77587	411	GEMPLER, DAVID	LARK UNIFO	1	100-52110-118	186.63
12/13	12/30/2013	77588	119	GENERAL COMMUNICATIONS I	194952	1	100-52300-810	6,300.00
12/13	12/30/2013	77588	119	GENERAL COMMUNICATIONS I	195045	1	100-52300-810	5,445.00
12/13	12/30/2013	77589	4839	IMAGE TREND INC	27746	1	100-52300-340	1,200.00
12/13	12/30/2013	77590	4833	JIM'S KEY SHOP LLC	2976	1	100-51600-355	275.00
12/13	12/30/2013	77590	4833	JIM'S KEY SHOP LLC	2993	1	100-51600-355	50.80
12/13	12/30/2013	77592	6276	JOHN DEERE FINANCIAL	IC10771	1	100-53270-242	20.48
12/13	12/30/2013	77592	6276	JOHN DEERE FINANCIAL	IW26186	1	100-53230-354	104.62
12/13	12/30/2013	77593	6868	K.A.S. CUSTOM CLEANING	15412	1	100-51600-246	1,141.00
12/13	12/30/2013	77593	6868	K.A.S. CUSTOM CLEANING	15412	2	100-51600-246	840.00
12/13	12/30/2013	77593	6868	K.A.S. CUSTOM CLEANING	15412	4	100-55111-246	1,375.00
12/13	12/30/2013	77593	6868	K.A.S. CUSTOM CLEANING	15412	5	100-51600-246	3,280.00
12/13	12/30/2013	77593	6868	K.A.S. CUSTOM CLEANING	15412	6	100-51600-246	1,175.00
12/13	12/30/2013	77594	4504	KIERNAN, DAWN	WALMART	1	100-52300-340	14.58
12/13	12/30/2013	77595	6062	LINDERT, TODD	TRENDS IN	1	100-52300-211	258.02
12/13	12/30/2013	77596	2799	MAAS, CANDI	ELECTION T	1	100-51400-330	18.08
12/13	12/30/2013	77597	1461	MADISON TRUCK EQUIPMENT I	11-61615	1	100-53320-353	117.07
12/13	12/30/2013	77598	6027	MED ALLIANCE GROUP	39837	1	100-52300-340	260.20
12/13	12/30/2013	77599	4048	MILWAUKEE CO CLERK OFCIR	BROCK	1	100-52120-219	5.46
12/13	12/30/2013	77600	2274	MUNICIPAL COURT FUND	12-19 THRU	1	100-45110-52	139.20
12/13	12/30/2013	77601	7064	PARRISH, MOLLY	WALMART	1	100-51400-310	15.67
12/13	12/30/2013	77602	811	PETERSON, CARL	2013 BANQU	1	100-52300-340	153.38
12/13	12/30/2013	77604	4290	ROBIN'S TRUCKING LLC	1315	1	100-53320-295	600.00
12/13	12/30/2013	77605	5538	ROGAN SHOES INC	213052	1	100-51600-118	119.00
12/13	12/30/2013	77606	7063	ROSCH, JACQUELINE	MATC REIM	1	100-52300-211	960.24
12/13	12/30/2013	77607	6518	SNUFF UM OUT PEST CONTRO	9	1	100-52120-340	25.00
12/13	12/30/2013	77608	2	SENTRY OF WHITEWATER, DA	0010012012	1	100-51400-310	8.98
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	1	100-51100-320	19.32
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	2	100-51400-340	37.64
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	3	100-51400-340	103.85
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	4	100-51400-340	64.00
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	5	100-56300-212	44.51
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	6	100-56300-212	52.12
12/13	12/30/2013	77609	1844	SOUTHERN LAKES NEWSPAPE	NOV 2013	7	100-56300-212	41.90
12/13	12/30/2013	77611	1378	TRANS UNION LLC	11344445	1	100-52120-295	42.03
12/13	12/30/2013	77612	5283	TRI COUNTY COOLING & HEATI	1806	1	100-51600-244	498.00
12/13	12/30/2013	77613	4960	TVL TRUCKING INC	12-4-2013	1	100-53320-295	150.00
12/13	12/30/2013	77614	8	UW WHITEWATER	19738	2	100-51600-245	203.28
12/13	12/30/2013	77614	8	UW WHITEWATER	19738	3	100-51600-340	106.28
12/13	12/30/2013	77614	8	UW WHITEWATER	19738	4	100-53270-359	25.72
12/13	12/30/2013	77615	125	WAL CO-SHERIFF'S DEPT	NOVEMBER	1	100-51200-293	135.00
12/13	12/30/2013	77616	1507	WALMART COMMUNITY	1507-123013	1	100-52100-340	149.79
12/13	12/30/2013	77616	1507	WALMART COMMUNITY	1507-123013	2	100-52110-340	6.91
12/13	12/30/2013	77617	241	WASSEL HARVEY & SCHUK LL	85808	1	100-51300-214	75.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
12/13	12/30/2013	77618	536	WAUKESHA CO TECH COLLEG	S0554112	1	100-52300-211	1,640.40
12/13	12/30/2013	77619	25	WE ENERGIES	25-123013	1	100-53420-222	332.13
12/13	12/30/2013	77619	25	WE ENERGIES	25-123013	2	100-51600-222	4,991.94
12/13	12/30/2013	77620	284	WHITEWATER FIRE DEPT	INTERNATIO	1	100-52200-242	508.10
12/13	12/30/2013	77620	284	WHITEWATER FIRE DEPT	SOUTHCOM	1	100-52200-810	857.49
12/13	12/30/2013	77620	284	WHITEWATER FIRE DEPT	WITNER PU	1	100-52200-810	1,630.37
12/13	12/30/2013	77621	7065	WHITEWATER TOWING	1254	1	100-52120-340	125.00
12/13	12/30/2013	77622	69	WI DEPT OF JUSTICE	L6505T 12/0	1	100-44122-51	56.00
12/13	12/30/2013	77623	195	WI DOT TVRP	195-123013	1	100-52140-360	120.00
12/13	12/30/2013	77625	5043	US POSTAL SERVICE	12-30-2013	1	100-51500-310	920.00
12/13	12/31/2013	77632	2274	MUNICIPAL COURT FUND	12-31-2013	1	100-45130-52	114.00
12/13	12/31/2013	77633	388	S & H TRUCK SERVICE	11604	1	100-52200-241	1,575.96
12/13	12/31/2013	77633	388	S & H TRUCK SERVICE	11610	1	100-52200-241	677.24
12/13	12/31/2013	77634	1592	SAM'S CLUB	12-19-2013	1	100-55310-340	108.58
12/13	12/31/2013	77635	6876	TAYLOR, MARC	014203409	1	100-52200-211	116.00
12/13	12/31/2013	77638	284	WHITEWATER FIRE DEPT	DEC 2013	1	100-52200-242	98.06
12/13	12/31/2013	77638	284	WHITEWATER FIRE DEPT	DEC 2013	2	100-52200-241	460.40
12/13	12/31/2013	77638	284	WHITEWATER FIRE DEPT	DEC 2013	3	100-52200-211	1,050.00
12/13	12/31/2013	77638	284	WHITEWATER FIRE DEPT	DEC 2013	4	100-52200-211	80.00
12/13	12/31/2013	77638	284	WHITEWATER FIRE DEPT	DEC 2013	5	100-52200-340	100.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	1	100-55300-341	396.50
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	2	100-55200-211	20.02
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	3	100-55300-341	8.78
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	4	100-55200-211	13.32
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	5	100-52100-118	699.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	6	100-52110-118	699.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	7	100-52110-219	119.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	8	100-51400-310	78.40
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	9	100-51400-320	19.99
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	10	100-51400-310	52.75
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	11	100-51400-320	30.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	12	100-53300-211	60.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	15	100-51400-310	66.29
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	16	100-52400-310	3.54
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	17	100-51100-310	2.96
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	18	100-56300-310	14.76
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	19	100-55210-310	3.54
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	20	100-53100-310	3.54
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	22	100-55310-340	3.54
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	23	100-51400-340	76.98
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	24	100-51400-310	9.48
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	25	100-53270-213	170.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	26	100-53270-213	170.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	27	100-53270-213	170.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	28	100-53100-345	664.80
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	29	100-53270-359	6.42
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	30	100-55310-340	26.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	31	100-46733-55	344.25
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	32	100-46733-55	344.25
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	33	100-55310-340	83.74
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	34	100-55310-211	386.46
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	35	100-55310-211	9.10
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	36	100-55310-211	8.64
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	37	100-46733-55	5.68
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	38	100-55310-340	33.98
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	39	100-16500	100.00

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	40	100-16500	100.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	41	100-16500	100.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	42	100-16500	105.98
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	43	100-16500	50.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	44	100-16500	51.17
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	45	100-16500	100.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	47	100-51500-310	920.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	48	100-51500-310	23.67
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	49	100-16500	100.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	51	100-51450-225	260.22
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	52	100-52300-340	115.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	53	100-52300-340	224.13
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	54	100-53230-340	63.40
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	55	100-53230-354	16,779.57
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	59	100-51400-310	893.75
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	60	100-55300-790	291.50
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	61	100-55210-650	2,900.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	62	100-53230-340	126.80
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	63	100-51450-225	4.68
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	64	100-51400-225	39.99
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	65	100-51450-244	79.98
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	66	100-51450-244	199.95
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	68	100-53100-225	.07
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	70	100-55210-225	150.40
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	71	100-56300-225	3.12
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	72	100-52400-225	29.79
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	73	100-51400-225	45.72
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	74	100-51400-225	57.51
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	75	100-53230-241	295.32
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	77	100-55310-225	.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	78	100-52100-225	177.70
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	79	100-52500-225	.14
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	80	100-52200-225	211.79
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	81	100-52300-225	9.12
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	83	100-51600-340	27.56
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	84	100-53230-340	25.25
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	85	100-52120-359	42.08
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	86	100-52110-360	342.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	87	100-52110-360	40.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	88	100-52140-360	230.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	89	100-52110-810	350.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	90	100-52110-118	449.99
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	91	100-52140-360	45.13
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	92	100-52100-211	79.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	93	100-52120-340	37.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	94	100-52100-310	67.42
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	95	100-52100-320	69.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	96	100-52100-310	417.80
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	97	100-52140-360	95.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	98	100-52100-310	137.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	99	100-52100-211	79.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	100	100-52100-320	300.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	101	100-52600-340	887.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	102	100-52600-340	77.97
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	103	100-52100-340	93.85
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	104	100-52600-340	82.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	105	100-52100-211	135.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	106	100-52200-242	143.50
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	107	100-52200-242	143.50
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	108	100-52200-242	143.50
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	109	100-52200-242	143.50
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	110	100-52200-242	156.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	111	100-52200-241	210.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	112	100-52200-241	222.80
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	113	100-51400-310	20.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	114	100-51100-310	20.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	115	100-55210-310	20.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	117	100-56300-310	15.85
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	118	100-53100-310	7.92
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	119	100-52400-310	7.92
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	120	100-51400-310	72.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	121	100-51100-310	36.17
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	122	100-55210-310	72.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	124	100-56300-310	72.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	125	100-53100-310	36.17
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	126	100-52400-310	36.17
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	127	100-52100-310	138.93
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	128	100-51500-310	24.34
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	129	100-51500-310	158.79
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	130	100-51200-310	2.70
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	135	100-53230-352	238.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	136	100-53230-354	280.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	137	100-53320-353	317.58
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	138	100-53320-353	408.75
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	139	100-53230-352	75.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	141	100-53230-352	47.60
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	142	100-52200-810	5,172.80
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	143	100-53320-353	91.60
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	145	100-53230-354	75.48
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	146	100-53300-354	72.70
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	147	100-52200-241	161.09
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	148	100-52200-241	341.09
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	149	100-52200-241	2,940.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	150	100-52210-810	981.45
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	151	100-53230-352	829.31
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	153	100-53320-353	878.41
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	154	100-53230-354	137.44-
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	155	100-53230-354	884.75
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	156	100-53230-354	4.12
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	157	100-53230-354	395.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	158	100-53230-354	425.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	161	100-53320-353	110.06
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	162	100-53320-353	120.41
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	163	100-53320-353	21.59
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	164	100-53320-353	45.15
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	165	100-53320-353	1,182.51
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	166	100-53320-353	166.36
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	167	100-53320-353	603.95
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	168	100-53320-353	45.42
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	169	100-53320-353	332.50-
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	172	100-51600-245	841.00
12/13	12/31/2013	900010	6884	JP MORGAN CHASE BANK NA	DECEMBER	173	100-51600-355	79.68

M = Manual Check, V = Void Check

City of WHITEWATER

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **02/04/2014** ITEM: **Discontinuance of Alley**

PRESENTER: **City Attorney**

PREVIOUS ACTION, IF ANY: **Reviewed by the Plan and Architectural Review Commission on January 13, 2014**

SUMMARY OF ITEM BEING PRESENTED:
When designing the Downtown East Gateway project in the area of Jefferson Street and Main Street, it was determined that there is an unopened alley on the city's official map just to the east of what has been the Cordio Auto Parts business. The current driveway location for the auto parts business is not appropriate for the new design of the intersection. After carefully studying the options, it was determined that it would be in the best interests of the city to discontinue the unopened alley which will allow the relocation of the driveway serving the auto parts business. The alley intersects two lots, which are owned by one person, and this person is in favor of the discontinuance of the alley. All utility easements and any easement for existing utilities are being retained by the city.

