

**CITY OF WHITEWATER  
COMMON COUNCIL AGENDA**

Common Council Meeting  
Tuesday, November 19, 2013 - 6:30 p.m.  
City of Whitewater Municipal Building Community Room  
312 W. Whitewater Street Whitewater, Wisconsin

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA**

|      |   |
|------|---|
| CA-A | Approval of Council Minutes of 10/1/2013.   |
| CA-B | Approval of Payment of Invoices Processed thru 11/13/13.  |
| CA-C | Acknowledgment of Receipt and Filing of the Following:<br>*Cable Television Committee Minutes of 9/11/2012.<br>*Plan Commission Minutes of 10/14/13.<br>*Report of Manually-Produced Checks for October, 2013.<br>*Financial Reports for October, 2013.<br>*Police and Fire Commission Minutes of May 9, 2013, July 25, 2013 and August 29, 2013.<br>*CDA Minutes of 8/15/13, 8/27/13; and 10/2/13. |
| CA-D | Expedited approval of the following items, per City Staff Recommendation: C-5, C-6, C-7   |

**STAFF REPORTS:**

|                   |  |
|-------------------|--|
| City Manager      | 1) Introduction of newly-hired City Manager Assistant, Chris McDonell; 2) Presentation by Brienne Brown of Makerspace. |
| Park & Recreation | Update on Treyton Kilar Field of Dreams Project.   |

**HEARING OF CITIZEN COMMENTS.** No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

|              |   |
|--------------|---|
| CIP Document | <p><b><u>2014 BUDGET PRESENTATIONS:</u></b><br/> <b>The Council may also discuss other sections of the Budget and other Budget related matters.</b><br/> <b><u>COMMUNITY DEVELOPMENT AUTHORITY (CDA)</u></b><br/>         Operating – FD 900</p> <p><b><u>TID BUDGETS</u></b><br/>         TID# 4 – Revenue and Expense (440)<br/>         TID #5 - Revenue and Expense (445)<br/>         TID #6 - Revenue and Expense (446)<br/>         TID #7 – Revenue and Expense (447)<br/>         TID #8 – Revenue and Expense (448)<br/>         TID #9 – Revenue and Expense (449)</p> <p><b><u>REVIEW CAPITAL IMPROVEMENT PLAN</u></b></p> <p><b><u>Discussion for funding for “Innovation Express” transportation service and possible direction regarding the same.</u></b></p> |
|--------------|---|

**PUBLIC HEARING:**

|      |   |
|------|---|
| PH-1 | Public Hearing regarding 2014 City of Whitewater Budgets. |
|------|---|

**RESOLUTIONS:**

|     |  |
|-----|--|
| R-1 | Adoption of 2014 City of Whitewater Budgets. |
|-----|--|

**ORDINANCES – First Reading**

|     |  |
|-----|--|
| O-1 | Consideration of an ordinance amending the zoning designation for the property located at 319 W. James Street, Whitewater, WI, tax parcel number /TR 00025 from R-3 (Multi-family Residence) Zoning District to B-2 (Central Business District) Zoning District, and amending the official zoning map of the City of Whitewater to show said change. (Neighborhood Services Request) |
| O-2 | Amending Chapter 1.20 increasing Court Costs. (City Atty. Request).  |

**ORDINANCES: Second Reading – None.**

**CONSIDERATIONS:**

|      |   |
|------|---|
| C-1  | Approval of contract for full value maintenance assessment services. (City Clerk Request)   |
| C-2  | Approval of contract with Radicom for Police Radio Services.(Police Chief Request)  |
| C-3  | Request for Approval of contract for Wastewater Treatment Facility Plan. (Wastewater Supt. Request).  |
| C-4  | Approval of Agreement with CGC, Inc. of Madison, Wisconsin for completion of geotechnical services, with environmental services, for East Gateway Project. (Neighborhood Services Request)  |
| *C-5 | Request for approval of 2014 Ambulance Contracts between City and Townships of Richmond, Whitewater, Lima, Johnstown, Cold Spring and Koshkonong. (City Manager Request)  |
| *C-6 | Request to close Streets for Downtown Whitewater’s annual Holiday Parade. (Downtown Whitewater, Inc. Request)   |
| *C-7 | Approval of change of Agent for Daniels Sentry of Whitewater from Dennis Riley to Donald Douglas. (City Clerk Request)  |
| C-8  | Councilmember Requests for Future Agenda Items.   |
| C-9  | <b>EXECUTIVE SESSION.</b> Adjourn to Closed Session, NOT TO RECONVENE, pursuant to Chapter 19.85(1) (g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and 19.85(1)c “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”.<br>Items to be discussed:<br>1) Lawsuit regarding ADA compliance; and 2) Collective Bargaining Agreement with WPPA. |

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.**

**\*Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

October 1, 2013

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Patrick Singer. MEMBERS PRESENT: Frawley, Abbott, Winship, Singer, Bregant Kidd. MEMBERS ABSENT: None.

It was moved by Binnie and seconded by Abbott to acknowledge receipt and filing of the following: Irvin L. Young Memorial Library Board Minutes of 8/19/13; Whitewater Police Department Monthly Report of August 2013.

**PAYMENT OF INVOICES.** It was moved by Binnie and seconded by Abbott to approve payment of city invoices in the total sum of \$58,562.96. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant and Kidd. NOES: None. Motion approved.

**STAFF REPORTS:** Whitewater Unified School District Superintendent Eric Runez and Business Manager, Nathan Jaeger presented information on the State of the School. The Superintendent stressed that the District would like to be transparent in their operations. City Manager Clapper distributed the proposed municipal budget of \$9,375,264 for year 2014. City Manager Clapper presented the CROP Walk proclamation to CROP walk coordinators.

**CITIZEN COMMENTS:** Linda Reid of 727 E. Clay Street requested that the revocation of “unused” liquor licenses be explored.

**RESOLUTION AUTHORIZING MUTUAL AID AGREEMENT PARTICIPATION IN MUTUAL RESPONSE TEAMS.** Councilmember Binnie expressed support of the concept of the proposed Resolution, but questioned which other agencies in close proximity to Whitewater were participating, and whether a procedure was already in place in Whitewater for off-duty officers to be contacted in the event of an emergency situation. Chief Otterbacher indicated that most other Police Chiefs in Walworth County are participating in the mutual aid initiative, and Otterbacher also indicated that a procedure to call in off duty officers is in place. The Chief also indicated that Jefferson County Chiefs will most likely be participating as well.

**A RESOLUTION AUTHORIZING A MUTUAL AID AGREEMENT  
PARTICIPATION IN MUTUAL ASSISTANCE RESPONSE TEAMS**

**WHEREAS,** the City of Whitewater and other participating agencies in this agreement are so located that it is to the advantage of each to extend aid to the other with respect to the delivery of law enforcement services; and

**WHEREAS,** it is recognized that the use of police officers to perform duties outside the territorial limits of the municipality by whom they are employed may be desirable and may be required under certain circumstances to protect and preserve the common health, safety, and welfare; and

**WHEREAS,** the City of Whitewater and other participating agencies deem mutual aid law enforcement services to be in the best interest of their respective communities; and

**WHEREAS,** authority is granted to enter into the mutual aid agreement pursuant to the law of the State of Wisconsin in Section 66.0301.

**NOW, THEREFORE, BE IT RESOLVED** the City of Whitewater officials and employees are hereby authorized and directed to do and perform all that is necessary to successfully carry out the terms of this resolution.



Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**EXHIBIT 1 TO ORDINANCE IMPOSING THE NON-FAMILY RESIDENTIAL OVERLAY TO  
FREMONT STREET PROPERTIES.**

| <b>TAX<br/>PARCEL<br/>NO.</b> | <b>PROPERTY<br/>LOCATION</b> | <b>OWNER</b>                         | <b>OWNER /<br/>ADDRESS</b> | <b>ADDRESS</b>                | <b>CITY</b>  |
|-------------------------------|------------------------------|--------------------------------------|----------------------------|-------------------------------|--------------|
| /WUP<br>00088                 | 126 N. Fremont               | KEVIN A NICKS                        | PATTY J NICKS              | 126 N.<br>FREMONT<br>ST       | WHITEWATER   |
| /WUP<br>00064                 | 129 N. Fremont               | JENNIFER C<br>STEIL                  | JAMES EHLERS,<br>ETAL      | N7174<br>COUNTRY<br>SIDE LN   | ELKHORN      |
| /WUP<br>00087                 | 130 N. Fremont               | JOHN W EJNIK                         | SARA L<br>NORTON-EJNIK     | 130 N<br>FREMONT<br>ST        | WHITEWATER   |
| /WUP 00061                    | 131-133 N.<br>Fremont        | SABLE, W.<br>DANIEL                  | 131 N FREMONT<br>ST.       |                               | WHITEWATER   |
| /WUP<br>00086                 | 134 - 136 N.<br>Fremont      | LADWIG & VOS<br>INC                  | 140<br>LONGMEADOW<br>DR    |                               | BURLINGTON   |
| /WUP<br>00085                 | 142 N. Fremont               | BRADLEY J<br>MARKHAM                 | DIANE E<br>MARKHAM         | 142 N.<br>FREMONT<br>ST       | WHITEWATER   |
| /WUP 00084                    | 144 - 146 N.<br>Fremont      | RIEDEL,<br>JEFFREY & JOAN            | W6415 GROGAN<br>ROAD       |                               | FT. ATKINSON |
| /WUP<br>00060                 | 145 N. Fremont               | GARY B KLATT                         | PATSY A KLATT              | 145 N.<br>FREMONT<br>ST       | WHITEWATER   |
| /WUP<br>00059                 | 153 N. Fremont               | GREGG A<br>GAUGER                    | 153 N. FREMONT<br>ST       |                               | WHITEWATER   |
| /WUP<br>00083                 | 156 N. Fremont               | THAYER A<br>COBURN                   | PO BOX 147                 |                               | WHITEWATER   |
| /WUP<br>00058                 | 161 N. Fremont               | JOHN R SEIZER                        | 161 N. FREMONT<br>ST       |                               | WHITEWATER   |
| /WUP<br>00082                 | 166 N. Fremont               | HARRIETT M<br>BRIGHAM TRUST          | C/O MARY M<br>QUINLAN      | 947 6TH ST                    | REEDSBURG    |
| /WUP<br>00057                 | 169-171 N.<br>Fremont        | M&F RENTALS 2,<br>LLC                | 555 E CLAY ST              |                               | WHITEWATER   |
| /WUP<br>00056                 | 175-177 N.<br>Fremont        | CARL J WOLF                          | JONNA L WOLF               | N 431<br>TWINKLING<br>STAR RD | WHITEWATER   |
| /WUP<br>00081                 | 176 N. Fremont               | DONALD L<br>CALHOUN                  | JOAN M<br>CALHOUN          | 176 N.<br>FREMONT<br>ST       | WHITEWATER   |
| /WUP<br>00080                 | 182 N. Fremont               | JAMES C<br>SAWYER                    | CONNIE L<br>SAWYER         | 182 N<br>FREMONT<br>ST        | WHITEWATER   |
| /WUP<br>00055                 | 187 N. Fremont               | ARTHUR K LEIN                        | MARY L LEIN                | 187 N.<br>FREMONT<br>ST       | WHITEWATER   |
| /WUP<br>00079                 | 188 N. Fremont               | J&M<br>DEVELOPMENT<br>PROPERTIES LLC | W7977<br>TERRITORIAL<br>RD |                               | DELAVAN      |
| /WUP<br>00054                 | 205 N. Fremont               | BESNIK SADIKU                        | BURIM SADIKU               | 205 N.<br>FREMONT<br>ST       | WHITEWATER   |
| /WUP<br>00078                 | 206 N. Fremont               | JAROLYN R<br>MOORE                   | 206 N. FREMONT<br>ST       |                               | WHITEWATER   |
| /A 56700001                   | 212 N. Fremont               | WILLIAM E<br>SMITH                   | MICHELE R<br>MESSIER-SMITH | 212 N<br>FREMONT<br>ST        | WHITEWATER   |
| /WUP<br>00053                 | 213 N. Fremont               | SCOTT C<br>FISCHER                   | ANGELA J<br>FISCHER        | 213 N.<br>FREMONT             | WHITEWATER   |

|                |                         |                               |                                  |                         |            |
|----------------|-------------------------|-------------------------------|----------------------------------|-------------------------|------------|
|                |                         |                               |                                  | ST                      |            |
| /WUP<br>00076  | 216 N. Fremont          | PAMELA J<br>DENNIS            | FRANK G<br>SLINKARD              | 216 N<br>FREMONT<br>ST  | WHITEWATER |
| /WUP<br>00052  | 217 N. Fremont          | WILLIAM<br>THOMAS<br>ATKINSON | WILLIAM<br>THOMAS<br>ATKINSON II | 217 N<br>FREMONT<br>ST  | WHITEWATER |
| /WUP<br>00051  | 221 N. Fremont          | SUSAN C<br>MESSER             | 221 N. FREMONT<br>ST             |                         | WHITEWATER |
| /WUP<br>00075  | 224 N. Fremont          | RICHARD JAMES                 | MARCIA JAMES                     | 224 N.<br>FREMONT<br>ST | WHITEWATER |
| /WUP<br>00074  | 232 N. Fremont          | JOSEPH R<br>ZAWACKI           | LAURINE M<br>ZAWACKI             | 232 N.<br>FREMONT<br>ST | WHITEWATER |
| /WUP<br>00050  | 233 N. Fremont          | JANE A<br>BLAKESLEE           | 233 N. FREMONT<br>ST             |                         | WHITEWATER |
| /WUP<br>00073  | 236 N. Fremont          | JORDAN A<br>HOFFMAN           | EVAN J<br>HOFFMAN                | 236 N<br>FREMONT<br>ST  | WHITEWATER |
| /WUP<br>00072  | 240 N. Fremont          | D&L TRIEBOLD<br>TRUST         | N7618 ENGEL<br>RD                |                         | WHITEWATER |
| /WUP<br>00049  | 243 N. Fremont          | SAMANTHA A<br>MARKHAM         | 243 N FREMONT<br>ST              |                         | WHITEWATER |
| /WUP<br>00071  | 246 N. Fremont          | ALEXANDER S<br>JACKSON        | ALICIA M<br>STONE-<br>JACKSON    | 246 N<br>FREMONT<br>ST  | WHITEWATER |
| /WUP<br>00070  | 250 - 252 N.<br>Fremont | MEISNER<br>ENTERPRISES<br>LLC | N7549 W<br>LAKESHORE DR          |                         | WHITEWATER |
| /WUP<br>00048A | 253 N. Fremont          | CBP PROPERTIES<br>LLC         | 417 N FREMONT<br>ST              |                         | WHITEWATER |
| /WUP<br>00069  | 258 N. Fremont          | GARY SASSMAN                  | RENEE<br>SASSMAN                 | 258 N.<br>FREMONT<br>ST | WHITEWATER |
| /WUP<br>00048  | 259 N. Fremont          | PAUL JHONA                    | 259 N FREMONT<br>ST              |                         | WHITEWATER |
| /PA 00015      | 266 N. Fremont          | ADAM WESNER                   | CASSANDRA<br>WESNER, ETAL        | 266 N<br>FREMONT<br>ST  | WHITEWATER |
| /WUP<br>00047  | 267 N. Fremont          | GARY LEE<br>HOFFMAN           | 267 N. FREMONT<br>ST             |                         | WHITEWATER |
| /PA 00014      | 272 N. Fremont          | EDWARD J<br>DREXLER           | KATHRYN M<br>DREXLER             | 272 N.<br>FREMONT<br>ST | WHITEWATER |
| /WUP<br>00046  | 273 N. Fremont          | DANIELLE L<br>HUDSON          | MICHAEL Q<br>KEMP                | 273 N<br>FREMONT<br>ST  | WHITEWATER |
| /PA<br>00013B  | 278 N. Fremont          | BETTY HETH                    | N8439 DUFFIN<br>RD               |                         | WHITEWATER |
| /WUP<br>00045  | 283 N. Fremont          | JASON JACOBS                  | 283 N FREMONT<br>ST              |                         | WHITEWATER |
| /PA<br>00013A  | 284 N. Fremont          | THOMAS R<br>SCHMECKEL         | 284 N FREMONT<br>ST              |                         | WHITEWATER |
| /WUP<br>00044  | 287 N. Fremont          | KENNETH I<br>MACH             | DEANNE E<br>MACH                 | 287 N.<br>FREMONT<br>ST | WHITEWATER |
| /PA 00013      | 292 N. Fremont          | LYKE, BARBARA                 | 292 N. FREMONT<br>ST.            |                         | WHITEWATER |
| /WUP<br>00043  | 293 N. Fremont          | LUIS RAMIREZ<br>JR            | ESTELA<br>RAMIREZ                | 133 N HAZEL<br>ST       | WHITEWATER |
| /PA 00012      | 296 N. Fremont          | WALWORTH<br>AVE. APTS.        | 530 S.<br>JANESVILLE ST.         |                         | WHITEWATER |
| /WUP<br>00041  | 299 N. Fremont          | DONALD<br>ALECKSON            | MARY<br>ALECKSON                 | 299 N.<br>FREMONT       | WHITEWATER |

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**ISSUANCE OF ‘CLASS B’ BEER AND LIQUOR LICENSE.** City Clerk Smith stated that three applicants have filed for the City’s one remaining Beer and Liquor License. The Alcohol Licensing Committee met prior to the council meeting to hear the requests from Day n Nite Cafe (for use at their existing resident at 162 W. Main Street); Blackthorne Scribe (Patrick Monaghan) for an Irish Pub to be developed at 108 W. Main Street; and Tyler Sailsbery for use at the business he is developing at 319 James Street (Casual Joe’s 2). It was reported by Alcohol Licensing Committee chairperson Abbott that the Alcohol Licensing Committee met and made the following recommendation: That the license be issued to Casual Joe’s 2 on the condition that the restaurant property (319 James) be rezoned as needed to operate the business and obtain a conditional use permit by January 31, 2014; and that the opening of the business and use of the liquor license occurs no later than March 31, 2014.

It was noted that the current ordinances require a business to use a liquor license within 60 days of its issuance. It was moved by Abbott and seconded by Bregant to issue a “Class B” Beer and Liquor License to Tyler Sailsbery d/b/a Casual Joe’s 2 conditioned upon Sailsbery obtaining a conditional use permit and rezone of the property at 319 James Street prior to January 31, 2014 as well as being in a position to use the liquor license by 3/31/14. The Committee ranked the liquor license applications in the following order: Casual Joe’s; Blackthorne Scribe and Day n Nite Cafe. It was noted that in this instance only, if Casual Joe’s 2 does not meet the conditions required, the license would automatically pass to Blackthorne Scribe LLC.

Residents Beverly Stone and David Stone of 303 W. Ann Street encouraged the Council to deny the Casual Joe’s 2 request as it would be detrimental to the neighborhood. The Stones requested that the Council wait until after the October 14<sup>th</sup> Plan Commission meeting, where the conditional use permit would be considered, prior to making a decision on the applications.

In response to Councilmember Binnie’s question, Clerk Smith confirmed that after population numbers are received from the State within the next few weeks, there is the possibility of the City being able to issue one additional Beer and Liquor License.

It was moved by Abbott and seconded by Bregant that the license be issued to Casual Joe’s 2 on the condition that the restaurant property (319 James) be rezoned as needed to operate the business and obtain a conditional use permit by January 31, 2014; and that the opening of the business and use of the liquor license occurs no later than March 31, 2014. to AYES: Singer, Bregant, Frawley, Abbott. NOES: Binnie, Kidd, Winship. ABSENT: None. Motion passed.

**AGREEMENT BETWEEN CITY AND WHITEWATER FIRE DEPARTMENT.**

Councilmember Kidd indicated that based on discussions at recent meetings of the Task Force, the City needs to enter into an interim agreement with the Fire Department. City Attorney McDonell indicated that the Fire Department has seen only the initial draft. The draft presented to Council was presented to allow Council input. Since materials were submitted to Council late and Council did not have time to review them, it was agreed that the proposal will return to the Council at their October 15<sup>th</sup> meeting for discussion.

**EAST GATEWAY PROJECT.** Councilmember Kidd asked to re-visit this subject as he believes the East Gateway area is the east entrance to our City, and it is important to take the opportunity to bury the utility lines during the project. Finance Director Saubert provided City debt information. Councilmembers Kidd and Binnie asked about borrowing for sewer upgrades, and outstanding projects, such as a library, fire department and Clay Street improvements which have been deferred over a period of time. City Manager Clapper mentioned the estimate regarding the Fire Department

is at a maximum of \$2 million, utility funding is available regarding street improvements, as well portions of funding comes from water, wastewater and storm water utilities. It was moved by Kidd and seconded by Binnie to authorize burying of the utility lines for the East Gateway Project. AYES: Kidd, Binnie. NOES: Singer, Bregant, Frawley, Abbott, Winship. ABSENT: None. Motion fails.

**RFP FOR STORMWATER MITIGATION.** Street Superintendent Nass indicated that Strand Associates submitted the Basin 15 proposal which addresses a plan to solve the current storm water problems in the City. It was moved by Binnie and seconded by Winship to approve the proposal as presented by Strand. AYES: Bregant, Kidd, Frawley, Abbott, Winship, Binnie, Singer. NOES: None. ABSENT: None. Motion passed.

**AUTHORIZATION TO APPLY FOR GRANT TO PURCHASE ADA ACCESSIBLE MINI-BUS.** After confirmation that the proposed mini-bus is to be exclusively used as a taxi, it was moved by Winship and seconded by Abbott to authorize the application for a grant to purchase an ADA accessible mini-bus, and to expend up to \$5,400 matching funds , from the DPW equipment replacement fund, to finance the mini-bus. AYES: Kidd, Frawley, Abbott, Winship, Binnie, Singer, Bregant. NOES: None. ABSENT: None.

**INNOVATION EXPRESS TRANSPORTATION SERVICE.** Discussion of this item will be placed on the November 5, 2013 council agenda. Council President Singer would like to review the ridership numbers concurrently with review of the 2014 budget. Councilmembers requested that September and October statistics be included in the discussion so that student ridership figures can be reviewed as well.

**EXECUTIVE SESSION.** It was moved by Singer and seconded by Abbott to Adjourn to Closed Session, to reconvene approximately 15 minutes after adjournment to closed session, pursuant to Wisconsin Statutes 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and Wisconsin Statutes Chapter 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Item to be discussed: Assistant City Manager Salary. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None. The Council adjourned to closed session at 9:40 p.m.

**RECONVENE INTO OPEN SESSION.** (10:00 pm)

**RESOLUTION AMENDING 2013 SALARY RESOLUTION.** The City Manager has selected a candidate to serve as Assistant City Manager, and it was recommended that the position be placed in pay category “K”.

CITY OF WHITEWATER  
2013 Salary Resolution - Amendment 5

**WHEREAS**, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2013, in which wages are established.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2013 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

**BE IT FURTHER RESOLVED** that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning October 1, 2013.

**SCHEDULE II  
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

| Pay Grade | # of Positions | Classification Titles                                 | Pay Grade | # of Positions | Classification Titles                     |
|-----------|----------------|---|-----------|----------------|---|
| <b>A*</b> | $\frac{3}{4}$  | Senior Coordinator (Part-Time)                        | <b>F</b>  | <b>1</b>       | City Clerk                                |
|           | <b>2</b>       | Administrative Assistant II – Records Technician      | <b>G</b>  |                |   |
|           | <b>1</b>       | Confidential Executive Assistant                      | <b>H</b>  | <b>1</b>       | Neighborhood Services Director            |
| <b>B*</b> | <b>1</b>       | Deputy Clerk  | <b>I</b>  | <b>1</b>       | Chief Information Officer                 |
|           | <b>1</b>       | Accounting Technician II – Payroll & Accounts Payable |           | <b>1</b>       | Water Superintendent                      |
|           | <b>1</b>       | Accounting Technician II – Utilities                  |           |                |   |
|           | <b>1</b>       | Accounting Technician II – Utilities (Part-Time)      | <b>J</b>  | <b>1</b>       | Streets, Parks & Forestry Superintendent  |
|           | <b>1</b>       | Administrative Assistant 1 – Neighborhood Services    |           | <b>1</b>       | Parks & Recreation Director               |
|           | <b>1</b>       | Clerk of Courts                                       |           | <b>1</b>       | Wastewater Treatment Plant Superintendent |
| <b>C</b>  | <b>1</b>       | GIS Technician  |           |                |   |
| <b>D</b>  | <b>1</b>       | Finance Support Services Manager                      | <b>K</b>  | <b>1</b>       | Assistant City Manager                    |
|           | <b>1</b>       | Support Services Manager                              | <b>L</b>  | <b>1</b>       | Finance Director                          |
| <b>E</b>  | <b>1</b>       | Community TV/Media Services Manager                   |           | <b>1</b>       | Public Works Director                     |
|           | <b>1</b>       | Recreation & Community Events Programmer              |           |                |   |

**\*Non-Exempt Positions**

SCHEDULE II  
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN

| Pay Grade |                           | 1                  | 2                  | 3                  | 4                  | 5                  |
|-----------|---------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| A*        | Hourly Wage<br>2080 Hours | 15.08<br>31,364.94 | 15.54<br>32,331.31 | 16.21<br>33,717.84 | 16.90<br>35,146.38 | 17.56<br>36,532.91 |
| B*        | Hourly Wage<br>2080 Hours | 16.16<br>33,612.80 | 16.90<br>35,146.38 | 17.62<br>36,658.96 | 18.36<br>38,192.54 | 19.09<br>39,705.12 |
| C         | Salary                    | 36,552.18          | 38,181.49          | 39,841.05          | 41,502.08          | 43,161.64          |
| D         | Salary                    | 39,442.25          | 41,235.65          | 43,026.55          | 44,819.69          | 46,614.60          |
| E         | Salary                    | 43,287.74          | 45,254.95          | 47,221.88          | 49,190.33          | 51,158.51          |
| F         | Salary                    | 46,671.27          | 48,792.53          | 50,912.80          | 53,035.56          | 55,155.58          |
| G         | Salary                    | 50,054.56          | 52,330.39          | 54,604.97          | 56,878.05          | 59,153.89          |
| H         | Salary                    | 53,438.08          | 55,865.75          | 58,295.90          | 60,722.06          | 63,153.70          |
| I         | Salary                    | 56,820.38          | 59,403.59          | 61,985.33          | 64,567.55          | 67,150.77          |
| J         | Salary                    | 60,202.41          | 62,938.71          | 65,676.49          | 68,411.54          | 71,149.09          |
| K         | Salary                    | 63,587.20          | 66,476.54          | 69,367.42          | 72,255.53          | 75,146.38          |
| L         | Salary                    | 66,969.48          | 70,013.16          | 73,058.34          | 76,101.03          | 79,147.21          |

\*Non-Exempt Positions

Resolution introduced by Councilmember Winship. Seconded by Councilmember Abbott.  
AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd, Frawley. NOES: None. ABSENT:  
None ADOPTED: October 1, 2013.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FUTURE AGENDA ITEMS:** Councilmember Kidd would like a report in one month from the Alcohol Licensing Review Committee regarding the unused alcohol licenses, if any.

**ADJOURNMENT.** Being no further business to come before the meeting, the meeting adjourned. The meeting adjourned at 10:10 p.m.

Respectfully submitted,

Michele R. Smith,  
City Clerk

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

| Vendor   | Vendor Name                | Invoice Number | Description                 | Invoice Date | Net Invoice Amount | GL Account Number |
|--|----------------------------|----------------|-----------------------------|--------------|--------------------|-------------------|
| <b>5 ALARM FIRE &amp; SAFETY EQUIPMENT LLC</b> |                            |                |                             |              |                    |                   |
| 420  | 5 ALARM FIRE & SAFETY EQUI | 134301-1       | FIRE/EQUIPMENT REPAIRS      | 11/20/2013   | 688.00             | 100-52200-242     |
| Total 5 ALARM FIRE & SAFETY EQUIPMENT LLC:     |                            |                |                             |              | 688.00             |                   |
| <b>A T &amp; T</b>                             |                            |                |                             |              |                    |                   |
| 1710   | A T & T                    | 1710-112013    | GEN BLDG/PHONE              | 11/20/2013   | 33.18              | 100-51450-225     |
| Total A T & T:                                 |                            |                |                             |              | 33.18              |                   |
| <b>ALL PEST CONTROL</b>                        |                            |                |                             |              |                    |                   |
| 4613   | ALL PEST CONTROL           | 2013-1999      | COMMUNITY BLDG/ PEST CON    | 11/20/2013   | 120.00             | 100-51600-355     |
| Total ALL PEST CONTROL:                        |                            |                |                             |              | 120.00             |                   |
| <b>BEIERLE CONSTRUCTION INC</b>                |                            |                |                             |              |                    |                   |
| 1643   | BEIERLE CONSTRUCTION INC   | 10711          | POLICE VEHICLE/S-10 REPAIR  | 11/20/2013   | 199.00             | 100-53230-354     |
| Total BEIERLE CONSTRUCTION INC:                |                            |                |                             |              | 199.00             |                   |
| <b>BOWDITCH INC</b>                            |                            |                |                             |              |                    |                   |
| 4716   | BOWDITCH INC               | 107205         | STREET/#63 REPAIRS          | 11/20/2013   | 22.39              | 100-53230-352     |
| 4716   | BOWDITCH INC               | 33813          | POLICE VEHICLE/PONTIAC BAT  | 11/20/2013   | 266.76             | 100-53230-354     |
| Total BOWDITCH INC:                            |                            |                |                             |              | 289.15             |                   |
| <b>BROWN CAB SERVICE INC</b>                   |                            |                |                             |              |                    |                   |
| 47   | BROWN CAB SERVICE INC      | 990            | CAB SVC/OCTOBER SVC         | 11/20/2013   | 12,675.19          | 235-51350-295     |
| Total BROWN CAB SERVICE INC:                   |                            |                |                             |              | 12,675.19          |                   |
| <b>BURNS INDUSTRIAL SUPPLY</b>                 |                            |                |                             |              |                    |                   |
| 28   | BURNS INDUSTRIAL SUPPLY    | 500580         | STREET/TAPERED CUP & CON    | 11/20/2013   | 35.08              | 100-53230-352     |
| Total BURNS INDUSTRIAL SUPPLY:                 |                            |                |                             |              | 35.08              |                   |
| <b>CORPORATE BUSINESS SYSTEMS</b>              |                            |                |                             |              |                    |                   |
| 7019   | CORPORATE BUSINESS SYSTE   | 14426635       | GEN ADMN/COPIER             | 11/20/2013   | 133.84             | 100-51450-244     |
| 7019   | CORPORATE BUSINESS SYSTE   | 14426635       | FINANCE/COPIER              | 11/20/2013   | 138.62             | 100-51450-244     |
| 7019   | CORPORATE BUSINESS SYSTE   | 14426635       | DPW & PLANNING/COPIER       | 11/20/2013   | 138.62             | 100-51450-244     |
| 7019   | CORPORATE BUSINESS SYSTE   | 14426635       | POLICE/COPIER               | 11/20/2013   | 138.62             | 100-51450-244     |
| 7019   | CORPORATE BUSINESS SYSTE   | 14426635       | LIBRARY/COPIER              | 11/20/2013   | 253.34             | 220-55110-310     |
| Total CORPORATE BUSINESS SYSTEMS:              |                            |                |                             |              | 803.04             |                   |
| <b>DALEE WATER CONDITIONING</b>                |                            |                |                             |              |                    |                   |
| 208  | DALEE WATER CONDITIONING   | 208-1120013    | FIRE/WATER                  | 11/20/2013   | 23.00              | 100-52200-340     |
| Total DALEE WATER CONDITIONING:                |                            |                |                             |              | 23.00              |                   |
| <b>DEPT OF UTILITIES</b>                       |                            |                |                             |              |                    |                   |
| 1  | DEPT OF UTILITIES          | OCT 2013       | CITY & PARKS/WATER UTILITIE | 11/20/2013   | 965.78             | 100-51600-221     |
| 1  | DEPT OF UTILITIES          | OCT 2013       | STORMWATER/JAMES ST STO     | 11/20/2013   | 11.95              | 630-63440-350     |

| Vendor                                  | Vendor Name              | Invoice Number | Description                | Invoice Date | Net Invoice Amount | GL Account Number |
|---|--------------------------|----------------|----------------------------|--------------|--------------------|-------------------|
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | PARKS/WATER UTILITIES      | 11/20/2013   | 820.46             | 100-53270-221     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | PARKING LOT/STORMWATER U   | 11/20/2013   | 192.38             | 208-51920-650     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | NEIGHBORHOOD SVC/WATER     | 11/20/2013   | 5.70               | 100-52400-352     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | LIBRARY/WATER UTILITIES    | 11/20/2013   | 222.93             | 100-55111-221     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | LIBRARY/RENTAL WATER UTILI | 11/20/2013   | 28.64              | 220-55110-227     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | INNOVATION CTR/WATER UTILI | 11/20/2013   | 382.94             | 920-56500-221     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | STREET/WATER UTILITIES     | 11/20/2013   | 203.92             | 100-53230-221     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | WATER/WATER UTILITIES      | 11/20/2013   | 41.16              | 610-61935-220     |
| 1                                       | DEPT OF UTILITIES        | OCT 2013       | WASTEWATER/STORMWATER      | 11/20/2013   | 139.76             | 620-62860-220     |
| Total DEPT OF UTILITIES:                |                          |                |                            |              | 3,015.62           |                   |
| <b>DIGGERS HOTLINE INC</b>              |                          |                |                            |              |                    |                   |
| 636                                     | DIGGERS HOTLINE INC      | 131039601      | STORMWATER/OCT SVC         | 11/20/2013   | 58.59              | 630-63440-350     |
| 636                                     | DIGGERS HOTLINE INC      | 131039601      | WATER/OCT SVC              | 11/20/2013   | 58.58              | 610-61651-350     |
| 636                                     | DIGGERS HOTLINE INC      | 131039601      | WASTEWATER/OCT SVC         | 11/20/2013   | 58.58              | 620-62830-354     |
| Total DIGGERS HOTLINE INC:              |                          |                |                            |              | 175.75             |                   |
| <b>DYNAMIC AWARDS &amp; APPAREL LLC</b> |                          |                |                            |              |                    |                   |
| 6841                                    | DYNAMIC AWARDS & APPAREL | 7864           | PARKS/MARSHALL PLACQUE     | 11/20/2013   | 64.46              | 100-53270-340     |
| Total DYNAMIC AWARDS & APPAREL LLC:     |                          |                |                            |              | 64.46              |                   |
| <b>FASTENAL COMPANY</b>                 |                          |                |                            |              |                    |                   |
| 1255                                    | FASTENAL COMPANY         | WIWHT13965     | STREET/DRILL BIT           | 11/20/2013   | 22.79              | 100-53230-340     |
| 1255                                    | FASTENAL COMPANY         | WIWHT14135     | STREET/OPERATING SUPPLIE   | 11/20/2013   | 10.62              | 100-53230-340     |
| 1255                                    | FASTENAL COMPANY         | WIWHT14148     | STREET/CREDIT              | 11/20/2013   | 5.31               | 100-53230-340     |
| 1255                                    | FASTENAL COMPANY         | WIWHT14149     | STREET/OPERATING SUPPLIE   | 11/20/2013   | 3.58               | 100-53230-340     |
| Total FASTENAL COMPANY:                 |                          |                |                            |              | 31.68              |                   |
| <b>FREMAREK INC</b>                     |                          |                |                            |              |                    |                   |
| 3571                                    | FREMAREK INC             | 0509317-IN     | WASTEWATER/ENZYME PACK     | 11/20/2013   | 289.22             | 620-62830-354     |
| Total FREMAREK INC:                     |                          |                |                            |              | 289.22             |                   |
| <b>GMA PRINTING INC</b>                 |                          |                |                            |              |                    |                   |
| 1920                                    | GMA PRINTING INC         | R042735        | REC/SCHULTZ CARDS          | 11/20/2013   | 80.00              | 100-55210-310     |
| Total GMA PRINTING INC:                 |                          |                |                            |              | 80.00              |                   |
| <b>GRAINGER INC</b>                     |                          |                |                            |              |                    |                   |
| 367                                     | GRAINGER INC             | 9254923064     | GEN BLDG/SLOW CLOSING CA   | 11/20/2013   | 58.85              | 100-51600-355     |
| 367                                     | GRAINGER INC             | 9263315567     | GEN BLDG/BLDG MAINTENANC   | 11/20/2013   | 294.16             | 100-51600-355     |
| 367                                     | GRAINGER INC             | 9270406201     | GEN BLDG/CREDIT            | 11/20/2013   | 105.44             | 100-51600-355     |
| Total GRAINGER INC:                     |                          |                |                            |              | 247.57             |                   |
| <b>GREAT LAKES TV SEAL INC</b>          |                          |                |                            |              |                    |                   |
| 4752                                    | GREAT LAKES TV SEAL INC  | 15883          | WASTEWATER/2013 MANHOLE    | 11/20/2013   | 11,333.50          | 620-62810-825     |
| Total GREAT LAKES TV SEAL INC:          |                          |                |                            |              | 11,333.50          |                   |
| <b>JAECKEL BROS INC</b>                 |                          |                |                            |              |                    |                   |
| 493                                     | JAECKEL BROS INC         | 9594           | WASTEWATER/WAKELY ST       | 11/20/2013   | 1,075.12           | 620-62830-354     |
| 493                                     | JAECKEL BROS INC         | 9594           | WATER/WAKELY ST            | 11/20/2013   | 1,075.11           | 610-61651-350     |