BUDGET IMPACT, IF ANY: **None**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **None**

STAFF RECOMMENDATION: **Staff recommends that the alley be discontinued.**

RECOMMENDED MOTION: **To pass the resolution discontinuing alley**

ATTACHMENT(S) INCLUDED (If none, please state that)
Resolution discontinuing alley

FOR MORE INFORMATION CONTACT:
Wallace McDonell, wkm@hmattys.com, 262.473.7900.

NOTICE OF HEARING CONCERNING THE DISCONTINUANCE OF ALLEY

NOTICE

PLEASE TAKE NOTICE that on February 4, 2014, at 6:30 p.m. at the City of Whitewater Municipal Building Community Room located at 312 W. Whitewater Street, Whitewater, Wisconsin, the Common Council of the City of Whitewater will consider a resolution discontinuing an alley that is located between Lots 4 and 5 of Tripps 2nd Addition that intersects with Main Street (east of the Main Street and Jefferson Street intersection).

The legal description of the area to be discontinued is as follows:

Part of the north-south Alley in Block 1 of Tripps 2nd Addition, located in the Northwest ¼ of the Southeast ¼ of Section 4, Township 4 North, Range 15 East, City of Whitewater, Walworth County, Wisconsin more fully described as follows:

Commencing at the South ¼ corner of said Section 4;
Thence North 0° 35' 51" East, 2216.52 feet along the West line of the Southeast ¼ of said Section 4 to the Southeast corner of Lot 4, Block 1, of Tripps 2nd Addition also being the Northerly right-of-way line of Main Street and the point of beginning;

Thence North 0° 35' 51" East, 100.09 feet along the East line of said Lot 4 to the Northeast corner of said Lot 4;
Thence South 86° 47' 39" East, 19.82 feet to the Northwest corner of Lot 5 in said Block 1; thence South 0° 35' 51" West, 100.09 feet along the West line of said Lot 5 to the southwest corner of said Lot 5 also being said Northerly right-of-way line;
Thence North 86° 47' 39" West, 19.82 feet along said right-of-way line to the P.O.B.

Containing 1,982 square feet, more or less.

All utility easements and any easement for existing utilities are being retained by the City of Whitewater.

Detailed plans of said discontinuance are available at the offices of the City of Whitewater Municipal Clerk located at 312 W. Whitewater Street, Whitewater, Wisconsin.

_____
Michele R. Smith, City of Whitewater Clerk

(Note to Publisher: Publish one time per week starting the week of January 2, 2014, for three consecutive weeks.)

EXHIBIT A

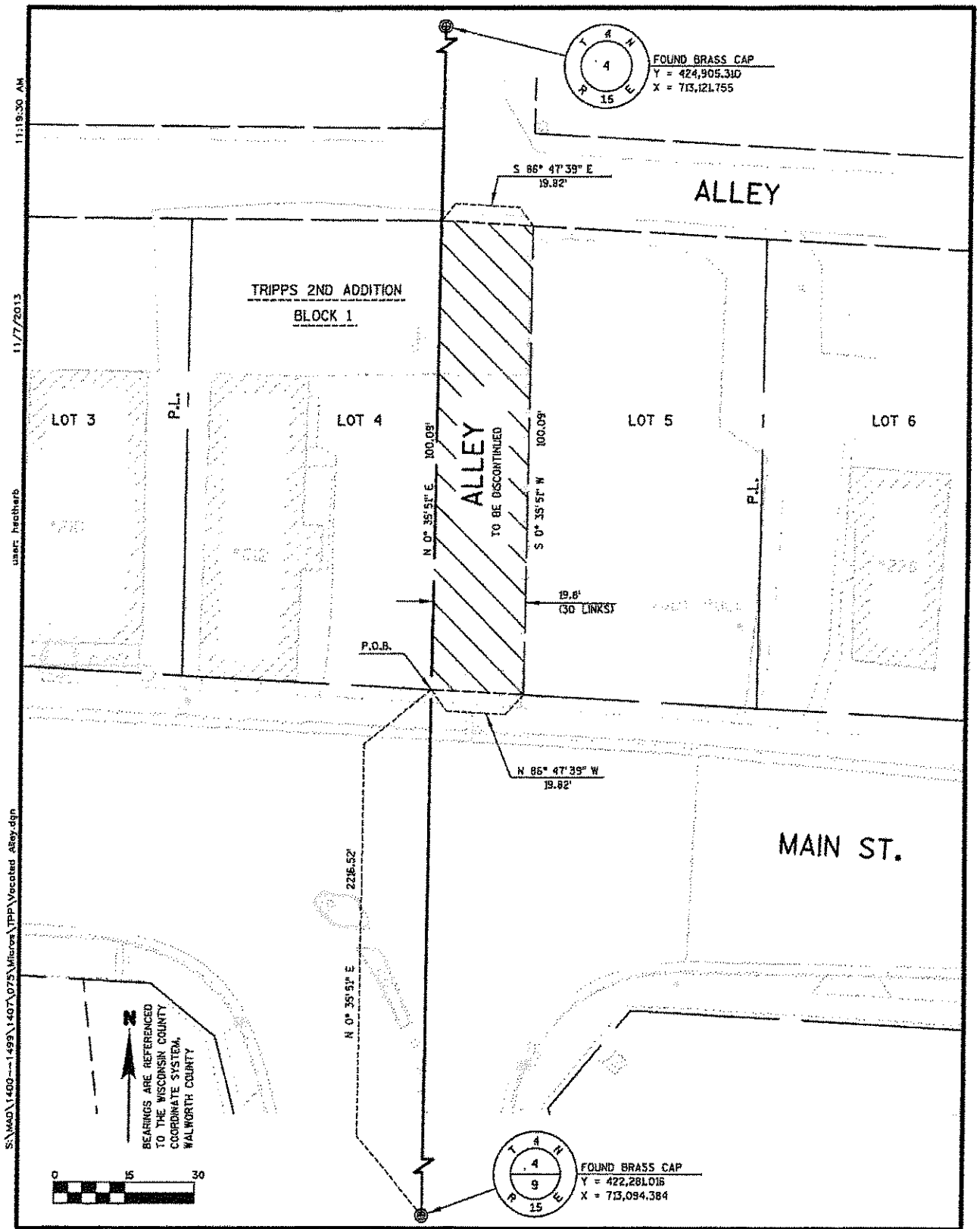
Part of the north-south Alley in Block 1 of Tripps 2nd Addition, located in the Northwest 1/4 of the Southeast 1/4 of Section 4, Township 4 North, Range 15 East, City of Whitewater, Walworth County, Wisconsin more fully described as follows:

Commencing at the South 1/4 corner of said Section 4;
Thence North 0° 35' 51" East, 2216.52 feet along the West line of the Southeast 1/4 of said Section 4 to the Southeast corner of Lot 4, Block 1, of Tripps 2nd Addition also being the Northerly right-of-way line of Main Street and the point of beginning;

Thence North 0° 35' 51" East, 100.09 feet along the East line of said Lot 4 to the Northeast corner of said Lot 4;
Thence South 86° 47' 39" East, 19.82 feet to the Northwest corner of Lot 5 in said Block 1;
thence South 0° 35' 51" West, 100.09 feet along the West line of said Lot 5 to the Southwest corner of said Lot 5 also being said
Northerly right-of-way line;
thence North 86° 47' 39" West, 19.82 feet along said right-of-way line to the P.O.B.

Containing 1,982 square feet, more or less.

C:\Users\sharon\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\MUJ93SI3\ALLEY DISCONTINUANCE EXHIBIT A.DOCX



ALLEY DISCONTINUANCE
BLOCK 1, TRIPPS 2ND ADDITION
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

STRAND ASSOCIATES®

EXHIBIT B

JOB # 1407-075

RESOLUTION DISCONTINUING ALLEY

WHEREAS, there is an unpaved alley located between Lots 4 and 5 in Tripp's 2nd Addition to the City of Whitewater, as shown on the attached map, and

WHEREAS, more than 50% of the owners of the lands abutting the unpaved alley have petitioned for its discontinuance, and

WHEREAS, it is in the public's best interest to discontinue said alley.

Now, therefore, **BE IT RESOLVED** as follows:

1. The alley intersecting (East of the Main Street and Jefferson Street intersection) with Main Street in the City of Whitewater and located between Lots 4 and 5 in Tripp's 2nd Addition to the City of Whitewater and legally described as set forth on Exhibit A is hereby discontinued. A map labeled Exhibit B showing the area to be discontinued is attached hereto.

2. All utility easements and any easements for existing utilities are being retained by the City of Whitewater.

3. The official map of the City of Whitewater is hereby amended to show the discontinuance of the alley.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

_____
Cameron Clapper, City Manager

_____
Michele R. Smith, City Clerk

PETITION FOR DISCONTINUANCE OF ALLEY

The below-signed petitioner hereby petitions for the discontinuance of the alley intersecting with Main Street which runs between Lots 4 and 5 in Tripp's 2nd Addition to the City of Whitewater, as legally described on the attached Exhibit A, in the City of Whitewater, Wisconsin, as shown on the attached map labeled Exhibit B, pursuant to Wis. Stats. 66.1003(3).

Dated: 12/27/13, 2013.

Donna Henry
347 South Janesville Street
Whitewater, WI 53190

ORDINANCE ADOPTING AMENDMENT TO THE COMPREHENSIVE PLAN OF THE CITY OF WHITEWATER, WALWORTH COUNTY, WISCONSIN, TO INCLUDE THE CITY OF WHITEWATER BICYCLE AND PEDESTRIAN PLAN

The City Council of the City of Whitewater, Wisconsin, do ordain as follows:

SECTION 1. The City of Whitewater is authorized to prepare, adopt, and amend a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of Wisconsin Statutes.

SECTION 2. On February 2, 2010, the City Council of Whitewater adopted the *City of Whitewater Comprehensive Plan* (hereinafter "*Plan*") as the City's comprehensive plan under Section 66.1001(4), Wisconsin Statutes, with said *Plan* including procedures for regular consideration of amendments to it.

SECTION 3. Section 66.1001(4), Wisconsin Statutes, establishes the required procedure for a local government to amend a comprehensive plan once it has been initially adopted.

SECTION 4. The City Council of the City of Whitewater has adopted and followed written procedures designed to foster public participation in every stage of the preparation of and amendments to the *Comprehensive Plan*, as required by section 66.1001(4)(a) of Wisconsin Statutes.

SECTION 5. The Plan and Architectural Review Commission of the City of Whitewater, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending that the City Council adopt an ordinance to constitute official City approval of an amendment to the *Plan.*

SECTION 6. The City of Whitewater has held at least one public hearing on this ordinance, in compliance with the requirements of section 66.1001(4)(d) of Wisconsin Statutes.

SECTION 7. To better reflect the City's desired future land use pattern, the City hereby amends the *Comprehensive Plan* by adopting the City of Whitewater Bicycle and Pedestrian Plan (An Addendum to the 2008-2013 City of Whitewater Park and Open Space Plan), as a component of the *City of Whitewater Comprehensive Plan.*

SECTION 8. The decision to fund actions or improvements recommended in the Bicycle and Pedestrian Plan shall be made by future City Council action.

SECTION 9. This ordinance shall take effect upon passage by a majority vote of the members-elect of the City Council and publication/posting as required by law.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:
NOES: _____

ABSENT:
ADOPTED:

Cameron Clapper, City Manager

Attest: _____

Michele R. Smith, City Clerk

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **02/14/2014** ITEM: **Appointments to the BZA and WUTPB**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **N/A**

SUMMARY OF ITEM BEING PRESENTED:
By municipal ordinance (Whitewater Municipal Code Chapter 2.12.011), the city manager and the common council president review all board, commission and committee applications and recommend nominees to the common council for consideration and appointment. The city manager and common council president will present recommendations at the meeting. The following individuals have applied for seats on the Board of Zoning Appeals (BZA) and the Whitewater University Technology Park Board (WUTPB).

BZA:

- **Bruce Parker (from alternate to regular)**
- **Timothy O'Toole**

WUTPB:

- **Donna Knilans**
- **Nate Parrish**
- **Timothy O'Toole**

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

RECOMMENDED MOTION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state that)

FOR MORE INFORMATION CONTACT:
Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.

BOARD AND COMMISSION POSITION APPLICANTS

Applications Due: January 28, 2014

Board / Commission	No. of Openings	Incumbent	Applicants
Whitewater University Tech Park	1	Zaballos (resigned)	Donna Knilans; Nate Parrish; O'Toole
BZA	1 regular	Merrill resignation	Bruce Parker would like to move from alternate to regular; O'Toole

~~O'Toole~~ C-1
BZA
Tech Board
O'Toole

CITIZEN SERVICE INFORMATION FORM

Name (Print): O'TOOLE TIMOTHY ANDREW Date: 1-28-2014
Last First Middle

Home Address: 263 NORTH FRANKLIN STREET

Business Name: —

Business Address: —

Telephone (Home): 608-604-3555 (Work): —

E-mail address: TIMOZLE@YAHOO.COM

How long have you lived in the City of Whitewater?: 2.25 YEARS

Which Boards, Commissions, and/or Committees interest you?
WU TECHNOLOGY PARK OR
ZONING BOARD OF APPEALS

Please give a brief overview of your background, experience, interest, or concerns in the above areas:
ENGINEER FOR ≈ 30 YEARS, VARIOUS MANUFACTURING COMPANIES. PLANT START-UPS, STAFFING, PRODUCT/PROCESS COMMERCIALIZATION.
PROPERTY OWNER (RESIDENTIAL, COMMERCIAL, LAND) FOR 20+ YEARS. (6 HOUSES)

References:

1. ROD DALEE
WHITEWATER
Phone: 941-412-4716
C 262-391-7030

2. JEROME DURST
TOWN CHAIRMAN - TOWN OF MARSHALL
RICHLAND CENTER, WI
Phone: 608-604-5944

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Tim O'Toole
Signature

Revised 3/18/05

Tech Park Board
Parrish

C-1

CITIZEN SERVICE INFORMATION FORM

Name (Print): Parrish (Last) Nathaniel (First) E (Middle) Date: 1/27/14

Home Address: 406 Eagle Ct

Business Name: First Citizens State Bank

Business Address: 207 W Main St, Whitewater

Telephone (Home): (262) 458-2108 (Work): (262) 473-1437

E-mail address: NParrish@FirstCitizensWW.com

How long have you lived in the City of Whitewater?: September - 2011

Which Boards, Commissions, and/or Committees interest you?

Whitewater Tech Park Board of Directors

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I believe my background in Banking as well as numerous civic organizations make me an excellent candidate to help the Whitewater Tech Park meet its goals and objectives.

References:

1. Jim Caldwell
207 W. Main St
Whitewater WI 53190
Phone: 473-1400

2. Ken Knutesen
207 W. Main St
Whitewater WI 53190
Phone: 473-1406

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Signature

Revised 3/18/05

Tech Park Bd.
Knilans

C-1

CITIZEN SERVICE INFORMATION FORM

Name (Print): Knilans Donna Date: 1/21/14
Last First Middle

Home Address: N6440 State Road 89, Delavan, WI 53115

Business Name: Paragon Development Systems (previous)

Business Address: 1823 Executive Drive, Oconomowoc, WI

Telephone (Home): 608.883.6396 Cell ~~(Work)~~: 608.289.1750

E-mail address: dknilans@gmail.com

How long have you lived in the City of Whitewater?: 55 years *

* Currently live in Richmond Township with Delavan mailing address.

Which Boards, Commissions, and/or Committees interest you?

Whitewater University
Technology Park Board

We are part of Whitewater School District & conduct our business in Whitewater.

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Please see enclosed Cover Letter & Resume.

References:

1. Pastor Jerry Wendt (retired) Phone: 473-8400
   622 W. main St.
   Whitewater, WI 53190
   - Co-Chaired Church $1.2m Building Fund Appeal Campaign
   - mc'd community Retirement event
2. Christine Holloway Phone: 262-521-5611 - Office
   VP, Converged Infrastructure Solutions Christine.holloway@cdw.com
   CDW
   - UW-Whitewater alum
   - Previous co-worker

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Donna Knilans
Signature

Revised 3/18/05

DONNA KNILANS

N6440 State Road 89
Delavan, WI 53115

http://www.linkedin.com/in/dknilans

Mobile: 608.289.1750
dknilans@gmail.com

CAREER SUMMARY

Recruited to lead start-up growth initiatives, delivers profitable revenue growth by leading early adoption of innovative technology and services solutions. Demonstrated ability to drive results while instilling accountability in formal and informal leadership roles with a focus on developing and coaching sales leaders and teams to execute to exceed performance goals. Proven sales success in cloud solutions (IaaS/SaaS/PaaS), software applications, converged infrastructure and managed & professional services, including Product Management of a cloud-based collaboration solution. Specialize in providing strategic leadership to accelerate closure of complex, high value opportunities in end-user client and partner-led environments. Executive-level presentation, negotiation and communication skills.

PROFESSIONAL EXPERIENCE and ACCOMPLISHMENTS

Paragon Development Systems, Midwest U.S. **January 2011 – Present**
A private equity-owned provider of traditional and cloud-based technology solutions and services.

Sales Director
Transformational Sales Leadership – Establish market leadership for cloud-based IaaS/SaaS/PaaS offerings

Accountable for growing segment revenues/margins to exceed $95M while transforming the sales team to a professional services and cloud services focused organization; includes Product Management responsibilities for a cloud-based collaboration solution.

- Increased Practice revenues 6% quarter/quarter by focusing sales team solution representation on industry-relevant high impact solutions that leverage the company's greatest core competencies. Introduced a new sales tracking and achievement system.
- Grew professional services revenues 19% year/year by demonstrating alignment of service outcomes to achievement of client goals and objectives of increasing organizational agility and "speed to benefit" while adhering to industry security requirements.
- Selected to lead company's most strategic initiative – creating market credibility and sales pipeline for company-developed Software-as-a-Service offerings. Product Management responsibilities include development of the Business Plan and presentations to company Board of Directors to secure funding, development of client-facing sales materials including a custom ROI tool, and Executive Briefing co-presentations with CEO. Developed $45M sales pipeline.

Business Development Manager – Heath Care Industry
Sales Leadership – Accelerating Industry Growth

Increased assigned portfolio revenues 4X by leading a cross-functional team to provide innovative industry solutions that enhanced clients' market share and competitiveness while ensuring compliance with industry regulations and incentive programs.

- Increased account sales during initial 12 months from $1.2M to $12.1M by effectively aligning with client CXO objectives while managing complex political environment. Exceeded sales quota initial year.
- Led client adoption of innovative high value solution for leveraging private cloud services to support new enterprise initiatives.
- Improved sales team performance by implementing strategic account planning processes and performance accountability metrics.

Comm-Works LLC, Nationwide **February 2007 – January 2011**
A private equity-owned global provider of technology solutions and services to multi-site Fortune 2000 companies

National Sales Director, Enterprise & Strategic Alliance Sales – Retail and Finance Industries
Sales Leadership – Optimizing Growth for Private Equity Recapitalization

Reporting to the VP of Sales and Marketing, responsible for recruiting, developing and managing a staff of 15 nationwide co-workers, leading the sales organization to achieve growth of enterprise and strategic alliance services sales revenues.

- Grew services revenues 8% to $57.25M ($200M+ including hardware/software) during initial year by restructuring the sales organization to focus on high-value customers/opportunities, increasing customer "wallet-share" and profit margins. Implemented formal performance management metrics and disciplined account planning processes.
- Provided leadership in negotiating and closing the company's largest strategic alliances services opportunity ($8M), first managed services opportunity ($12M), and largest unified communications opportunity ($4.5M). Achieved P-Club all eligible years.

Cisco Systems, Enterprise Sales, Midwest Operation **October 2005 – February 2007**

Unified Communications Application Specialist – Corporate, Manufacturing & Healthcare Industries
Advanced Technology - Business Development & Executive Briefing Presenter

Reporting to the Operations Director, led the Unified Communications sales strategy and account team's UC sales execution to Cisco's 55 largest WI-based clients across the health care, retail, finance/insurance, and manufacturing industries.

- Developed and executed the Regional UC Sales Plan resulting in a 35% increase of Unified Communications sales during first year. Focused on alignment with CXO's strategic business initiatives, goals and partner enablement.
- Closed the largest $3M+ regional UC opportunity in previous 10 Qs; sales success professionally recorded/broadcast-Cisco IPTV
- Won the Area's "Best in Class" sales presentation contest; awarded Executive Club sales incentive trip.

Norstan Communications / Black Box Network Services, Nationwide
*Consistent President's Club winner; "Top Gun" awardee; selected for President's Roundtable

Director Business Development, Western Region* (2003 to October 2005)
Business Development – New Market

Lead the identification and growth of potential high-value enterprise clients to accelerate sales revenues and profitability in a start-up market – California; responsible for providing sales team leadership in achievement of the Regional Sales Plan.

- Exceeded 1st year sales goals by 130%, growing client portfolio to $18.7M by closing agreements with several new enterprise clients in the financial, biotech, higher education, county government, and satellite broadcasting industries.

Senior Sales Director, Customer Contact Solutions Practice* (2001 – 2003)
Business Segment Revenue Growth

Gained recognition as the company's fastest growing business segment (35% growth to $30.2M) with the highest sales force utilization & gross profit contribution by creating and executing a Contact Center/Client Interaction Sales Plan, defining high profit segment product and services offerings, leading key client sales presentations and negotiating and closing high value client contracts.

Sales Director, Strategic Alliances (2000 – 2001)
Business Development – Start-Up Services Initiative

Responsible for leading business development for a start-up Channel Services organization, providing implementation and maintenance services as a "while label" services provider. Closed $3M+ new channel services contracts in initial year.

National Sales Manager, Call Center Technologies* (1997 – 2000)
Sales Management – Start-up Solutions Team

Transformed a geographically-dependent & infrastructure-focused sales group to a virtual, solutions-centric sales organization. Responsible for creating and executing the segment Sales Plan including recruiting, training, and developing a 12 member sales staff across 10 central and western states. Grew new solution segment software and professional services revenue to $13.5M+.

Sales Manager, Wisconsin Branch* (1994-1996)

Account Manager, Milwaukee/Madison* (1981-1993)

EDUCATION

BBA, Marketing, UW-Whitewater College of Business and Economics

Professional Training:

- Financial Management, UW-Madison
- Executive Leadership: Managing by Values
- Executive Conversations: Financial Acumen
- Miller Heiman Strategic Sales Training
- IMPAX Executive Sales Presentation Training
- Cisco Sales Masters

DONNA KNILANS
N6440 State Road 89
Delavan, WI 53115
Mobile: 608.289.1750 Email: dknilans@gmail.com
http://www.linkedin.com/in/dknilans

January 20, 2014

Michele Smith
City Clerk
P.O. Box 178
Whitewater, WI 53190

Re: Whitewater University Technology Park Board

Dear Michele and University Technology Park Board members:

As a 50+ year resident of Whitewater, a UW-Whitewater alum (BBA, Marketing), coupled with a successful sales and marketing career in the technology industry, I am submitting my interest in a Board member position for the Whitewater University Technology Park.

Throughout my business career, I have had the opportunity to lead many successful growth initiatives for the companies I served. Most recently, I led an initiative to create market viability and sales pipeline for an internally-developed Software-as-a-Service cloud-based Collaboration offering. This effort required multiple presentations to our Board of Directors to secure funding and to our Client Advisory Council to validate solution design. As a Sale Director, I led numerous client presentations including client ROI modeling. The end result is a $45M reoccurring services revenue pipeline. I have also worked for Cisco, responsible for selling Unified Communications/Collaboration solutions to their 55 largest enterprise clients in WI. Based on my sales success, I traveled to Raleigh NC where my successful sales case study was professionally recorded and broadcast to their 56,000 global employees.