| Vendor                                      | Vendor Name               | Invoice Number | Description                | Invoice Date | Net Invoice Amount | GL Account Number |
|---|---------------------------|----------------|----------------------------|--------------|--------------------|-------------------|
| Total JAECKEL BROS INC:                     |                           |                |                            |              | 2,150.23           |                   |
| <b>JOHN DEERE FINANCIAL</b>                 |                           |                |                            |              |                    |                   |
| 6276  | JOHN DEERE FINANCIAL      | IC11385        | PARKS/TREE MAINTENANCE S   | 11/20/2013   | 89.96              | 100-53270-213     |
| 6276  | JOHN DEERE FINANCIAL      | IC11550        | PARKS/TREE MAINTENANCE S   | 11/20/2013   | 722.90             | 100-53270-213     |
| 6276  | JOHN DEERE FINANCIAL      | IW27397        | PARKS/WOOKDS MOWER         | 11/20/2013   | 36.87              | 100-53270-242     |
| 6276  | JOHN DEERE FINANCIAL      | IW27445        | WASTEWATER/LANDALL DISC    | 11/20/2013   | 8.05               | 620-62890-357     |
| 6276  | JOHN DEERE FINANCIAL      | PRIOR CREDI    | STREET/CREDIT              | 11/20/2013   | 37.04              | 100-53230-352     |
| Total JOHN DEERE FINANCIAL:                 |                           |                |                            |              | 820.74             |                   |
| <b>KB SHARPENING SERVICES INC</b>           |                           |                |                            |              |                    |                   |
| 110   | KB SHARPENING SERVICES IN | 77811          | PARKS/BLADE SHARPENING     | 11/20/2013   | 30.00              | 100-53270-242     |
| Total KB SHARPENING SERVICES INC:           |                           |                |                            |              | 30.00              |                   |
| <b>LAKESIDE INTERNATIONAL TRUCKS</b>        |                           |                |                            |              |                    |                   |
| 3670  | LAKESIDE INTERNATIONAL TR | 26581          | STREET/SNOW PLOW REPAIR    | 11/20/2013   | 85,975.00          | 215-53560-820     |
| Total LAKESIDE INTERNATIONAL TRUCKS:        |                           |                |                            |              | 85,975.00          |                   |
| <b>MIDWEST TESTING LLC</b>                  |                           |                |                            |              |                    |                   |
| 4768  | MIDWEST TESTING LLC       | 3020           | WATER/METER TESTING        | 11/20/2013   | 4,555.00           | 610-61653-210     |
| Total MIDWEST TESTING LLC:                  |                           |                |                            |              | 4,555.00           |                   |
| <b>MILPORT ENTERPRISES INC</b>              |                           |                |                            |              |                    |                   |
| 1408  | MILPORT ENTERPRISES INC   | 202413         | WATER/CHEMICALS            | 11/20/2013   | 1,462.00           | 610-61630-341     |
| 1408  | MILPORT ENTERPRISES INC   | 202994         | WASTEWATER/ALUM            | 11/20/2013   | 5,711.07           | 620-62840-341     |
| 1408  | MILPORT ENTERPRISES INC   | 203016         | WATER/CHEMICALS            | 11/20/2013   | 443.00             | 610-61630-341     |
| 1408  | MILPORT ENTERPRISES INC   | 203162         | WATER/CHEMICALS            | 11/20/2013   | 1,523.00           | 610-61630-341     |
| Total MILPORT ENTERPRISES INC:              |                           |                |                            |              | 9,139.07           |                   |
| <b>NATIONAL ELEVATOR INSPECTION SVC INC</b> |                           |                |                            |              |                    |                   |
| 1803  | NATIONAL ELEVATOR INSPECT | 0130484        | WHITE BLDG/ELEVATOR INSPE  | 11/20/2013   | 89.00              | 100-51600-340     |
| 1803  | NATIONAL ELEVATOR INSPECT | 0130487        | INNOVATION CTR/ELEVATOR I  | 11/20/2013   | 89.00              | 920-56500-250     |
| 1803  | NATIONAL ELEVATOR INSPECT | 0130490        | SAFETY BLDG/ELEVATOR INSP  | 11/20/2013   | 89.00              | 100-51600-355     |
| 1803  | NATIONAL ELEVATOR INSPECT | 0130491        | ARMORY/ELEVATOR INSPECTI   | 11/20/2013   | 89.00              | 100-51600-355     |
| Total NATIONAL ELEVATOR INSPECTION SVC INC: |                           |                |                            |              | 356.00             |                   |
| <b>QUIET HUT SPORTS</b>                     |                           |                |                            |              |                    |                   |
| 1829  | QUIET HUT SPORTS          | 80357          | POLICE PATROL/BIKE REPAIRS | 11/20/2013   | 27.94              | 100-52110-242     |
| Total QUIET HUT SPORTS:                     |                           |                |                            |              | 27.94              |                   |
| <b>REDKAM INC</b>                           |                           |                |                            |              |                    |                   |
| 4998  | REDKAM INC                | 5302           | WATER/SUPPLIES             | 11/20/2013   | 52.90              | 610-61935-350     |
| Total REDKAM INC:                           |                           |                |                            |              | 52.90              |                   |
| <b>RELIABLE AUTO REPAIRS</b>                |                           |                |                            |              |                    |                   |
| 1579  | RELIABLE AUTO REPAIRS     | 24382          | STREET/2002 GMC A/C REPAIR | 11/20/2013   | 186.34             | 100-53230-354     |
| Total RELIABLE AUTO REPAIRS:                |                           |                |                            |              | 186.34             |                   |

| Vendor                                | Vendor Name               | Invoice Number | Description               | Invoice Date | Net Invoice Amount | GL Account Number |
|---------------------------------------|---------------------------|----------------|---------------------------|--------------|--------------------|-------------------|
| <b>SENTRY OF WHITEWATER, DANIELS</b>  |                           |                |                           |              |                    |                   |
| 2                                     | SENTRY OF WHITEWATER, DA  | 001000420824   | RESCUE/OPERATING SUPPLIE  | 11/20/2013   | 19.98              | 100-52300-340     |
| 2                                     | SENTRY OF WHITEWATER, DA  | 001001341302   | RESCUE/OPERATING SUPPLIE  | 11/20/2013   | 2.98               | 100-52300-340     |
| 2                                     | SENTRY OF WHITEWATER, DA  | 007000401557   | RESCUE/OPERATING SUPPLIE  | 11/20/2013   | 42.41              | 100-52300-340     |
| Total SENTRY OF WHITEWATER, DANIELS:  |                           |                |                           |              | 65.37              |                   |
| <b>SKKL&amp;D</b>                     |                           |                |                           |              |                    |                   |
| 7039                                  | SKKL&D                    | 35129          | COURT/ZECH                | 11/20/2013   | 100.00             | 100-51200-219     |
| Total SKKL&D:                         |                           |                |                           |              | 100.00             |                   |
| <b>SNAP-ON INDUSTRIAL</b>             |                           |                |                           |              |                    |                   |
| 122                                   | SNAP-ON INDUSTRIAL        | ARV/20947689   | STREET/CIRCUIT TEST       | 11/20/2013   | 32.61              | 100-53230-354     |
| 122                                   | SNAP-ON INDUSTRIAL        | ARV/20977578   | STREET/SIGNAL LIGHT BULB  | 11/20/2013   | 8.92               | 100-53230-354     |
| Total SNAP-ON INDUSTRIAL:             |                           |                |                           |              | 41.53              |                   |
| <b>SOUTHERN LAKES NEWSPAPERS LLC</b>  |                           |                |                           |              |                    |                   |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | 6/22-12/22/13  | WATER/WHITEWATER REGIST   | 11/20/2013   | 58.00              | 610-61935-350     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | COUNCIL/MINUTES           | 11/20/2013   | 319.44             | 100-51100-320     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | PLANNING/AGENDA           | 11/20/2013   | 45.66              | 100-56300-212     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | NEIGHBORHOOD SVC/SCHEM    | 11/20/2013   | 48.04              | 100-52400-340     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | PLANNING/ZONING NOTICE    | 11/20/2013   | 48.04              | 100-56300-212     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | PLANNING/CUP W JAMES ST   | 11/20/2013   | 27.34              | 100-56300-212     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | PLANNING/CUP SAILSBERY    | 11/20/2013   | 29.63              | 100-56300-212     |
| 1844                                  | SOUTHERN LAKES NEWSPAPE   | OCTOBER 201    | PLANNING/CUP W WHITEWATE  | 11/20/2013   | 28.48              | 100-56300-212     |
| Total SOUTHERN LAKES NEWSPAPERS LLC:  |                           |                |                           |              | 604.63             |                   |
| <b>STA-LITE CORP</b>                  |                           |                |                           |              |                    |                   |
| 102                                   | STA-LITE CORP             | 5307           | STREET/WALWORTH & ELIZAB  | 11/20/2013   | 127.50             | 100-53300-405     |
| Total STA-LITE CORP:                  |                           |                |                           |              | 127.50             |                   |
| <b>STRAND ASSOCIATES INC</b>          |                           |                |                           |              |                    |                   |
| 358                                   | STRAND ASSOCIATES INC     | 0100408        | FIELD OF DREAMS/SEPT SVC  | 11/20/2013   | 3,319.87           | 450-57500-863     |
| 358                                   | STRAND ASSOCIATES INC     | 0100409        | WHITEWATER CREEK/SEPT SV  | 11/20/2013   | 3,900.60           | 450-57500-882     |
| 358                                   | STRAND ASSOCIATES INC     | 0100410        | JAMES ST DETENTION/SEPT S | 11/20/2013   | 1,125.48           | 450-57500-884     |
| 358                                   | STRAND ASSOCIATES INC     | 0100411        | WASTEWATER/SEWER SMOKE    | 11/20/2013   | 6,209.21           | 620-62810-825     |
| 358                                   | STRAND ASSOCIATES INC     | 0100549        | MILWAUKEE ST/SEPT SVC     | 11/20/2013   | 4,938.67           | 450-57500-865     |
| 358                                   | STRAND ASSOCIATES INC     | 0100550        | NEWCOMB ST/SEPT SVC       | 11/20/2013   | 7,514.00           | 450-57500-880     |
| 358                                   | STRAND ASSOCIATES INC     | 0100551        | E GATEWAY/SEPT SVC        | 11/20/2013   | 21,476.41          | 450-57500-873     |
| 358                                   | STRAND ASSOCIATES INC     | 0100552        | PLANNING/PMT TELECONFERE  | 11/20/2013   | 422.78             | 100-56300-219     |
| 358                                   | STRAND ASSOCIATES INC     | 0100552        | STORMWATER/DRAINAGE ISS   | 11/20/2013   | 643.97             | 630-63300-214     |
| 358                                   | STRAND ASSOCIATES INC     | 0100552        | MILWAUKEE ST/SEPT SVC     | 11/20/2013   | 229.99             | 450-57500-865     |
| 358                                   | STRAND ASSOCIATES INC     | 0100552        | DANN ST PEDESTRIAN BRIDGE | 11/20/2013   | 286.85             | 450-57500-885     |
| 358                                   | STRAND ASSOCIATES INC     | 0100552        | PLANNING/TRATT ST DEVELOP | 11/20/2013   | 276.22             | 100-56300-219     |
| Total STRAND ASSOCIATES INC:          |                           |                |                           |              | 50,344.05          |                   |
| <b>TRAFFIC &amp; PARK CONTROL INC</b> |                           |                |                           |              |                    |                   |
| 96                                    | TRAFFIC & PARK CONTROL IN | I431076        | STREET/ELIZABETH & WALWO  | 11/20/2013   | 797.16             | 100-51110-910     |
| 96                                    | TRAFFIC & PARK CONTROL IN | I432851        | STREET/ELIZABETH & WALWO  | 11/20/2013   | 250.00             | 100-51110-910     |
| Total TRAFFIC & PARK CONTROL INC:     |                           |                |                           |              | 1,047.16           |                   |

| Vendor                                | Vendor Name                 | Invoice Number | Description                | Invoice Date | Net Invoice Amount | GL Account Number |
|---------------------------------------|-----------------------------|----------------|----------------------------|--------------|--------------------|-------------------|
| <b>TRANS UNION LLC</b>                |                             |                |                            |              |                    |                   |
| 1378                                  | TRANS UNION LLC             | 10344797       | COURT/EMPLOYMENT HISTOR    | 11/20/2013   | 14.82              | 100-51200-310     |
| Total TRANS UNION LLC:                |                             |                |                            |              | 14.82              |                   |
| <b>UNEMPLOYMENT INSURANCE</b>         |                             |                |                            |              |                    |                   |
| 274                                   | UNEMPLOYMENT INSURANCE      | 000005431806   | CROSS GD/TREWYN            | 11/20/2013   | 23.96              | 100-52130-158     |
| 274                                   | UNEMPLOYMENT INSURANCE      | 000005431806   | GEN ADMN/HILGEN            | 11/20/2013   | 1,161.60           | 100-51400-158     |
| 274                                   | UNEMPLOYMENT INSURANCE      | 000005431806   | LEGISLATIVE/HILGEN         | 11/20/2013   | 290.40             | 100-51100-158     |
| Total UNEMPLOYMENT INSURANCE:         |                             |                |                            |              | 1,475.96           |                   |
| <b>UW WHITEWATER</b>                  |                             |                |                            |              |                    |                   |
| 8                                     | UW WHITEWATER               | 19464          | STREET/BATTERIES           | 11/20/2013   | 8.25               | 100-53420-340     |
| 8                                     | UW WHITEWATER               | 19464          | LIBRARY/JANITORIAL SUPPLIE | 11/20/2013   | 370.71             | 100-55111-355     |
| 8                                     | UW WHITEWATER               | 19464          | LIBRARY/JANITORIAL SUPPLIE | 11/20/2013   | 25.14              | 100-55111-355     |
| 8                                     | UW WHITEWATER               | 19464          | GEN BLDG/BATTERIES & BULB  | 11/20/2013   | 59.51              | 100-51600-340     |
| 8                                     | UW WHITEWATER               | 19464          | GEN BLDG/JANITORIAL SUPPLI | 11/20/2013   | 97.94              | 100-51600-355     |
| 8                                     | UW WHITEWATER               | 19464          | LIBRARY/JANITORIAL SUPPLIE | 11/20/2013   | 26.88              | 100-55111-355     |
| 8                                     | UW WHITEWATER               | 19464          | WASTEWATER/JANITORIAL SU   | 11/20/2013   | 90.90              | 620-62840-340     |
| 8                                     | UW WHITEWATER               | 19595          | WASTEWATER/JANITORIAL SU   | 11/20/2013   | 130.10             | 620-62840-340     |
| 8                                     | UW WHITEWATER               | 19595          | STREET/LAMP                | 11/20/2013   | 206.53             | 100-53420-340     |
| 8                                     | UW WHITEWATER               | 19595          | STREET/WIRENUT             | 11/20/2013   | 6.54               | 100-53420-340     |
| 8                                     | UW WHITEWATER               | 19595          | STREET/BATTERIES           | 11/20/2013   | 9.80               | 100-53420-340     |
| 8                                     | UW WHITEWATER               | 19595          | GEN BLDG/JANITORIAL SUPPLI | 11/20/2013   | 209.36             | 100-51600-340     |
| 8                                     | UW WHITEWATER               | 19595          | GEN BLDG/JANITORIAL SUPPLI | 11/20/2013   | 63.79              | 100-51600-355     |
| Total UW WHITEWATER:                  |                             |                |                            |              | 1,305.45           |                   |
| <b>WI CHIEFS OF POLICE ASSOC INC</b>  |                             |                |                            |              |                    |                   |
| 630                                   | WI CHIEFS OF POLICE ASSOC I | 9/30/13        | POLICE ADMN/82 ENTRY EXAM  | 11/20/2013   | 1,251.50           | 100-52100-219     |
| Total WI CHIEFS OF POLICE ASSOC INC:  |                             |                |                            |              | 1,251.50           |                   |
| <b>WI DEPT OF JUSTICE</b>             |                             |                |                            |              |                    |                   |
| 69                                    | WI DEPT OF JUSTICE          | L6505T 11/05/  | BEV OP/RECORD CHECK        | 11/20/2013   | 126.00             | 100-44122-51      |
| 69                                    | WI DEPT OF JUSTICE          | L6505T 11/05/  | FIRE/RECORD CHECK          | 11/20/2013   | 7.00               | 100-52200-310     |
| 69                                    | WI DEPT OF JUSTICE          | L6505T 11/05/  | REC/RECORD CHECK           | 11/20/2013   | 21.00              | 100-55210-790     |
| 69                                    | WI DEPT OF JUSTICE          | L6505T 11/05/  | COURT/RECORD CHECK         | 11/20/2013   | 7.00               | 100-51200-310     |
| Total WI DEPT OF JUSTICE:             |                             |                |                            |              | 161.00             |                   |
| <b>WI STATE LABORATORY OF HYGIENE</b> |                             |                |                            |              |                    |                   |
| 1899                                  | WI STATE LABORATORY OF HY   | 1899-112013    | WATER/FLUORIDE TESTING 8/1 | 11/20/2013   | 20.00              | 610-61630-340     |
| 1899                                  | WI STATE LABORATORY OF HY   | 1899-112013    | WATER/FLUORIDE TESTING 9/1 | 11/20/2013   | 20.00              | 610-61630-340     |
| Total WI STATE LABORATORY OF HYGIENE: |                             |                |                            |              | 40.00              |                   |
| Grand Totals:                         |                             |                |                            |              | 189,975.63         |                   |

Dated: \_\_\_\_\_ 11/13/13 \_\_\_\_\_

Finance Director: \_\_\_\_\_ DOUG SAUBERT \_\_\_\_\_

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| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | GL Account Number |
|--------|-------------|----------------|-------------|--------------|--------------------|-------------------|
|--------|-------------|----------------|-------------|--------------|--------------------|-------------------|

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Report Criteria:

- Detail report.
  - Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
-



**Whitewater Community TV**  
**P.O. Box 178**  
**Whitewater, WI 53190**  
**Email: [aluckett@whitewater-wi.gov](mailto:aluckett@whitewater-wi.gov)**  
**Telephone (262) 473-8564**

## CABLE TV COMMITTEE MINUTES

City of Whitewater  
 September 11, 2012  
 At Whitewater Community TV  
 402 W. Main St.  
 Whitewater WI 53190

- I. **Call to order.** Meeting was called to order at 7:04 p.m.
- II. **Roll Call.** Marianne Scott, Dianne Bowker, Kathy Ross, Frank Rowe and Roni Telfer. Also in attendance is Alan Luckett, Staff Liaison & TV Coordinator, and Peter Sobolewski, Staff.
- III. **Nomination of Officers: Chair, Vice-Chair and Secretary.** Frank Rowe was nominated Chair by Roni Telfer and 2<sup>nd</sup> by Kathy Ross. Marianne Scott was nominated Vice Chair by Kathy Ross and 2<sup>nd</sup> by Frank Rowe. Alan Luckett was nominated Secretary by Kathy Ross and 2<sup>nd</sup> by Roni Telfer. All were in favor.
- IV. **Approval of Minutes from September 29, 2011.** Roni Telfer moved approval and was 2<sup>nd</sup> by Marianne Scott. All were in Favor.
- V. **Manager Report**
  - a. **Video Taping Calendar Review.** Calendar was presented. Alan Luckett presented a comparison of shows recorded dating back from 2008 to the present. Alan reported that all School Board and teacher training for the School District were paid by the School District. The number of government tapings had increased due to the transparency in government ordinance that was passed, the monthly Park Bench Show, and Wastewater Training. Alan explained how his staff produces concert videos in the school district. Alan explained that an hour and a half worth of concert takes a minimum of 6 hours of production time from start to finish.
  - b. **Seniors in the Park: Park Bench Show.** Park Bench is a monthly program that is regularly recorded. Only one month was not recorded in 2011 (July). Skip Grover was the volunteer host, and Deb Weberpal, Senior Coordinataor, helps guest host occasionally.
  - c. **Wisconsin Community Media (WCM) Spring Conference.** Alan Luckett attended the conference and was a moderator for one session. Alan helps the organization by serving on the board and is in charge of the vendors at the spring conference. Whitewater TV won several awards for their productions. Awards received were for the Marching Band Competition, Packer-up Donation Challenge, and Bringing the Arts to Whitewater.
  - d. **Alliance for Community Media (ACM) Summer Conference.** The ACM Conference was held in Chicago over the summer. Alan attended the conference on a Grass Roots Scholarship. The expenses were only

parking, some food and hotel. It was a national conference. Archiving content was the focus of the conference; San Francisco was the leader in this. Other topics were promoting your station, and getting more volunteers. Alan did a lot of networking.

- e. **WCM Fall Conference in Whitewater: Digital Storytelling.** Alan reported that the WCM Fall Conference will be held in Whitewater in October. The conference would be partially funded by money through the National Endowment for the Arts. The grant was awarded to Ben Strand of the UWW Young Auditorium. The money paid for our presenter, Jim Winship, and scholarships.
  - f. **Other City Related Media Manager Operations.** Alan is a Public Information Officer for the city as well. With cooperation from the University, the city of Whitewater held an emergency drill on campus that Alan participated in. Alan also works on the city's website.
- VI. **Franchise Fee review.** Alan described the Franchise Fee purposed, and reviewed fees collected. Alan felt that the University's conversion to satellite may affect collected franchise fees. He anticipates a decline in collected fees.
- VII. **2013 Budget Discussion and Action.** Alan discussed the 2013 budget. He highlighted the concern with fees collected by the city from the cable TV fund which are title "Administrative Fees". Alan felt that the TV reserve fund could disappear in 4 to 5 years if this draw down on the reserve fund would continue. The reserve fund had been used for equipment only in the past.  
Roni Telfer moved to submit \$124,932 Budget for 2013. Kathy Ross 2<sup>nd</sup> the motion. All were in favor. The committee realized that the budget may be trimmed.
- VIII. **Schedule Future Meetings and Topics.** Roni Telfer was interested in pursuing the creation of a digital tour of Whitewater using digital storytelling. She suggested getting Downtown Whitewater and the Chamber of Commerce involved. This would help market and teach history at the same time. Suggested next meeting would be after the last quarter franchise fee is collected.
- IX. **Adjournment.** Motion to adjourn was at 8:45 p.m.

Submitted by  
R. Alan Lockett  
Community TV/Media Services Manager  
Whitewater Community TV  
Analog 98 and Digital 990

CITY OF WHITEWATER  
 PLAN AND ARCHITECTURAL REVIEW COMMISSION  
 Whitewater Municipal Building Community Room  
 October 14, 2013

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
 ACTIONS OF THE PLAN AND ARCHITECTURAL REVIEW COMMISSION**

**Call to order and roll call.**

Chairperson Meyer called the meeting of the Plan and Architectural Review Commission to order at 6:00 p.m.

Present: Greg Meyer, Lynn Binnie, Bruce Parker, Cort Hartmann, Karen Coburn, Kristine Zaballos, Daniel Comfort. Absent: None. Others: Wallace McDonell (City Attorney), Latisha Birkeland (City Planner).

**Hearing of Citizen Comments.** There were no citizen comments.

**Approval of the Plan Commission Minutes.** Moved by Binnie and seconded by Coburn to approve the Plan Commission minutes of September 9, 2013. Motion approved by unanimous voice vote.

**Public hearing for a conditional use permit (for expansion to include wholesale alcohol operation) for CC Property Development LLC., Christ Christon to have a brewery and taproom at 111 W. Whitewater Street (Second Salem Brewing Company, LLC.).**

Chairperson Meyer opened the public hearing for consideration of a conditional use permit (for expansion to include wholesale alcohol operation) for CC Property Development LLC., Christ Christon to have a brewery and taproom at 111 W. Whitewater Street (Second Salem Brewing Company, LLC.).

Plan Commission Member Coburn excused herself from the Board for this item.

City Planner Latisha Birkeland explained that the conditional use permit is to convert the existing Whitewater Street Restaurant into a one-barrel (31 gallon) “nanobrewery” and a taproom called Second Salem Brewing Company. The usage of the rest of the building (existing Lakefront Pub) will remain unchanged. “A nanobrewery is a scaled-down microbrewery, often run by a sole entrepreneur, who produces beer in small batches”. They are regulated by the Alcohol and Tobacco Tax and Trade Bureau (TTB), and are fully licensed and regulated breweries. The taproom will only be open during hours that the Lakefront Pub is also open. The brewery and tap room will be replacing the Whitewater Street Restaurant. The hours for the taproom would be Monday through Thursday from 3 until 9 p.m. and Friday, Saturday and Sunday from 11 a.m. until 10 p.m. The B-2 (Central Business) Zoning District is exempt from parking requirements. The business is allowed two signs. Birkeland was informed that there were other businesses in the downtown area which had more than two signs. The signage will be checked out. Business owners will have to comply with the Sign Ordinance.

Christ Christon, owner of the Whitewater Family Restaurant and the Lakefront Pub, explained that he had three other business partners for the brewery, Thayer Coburn, Joe Coburn and Carl Brown. In the Lakefront Pub and Grill, Christon provides specialty craft beers and higher end beers. From that they are taking one step forward to provide the downtown area with a small brewery (a one barrel nanobrewery – 31 gallons). In the future they may expand to a larger off site brewery and use the small on site brewery as the “mad test kitchen”. This small brewery would allow them to brew custom beer, or provide a competition for home brewers. Home brewing is a science. There is a love behind it (like art). Christon feels the brewery and taproom will be an economic draw to Whitewater. People from other communities will come to Whitewater for beer and dinner and see other things that Whitewater has to offer. They want the taproom to be enjoyed by the connoisseur, not have it be a bar area. The Whitewater Family Restaurant will close the beginning of November depending on when they can start the work. The capacity of the taproom will be determined by the Fire Inspector and the Building Inspector.

Chairperson Meyer opened for public comment. There were no comments. Chairperson Meyer closed public comment.

Plan Commission Member Binnie stated that it had been indicated that a distillery could be considered a light industrial use; is a brewery considered a light industrial use?

City Planner Birkeland explained that it is an extension of an existing use, not light industrial.

City Attorney McDonell stated that the distillery was appropriate for a conditional use permit approved by the Plan Commission.

Christ Christon explained that he had a dream to pursue. This would be a much bigger draw to Whitewater than breakfast in the a.m. The University is making it so students and faculty do not need to leave campus. Until a student is 20-21 there is no draw to the downtown. Christon stated this would not be a joint liquor license. This would be a second license for beer. He said there was no issue to have two businesses at one location. They have a separate entrance for each business. Christon has been dealing with two businesses for the last 2 ½ years with the Whitewater Family Restaurant and the Lakefront Pub. There has been no problem.

Moved by Binnie and seconded by Zaballos to approve the conditional use permit for CC Property Development LLC. to have a brewery and tap room at 111 W. Whitewater Street. Aye: Meyer, Binnie, Parker, Hartmann, Coburn, Zaballos, Comfort. No: None. Motion approved.

**Public hearing for consideration of a change in the District Zoning map for the parcel located at 319 W. James Street (Tax Parcel # /TR 00025) to rezone from R-3 (Multi-family Residence) Zoning District to a B-2 (Central Business) Zoning District for the development of a restaurant.**

**Public hearing for a conditional use permit (tavern and other places selling alcohol by the drink) for Tyler Sailsbery to serve beer and liquor at 319 W. James Street (for a “Class B” Beer and Liquor License) for a new restaurant, tavern and distillery (Casual Joe’s). These**

items were put together for discussion purposes. Chairperson Meyer opened the public hearings and informed those at the meeting of the procedure for public comment.

City Planner Latisha Birkeland stated that the Plan Commission members received at the meeting, copies of letters from residents and updated maps for zoning and future land use and information on rental vs. owner occupied. The rezone application for 319 W. James Street is to change the current zoning of R-3 (Multi-family Residential) Zoning District to B-2 (Central Business) Zoning District. The City of Whitewater Comprehensive Plan shows that this property is in a re-development district and if the property would be rezoned, the recommendation would be for B-2 (Central Business) Zoning District. The property is contiguous with the southwest corner of the Downtown Triangle of the Central Business District. The request for the change in zoning is just for 319 W. James Street. If the zoning change would happen, a conditional use permit would be needed. The conditional use should be considered as B-2. The B-2 Zoning District identifies parking is not a requirement. James Street has 53 permitted parking stalls. Available stalls would be usable prior to 6:00 p.m. There is permit parking only from 6:00 p.m. to 8:00 a.m. If the Plan Commission would want to require parking or the State requires a disabled stall, Staff will work with the applicant to allow for parallel or nose in parking along the front of the building (similar to what was done on S. Taft Street). Birkeland is not recommending additional parking. The applicant submitted a menu and information about the distillation process. The exterior of the building will have a deck area for outdoor seating. The gray area on the site is the area for the smoker. The business would employ 5–7 full-time employees and 8-10 part-time employees. Once the distillery is in operation, they expect to employ an additional 3-5 full-time employees. The business would have limited hours the first few months. Hours of operation would be Sunday through Friday 10:30 a.m. to 2:00 a.m. Saturday would be 10:30 a.m. to 2:30 a.m.

Plan Commission Members voiced concerns of: Is street parking allowed on James Street and Ann Street? Municipal parking lot?; the existing driveway on the property will be green space?

Tyler Sailsbery explained that the trash pickup will be made from James Street. All deliveries will be made through the James Street entrance. Sailsbery wants green space, wants customers to be able to sit and relax outside. The three garage doors will remain to keep the esthetic appeal. The driveway will not be used. He will block it off as appropriate and have grass and green space. Patrons will have access to patio by doors from inside the building. Sailsbery wants to have a place that is interactive with people, family friendly. He loves the location and wants to make something special that invites people with the distillery and specialty items. The beverages will be sold at a premium price that would not be attractive to a student clientele. The business will provide jobs. Sailsbery wants to invest in people in the community.

Plan Commission Members voiced concerns of: Not being able to recommend the restaurant with bar hours, suggested closing at 10 or 11 p.m. with patrons staying for an hour after that; having restricted hours for the deck/patio area; neighbors think college kids are going to migrate there; suggested that Tyler offer additional conditions such as not having all you can drink specials, or selling beers for \$.10; is there concern of contamination of the building with the body shop?: will the lawn be used by patrons?; there is no doubt that it would be a well run business; did the applicant speak with the neighbors?.

Tyler Sailsbery stated that he would close the outside seating at 10 p.m. He thinks the neighbors fear the restaurant will be a student based restaurant. He stated that when you create a premium product, you can focus on who your customer base is. He has no problem with closing the deck area at 10:00 p.m. and the restaurant at 11:00 p.m. Sailsbery is fine with no dime taps or all you can drink specials. He plans to occasionally have a band like he has at the Black Sheep (jazz on Mondays). Sailsbery is looking into any possible contamination at the building. Any concerns of objectionable odors from the distillery because they are not regulated on exhaust should not be a problem, there is very little odor associated with a distillery. Sailsbery would like for families to be able picnic on the lawn. There will be no tables and chairs provided on the lawn. Tyler Sailsbery stated that he talked to a couple people, but failed in not talking to the people in the area prior to moving forward with his proposal.

Chairperson Meyer opened the hearing for public comment. He asked that the public address the Board with questions and comments.

Barry Wescott, 370 W. Ann Street, stated that this restaurant would be 100 yards from his house. He bought the home because it was a quiet neighborhood in the center of town. He stated the restaurant would be too close.

Kathleen Fleming, Hamilton House, and President of the Tourism Council, spoke in favor of the restaurant and distillery. It would be a great asset to the community. She has international business guests stay at the Hamilton House. Casual Joe's would provide a place for them to go. It would provide a place for residents to relax with family and friends. There is not a huge negative for this proposal.

Mitch Olson, Attorney from Milwaukee, representing Beverly and David Stone, who are in opposition to this proposal stated that he believes this would be spot zoning. The first parcel has a drainage feature, the second parcel is a single family home, the owner of which has signed the petition. Because the petition has been filed, a 3/4 vote of the Plan Commission would be required to recommend the proposal. The single parcel is spot zoning. It is not taking the whole block and dealing with it. It should be done comprehensively, not for just one owner. The business should be an office with hours of 8 a.m. to 5 p.m. and not a conditional use. This property is not appropriate for a tavern and distillery even with high end clientele.

Beverly Stone, 303 W. Ann Street and the owner of another property on James Street, voiced her concerns about saving a safe and quiet neighborhood. Petitions have been submitted to the City requesting denial of the rezoning. She opposes the rezone between two single family homes. Wisconsin Statutes do not allow municipalities to regulate the times to serve alcohol. She requests the Plan Commission deny the rezone and conditional use permit for 319 W. James Street.

Francisco Partida, 331 W. James Street, is in opposition to the proposal. Even if the proposal is for quiet music, shorter hours and no drink specials, they can always be changed once the rezoning and conditional use are permitted. The public hearing is open to the entire City for an

opinion; Partida feels that where people live should be considered. Those that live nearby should have more validity.

Marcella Partida, 371 W. Ann St., stated that it is a family oriented neighborhood. She has two small children. The streets are busy as they are. At the intersection of S. Franklin St. and W. Ann St., the vehicles hardly stop. It is a good idea, but this location is not the best. She opposed the proposal.

Rosa Verduco, 313 W. James St., has a family with three children. The bands and the music and looking into or across their yard will give them no privacy. It would take away from the family neighborhood, the peace and quiet.

David Stone, 303 W. Ann Street, stated that a lot of words in the submittals refer to alcohol, making it an important part of the business concept. He opposed the rezoning and conditional use permit for the property at 319 W. James Street. The Comprehensive Plan states that the Plan Commission will consider in the rezoning of property, the relationship to the nature of both existing and future land uses and the details of the proposed development. At the alcohol licensing committee meeting Tyler Sailsbery stated that he expected to make more off the alcohol than the food which makes it more of tavern atmosphere. He is concerned that noise and music particularly during the later hours would disrupt the neighborhood. A one lot spot zoning does not promote the contiguous efficient development. He requested the Plan Commission vote to deny the rezone and conditional use permit at 319 W. James Street.

Jordan Hoffman, employee, spoke in favor of the business. He went on tours of distilleries. There was no abusive noise or alcohol consumption. The jazz on Mondays at the Black Sheep has no noise pollution outside the building. Tyler Sailsbery is willing to work with the neighborhood and cut his hours. Hoffman just wanted to speak to a couple of points of opposition.