On a more local level, I co-chaired the Building Fund Appeal campaign for the First English Lutheran Church, where we gained pledge commitments and ultimately received contributions to complete our $1.2M building expansion project.

Growing up in Whitewater, graduating from the University, and now living just south of Whitewater, my sales and marketing business profession has required significant time commitments outside of the Whitewater community and in some cases, outside the state of Wisconsin. However, I am now in a position where I am more available and am most interested in applying my business experience and skills to assisting the Whitewater business community and University to accomplish their goals and objectives.

I have completed the Citizen Service Information Form and have also included a copy of my professional resume. I have also recently met with Bud Gayhart, whom I understand is serving on the Board.

I look forward to speaking with you in more detail about the goals, objectives and expectations for Board membership for the University Technology Park.

Sincerely,

Donna Knilans

Donna Knilans

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **02/04/2014** ITEM: **Water Meter Replacement Program**

PRESENTER: **Streets Superintendent**

PREVIOUS ACTION, IF ANY: **None**

SUMMARY OF ITEM BEING PRESENTED:
On January 17, staff received draft drainage studies from Strand Associates. There are three documents attached: Basin 15 drainage study, Woodland Drive drainage study, and a city-wide drainage issues summary. City staff will provide council with a summary of the studies.

The Basin 15 study is an update done to a study that was completed by Strand Associates in 2002. The update includes land development projects and changes in the basin since the original study, updated the 2002 recommended costs to 2014 costs, and evaluates the flooding that has been occurring since 2002 near the Home Lumber facility and potential drainage improvements to mitigate this flooding. The Woodland Drive study evaluates the existing conditions and provides four alternatives to mitigate the flooding. The city-wide drainage issues document summarizes known drainage issues that have been identified by city staff. However, it is not intended to include all drainage issues in the city. It is recommended that staff continue to monitor these drainage issues and prioritize them for further study and/or improvements.

BUDGET IMPACT, IF ANY:
For discussion only

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **None**

STAFF RECOMMENDATION: **For discussion only**

RECOMMENDED MOTION: **For discussion only**

ATTACHMENT(S) INCLUDED (If none, please state that): **Basin 15 Drainage Study, Woodland Drive Drainage Study, and City-wide Drainage Issues.**

FOR MORE INFORMATION CONTACT:
Chuck Nass, cnass@whitewater-wi.gov, 262.473.0542.

DRAFT

January 17, 2014

Cameron Clapper, City Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Basin 15 Drainage Study

Dear Cameron,

The purpose of this letter report is to provide an update to the Basin 15 Stormwater Study that was prepared in December 2002. The Basin 15 Storm Sewer System drains approximately 196 acres of urbanized lands that is generally bounded by Prince Street to the west, Main Street to the north, Franklin Street to the east, and Walworth Avenue to the south (refer to Figure 1). The storm sewer system ultimately outfalls to Cravath Lake immediately southeast of West Ann Street.

Based on the results of the 2002 study, the entire system was found to have at least a 5-year storm capacity and the majority of the system had at least a 10-year storm capacity. Note that the City of Whitewater's current storm sewer design standard requires sufficient capacity to convey flows from a 10-year storm event and providing a safe emergency overland flood route.

The 2002 study identified two areas of localized flooding. The two areas included the Highland Street low point located approximately 100 feet west of Whiton Street and an area located immediately northwest of the intersection of Franklin Street and the railroad. In order to mitigate flooding in these areas, drainage improvements to four distinct segments of the Basin 15 storm sewer system were recommended as described below.

- Storm sewer main east of Franklin Street near Home Lumber - Replace approximately 310 lineal feet (LF) of 30-inch diameter storm sewer with 36-inch diameter storm sewer.

- Storm sewer main along Franklin Street between Whitewater Street and Janesville Street - Replace approximately 480 LF of 15-inch diameter storm sewer with 18-inch diameter storm sewer.

- Storm sewer main along Summit Street between Peck Street and Highland Street - Replace approximately 420 LF of 12-inch diameter storm sewer and 190-LF of 10-inch diameter storm sewer with 15-inch diameter storm sewer.

- Storm sewer main along Whiton Street between West Charles Street and Highland Street - Replace approximately 850 LF of 15-inch diameter storm sewer with 18-inch diameter storm sewer and remove and replace approximately 100 LF of 12-inch diameter storm sewer located along Highland Street with 18-inch diameter storm sewer. Construction of two additional inlets at the Highland Street low point located 100 feet west of Whiton Street was also recommended.

DRAFT

The location of these drainage improvement projects is depicted in Figure 2. Estimated construction costs in 2002 dollars for these drainage improvement projects are summarized in Table 1 below.

Drainage Improvement Project Description	Opinion of Probable Construction Cost (2002 $)
*Storm Sewer Improvements East of Franklin Street	$55,200
Franklin Street Storm.Sewer Improvements	$48,800
Summit Street Storm.Sewer Improvements	$82,000
Whiton and Highland Street Storm Sewer Improvements	$94,000
Subtotal	**$279,000**
Engineering & Contingencies	$70,000
Total Opinion of Probable Construction Cost	**$349,450**

Table 1 Summary of 2002 Basin 15 Study Drainage Improvement Costs (2002 Dollars)

Scope of Basin 15 Study Update

Updates to the study include the following elements:

- Considers land development projects and changes in the Basin 15 watershed that have occurred since 2002.
- Update of study exhibits that include topographic, utility, and aerial mapping.
- Update previously prepared cost opinions for recommended drainage improvement projects in 2002 study to 2014 costs.
- Evaluate flooding that has occurred since 2002 near the Whitewater Street/Church Street intersection, immediately north the Home Lumber facility and potential drainage improvements to mitigate this flooding.

Development Since 2002

A summary of land development projects and changes in the Basin 15 watershed that have occurred since 2002 include the following:

- 499 West Whitewater Street - Home lumber connection to 36-inch storm sewer with 10-inch private storm sewer.
- 440 West Ann Street - Wisconsin Dairy Supply connection to 36-inch storm sewer with three (3) six-inch diameter private storm sewers.
- 5-Points Intersection Improvements - Net increase of 0.08 acres of impervious surface.
- 100 block of Boone Court and 100 block of South Franklin Street - DLK properties that expanded paved drives and parking areas. 12-inch diameter storm sewer was extended north

DRAFT

from the intersection of Boone Court and Center Street to serve the development. Net increase in impervious surface was 0.23 acres.

- 761 West Main Street - Regent Apartments Expansion and regrading and paving of several parking areas bounded by Main Street, Cottage Street, Center Street, Summit Street, and Conger Street. Development resulted in a net decrease of 0.08 acres of impervious surface.
- 478 West Ann Street - DLK duplex with parking lot improvements. Net increase in impervious surface was 0.18 acres.
- 361 Scott Street - Duplex and parking lot improvements that resulted in net increase in impervious surface of 0.17 acres.
- 510 West Walworth Street - Housing addition and parking lot addition resulting in net increase in impervious area of 0.07 acres.

The cumulative increase in impervious area for each of these development projects is approximately 0.65-acres. Based on a comparison of the extent of this additional impervious area relative to the overall Basin 15 drainage area, impacts to the hydraulic capacity of the receiving storm sewer system are likely limited. However, if relatively small development projects continue to occur within the watershed, the cumulative effect could begin to have a measurable impact on receiving storm sewer capacities. For this reason, we believe it is prudent for the City to consider a lower land disturbance threshold for providing post-construction stormwater management (current threshold is one acre of land disturbance). Another possibility is to base stormwater management applicability on the net increase of impervious surface (in addition to land disturbance area). Further discussion regarding this topic is recommended with City staff.

Updates to opinions of probable construction cost for each of the projects recommended in the 2002 study is provided in Table 2 below.

Drainage Improvement Project Description	Opinion of Probable Construction Cost (2014 $)
*Storm Sewer Improvements East of Franklin Street	$66,400
Franklin Street Storm.Sewer Improvements	$55,800
Summit Street Storm.Sewer Improvements	$96,500
Whiton and Highland Street Storm Sewer Improvements	$109,800
Subtotal	**$328,500**
Engineering & Contingencies	$82,100
Total Opinion of Probable Construction Cost	**$410,600**

* If Whitewater St./Church St. Drainage Improvements are Constructed, Project No Longer Necessary

Table 2 Summary of Updated Drainage Improvement Costs from 2002 Study (2014 Dollars)

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Whitewater Street/Church Street Intersection Flooding Evaluation

Since the completion of the 2002 study, the City has experienced rainfall events that we believe have exceeded a 10-year storm event. During these extreme storm events, it has become evident that the low point located at the intersection of Whitewater Street and Church Street immediately north of the Home Lumber facility does not have a positive overland flood route and as a result, the Home Lumber building has experienced flooding. Review of available topographic data indicates that the Whitewater Street low point in front of the Home Lumber facility supports this conclusion.

Review of available topographic data indicates that establishment of an overland flood route at this location likely is neither feasible or practical. Therefore, in order to reduce flooding at this location, providing storm sewer capacity greater than the currently provided 10-year storm event would be required (i.e. up to a 100-year storm event).

Note also that the alignment of the existing storm sewer main that drains the Whitewater Street and Church Street intersection passes beneath buildings at the Home Lumber facility for several hundred feet before discharging into Cravath Lake located south of West Ann Street. Clearly this is not a desirable situation because there is limited opportunity for City staff to access the storm sewer system for proper inspection and maintenance or in the event of a pipe failure beneath the buildings. For this reason, we have developed drainage improvement options that would both provide storm sewer capacity above a 10-year storm event and also place the new alignment of the storm sewer main in public right-of-way or a dedicated utility easement (refer to Figure 3).

Drainage improvements would involve constructing approximately 1,100 feet of new storm sewer main from the intersection of Whitewater Street and Franklin Street to the existing storm sewer outfall into Cravath Lake. 400 feet of storm sewer main would be located along Franklin Street between Whitewater Street and the railroad. At the railroad, the alignment of the storm sewer would extend approximately 300 feet to the southeast across private lands to Ann Street. A permanent utility easement would be required to accommodate this section of storm sewer. The remaining 350 feet of storm sewer main would extend to the northeast along Ann Street.

This new storm sewer main would significantly off-load stormwater flow from the existing 36-inch diameter pipe that extends beneath the Home Lumber facility. Approximately 165 feet of new storm sewer would extend from the low point at the intersection of Whitewater Street and Church Street to the west and connect into the new storm sewer main mentioned above. Two high capacity curb inlet structures would be required at the intersection of Whitewater Street and Church Street.

Note that the Water Quality Stormwater Management Plan that was updated in 2011 indicated the potential to construct a new wet detention basin located immediately south of Ann Street near the existing storm sewer outfall. This detention basin would provide water quality benefits by removing sediment and stormwater pollutants before entering Cravath Lake. The intent of the basin is not to provide flood control benefits and has little impact on the drainage improvements that are being recommended.

Opinions of probable construction cost have been developed for two potential drainage improvement options. Option 1 would provide adequate flood capacity at the intersection of Whitewater Street and

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Church Street for a 25-year storm event. Option 2 would provide sufficient capacity for a 100-year storm event. Opinions of probable construction cost are summarized in Table 3.

Drainage Improvement Project Description	**Opinion of Probable Construction Cost (2014 $)**	
	Option 1 - 25-YR	**Option 2 - 100-YR**
Whitewater St./Church St. Storm Sewer	$375,000	$480,000
Engineering & Contingencies	$94,000	$120,000
Total Opinion of Probable Construction Cost	**$469,000**	**$600,000**

Table 3 Summary of Whitewater Street/Church Street Intersection Storm Sewer Costs

The 36-inch diameter storm sewer that extends beneath the Home Lumber facility will need to remain in service, so it is recommended that the pipe be televised to inspect condition of the system and potential presence of debris or blockages.

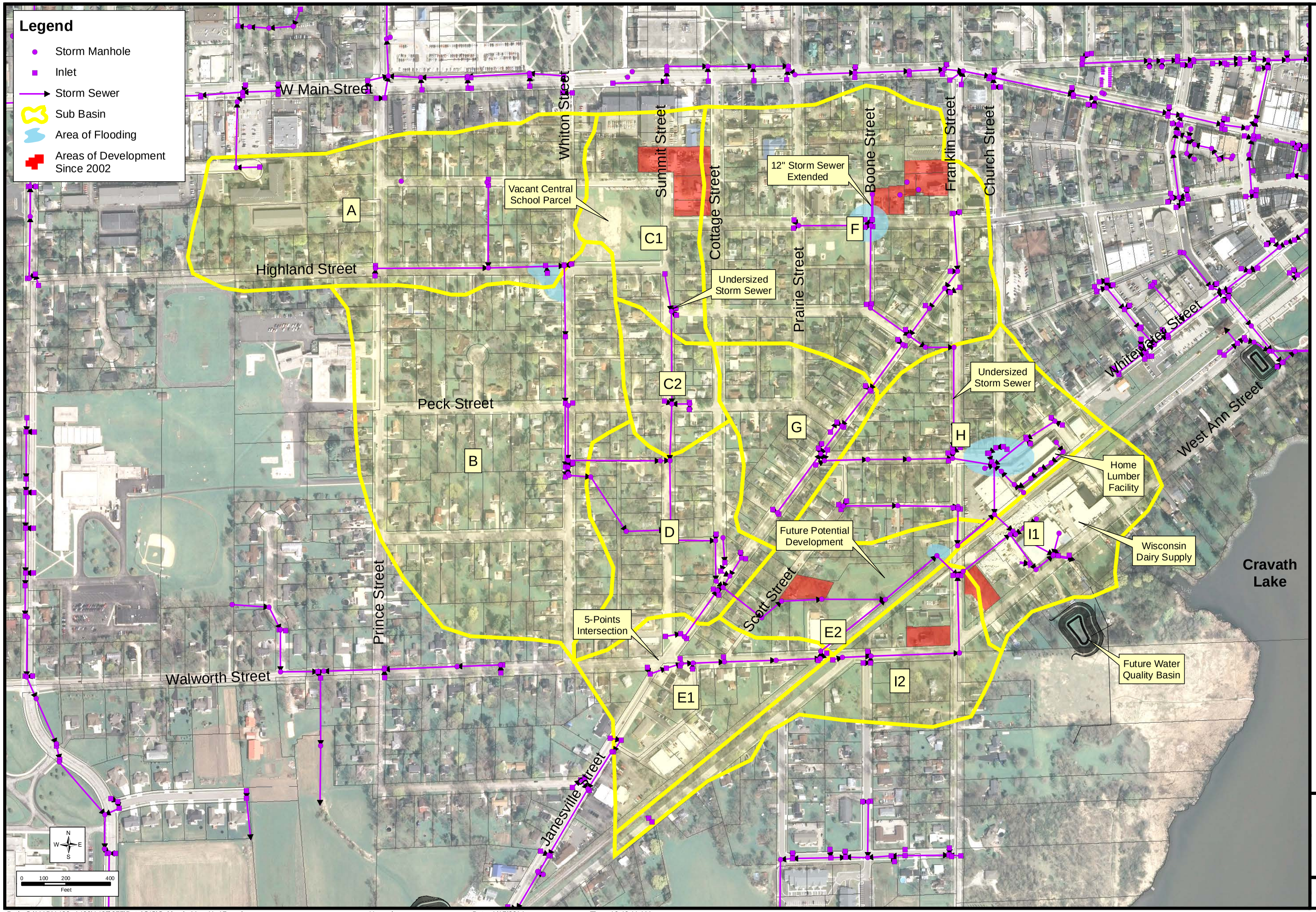
Once you've had an opportunity to review this information, please contact us to set up a meeting to discuss further.

Sincerely,

STRAND ASSOCIATES, INC.®

Mark K. Shubak, P.E. Mark A. Fisher, P.E.

Enclosures



DRAINAGE BASIN MAP

BASIN 15 DRAINAGE STUDY
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

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FIGURE 1
1407.077

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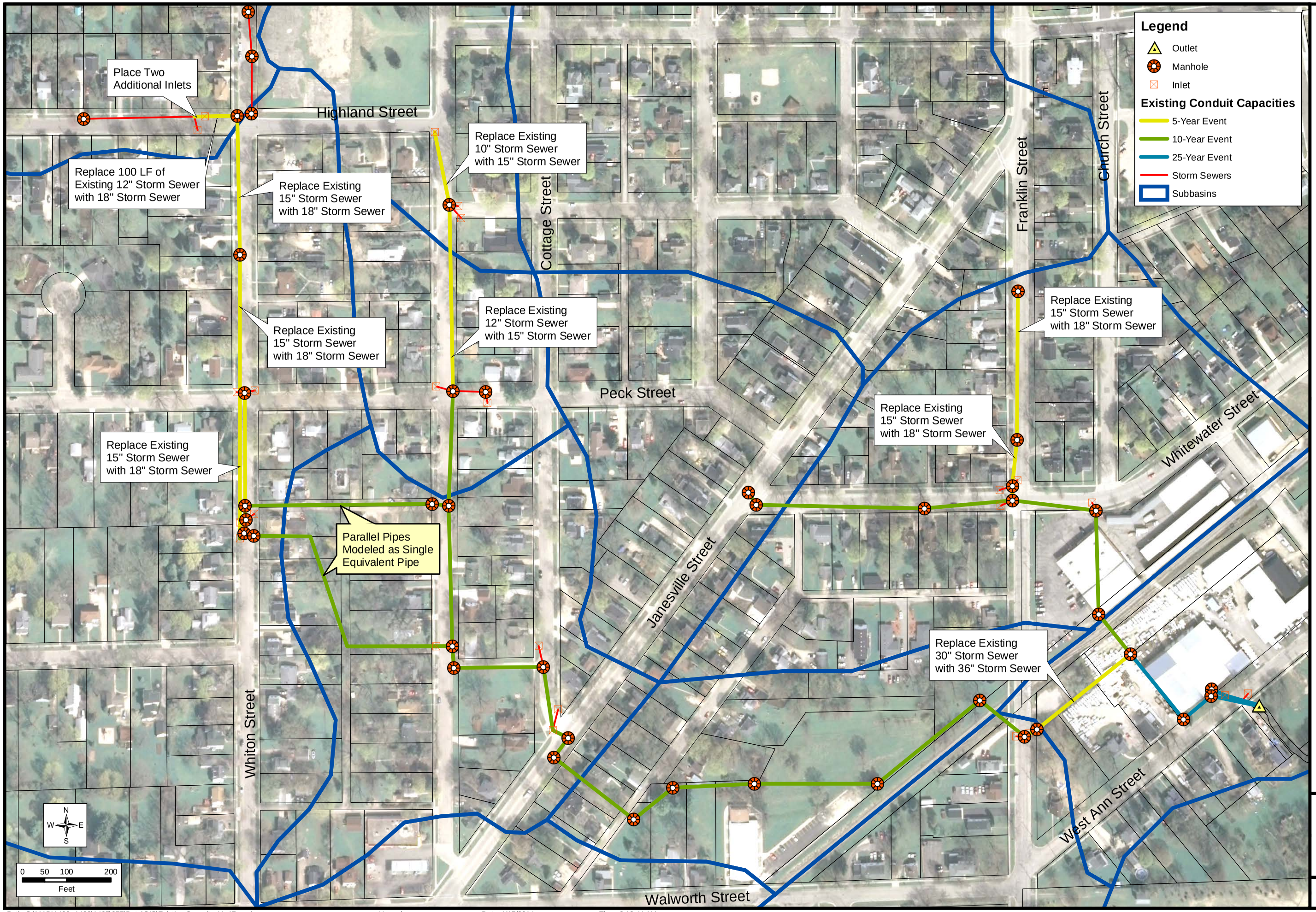

DRAINAGE IMPROVEMENT PLAN FROM 2002 STUDY

BASIN 15 DRAINAGE STUDY
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

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FIGURE 2
1407.077

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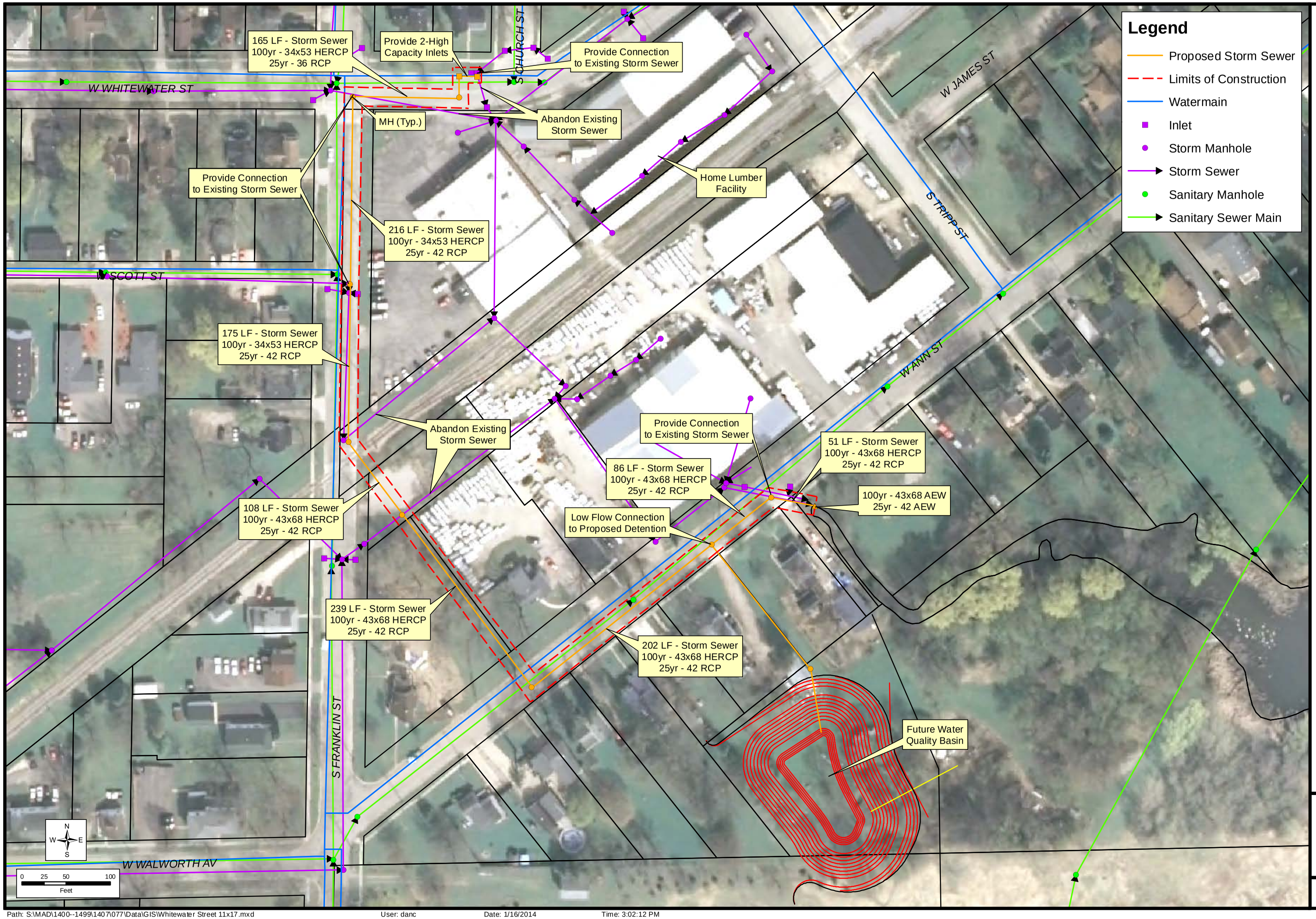

CONCEPTUAL DRAINAGE PLAN
WHITEWATER STREET/CHURCH STREET INTERSECTION

BASIN 15 DRAINAGE STUDY
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

STRAND ASSOCIATES®

FIGURE 3
1407.077

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DRAFT

January 17, 2014

Cameron Clapper, City Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Woodland Drive Drainage Study

Dear Cameron,

The purpose of this letter report is to provide a summary of the results and recommendations of the recently completed Woodland Drive Drainage Study. Several drainage improvement alternatives have been developed which will help mitigate flooding issues currently experienced along Woodland Drive in the Buckingham Estates subdivision. This report includes supporting conceptual drawings and cost estimates for each drainage improvement alternative that has been evaluated.

Background

Repetitive flash flooding has occurred along South Woodland Drive approximately 150 feet north of the intersection of West Satinwood Lane (refer to Figure 1). Flooding appears to be the result of insufficient storm sewer pipe and intake capacity. Flooding in this area is compounded because a positive overland flood route to the west does not exist.