Ryan Hughes, owner of the building at 202-214 W. Whitewater Street, stated that this was sound planning for the community. He said Tyler Sailsbery is so much a part of the community with an active interest and focus on the downtown. Sailsbery found a happy medium in the Black Sheep with fine dining and reasonable prices. The feedback on the Black Sheep is all positive, the upstairs tenants included. Tyler is a family friendly restaurant owner. He brings jobs and tourism to the community. Hughes supports Tyler and his business plan and requests the Plan Commission to do the same.

Diane Lyons, 510 W. Shaw Court, has known Tyler for a long time and knows he is full of integrity. Students are a part of life in Whitewater. This new restaurant is a good opportunity to draw people from other communities especially with his appearance on the Food Network. The community should encourage this business here. It will be casual dining with a peaceful atmosphere.

Joe Neuman, owns a Tech Company in consulting development, was drawn to Whitewater for change and growth. Neuman feels this restaurant would be a great addition and asset to downtown.

Kim McCrea, 963 W. Highland Street, supports Tyler and the restaurant. To her it is not about the alcohol, it is about the food and the quality of the food. It would be nice to have another opportunity to have good food locally. She is in support of the restaurant.

Sherry Stanek, 415 S. Douglas Court, applauds everything Tyler wants to do, but just can't support. She is very concerned with the shortage of owner occupied housing.

Maria Cervantez, 236 N. Queen Street on behalf of her sister who resides at 313 W. James Street, states that the property is 10 feet from the home. Her sister has three children. They feel it is the wrong location.

Chairperson Meyer closed the public hearing.

Tyler Sailsbery explained that it is not easy to find a vacant building that is suitable. Most of the vacant buildings in the downtown, the space is chopped up. If he has to find another location, the proposal will not go forward. Sailsbery wants to live and grow in Whitewater. He will be the best neighbor.

Plan Commission Member asked: if acted on tonight, would the Council be voting on the rezone at tomorrow's meeting? Is there still a requirement for minimum wait of 18 months for rezoning application after one is denied for a parcel? If the property is zoned B-2, would everything in the B-2 Zoning be eligible for that site? A PCD would allow for this use and not open it up to all the uses in the B-2 Zoning District. Can the Plan Commission make a request to the Council to hold a second reading for the public to weigh in? In the past, we have accepted shorter hours of operation from other applicants, would this work for this proposal?

City Attorney McDonell stated that the Council has two readings of an ordinance. They have the right to waive the second reading. The 18 month requirement for rezoning is no longer in effect. In general, if the property is rezoned to B-2, everything allowed in the B-2 Zoning District would be eligible for the site. The Plan Commission can make the request to the Council to hold the second reading to allow for the public to weigh in on a rezone request. McDonell explained that the conditional use allows the Plan Commission to put reasonable conditions on the proposal including hours of operation (not related to alcohol). He would be more comfortable with the applicant offering hours of operation.

Plan Commission Member Binnie appreciated the concerns of the property owners. He stated he would like to find a way to approve the proposal and address the neighbors concerns. Binnie suggested that the proposal be tabled for further discussion after the opportunity is given to the applicant to have a more developed business plan.

Chairperson Meyer stated that he is on the Zoning Rewrite Committee. They do not try to rezone islands or spot zone. There are buffer zones for zoning. This is not a good spot for a bar. There is no buffer from business to residential.

Plan Commission Member Binnie stated that this has been a business for decades. There are concerns for parking. The student drinking is not a huge concern. There are no concerns for infrastructure of the utilities for water and sewer. Specifics in regard to the business plan are needed.

City Attorney McDonell stated that the specific duties for the Plan Commission for the rezone is to grant as requested, modify or deny the request. Rezoning to B-2 allows a variety of uses. The conditional use application requires Plan Commission to look at the proposal more closely before it is allowed.

Plan Commission Member Coburn requested that the Plan Commission think seriously about the proposal being compatible and strengthen existing land use and preserve residential areas.

City Attorney McDonell stated for the record that if the hearing is held open that he advised that what has already been heard from the public should be considered at the continuation of the public hearings. A continuation of the public hearing should have the full notices and publication in the paper.

Moved by Parker and seconded by Comfort to continue the public hearings for both the rezone application and the conditional use application allowing Tyler Sailsbery to come back with more detailed plans and meet with the neighborhood (Ann and James Streets to Tripp Street) and come back with proposed changes (items identified by the Plan Commission). Everything that has already been said as part of the public record will be considered at the continuation of the public hearing. Full notification will be made. Aye: Meyer, Binnie, Parker, Hartmann, Coburn, Zaballos, Comfort. No: None. Motion approved.

The Plan Commission listed some specifics for the applicant to consider which include: privacy for neighbors, live music, hours of operation, patio/deck, drink offerings, parking, as much information as possible so concerns can be mitigated. They would also like more detail for the exterior lighting especially for the deck, what would be used for blocking off the curb cuts, any exterior detail would be helpful. Items on the Application Requirements # 4, 5, 6,7, 8, and 13 would be very helpful in making the decision.

### **Informational Items:**

**Zoning Rewrite.** City Planner Latisha Birkeland explained that the joint workshop with the Council and Plan Commission was held October 15th. Larry Witzling, Graef Consultant for the Zoning Rewrite, received a lot of input. He will be putting together the information. The City should have this update by October 28<sup>th</sup>. Birkeland is sending out a doodle to Council and Plan Commission members to get their schedules so the next meeting can be set.

**Future agenda items.** City Planner Birkeland stated that the next agenda will have the rezone and cup for 319 W. James St., and a site addition for Sassy Shirts located at 218 S. Elkhorn Road.

**Next regular Plan Commission meeting – November 11, 2013.**

Moved by Comfort and seconded by Coburn to adjourn the meeting. Motion approved by unanimous voice vote. The meeting adjourned at approximately 8:30 p.m.

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Chairperson Greg Meyer



Neighborhood Services Department  
*Planning, Zoning, Code Enforcement, GIS  
 and Building Inspections*

[www.whitewater-wi.gov](http://www.whitewater-wi.gov)  
 Telephone: (262) 473-0540

## CONDITIONAL USE PERMIT

Plan Commission Meeting Date: October 14, 2013  
 Property Owner: CC Property Development LLC.  
 Applicant: Christ Christon  
 Property ID Number: /TR 00004  
 Property Address: 111 W. Whitewater Street  
 Whitewater, WI 53190

**REGARDING:** An approval for a conditional use permit (CUP) (for a wholesale Beer License) for CC Property Development LLC., Christ Christon to have a brewery and tap room at 111 W. Whitewater Street (Second Salem Brewing Company, LLC.).

Approved subject to the following conditions:

1. The conditional use shall run with the applicant and not the land. Any change in ownership will require approval of a conditional use permit for the new owner/operator from the Plan and Architectural Review Commission.
2. Maintain the dumpster area in a clean fashion.
3. The applicant shall make the building and site renovations in accordance with the plans submitted to the City of Whitewater dated 5/31/2013 and 9/24/2013, pending any changes required by the State Building Code.
4. The applicant shall comply with all required City Codes.

This permit was prepared by:

\_\_\_\_\_  
 Latisha Birkeland  
 Neighborhood Services Director / City Planner



City of Whitewater  
Doug Saubert, Finance Director

November 11, 2013

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director

RE: Manual and Authorized Checks Processed/Paid for October 2013

DATE: November 11, 2013

Attached is a detail listing of all manual and authorized checks processed for October, 2013. The total amount equaled \$409,765.63. The amounts per fund are as follows:

| <b>FUND</b> | <b>NAME</b>                | <b>TOTAL</b>        |
|-------------|----------------------------|---------------------|
| 100         | General Fund               | 168,441.53          |
| 200         | Cable TV                   | 928.46              |
| 208         | Parking Permit Fund        | 1,353.41            |
| 216         | Police Vehicle Revolving   | 4,746.65            |
| 220         | Library Special Revenue    | 21,873.70           |
| 440         | TID # 4 Fund               | 1,804.30            |
| 450         | CIP Project Fund           | 67,988.33           |
| 452         | Birge Fountain Restoration | 200.00              |
| 610         | Water Utility              | 21,983.80           |
| 620         | Sewer Utility              | 95,818.99           |
| 630         | Stormwater Utility         | 8,853.50            |
| 900         | CDA Operating Fund         | 7,483.02            |
| 920         | Innovation Center          | 8,289.94            |
|             | <b>TOTAL</b>               | <b>\$409,765.63</b> |

## Report Criteria:

Report type: GL detail

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| 10/13      | 10/01/2013       | 77089        | 43            | PETTY CASH             | 10-01-2013     | 1                | 100-51400-310      | 3.49           |
| 10/13      | 10/01/2013       | 77089        | 43            | PETTY CASH             | 10-01-2013     | 2                | 100-51500-310      | 6.60           |
| 10/13      | 10/01/2013       | 77089        | 43            | PETTY CASH             | 10-01-2013     | 3                | 100-52100-340      | 19.98          |
| 10/13      | 10/01/2013       | 77089        | 43            | PETTY CASH             | 10-01-2013     | 4                | 100-52100-310      | 73.13          |
| 10/13      | 10/03/2013       | 77091        | 5410          | 3 RIVERS BILLING       | 2451           | 1                | 100-46230-52       | 2,350.42       |
| 10/13      | 10/03/2013       | 77092        | 6265          | BECKER, WILLIAM        | 74251-055      | 1                | 100-52110-118      | 58.01          |
| 10/13      | 10/03/2013       | 77093        | 6477          | BROWN, LYNETTE M       | 10-03-2013     | 1                | 100-55300-347      | 861.70         |
| 10/13      | 10/03/2013       | 77094        | 83            | CITY OF WHITEWATER     | SEPT 2013      | 1                | 100-21690          | 14,108.60      |
| 10/13      | 10/03/2013       | 77095        | 6967          | DETHE, JOSEPH          | 10-02-2013     | 1                | 100-21690          | 100.00         |
| 10/13      | 10/03/2013       | 77096        | 4420          | ELDER, JAMES           | 09-29-2013     | 1                | 100-52110-118      | 135.99         |
| 10/13      | 10/03/2013       | 77096        | 4420          | ELDER, JAMES           | SEPTEMBE       | 1                | 100-52110-211      | 25.18          |
| 10/13      | 10/03/2013       | 77097        | 1598          | HENNESSY, MARY         | SEPT-OCT 2     | 1                | 100-51500-330      | 71.24          |
| 10/13      | 10/03/2013       | 77098        | 6123          | IDING, EDWIN           | 10-02-2013     | 1                | 100-21690          | 100.00         |
| 10/13      | 10/03/2013       | 77100        | 5514          | KLEINFELDT, JOHN       | 06-12-2013     | 1                | 100-52110-118      | 274.29         |
| 10/13      | 10/03/2013       | 77101        | 6224          | MEYER, DAN             | SEPT 2013      | 1                | 100-52120-211      | 24.83          |
| 10/13      | 10/03/2013       | 77102        | 4950          | MILLIS, KIM            | 10-02-2013     | 1                | 100-52600-118      | 51.68          |
| 10/13      | 10/03/2013       | 77103        | 2274          | MUNICIPAL COURT FUND   | 09/26-10/03/   | 1                | 100-45110-52       | 101.40         |
| 10/13      | 10/03/2013       | 77103        | 2274          | MUNICIPAL COURT FUND   | 09/26-10/03/   | 2                | 100-45110-52       | 303.00         |
| 10/13      | 10/03/2013       | 77106        | 6994          | SLATER, SHEENA         | 10-02-2013     | 1                | 100-21690          | 25.00          |
| 10/13      | 10/03/2013       | 77107        | 5574          | STATE OF WISCONSIN     | SEPT 2013      | 1                | 100-21690          | 5,985.06       |
| 10/13      | 10/03/2013       | 77109        | 282           | WALWORTH CO TREASURER  | SEPT 2013      | 1                | 100-21690          | 2,744.60       |
| 10/13      | 10/03/2013       | 77110        | 7015          | WESTER, DANIEL         | 09-30-2013     | 1                | 100-44122-51       | 15.00          |
| 10/13      | 10/03/2013       | 77111        | 6993          | WHITEWATER ROTARY CLUB | 09-25-2013     | 1                | 100-51400-211      | 187.00         |
| 10/13      | 10/03/2013       | 77112        | 3123          | WISCONSIN DAIRY SUPPLY | 10-02-2013     | 1                | 100-21690          | 50.00          |
| 10/13      | 10/03/2013       | 77113        | 7017          | EGNOSKI, MARY ELLEN    | 13-0793/13-0   | 1                | 100-13115          | 200.00         |
| 10/13      | 10/03/2013       | 77114        | 195           | WI DOT TVRP            | 10-03-2013     | 1                | 100-52140-360      | 50.00          |
| 10/13      | 10/04/2013       | 77132        | 1033          | CLEAN MATS             | 31210          | 1                | 100-55111-246      | 93.00          |
| 10/13      | 10/04/2013       | 77146        | 1507          | WALMART COMMUNITY      | 1507-100413    | 1                | 100-52110-340      | 87.58          |
| 10/13      | 10/04/2013       | 77146        | 1507          | WALMART COMMUNITY      | 1507-100413    | 2                | 100-52110-211      | 26.04          |
| 10/13      | 10/10/2013       | 77186        | 6380          | AT&T                   | 09-22-2013     | 1                | 100-51450-225      | 233.23         |
| 10/13      | 10/10/2013       | 77187        | 6477          | BROWN, LYNETTE M       | 10-08-2013     | 1                | 100-46733-55       | 56.00          |
| 10/13      | 10/10/2013       | 77188        | 3916          | DOWNTOWN WHITEWATER IN | 10-09-2013     | 1                | 100-51100-720      | 5,000.00       |
| 10/13      | 10/10/2013       | 77190        | 5997          | KAHUBE LLC MZIS        | 571            | 1                | 100-52400-222      | 3,821.19       |
| 10/13      | 10/10/2013       | 77191        | 7021          | MARTIN, SUSAN          | 10-09-2013     | 1                | 100-46733-55       | 125.00         |
| 10/13      | 10/10/2013       | 77192        | 2274          | MUNICIPAL COURT FUND   | 10-03/10-10-   | 1                | 100-45110-52       | 145.50         |
| 10/13      | 10/10/2013       | 77192        | 2274          | MUNICIPAL COURT FUND   | 10-03/10-10-   | 2                | 100-45110-52       | 500.00         |
| 10/13      | 10/10/2013       | 77192        | 2274          | MUNICIPAL COURT FUND   | 10-03/10-10-   | 3                | 100-45110-52       | 25.00          |
| 10/13      | 10/10/2013       | 77193        | 109           | PITNEY BOWES INC       | 4010385-SP     | 1                | 100-51500-310      | 287.56         |
| 10/13      | 10/10/2013       | 77194        | 1566          | STANFORD, NANCY        | OCT 2013       | 1                | 100-51400-211      | 10.00          |
| 10/13      | 10/10/2013       | 77195        | 825           | STONE, SARA            | FALL 2013      | 1                | 100-55300-344      | 2,847.89       |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 1                | 100-52500-340      | 46.61          |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 2                | 100-53300-222      | 972.70         |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 3                | 100-53420-222      | 18,726.43      |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 4                | 100-51600-222      | 1,556.51       |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 5                | 100-51600-224      | 172.03         |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 6                | 100-53270-222      | 10.28          |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 7                | 100-53270-224      | 23.00          |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 8                | 100-55111-222      | 1,794.14       |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES            | 10-09-2013     | 9                | 100-55111-224      | 59.39          |
| 10/13      | 10/14/2013       | 77199        | 5123          | EMS TRENDSETTERS       | EMS CONFE      | 1                | 100-52300-211      | 80.00          |
| 10/13      | 10/14/2013       | 77200        | 5123          | EMS TRENDSETTERS       | EMS CONFE      | 1                | 100-52300-211      | 80.00          |

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| 10/13        | 10/17/2013          | 77205           | 3921             | EAST TROY POLICE DEPARTM    | 10-16-2013        | 1                   | 100-45114-52          | 114.00            |
| 10/13        | 10/17/2013          | 77206           | 321              | GRAY, TIMOTHY               | 10-17-2013        | 1                   | 100-52100-118         | 33.61             |
| 10/13        | 10/17/2013          | 77207           | 6955             | GREATER WHITEWATER COM      | 2013              | 1                   | 100-51400-211         | 500.00            |
| 10/13        | 10/17/2013          | 77208           | 7023             | MIRANDA, ROXANNA            | 10-10-2013        | 1                   | 100-21690             | 21.20             |
| 10/13        | 10/17/2013          | 77209           | 2274             | MUNICIPAL COURT FUND        | 10-10/10-17-      | 1                   | 100-45110-52          | 88.80             |
| 10/13        | 10/17/2013          | 77209           | 2274             | MUNICIPAL COURT FUND        | 10-10/10-17-      | 2                   | 100-45110-52          | 39.00             |
| 10/13        | 10/17/2013          | 77209           | 2274             | MUNICIPAL COURT FUND        | 10-10/10-17-      | 3                   | 100-45110-52          | 1,311.00          |
| 10/13        | 10/17/2013          | 77209           | 2274             | MUNICIPAL COURT FUND        | 10-10/10-17-      | 4                   | 100-45110-52          | 933.00            |
| 10/13        | 10/17/2013          | 77209           | 2274             | MUNICIPAL COURT FUND        | 10-10/10-17-      | 5                   | 100-45110-52          | 332.00            |
| 10/13        | 10/17/2013          | 77210           | 5266             | PLANK, BRYANT               | 10-11-2013        | 1                   | 100-44122-51          | 8.00              |
| 10/13        | 10/17/2013          | 77211           | 7025             | SZANISZLO, RYAN M           | 10-16-2013        | 1                   | 100-21690             | 7.00              |
| 10/13        | 10/17/2013          | 77212           | 2523             | VANDER STEEG, ADAM          | 10-15-2013        | 1                   | 100-52120-211         | 7.81              |
| 10/13        | 10/17/2013          | 77213           | 7024             | VILLAGE OF EAGLE            | 10-13-2013        | 1                   | 100-45114-52          | 101.00            |
| 10/13        | 10/17/2013          | 77214           | 125              | WAL CO-SHERIFF'S DEPT       | SEPT 2013         | 1                   | 100-51200-293         | 540.00            |
| 10/13        | 10/17/2013          | 77215           | 25               | WE ENERGIES                 | 10-22-2013        | 1                   | 100-53230-222         | 539.02            |
| 10/13        | 10/17/2013          | 77215           | 25               | WE ENERGIES                 | 10-22-2013        | 2                   | 100-51600-222         | 10.56             |
| 10/13        | 10/17/2013          | 77215           | 25               | WE ENERGIES                 | 10-22-2013        | 3                   | 100-53270-222         | 2,168.75          |
| 10/13        | 10/17/2013          | 77215           | 25               | WE ENERGIES                 | 10-22-2013        | 4                   | 100-53270-224         | 29.12             |
| 10/13        | 10/17/2013          | 77216           | 1632             | WESTON, RYAN                | 10-15-2013        | 1                   | 100-52110-118         | 111.50            |
| 10/13        | 10/17/2013          | 77217           | 6764             | WHITEWATER POLICE CRIME P   | 10-16-2013        | 1                   | 100-23125             | 54.00             |
| 10/13        | 10/17/2013          | 77219           | 24               | WINCHESTER HARDWARE INC     | 10-17-2013        | 1                   | 100-51600-355         | 113.33            |
| 10/13        | 10/17/2013          | 77219           | 24               | WINCHESTER HARDWARE INC     | 10-17-2013        | 2                   | 100-53270-340         | 349.43            |
| 10/13        | 10/17/2013          | 77219           | 24               | WINCHESTER HARDWARE INC     | 10-17-2013        | 3                   | 100-53270-359         | 134.21            |
| 10/13        | 10/18/2013          | 77222           | 7026             | TRANSIT DIRECTOR-JANESVIL   | BUS PASS          | 1                   | 100-24213             | 22.50             |
| 10/13        | 10/18/2013          | 77223           | 69               | WI DEPT OF JUSTICE          | L6505T 10/0       | 1                   | 100-44122-51          | 147.00            |
| 10/13        | 10/18/2013          | 77223           | 69               | WI DEPT OF JUSTICE          | L6505T 10/0       | 2                   | 100-55210-790         | 70.00             |
| 10/13        | 10/18/2013          | 77223           | 69               | WI DEPT OF JUSTICE          | L6505T 10/0       | 3                   | 100-52100-310         | 14.00             |
| 10/13        | 10/18/2013          | 77223           | 69               | WI DEPT OF JUSTICE          | L6505T 10/0       | 4                   | 100-52200-310         | 7.00              |
| 10/13        | 10/18/2013          | 77223           | 69               | WI DEPT OF JUSTICE          | L6505T 10/0       | 5                   | 100-51400-310         | 14.00             |
| 10/13        | 10/18/2013          | 77224           | 195              | WI DOT TVRP                 | 195-101813        | 1                   | 100-52140-360         | 65.00             |
| 10/13        | 10/22/2013          | 77225           | 5123             | EMS TRENDSETTERS            | 10-21-2013        | 1                   | 100-52300-211         | 80.00             |
| 10/13        | 10/22/2013          | 77226           | 43               | PETTY CASH                  | 10212013          | 1                   | 100-52100-310         | 26.40             |
| 10/13        | 10/24/2013          | 77228           | 7031             | BANKER, MARK L              | 10-21-2013        | 1                   | 100-45130-52          | 30.00             |
| 10/13        | 10/24/2013          | 77229           | 6670             | DIETER, KAREN               | OCT 2013          | 1                   | 100-51500-330         | 39.55             |
| 10/13        | 10/24/2013          | 77232           | 133              | FRAWLEY OIL CO INC          | 09-30-2013        | 1                   | 100-53300-351         | 2,771.15          |
| 10/13        | 10/24/2013          | 77232           | 133              | FRAWLEY OIL CO INC          | 09-30-2013        | 2                   | 100-53300-351         | 2,618.51          |
| 10/13        | 10/24/2013          | 77233           | 7030             | GONZALEZ, KAREN             | 10-16-213         | 1                   | 100-51200-340         | 5.26              |
| 10/13        | 10/24/2013          | 77234           | 4504             | KIERNAN, DAWN               | 07-28-2013        | 1                   | 100-52300-810         | 80.00             |
| 10/13        | 10/24/2013          | 77235           | 325              | LENTZ, MELODY               | OCT 2013          | 1                   | 100-52600-211         | 45.00             |
| 10/13        | 10/24/2013          | 77236           | 3943             | MENOMONEE FALLS MUNICIPA    | 10-23-2013        | 1                   | 100-45114-52          | 316.80            |
| 10/13        | 10/24/2013          | 77237           | 2274             | MUNICIPAL COURT FUND        | 10-16/10-24-      | 1                   | 100-45110-52          | 88.80             |
| 10/13        | 10/24/2013          | 77237           | 2274             | MUNICIPAL COURT FUND        | 10-16/10-24-      | 2                   | 100-45110-52          | 492.00            |
| 10/13        | 10/24/2013          | 77237           | 2274             | MUNICIPAL COURT FUND        | 10-16/10-24-      | 3                   | 100-45110-52          | 114.00            |
| 10/13        | 10/24/2013          | 77238           | 7029             | POPKE, SUZANNE              | OCT 2013          | 1                   | 100-52400-340         | 141.87            |
| 10/13        | 10/24/2013          | 77241           | 4353             | SWEETSPOT COFFEE SHOP, T    | OCT 2013          | 1                   | 100-12627             | 100.00            |
| 10/13        | 10/24/2013          | 77242           | 7032             | THOMAS P CYPERT/FWS SOLU    | 101013-ANS-       | 1                   | 100-52500-810         | 1,260.00          |
| 10/13        | 10/24/2013          | 77245           | 25               | WE ENERGIES                 | 11-02-2013        | 1                   | 100-53420-222         | 103.63            |
| 10/13        | 10/24/2013          | 77245           | 25               | WE ENERGIES                 | 11-02-2013        | 2                   | 100-51600-222         | 5,636.41          |
| 10/13        | 10/24/2013          | 77246           | 6338             | WHITEWATER YOUTH FOOTBA     | 10-21-2013        | 1                   | 100-55300-341         | 15,282.60         |
| 10/13        | 10/24/2013          | 77247           | 2105             | WI DEPT OF JUSTICE          | T16196            | 1                   | 100-52600-295         | 2,262.00          |
| 10/13        | 10/29/2013          | 77249           | 6276             | JOHN DEERE FINANCIAL        | 62564             | 1                   | 100-53230-354         | 511.79            |
| 10/13        | 10/31/2013          | 77250           | 6380             | AT&T                        | 10-13-2013        | 1                   | 100-51450-225         | 2,983.52          |
| 10/13        | 10/31/2013          | 77251           | 252              | BINNING & DICKENS INS SVC L | 26405             | 1                   | 100-51200-214         | 100.00            |
| 10/13        | 10/31/2013          | 77252           | 6477             | BROWN, LYNETTE M            | 10-31-2013        | 1                   | 100-55300-347         | 895.30            |
| 10/13        | 10/31/2013          | 77253           | 7034             | CHILDRENS COMMUNITY HLTH    | 13-0308           | 1                   | 100-13115             | 268.60            |
| 10/13        | 10/31/2013          | 77254           | 1                | DEPT OF UTILITIES           | /OT 00197A        | 1                   | 100-55111-227         | 180.95            |

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| 10/13     | 10/31/2013       | 77256        | 1699          | HIMSEL, DAVID           | 12718915       | 1                | 100-53300-310      | 306.00         |
| 10/13     | 10/31/2013       | 77256        | 1699          | HIMSEL, DAVID           | 12718915       | 1                | 100-53300-310      | 306.00- V      |
| 10/13     | 10/31/2013       | 77257        | 7035          | KUSTER, ANDREW J        | 21898          | 1                | 100-21690          | 47.00          |
| 10/13     | 10/31/2013       | 77258        | 2274          | MUNICIPAL COURT FUND    | 10-24/10-31-   | 1                | 100-45110-52       | 139.20         |
| 10/13     | 10/31/2013       | 77258        | 2274          | MUNICIPAL COURT FUND    | 10-24/10-31-   | 2                | 100-45110-52       | 76.20          |
| 10/13     | 10/31/2013       | 77258        | 2274          | MUNICIPAL COURT FUND    | 10-24/10-31-   | 3                | 100-45110-52       | 114.00         |
| 10/13     | 10/31/2013       | 77259        | 581           | ROCHA SR, RAMON         | 10-23-2013     | 1                | 100-51200-219      | 25.52          |
| 10/13     | 10/31/2013       | 77260        | 1507          | WALMART COMMUNITY       | 10-31-2013     | 1                | 100-52110-340      | 20.32          |
| 10/13     | 10/31/2013       | 77260        | 1507          | WALMART COMMUNITY       | 10-31-2013     | 2                | 100-53270-310      | 60.84          |
| 10/13     | 10/31/2013       | 77261        | 6439          | WEBERPAL, ANDREW        | OCT 2013       | 1                | 100-52400-211      | 21.58          |
| 10/13     | 10/31/2013       | 77262        | 195           | WI DOT TVRP             | 10-28-2013     | 1                | 100-52140-360      | 75.00          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 1                | 100-51400-310      | 92.10          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 2                | 100-51100-310      | 122.80         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 3                | 100-55210-310      | 61.40          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 5                | 100-51500-310      | 434.22         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 6                | 100-56300-310      | 653.76         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 7                | 100-53100-310      | 653.76         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 8                | 100-52100-310      | 515.10         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 9                | 100-51500-310      | 920.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 10               | 100-52110-219      | 17.50          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 11               | 100-55300-341      | 53.90          |
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| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 15               | 100-56300-219      | 67.00          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 16               | 100-55210-211      | 150.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 17               | 100-55310-340      | 14.27          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 18               | 100-46733-55       | 20.88          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 19               | 100-46734-55       | 1.58           |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 20               | 100-51450-245      | 59.90          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 23               | 100-52110-292      | 115.94         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 24               | 100-56300-219      | 90.10          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 25               | 100-55210-211      | 9.62           |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 26               | 100-16500          | 50.00          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 28               | 100-53270-213      | 250.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 30               | 100-25212          | 356.19         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 31               | 100-52140-360      | 794.68         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 32               | 100-52300-340      | 115.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 33               | 100-52120-359      | 132.18         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 37               | 100-55300-341      | 23.18          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 38               | 100-51200-310      | 140.80         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 39               | 100-52110-310      | 61.48          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 41               | 100-53230-352      | 314.85         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 42               | 100-52200-340      | 497.24         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 44               | 100-51200-310      | 161.50         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 45               | 100-52100-340      | 79.83          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 46               | 100-52100-340      | 44.11          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 47               | 100-52110-340      | 1,134.00       |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 49               | 100-53270-242      | 50.83          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 50               | 100-53230-354      | 102.80         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 51               | 100-53230-354      | 78.48          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 52               | 100-53270-359      | 70.50          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 53               | 100-51600-245      | 1,230.00       |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 54               | 100-16500          | 50.00          |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 55               | 100-51450-810      | 265.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 56               | 100-52300-810      | 584.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 57               | 100-51450-810      | 584.00         |
| 10/13     | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 58               | 100-53300-310      | 490.00         |

M = Manual Check, V = Void Check

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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 62                  | 100-53270-242         | 31.08             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 63                  | 100-53230-354         | 1,300.58          |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 64                  | 100-53230-340         | 130.21            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 65                  | 100-53230-352         | 192.47            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 67                  | 100-53270-242         | 127.00            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 68                  | 100-52200-810         | 1,092.21          |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 69                  | 100-51400-310         | 30.45             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 73                  | 100-55310-340         | 58.75             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 76                  | 100-53230-354         | 152.00            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 78                  | 100-53270-242         | 53.88             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 79                  | 100-52300-310         | 358.78            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 80                  | 100-16500             | 34.01             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 90                  | 100-52400-310         | 7.09              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 91                  | 100-51400-310         | 47.25             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 92                  | 100-51100-310         | 5.91              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 93                  | 100-56300-310         | 29.53             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 94                  | 100-55210-310         | 7.09              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 95                  | 100-53100-310         | 7.09              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 97                  | 100-55310-340         | 7.08              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 98                  | 100-52500-810         | 134.75            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 99                  | 100-52110-340         | 152.43            |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 102                 | 100-51600-340         | 80.59             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 109                 | 100-52100-219         | 91.99             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 122                 | 100-55210-211         | 449.00            |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 130                 | 100-52300-340         | 402.43            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 131                 | 100-52100-211         | 27.80             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 133                 | 100-51600-340         | 410.40            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 134                 | 100-51450-244         | 918.00            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 135                 | 100-53230-352         | 1,217.35          |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 139                 | 100-52300-340         | 718.41            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 140                 | 100-52300-340         | 45.95             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 141                 | 100-52300-340         | 105.25            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 142                 | 100-46733-55          | 1.27              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 143                 | 100-51600-355         | 205.01            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 144                 | 100-52200-340         | 78.92             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 145                 | 100-52210-340         | 6.47              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 146                 | 100-52210-810         | 615.14            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 147                 | 100-53270-245         | 313.89            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 151                 | 100-55300-341         | 61.78             |

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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 155                 | 100-51450-225         | 345.00            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 158                 | 100-51450-225         | 345.00            |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 160                 | 100-51400-310         | 15.54             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 161                 | 100-51100-310         | 1.94              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 162                 | 100-56300-310         | 9.72              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 163                 | 100-55210-310         | 2.33              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 164                 | 100-53100-310         | 2.33              |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 167                 | 100-52400-310         | 4.32              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 168                 | 100-51400-310         | 28.80             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 171                 | 100-55210-310         | 4.32              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 172                 | 100-53100-310         | 4.32              |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 180                 | 100-16500             | 200.00            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 181                 | 100-55210-211         | 300.00            |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 183                 | 100-52110-310         | 98.48             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 184                 | 100-56300-330         | 169.28            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 185                 | 100-51600-340         | 216.41            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 188                 | 100-51400-310         | 47.37             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 190                 | 100-52100-310         | 209.80            |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 196                 | 100-16500             | 100.00            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 198                 | 100-52400-310         | 29.61             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 200                 | 100-51100-310         | 24.68             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 201                 | 100-56300-310         | 123.38            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 202                 | 100-55210-310         | 29.61             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 203                 | 100-53100-310         | 29.61             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 205                 | 100-55310-340         | 29.60             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 207                 | 100-53270-295         | 319.41            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 208                 | 100-51400-310         | 58.00             |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 212                 | 100-53300-354         | 875.00            |
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| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 215                 | 100-55300-341         | 907.20            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 218                 | 100-52200-310         | 22.06             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 219                 | 100-52300-310         | 22.06             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 222                 | 100-55300-341         | 61.05             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 223                 | 100-52300-340         | 35.68             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 224                 | 100-51400-310         | 7.58              |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 225                 | 100-52300-340         | 266.73            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 228                 | 100-51500-310         | 14.91             |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 229                 | 100-53270-310         | 375.58            |
| 10/13        | 10/28/2013          | 900008          | 6884             | JP MORGAN CHASE BANK NA | OCTOBER 2         | 230                 | 100-53270-310         | 39.00             |

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| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 235              | 100-51400-310      | 24.99          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 236              | 100-51400-310      | 7.11           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 237              | 100-55300-341      | 31.59          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 238              | 100-51300-219      | 5,762.00       |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 239              | 100-51300-219      | 494.50         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 240              | 100-51300-219      | 107.50         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 242              | 100-53270-242      | 120.75         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 244              | 100-51450-225      | 18.22          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 245              | 100-51400-225      | 87.47          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 246              | 100-51450-244      | 174.98         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 247              | 100-51450-244      | 414.88         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 249              | 100-53100-225      | .39            |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 251              | 100-55210-225      | 284.85         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 252              | 100-56300-225      | 24.91          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 253              | 100-52400-225      | 54.32          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 254              | 100-51400-225      | 100.05         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 255              | 100-51400-225      | 83.41          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 256              | 100-53230-241      | 184.60         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 258              | 100-55310-225      | .44            |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 259              | 100-52100-225      | 489.73         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 260              | 100-52500-225      | .28            |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 261              | 100-52200-225      | 415.83         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 262              | 100-52300-225      | 17.61          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 264              | 100-52100-211      | 260.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 265              | 100-51400-211      | 14.95          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 266              | 100-51400-310      | 40.00          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 267              | 100-52200-242      | 216.18         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 269              | 100-52300-241      | 221.85         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 270              | 100-16500          | 100.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 271              | 100-55300-341      | 288.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 272              | 100-46733-55       | 15.47          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 273              | 100-46733-55       | 17.48          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 274              | 100-53230-340      | 343.30         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 275              | 100-52200-242      | 744.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 276              | 100-52200-242      | 1,633.77       |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 280              | 100-53230-352      | 641.47         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 282              | 100-52200-340      | 49.05          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 284              | 100-53270-340      | 764.05         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 285              | 100-53270-340      | 300.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 286              | 100-53270-242      | 264.82         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 289              | 100-55210-790      | 51.15          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 290              | 100-52120-340      | 329.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 291              | 100-56300-211      | 315.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 292              | 100-53230-354      | 311.74         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 293              | 100-53230-340      | 39.03          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 295              | 100-52300-340      | 58.98          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 296              | 100-53300-405      | 558.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 300              | 100-56300-219      | 40.46          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 301              | 100-56300-219      | 46.42          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 302              | 100-52300-241      | 1,229.72       |
| Total 100: |                  |              |               |                         |                |                  |                    | 168,441.53     |

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|------------|------------------|--------------|---------------|----------------------------|----------------|------------------|--------------------|----------------|
| <b>200</b> |                  |              |               |                            |                |                  |                    |                |
| 10/13      | 10/10/2013       | 77186        | 6380          | AT&T                       | 09-22-2013     | 3                | 200-55110-225      | 53.91          |
| 10/13      | 10/10/2013       | 77196        | 6330          | WCM                        | 10-18-2013     | 1                | 200-55110-211      | 55.00          |
| 10/13      | 10/18/2013       | 77223        | 69            | WI DEPT OF JUSTICE         | L6505T 10/0    | 6                | 200-55110-310      | 7.00           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 13               | 200-55110-225      | 121.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 21               | 200-55110-340      | 25.36          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 75               | 200-55110-359      | 27.73          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 88               | 200-55110-359      | 8.85           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 89               | 200-55110-343      | 2.24           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 107              | 200-55110-359      | 118.58         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 150              | 200-55110-340      | 397.32         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 191              | 200-55110-359      | 91.02          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 294              | 200-55110-340      | 20.45          |
| Total 200: |                  |              |               |                            |                |                  |                    | 928.46         |
| <b>208</b> |                  |              |               |                            |                |                  |                    |                |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 22               | 208-44125-52       | 1,353.41       |
| Total 208: |                  |              |               |                            |                |                  |                    | 1,353.41       |
| <b>216</b> |                  |              |               |                            |                |                  |                    |                |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 48               | 216-52200-820      | 4,746.65       |
| Total 216: |                  |              |               |                            |                |                  |                    | 4,746.65       |
| <b>220</b> |                  |              |               |                            |                |                  |                    |                |
| 10/13      | 10/03/2013       | 77099        | 2915          | IRVIN L YOUNG MEMORIAL LIB | OCT 2013       | 1                | 220-55110-313      | 22.40          |
| 10/13      | 10/04/2013       | 77131        | 5928          | AMERICAN INDUSTRIAL LEASI  | 319650         | 1                | 220-55110-242      | 706.50         |
| 10/13      | 10/07/2013       | 77131        | 5928          | AMERICAN INDUSTRIAL LEASI  | 319650         | 1                | 220-55110-242      | 706.50- V      |
| 10/13      | 10/04/2013       | 77133        | 6991          | BLACKSTONE AUDIO INC       | 669230         | 1                | 220-55110-327      | 47.17          |
| 10/13      | 10/04/2013       | 77134        | 1838          | GALE/CENGAGE LEARNING      | 50332837       | 1                | 220-55110-321      | 69.72          |
| 10/13      | 10/04/2013       | 77135        | 1880          | LUNSFORD, STACEY           | Milage 9-16    | 1                | 220-55110-330      | 15.26          |
| 10/13      | 10/04/2013       | 77136        | 1835          | MICRO MARKETING LLC        | 497162         | 1                | 220-55110-327      | 176.99         |
| 10/13      | 10/04/2013       | 77137        | 6046          | OFFICE COPYING EQUIPMENT   | C282161        | 1                | 220-55110-242      | 189.58         |
| 10/13      | 10/04/2013       | 77138        | 1840          | OMNIGRAPHICS INC           | 106803-3352    | 1                | 220-55110-321      | 81.85          |
| 10/13      | 10/04/2013       | 77139        | 2000          | PENWORTHY CO, THE          | 553786         | 1                | 220-55110-323      | 343.34         |
| 10/13      | 10/04/2013       | 77140        | 7018          | PISCHKE PUBLICATIONS       | 09/10/2013     | 1                | 220-55110-321      | 18.45          |
| 10/13      | 10/04/2013       | 77141        | 445           | QUILL CORPORATION          | 5393605        | 1                | 220-55110-310      | 88.73          |
| 10/13      | 10/04/2013       | 77142        | 1843          | RECORDED BOOKS LLC         | 74788778       | 1                | 220-55110-326      | 263.40         |
| 10/13      | 10/04/2013       | 77143        | 6356          | SCHOLASTIC LIBRARY         | 11416605       | 1                | 220-55110-323      | 152.10         |
| 10/13      | 10/04/2013       | 77144        | 1844          | SOUTHERN LAKES NEWSPAPE    | 2677           | 1                | 220-55110-331      | 135.00         |
| 10/13      | 10/04/2013       | 77145        | 4630          | UNIQUE MANAGEMENT SVC IN   | 242762         | 1                | 220-55110-319      | 26.85          |
| 10/13      | 10/04/2013       | 77146        | 1507          | WALMART COMMUNITY          | 1507-100413    | 3                | 220-55110-310      | 15.95          |
| 10/13      | 10/04/2013       | 77146        | 1507          | WALMART COMMUNITY          | 1507-100413    | 4                | 220-55110-342      | 84.43          |
| 10/13      | 10/04/2013       | 77147        | 5928          | AMERICAN INDUSTRIAL LEASI  | 319650-2       | 1                | 220-55110-242      | 353.25         |
| 10/13      | 10/10/2013       | 77186        | 6380          | AT&T                       | 09-22-2013     | 2                | 220-55110-225      | 48.38          |
| 10/13      | 10/17/2013       | 77203        | 6380          | AT&T                       | 10-01-2013     | 1                | 220-55110-225      | 223.60         |
| 10/13      | 10/29/2013       | 77248        | 2023          | EMBURY LTD                 | 20131028       | 1                | 220-55110-810      | 12,517.02      |
| 10/13      | 10/31/2013       | 77260        | 1507          | WALMART COMMUNITY          | 10-31-2013     | 3                | 220-55110-310      | 24.39          |
| 10/13      | 10/31/2013       | 77260        | 1507          | WALMART COMMUNITY          | 10-31-2013     | 4                | 220-55110-341      | 18.62          |
| 10/13      | 10/31/2013       | 77260        | 1507          | WALMART COMMUNITY          | 10-31-2013     | 5                | 220-55110-342      | 149.11         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 12               | 220-55110-225      | 19.49          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 29               | 220-55110-310      | 166.01         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 34               | 220-55110-326      | 108.73         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA    | OCTOBER 2      | 35               | 220-55110-321      | 11.58          |

M = Manual Check, V = Void Check

| GL Period  | Check Issue Date | Check Number | Vendor Number | Payee                   | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount |
|------------|------------------|--------------|---------------|-------------------------|----------------|------------------|--------------------|----------------|
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 36               | 220-55110-321      | 28.19          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 40               | 220-55110-321      | 52.20          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 60               | 220-55110-310      | 109.60         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 70               | 220-55110-331      | 80.00          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 71               | 220-55110-310      | 110.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 72               | 220-55110-310      | 280.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 74               | 220-55110-310      | 82.66          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 82               | 220-55110-310      | 195.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 83               | 220-55110-326      | 7.96           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 86               | 220-55110-323      | 422.00         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 87               | 220-55110-321      | 19.60          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 104              | 220-55110-310      | 2.24           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 110              | 220-55110-324      | 214.50         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 111              | 220-55110-323      | 227.38         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 112              | 220-55110-323      | 106.96         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 113              | 220-55110-321      | 3,006.16       |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 114              | 220-55110-323      | 206.63         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 115              | 220-55110-327      | 230.59         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 126              | 220-55110-321      | 71.39          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 127              | 220-55110-326      | 50.26          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 149              | 220-55110-310      | 53.28          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 175              | 220-55110-310      | 79.38          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 177              | 220-55110-321      | 27.96          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 189              | 220-55110-310      | 53.75          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 197              | 220-55110-330      | 10.42          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 227              | 220-55110-343      | 124.09         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 248              | 220-55110-225      | 278.35         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 287              | 220-55110-310      | 55.00          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 288              | 220-55110-331      | 287.80         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 297              | 220-55110-321      | 28.95          |
| Total 220: |                  |              |               |                         |                |                  |                    | 21,873.70      |
| <b>440</b> |                  |              |               |                         |                |                  |                    |                |
| 10/13      | 10/24/2013       | 77239        | 5800          | SEYMOUR ENVIRONMENTAL S | 1875           | 1                | 440-57663-298      | 1,804.30       |
| Total 440: |                  |              |               |                         |                |                  |                    | 1,804.30       |
| <b>450</b> |                  |              |               |                         |                |                  |                    |                |
| 10/13      | 10/24/2013       | 77230        | 6333          | E&N HUGHES CO INC       | 1407-070 PA    | 1                | 450-57500-863      | 60,257.08      |
| 10/13      | 10/24/2013       | 77231        | 6974          | EMERGENCY SVC CONSULTIN | 13-296         | 1                | 450-57500-875      | 7,731.25       |
| Total 450: |                  |              |               |                         |                |                  |                    | 67,988.33      |
| <b>452</b> |                  |              |               |                         |                |                  |                    |                |
| 10/13      | 10/24/2013       | 77240        | 7028          | SUND, CHAD              | 10-16-2013     | 1                | 452-57500-820      | 200.00         |
| Total 452: |                  |              |               |                         |                |                  |                    | 200.00         |
| <b>610</b> |                  |              |               |                         |                |                  |                    |                |
| 10/13      | 10/01/2013       | 77090        | 5043          | US POSTAL SERVICE       | OCT 2013 U     | 1                | 610-61921-310      | 245.94         |
| 10/13      | 10/03/2013       | 77104        | 348           | PUBLIC SERV COMM OF WI  | RA14-I-0078    | 1                | 610-61928-210      | 2,139.11       |
| 10/13      | 10/03/2013       | 77108        | 6635          | WALTON RENTALS          | 09-26-2013     | 1                | 610-46461-61       | 32.23          |
| 10/13      | 10/10/2013       | 77189        | 7020          | H2OSCORE                | 2013-2014      | 1                | 610-61923-210      | 500.00         |
| 10/13      | 10/10/2013       | 77193        | 109           | PITNEY BOWES INC        | 4010385-SP     | 3                | 610-61921-310      | 261.40         |
| 10/13      | 10/10/2013       | 77197        | 25            | WE ENERGIES             | 10-09-2013     | 10               | 610-61620-220      | 15,239.52      |

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|------------|------------------|--------------|---------------|--------------------------|----------------|------------------|--------------------|----------------|
| 10/13      | 10/17/2013       | 77204        | 293           | DEPT OF NATURAL RESOURCE | 2013 RENE      | 1                | 610-61927-154      | 45.00          |
| 10/13      | 10/17/2013       | 77219        | 24            | WINCHESTER HARDWARE INC  | 10-17-2013     | 4                | 610-61630-350      | 5.49           |
| 10/13      | 10/17/2013       | 77219        | 24            | WINCHESTER HARDWARE INC  | 10-17-2013     | 5                | 610-61650-350      | 17.02          |
| 10/13      | 10/17/2013       | 77219        | 24            | WINCHESTER HARDWARE INC  | 10-17-2013     | 6                | 610-61652-350      | 18.34          |
| 10/13      | 10/17/2013       | 77219        | 24            | WINCHESTER HARDWARE INC  | 10-17-2013     | 7                | 610-61653-350      | 6.49           |
| 10/13      | 10/17/2013       | 77219        | 24            | WINCHESTER HARDWARE INC  | 10-17-2013     | 8                | 610-61935-350      | 408.61         |
| 10/13      | 10/22/2013       | 77226        | 43            | PETTY CASH               | 10212013       | 2                | 610-61921-310      | 5.60           |
| 10/13      | 10/24/2013       | 77227        | 1700          | AT&T                     | 10-09-2013     | 1                | 610-61921-310      | 58.03          |
| 10/13      | 10/24/2013       | 77243        | 5043          | US POSTAL SERVICE        | 10-20-2013     | 1                | 610-61921-310      | 80.00          |
| 10/13      | 10/24/2013       | 77244        | 6635          | WALTON RENTALS           | 10-21-2013     | 1                | 610-46461-61       | 84.10          |
| 10/13      | 10/31/2013       | 77263        | 5043          | US POSTAL SERVICE        | 10-31-2013     | 1                | 610-61921-310      | 242.90         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 137              | 610-61933-340      | 56.41          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 148              | 610-61651-350      | 27.48          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 154              | 610-61620-350      | 648.31         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 192              | 610-61927-154      | 121.54         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 216              | 610-61651-350      | 427.64         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 217              | 610-61903-310      | 16.50          |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 221              | 610-61933-340      | 154.80         |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 226              | 610-61933-340      | 3.58           |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 241              | 610-61651-350      | 1,119.04       |
| 10/13      | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA  | OCTOBER 2      | 263              | 610-61921-310      | 18.72          |
| Total 610: |                  |              |               |                          |                |                  |                    | 21,983.80      |

620

|       |            |        |      |                           |             |     |               |           |
|-------|------------|--------|------|---------------------------|-------------|-----|---------------|-----------|
| 10/13 | 10/01/2013 | 77090  | 5043 | US POSTAL SERVICE         | OCT 2013 U  | 2   | 620-62820-310 | 245.94    |
| 10/13 | 10/04/2013 | 77146  | 1507 | WALMART COMMUNITY         | 1507-100413 | 5   | 620-62840-340 | 32.36     |
| 10/13 | 10/10/2013 | 77193  | 109  | PITNEY BOWES INC          | 4010385-SP  | 2   | 620-62820-310 | 261.40    |
| 10/13 | 10/11/2013 | 77198  | 293  | DEPT OF NATURAL RESOURCE  | TRAVIS ZAH  | 1   | 620-62820-154 | 50.00     |
| 10/13 | 10/17/2013 | 77201  | 5770 | ASSOCIATED TRUST COMPAN   | 10-17-2013  | 1   | 620-62810-620 | 14,557.50 |
| 10/13 | 10/17/2013 | 77202  | 1700 | AT&T                      | 10-03-2013  | 1   | 620-62820-225 | 47.48     |
| 10/13 | 10/17/2013 | 77218  | 5455 | WI ENVIRONMENTAL IMPROVE  | 10-17-2013  | 1   | 620-62810-620 | 4,797.16  |
| 10/13 | 10/17/2013 | 77218  | 5455 | WI ENVIRONMENTAL IMPROVE  | 10-17-2013  | 2   | 620-62810-620 | 36,031.48 |
| 10/13 | 10/17/2013 | 77218  | 5455 | WI ENVIRONMENTAL IMPROVE  | 10-17-2013  | 3   | 620-62810-620 | 6,768.13  |
| 10/13 | 10/17/2013 | 77219  | 24   | WINCHESTER HARDWARE INC   | 10-17-2013  | 9   | 620-62830-353 | 86.41     |
| 10/13 | 10/17/2013 | 77219  | 24   | WINCHESTER HARDWARE INC   | 10-17-2013  | 10  | 620-62830-354 | 71.47     |
| 10/13 | 10/17/2013 | 77219  | 24   | WINCHESTER HARDWARE INC   | 10-17-2013  | 11  | 620-62840-340 | 95.65     |
| 10/13 | 10/17/2013 | 77219  | 24   | WINCHESTER HARDWARE INC   | 10-17-2013  | 12  | 620-62850-357 | 126.86    |
| 10/13 | 10/18/2013 | 77220  | 7027 | KUTZ, THOMAS              | WEFTEC EX   | 1   | 620-62820-154 | 40.11     |
| 10/13 | 10/18/2013 | 77221  | 4547 | REEL, TIM                 | ROCK RIVE   | 1   | 620-62820-154 | 47.46     |
| 10/13 | 10/22/2013 | 77226  | 43   | PETTY CASH                | 10212013    | 3   | 620-62820-310 | 5.60      |
| 10/13 | 10/24/2013 | 77232  | 133  | FRAWLEY OIL CO INC        | 09-30-2013  | 3   | 620-62890-351 | 1,292.16  |
| 10/13 | 10/24/2013 | 77243  | 5043 | US POSTAL SERVICE         | 10-20-2013  | 2   | 620-62820-310 | 80.00     |
| 10/13 | 10/24/2013 | 77245  | 25   | WE ENERGIES               | 11-02-2013  | 3   | 620-62830-222 | 604.50    |
| 10/13 | 10/24/2013 | 77245  | 25   | WE ENERGIES               | 11-02-2013  | 4   | 620-62840-222 | 11,467.21 |
| 10/13 | 10/24/2013 | 77245  | 25   | WE ENERGIES               | 11-02-2013  | 5   | 620-62840-224 | 340.65    |
| 10/13 | 10/31/2013 | 77255  | 222  | FIRST CITIZENS STATE BANK | 11-01-2013  | 1   | 620-62810-620 | 9,350.00  |
| 10/13 | 10/31/2013 | 77263  | 5043 | US POSTAL SERVICE         | 10-31-2013  | 2   | 620-62820-310 | 242.90    |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 27  | 620-62850-357 | 50.00     |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 43  | 620-62830-354 | 248.00    |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 59  | 620-62810-352 | 490.00    |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 106 | 620-62860-357 | 111.68    |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 120 | 620-62850-357 | 2,484.20  |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 121 | 620-62850-357 | 352.58    |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 125 | 620-62830-354 | 866.55    |
| 10/13 | 10/28/2013 | 900008 | 6884 | JP MORGAN CHASE BANK NA   | OCTOBER 2   | 138 | 620-62850-357 | 5.91      |

M = Manual Check, V = Void Check

| GL Period     | Check Issue Date | Check Number | Vendor Number | Payee                   | Invoice Number | Invoice Sequence | Invoice GL Account | Invoice Amount |
|---------------|------------------|--------------|---------------|-------------------------|----------------|------------------|--------------------|----------------|
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 152              | 620-62870-340      | 37.99          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 156              | 620-62820-225      | 75.00          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 157              | 620-62820-225      | 75.00          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 178              | 620-62870-340      | 117.40         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 186              | 620-62870-340      | 3,144.46       |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 187              | 620-62870-340      | 85.54          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 214              | 620-62870-340      | 118.30         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 243              | 620-62870-340      | 111.47         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 257              | 620-62820-225      | 3.94           |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 298              | 620-62860-357      | 540.02         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 299              | 620-62850-357      | 258.52         |
| Total 620:    |                  |              |               |                         |                |                  |                    | 95,818.99      |
| <b>630</b>    |                  |              |               |                         |                |                  |                    |                |
| 10/13         | 10/01/2013       | 77090        | 5043          | US POSTAL SERVICE       | OCT 2013 U     | 3                | 630-63300-310      | 122.95         |
| 10/13         | 10/10/2013       | 77193        | 109           | PITNEY BOWES INC        | 4010385-SP     | 4                | 630-63300-310      | 61.00          |
| 10/13         | 10/24/2013       | 77243        | 5043          | US POSTAL SERVICE       | 10-20-2013     | 3                | 630-63300-310      | 40.00          |
| 10/13         | 10/31/2013       | 77263        | 5043          | US POSTAL SERVICE       | 10-31-2013     | 3                | 630-63300-310      | 121.45         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 66               | 630-63310-353      | 485.00         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 77               | 630-63600-340      | 4,320.00       |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 220              | 630-63600-352      | 343.00         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 268              | 630-63440-350      | 1,124.76       |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 277              | 630-63310-353      | 166.27         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 278              | 630-63310-353      | 354.84         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 279              | 630-63310-353      | 222.23         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 281              | 630-63310-353      | 789.00         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 283              | 630-63310-353      | 703.00         |
| Total 630:    |                  |              |               |                         |                |                  |                    | 8,853.50       |
| <b>900</b>    |                  |              |               |                         |                |                  |                    |                |
| 10/13         | 10/03/2013       | 77105        | 6643          | REDEVELOPMENT RESOURCE  | 0366           | 1                | 900-56500-211      | 7,272.50       |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 4                | 900-56500-310      | 30.70          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 81               | 900-56500-310      | 27.34          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 85               | 900-56500-321      | 109.00         |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 96               | 900-56500-310      | 7.08           |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 165              | 900-56500-310      | 2.33           |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 173              | 900-56500-310      | 4.32           |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 204              | 900-56500-310      | 29.61          |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 250              | 900-56500-225      | .14            |
| Total 900:    |                  |              |               |                         |                |                  |                    | 7,483.02       |
| <b>920</b>    |                  |              |               |                         |                |                  |                    |                |
| 10/13         | 10/10/2013       | 77186        | 6380          | AT&T                    | 09-22-2013     | 4                | 920-56500-225      | 254.72         |
| 10/13         | 10/10/2013       | 77197        | 25            | WE ENERGIES             | 10-09-2013     | 11               | 920-56500-222      | 3,926.09       |
| 10/13         | 10/24/2013       | 77245        | 25            | WE ENERGIES             | 11-02-2013     | 6                | 920-56500-222      | 3,993.14       |
| 10/13         | 10/28/2013       | 900008       | 6884          | JP MORGAN CHASE BANK NA | OCTOBER 2      | 231              | 920-56500-226      | 115.99         |
| Total 920:    |                  |              |               |                         |                |                  |                    | 8,289.94       |
| Grand Totals: |                  |              |               |                         |                |                  |                    | 409,765.63     |

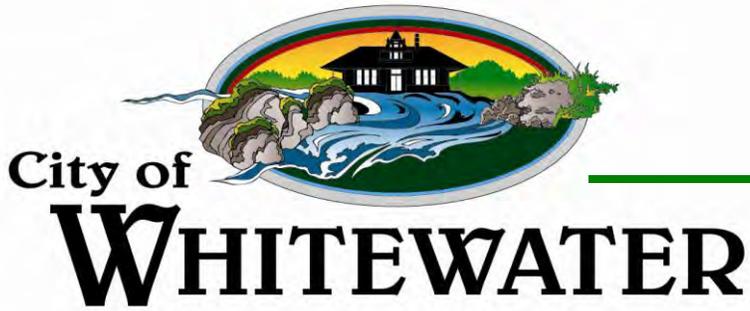
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Report Criteria:

Report type: GL detail

Check.Check number = 900008,77089-77114,77131-77147,77186-77263

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Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

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PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

TO: City Manager and Common Council Members

FROM: Doug Saubert

RE: October 2013 Financial Statements

DATE: November 12, 2013

Attached are the following financial statements/summary information for October, 2013:

1. Summary of Cash/Investment Balance and Fund Balance for all funds
2. Summary of Investment Balances-All Funds
3. General Fund – Fund #100
4. Water Utility – Fund #610
5. Wastewater Utility – Fund #620
6. Storm Water Utility – Fund #630

If you have any questions please do not hesitate to contact me.

| INVESTMENT DETAIL        |            |              |            |            |            |         |                     |      |
|--------------------------|------------|--------------|------------|------------|------------|---------|---------------------|------|
| FUND                     | #          | BANK         | TYPE-CD#   | ORIG DATE  | DUE DATE   | TERM    | AMOUNT              | RATE |
| General                  | 100        | Assoc.Bank   | PublicFund |            |            |         | 616,152.16          | 0.15 |
| Cable TV                 | 200        | Assoc.Bank   | PublicFund |            |            |         | 62,543.31           | 0.15 |
|                          |            | 1st Citizens | CD-3308111 | 02/21/2013 | 02/21/2014 | 12 mos. | 15,000.00           | 0.45 |
| <b>Sub-Total By Fund</b> | <b>200</b> |              |            |            |            |         | <b>77,543.31</b>    |      |
| 27th Payroll             | 205        | Assoc.Bank   | PublicFund |            |            |         | 53,443.73           | 0.15 |
|                          |            | 1st Citizens | CD-3308128 | 03/06/2013 | 03/06/2014 | 12 mos. | 50,000.00           | 0.50 |
|                          |            | Commercial   | CD-210320  | 12/27/2012 | 12/26/2013 | 12 mos. | 30,000.00           | 0.50 |
| <b>Sub-Total By Fund</b> | <b>205</b> |              |            |            |            |         | <b>133,443.73</b>   |      |
| Parking                  | 208        | Assoc.Bank   | PublicFund |            |            |         | 20,260.61           | 0.15 |
| Fire/Rescue Equip.       | 210        | Assoc.Bank   | PublicFund |            |            |         | 110,166.50          | 0.15 |
| DPW Equip.               | 215        | Assoc.Bank   | PublicFund |            |            |         | 159,465.20          | 0.15 |
| Library SR               | 220        | Assoc.Bank   | PublicFund |            |            |         | 156,955.34          | 0.15 |
| Solid Waste/Recycling    | 230        | Assoc. Bank  | PublicFund |            |            |         | 4,151.52            | 0.15 |
| Ride-Share               | 235        | Assoc. Bank  | PublicFund |            |            |         | -                   | 0.15 |
| Forestry Fund            | 250        | Assoc.Bank   | PublicFund |            |            |         | 11,151.59           | 0.15 |
| Sick Leave               | 260        | Assoc.Bank   | PublicFund |            |            |         | 118,146.17          | 0.15 |
|                          |            | Commercial   | CD-210321  | 12/27/2012 | 12/26/2013 | 12 mos. | 50,000.00           | 0.70 |
|                          |            | 1st Citizens | CD-3308129 | 03/06/2013 | 03/06/2014 | 12 mos. | 40,000.00           | 0.50 |
| <b>Sub-Total By Fund</b> | <b>260</b> |              |            |            |            |         | <b>208,146.17</b>   |      |
| Street Repairs           | 280        | Assoc.Bank   | PublicFund |            |            |         | 124,726.89          | 0.15 |
| HeldtTrust-Res.          | 290        | Assoc.Bank   | PublicFund |            |            |         | 25,787.85           | 0.15 |
|                          |            | 1st Citizens | CD-3308127 | 03/06/2013 | 03/06/2014 | 12 mos. | 25,000.00           | 0.50 |
| <b>Sub-Total By Fund</b> | <b>290</b> |              |            |            |            |         | <b>50,787.85</b>    |      |
| Police Dept Trust        | 295        | Assoc Bank   | PublicFund |            |            |         | -                   | 0.15 |
| Debt Service             | 300        | Assoc.Bank   | PublicFund |            |            |         | 422,352.99          | 0.15 |
| TIF #4                   | 440        | Assoc Bank   | PublicFund |            |            |         | 1,034,414.70        | 0.15 |
| TIF #6                   | 446        | Assoc Bank   | PublicFund |            |            |         | 5,516.40            | 0.15 |
| TIF #8                   | 448        | Assoc.Bank   | PublicFund |            |            |         | 17,096.64           | 0.15 |
| CIP FUND                 | 450        | Assoc.Bank   | PublicFund |            |            |         | 1,848,743.59        | 0.15 |
| Birge Fountain           | 452        | Assoc.Bank   | PublicFund |            |            |         | 8,493.99            | 0.15 |
|                          |            | 1st Citizens | CD-3308130 | 03/06/2013 | 03/06/2014 | 12 mos. | 10,000.00           | 0.50 |
| <b>Sub-Total By Fund</b> | <b>452</b> |              |            |            |            |         | <b>18,493.99</b>    |      |
| Trail Ext                | 466        | Assoc Bank   | PublicFund |            |            |         | 75,124.90           | 0.15 |
| Water Operating          | 610        | Assoc. Bank  | PublicFund |            |            |         | 406,918.00          | 0.15 |
|                          |            | 1st Citizens | CD-3308254 | 09/24/2013 | 03/24/2015 | 18 mos. | 1,698.79            | 0.55 |
| <b>Sub-Total by type</b> |            |              |            |            |            |         | <b>408,616.79</b>   |      |
| Water Debt Srv           | 610        | Assoc. Bank  | PublicFund |            |            |         | -                   | 0.25 |
| Water Reserve            | 610        | Assoc Bank   | PublicFund |            |            |         | 174,652.14          | 0.15 |
|                          |            | 1st Citizens | CD-3308254 | 09/24/2013 | 03/24/2015 | 18 mos. | 30,000.00           | 0.55 |
| <b>Sub-Total by type</b> |            |              |            |            |            |         | <b>204,652.14</b>   |      |
| Water-CIP                | 610        | Assoc. Bank  | PublicFund |            |            |         | -                   | 0.15 |
| <b>Sub-Total By Fund</b> | <b>610</b> |              |            |            |            |         | <b>613,268.93</b>   |      |
| Sewer Operating          | 620        | Assoc.Bank   | PublicFund |            |            |         | 974,894.09          | 0.15 |
| Sewer Equipmt            |            | Assoc.Bank   | PublicFund |            |            |         | 1,276,895.60        | 0.15 |
|                          |            | 1st Citizens | CD-3308355 | 09/24/2013 | 03/24/2015 | 18 mos. | 265,250.00          | 0.55 |
| <b>Sub-Total by type</b> |            |              |            |            |            |         | <b>1,542,145.60</b> |      |
| Sewer Deprectn           |            | 1st Citizens | CD-3307338 | 07/03/2013 | 07/03/2014 | 12 mos. | 25,000.00           | 0.45 |
| Sewer-Safety Fd          |            | Assoc. Bank  | PublicFund |            |            |         | 1,548.00            |      |
| Sewer Debt Service       |            | Assoc. Bank  | PublicFund |            |            |         | 200,000.00          | 0.15 |
| Sewer Bond Reserve       |            | Assoc Bank   | PublicFund |            |            |         | 223,000.00          | 0.15 |
| Sewer Connection         |            | Assoc.Bank   | PublicFund |            |            |         | 248,467.17          | 0.15 |
| <b>Sub-Total By Fund</b> | <b>620</b> |              |            |            |            |         | <b>3,215,054.86</b> |      |
| Storm Water              | 630        | Assoc. Bank  | PublicFund |            |            |         | -                   |      |
| Tax Collection           | 800        | Assoc. Bank  | PublicFund |            |            |         | -                   | 0.15 |
| Rescue Squad             | 810        | Commercial   | CD-210491  | 04/24/2013 | 04/24/2014 | 12 mos. | 76,034.00           | 0.50 |
|                          |            | 1st Citizens | CD-3308126 | 03/06/2013 | 03/06/2014 | 12 mos. | 30,000.00           | 0.50 |
|                          |            | Commercial   | CD-210070  | 09/18/2012 | 03/18/2014 | 18 mos. | 90,000.00           | 1.18 |
| <b>Sub-Total By Fund</b> | <b>810</b> |              |            |            |            |         | <b>196,034.00</b>   |      |
| CDA Operating            | 900        | Assoc. Bank  | PublicFund |            |            |         | 25,083.24           | 0.15 |
| Inn Ctr-Drouillard Trust | 920        | Assoc. Bank  | PublicFund |            |            |         | 7,130.00            | 0.15 |
| <b>TOTAL</b>             |            |              |            |            |            |         | <b>9,151,265.11</b> |      |

CITY OF WHITEWATER  
 CASH/INVESTMENT - FUND BALANCE  
 As of October 31,2013

CA-C

| FUND NAME                              | FUND # | CASH/INVESTMENT<br>BALANCES | FUND<br>BALANCE   |
|--|--------|-----------------------------|-------------------|
| <i>General Fund</i>                    | 100    | 440,431                     | 633,186           |
| <i>Cable T.V.</i>                      | 200    | 96,614                      | 96,614            |
| <i>27th Payroll</i>                    | 205    | 142,168                     | 142,168           |
| <i>Parking Permit Fund</i>             | 208    | 26,164                      | 26,164            |
| <i>Fire/Rescue Equipment Revolving</i> | 210    | 112,591                     | 112,591           |
| <i>DPW Equipment Revolving</i>         | 215    | 164,049                     | 164,049           |
| <i>Police Vehicle Revolving</i>        | 216    | 2,196                       | 2,196             |
| <i>Library Special Revenue</i>         | 220    | 487,317                     | 485,317           |
| <i>Skate Park Fund</i>                 | 225    | 3,211                       | 3,211             |
| <i>Solid Waste/Recycling</i>           | 230    | (28,585)                    | (69,973)          |
| <i>Ride-Share Grant Fund</i>           | 235    | 41,516                      | 64,207            |
| <i>Parkland Acquisition</i>            | 240    | 8,263                       | 8,263             |
| <i>Parkland Development</i>            | 245    | 16,615                      | 16,615            |
| <i>Forestry Fund</i>                   | 250    | 13,091                      | 13,091            |
| <i>Sick Leave Severence Fund</i>       | 260    | 214,286                     | 214,286           |
| <i>Lakes Improvement Fund</i>          | 272    | 475                         | 475               |
| <i>Street Repair Revolving Fund</i>    | 280    | 129,565                     | 129,565           |
| <i>Heldt Trust-Rescue</i>              | 290    | 53,750                      | 53,750            |
| <i>Police Dept-Trust Fund</i>          | 295    | 50,501                      | 41,823            |
| <i>Debt Service Fund</i>               | 300    | 807,177                     | 807,177           |
| <i>TID #4</i>                          | 440    | 1,190,187                   | 282,851           |
| <i>TID #5</i>                          | 445    | 8,711                       | 8,711             |
| <i>TID #6</i>                          | 446    | 8,290                       | 8,290             |
| <i>TID #7</i>                          | 447    | 188                         | (512)             |
| <i>TID #8</i>                          | 448    | 17,974                      | 17,974            |
| <i>TID #9</i>                          | 449    | 2,368                       | 2,368             |
| <i>Capital Projects-LSP</i>            | 450    | 1,886,984                   | 1,877,817         |
| <i>Birge Fountain Restoration</i>      | 452    | 19,721                      | 19,721            |
| <i>Newcomb/Milwaukee Intersection</i>  | 454    | 3,558                       | 3,558             |
| <i>Depot Restoration Project</i>       | 459    | 35,232                      | 35,232            |
| <i>Multi-Use Trail Extension</i>       | 466    | 76,007                      | 76,007            |
| <i>Water Utility</i>                   | 610    | 1,105,661                   | 8,080,517         |
| <i>Wastewater Utility</i>              | 620    | 3,862,554                   | 5,537,610         |
| <i>Stormwater Utility</i>              | 630    | 43,284                      | 1,078,480         |
| <i>Tax Collection</i>                  | 800    | 1,284                       | 208               |
| <i>Rescue Squad Equip/Education</i>    | 810    | 270,237                     | 270,237           |
| <i>Rock River Stormwater Group</i>     | 820    | 53,555                      | 53,555            |
| <i>CDA Fund</i>                        | 900    | 62,685                      | 48,259            |
| <i>CDA Program Fund-Prelim.</i>        | 910    | 1,952,660                   | 9,803,620         |
| <i>Innovation Center-Operations</i>    | 920    | 87,743                      | 30,843            |
| <b>Grand Totals</b>                    |        | <b>13,470,278</b>           | <b>30,180,120</b> |