Based on review of available topographic data, approximately 25-acres of primarily residential development currently drains generally to the north and west to the Woodland Drive flooding area. An existing storm sewer system begins near the intersection of Satinwood Lane and South Pleasant Street. A 15-inch diameter storm sewer extends to the west along Satinwood Lane to the intersection of Satinwood Lane and Woodland Drive and extends 150 feet north along Woodland Drive to a low point that is drained by three existing curb inlets. The 15-inch storm sewer transitions to a 12-inch diameter storm sewer immediately west of Woodland Drive. The 12-inch diameter sewer extends to the west between two residences at 256 and 266 Woodland Drive and connects into a 36-inch diameter storm sewer that traverses through the Mound Meadows subdivision. The 36-inch diameter storm sewer ultimately outlets into an existing depression located immediately northeast of the intersection of Indian Mound Parkway and Meadowview Court.

Existing Conditions

Based on the results of hydraulic modeling of the existing storm sewer system, the 12-inch diameter storm sewer located between 256 and 266 Woodland Drive has less than a 2-year storm capacity and is clearly the “bottleneck” of the system. Note that the City of Whitewater’s current storm sewer design standard requires sufficient capacity to convey flows from a 10-year storm event and providing a safe emergency overland flood route. Results of the hydraulic evaluation also indicated that the receiving 36-inch diameter storm sewer through Mound Meadows has sufficient 10-year event capacity and that

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no upgrades to this portion of the system appear to be necessary. Topographic survey performed between the two residences indicates that the overflow elevation is approximately two feet higher than the street low point of Woodland Drive.

Drainage Improvement Alternatives Evaluation

The primary goal is to both establish sufficient 10-year storm sewer system capacity while also providing a safe overland flood route to the west for rainfall events greater than a 10-year storm event or if system blockages occur. Based on hydraulic modeling results, an 18-inch diameter storm sewer pipe will be required to drain the Woodland Drive low point to the existing 36-inch diameter trunk line in the Mound Meadows subdivision. In order to realize the hydraulic capacity of the upsized 18-inch diameter storm sewer, one additional curb inlet is required at the Woodland Drive low point. Two options (Alternatives 2 and 4) were evaluated which would provide storm sewer and inlet capacity for a 100-year storm event. Each drainage improvement alternative is described in more detail below.

Alternative 1

In order to install the new 18-inch diameter storm sewer between the residences at 256 and 266 Woodland Drive, several challenges exist, including the presence of an existing 12-inch diameter sanitary sewer pipe, limited distance between the existing homes (as little as 22 feet), and several mature trees that would require removal. However, the depth of the existing sanitary sewer is such that the proposed storm sewer may be constructed at a shallower depth and still provide desired hydraulic performance. Grading to establish a 100-year overflow route would be included with this option. The estimated construction cost for this option is approximately $48,000.

Alternative 2

This option would essentially be the same as Alternative 1, but 100-year storm system capacity would be provided. In order to do this, a 24-inch diameter pipe would be required and three additional street inlets would need to be provided. Because the limits of land disturbance related to grading an overland flood route and constructing the 24 inch storm sewer pipe are basically the same, establishment of an overland flood route is included. The estimated construction cost for this option is approximately $62,000. Conceptual drawings depicting Alternatives 1 and 2 are shown in Figure 2.

Alternative 3

An alternative route for the 18 inch storm sewer would be to extend it approximately 90 feet to the north along Woodland Drive and routing it between the residences located at 256 and 248 Woodland Drive (refer to Figure 3). The distance between the existing homes is approximately 10 feet greater, no sanitary sewer is present along this route, and fewer impacts to existing landscaping/trees would result. Grading work between 256 and 266 Woodland Drive would still be provided to establish a 100-year overflow route. It appears this grading could be performed without having to remove any existing trees. The estimated construction cost for this option is approximately $73,000.

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Alternative 4

This option would be similar to Alternative 3. However, 100-year storm sewer system capacity would be provided with a 24-inch diameter pipe and construction of three additional street inlets. If it is desired to limit any land disturbance between 256 and 266 Woodland Drive, no overland flood route would be established for this alternative. The estimated construction cost for this option is approximately $86,000. A summary of the four drainage improvement alternatives is provided in Table 1 below.

Alternative #	Drainage Improvement Project Description	Opinion of Probable Construction Cost
1	10-year pipe capacity with 18" SS between 256 & 266 Woodland Dr., Establish 100-year overland route between 256 & 258 Woodland Dr.	$48,000
2	100-year pipe capacity with 24" SS between 256 & 266 Woodland Dr., Establish 100-year overland route	$62,000
3	10-year pipe capacity with 18" SS between 256 and 248 Woodland Dr., Establish 100-year overland route between 256 & 266 Woodland Dr.	$73,000
4	100-year pipe capacity with 24" SS between 256 and 248 Woodland Dr., No 100-year overland route established	$86,000

Table 1 Summary of Drainage Improvement Costs

Note that while a formal recorded utility easement is not in place for the existing storm sewer and sanitary sewer between 256 and 266 Woodland Drive, the City likely has an easement through prescriptive rights that would allow construction of improvements related to Alternatives 1 and 2.

Once you've had an opportunity to review this information, please contact us to set up a meeting to discuss further.

Sincerely,

STRAND ASSOCIATES, INC.®

Mark K. Shubak, P.E. Mark A. Fisher, P.E.

Enclosures

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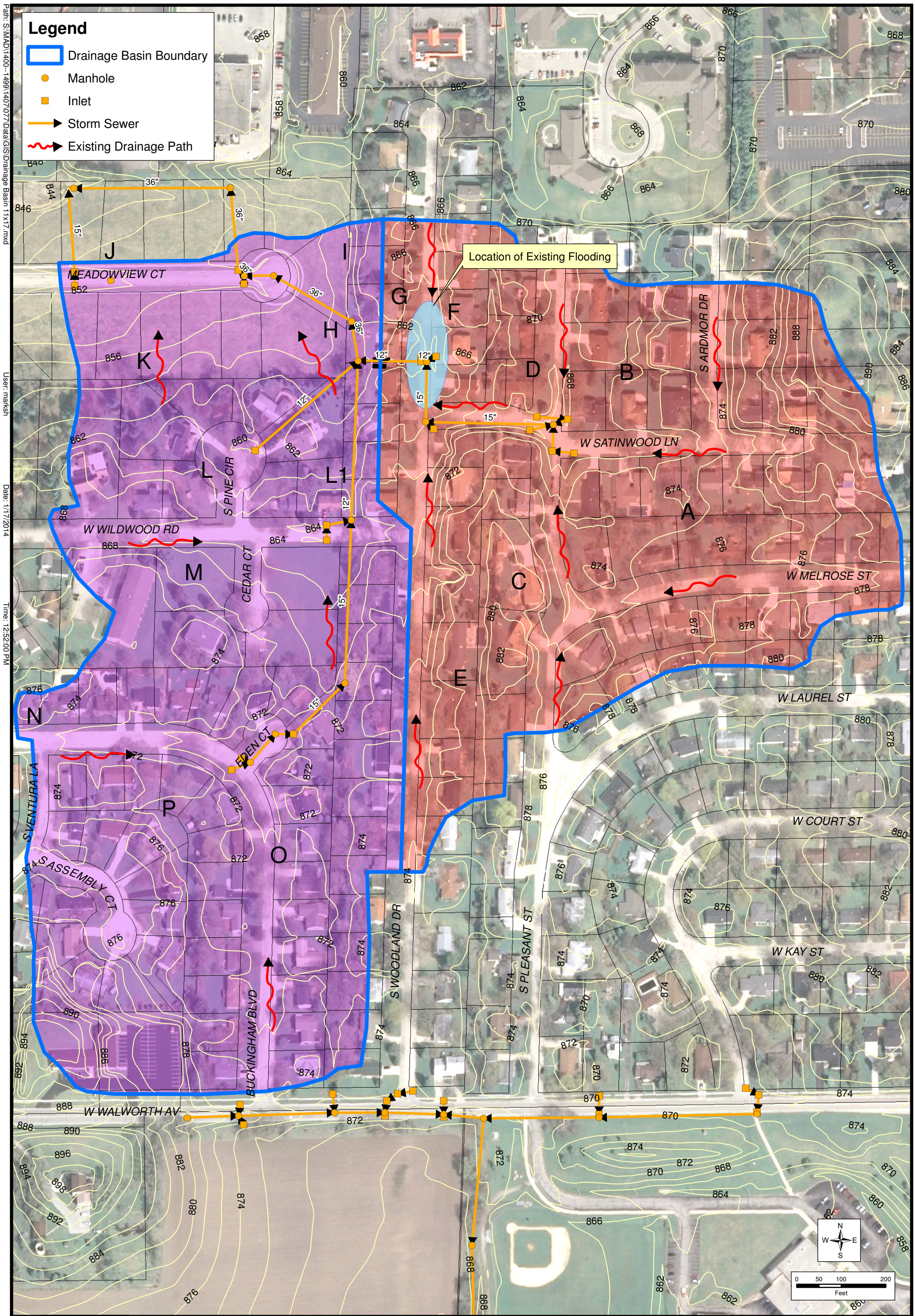

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FIGURE 1
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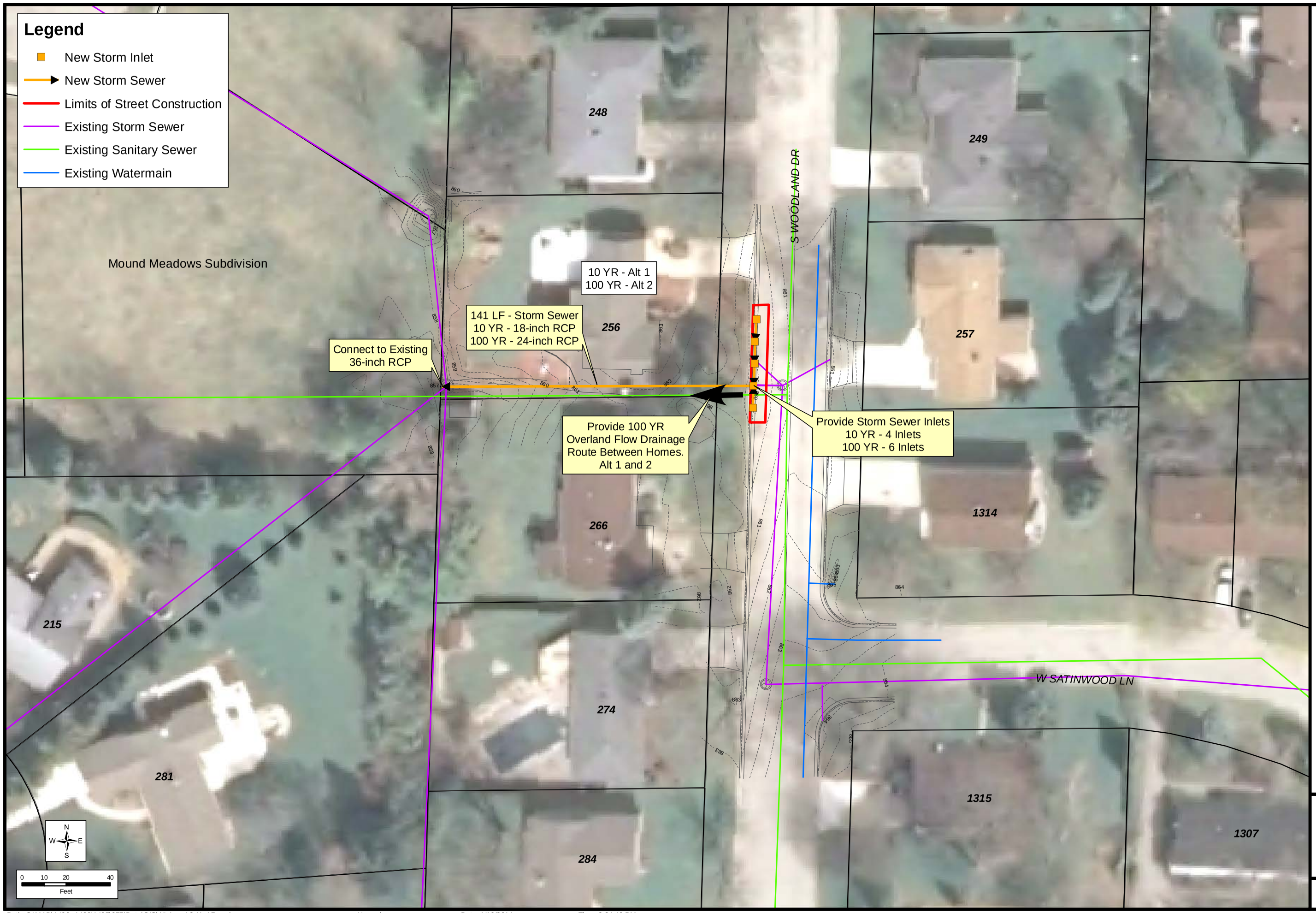
DRAINAGE BASIN MAP