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

**GENERAL FUND**

|  | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR    | ENDING<br>BALANCE |
|--|----------------------|----------------------|------------------------|-------------------|
| <u>ASSETS</u>                            |                      |                      |                        |                   |
| 100-11100 CASH                           | 344,429.68           | ( 367,753.54)        | ( 521,000.59)          | ( 176,570.91)     |
| 100-11150 PETTY CASH                     | 850.00               | .00                  | .00                    | 850.00            |
| 100-11300 INVESTMENTS                    | 1,263,225.50         | 173.01               | ( 647,073.34)          | 616,152.16        |
| 100-11900 POSTAGE ADVANCE BALANCE        | 395.60               | .00                  | .00                    | 395.60            |
| 100-12100 TAXES RECEIVABLE - CURRENT Y   | 2,955,009.00         | .00                  | ( 2,955,009.00)        | .00               |
| 100-12300 TAXES RECEIVABLE/DELINQUENT    | 15,982.84            | .00                  | ( 983.75)              | 14,999.09         |
| 100-12301 ALLOWANCE FOR DEL PROP TAXES   | ( 7,000.00)          | .00                  | .00                    | ( 7,000.00)       |
| 100-12620 SPECIAL ASSESSMENTS/PAVING     | 137.00               | .00                  | ( 68.50)               | 68.50             |
| 100-12621 SPECIAL ASSESSMENTS/CURB & G   | 3,544.28             | 352.32               | ( 199.50)              | 3,344.78          |
| 100-12622 SPECIAL ASSESSMENTS/SIDEWALK   | 891.11               | .00                  | .00                    | 891.11            |
| 100-12623 SPECIAL ASSESSMENTS/SEWER      | 190,342.43           | .00                  | .00                    | 190,342.43        |
| 100-12624 SPECIAL ASSESSMENTS/WATER      | 14,473.08            | .00                  | .00                    | 14,473.08         |
| 100-12625 A/R - WEEDS                    | 150.00               | ( 150.00)            | 550.00                 | 700.00            |
| 100-12626 A/R - SNOW                     | .00                  | ( 50.00)             | 650.00                 | 650.00            |
| 100-12629 SPECIAL ASSESSMENT-REFUSE ENCL | 2,458.18             | .00                  | .00                    | 2,458.18          |
| 100-13100 AMBULANCE RECEIVABLE           | .00                  | ( 768.00)            | .00                    | .00               |
| 100-13102 ACCOUNTS REC-WW SCHOOL DIST    | 21,692.36            | .00                  | ( 21,692.36)           | .00               |
| 100-13103 ACCTS REC-CITY/COUNTY/LOCAL    | 16,582.50            | .00                  | ( 16,582.50)           | .00               |
| 100-13104 A/R-ENG,PLAN,DESIGN,MISC SER   | 1,253.50             | ( 1,060.75)          | ( 1,185.50)            | 68.00             |
| 100-13106 ACCOUNTS RECEIVABLE-OTHER      | 24.43                | ( 1,863.11)          | ( 24.43)               | .00               |
| 100-13110 ALLOWANCE-UNCOLLECTABLE ACCTS  | ( 137,200.00)        | .00                  | 137,200.00             | .00               |
| 100-13115 A/R-AMBULANCE BILLING SERVICE  | 351,616.03           | 48,239.74            | ( 165,462.96)          | 186,153.07        |
| 100-13120 A/R--MOBILE HOMES              | 30,063.91            | ( 1,118.12)          | ( 17,176.22)           | 12,887.69         |
| 100-13122 A/R--TOTERS                    | 1,100.00             | ( 475.00)            | ( 225.00)              | 875.00            |
| 100-13125 A/R--FALSE ALARMS              | 200.00               | ( 50.00)             | 150.00                 | 350.00            |
| 100-13132 A/R--STREET LIGHTS             | .00                  | ( 4,610.83)          | 168.24                 | 168.24            |
| 100-13134 A/R--SIGNAL DAMAGE             | 4,645.55             | 146.54               | ( 4,499.01)            | 146.54            |
| 100-13137 A/R-TREE REMOVAL               | 3,000.00             | .00                  | ( 400.00)              | 2,600.00          |
| 100-13150 A/R-TREASURER                  | 18,422.00            | 10.00                | ( 15,394.50)           | 3,027.50          |
| 100-13170 A/R--RE-INSPECTION FEES        | 150.00               | 250.00               | 1,550.00               | 1,700.00          |
| 100-13500 ACTIVENET RECEIVABLE           | 3,547.26             | 2,414.17             | ( .89)                 | 3,546.37          |
| 100-14100 ACCTS. REC.--OTHER GOVERNMENTS | 18,243.52            | .00                  | .00                    | 18,243.52         |
| 100-15140 ADVANCE TO SOLID WASTE-FD 230  | 41,388.68            | .00                  | .00                    | 41,388.68         |
| 100-15160 ADVANCE TO TID # 7             | 700.00               | .00                  | .00                    | 700.00            |
| 100-15401 DUE FROM TID # 4               | 75,000.00            | .00                  | ( 75,000.00)           | .00               |
| 100-15600 DUE FROM SEWER UTILITY         | 1,500.00             | ( 613.09)            | ( 1,500.00)            | .00               |
| 100-15601 DUE FROM WATER UTILITY         | 16,127.51            | ( 613.09)            | ( 16,127.51)           | .00               |
| 100-15800 DUE FROM TAX COLLECTION        | 224,466.85           | .00                  | ( 224,466.85)          | .00               |
| 100-15801 DUE FROM TAX FUND-INTEREST     | 76.67                | .00                  | .00                    | 76.67             |
| 100-15802 DUE FROM RESCUE SQUAD FD-810   | 375.00               | .00                  | ( 375.00)              | .00               |
| 100-15805 DUE FROM STORMWATER-FD 630     | 1,012.20             | ( 575.43)            | ( 1,012.20)            | .00               |
| 100-16500 PREPAID POSTAGE                | .00                  | 534.01               | 1,076.93               | 1,076.93          |
| <b>TOTAL ASSETS</b>                      | <b>5,478,876.67</b>  | <b>( 327,581.17)</b> | <b>( 4,544,114.44)</b> | <b>934,762.23</b> |
| <u>LIABILITIES AND EQUITY</u>            |                      |                      |                        |                   |

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR | ENDING<br>BALANCE |
|--|----------------------|----------------------|---------------------|-------------------|
| <u>LIABILITIES</u>                       |                      |                      |                     |                   |
| 100-21100 ACCOUNTS PAYABLE               | 202,597.34           | .00 (                | 200,796.84)         | 1,800.50          |
| 100-21106 WAGES CLEARING                 | 144,584.33           | .00 (                | 144,584.33)         | .00               |
| 100-21511 SOCIAL SECURITY TAXES PAYABL   | 5,509.42             | 60.11                | 1,373.31            | 6,882.73          |
| 100-21513 WIS WITHHOLDING TAX PAYABLE    | .00                  | .00                  | 26.60               | 26.60             |
| 100-21514 MEDICARE TAX PAYABLE           | .00 (                | 4,810.00) (          | 19,140.00) (        | 19,140.00)        |
| 100-21520 WIS RETIREMENT PAYABLE         | 57,829.03 (          | 63,766.19) (         | 65,353.31) (        | 7,524.28)         |
| 100-21530 HEALTH INSURANCE PAYABLE       | ( 43,770.79)         | 61,002.88            | 65,333.40           | 21,562.61         |
| 100-21531 LIFE INSURANCE PAYABLE         | 1,259.87             | .01 (                | 38.86)              | 1,221.01          |
| 100-21532 WORKERS COMP PAYABLE           | .00 (                | 27,469.68) (         | 34,022.90) (        | 34,022.90)        |
| 100-21570 DEFERRED COMPENSATION DEDUCT   | .00                  | .00                  | 19,140.00           | 19,140.00         |
| 100-21575 FLEXIBLE SPENDING-125-MEDICAL  | 31,020.74            | 3,497.40 (           | 692.56)             | 30,328.18         |
| 100-21576 FLEX SPEND-125-DEPENDENT CARE  | 1,288.78             | 380.14               | 1,430.94            | 2,719.72          |
| 100-21585 DENTAL INSURANCE PAYABLE       | 1,555.37 (           | 22.06) (             | 378.38)             | 1,176.99          |
| 100-21590 OTHER DEDUCTIONS PAYABLE       | .00                  | .00                  | 15.00               | 15.00             |
| 100-21593 CELL PHONE DEDUCTIONS          | 320.00               | 60.00                | 630.00              | 950.00            |
| 100-21620 SUNSHINE FUND-DONATION/GIFT    | 242.96               | 64.00                | 16.00               | 258.96            |
| 100-21630 ACTIVENET - CUST ACCT CREDIT   | 761.68               | .00                  | 17.50               | 779.18            |
| 100-21650 DEPOSITS-BLDG/ZONING/SITE      | 7,350.00             | .00                  | .00                 | 7,350.00          |
| 100-21660 DEPOSITS-STREET OPENING PERMIT | 2,700.00             | .00                  | 700.00              | 3,400.00          |
| 100-21670 DEPOSIT-RENTAL UNIT            | 250.00               | .00                  | .00                 | 250.00            |
| 100-21680 DEPOSITS-FACILITY RENTALS      | 7,470.62             | .00 (                | 877.29)             | 6,593.33          |
| 100-21690 MUNICIPAL COURT LIABILITY      | ( 3,587.04)          | 17,137.05            | 35,808.25           | 32,221.21         |
| 100-23102 SR CITZ FUND RAISING SPECIAL   | 12,378.14            | .00 (                | 2,829.19)           | 9,548.95          |
| 100-23103 SR CITZ MEMORIALS              | 3,127.09             | .00                  | .00                 | 3,127.09          |
| 100-23125 DOT- LICENSE RENEW PAYABLE     | .00 (                | 116.50)              | 122.00              | 122.00            |
| 100-24213 SALES TAX DUE STATE            | .00 (                | 22.50)               | .00                 | .00               |
| 100-25212 DUE TO POLICE TRUST FUND-#295  | .00 (                | 431.19) (            | 471.19) (           | 471.19)           |
| 100-25500 DUE TO FD #461-CRAVATH EL      | .00                  | .00                  | 1,414.32            | 1,414.32          |
| 100-25601 DUE TO WATER UTILITY           | 665.38               | .00 (                | 665.38)             | .00               |
| 100-26100 ADVANCE INCOME                 | 2,955,009.00         | .00 (                | 2,955,009.00)       | .00               |
| 100-26101 DEFERRED REVENUE               | 26,557.92            | .00 (                | 26,557.92)          | .00               |
| 100-26200 DEFERRED SPECIAL ASSESSMENTS   | 211,846.08           | .00                  | .00                 | 211,846.08        |
| <br>                                     |                      |                      |                     |                   |
| TOTAL LIABILITIES                        | 3,626,965.92 (       | 14,436.53) (         | 3,325,389.83)       | 301,576.09        |
| <u>FUND EQUITY</u>                       |                      |                      |                     |                   |
| 100-34300 FUND BALANCE                   | 1,851,910.75         | .00                  | .00                 | 1,851,910.75      |
| UNAPPROPRIATED FUND BALANCE:             |                      |                      |                     |                   |
| REVENUE OVER EXPENDITURES - YTD          | .00 (                | 313,144.64) (        | 1,218,724.61) (     | 1,218,724.61)     |
| <br>                                     |                      |                      |                     |                   |
| BALANCE - CURRENT DATE                   | .00 (                | 313,144.64) (        | 1,218,724.61) (     | 1,218,724.61)     |
| <br>                                     |                      |                      |                     |                   |
| TOTAL FUND EQUITY                        | 1,851,910.75 (       | 313,144.64) (        | 1,218,724.61)       | 633,186.14        |
| <br>                                     |                      |                      |                     |                   |
| TOTAL LIABILITIES AND EQUITY             | 5,478,876.67 (       | 327,581.17) (        | 4,544,114.44)       | 934,762.23        |

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

**WATER UTILITY FUND**

|  | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR | ENDING<br>BALANCE    |
|--|----------------------|----------------------|---------------------|----------------------|
| <u>ASSETS</u>                            |                      |                      |                     |                      |
| 610-11100 WATER COMBINED CASH            | 538,863.77           | 335,845.76 (         | 46,473.06)          | 492,390.71           |
| 610-11310 SOURCE OF SUPPLY - LAND        | 3,603.22             | .00                  | .00                 | 3,603.22             |
| 610-11311 STRUCTURES & IMPROVEMENTS      | 30,983.78            | .00                  | .00                 | 30,983.78            |
| 610-11314 WELLS                          | 366,520.36           | .00                  | .00                 | 366,520.36           |
| 610-11316 SUPPLY MAINS                   | 17,028.80            | .00                  | .00                 | 17,028.80            |
| 610-11321 PUMPING PLANT/STRUCTURES       | 58,639.14            | .00                  | .00                 | 58,639.14            |
| 610-11325 ELECTRIC PUMPING EQUIPMENT     | 97,696.89            | .00                  | .00                 | 97,696.89            |
| 610-11326 DIESEL PUMPING EQUIPMENT       | 51,850.78            | .00                  | .00                 | 51,850.78            |
| 610-11328 OTHER PUMPING EQUIPMENT        | 11,326.93            | .00                  | .00                 | 11,326.93            |
| 610-11331 WATER TREATMENT - STRUCTURES   | 155,594.35           | .00                  | .00                 | 155,594.35           |
| 610-11332 WATER TREATMENT - EQUIPMENT    | 273,081.91           | .00                  | .00                 | 273,081.91           |
| 610-11340 TRANSMISSION - LAND            | 897.98               | .00                  | .00                 | 897.98               |
| 610-11342 RESERVOIRS & STANDPIPES        | 504,482.28           | .00                  | .00                 | 504,482.28           |
| 610-11343 MAINS                          | 6,020,289.59         | .00                  | .00                 | 6,020,289.59         |
| 610-11345 SERVICES                       | 691,623.98           | .00                  | .00                 | 691,623.98           |
| 610-11346 METERS                         | 773,585.27           | .00                  | .00                 | 773,585.27           |
| 610-11348 HYDRANTS                       | 602,261.28           | .00                  | .00                 | 602,261.28           |
| 610-11389 GENERAL PLANT - LAND           | 2,225.80             | .00                  | .00                 | 2,225.80             |
| 610-11390 GENERAL PLANT - STRUCTURES     | 92,182.15            | .00                  | .00                 | 92,182.15            |
| 610-11391 GENERAL PLANT - OFFICE EQUIP   | 19,333.83            | .00                  | .00                 | 19,333.83            |
| 610-11392 TRANSPORTATION EQUIPMENT       | 79,448.97            | .00                  | .00                 | 79,448.97            |
| 610-11393 STORES EQUIPMENT               | 392.20               | .00                  | .00                 | 392.20               |
| 610-11394 TOOLS,SHOP, & GARAGE EQUIP     | 33,245.10            | .00                  | .00                 | 33,245.10            |
| 610-11395 LABORATORY EQUIPMENT           | 1,370.75             | .00                  | .00                 | 1,370.75             |
| 610-11396 POWER OPERATED EQUIPMENT       | 43,747.47            | .00                  | .00                 | 43,747.47            |
| 610-11397 COMMUNICATION EQUIPMENT        | 15,082.23            | .00                  | .00                 | 15,082.23            |
| 610-11398 MISC EQUIPMENT                 | 5,465.00             | .00                  | .00                 | 5,465.00             |
| 610-11399 COMPUTER EQUIPMENT             | 54,246.33            | .00                  | .00                 | 54,246.33            |
| 610-11400 SCADA EQUIPMENT                | 79,700.00            | .00                  | .00                 | 79,700.00            |
| 610-12314 WELLS-CIAC                     | 219,029.00           | .00                  | .00                 | 219,029.00           |
| 610-12321 STRUCTURES/IMPROVEMENTS-CIAC   | 405,058.00           | .00                  | .00                 | 405,058.00           |
| 610-12325 ELECTRIC PUMPING EQUIP-CIAC    | 561,355.00           | .00                  | .00                 | 561,355.00           |
| 610-12331 TREATMENT STRUCTURES-CIAC      | 215,280.00           | .00                  | .00                 | 215,280.00           |
| 610-12332 TREATMENT EQUIPMENT-CIAC       | 814,786.00           | .00                  | .00                 | 814,786.00           |
| 610-12343 MAINS-CIAC                     | 3,923,352.09         | .00                  | .00                 | 3,923,352.09         |
| 610-12345 SERVICES-CIAC                  | 659,580.20           | .00                  | .00                 | 659,580.20           |
| 610-12348 HYDRANTS-CIAC                  | 483,873.00           | .00                  | .00                 | 483,873.00           |
| 610-12400 SPECIAL ASSESSMENTS REC        | 31,755.59            | .00                  | .00                 | 31,755.59            |
| 610-13110 WATER DEBT SERVICE-CASH        | 169,736.70           | 27,000.00 (          | 73,828.13)          | 95,908.57            |
| 610-13120 WATER CONSTRUCTION/CIP-CASH    | 239,508.19           | .00 (                | 239,508.19)         | .00                  |
| 610-13121 WATER OPERATING CASH           | 68,219.05            | 308,845.76           | 266,863.26          | 335,082.31           |
| 610-13122 WATER CASH OFFSET              | ( 538,863.77)        | ( 335,845.76)        | 46,473.06 (         | 492,390.71)          |
| 610-13125 WATER DS RESERVE-CASH          | 61,399.83            | .00                  | .00                 | 61,399.83            |
| 610-13200 WATER OPERATING FD-INVESTMT    | 644,698.71 (         | 236,912.00)          | ( 236,080.92)       | 408,617.79           |
| 610-13240 WATER RESERVE FUND-INVESTMENTS | 204,652.14           | .00                  | .00                 | 204,652.14           |
| 610-14200 CUSTOMER ACCOUNTS RECEIVABLE   | 143,491.08           | 1,295.99             | 32,256.13           | 175,747.21           |
| 610-14520 DUE FROM SEWER UTILITY         | 27,630.02            | .00 (                | 27,630.02)          | .00                  |
| 610-14530 DUE FROM GENERAL FUND          | 665.38               | .00 (                | 665.38)             | .00                  |
| 610-15000 INVENTORY                      | 12,355.66            | .00                  | .00                 | 12,355.66            |
| 610-17100 INTEREST RECEIVABLE            | 4,480.40             | .00                  | .00                 | 4,480.40             |
| 610-19500 ACCUM PROV/DEPR/UTILITY PLT    | ( 3,821,818.60)      | .00                  | .00 (               | 3,821,818.60)        |
| 610-19501 ACCUM DEPR-CIAC-PRE 1/1/03     | ( 978,557.00)        | .00                  | .00 (               | 978,557.00)          |
| 610-19502 ACCUM DEPR-CIAC-AFTER 1/1/03   | ( 472,723.00)        | .00                  | .00 (               | 472,723.00)          |
| <b>TOTAL ASSETS</b>                      | <b>13,703,713.81</b> | <b>100,229.75 (</b>  | <b>278,593.25)</b>  | <b>13,425,120.56</b> |

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

CA-C

**WATER UTILITY FUND**

|   | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR | ENDING<br>BALANCE |
|---|----------------------|----------------------|---------------------|-------------------|
|   | =====                | =====                | =====               | =====             |
| <u>LIABILITIES AND EQUITY</u>                                   |                      |                      |                     |                   |
| <u>LIABILITIES</u>  |                      |                      |                     |                   |
| 610-21100 ACCOUNTS PAYABLE                                      | 33,536.39            | .00 (                | 33,536.39)          | .00               |
| 610-22100 2010 REV-1.215K-1.49%                                 | 745,000.00           | .00                  | .00                 | 745,000.00        |
| 610-22200 2011 REV-940K-3.44%                                   | 890,000.00           | .00                  | .00                 | 890,000.00        |
| 610-22300 2012 REV-855K-2.4637%                                 | 855,000.00           | .00                  | .00                 | 855,000.00        |
| 610-23100 2010 GO-2.135K-2.08%                                  | 249,585.80           | .00                  | .00                 | 249,585.80        |
| 610-23200 WAGES CLEARING  | 5,425.73             | .00 (                | 5,425.73)           | .00               |
| 610-23700 ACCRUED INTEREST PAYABLE                              | 11,208.00            | .00                  | .00                 | 11,208.00         |
| 610-23800 ACCRUED VACATION                                      | 22,523.36            | .00                  | .00                 | 22,523.36         |
| 610-23810 ACCRUED SICK LEAVE                                    | 50,258.95            | .00                  | .00                 | 50,258.95         |
| 610-24530 DUE TO GENERAL FUND                                   | 16,127.51 (          | 613.09) (            | 16,127.51)          | .00               |
| 610-25300 OTHER DEFERRED CREDITS                                | 560,904.85           | .00                  | .00                 | 560,904.85        |
| 610-26200 DEFERRED SA-UNTIL DEVELOPMENT                         | 29,854.51            | .00                  | .00                 | 29,854.51         |
| 610-26740 CAPITAL CONTRIBUTED BY CITY                           | 1,930,267.91         | .00                  | .00                 | 1,930,267.91      |
|   | =====                | =====                | =====               | =====             |
| TOTAL LIABILITIES   | 5,399,693.01 (       | 613.09) (            | 55,089.63)          | 5,344,603.38      |
| <u>FUND EQUITY</u>  |                      |                      |                     |                   |
| 610-39160 UNAPPROP EARNED SURPLUS                               | 8,304,020.80         | .00                  | .00                 | 8,304,020.80      |
| UNAPPROPRIATED FUND BALANCE:<br>REVENUE OVER EXPENDITURES - YTD | .00                  | 100,842.84 (         | 223,503.62)         | ( 223,503.62)     |
|   | =====                | =====                | =====               | =====             |
| BALANCE - CURRENT DATE  | .00                  | 100,842.84 (         | 223,503.62)         | ( 223,503.62)     |
|   | =====                | =====                | =====               | =====             |
| TOTAL FUND EQUITY   | 8,304,020.80         | 100,842.84 (         | 223,503.62)         | 8,080,517.18      |
|   | =====                | =====                | =====               | =====             |
| TOTAL LIABILITIES AND EQUITY                                    | 13,703,713.81        | 100,229.75 (         | 278,593.25)         | 13,425,120.56     |
|   | =====                | =====                | =====               | =====             |

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

**WASTEWATER UTILITY**

|  | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR | ENDING<br>BALANCE    |
|--|----------------------|----------------------|---------------------|----------------------|
| <u>ASSETS</u>                          |                      |                      |                     |                      |
| 620-11100 WASTE WATER COMBINED CASH    | 760,509.72           | 61,850.47 (          | 112,622.26)         | 647,887.46           |
| 620-11110 SEWER DEBT SERVICE-CASH      | 144,241.59           | 31,000.00            | 101,622.61          | 245,864.20           |
| 620-11120 SEWER EQUIP REPLACE FD-CASH  | 69,700.22            | .00                  | 5,147.33            | 74,847.55            |
| 620-11140 SEWER DEBT SERVICE RES-CASH  | 252.91               | .00                  | .00                 | 252.91               |
| 620-11150 SEWER CONNECTION FUND-CASH   | 58,455.38            | .00                  | .00                 | 58,455.38            |
| 620-11151 WASTE WATER OPERATING CASH   | 437,872.25           | 30,850.47 (          | 220,168.44)         | 217,703.81           |
| 620-11152 WASTE WATER CASH OFFSET      | ( 760,509.72)        | ( 61,850.47)         | 112,622.26          | ( 647,887.46)        |
| 620-11155 SEWER SAFETY FUND-CASH       | .00                  | .00                  | 1,936.12            | 1,936.12             |
| 620-11160 SEWER CONSTRUCTION/CIP-CASH  | 49,987.37            | .00                  | .00                 | 49,987.37            |
| 620-11300 SEWER OPERATING FUND-INVEST  | 823,717.97           | 112.73               | 151,176.12          | 974,894.09           |
| 620-11310 SEWER DEBT SERVICE-INVEST    | 200,000.00           | .00                  | .00                 | 200,000.00           |
| 620-11320 SEWER EQUIP REPLACE FD-INVES | 1,690,111.17         | 195.00 (             | 147,965.57)         | 1,542,145.60         |
| 620-11330 SEWER BOND DEPR FD-INVEST    | 25,000.00            | .00                  | .00                 | 25,000.00            |
| 620-11340 SEWER BOND RESERVE FD-INVEST | 223,000.00           | .00                  | .00                 | 223,000.00           |
| 620-11350 SEWER CONNECTION FUND-INVEST | 248,112.93           | 33.96                | 354.24              | 248,467.17           |
| 620-14200 CUSTOMER ACCTS RECEIVABLES   | 228,852.43 (         | 6,247.63)            | 18,372.44           | 247,224.87           |
| 620-14210 SPECIAL ASSESSMENTS REC      | 78,768.85            | .00                  | .00                 | 78,768.85            |
| 620-15510 INTERCEPTOR MAINS            | 2,773,904.06         | .00                  | .00                 | 2,773,904.06         |
| 620-15511 STRUCTURES/IMPROVEMENTS      | 7,956,929.66         | .00                  | .00                 | 7,956,929.66         |
| 620-15512 PRELIMINARY TREATMENT EQUIP  | 1,743,137.79         | .00                  | .00                 | 1,743,137.79         |
| 620-15513 PRIMARY TREATMENT EQUIPMENT  | 655,418.88           | .00                  | .00                 | 655,418.88           |
| 620-15514 SECONDARY TREATMENT EQUIP    | 5,133,209.42         | .00                  | .00                 | 5,133,209.42         |
| 620-15515 ADVANCED TREATMENT EQUIP     | 1,603,273.80         | .00                  | .00                 | 1,603,273.80         |
| 620-15516 CHLORINATION EQUIPMENT       | 786,910.45           | .00                  | .00                 | 786,910.45           |
| 620-15517 SLUDGE TRTMT/DISPOSAL EQUIP  | 5,026,598.65         | .00                  | .00                 | 5,026,598.65         |
| 620-15518 PLANT SITE PIPING            | 1,953,827.53         | .00                  | .00                 | 1,953,827.53         |
| 620-15519 FLOW METR/MONITOR EQUIP      | 159,203.35           | .00                  | .00                 | 159,203.35           |
| 620-15520 OUTFALL SEWER PIPES          | 232,935.89           | .00                  | .00                 | 232,935.89           |
| 620-15521 LAND                         | 168,178.79           | .00                  | .00                 | 168,178.79           |
| 620-15522 FORCE SEWER MAINS            | 115,799.64           | .00                  | .00                 | 115,799.64           |
| 620-15523 COLLECTING SEWERS            | 8,749,752.90         | .00                  | .00                 | 8,749,752.90         |
| 620-15525 LIFT STATIONS                | 1,045,957.09         | .00                  | .00                 | 1,045,957.09         |
| 620-15526 OFFICE FURNITURE/EQUIPMENT   | 62,557.44            | .00                  | .00                 | 62,557.44            |
| 620-15527 TRANSPORTATION EQUIPMENT     | 346,286.46           | .00                  | .00                 | 346,286.46           |
| 620-15528 OTHER GENERAL EQUIPMENT      | 282,775.06           | .00                  | .00                 | 282,775.06           |
| 620-15529 COMMUNICATION EQUIPMENT      | 186,131.55           | .00                  | .00                 | 186,131.55           |
| 620-15530 OTHER TREATMENT/DISPOSAL EQP | 54,093.20            | .00                  | .00                 | 54,093.20            |
| 620-15531 COMPUTER EQUIPMENT           | 57,897.62            | .00                  | .00                 | 57,897.62            |
| 620-15532 STRUCTURES AND IMPROVEMENTS  | 61,636.83            | .00                  | .00                 | 61,636.83            |
| 620-15550 CONSTRUCTION WORK IN PROG    | 560,541.65           | .00                  | .00                 | 560,541.65           |
| 620-16100 ACCUM PROV FOR DEPRECIATION  | ( 21,657,066.62)     | .00                  | .00                 | (21,657,066.62)      |
| 620-17100 INTEREST RECEIVABLE          | 1,558.86             | .00                  | .00                 | 1,558.86             |
| <b>TOTAL ASSETS</b>                    | <b>22,339,523.02</b> | <b>55,944.53 (</b>   | <b>89,525.15)</b>   | <b>22,249,997.87</b> |

LIABILITIES AND EQUITY

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

**WASTEWATER UTILITY**

|   | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR | ENDING<br>BALANCE    |
|---|----------------------|----------------------|---------------------|----------------------|
| <u>LIABILITIES</u>  |                      |                      |                     |                      |
| 620-21010 ACCRUED INTEREST PAYABLE                              | 20,950.00            | .00                  | .00                 | 20,950.00            |
| 620-21020 ACCRUED VACATION                                      | 32,953.08            | .00                  | .00                 | 32,953.08            |
| 620-21030 ACCRUED SICK LEAVE                                    | 42,833.52            | .00                  | .00                 | 42,833.52            |
| 620-21100 ACCOUNTS PAYABLE                                      | 9,549.71             | .00 (                | 9,549.71)           | .00                  |
| 620-21106 WAGES CLEARING  | 16,496.95            | .00 (                | 16,496.95)          | .00                  |
| 620-21200 2010 GO-2.135K-2.08%                                  | 840,000.00           | .00                  | .00                 | 840,000.00           |
| 620-21300 CWF LOAN-4558-01                                      | 409,196.93           | .00                  | .00                 | 409,196.93           |
| 620-21310 CWF LOAN-4558-03                                      | 2,596,622.23         | .00                  | .00                 | 2,596,622.23         |
| 620-21320 CWF-4558-04-BIO-GAS BOILER                            | 562,110.64           | .00                  | 47,501.87           | 609,612.51           |
| 620-21330 2012 REV-1.485K-2.30%                                 | 1,485,000.00         | .00                  | .00                 | 1,485,000.00         |
| 620-21350 2010 GO-206,657-2.08%                                 | 120,414.20           | .00                  | .00                 | 120,414.20           |
| 620-21450 HONEYWELL CAPITAL LEASE                               | 23,081.49            | .00                  | .00                 | 23,081.49            |
| 620-25100 DUE TO GEN'L FUND                                     | 1,500.00 (           | 613.09)              | ( 1,500.00)         | .00                  |
| 620-25600 DUE TO WATER UTILITY                                  | 27,630.02            | .00 (                | 27,630.02)          | .00                  |
| 620-26200 DEFERRED SA-UNTIL DEVELOPMENT                         | 78,768.84            | .00                  | .00                 | 78,768.84            |
| 620-26700 CONTRIBUTIONS/AID FOR CONST                           | 1,862,898.83         | .00                  | .00                 | 1,862,898.83         |
| 620-26710 EPA GRANT FUND/CONSTRUCTION                           | 16,034,513.43        | .00                  | .00                 | 16,034,513.43        |
| 620-26740 CAPITAL CONTRIBUTED BY CITY                           | 1,497,988.25         | .00                  | .00                 | 1,497,988.25         |
| 620-26750 ACCUMULATED GRANT AMORT                               | ( 8,942,445.00)      | .00                  | .00                 | ( 8,942,445.00)      |
| <b>TOTAL LIABILITIES</b>  | <b>16,720,063.12</b> | <b>( 613.09)</b>     | <b>( 7,674.81)</b>  | <b>16,712,388.31</b> |
| <u>FUND EQUITY</u>  |                      |                      |                     |                      |
| 620-34300 SURPLUS/FUND BALANCE                                  | 5,619,459.90         | .00                  | .00                 | 5,619,459.90         |
| UNAPPROPRIATED FUND BALANCE:<br>REVENUE OVER EXPENDITURES - YTD | .00                  | 56,557.62 (          | 81,850.34)          | ( 81,850.34)         |
| BALANCE - CURRENT DATE  | .00                  | 56,557.62 (          | 81,850.34)          | ( 81,850.34)         |
| <b>TOTAL FUND EQUITY</b>  | <b>5,619,459.90</b>  | <b>56,557.62</b>     | <b>( 81,850.34)</b> | <b>5,537,609.56</b>  |
| <b>TOTAL LIABILITIES AND EQUITY</b>                             | <b>22,339,523.02</b> | <b>55,944.53</b>     | <b>( 89,525.15)</b> | <b>22,249,997.87</b> |

**CITY OF WHITEWATER  
BALANCE SHEET  
OCTOBER 31, 2013**

CA-C

**STORMWATER UTILITY FUND**

|   | BEGINNING<br>BALANCE | ACTUAL<br>THIS MONTH | ACTUAL<br>THIS YEAR | ENDING<br>BALANCE   |
|---|----------------------|----------------------|---------------------|---------------------|
| <u>ASSETS</u>   |                      |                      |                     |                     |
| 630-11100 CASH  | 4,986.14             | 9,036.80             | 38,297.73           | 43,283.87           |
| 630-14200 CUSTOMER ACCOUNTS RECEIVABLE                          | 23,432.30            | 8,041.39             | 22,681.69           | 46,113.99           |
| 630-15100 STORMWATER FIXED ASSETS                               | 3,569,448.96         | .00                  | .00                 | 3,569,448.96        |
| 630-19500 ACCUM PROV/DEPR/STORMWATER                            | ( 201,110.59)        | .00                  | .00                 | ( 201,110.59)       |
| <b>TOTAL ASSETS</b>   | <b>3,396,756.81</b>  | <b>17,078.19</b>     | <b>60,979.42</b>    | <b>3,457,736.23</b> |
| <u>LIABILITIES AND EQUITY</u>                                   |                      |                      |                     |                     |
| <u>LIABILITIES</u>  |                      |                      |                     |                     |
| 630-21100 ACCOUNTS PAYABLE                                      | 5,462.10             | .00                  | ( 5,462.10)         | .00                 |
| 630-22100 2011 GO NOTE-227K-.72%                                | 227,000.00           | .00                  | .00                 | 227,000.00          |
| 630-23200 WAGES CLEARING  | 400.00               | .00                  | ( 400.00)           | .00                 |
| 630-23800 ACCRUED VACATION                                      | 8,027.78             | .00                  | .00                 | 8,027.78            |
| 630-23810 ACCRUED SICK LEAVE                                    | 15,581.16            | .00                  | .00                 | 15,581.16           |
| 630-24530 DUE TO GENERAL FUND                                   | 1,012.20             | ( 575.43)            | ( 1,061.50)         | ( 49.30)            |
| 630-26740 CAPITAL CONTRIBUTED BY CITY                           | 1,659,259.53         | .00                  | .00                 | 1,659,259.53        |
| 630-27100 CONTRIBUTIONS/AID OF CONST                            | 469,437.03           | .00                  | .00                 | 469,437.03          |
| <b>TOTAL LIABILITIES</b>  | <b>2,386,179.80</b>  | <b>( 575.43)</b>     | <b>( 6,923.60)</b>  | <b>2,379,256.20</b> |
| <u>FUND EQUITY</u>  |                      |                      |                     |                     |
| 630-39160 SURPLUS/FUND BALANCE                                  | 1,010,577.01         | .00                  | .00                 | 1,010,577.01        |
| UNAPPROPRIATED FUND BALANCE:<br>REVENUE OVER EXPENDITURES - YTD | .00                  | 17,653.62            | 67,903.02           | 67,903.02           |
| <b>BALANCE - CURRENT DATE</b>                                   | <b>.00</b>           | <b>17,653.62</b>     | <b>67,903.02</b>    | <b>67,903.02</b>    |
| <b>TOTAL FUND EQUITY</b>  | <b>1,010,577.01</b>  | <b>17,653.62</b>     | <b>67,903.02</b>    | <b>1,078,480.03</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>                             | <b>3,396,756.81</b>  | <b>17,078.19</b>     | <b>60,979.42</b>    | <b>3,457,736.23</b> |

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|                                  | PERIOD<br>ACTUAL                       | YTD ACTUAL        | BUDGET<br>AMOUNT    | VARIANCE            | % OF<br>BUDGET      |             |
|----------------------------------|--|-------------------|---------------------|---------------------|---------------------|-------------|
| <u>TAXES</u>                     |  |                   |                     |                     |                     |             |
| 100-41110-00                     | LOCAL TAX LEVY                         | .00               | 2,429,583.00        | 2,429,583.00        | .00                 | 100.0       |
| 100-41111-00                     | DEBT SERVICE TAX LEVY                  | .00               | 525,426.00          | 525,426.00          | .00                 | 100.0       |
| 100-41115-00                     | CHARGEBACK-SECTION 74.41               | .00               | 1,051.72            | .00                 | ( 1,051.72)         | .0          |
| 100-41140-00                     | MOBILE HOME FEES                       | ( 10.25)          | 9,154.18            | 27,908.00           | 18,753.82           | 32.8        |
| 100-41210-00                     | ROOM TAX-GROSS AMOUNT                  | 16,874.20         | 39,827.06           | 57,881.00           | 18,053.94           | 68.8        |
| 100-41320-00                     | IN LIEU OF TAXES WW MANOR              | .00               | 26,557.92           | 25,806.00           | ( 751.92)           | 102.9       |
| 100-41800-00                     | INTEREST ON TAXES                      | .00               | 59.81               | .00                 | ( 59.81)            | .0          |
|                                  | <b>TOTAL TAXES</b>                     | <b>16,863.95</b>  | <b>3,031,659.69</b> | <b>3,066,604.00</b> | <b>34,944.31</b>    | <b>98.9</b> |
| <u>SPECIAL ASSESSMENTS</u>       |  |                   |                     |                     |                     |             |
| 100-42010-00                     | INTEREST ON SP ASSESS.                 | .00               | .00                 | 2,300.00            | 2,300.00            | .0          |
| 100-42100-61                     | WATER MAINS                            | .00               | .00                 | 1,700.00            | 1,700.00            | .0          |
| 100-42200-62                     | SEWER MAINS & LATERALS                 | .00               | .00                 | 6,183.00            | 6,183.00            | .0          |
| 100-42300-53                     | ST CONST. - PAVING                     | .00               | .00                 | 69.00               | 69.00               | .0          |
| 100-42310-53                     | CURB & GUTTER                          | .00               | ( 352.32)           | 500.00              | 852.32              | ( 70.5)     |
| 100-42320-53                     | SIDEWALKS                              | .00               | .00                 | 1,695.00            | 1,695.00            | .0          |
| 100-42400-53                     | SNOW REMOVAL                           | .00               | 3,150.00            | 6,000.00            | 2,850.00            | 52.5        |
| 100-42500-53                     | WEED CUTTING                           | .00               | 925.00              | 2,150.00            | 1,225.00            | 43.0        |
| 100-42600-53                     | REFUSE/RECYCLING ENCLOSURES            | .00               | .00                 | 2,458.00            | 2,458.00            | .0          |
|                                  | <b>TOTAL SPECIAL ASSESSMENTS</b>       | <b>.00</b>        | <b>3,722.68</b>     | <b>23,055.00</b>    | <b>19,332.32</b>    | <b>16.2</b> |
| <u>INTERGOVERNMENTAL REVENUE</u> |  |                   |                     |                     |                     |             |
| 100-43344-00                     | EXPENDITURE RESTRAINT PROG             | .00               | 7,557.00            | 7,557.00            | .00                 | 100.0       |
| 100-43410-00                     | SHARED REVENUE-UTILITY                 | .00               | 76,251.00           | 508,340.00          | 432,089.00          | 15.0        |
| 100-43420-00                     | SHARED REVENUE-BASE                    | .00               | 425,537.53          | 2,836,916.00        | 2,411,378.47        | 15.0        |
| 100-43510-00                     | FEDERAL/STATE GRANTS-REIMBURSE         | .00               | 29.17               | .00                 | ( 29.17)            | .0          |
| 100-43521-52                     | STATE AID AMBULANCE                    | .00               | 5,830.27            | 6,645.00            | 814.73              | 87.7        |
| 100-43530-53                     | TRANSPORTATION AIDS                    | 150,542.45        | 602,169.74          | 602,170.00          | .26                 | 100.0       |
| 100-43533-00                     | STATE-20 X 2025 GRANT                  | .00               | 5,321.74            | .00                 | ( 5,321.74)         | .0          |
| 100-43540-52                     | UNIVERSITY-LEASE-PARKING               | .00               | 40,000.00           | 40,000.00           | .00                 | 100.0       |
| 100-43610-52                     | UNIVERSITY SERVICES                    | .00               | 354,365.38          | 368,272.00          | 13,906.62           | 96.2        |
| 100-43663-52                     | FIRE INS. TAXES                        | .00               | 21,715.73           | 21,812.00           | 96.27               | 99.6        |
| 100-43670-60                     | EXEMPT COMPUTER AID-FR STATE           | .00               | 8,552.00            | 6,656.00            | ( 1,896.00)         | 128.5       |
| 100-43740-52                     | WUSD-CROSSING GUARDS                   | .00               | 10,162.98           | 19,607.00           | 9,444.02            | 51.8        |
| 100-43745-52                     | WUSD-JUVENILE OFFICIER                 | .00               | 18,884.12           | 38,921.00           | 20,036.88           | 48.5        |
| 100-43765-00                     | REIMB-HIST SOC-DEPOT-EL/GAS            | .00               | 2,499.99            | .00                 | ( 2,499.99)         | .0          |
| 100-43770-52                     | REIMBURSE FROM RURAL FIRE DEPT         | .00               | .00                 | 5,500.00            | 5,500.00            | .0          |
|                                  | <b>TOTAL INTERGOVERNMENTAL REVENUE</b> | <b>150,542.45</b> | <b>1,578,876.65</b> | <b>4,462,396.00</b> | <b>2,883,519.35</b> | <b>35.4</b> |

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|   | PERIOD<br>ACTUAL | YTD ACTUAL        | BUDGET<br>AMOUNT  | VARIANCE           | % OF<br>BUDGET |
|---|------------------|-------------------|-------------------|--------------------|----------------|
| <u>LICENSES &amp; PERMITS</u>               |                  |                   |                   |                    |                |
| 100-44110-51 LIQUOR & BEER                  | .00              | 17,202.00         | 16,100.00         | ( 1,102.00)        | 106.8          |
| 100-44120-51 CIGARETTE                      | .00              | 1,125.00          | 1,500.00          | 375.00             | 75.0           |
| 100-44122-51 BEVERAGE OPERATORS             | ( 161.83)        | 2,124.17          | 2,000.00          | ( 124.17)          | 106.2          |
| 100-44200-51 MISC. LICENSES                 | 87.50            | 4,082.66          | 3,500.00          | ( 582.66)          | 116.7          |
| 100-44300-53 BLDG/ZONING PERMITS            | 3,100.00         | 31,036.47         | 25,500.00         | ( 5,536.47)        | 121.7          |
| 100-44310-53 ELECTRICAL PERMITS             | 1,555.42         | 9,234.45          | 10,000.00         | 765.55             | 92.3           |
| 100-44320-53 PLUMBING PERMITS               | 696.87           | 7,107.92          | 10,000.00         | 2,892.08           | 71.1           |
| 100-44330-53 HVAC PERMITS                   | 515.00           | 3,978.95          | 5,000.00          | 1,021.05           | 79.6           |
| 100-44340-53 STREET OPENING PERMITS         | .00              | 350.00            | 500.00            | 150.00             | 70.0           |
| 100-44350-53 SIGN PERMITS                   | 75.00            | 849.00            | 1,500.00          | 651.00             | 56.6           |
| 100-44370-51 WATERFOWL PERMITS              | .00              | 260.00            | 250.00            | ( 10.00)           | 104.0          |
| 100-44900-51 MISC PERMITS                   | 20.00            | 395.00            | 500.00            | 105.00             | 79.0           |
| <b>TOTAL LICENSES &amp; PERMITS</b>         | <b>5,887.96</b>  | <b>77,745.62</b>  | <b>76,350.00</b>  | <b>( 1,395.62)</b> | <b>101.8</b>   |
| <u>FINES &amp; FORFEITURES</u>              |                  |                   |                   |                    |                |
| 100-45110-52 ORDINANCE VIOLATIONS           | 13,704.20        | 193,646.10        | 315,000.00        | 121,353.90         | 61.5           |
| 100-45111-52 CRIME PREVENTION PROGRAM       | .00              | .00               | 500.00            | 500.00             | .0             |
| 100-45114-52 VIOLATIONS PAID-OTHER AGENCIES | .00              | 334.50            | 700.00            | 365.50             | 47.8           |
| 100-45130-52 PARKING VIOLATIONS             | 8,176.88         | 67,716.56         | 105,000.00        | 37,283.44          | 64.5           |
| 100-45135-53 REFUSE/RECYCLING TOTES FINES   | ( 25.00)         | 3,410.00          | 7,000.00          | 3,590.00           | 48.7           |
| 100-45145-53 RE-INSPECTION FINES            | 350.00           | 4,850.00          | 4,500.00          | ( 350.00)          | 107.8          |
| <b>TOTAL FINES &amp; FORFEITURES</b>        | <b>22,206.08</b> | <b>269,957.16</b> | <b>432,700.00</b> | <b>162,742.84</b>  | <b>62.4</b>    |
| <u>PUBLIC CHARGES FOR SERVICE</u>           |                  |                   |                   |                    |                |
| 100-46110-51 CLERK                          | .00              | 402.00            | 900.00            | 498.00             | 44.7           |
| 100-46120-51 TREASURER                      | 209.00           | 1,780.87          | 2,500.00          | 719.13             | 71.2           |
| 100-46210-52 POLICE-DISPATCH-MOU-UNIV       | 25.80            | 31,990.50         | 1,000.00          | ( 30,990.50)       | 3199.1         |
| 100-46220-52 FALSE ALARMS REVENUES          | .00              | 1,550.00          | 1,000.00          | ( 550.00)          | 155.0          |
| 100-46230-52 AMBULANCE                      | 85,053.84        | 435,154.50        | 575,000.00        | 139,845.50         | 75.7           |
| 100-46240-52 CRASH CALLS                    | 1,575.00         | 12,539.95         | 8,500.00          | ( 4,039.95)        | 147.5          |
| 100-46310-53 ST MTN                         | 5.00             | 38.00             | .00               | ( 38.00)           | .0             |
| 100-46311-53 SALE OF MATERIALS              | 11.12            | 168.34            | 400.00            | 231.66             | 42.1           |
| 100-46350-51 CITY PLANNER-SERVICES          | ( 916.25)        | 1,425.98          | 2,500.00          | 1,074.02           | 57.0           |
| 100-46730-55 RECR/FEES                      | 4,286.75         | 65,883.22         | 83,800.00         | 17,916.78          | 78.6           |
| 100-46731-55 RECR/CONCESSIONS               | .00              | 2,115.25          | .00               | ( 2,115.25)        | .0             |
| 100-46733-55 SR CITZ OFFSET                 | 924.06           | 6,428.48          | 825.00            | ( 5,603.48)        | 779.2          |
| 100-46736-55 ATTRACTION TICKETS             | .00              | 332.25            | 575.00            | 242.75             | 57.8           |
| 100-46738-55 GYMNASTICS PROGRAM FEES        | 1,043.25         | 5,740.50          | 8,700.00          | 2,959.50           | 66.0           |
| 100-46741-55 CONTRACTUAL-OTHER              | 1,206.50         | 10,972.88         | 2,200.00          | ( 8,772.88)        | 498.8          |
| 100-46742-55 CONTRACTUAL-ROCK CLIMBING      | 3,438.00         | 3,438.00          | .00               | ( 3,438.00)        | .0             |
| 100-46743-51 FACILITY RENTALS               | .00              | 18,489.00         | 30,000.00         | 11,511.00          | 61.6           |
| <b>TOTAL PUBLIC CHARGES FOR SERVICE</b>     | <b>96,862.07</b> | <b>598,449.72</b> | <b>717,900.00</b> | <b>119,450.28</b>  | <b>83.4</b>    |