WOODLAND DRIVE DRAINAGE STUDY
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN



CONCEPTUAL DRAINAGE PLAN
ALTERNATIVES 1 AND 2

WOODLAND DRIVE DRAINAGE STUDY
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

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FIGURE 2
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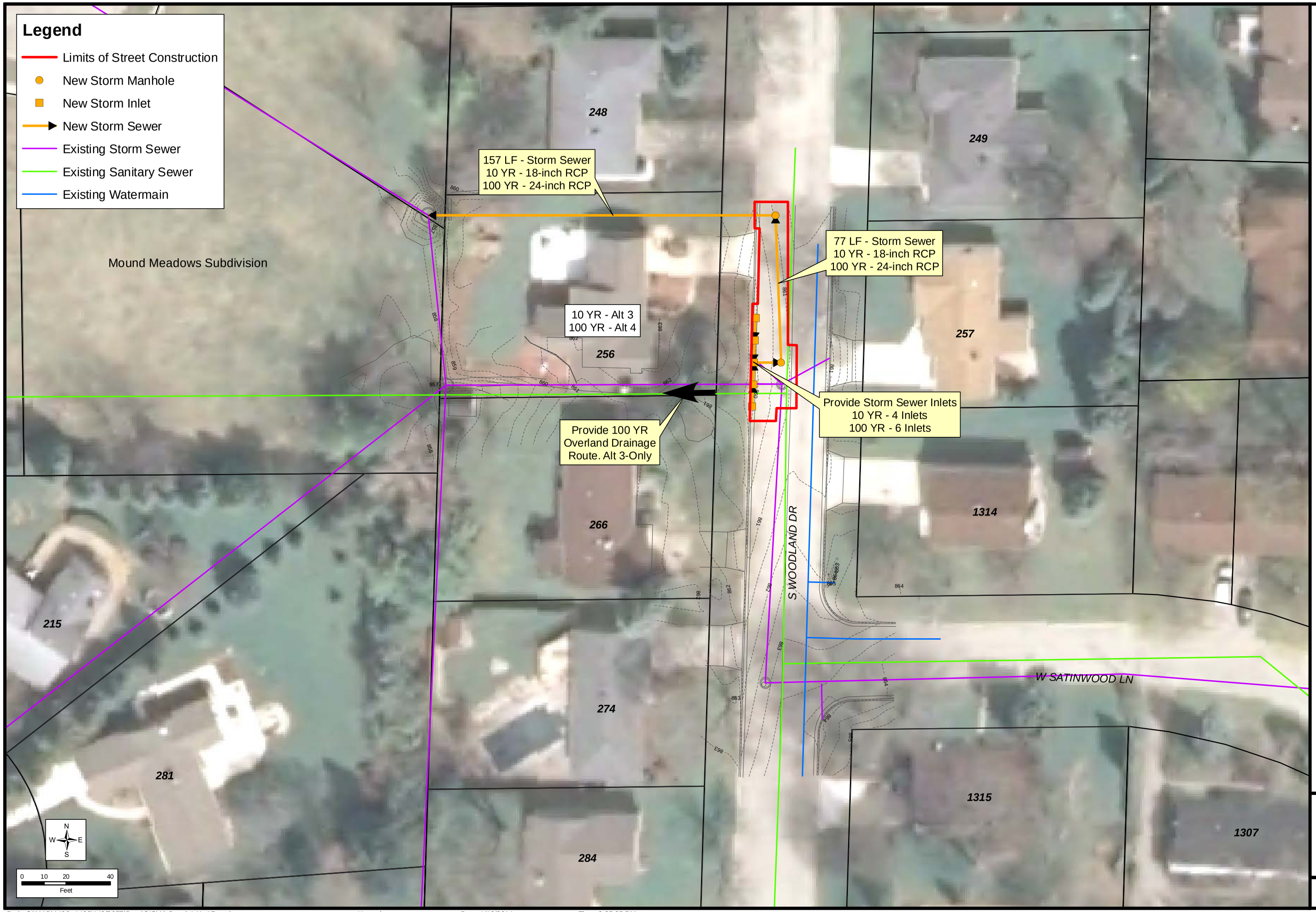

CONCEPTUAL DRAINAGE PLAN
ALTERNATIVES 3 AND 4

WOODLAND DRIVE DRAINAGE STUDY
CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

STRAND ASSOCIATES®

FIGURE 3
1407.077

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DRAFT

January 17, 2014

Cameron Clapper, City Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: City-Wide Drainage Issues

Dear Cameron,

The purpose of this letter is to summarize known drainage issues that have been identified throughout the city. These drainage issues have been identified by city staff, residents, and during previous project-related efforts. This is not intended to include all drainage issues in the city.

The drainage issues are listed below and shown on the attached map, Figure 1.

1. Homburg Lane/Warner Road-Town of Whitewater residents are concerned about discharge from a private stormwater detention basin at CrossPointe Community Church.
2. Park Crest Subdivision Northwest Outfall-Downstream property owner is concerned about amount of stormwater flow and erosion from detention basin discharge.
3. Eden Court-Concern about street flooding and curb overtopping during heavy rains.
4. Woodland Drive north of Satinwood Lane-Concern about street flooding. This area is currently being studied in detail.
5. Hazelyn Court- Concern about lack of storm sewer in the area. Street drainage is provided via a curb cut and shallow swale, which is subject to clogging.
6. Douglas Court-Concerns about street flooding.
7. Tratt Street and Tratt Street/Florence Street intersection-Capacity concerns were identified as part of a previous analysis.
8. Highland Street west of Whiton Street-Concern about street flooding. This area is currently being reviewed as part of the update to the 2002 Basin 15 Study.
9. Center Street and Boone Court/Center Street intersection-Concern about street flooding. This area is currently being reviewed as part of the update to the 2002 Basin 15 Study.
10. Whitewater Street/Church Street intersection-Concern about street flooding. This area is currently being reviewed as part of the update to the 2002 Basin 15 Study.
11. Starin Road/Fremont Street drain tile-Property owners are concerned about back yard flooding and drainage. The functionality of the existing drain tile is unknown.
12. Flooding of Whitewater Creek in George Street area-This area of the city sees routine flooding, particularly during spring.
13. Storm sewer system downstream of East Main Street at Washington School-Capacity concerns were identified as part of a previous analysis.
14. Private road south of Clay Street east of Taft Street-Condominium owners and apartment tenants have expressed concern about private sump pumps discharging across private roads.

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15. East Towne Market-Concern about existing private stormwater detention basin not retaining stormwater.

We recommend the city continue to monitor these drainage issues and prioritize them for further study and/or improvements.

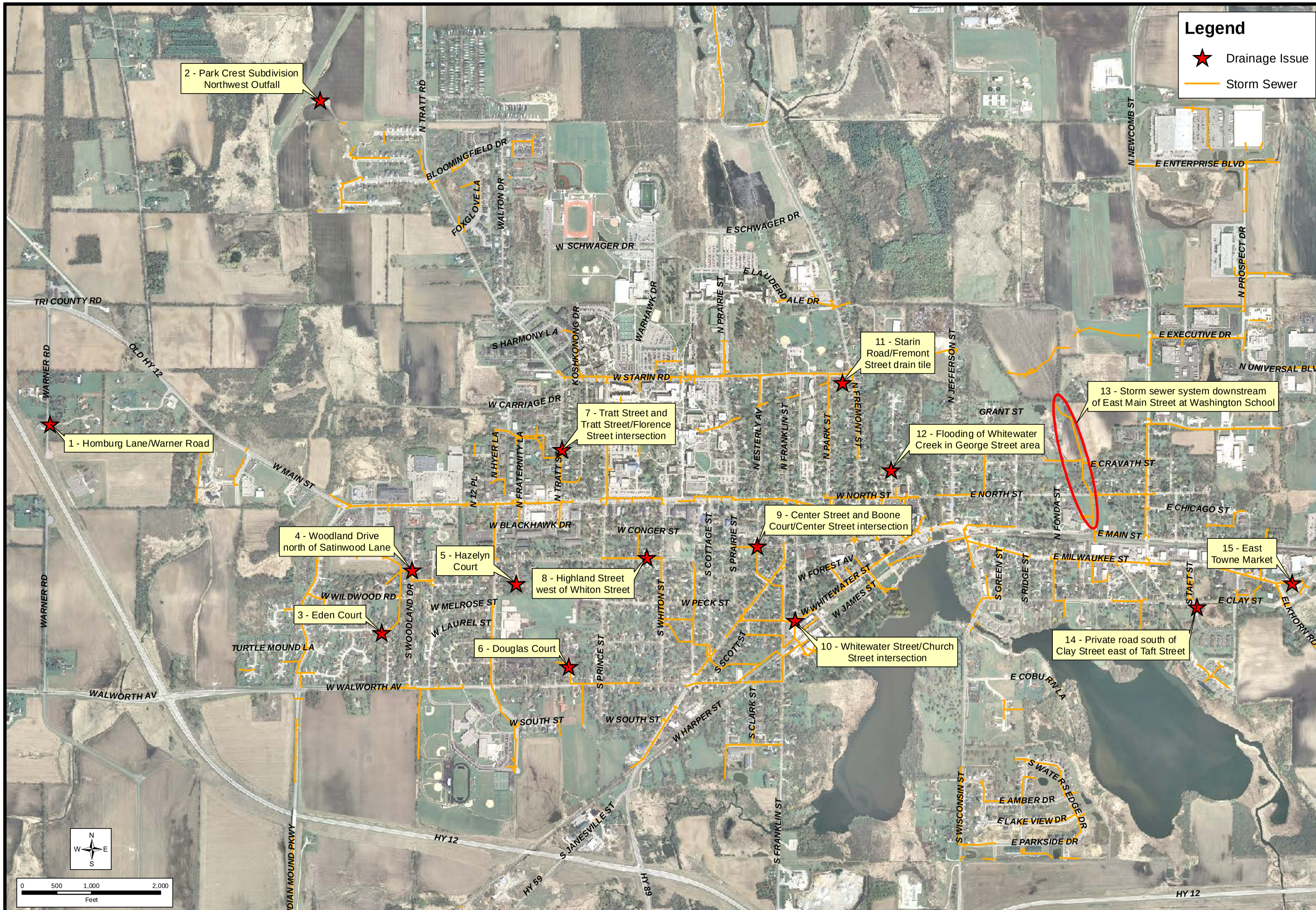
Please contact us with any questions.

Sincerely,

STRAND ASSOCIATES, INC.®

Mark K. Shubak, P.E. Mark A. Fisher, P.E.

Enclosure



CITY-WIDE DRAINAGE ISSUES

CITY OF WHITEWATER
WALWORTH COUNTY, WISCONSIN

STRAND ASSOCIATES®

FIGURE 1
1407.077

farmer or truck gardener who shall vend, sell or dispose of or offer to sell, vend or dispose of the products of the farm or garden occupied and cultivated by him. Nothing contained in this section shall be held to prohibit any sale required by statute or by order of any court, or to prevent any person conducting a bona fide auction sale pursuant to law. (Ord. 983 §10(part), 1982; Ord. 942 §1, 1980; prior code §9.03A).

5.28.200 Penalty for violations. Any person, firm or corporation that violates any of the provisions of this chapter shall forfeit not less than fifty dollars nor more than two hundred fifty dollars and the cost of prosecution, and in default of payment of such penalty and costs shall be imprisoned in the county jail until payment thereof, but not to exceed thirty days. (Ord. 983 §10(part), 1982).

Chapter 5.29

DISTRIBUTION OF HANDBILLS AND ADVERTISING MATTER

Sections:

5.29.010 License--Required.
5.29.020 Application or license fee.
5.29.030 Age limitation.
5.29.040 Conditions of license.
5.29.050 Handbills and advertising matter--License--Revocation.
5.29.060 Penalty for violations.

5.29.010 License--Required. No person shall distribute or circulate or permit or cause the distribution or circulation of any material, including but not limited to, printed or advertising matter in the city without having a distributor's license as provided in this chapter. (Ord. 1095 §1(part), 1986).

5.29.020 Application or license fee. Application for a distributor's license shall be made in writing to the city clerk upon forms prescribed by her, which shall include the name of the employer of the application. The clerk may grant such license upon payment to the city treasurer of a license fee of five dollars. (Ord. 1095 §1(part), 1986).