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|                                | PERIOD<br>ACTUAL                     | YTD ACTUAL        | BUDGET<br>AMOUNT    | VARIANCE                         | % OF<br>BUDGET |
|--------------------------------|--------------------------------------|-------------------|---------------------|----------------------------------|----------------|
| <u>MISCELLANEOUS REVENUE</u>   |                                      |                   |                     |                                  |                |
| 100-48100-00                   | INTEREST INCOME                      | 265.10            | 7,519.37            | 4,000.00 ( 3,519.37)             | 188.0          |
| 100-48200-00                   | LONG TERM RENTALS                    | 800.00            | 8,000.00            | 9,600.00 1,600.00                | 83.3           |
| 100-48210-55                   | RENTAL INCOME-LIBRARY PROP           | 950.00            | 7,600.00            | 9,000.00 1,400.00                | 84.4           |
| 100-48300-00                   | OTHER PROP/EASEMENT SALES            | .00               | 34,140.00           | .00 ( 34,140.00)                 | .0             |
| 100-48400-00                   | INS./FEMA / CLAIM RECOVERY           | .00               | 970.00              | .00 ( 970.00)                    | .0             |
| 100-48410-00                   | WORKERS COMP-RETURN PREMIUM          | .00               | 1,993.00            | 8,000.00 6,007.00                | 24.9           |
| 100-48415-00                   | RESTITUTION-DAMAGES                  | 19.88             | 19.88               | .00 ( 19.88)                     | .0             |
| 100-48515-55                   | DONATIONS-REC-SPORTS RELATED         | .00               | 1,600.00            | .00 ( 1,600.00)                  | .0             |
| 100-48525-55                   | REC-BUSINESS SPONSORSHIP             | 75.00             | 5,075.00            | 8,250.00 3,175.00                | 61.5           |
| 100-48530-55                   | REC-HANGING BASKETS                  | .00               | .00                 | 2,500.00 2,500.00                | .0             |
| 100-48600-00                   | MISC REVENUE                         | .00               | 61.84               | .00 ( 61.84)                     | .0             |
| 100-48700-00                   | WATER UTILITY TAXES                  | .00               | 268,491.00          | 268,491.00 .00                   | 100.0          |
|                                | <b>TOTAL MISCELLANEOUS REVENUE</b>   | <b>2,109.98</b>   | <b>335,470.09</b>   | <b>309,841.00 ( 25,629.09)</b>   | <b>108.3</b>   |
| <u>OTHER FINANCING SOURCES</u> |                                      |                   |                     |                                  |                |
| 100-49260-00                   | WATER DEPT TRANSFER                  | .00               | 7,000.00            | 7,000.00 .00                     | 100.0          |
| 100-49261-00                   | WWT DEPT TRANSFER                    | .00               | 12,000.00           | 12,000.00 .00                    | 100.0          |
| 100-49264-00                   | CABLE TV-TRANSFER-ADMIN              | .00               | .00                 | 22,000.00 22,000.00              | .0             |
| 100-49265-00                   | STORMWATER-TRANSFER-PLANNING         | .00               | 7,500.00            | 7,500.00 .00                     | 100.0          |
| 100-49266-00                   | GIS TRANSFER-UTILITIES               | .00               | 6,000.00            | 6,000.00 .00                     | 100.0          |
| 100-49267-00                   | PARKING PERMIT-FD208-ADMIN           | .00               | 2,000.00            | 2,000.00 .00                     | 100.0          |
| 100-49268-00                   | PARKING PERMIT-FD 208-MAINT.         | .00               | 20,000.00           | 20,000.00 .00                    | 100.0          |
| 100-49269-00                   | FORESTRY-FD 250--TRANSFER            | .00               | .00                 | 10,000.00 10,000.00              | .0             |
| 100-49270-00                   | TID #6-TRANSFER-ADMINISTRATION       | .00               | 15,000.00           | 15,000.00 .00                    | 100.0          |
|                                | <b>TOTAL OTHER FINANCING SOURCES</b> | <b>.00</b>        | <b>69,500.00</b>    | <b>101,500.00 32,000.00</b>      | <b>68.5</b>    |
|                                | <b>TOTAL FUND REVENUE</b>            | <b>294,472.49</b> | <b>5,965,381.61</b> | <b>9,190,346.00 3,224,964.39</b> | <b>64.9</b>    |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>  | <u>% OF BUDGET</u> |
|--|----------------------|-------------------|----------------------|------------------|--------------------|
| <u>LEGISLATIVE</u>                         |                      |                   |                      |                  |                    |
| 100-51100-111 SALARIES/PERMANENT           | 1,640.19             | 15,221.58         | 18,337.00            | 3,115.42         | 83.0               |
| 100-51100-114 WAGES/PART-TIME/PERMANENT    | 2,100.00             | 21,450.00         | 25,200.00            | 3,750.00         | 85.1               |
| 100-51100-117 LONGEVITY PAY                | .00                  | 200.00            | 400.00               | 200.00           | 50.0               |
| 100-51100-150 MEDICARE TAX/CITY SHARE      | 54.97                | 525.18            | 637.00               | 111.82           | 82.5               |
| 100-51100-151 SOCIAL SECURITY/CITY SHARE   | 234.76               | 2,242.81          | 2,724.00             | 481.19           | 82.3               |
| 100-51100-152 RETIREMENT                   | 109.06               | 961.16            | 1,218.00             | 256.84           | 78.9               |
| 100-51100-153 HEALTH INSURANCE             | 324.49               | 4,135.00          | 5,763.00             | 1,628.00         | 71.8               |
| 100-51100-155 WORKERS COMPENSATION         | 10.23                | 93.36             | 110.00               | 16.64            | 84.9               |
| 100-51100-156 LIFE INSURANCE               | .50                  | 6.27              | 9.00                 | 2.73             | 69.7               |
| 100-51100-158 UNEMPLOYMENT COMPENSATION    | 363.00               | 653.40            | .00                  | ( 653.40)        | .0                 |
| 100-51100-211 PROFESSIONAL DEVELOPMENT     | .00                  | .00               | 200.00               | 200.00           | .0                 |
| 100-51100-218 PROFESSIONAL SERV/CONSULTING | .00                  | 143.00            | .00                  | ( 143.00)        | .0                 |
| 100-51100-295 CODIFICATION OF ORDINANCES   | 296.05               | 1,997.75          | 3,000.00             | 1,002.25         | 66.6               |
| 100-51100-310 OFFICE SUPPLIES              | 158.93               | 2,055.22          | 7,000.00             | 4,944.78         | 29.4               |
| 100-51100-320 PUBLICATION-MINUTES          | 689.60               | 5,422.13          | 10,000.00            | 4,577.87         | 54.2               |
| 100-51100-710 CHAMBER OF COMMERCE GRANT    | .00                  | 3,450.00          | 3,450.00             | .00              | 100.0              |
| 100-51100-715 TOURISM COMMITTEE-ROOM TAX   | .00                  | 17,077.63         | 40,517.00            | 23,439.37        | 42.2               |
| 100-51100-720 DOWNTOWN WHITEWATER GRANT    | 5,000.00             | 20,000.00         | 20,000.00            | .00              | 100.0              |
| 100-51100-725 INNOVATION EXPRESS-MATCHING  | .00                  | .00               | 10,000.00            | 10,000.00        | .0                 |
| <br>                                       |                      |                   |                      |                  |                    |
| TOTAL LEGISLATIVE                          | <u>10,981.78</u>     | <u>95,634.49</u>  | <u>148,565.00</u>    | <u>52,930.51</u> | <u>64.4</u>        |
| <br>                                       |                      |                   |                      |                  |                    |
| <u>CONTINGENCIES</u>                       |                      |                   |                      |                  |                    |
| 100-51110-910 COST REALLOCATIONS           | <u>8,112.00</u>      | <u>20,919.32</u>  | <u>38,829.00</u>     | <u>17,909.68</u> | <u>53.9</u>        |
| TOTAL CONTINGENCIES                        | <u>8,112.00</u>      | <u>20,919.32</u>  | <u>38,829.00</u>     | <u>17,909.68</u> | <u>53.9</u>        |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|   | PERIOD ACTUAL    | YTD ACTUAL       | BUDGET AMOUNT    | VARIANCE         | % OF BUDGET |
|---|------------------|------------------|------------------|------------------|-------------|
| <u>COURT</u>                              |                  |                  |                  |                  |             |
| 100-51200-111 SALARIES/PERMANENT          | 1,024.33         | 44,238.79        | 59,284.00        | 15,045.21        | 74.6        |
| 100-51200-112 WAGES/OVERTIME              | 142.79           | 1,642.17         | 1,263.00         | ( 379.17)        | 130.0       |
| 100-51200-117 LONGEVITY PAY               | .00              | 500.00           | 1,000.00         | 500.00           | 50.0        |
| 100-51200-150 MEDICARE TAX/CITY SHARE     | 2.91             | 631.08           | 962.00           | 330.92           | 65.6        |
| 100-51200-151 SOCIAL SECURITY/CITY SHARE  | 12.34            | 2,698.31         | 4,114.00         | 1,415.69         | 65.6        |
| 100-51200-152 RETIREMENT                  | 89.52            | 3,557.56         | 4,304.00         | 746.44           | 82.7        |
| 100-51200-153 HEALTH INSURANCE            | ( 100.00)        | 3,840.69         | 4,800.00         | 959.31           | 80.0        |
| 100-51200-155 WORKERS COMPENSATION        | 4.36             | 199.14           | 166.00           | ( 33.14)         | 120.0       |
| 100-51200-156 LIFE INSURANCE              | .00              | .94              | 27.00            | 26.06            | 3.5         |
| 100-51200-211 PROFESSIONAL DEVELOPMENT    | .00              | .00              | 625.00           | 625.00           | .0          |
| 100-51200-214 FINANCIAL/BONDING SERVICES  | 150.00           | 150.00           | 100.00           | ( 50.00)         | 150.0       |
| 100-51200-219 OTHER PROFESSIONAL SERVICES | 25.52            | 629.42           | 1,000.00         | 370.58           | 62.9        |
| 100-51200-242 REPR/MTN MACHINERY/EQUIP    | .00              | 1.38             | .00              | ( 1.38)          | .0          |
| 100-51200-293 PRISONER CONFINEMENT        | 615.00           | 3,143.63         | 2,000.00         | ( 1,143.63)      | 157.2       |
| 100-51200-310 OFFICE SUPPLIES             | 1,113.06         | 4,790.05         | 5,000.00         | 209.95           | 95.8        |
| 100-51200-320 SUBSCRIPTIONS/DUES          | ( 50.00)         | 725.00           | 135.00           | ( 590.00)        | 537.0       |
| 100-51200-330 TRAVEL EXPENSES             | .00              | 418.27           | 400.00           | ( 18.27)         | 104.6       |
| 100-51200-340 OPERATING SUPPLIES          | 5.26             | 596.14           | 125.00           | ( 471.14)        | 476.9       |
| <b>TOTAL COURT</b>                        | <b>3,035.09</b>  | <b>67,762.57</b> | <b>85,305.00</b> | <b>17,542.43</b> | <b>79.4</b> |
| <u>LEGAL</u>                              |                  |                  |                  |                  |             |
| 100-51300-212 GENERAL CITY SERVICES       | 2,887.46         | 32,211.56        | 36,725.00        | 4,513.44         | 87.7        |
| 100-51300-214 MUNI COURT LEGAL SERVICES   | 2,036.36         | 22,163.23        | 27,755.00        | 5,591.77         | 79.9        |
| 100-51300-219 UNION ATTORNEY-PROF SERV    | 6,364.00         | 8,537.50         | 6,000.00         | ( 2,537.50)      | 142.3       |
| <b>TOTAL LEGAL</b>                        | <b>11,287.82</b> | <b>62,912.29</b> | <b>70,480.00</b> | <b>7,567.71</b>  | <b>89.3</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|--|------------------|-------------------|-------------------|------------------|-------------|
| <u>GENERAL ADMINISTRATION</u>                |                  |                   |                   |                  |             |
| 100-51400-111 SALARIES/PERMANENT             | 12,548.64        | 117,988.18        | 152,260.00        | 34,271.82        | 77.5        |
| 100-51400-112 SALARIES/OVERTIME              | .00              | 14.75             | .00               | ( 14.75)         | .0          |
| 100-51400-113 SALARIES/TEMPORARY             | 1,834.68         | 8,852.39          | .00               | ( 8,852.39)      | .0          |
| 100-51400-115 INTERNSHIP PROGRAM             | .00              | .00               | 1,500.00          | 1,500.00         | .0          |
| 100-51400-116 ELECTION INSPECTORS            | .00              | 8,393.50          | 9,200.00          | 806.50           | 91.2        |
| 100-51400-117 LONGEVITY PAY                  | .00              | 1,080.00          | 2,160.00          | 1,080.00         | 50.0        |
| 100-51400-119 EMPLOYEE SERVICE AWARDS        | ( 249.30)        | .00               | .00               | .00              | .0          |
| 100-51400-150 MEDICARE TAX/CITY SHARE        | 207.24           | 1,846.06          | 2,261.00          | 414.94           | 81.7        |
| 100-51400-151 SOCIAL SECURITY/CITY SHARE     | 886.24           | 7,893.64          | 9,667.00          | 1,773.36         | 81.7        |
| 100-51400-152 RETIREMENT                     | 798.74           | 7,818.56          | 9,514.00          | 1,695.44         | 82.2        |
| 100-51400-153 HEALTH INSURANCE               | 2,301.34         | 26,415.56         | 35,091.00         | 8,675.44         | 75.3        |
| 100-51400-155 WORKERS COMPENSATION           | 39.32            | 353.18            | 390.00            | 36.82            | 90.6        |
| 100-51400-156 LIFE INSURANCE                 | 4.09             | 45.12             | 89.00             | 43.88            | 50.7        |
| 100-51400-158 UNEMPLOYMENT COMPENSATION      | 1,452.00         | 2,613.60          | .00               | ( 2,613.60)      | .0          |
| 100-51400-211 PROFESSIONAL DEVELOPMENT       | 791.95           | 2,485.34          | 2,500.00          | 14.66            | 99.4        |
| 100-51400-218 ANIMAL CONTROL CONTRACT        | .00              | 19.97             | 200.00            | 180.03           | 10.0        |
| 100-51400-219 ASSESSOR SERVICES              | .00              | 37,981.31         | 39,000.00         | 1,018.69         | 97.4        |
| 100-51400-225 MOBILE COMMUNICATIONS          | 270.93           | 719.67            | 900.00            | 180.33           | 80.0        |
| 100-51400-310 OFFICE SUPPLIES                | 675.94           | 9,271.07          | 10,500.00         | 1,228.93         | 88.3        |
| 100-51400-320 SUBSCRIPTIONS/DUES             | .00              | 3,177.72          | 3,920.00          | 742.28           | 81.1        |
| 100-51400-330 TRAVEL EXPENSES                | .00              | 48.29             | 1,500.00          | 1,451.71         | 3.2         |
| 100-51400-340 OPERATING SUPPLIES             | .00              | ( 656.88)         | 4,740.00          | 5,396.88         | ( 13.9)     |
| 100-51400-770 25X2025 PLANNING GRANT EXPENSE | .00              | 5,211.24          | .00               | ( 5,211.24)      | .0          |
| 100-51400-790 CELEBRATIONS/AWARDS            | 249.30           | 249.30            | 1,000.00          | 750.70           | 24.9        |
| <b>TOTAL GENERAL ADMINISTRATION</b>          | <b>21,811.11</b> | <b>241,821.57</b> | <b>286,392.00</b> | <b>44,570.43</b> | <b>84.4</b> |
| <u>INFORMATION TECHNOLOGY</u>                |                  |                   |                   |                  |             |
| 100-51450-111 SALARIES/PERMANENT             | 3,874.08         | 41,951.60         | 48,422.00         | 6,470.40         | 86.6        |
| 100-51450-150 MEDICARE TAX/CITY SHARE        | 54.28            | 589.37            | 702.00            | 112.63           | 84.0        |
| 100-51450-151 SOCIAL SECURITY/CITY SHARE     | 232.08           | 2,519.88          | 3,002.00          | 482.12           | 83.9        |
| 100-51450-152 RETIREMENT                     | 257.62           | 2,789.77          | 3,147.00          | 357.23           | 88.7        |
| 100-51450-153 HEALTH INSURANCE               | 958.98           | 9,589.80          | 11,508.00         | 1,918.20         | 83.3        |
| 100-51450-155 WORKERS COMPENSATION           | 10.30            | 111.35            | 121.00            | 9.65             | 92.0        |
| 100-51450-156 LIFE INSURANCE                 | .68              | 6.60              | 6.00              | ( .60)           | 110.0       |
| 100-51450-211 PROFESSIONAL DEVELOPMENT       | .00              | .00               | 500.00            | 500.00           | .0          |
| 100-51450-219 OTHER PROFESSIONAL SERVICES    | .00              | 77.00             | .00               | ( 77.00)         | .0          |
| 100-51450-225 TELEPHONE/MOBILE COMMUNICATION | 8,343.81         | 46,559.65         | 38,700.00         | ( 7,859.65)      | 120.3       |
| 100-51450-244 NETWORK HDW MTN                | 2,612.24         | 13,293.85         | 16,601.00         | 3,307.15         | 80.1        |
| 100-51450-245 NETWORK SOFTWARE MTN           | 1,666.99         | 14,254.89         | 30,423.00         | 16,168.11        | 46.9        |
| 100-51450-246 NETWORK OPERATING SUPP         | ( 891.40)        | 3,875.20          | 6,000.00          | 2,124.80         | 64.6        |
| 100-51450-247 SOFTWARE UPGRADES              | .00              | 11,452.30         | 14,853.00         | 3,400.70         | 77.1        |
| 100-51450-810 CAPITAL EQUIPMENT              | 849.00           | 8,335.34          | 9,200.00          | 864.66           | 90.6        |
| <b>TOTAL INFORMATION TECHNOLOGY</b>          | <b>17,968.66</b> | <b>155,406.60</b> | <b>183,185.00</b> | <b>27,778.40</b> | <b>84.8</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|--|------------------|-------------------|-------------------|------------------|-------------|
| <u>FINANCIAL ADMINISTRATION</u>              |                  |                   |                   |                  |             |
| 100-51500-111 SALARIES/PERMANENT             | 6,837.01         | 71,534.68         | 87,980.00         | 16,445.32        | 81.3        |
| 100-51500-112 SALARIES/OVERTIME              | .00              | 5.73              | 500.00            | 494.27           | 1.2         |
| 100-51500-117 LONGEVITY PAY                  | .00              | 350.00            | 700.00            | 350.00           | 50.0        |
| 100-51500-150 MEDICARE TAX/CITY SHARE        | 104.59           | 1,143.11          | 1,398.00          | 254.89           | 81.8        |
| 100-51500-151 SOCIAL SECURITY/CITY SHARE     | 447.14           | 4,886.96          | 5,975.00          | 1,088.04         | 81.8        |
| 100-51500-152 RETIREMENT                     | 454.68           | 5,005.92          | 5,797.00          | 791.08           | 86.4        |
| 100-51500-153 HEALTH INSURANCE               | 855.73           | 8,583.55          | 10,268.00         | 1,684.45         | 83.6        |
| 100-51500-155 WORKERS COMPENSATION           | 19.80            | 215.82            | 241.00            | 25.18            | 89.6        |
| 100-51500-156 LIFE INSURANCE                 | 2.85             | 25.45             | 25.00             | (.45)            | 101.8       |
| 100-51500-210 PROFESSIONAL SERVICES          | .00              | 77.00             | .00               | ( 77.00)         | .0          |
| 100-51500-211 PROFESSIONAL DEVELOPMENT       | .00              | 645.00            | 2,800.00          | 2,155.00         | 23.0        |
| 100-51500-214 AUDIT SERVICES                 | .00              | 18,245.00         | 27,150.00         | 8,905.00         | 67.2        |
| 100-51500-217 CONTRACT SERVICES-125 PLAN     | 252.38           | 2,800.94          | 4,500.00          | 1,699.06         | 62.2        |
| 100-51500-310 OFFICE SUPPLIES                | 1,479.29         | 11,240.33         | 12,500.00         | 1,259.67         | 89.9        |
| 100-51500-330 TRAVEL EXPENSES                | 110.79           | 1,442.81          | 2,000.00          | 557.19           | 72.1        |
| 100-51500-560 COLLECTION FEES/WRITE-OFFS     | ( 335.58)        | ( 2,650.05)       | 600.00            | 3,250.05         | ( 441.7)    |
| 100-51500-650 BANK FEES/CREDIT CARD FEES     | 348.46           | 4,532.47          | 8,000.00          | 3,467.53         | 56.7        |
| 100-51500-810 CAPITAL EQUIPMENT              | .00              | .00               | 1,000.00          | 1,000.00         | .0          |
| <b>TOTAL FINANCIAL ADMINISTRATION</b>        | <b>10,577.14</b> | <b>128,084.72</b> | <b>171,434.00</b> | <b>43,349.28</b> | <b>74.7</b> |
| <u>INSURANCE/RISK MANAGEMENT</u>             |                  |                   |                   |                  |             |
| 100-51540-511 BUILDINGS/CONTENTS INSURANCE   | .00              | 18,156.69         | 23,244.00         | 5,087.31         | 78.1        |
| 100-51540-512 VEHICLES/EQUIPMENT INSURANCE   | .00              | 20,860.25         | 21,550.00         | 689.75           | 96.8        |
| 100-51540-513 LIABILITY-GENL/PUBLIC OFFICIAL | .00              | 29,327.73         | 22,710.00         | ( 6,617.73)      | 129.1       |
| 100-51540-514 POLICE PROFESSIONAL LIAB INS   | .00              | 13,750.62         | 12,263.00         | ( 1,487.62)      | 112.1       |
| 100-51540-515 BOILER/EQUIP BREAKDOWN INS     | .00              | 821.80            | 2,249.00          | 1,427.20         | 36.5        |
| 100-51540-520 SELF-INSURED RETENTION(SIR)    | .00              | 2,897.42          | 6,331.00          | 3,433.58         | 45.8        |
| <b>TOTAL INSURANCE/RISK MANAGEMENT</b>       | <b>.00</b>       | <b>85,814.51</b>  | <b>88,347.00</b>  | <b>2,532.49</b>  | <b>97.1</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE          | % OF BUDGET |
|---|------------------|-------------------|-------------------|-------------------|-------------|
| <u>FACILITIES MAINTENANCE</u>             |                  |                   |                   |                   |             |
| 100-51600-111 SALARIES/PERMANENT          | 5,540.63         | 60,756.04         | 78,148.00         | 17,391.96         | 77.7        |
| 100-51600-112 SALARIES/OVERTIME           | .00              | 11.40             | 1,008.00          | 996.60            | 1.1         |
| 100-51600-113 SALARIES/TEMPORARY          | 90.00            | 4,921.00          | .00               | ( 4,921.00)       | .0          |
| 100-51600-117 LONGEVITY PAY               | .00              | 410.00            | 820.00            | 410.00            | 50.0        |
| 100-51600-118 UNIFORM ALLOWANCES          | .00              | 333.00            | 305.00            | ( 28.00)          | 109.2       |
| 100-51600-150 MEDICARE TAX/CITY SHARE     | 77.96            | 960.09            | 1,160.00          | 199.91            | 82.8        |
| 100-51600-151 SOCIAL SECURITY/CITY SHARE  | 333.36           | 4,105.11          | 4,958.00          | 852.89            | 82.8        |
| 100-51600-152 RETIREMENT                  | 367.46           | 4,243.41          | 4,874.00          | 630.59            | 87.1        |
| 100-51600-153 HEALTH INSURANCE            | 1,302.00         | 12,642.73         | 13,198.00         | 555.27            | 95.8        |
| 100-51600-155 WORKERS COMPENSATION        | 205.81           | 2,521.71          | 2,984.00          | 462.29            | 84.5        |
| 100-51600-156 LIFE INSURANCE              | 2.08             | 19.89             | 21.00             | 1.11              | 94.7        |
| 100-51600-211 PROFESSIONAL DEVELOPMENT    | .00              | 196.66            | 500.00            | 303.34            | 39.3        |
| 100-51600-221 MUNICIPAL UTILITIES         | 942.73           | 8,330.74          | 7,500.00          | ( 830.74)         | 111.1       |
| 100-51600-222 ELECTRICITY                 | 7,203.48         | 70,749.59         | 86,000.00         | 15,250.41         | 82.3        |
| 100-51600-224 GAS                         | 172.03           | 15,683.96         | 33,000.00         | 17,316.04         | 47.5        |
| 100-51600-225 MOBILE COMMUNICATIONS       | .00              | 220.48            | .00               | ( 220.48)         | .0          |
| 100-51600-244 HVAC-MAINTENANCE            | 510.02           | 22,132.07         | 15,000.00         | ( 7,132.07)       | 147.6       |
| 100-51600-245 FACILITIES IMPROVEMENT      | 615.00           | 3,883.97          | 15,000.00         | 11,116.03         | 25.9        |
| 100-51600-246 JANITORIAL SERVICES         | 19,952.50        | 58,756.50         | 80,000.00         | 21,243.50         | 73.5        |
| 100-51600-250 RENTAL PROPERTY EXPENSES    | .00              | .00               | 250.00            | 250.00            | .0          |
| 100-51600-340 OPERATING SUPPLIES          | 1,054.84         | 7,324.07          | 7,500.00          | 175.93            | 97.7        |
| 100-51600-355 REPAIRS & SUPPLIES          | 602.27           | 12,252.80         | 13,000.00         | 747.20            | 94.3        |
| 100-51600-810 CAPITAL EQUIPMENT           | 551.87           | 551.87            | .00               | ( 551.87)         | .0          |
| 100-51600-840 CAPITAL LEASE PAYMENT       | .00              | 76,048.14         | 76,048.00         | ( .14)            | 100.0       |
| <b>TOTAL FACILITIES MAINTENANCE</b>       | <b>39,524.04</b> | <b>367,055.23</b> | <b>441,274.00</b> | <b>74,218.77</b>  | <b>83.2</b> |
| <u>POLICE ADMINISTRATION</u>              |                  |                   |                   |                   |             |
| 100-52100-111 SALARIES/PERMANENT          | 30,602.26        | 323,037.55        | 396,005.00        | 72,967.45         | 81.6        |
| 100-52100-112 WAGES/OVERTIME              | .00              | 490.56            | 2,000.00          | 1,509.44          | 24.5        |
| 100-52100-117 LONGEVITY PAY               | .00              | 2,740.25          | 5,480.00          | 2,739.75          | 50.0        |
| 100-52100-118 UNIFORM ALLOWANCES          | 108.77           | 1,455.62          | 2,275.00          | 819.38            | 64.0        |
| 100-52100-150 MEDICARE TAX/CITY SHARE     | 453.43           | 5,039.93          | 6,162.00          | 1,122.07          | 81.8        |
| 100-52100-151 SOCIAL SECURITY/CITY SHARE  | 1,938.88         | 20,581.88         | 26,347.00         | 5,765.12          | 78.1        |
| 100-52100-152 RETIREMENT                  | 4,432.94         | 49,631.41         | 57,464.00         | 7,832.59          | 86.4        |
| 100-52100-153 HEALTH INSURANCE            | 4,643.84         | 46,464.65         | 56,598.00         | 10,133.35         | 82.1        |
| 100-52100-155 WORKERS COMPENSATION        | 780.66           | 8,581.99          | 9,909.00          | 1,327.01          | 86.6        |
| 100-52100-156 LIFE INSURANCE              | 9.78             | 96.99             | 191.00            | 94.01             | 50.8        |
| 100-52100-211 PROFESSIONAL DEVELOPMENT    | 287.80           | 1,392.07          | 4,000.00          | 2,607.93          | 34.8        |
| 100-52100-219 OTHER PROFESSIONAL SERVICES | 91.99            | 1,681.24          | 4,000.00          | 2,318.76          | 42.0        |
| 100-52100-225 MOBILE COMMUNICATIONS       | 489.73           | 1,873.44          | 4,000.00          | 2,126.56          | 46.8        |
| 100-52100-310 OFFICE SUPPLIES             | 1,197.73         | 9,646.90          | 10,675.00         | 1,028.10          | 90.4        |
| 100-52100-320 SUBSCRIPTIONS/DUES          | .00              | 1,605.87          | 1,500.00          | ( 105.87)         | 107.1       |
| 100-52100-330 TRAVEL EXPENSES             | 62.75            | 158.77            | 800.00            | 641.23            | 19.9        |
| 100-52100-340 OPERATING SUPPLIES/COMPUTER | 202.78           | 3,649.77          | 5,761.00          | 2,111.23          | 63.4        |
| 100-52100-351 FUEL EXPENSES               | ( 62.75)         | .00               | .00               | .00               | .0          |
| <b>TOTAL POLICE ADMINISTRATION</b>        | <b>45,240.59</b> | <b>478,128.89</b> | <b>593,167.00</b> | <b>115,038.11</b> | <b>80.6</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|   | PERIOD ACTUAL     | YTD ACTUAL          | BUDGET AMOUNT       | VARIANCE          | % OF BUDGET |
|---|-------------------|---------------------|---------------------|-------------------|-------------|
| <u>POLICE PATROL</u>                      |                   |                     |                     |                   |             |
| 100-52110-111 SALARIES/PERMANENT          | 70,737.96         | 800,004.22          | 978,899.00          | 178,894.78        | 81.7        |
| 100-52110-112 SALARIES/OVERTIME           | 6,037.57          | 59,270.87           | 82,065.00           | 22,794.13         | 72.2        |
| 100-52110-117 LONGEVITY PAY               | .00               | 6,500.00            | 13,000.00           | 6,500.00          | 50.0        |
| 100-52110-118 UNIFORM ALLOWANCES          | 579.79            | 14,545.99           | 11,050.00           | ( 3,495.99)       | 131.6       |
| 100-52110-119 SHIFT DIFFERENTIAL          | 793.68            | 11,795.70           | 13,155.00           | 1,359.30          | 89.7        |
| 100-52110-150 MEDICARE TAX/CITY SHARE     | 1,132.00          | 13,594.19           | 16,480.00           | 2,885.81          | 82.5        |
| 100-52110-151 SOCIAL SECURITY/CITY SHARE  | 4,840.27          | 54,984.56           | 70,467.00           | 15,482.44         | 78.0        |
| 100-52110-152 RETIREMENT                  | 16,066.43         | 192,931.35          | 217,718.00          | 24,786.65         | 88.6        |
| 100-52110-153 HEALTH INSURANCE            | 13,378.41         | 135,593.59          | 163,187.00          | 27,593.41         | 83.1        |
| 100-52110-155 WORKERS COMPENSATION        | 3,038.84          | 35,978.84           | 42,167.00           | 6,188.16          | 85.3        |
| 100-52110-156 LIFE INSURANCE              | 18.59             | 183.37              | 183.00              | ( .37)            | 100.2       |
| 100-52110-211 PROFESSIONAL DEVELOPMENT    | 51.22             | 3,989.30            | 8,800.00            | 4,810.70          | 45.3        |
| 100-52110-219 OTHER PROFESSIONAL SERVICES | .12               | 40.67               | 1,800.00            | 1,759.33          | 2.3         |
| 100-52110-242 REPR/MTN MACHINERY/EQUIP    | .00               | 1,579.49            | 2,200.00            | 620.51            | 71.8        |
| 100-52110-292 RADIO SERVICE               | 115.94            | 224.64              | 1,300.00            | 1,075.36          | 17.3        |
| 100-52110-310 OFFICE SUPPLIES             | 159.96            | 193.51              | .00                 | ( 193.51)         | .0          |
| 100-52110-330 TRAVEL EXPENSES             | .00               | 1,179.73            | 800.00              | ( 379.73)         | 147.5       |
| 100-52110-340 OPERATING SUPPLIES          | 1,394.33          | 3,963.71            | 3,800.00            | ( 163.71)         | 104.3       |
| 100-52110-351 FUEL EXPENSES               | 2,530.07          | 23,151.28           | 26,000.00           | 2,848.72          | 89.0        |
| 100-52110-360 DAAT/FIREARMS               | .00               | 5,405.40            | 8,000.00            | 2,594.60          | 67.6        |
| 100-52110-810 CAPITAL EQUIPMENT           | .00               | .00                 | 3,250.00            | 3,250.00          | .0          |
| <b>TOTAL POLICE PATROL</b>                | <b>120,875.18</b> | <b>1,365,110.41</b> | <b>1,664,321.00</b> | <b>299,210.59</b> | <b>82.0</b> |
| <u>POLICE INVESTIGATION</u>               |                   |                     |                     |                   |             |
| 100-52120-111 SALARIES/PERMANENT          | 19,193.62         | 210,639.23          | 256,645.00          | 46,005.77         | 82.1        |
| 100-52120-112 SALARIES/OVERTIME           | 1,806.65          | 19,959.76           | 13,478.00           | ( 6,481.76)       | 148.1       |
| 100-52120-117 LONGEVITY PAY               | .00               | 2,000.00            | 4,000.00            | 2,000.00          | 50.0        |
| 100-52120-118 UNIFORM ALLOWANCES          | .00               | 1,879.47            | 2,600.00            | 720.53            | 72.3        |
| 100-52120-119 SHIFT DIFFERENTIAL          | .00               | 20.55               | 465.00              | 444.45            | 4.4         |
| 100-52120-150 MEDICARE TAX/CITY SHARE     | 310.06            | 3,586.32            | 4,089.00            | 502.68            | 87.7        |
| 100-52120-151 SOCIAL SECURITY/CITY SHARE  | 1,325.86          | 14,734.55           | 17,483.00           | 2,748.45          | 84.3        |
| 100-52120-152 RETIREMENT                  | 4,410.08          | 50,833.26           | 55,646.00           | 4,812.74          | 91.4        |
| 100-52120-153 HEALTH INSURANCE            | 3,467.66          | 34,761.82           | 44,576.00           | 9,814.18          | 78.0        |
| 100-52120-155 WORKERS COMPENSATION        | 828.41            | 9,574.62            | 10,462.00           | 887.38            | 91.5        |
| 100-52120-156 LIFE INSURANCE              | 3.26              | 34.86               | 39.00               | 4.14              | 89.4        |
| 100-52120-211 PROFESSIONAL DEVELOPMENT    | 32.64             | 2,442.04            | 3,900.00            | 1,457.96          | 62.6        |
| 100-52120-219 OTHER PROFESSIONAL SERVICES | 103.15            | 838.03              | 3,500.00            | 2,661.97          | 23.9        |
| 100-52120-292 RADIO SERVICE               | .00               | .00                 | 600.00              | 600.00            | .0          |
| 100-52120-330 TRAVEL EXPENSES             | .00               | 6.66                | 300.00              | 293.34            | 2.2         |
| 100-52120-340 OPERATING SUPPLIES          | 329.00            | 3,044.45            | 3,775.00            | 730.55            | 80.7        |
| 100-52120-351 FUEL EXPENSES               | 456.32            | 2,474.67            | 4,100.00            | 1,625.33          | 60.4        |
| 100-52120-359 PHOTO EXPENSES              | 132.18            | 375.98              | 450.00              | 74.02             | 83.6        |
| <b>TOTAL POLICE INVESTIGATION</b>         | <b>32,398.89</b>  | <b>357,206.27</b>   | <b>426,108.00</b>   | <b>68,901.73</b>  | <b>83.8</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|--|------------------|-------------------|-------------------|------------------|-------------|
| <u>CROSSING GUARDS</u>                     |                  |                   |                   |                  |             |
| 100-52130-113 SALARIES/TEMPORARY           | 3,068.80         | 22,569.38         | 34,634.00         | 12,064.62        | 65.2        |
| 100-52130-150 MEDICARE TAX/CITY SHARE      | 44.52            | 327.27            | 502.00            | 174.73           | 65.2        |
| 100-52130-151 SOCIAL SECURITY/CITY SHARE   | 190.27           | 1,399.31          | 2,147.00          | 747.69           | 65.2        |
| 100-52130-155 WORKERS COMPENSATION         | 123.64           | 905.60            | 1,413.00          | 507.40           | 64.1        |
| 100-52130-158 UNEMPLOYMENT COMPENSATION    | 23.96            | 119.80            | .00               | ( 119.80)        | .0          |
| 100-52130-340 OPERATING SUPPLIES           | .00              | 217.29            | .00               | ( 217.29)        | .0          |
| <b>TOTAL CROSSING GUARDS</b>               | <b>3,451.19</b>  | <b>25,538.65</b>  | <b>38,696.00</b>  | <b>13,157.35</b> | <b>66.0</b> |
| <u>COMMUNITY SERVICE PROGRAM</u>           |                  |                   |                   |                  |             |
| 100-52140-114 WAGES/PART-TIME/PERMANENT    | 1,459.26         | 15,582.87         | 21,923.00         | 6,340.13         | 71.1        |
| 100-52140-118 UNIFORM ALLOWANCES           | .00              | 15.45             | .00               | ( 15.45)         | .0          |
| 100-52140-150 MEDICARE TAX/CITY SHARE      | 21.16            | 225.94            | 318.00            | 92.06            | 71.1        |
| 100-52140-151 SOCIAL SECURITY/CITY SHARE   | 90.48            | 966.18            | 1,359.00          | 392.82           | 71.1        |
| 100-52140-152 RETIREMENT                   | .00              | 1.91              | 1,425.00          | 1,423.09         | .1          |
| 100-52140-155 WORKERS COMPENSATION         | 58.81            | 622.50            | 895.00            | 272.50           | 69.6        |
| 100-52140-340 OPERATIONS SUPPLIES          | .00              | .00               | 500.00            | 500.00           | .0          |
| 100-52140-351 FUEL EXPENSES                | 295.75           | 2,933.23          | 2,300.00          | ( 633.23)        | 127.5       |
| 100-52140-360 PARKING SERVICES EXPENSES    | 984.68           | 2,306.98          | 4,125.00          | 1,818.02         | 55.9        |
| <b>TOTAL COMMUNITY SERVICE PROGRAM</b>     | <b>2,910.14</b>  | <b>22,655.06</b>  | <b>32,845.00</b>  | <b>10,189.94</b> | <b>69.0</b> |
| <u>FIRE DEPARTMENT</u>                     |                  |                   |                   |                  |             |
| 100-52200-113 WAGES/TEMPORARY              | 9,210.74         | 53,236.14         | 57,000.00         | 3,763.86         | 93.4        |
| 100-52200-150 MEDICARE TAX/CITY SHARE      | 165.26           | 759.49            | 827.00            | 67.51            | 91.8        |
| 100-52200-151 SOCIAL SECURITY/CITY SHARE   | 706.65           | 3,246.21          | 3,534.00          | 287.79           | 91.9        |
| 100-52200-152 RETIREMENT                   | 118.61           | 890.50            | 350.00            | ( 540.50)        | 254.4       |
| 100-52200-153 HEALTH INSURANCE             | .00              | 26.72             | .00               | ( 26.72)         | .0          |
| 100-52200-155 WORKERS COMPENSATION         | 401.25           | 4,012.50          | 4,815.00          | 802.50           | 83.3        |
| 100-52200-156 LIFE INSURANCE               | .25              | .62               | .00               | ( .62)           | .0          |
| 100-52200-158 UNEMPLOYMENT COMPENSATION    | .00              | 1,443.60          | 4,000.00          | 2,556.40         | 36.1        |
| 100-52200-159 LENGTH OF SERVICE AWARD      | .00              | 20,183.74         | 21,166.00         | 982.26           | 95.4        |
| 100-52200-211 PROFESSIONAL DEVELOPMENT     | 194.43           | 13,875.76         | 10,000.00         | ( 3,875.76)      | 138.8       |
| 100-52200-225 MOBILE COMMUNICATIONS        | 415.83           | 1,631.17          | 2,200.00          | 568.83           | 74.1        |
| 100-52200-241 REPR/MTN VEHICLES            | 266.87           | 3,093.38          | 12,000.00         | 8,906.62         | 25.8        |
| 100-52200-242 FIRE EQUIP REPAIRS           | 2,873.73         | 10,538.48         | 3,500.00          | ( 7,038.48)      | 301.1       |
| 100-52200-310 OFFICE SUPPLIES              | 29.06            | 3,009.30          | 900.00            | ( 2,109.30)      | 334.4       |
| 100-52200-340 OPERATING SUPPLIES           | 742.92           | 6,882.28          | 9,500.00          | 2,617.72         | 72.5        |
| 100-52200-351 FUEL EXPENSES                | 453.27           | 4,719.53          | 4,500.00          | ( 219.53)        | 104.9       |
| 100-52200-519 INS DUES FROM STATE/TRANSFER | .00              | 21,715.73         | 20,295.00         | ( 1,420.73)      | 107.0       |
| 100-52200-790 EMPLOYEE RELATIONS           | .00              | 7,819.50          | 7,727.00          | ( 92.50)         | 101.2       |
| 100-52200-810 CAPITAL EQUIPMENT            | 2,721.66         | 6,517.63          | 24,000.00         | 17,482.37        | 27.2        |
| <b>TOTAL FIRE DEPARTMENT</b>               | <b>18,300.53</b> | <b>163,602.28</b> | <b>186,314.00</b> | <b>22,711.72</b> | <b>87.8</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|                                   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|-----------------------------------|------------------|-------------------|-------------------|------------------|-------------|
| <u>CRASH CREW</u>                 |                  |                   |                   |                  |             |
| 100-52210-113                     | 1,509.00         | 5,830.00          | 7,500.00          | 1,670.00         | 77.7        |
| 100-52210-150                     | 21.82            | 84.42             | 109.00            | 24.58            | 77.5        |
| 100-52210-151                     | 93.31            | 360.88            | 465.00            | 104.12           | 77.6        |
| 100-52210-152                     | 12.04            | 36.00             | .00               | ( 36.00)         | .0          |
| 100-52210-211                     | .00              | .00               | 3,200.00          | 3,200.00         | .0          |
| 100-52210-241                     | .00              | 1,495.32          | 600.00            | ( 895.32)        | 249.2       |
| 100-52210-242                     | .00              | 29.17             | 800.00            | 770.83           | 3.7         |
| 100-52210-340                     | 6.47             | 1,682.96          | 2,000.00          | 317.04           | 84.2        |
| 100-52210-810                     | 615.14           | 3,407.39          | 6,500.00          | 3,092.61         | 52.4        |
|                                   | <u>2,257.78</u>  | <u>12,926.14</u>  | <u>21,174.00</u>  | <u>8,247.86</u>  | <u>61.1</u> |
| <u>RESCUE SERVICE (AMBULANCE)</u> |                  |                   |                   |                  |             |
| 100-52300-113                     | 20,232.75        | 191,142.06        | 245,000.00        | 53,857.94        | 78.0        |
| 100-52300-150                     | 298.15           | 2,770.70          | 3,553.00          | 782.30           | 78.0        |
| 100-52300-151                     | 1,274.72         | 11,846.19         | 15,190.00         | 3,343.81         | 78.0        |
| 100-52300-152                     | 94.00            | 2,118.04          | 1,600.00          | ( 518.04)        | 132.4       |
| 100-52300-153                     | .00              | 26.72             | .00               | ( 26.72)         | .0          |
| 100-52300-155                     | 401.25           | 4,012.50          | 4,815.00          | 802.50           | 83.3        |
| 100-52300-156                     | ( .13)           | .00               | .00               | .00              | .0          |
| 100-52300-158                     | .00              | .00               | 1,500.00          | 1,500.00         | .0          |
| 100-52300-159                     | .00              | 12,544.00         | 9,469.00          | ( 3,075.00)      | 132.5       |
| 100-52300-211                     | 105.00           | 18,002.00         | 9,000.00          | ( 9,002.00)      | 200.0       |
| 100-52300-225                     | 17.61            | 293.63            | 600.00            | 306.37           | 48.9        |
| 100-52300-241                     | 1,451.57         | 8,908.63          | 3,500.00          | ( 5,408.63)      | 254.5       |
| 100-52300-242                     | .00              | 53.00             | 4,000.00          | 3,947.00         | 1.3         |
| 100-52300-310                     | 434.04           | 1,399.55          | 800.00            | ( 599.55)        | 174.9       |
| 100-52300-340                     | 3,243.15         | 38,391.33         | 40,000.00         | 1,608.67         | 96.0        |
| 100-52300-351                     | 1,120.08         | 9,246.20          | 10,300.00         | 1,053.80         | 89.8        |
| 100-52300-790                     | .00              | 3,819.50          | 3,728.00          | ( 91.50)         | 102.5       |
| 100-52300-810                     | 664.00           | 1,272.28          | 20,000.00         | 18,727.72        | 6.4         |
|                                   | <u>29,336.19</u> | <u>305,846.33</u> | <u>373,055.00</u> | <u>67,208.67</u> | <u>82.0</u> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|--|------------------|-------------------|-------------------|------------------|-------------|
| <u>NEIGHBORHOOD SERVICES</u>               |                  |                   |                   |                  |             |
| 100-52400-111 SALARIES/PERMANENT           | 3,108.00         | 30,776.81         | 38,078.00         | 7,301.19         | 80.8        |
| 100-52400-113 PT WAGES-WEEDS & SNOW ENFORC | 895.90           | 10,028.85         | 10,962.00         | 933.15           | 91.5        |
| 100-52400-114 WAGES/P-T/CODE ENFORCEMENT   | .00              | 4,674.00          | 3,750.00          | ( 924.00)        | 124.6       |
| 100-52400-117 LONGEVITY PAY                | .00              | 200.00            | 400.00            | 200.00           | 50.0        |
| 100-52400-118 UNIFORM ALLOWANCES           | .00              | .00               | 25.00             | 25.00            | .0          |
| 100-52400-150 MEDICARE TAX/CITY SHARE      | 55.78            | 705.95            | 772.00            | 66.05            | 91.4        |
| 100-52400-151 SOCIAL SECURITY/CITY SHARE   | 238.52           | 3,018.60          | 3,300.00          | 281.40           | 91.5        |
| 100-52400-152 RETIREMENT                   | 203.68           | 2,204.46          | 2,466.00          | 261.54           | 89.4        |
| 100-52400-153 HEALTH INSURANCE             | 793.26           | 7,529.87          | 9,519.00          | 1,989.13         | 79.1        |
| 100-52400-155 WORKERS COMPENSATION         | 55.90            | 729.86            | 850.00            | 120.14           | 85.9        |
| 100-52400-156 LIFE INSURANCE               | 1.81             | 18.15             | 26.00             | 7.85             | 69.8        |
| 100-52400-211 PROFESSIONAL DEVELOPMENT     | 21.58            | 69.58             | 300.00            | 230.42           | 23.2        |
| 100-52400-215 GIS SUPPLIES                 | 750.00           | 3,080.85          | 8,000.00          | 4,919.15         | 38.5        |
| 100-52400-218 WEIGHTS & MEASURES CONTRACT  | .00              | 3,600.00          | 3,600.00          | .00              | 100.0       |
| 100-52400-219 OTHER PROFESSIONAL SERVICES  | 75.00            | 7,044.86          | 5,000.00          | ( 2,044.86)      | 140.9       |
| 100-52400-222 BUILDING INSPECTION SERVICES | 3,821.19         | 27,553.24         | 32,825.00         | 5,271.76         | 83.9        |
| 100-52400-225 MOBILE COMMUNICATIONS        | 54.32            | 222.39            | 300.00            | 77.61            | 74.1        |
| 100-52400-310 OFFICE SUPPLIES              | 195.70           | 2,507.60          | 1,800.00          | ( 707.60)        | 139.3       |
| 100-52400-320 DUES/SUBSCRIPTIONS           | .00              | 253.00            | 800.00            | 547.00           | 31.6        |
| 100-52400-340 OPERATING SUPPLIES           | 249.99           | 384.16            | 400.00            | 15.84            | 96.0        |
| 100-52400-351 FUEL EXPENSES                | .00              | 1,920.38          | 3,000.00          | 1,079.62         | 64.0        |
| 100-52400-352 NEIGHBORHOOD REVITAL EXP     | 5.70             | 31.20             | .00               | ( 31.20)         | .0          |
| <b>TOTAL NEIGHBORHOOD SERVICES</b>         | <b>10,526.33</b> | <b>106,553.81</b> | <b>126,173.00</b> | <b>19,619.19</b> | <b>84.5</b> |
| <u>EMERGENCY PREPAREDNESS</u>              |                  |                   |                   |                  |             |
| 100-52500-211 PROFESSIONAL DEVELOPMENT     | .00              | 757.89            | 1,500.00          | 742.11           | 50.5        |
| 100-52500-225 MOBILE COMMUNICATIONS        | .28              | 3.28              | 200.00            | 196.72           | 1.6         |
| 100-52500-242 REPR/MTN MACHINERY/EQUIP     | .00              | 54.00             | 1,500.00          | 1,446.00         | 3.6         |
| 100-52500-295 CONTRACTUAL SERVICES         | .00              | 4,008.00          | 4,080.00          | 72.00            | 98.2        |
| 100-52500-310 OFFICE SUPPLIES              | .00              | 20.00             | 300.00            | 280.00           | 6.7         |
| 100-52500-340 OPERATING SUPPLIES           | 46.61            | 411.98            | 500.00            | 88.02            | 82.4        |
| 100-52500-810 CAPITAL EQUIPMENT            | 1,394.75         | 1,394.75          | 800.00            | ( 594.75)        | 174.3       |
| <b>TOTAL EMERGENCY PREPAREDNESS</b>        | <b>1,441.64</b>  | <b>6,649.90</b>   | <b>8,880.00</b>   | <b>2,230.10</b>  | <b>74.9</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|   | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>   | <u>% OF BUDGET</u> |
|---|----------------------|-------------------|----------------------|-------------------|--------------------|
| <u>COMMUNICATIONS/DISPATCH</u>            |                      |                   |                      |                   |                    |
| 100-52600-111 SALARIES/PERMANENT          | 19,521.06            | 208,396.04        | 260,983.00           | 52,586.96         | 79.9               |
| 100-52600-112 SALARIES/OVERTIME           | 397.95               | 11,098.75         | 28,850.00            | 17,751.25         | 38.5               |
| 100-52600-117 LONGEVITY PAY               | .00                  | 2,862.92          | 6,750.00             | 3,887.08          | 42.4               |
| 100-52600-118 UNIFORM ALLOWANCES          | 161.68               | 310.77            | 3,375.00             | 3,064.23          | 9.2                |
| 100-52600-119 SHIFT DIFFERENTIAL          | .00                  | 1,243.45          | 3,624.00             | 2,380.55          | 34.3               |
| 100-52600-150 MEDICARE TAX/CITY SHARE     | 287.81               | 3,422.84          | 4,576.00             | 1,153.16          | 74.8               |
| 100-52600-151 SOCIAL SECURITY/CITY SHARE  | 1,230.69             | 13,779.48         | 19,566.00            | 5,786.52          | 70.4               |
| 100-52600-152 RETIREMENT                  | 1,318.61             | 15,717.65         | 18,852.00            | 3,134.35          | 83.4               |
| 100-52600-153 HEALTH INSURANCE            | 3,746.31             | 37,505.10         | 45,481.00            | 7,975.90          | 82.5               |
| 100-52600-155 WORKERS COMPENSATION        | 54.57                | 645.36            | 789.00               | 143.64            | 81.8               |
| 100-52600-156 LIFE INSURANCE              | 13.88                | 139.01            | 128.00               | ( 11.01)          | 108.6              |
| 100-52600-211 PROFESSIONAL DEVELOPMENT    | 45.00                | 1,853.41          | 4,000.00             | 2,146.59          | 46.3               |
| 100-52600-219 OTHER PROFESSIONAL SERVICES | .00                  | 100.00            | 2,700.00             | 2,600.00          | 3.7                |
| 100-52600-242 REPR/MTN MACHINERY/EQUIP    | .00                  | 213.45            | 300.00               | 86.55             | 71.2               |
| 100-52600-292 RADIO SERVICE               | .00                  | 14,750.00         | 14,750.00            | .00               | 100.0              |
| 100-52600-295 MISC CONTRACTUAL SERVICES   | 2,262.00             | 19,673.04         | 23,013.00            | 3,339.96          | 85.5               |
| 100-52600-330 TRAVEL EXPENSES             | .00                  | .00               | 500.00               | 500.00            | .0                 |
| 100-52600-340 OPERATING SUPPLIES          | .00                  | 376.83            | 2,000.00             | 1,623.17          | 18.8               |
| 100-52600-810 CAPITAL EQUIPMENT           | .00                  | 5,795.00          | 6,500.00             | 705.00            | 89.2               |
| <b>TOTAL COMMUNICATIONS/DISPATCH</b>      | <b>29,039.56</b>     | <b>337,883.10</b> | <b>446,737.00</b>    | <b>108,853.90</b> | <b>75.6</b>        |
| <u>DPW/ENGINEERING DEPARTMENT</u>         |                      |                   |                      |                   |                    |
| 100-53100-111 SALARIES/PERMANENT          | .00                  | 1,985.06          | 15,379.00            | 13,393.94         | 12.9               |
| 100-53100-150 MEDICARE TAX/CITY SHARE     | .00                  | .00               | 223.00               | 223.00            | .0                 |
| 100-53100-151 SOCIAL SECURITY/CITY SHARE  | .00                  | .00               | 953.00               | 953.00            | .0                 |
| 100-53100-152 RETIREMENT                  | .00                  | 132.01            | 977.00               | 844.99            | 13.5               |
| 100-53100-153 HEALTH INSURANCE            | .00                  | 777.66            | 2,915.00             | 2,137.34          | 26.7               |
| 100-53100-155 WORKERS COMPENSATION        | .00                  | 78.92             | 38.00                | ( 40.92)          | 207.7              |
| 100-53100-156 LIFE INSURANCE              | .00                  | 1.47              | 16.00                | 14.53             | 9.2                |
| 100-53100-213 ENGINEERING SERVICES        | .00                  | 532.25            | .00                  | ( 532.25)         | .0                 |
| 100-53100-225 MOBILE COMMUNICATIONS       | .39                  | 19.36             | 250.00               | 230.64            | 7.7                |
| 100-53100-310 OFFICE SUPPLIES             | 767.11               | 2,762.50          | 2,500.00             | ( 262.50)         | 110.5              |
| 100-53100-345 SAFETY GRANT PURCHASES      | .00                  | .00               | 4,000.00             | 4,000.00          | .0                 |
| 100-53100-351 FUEL EXPENSES               | .00                  | .00               | 300.00               | 300.00            | .0                 |
| <b>TOTAL DPW/ENGINEERING DEPARTMENT</b>   | <b>767.50</b>        | <b>6,289.23</b>   | <b>27,551.00</b>     | <b>21,261.77</b>  | <b>22.8</b>        |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|   | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|---|------------------|-------------------|-------------------|------------------|-------------|
| <u>SHOP/FLEET OPERATIONS</u>                |                  |                   |                   |                  |             |
| 100-53230-111 WAGES/PERMANENT               | 4,202.63         | 49,407.48         | 58,788.00         | 9,380.52         | 84.0        |
| 100-53230-112 WAGES/OVERTIME                | .00              | 165.98            | .00               | ( 165.98)        | .0          |
| 100-53230-117 LONGEVITY PAY                 | .00              | 490.00            | 980.00            | 490.00           | 50.0        |
| 100-53230-150 MEDICARE TAX/CITY SHARE       | 57.36            | 687.80            | 870.00            | 182.20           | 79.1        |
| 100-53230-151 SOCIAL SECURITY/CITY SHARE    | 245.14           | 2,940.18          | 3,721.00          | 780.82           | 79.0        |
| 100-53230-152 RETIREMENT                    | 277.63           | 3,308.73          | 3,819.00          | 510.27           | 86.6        |
| 100-53230-153 HEALTH INSURANCE              | 1,766.60         | 15,507.47         | 11,182.00         | ( 4,325.47)      | 138.7       |
| 100-53230-155 WORKERS COMPENSATION          | 141.63           | 1,681.40          | 2,062.00          | 380.60           | 81.5        |
| 100-53230-156 LIFE INSURANCE                | 3.00             | 23.41             | 19.00             | ( 4.41)          | 123.2       |
| 100-53230-221 MUNICIPAL UTILITIES EXPENSES  | 218.08           | 2,251.21          | 2,500.00          | 248.79           | 90.1        |
| 100-53230-222 UTILITIES-NAT GAS & ELECTRIC  | 539.02           | 14,191.43         | 21,700.00         | 7,508.57         | 65.4        |
| 100-53230-241 MOBILE COMMUNICATIONS         | 246.16           | 1,858.04          | 1,600.00          | ( 258.04)        | 116.1       |
| 100-53230-340 OPERATING SUPPLIES            | 820.58           | 4,937.41          | 8,330.00          | 3,392.59         | 59.3        |
| 100-53230-352 VEHICLE REPR PARTS            | 2,827.63         | 21,320.35         | 23,000.00         | 1,679.65         | 92.7        |
| 100-53230-354 POLICE VECHICLE REP/MAINT     | 3,499.26         | ( 689.58)         | 14,900.00         | 15,589.58        | ( 4.6)      |
| <b>TOTAL SHOP/FLEET OPERATIONS</b>          | <b>14,844.72</b> | <b>118,081.31</b> | <b>153,471.00</b> | <b>35,389.69</b> | <b>76.9</b> |
| <u>PARK MAINTENANCE</u>                     |                  |                   |                   |                  |             |
| 100-53270-111 SALARIES/WAGES/PERMANENT      | 7,696.68         | 74,857.31         | 102,294.00        | 27,436.69        | 73.2        |
| 100-53270-112 WAGES/OVERTIME                | .00              | .00               | 618.00            | 618.00           | .0          |
| 100-53270-113 WAGES/TEMPORARY               | 691.88           | 40,121.09         | 35,097.00         | ( 5,024.09)      | 114.3       |
| 100-53270-117 LONGEVITY PAY                 | .00              | 1,000.00          | 2,000.00          | 1,000.00         | 50.0        |
| 100-53270-118 UNIFORM ALLOWANCES            | .00              | 500.00            | 500.00            | .00              | 100.0       |
| 100-53270-150 MEDICARE TAX/CITY SHARE       | 111.57           | 1,620.83          | 2,030.00          | 409.17           | 79.8        |
| 100-53270-151 SOCIAL SECURITY/CITY SHARE    | 477.02           | 6,930.18          | 8,681.00          | 1,750.82         | 79.8        |
| 100-53270-152 RETIREMENT                    | 511.83           | 5,215.54          | 6,798.00          | 1,582.46         | 76.7        |
| 100-53270-153 HEALTH INSURANCE              | 2,193.30         | 20,776.10         | 28,813.00         | 8,036.90         | 72.1        |
| 100-53270-155 WORKERS COMPENSATION          | 338.06           | 4,702.51          | 5,712.00          | 1,009.49         | 82.3        |
| 100-53270-156 LIFE INSURANCE                | 2.03             | 19.90             | 28.00             | 8.10             | 71.1        |
| 100-53270-211 PROFESSIONAL DEVELOPMENT      | .00              | 1,114.68          | 2,500.00          | 1,385.32         | 44.6        |
| 100-53270-213 PARK/TERRACE TREE MAINT.      | 3,250.00         | 5,001.41          | 10,710.00         | 5,708.59         | 46.7        |
| 100-53270-221 MUNICIPAL UTILITIES           | 686.36           | 5,780.58          | 7,127.00          | 1,346.42         | 81.1        |
| 100-53270-222 ELECTRICITY                   | 2,179.03         | 16,455.89         | 16,500.00         | 44.11            | 99.7        |
| 100-53270-224 NATURAL GAS                   | 52.12            | 2,304.34          | 4,000.00          | 1,695.66         | 57.6        |
| 100-53270-242 REPR/MTN MACHINERY/EQUIP      | 691.86           | 5,989.91          | 7,140.00          | 1,150.09         | 83.9        |
| 100-53270-245 FACILITIES IMPROVEMENTS       | 313.89           | 6,624.55          | 5,100.00          | ( 1,524.55)      | 129.9       |
| 100-53270-295 MAINTENANCE-TREES/LANDSCAPING | 319.41           | 20,759.71         | 15,686.00         | ( 5,073.71)      | 132.4       |
| 100-53270-310 OFFICE SUPPLIES               | 475.42           | 715.67            | 500.00            | ( 215.67)        | 143.1       |
| 100-53270-340 OPERATING SUPPLIES            | 1,413.48         | 7,141.43          | 8,000.00          | 858.57           | 89.3        |
| 100-53270-351 FUEL EXPENSES                 | .00              | 5,109.47          | 4,000.00          | ( 1,109.47)      | 127.7       |
| 100-53270-359 OTHER REPR/MTN SUPP           | 219.23           | 1,116.53          | 6,500.00          | 5,383.47         | 17.2        |
| <b>TOTAL PARK MAINTENANCE</b>               | <b>21,623.17</b> | <b>233,857.63</b> | <b>280,334.00</b> | <b>46,476.37</b> | <b>83.4</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