5.29.030 Age limitation. No person under twelve years of age shall be granted a license. (Ord. 1095 §1(part), 1986).

5.29.040 Conditions of license. (a) No printed or advertising material shall be distributed or scattered on any street, alley, sidewalk or other public place, nor on or in any motor vehicle upon the streets of the city.

(b) All such printed matter distributed to private homes shall be securely affixed to the building or deposited in containers or holders when the same are available.

(c) No printed matter shall be left at any vacant residence or in any hallway or vestibule of any apartment house, hotel or office building except where a holder or receptacle is provided.

(d) No distribution shall be made at such premises where either a "No Handbills" or "No Solicitors" sign is posted, nor shall any distribution be made when the occupant of the premises makes an oral request to the licensee to stop such distribution.

(e) No person engaged in making distribution shall cross any lawn or over or through any hedge or shrubbery or ring the doorbell, sound the knocker, or otherwise call the residents to the door for the purpose of receiving the matter being distributed.

(f) Exceptions. This section shall not apply to the distribution of newspapers or magazines being delivered to bona fide subscribers thereof, packages containing ordered material, official public notices issued by proper public authorities, monthly statements of public utilities addressed to a specific address or person or to anything carried or delivered by the United States Postal Service, nor shall a license be required for the distribution of any political or campaign literature or matter. This exception shall not apply to advertising circulars or shoppers. (Ord. 1095 §1(part), 1986).

5.29.050 Handbills and advertising matter--License--Revocation. (a) Licenses issued under the provisions of this chapter may be revoked by the common council of the city, after notice and hearing, for any of the following causes:

(1) Fraud, misrepresentation or incorrect statement contained in the application for license;

(2) Fraud, misrepresentation or incorrect statement made in the course of carrying on the business of distribution of handbills and advertising matter:

(3) Any violation of this chapter;

(4) Conviction of any crime or misdemeanor;

(5) Conducting the business of distribution of handbills and advertising matter in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the public.

(b) Notice of the hearing for revocation of a license shall be given by the city clerk in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the licensee at his last known address at least five days prior to the date set for hearing, or shall be delivered by a police officer in the same manner as a summons at least three days prior to the date set for hearing. (Ord. 1095 §1(part), 1986).

5.29.060 Penalty for violations. Any person, firm or corporation that violates any of the provisions of this chapter shall forfeit and pay a penalty of not less than ten dollars nor more than two hundred dollars for the first offense and for the second and subsequent offenses, not less than fifty dollars nor more than three hundred dollars, together with costs of prosecution. (Ord. 1095 §1(part), 1986).

Chapter 5.32

MILK AND MILK PRODUCTS*

Sections:

5.32.010 Conformance to milk ordinance and code.
5.32.020 Grades of milk required--Permit.
5.32.030 Penalty for violation.

5.32.010 Conformance to milk ordinance and code. The production, transportation, processing, handling, sampling, examination, grading, labeling, and sale of all milk and milk products sold for ultimate consumption within the city, or its police jurisdiction; the inspection of dairy herds, dairies, and milk plants; the issuing and revocation of permits to milk producers, haulers, and distributors; and the fixing of penalties, shall be regulated in accordance with the terms of the unabridged form of the ordinance in Milk Ordinance and Code--1953 Recommendations of the Public Health Service, a certified copy of which shall be on file in the office of the municipal clerk, provided that:

(1) The words "municipality of" in the unabridged form shall be understood to refer to the city of Whitewater;

(2) In the unabridged form all parenthetical expressions referring to degrading shall be understood to be deleted;

* For the statutory provisions regarding dairies and dairy products, see WSA §§97.01 to 97.02.

City of WHITEWATER

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **02/14/2014** ITEM: **Discussion/Direction on Zoning Rewrite Project**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **N/A**

SUMMARY OF ITEM BEING PRESENTED:
At the last joint meeting of the Common Council and the Plan Commission, several participants commented on the need to hold two public hearings for the zoning rewrite project. The first would deal with commercial zoning and the second would deal with residential zoning. The public hearing for commercial zoning will take place on February 25. No date has been established for the residential zoning public hearing.

This item is an opportunity to inform the common council as well as residents of the plan for upcoming meetings. Staff is also seeking direction as to the timeline for completing the residential public hearing.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **Staff seeks direction from the common council on this item.**

RECOMMENDED MOTION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state that)
None.

FOR MORE INFORMATION CONTACT:
Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **02/04/2014** ITEM: **Comprehensive examination of housing issues**

PRESENTER: **Council member Winship**

PREVIOUS ACTION, IF ANY: **N/A**

SUMMARY OF ITEM BEING PRESENTED:
No backup for discussion and possible action on process for comprehensive examination of housing issues.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

RECOMMENDED MOTION: **N/A**

ATTACHMENT(S) INCLUDED None

City of WHITEWATER

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **02/04/2014** ITEM: **Energy Savings Performance Contract**

PRESENTER: **Wastewater Superintendent**

PREVIOUS ACTION, IF ANY: **Staff presentation on 12/3/13 and contractor presentation on 1/21/14**

SUMMARY OF ITEM BEING PRESENTED:
The Wastewater Utility has been presented a letter of commitment to investigate how it could increase utilization of its digester complex and associated structures. The goal of the final project would be to realize long term energy savings. Trane Inc. along with their engineer, Black & Veatch, would work together with City staff to develop options of varying complexity and cost to meet this goal. The deliverables for this first step in a two phase process is detailed in the contract language. The findings of this audit will be used to decide whether or not the City proceeds with any additional funding for a waste-to-energy project at the utility.

BUDGET IMPACT, IF ANY: **This item was not budgeted for in 2014. This project will be funded from the Wastewater Utility operating fund balance. The preliminary financials for 2013 show that operating revenues increased more than expected, while expenses were lower than anticipated. The Wastewater utility with this unbudgeted expense will maintain more than 5 months of operating reserves. Staff recommends maintaining a minimum of 3 months of operating reserves in this fund.**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **None**

STAFF RECOMMENDATION: **To approve the attached letter of commitment.**

RECOMMENDED MOTION: **To approve the letter of commitment with Trane, Inc. of Madison, WI for their services to include a detailed "Feasibility and Basis for Design Audit" in the amount of $70,000.00.**

ATTACHMENT(S) INCLUDED (If none, please state that)
Letter of commitment by Trane, Inc.

FOR MORE INFORMATION CONTACT:
Tim Reel, treel@whitewater-wi.gov, 262.473.5920.

JANUARY 21, 2014

CITY OF WHITEWATER
West Whitewater Street
Whitewater, WI 53190

Trane U.S. Inc.
4801 Voges Road, Suite A
Madison, WI 53718
Attn: Rachel Fisch

Dear Ms. Fisch,

Trane U.S. Inc. ("Trane") is authorized to proceed with step one of a two-step Investment Grade Audit. Step one will include a Detailed Feasibility and Basis for Design Audit, which will determine the viability of a Biosolids and Efficiency Improvement Project. Step one of this detailed audit is estimated to require four months to complete from the date of Trane's acceptance of this Letter of Commitment. Trane will work in partnership with Black & Veatch Engineering ("BVCI") on behalf of the City of Whitewater to identify the feasibility and preliminary basis for design for the Biosolids and Efficiency Improvement Project for the Wastewater Facility.

Through a series of working sessions, Trane, BVCI, and the City of Whitewater will establish goals, boundaries, and guidelines for step one of the feasibility analysis and audit. Trane, as the Energy Services Company, will lead the following duties throughout the Detailed Feasibility and Basis for Design Audit:

- Understanding and Advancement of the City of Whitewater's Organizational Goals
    - Support Efforts to Engage UW Whitewater, Jefferson and Walworth Counties
    - Communicate Sustainability Goals
    - Identify Financial Boundaries
- HSW Supply Investigation/Negotiations
    - HSW Supplier Contracts, Negotiations, Partnerships
        - Tipping Fees
    - Geographical Analysis of HSW Availability
- Operational Needs Analysis
- WE Energies Negotiations
- Develop Preliminary Contract Guarantee Language
- Investigation of DNR Regulations
    - Air-Permitting
    - Land Application Process
- Explore Available Grants, Incentives and Rebates
- Estimated Baseline Calculations
- Estimated Savings Calculations
- Engineering Oversight
- Management of Feasibility and Scoping Audit

Black & Veatch Engineering, as a subcontractor to Trane, will provide wastewater specific engineering services including, but not limited to, the evaluations of the following:

- High Strength Waste (HSW): Design Quantities, Design Quality, Nature (oily, FOG, hydroscopic, etc)
- HSW Receiving: Pre-treatment, Storage, Feeding, Hauler vehicle tracking and accounting
- Digestion Improvements: Gas storage and Other digester improvements (primary to secondary transfer, foam management), mixing
- Biogas: Pipeline Quality Gas and CNG
    - CHP: Reuse existing engines, New engines, On-site natural gas offset
- Biosolids: Liquid and/or cake application and storage, Belt Presses, Centrifuges, Drying

As a result of this effort, Trane will present a Detailed Feasibility and Basis for Design Audit Report summarizing proposed projects, potential alternatives, and data detailing the feasibility and viability of all recommendations. The feasibility and scoping data identified will then serve as a foundation for the subsequent step of "Design and Pricing" for the Biosolids and Efficiency Project, which will be investigated as part of a second Letter of Commitment.

The City of Whitewater will pay a fee of $70,000 to Trane for services and time invested if we do not proceed to stage two of this dual stage Investment Grade Audit. Upon execution of the stage two Design and Pricing contract with Trane or payment for the Detailed Feasibility and Scoping Audit Report, whichever occurs first, Trane shall provide a copy of the detailed study in its entirety to the City of Whitewater.

Sincerely,

City of Whitewater	**Acceptance by Trane**
By:_____	By: _____
Customer Representative	
Its: ***Title***	Its: District Manager
Dated: _____	Dated: _____

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 2/4/14 ITEM: Downstairs Bar - Agent Change

PRESENTER: n/a - consent agenda item

PREVIOUS ACTION, IF ANY: Approved license for establishment for different agent last meeting

SUMMARY OF ITEM BEING PRESENTED:

The Downstairs Bar, 204 W. Main Street, was approved to sell beer and liquor last council meeting. Since that time, they have hired Paul Usher to serve as manager / agent of the establishment. We are requesting that the agent for the establishment be changed to Paul. Per discussion with Chief Otterbacher, Paul has met with PD representatives, and that meeting requirement has been met.

BUDGET IMPACT, IF ANY:

None

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY:

N/A - ALC meeting not required for change of agent.

STAFF RECOMMENDATION:

Police Chief has completed background check on Paul Usher, and has approved the change of agent.

RECOMMENDED MOTION:

Approval of Change of Agent as requested.

ATTACHMENT(S) INCLUDED (If none, please state that)

Application for Change of Agent

FOR MORE INFORMATION CONTACT:

Michele Smith, Clerk (262) 473-0102

MEMORANDUM

TO: Michele Smith, City Clerk

FROM: Lisa K. Otterbacher, Chief of Police

DATE: January 24, 2014

REF: SCHEDULE FOR APPOINTMENT OF AGENT – ALCOHOL BEVERAGE LICENSE
Downstairs
204 West Main Street
Agent: Paul C Usher

Effective January 24, 2014, the following information is being supplied on an official basis concerning the license application of the above named party. Only that information which would bear upon this application is recorded. Traffic Violations are excluded.

Pertinent records of the appropriate local and state agencies have been searched as of this date with the following results:

No information was disclosed that would hinder the issuance of the above requested license.

LKO/cas

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town/Village/City of Whitewater County of Walworth.

The undersigned duly authorized officer(s)/members/managers of Downstairs Bar + Grill LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Downstairs Lounge + Night Club a/k/a The Bar
(trade name)

located at Downstairs 204 W. Main, Whitewater

appoints Paul C. Usher
(name of appointed agent)

174 W Main Whitewater WI 53190
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?
☐ Yes ☑ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2006

Place of residence last year 445 N. Harmony Ln. Whitewater, WI 53190

For: Downstairs Bar + Grill LLC
(name of corporation/organization/limited liability company)

By: X
(signature of Officer/Member/Manager)

And: X
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Paul C Usher, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

X [signature] 1/23/14
(signature of agent) (date)

Agent's age 22

174 W Main Apt 202, Whitewater
(home address of agent)

Date of birth 9-7-91
Born Park Ridge, IL

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ (date) by _____ (signature of proper local official) Title _____ (town chair, village president, police chief)