**GENERAL FUND**

|  | PERIOD ACTUAL      | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE           | % OF BUDGET  |
|--|--------------------|-------------------|-------------------|--------------------|--------------|
| <u>STREET MAINTENANCE</u>                  |                    |                   |                   |                    |              |
| 100-53300-111 WAGES/PERMANENT              | 20,938.31          | 211,493.33        | 235,182.00        | 23,688.67          | 89.9         |
| 100-53300-112 WAGES/OVERTIME               | .00                | 73.77             | 950.00            | 876.23             | 7.8          |
| 100-53300-113 WAGES/TEMPORARY              | .00                | 8,896.83          | 16,294.00         | 7,397.17           | 54.6         |
| 100-53300-117 LONGEVITY PAY                | .00                | 1,960.00          | 3,920.00          | 1,960.00           | 50.0         |
| 100-53300-118 UNIFORM ALLOWANCES           | .00                | 2,239.80          | 1,750.00          | ( 489.80)          | 128.0        |
| 100-53300-150 MEDICARE TAX/CITY SHARE      | 287.98             | 3,212.55          | 3,731.00          | 518.45             | 86.1         |
| 100-53300-151 SOCIAL SECURITY/CITY SHARE   | 1,231.42           | 13,223.05         | 15,952.00         | 2,728.95           | 82.9         |
| 100-53300-152 RETIREMENT                   | 1,384.98           | 14,801.80         | 15,339.00         | 537.20             | 96.5         |
| 100-53300-153 HEALTH INSURANCE             | 3,804.79           | 40,833.47         | 44,728.00         | 3,894.53           | 91.3         |
| 100-53300-155 WORKERS COMPENSATION         | 618.67             | 7,027.63          | 8,950.00          | 1,922.37           | 78.5         |
| 100-53300-156 LIFE INSURANCE               | 8.09               | 83.92             | 76.00             | ( 7.92)            | 110.4        |
| 100-53300-211 PROFESSIONAL DEVELOPMENT     | .00                | 1,061.80          | .00               | ( 1,061.80)        | .0           |
| 100-53300-219 OTHER PROFESSIONAL SERVICES  | .00                | 77.00             | .00               | ( 77.00)           | .0           |
| 100-53300-222 ELECT/TRAFFIC SIGNALS/P-LOTS | ( 16,381.84)       | 9,023.91          | 9,000.00          | ( 23.91)           | 100.3        |
| 100-53300-310 OFFICE SUPPLIES              | 497.00             | 604.51            | 1,700.00          | 1,095.49           | 35.6         |
| 100-53300-351 FUEL EXPENSES                | 5,389.66           | 34,244.87         | 15,000.00         | ( 19,244.87)       | 228.3        |
| 100-53300-354 TRAFFIC CONTROL SUPP         | 770.48             | 11,837.67         | 13,000.00         | 1,162.33           | 91.1         |
| 100-53300-405 MATERIALS/REPAIRS            | 2,421.11           | 12,432.70         | 10,000.00         | ( 2,432.70)        | 124.3        |
| 100-53300-821 BRIDGE/DAM                   | .00                | 953.36            | 2,500.00          | 1,546.64           | 38.1         |
| <b>TOTAL STREET MAINTENANCE</b>            | <b>20,970.65</b>   | <b>374,081.97</b> | <b>398,072.00</b> | <b>23,990.03</b>   | <b>94.0</b>  |
| <u>SNOW AND ICE</u>                        |                    |                   |                   |                    |              |
| 100-53320-111 WAGES/PERMANENT              | 757.31             | 33,348.05         | 37,792.00         | 4,443.95           | 88.2         |
| 100-53320-112 WAGES/OVERTIME               | .00                | 7,394.96          | 6,546.00          | ( 848.96)          | 113.0        |
| 100-53320-117 LONGEVITY PAY                | .00                | 315.00            | 630.00            | 315.00             | 50.0         |
| 100-53320-150 MEDICARE TAX/CITY SHARE      | 10.92              | 643.24            | 654.00            | 10.76              | 98.4         |
| 100-53320-151 SOCIAL SECURITY/CITY SHARE   | 46.63              | 2,333.86          | 2,798.00          | 464.14             | 83.4         |
| 100-53320-152 RETIREMENT                   | 49.18              | 3,115.65          | 2,881.00          | ( 234.65)          | 108.1        |
| 100-53320-153 HEALTH INSURANCE             | 282.94             | 8,489.35          | 7,188.00          | ( 1,301.35)        | 118.1        |
| 100-53320-155 WORKERS COMPENSATION         | 12.72              | 1,545.78          | 1,592.00          | 46.22              | 97.1         |
| 100-53320-156 LIFE INSURANCE               | .62                | 14.98             | 12.00             | ( 2.98)            | 124.8        |
| 100-53320-295 EQUIP RENTAL                 | .00                | 3,893.75          | 10,500.00         | 6,606.25           | 37.1         |
| 100-53320-351 FUEL EXPENSES                | .00                | 7,986.42          | 10,000.00         | 2,013.58           | 79.9         |
| 100-53320-353 SNOW EQUIP/REPR PARTS        | 1,329.00           | 31,084.95         | 12,000.00         | ( 19,084.95)       | 259.0        |
| 100-53320-460 SALT & SAND                  | ( 8,250.97)        | 30,003.56         | 30,500.00         | 496.44             | 98.4         |
| <b>TOTAL SNOW AND ICE</b>                  | <b>( 5,761.65)</b> | <b>130,169.55</b> | <b>123,093.00</b> | <b>( 7,076.55)</b> | <b>105.8</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>  | <u>% OF BUDGET</u> |
|--|----------------------|-------------------|----------------------|------------------|--------------------|
| <u>STREET LIGHTS</u>                     |                      |                   |                      |                  |                    |
| 100-53420-111 WAGES/PERMANENT            | 575.97               | 3,069.13          | 4,199.00             | 1,129.87         | 73.1               |
| 100-53420-117 LONGEVITY PAY              | .00                  | 35.00             | 70.00                | 35.00            | 50.0               |
| 100-53420-150 MEDICARE TAX/CITY SHARE    | 7.72                 | 42.73             | 62.00                | 19.27            | 68.9               |
| 100-53420-151 SOCIAL SECURITY/CITY SHARE | 33.07                | 182.75            | 266.00               | 83.25            | 68.7               |
| 100-53420-152 RETIREMENT                 | 38.16                | 204.85            | 273.00               | 68.15            | 75.0               |
| 100-53420-153 HEALTH INSURANCE           | 239.29               | 718.10            | 799.00               | 80.90            | 89.9               |
| 100-53420-155 WORKERS COMPENSATION       | 21.24                | 101.63            | 147.00               | 45.37            | 69.1               |
| 100-53420-156 LIFE INSURANCE             | .28                  | 1.19              | 1.00                 | ( .19)           | 119.0              |
| 100-53420-222 ELECTRICITY                | 36,184.60            | 170,073.64        | 222,000.00           | 51,926.36        | 76.6               |
| 100-53420-340 OPERATING SUPPLIES         | 2.59                 | 1,344.27          | 4,900.00             | 3,555.73         | 27.4               |
| <b>TOTAL STREET LIGHTS</b>               | <b>37,102.92</b>     | <b>175,773.29</b> | <b>232,717.00</b>    | <b>56,943.71</b> | <b>75.5</b>        |
| <u>STORM WATER MANAGEMENT</u>            |                      |                   |                      |                  |                    |
| 100-53440-113 WAGES/TEMPORARY            | ( 58.00)             | .00               | .00                  | .00              | .0                 |
| 100-53440-150 MEDICARE TAX/CITY SHARE    | ( .84)               | .00               | .00                  | .00              | .0                 |
| 100-53440-151 SOCIAL SECURITY/CITY SHARE | ( 3.59)              | .00               | .00                  | .00              | .0                 |
| 100-53440-155 WORKERS COMPENSATION       | ( 2.33)              | .00               | .00                  | .00              | .0                 |
| <b>TOTAL STORM WATER MANAGEMENT</b>      | <b>( 64.76)</b>      | <b>.00</b>        | <b>.00</b>           | <b>.00</b>       | <b>.0</b>          |
| <u>LIBRARY</u>                           |                      |                   |                      |                  |                    |
| 100-55110-111 SALARIES/PERMANENT         | 13,035.89            | 136,876.75        | 169,478.00           | 32,601.25        | 80.8               |
| 100-55110-113 WAGES/TEMPORARY            | 2,126.14             | 24,898.52         | 20,756.00            | ( 4,142.52)      | 120.0              |
| 100-55110-114 WAGES/PART-TIME/PERMANENT  | 13,435.99            | 139,690.77        | 169,709.00           | 30,018.23        | 82.3               |
| 100-55110-117 LONGEVITY PAY              | .00                  | 4,128.64          | 4,750.00             | 621.36           | 86.9               |
| 100-55110-150 MEDICARE TAX/CITY SHARE    | 398.14               | 4,446.74          | 5,427.00             | 980.26           | 81.9               |
| 100-55110-151 SOCIAL SECURITY/CITY SHARE | 1,702.33             | 18,189.48         | 23,206.00            | 5,016.52         | 78.4               |
| 100-55110-152 RETIREMENT                 | 1,760.36             | 19,552.45         | 22,356.00            | 2,803.55         | 87.5               |
| 100-55110-153 HEALTH INSURANCE           | 3,640.92             | 36,518.50         | 43,069.00            | 6,550.50         | 84.8               |
| 100-55110-155 WORKERS COMPENSATION       | 78.19                | 867.42            | 936.00               | 68.58            | 92.7               |
| 100-55110-156 LIFE INSURANCE             | 14.95                | 146.05            | 146.00               | ( .05)           | 100.0              |
| 100-55110-310 OFFICE SUPPLIES            | 28.22                | 28.22             | .00                  | ( 28.22)         | .0                 |
| 100-55110-353 MACHINERY, EQUIPMENT PARTS | 530.00               | 530.00            | .00                  | ( 530.00)        | .0                 |
| <b>TOTAL LIBRARY</b>                     | <b>36,751.13</b>     | <b>385,873.54</b> | <b>459,833.00</b>    | <b>73,959.46</b> | <b>83.9</b>        |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|   | PERIOD ACTUAL   | YTD ACTUAL       | BUDGET AMOUNT    | VARIANCE         | % OF BUDGET |
|---|-----------------|------------------|------------------|------------------|-------------|
| <u>YOUNG LIBRARY BUILDING</u>             |                 |                  |                  |                  |             |
| 100-55111-111 SALARIES/PERMANENT          | 1,078.47        | 7,636.04         | 15,335.00        | 7,698.96         | 49.8        |
| 100-55111-112 SALARIES/OVERTIME           | .00             | 2.85             | 588.00           | 585.15           | .5          |
| 100-55111-117 LONGEVITY PAY               | .00             | 90.00            | 180.00           | 90.00            | 50.0        |
| 100-55111-118 UNIFORM ALLOWANCES          | .00             | 77.00            | 70.00            | ( 7.00)          | 110.0       |
| 100-55111-150 MEDICARE TAX/CITY SHARE     | 15.30           | 110.56           | 233.00           | 122.44           | 47.5        |
| 100-55111-151 SOCIAL SECURITY/CITY SHARE  | 65.46           | 472.76           | 998.00           | 525.24           | 47.4        |
| 100-55111-152 RETIREMENT                  | 71.71           | 518.31           | 1,047.00         | 528.69           | 49.5        |
| 100-55111-153 HEALTH INSURANCE            | 47.95           | 745.71           | 2,762.00         | 2,016.29         | 27.0        |
| 100-55111-155 WORKERS COMPENSATION        | 43.46           | 308.17           | 657.00           | 348.83           | 46.9        |
| 100-55111-156 LIFE INSURANCE              | .08             | 1.25             | 5.00             | 3.75             | 25.0        |
| 100-55111-221 WATER & SEWER               | 213.30          | 1,970.35         | 2,500.00         | 529.65           | 78.8        |
| 100-55111-222 ELECTRICITY                 | 1,794.14        | 14,288.90        | 21,875.00        | 7,586.10         | 65.3        |
| 100-55111-224 GAS                         | 59.39           | 2,417.93         | 4,930.00         | 2,512.07         | 49.1        |
| 100-55111-227 RENTAL EXPENSES             | 180.95          | 209.28           | .00              | ( 209.28)        | .0          |
| 100-55111-244 HVAC                        | .00             | 2,552.84         | 4,000.00         | 1,447.16         | 63.8        |
| 100-55111-245 FACILITY IMPROVEMENTS       | 1,996.50        | 1,790.06         | 6,000.00         | 4,209.94         | 29.8        |
| 100-55111-246 JANITORIAL SERVICES         | 4,236.07        | 12,781.47        | 20,000.00        | 7,218.53         | 63.9        |
| 100-55111-355 REPAIR & SUPPLIES           | 14.54           | 1,065.11         | 2,500.00         | 1,434.89         | 42.6        |
| <b>TOTAL YOUNG LIBRARY BUILDING</b>       | <b>9,817.32</b> | <b>47,038.59</b> | <b>83,680.00</b> | <b>36,641.41</b> | <b>56.2</b> |
| <u>PARKS ADMINISTRATION</u>               |                 |                  |                  |                  |             |
| 100-55200-111 WAGES/PERMANENT             | 2,249.20        | 24,681.23        | 29,183.00        | 4,501.77         | 84.6        |
| 100-55200-150 MEDICARE TAX/CITY SHARE     | 33.36           | 362.74           | 423.00           | 60.26            | 85.8        |
| 100-55200-151 SOCIAL SECURITY/CITY SHARE  | 142.66          | 1,551.21         | 1,809.00         | 257.79           | 85.8        |
| 100-55200-152 RETIREMENT                  | 145.58          | 1,601.38         | 1,850.00         | 248.62           | 86.6        |
| 100-55200-153 HEALTH INSURANCE            | 285.25          | 2,877.69         | 2,463.00         | ( 414.69)        | 116.8       |
| 100-55200-155 WORKERS COMPENSATION        | 6.20            | 67.16            | 73.00            | 5.84             | 92.0        |
| 100-55200-211 PROFESSIONAL DEVELOPMENT    | .00             | 25.00            | .00              | ( 25.00)         | .0          |
| 100-55200-219 OTHER PROFESSIONAL SERVICES | .00             | 77.00            | 5,000.00         | 4,923.00         | 1.5         |
| 100-55200-820 CAPITAL IMPROVEMENTS        | .00             | ( 6,100.00)      | .00              | 6,100.00         | .0          |
| <b>TOTAL PARKS ADMINISTRATION</b>         | <b>2,862.25</b> | <b>25,143.41</b> | <b>40,801.00</b> | <b>15,657.59</b> | <b>61.6</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE           | % OF BUDGET  |
|--|------------------|-------------------|-------------------|--------------------|--------------|
| <u>RECREATION ADMINISTRATION</u>           |                  |                   |                   |                    |              |
| 100-55210-111 SALARIES/PERMANENT           | 5,397.40         | 56,612.63         | 70,117.00         | 13,504.37          | 80.7         |
| 100-55210-113 WAGES/TEMPORARY -FIELD STUDY | ( 8,010.00)      | .00               | .00               | .00                | .0           |
| 100-55210-114 WAGES/PART-TIME/PERMANENT    | 9,027.00         | 9,171.00          | 12,480.00         | 3,309.00           | 73.5         |
| 100-55210-150 MEDICARE TAX/CITY SHARE      | 98.39            | 1,051.12          | 1,253.00          | 201.88             | 83.9         |
| 100-55210-151 SOCIAL SECURITY/CITY SHARE   | 420.73           | 4,494.91          | 5,359.00          | 864.09             | 83.9         |
| 100-55210-152 RETIREMENT                   | 354.94           | 3,937.03          | 4,511.00          | 573.97             | 87.3         |
| 100-55210-153 HEALTH INSURANCE             | 605.25           | 6,267.78          | 6,303.00          | 35.22              | 99.4         |
| 100-55210-155 WORKERS COMPENSATION         | 145.98           | 1,579.76          | 2,409.00          | 829.24             | 65.6         |
| 100-55210-156 LIFE INSURANCE               | .58              | 6.77              | 5.00              | ( 1.77)            | 135.4        |
| 100-55210-211 PROFESSIONAL DEVELOPMENT     | 908.62           | 2,047.37          | 2,500.00          | 452.63             | 81.9         |
| 100-55210-225 MOBILE COMMUNICATIONS        | 284.85           | 1,099.52          | 1,400.00          | 300.48             | 78.5         |
| 100-55210-310 OFFICE SUPPLIES              | 104.75           | 1,463.67          | 3,000.00          | 1,536.33           | 48.8         |
| 100-55210-320 SUBSCRIPTIONS/DUES           | .00              | 4,180.00          | 6,000.00          | 1,820.00           | 69.7         |
| 100-55210-324 PROMOTIONS/ADS               | .00              | 1,271.13          | 750.00            | ( 521.13)          | 169.5        |
| 100-55210-342 CONCESSION SUPPLIES          | .00              | 1,686.10          | .00               | ( 1,686.10)        | .0           |
| 100-55210-343 POSTAGE                      | .00              | .00               | 1,000.00          | 1,000.00           | .0           |
| 100-55210-650 TRANSACTION FEES-ACTIVENET   | 675.33           | 5,710.17          | 7,000.00          | 1,289.83           | 81.6         |
| 100-55210-790 VOLUNTEER TRAINING           | 261.15           | 857.33            | 1,000.00          | 142.67             | 85.7         |
| <b>TOTAL RECREATION ADMINISTRATION</b>     | <b>10,274.97</b> | <b>101,436.29</b> | <b>125,087.00</b> | <b>23,650.71</b>   | <b>81.1</b>  |
| <u>RECREATION PROGRAMS</u>                 |                  |                   |                   |                    |              |
| 100-55300-113 WAGES/TEMPORARY              | 2,611.01         | 45,149.01         | 43,840.00         | ( 1,309.01)        | 103.0        |
| 100-55300-150 MEDICARE TAX/CITY SHARE      | 37.85            | 653.37            | 636.00            | ( 17.37)           | 102.7        |
| 100-55300-151 SOCIAL SECURITY/CITY SHARE   | 161.87           | 2,793.78          | 2,718.00          | ( 75.78)           | 102.8        |
| 100-55300-155 WORKERS COMPENSATION         | 105.22           | 1,806.67          | 1,789.00          | ( 17.67)           | 101.0        |
| 100-55300-158 UNEMPLOYMENT COMPENSATION    | .00              | 12.08             | .00               | ( 12.08)           | .0           |
| 100-55300-341 PROGRAM SUPPLIES             | 17,678.58        | 46,284.22         | 41,845.00         | ( 4,439.22)        | 110.6        |
| 100-55300-344 CONTRACTUAL-GYMNASTICS EXP   | 2,847.89         | 6,513.00          | 7,500.00          | 987.00             | 86.8         |
| 100-55300-347 CONTRACTUAL-MISC EXPENSE     | 1,757.00         | 5,624.18          | 1,950.00          | ( 3,674.18)        | 288.4        |
| 100-55300-790 PROGRAM ASSISTANCE           | .00              | .00               | 600.00            | 600.00             | .0           |
| <b>TOTAL RECREATION PROGRAMS</b>           | <b>25,199.42</b> | <b>108,836.31</b> | <b>100,878.00</b> | <b>( 7,958.31)</b> | <b>107.9</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>  | <u>% OF BUDGET</u> |
|--|----------------------|-------------------|----------------------|------------------|--------------------|
| <u>SENIOR CITIZEN'S PROGRAM</u>        |                      |                   |                      |                  |                    |
| 100-55310-111                          | 787.06               | 9,614.61          | 10,234.00            | 619.39           | 94.0               |
| 100-55310-114                          | 2,458.40             | 26,177.57         | 31,959.00            | 5,781.43         | 81.9               |
| 100-55310-117                          | .00                  | 500.00            | 1,000.00             | 500.00           | 50.0               |
| 100-55310-150                          | 45.18                | 506.15            | 640.00               | 133.85           | 79.1               |
| 100-55310-151                          | 193.16               | 2,163.96          | 2,738.00             | 574.04           | 79.0               |
| 100-55310-152                          | 215.82               | 2,413.40          | 2,808.00             | 394.60           | 86.0               |
| 100-55310-153                          | 472.06               | 4,725.85          | 5,692.00             | 966.15           | 83.0               |
| 100-55310-155                          | 134.02               | 1,482.08          | 1,801.00             | 318.92           | 82.3               |
| 100-55310-156                          | .15                  | 1.35              | 1.00                 | (.35)            | 135.0              |
| 100-55310-211                          | 199.98               | 752.73            | 800.00               | 47.27            | 94.1               |
| 100-55310-225                          | .44                  | 7.33              | 360.00               | 352.67           | 2.0                |
| 100-55310-320                          | .00                  | 274.00            | 500.00               | 226.00           | 54.8               |
| 100-55310-340                          | 202.05               | 1,331.29          | 2,000.00             | 668.71           | 66.6               |
| <b>TOTAL SENIOR CITIZEN'S PROGRAM</b>  | <b>4,708.32</b>      | <b>49,950.32</b>  | <b>60,533.00</b>     | <b>10,582.68</b> | <b>82.5</b>        |
| <u>CELEBRATIONS</u>                    |                      |                   |                      |                  |                    |
| 100-55320-720                          | .00                  | 9,500.00          | 9,500.00             | .00              | 100.0              |
| 100-55320-790                          | .00                  | 3,619.18          | 3,700.00             | 80.82            | 97.8               |
| <b>TOTAL CELEBRATIONS</b>              | <b>.00</b>           | <b>13,119.18</b>  | <b>13,200.00</b>     | <b>80.82</b>     | <b>99.4</b>        |
| <u>COMM BASED CO-OP PROJECTS</u>       |                      |                   |                      |                  |                    |
| 100-55330-760                          | .00                  | 75,000.00         | 75,000.00            | .00              | 100.0              |
| <b>TOTAL COMM BASED CO-OP PROJECTS</b> | <b>.00</b>           | <b>75,000.00</b>  | <b>75,000.00</b>     | <b>.00</b>       | <b>100.0</b>       |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**GENERAL FUND**

|  | PERIOD ACTUAL   | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE          | % OF BUDGET |
|--|-----------------|-------------------|-------------------|-------------------|-------------|
| <u>PLANNING</u>                              |                 |                   |                   |                   |             |
| 100-56300-111 SALARIES/PERMANENT             | 5,518.79        | 59,515.55         | 67,910.00         | 8,394.45          | 87.6        |
| 100-56300-117 LONGEVITY PAY                  | .00             | 300.00            | 600.00            | 300.00            | 50.0        |
| 100-56300-150 MEDICARE TAX/CITY SHARE        | 76.55           | 832.23            | 993.00            | 160.77            | 83.8        |
| 100-56300-151 SOCIAL SECURITY/CITY SHARE     | 327.31          | 3,558.57          | 4,248.00          | 689.43            | 83.8        |
| 100-56300-152 RETIREMENT                     | 360.02          | 3,909.98          | 4,371.00          | 461.02            | 89.5        |
| 100-56300-153 HEALTH INSURANCE               | 1,126.37        | 11,058.46         | 14,040.00         | 2,981.54          | 78.8        |
| 100-56300-155 WORKERS COMPENSATIONN          | 14.68           | 158.85            | 171.00            | 12.15             | 92.9        |
| 100-56300-156 LIFE INSURANCE                 | 2.89            | 26.63             | 44.00             | 17.37             | 60.5        |
| 100-56300-211 PROFESSIONAL DEVELOPMENT       | 315.00          | 841.85            | 700.00            | ( 141.85)         | 120.3       |
| 100-56300-212 LEGAL                          | 428.34          | 4,826.78          | 4,062.00          | ( 764.78)         | 118.8       |
| 100-56300-219 OTHER PROFESSIONAL SERVICES    | 243.98          | 23,996.56         | 28,700.00         | 4,703.44          | 83.6        |
| 100-56300-225 MOBILE COMMUNICATIONS          | 24.91           | 117.03            | 210.00            | 92.97             | 55.7        |
| 100-56300-310 OFFICE SUPPLIES                | 834.39          | 2,556.84          | 3,500.00          | 943.16            | 73.1        |
| 100-56300-320 SUBSCRIPTIONS/DUES             | .00             | 255.00            | 500.00            | 245.00            | 51.0        |
| 100-56300-330 TRAVEL EXPENSES                | 172.28          | 310.13            | 500.00            | 189.87            | 62.0        |
| <b>TOTAL PLANNING</b>                        | <b>9,445.51</b> | <b>112,264.46</b> | <b>130,549.00</b> | <b>18,284.54</b>  | <b>86.0</b> |
| <u>TRANSFERS TO OTHER FUNDS</u>              |                 |                   |                   |                   |             |
| 100-59220-914 TRANSFER/FD EQUIP REVOL FD-210 | .00             | .00               | 50,000.00         | 50,000.00         | .0          |
| 100-59220-916 TRANSFER-27TH PAYROLL FD-205   | .00             | .00               | 17,250.00         | 17,250.00         | .0          |
| 100-59220-917 PROPERTY ESCROW FD- # 265      | .00             | 5,000.00          | 5,000.00          | .00               | 100.0       |
| 100-59220-918 TRANSFER-RECYCLING FUND-230    | .00             | 190,000.00        | 335,826.00        | 145,826.00        | 56.6        |
| 100-59220-919 TRANSFER-CDA GRANT-FD900       | .00             | 45,000.00         | 61,803.00         | 16,803.00         | 72.8        |
| 100-59220-925 TRANSFER/DPW EQUIP REVOL FD    | .00             | .00               | 40,000.00         | 40,000.00         | .0          |
| 100-59220-926 POLICE VECHICLE REVOLVING-216  | .00             | 47,000.00         | 47,000.00         | .00               | 100.0       |
| 100-59220-927 GOVERNMENT EQUIP FD-217        | .00             | .00               | 7,541.00          | 7,541.00          | .0          |
| 100-59220-928 TRANSFER-STREET REPAIR-FD 280  | .00             | .00               | 185,000.00        | 185,000.00        | .0          |
| 100-59220-929 TRANSFER-FORESTRY-EAB-FD 250   | .00             | 12,000.00         | 12,000.00         | .00               | 100.0       |
| 100-59220-994 TRANSFER TO TAXI CAB--FD 235   | .00             | .00               | 13,205.00         | 13,205.00         | .0          |
| <b>TOTAL TRANSFERS TO OTHER FUNDS</b>        | <b>.00</b>      | <b>299,000.00</b> | <b>774,625.00</b> | <b>475,625.00</b> | <b>38.6</b> |
| <u>TRANSFER TO DEBT SERVICE</u>              |                 |                   |                   |                   |             |
| 100-59230-990 TRANSFER TO DEBT SERV FUND     | .00             | 520,679.00        | 525,426.00        | 4,747.00          | 99.1        |
| <b>TOTAL TRANSFER TO DEBT SERVICE</b>        | <b>.00</b>      | <b>520,679.00</b> | <b>525,426.00</b> | <b>4,747.00</b>   | <b>99.1</b> |
| <u>TRANSFERS TO SPECIAL FUNDS</u>            |                 |                   |                   |                   |             |
| 100-59240-960 TRANSFER-CIP-LSP-SHARED-450    | .00             | .00               | 154,215.00        | 154,215.00        | .0          |
| <b>TOTAL TRANSFERS TO SPECIAL FUNDS</b>      | <b>.00</b>      | <b>.00</b>        | <b>154,215.00</b> | <b>154,215.00</b> | <b>.0</b>   |

**CITY OF WHITEWATER**  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2013

CA-C

GENERAL FUND

|                               | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u>      | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>     | <u>% OF BUDGET</u> |
|-------------------------------|----------------------|------------------------|----------------------|---------------------|--------------------|
| TOTAL FUND EXPENDITURES       | 607,617.13           | 7,184,106.22           | 9,190,346.00         | 2,006,239.78        | 78.2               |
| NET REVENUE OVER EXPENDITURES | <u>( 313,144.64)</u> | <u>( 1,218,724.61)</u> | <u>.00</u>           | <u>1,218,724.61</u> | <u>.0</u>          |

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WATER UTILITY FUND**

|                                    | PERIOD<br>ACTUAL                         | YTD ACTUAL        | BUDGET<br>AMOUNT    | VARIANCE            | % OF<br>BUDGET      |               |
|------------------------------------|--|-------------------|---------------------|---------------------|---------------------|---------------|
| <u>WATER SALES REVENUE</u>         |  |                   |                     |                     |                     |               |
| 610-46461-61                       | METERED SALES/RESIDENTIAL                | 45,073.71         | 419,756.90          | 500,000.00          | 80,243.10           | 84.0          |
| 610-46462-61                       | METERED SALES/COMMERCIAL                 | 19,745.58         | 174,968.83          | 201,000.00          | 26,031.17           | 87.1          |
| 610-46463-61                       | METERED SALES/INDUSTRIAL                 | 42,633.28         | 279,279.38          | 375,000.00          | 95,720.62           | 74.5          |
| 610-46464-61                       | SALES TO PUBLIC AUTHORITIES              | 18,044.47         | 129,566.41          | 160,000.00          | 30,433.59           | 81.0          |
| 610-46465-61                       | PUBLIC FIRE PROTECTION REV               | 33,998.81         | 339,310.80          | 403,000.00          | 63,689.20           | 84.2          |
| 610-46466-61                       | PRIVATE FIRE PROTECTION REV              | 2,726.79          | 27,077.19           | 30,000.00           | 2,922.81            | 90.3          |
|                                    | <b>TOTAL WATER SALES REVENUE</b>         | <b>162,222.64</b> | <b>1,369,959.51</b> | <b>1,669,000.00</b> | <b>299,040.49</b>   | <b>82.1</b>   |
| <u>MISCELLANEOUS WATER REVENUE</u> |  |                   |                     |                     |                     |               |
| 610-47419-61                       | INTEREST INCOME                          | 88.00             | 1,076.27            | 1,500.00            | 423.73              | 71.8          |
| 610-47460-61                       | MISC/OTHER REVENUE                       | 1,728.85          | 30,669.54           | 50,000.00           | 19,330.46           | 61.3          |
| 610-47467-61                       | FOREITED DISCOUNTS                       | 530.21            | 5,250.42            | 5,000.00            | ( 250.42)           | 105.0         |
| 610-47471-61                       | MISC SERVICE REV - TURN OFF              | 48.00             | 1,112.94            | .00                 | ( 1,112.94)         | .0            |
| 610-47493-61                       | RETAINED EARNINGS-(INC)-DEC              | .00               | .00                 | ( 60,215.00)        | ( 60,215.00)        | .0            |
|                                    | <b>TOTAL MISCELLANEOUS WATER REVENUE</b> | <b>2,395.06</b>   | <b>38,109.17</b>    | <b>( 3,715.00)</b>  | <b>( 41,824.17)</b> | <b>1025.8</b> |
|                                    | <b>TOTAL FUND REVENUE</b>                | <b>164,617.70</b> | <b>1,408,068.68</b> | <b>1,665,285.00</b> | <b>257,216.32</b>   | <b>84.6</b>   |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WATER UTILITY FUND**

|                                      | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE     | % OF BUDGET |
|--------------------------------------|---------------|------------|---------------|--------------|-------------|
| <u>SOURCE OF SUPPLY</u>              |               |            |               |              |             |
| 610-61600-111 SALARIES/WAGES         | 3,473.74      | 30,698.01  | 25,860.00     | ( 4,838.01)  | 118.7       |
| 610-61600-112 WAGES/OVERTIME         | .00           | 455.20     | 1,487.00      | 1,031.80     | 30.6        |
| 610-61600-350 REPAIR/MTN EXPENSES    | .00           | 36,429.00  | 5,000.00      | ( 31,429.00) | 728.6       |
| TOTAL SOURCE OF SUPPLY               | 3,473.74      | 67,582.21  | 32,347.00     | ( 35,235.21) | 208.9       |
| <u>PUMPING OPERATIONS</u>            |               |            |               |              |             |
| 610-61620-111 SALARIES/WAGES         | 1,206.11      | 14,967.89  | 23,067.00     | 8,099.11     | 64.9        |
| 610-61620-112 WAGES/OVERTIME         | .00           | 113.30     | 372.00        | 258.70       | 30.5        |
| 610-61620-220 UTILITIES              | 15,239.52     | 119,510.54 | 151,500.00    | 31,989.46    | 78.9        |
| 610-61620-350 REPAIR/MTN EXPENSE     | 774.01        | 117,539.40 | 30,000.00     | ( 87,539.40) | 391.8       |
| TOTAL PUMPING OPERATIONS             | 17,219.64     | 252,131.13 | 204,939.00    | ( 47,192.13) | 123.0       |
| <u>WTR TREATMENT OPERATIONS</u>      |               |            |               |              |             |
| 610-61630-111 SALARIES/WAGES         | 1,760.99      | 15,760.23  | 19,185.00     | 3,424.77     | 82.2        |
| 610-61630-340 WATER TESTING EXPENSES | 131.00        | 2,009.09   | 4,000.00      | 1,990.91     | 50.2        |
| 610-61630-341 CHEMICALS              | .00           | 11,986.00  | 17,000.00     | 5,014.00     | 70.5        |
| 610-61630-350 REPAIR/MTN EXPENSE     | 5.49          | 21,953.88  | 7,500.00      | ( 14,453.88) | 292.7       |
| TOTAL WTR TREATMENT OPERATIONS       | 1,897.48      | 51,709.20  | 47,685.00     | ( 4,024.20)  | 108.4       |
| <u>TRANSMISSION</u>                  |               |            |               |              |             |
| 610-61640-111 SALARIES/WAGES         | 51.66         | 669.70     | 1,135.00      | 465.30       | 59.0        |
| TOTAL TRANSMISSION                   | 51.66         | 669.70     | 1,135.00      | 465.30       | 59.0        |
| <u>RESERVOIRS MAINTENANCE</u>        |               |            |               |              |             |
| 610-61650-111 MTN SALARIES/WAGES     | 118.80        | 1,935.08   | 3,224.00      | 1,288.92     | 60.0        |
| 610-61650-350 REPAIR/MTN EXPENSE     | 17.02         | 25,091.91  | 30,000.00     | 4,908.09     | 83.6        |
| TOTAL RESERVOIRS MAINTENANCE         | 135.82        | 27,026.99  | 33,224.00     | 6,197.01     | 81.4        |
| <u>MAINS MAINTENANCE</u>             |               |            |               |              |             |
| 610-61651-111 MTN SALARIES/WAGES     | 1,017.01      | 10,207.72  | 19,367.00     | 9,159.28     | 52.7        |
| 610-61651-112 WAGES/OVERTIME         | .00           | 450.58     | 1,487.00      | 1,036.42     | 30.3        |
| 610-61651-350 REPAIR/MTN EXPENSE     | 2,274.83      | 9,672.44   | 10,000.00     | 327.56       | 96.7        |
| TOTAL MAINS MAINTENANCE              | 3,291.84      | 20,330.74  | 30,854.00     | 10,523.26    | 65.9        |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WATER UTILITY FUND**

|                              | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE    | % OF BUDGET |
|------------------------------|---------------|------------|---------------|-------------|-------------|
| <u>SERVICES MAINTENANCE</u>  |               |            |               |             |             |
| 610-61652-111                | 1,460.46      | 13,446.27  | 20,433.00     | 6,986.73    | 65.8        |
| 610-61652-112                | .00           | 225.73     | 186.00        | ( 39.73)    | 121.4       |
| 610-61652-350                | 887.86        | 2,854.13   | 5,000.00      | 2,145.87    | 57.1        |
| TOTAL SERVICES MAINTENANCE   | 2,348.32      | 16,526.13  | 25,619.00     | 9,092.87    | 64.5        |
| <u>METERS MAINTENANCE</u>    |               |            |               |             |             |
| 610-61653-111                | 1,388.24      | 9,981.46   | 15,890.00     | 5,908.54    | 62.8        |
| 610-61653-210                | .00           | .00        | 7,500.00      | 7,500.00    | .0          |
| 610-61653-350                | 6.49          | 1,402.31   | 2,500.00      | 1,097.69    | 56.1        |
| TOTAL METERS MAINTENANCE     | 1,394.73      | 11,383.77  | 25,890.00     | 14,506.23   | 44.0        |
| <u>HYDRANTS MAINTENANCE</u>  |               |            |               |             |             |
| 610-61654-111                | 210.64        | 1,992.27   | 6,515.00      | 4,522.73    | 30.6        |
| 610-61654-350                | .00           | 479.90     | 9,000.00      | 8,520.10    | 5.3         |
| TOTAL HYDRANTS MAINTENANCE   | 210.64        | 2,472.17   | 15,515.00     | 13,042.83   | 15.9        |
| <u>METER READING</u>         |               |            |               |             |             |
| 610-61901-111                | 152.88        | 1,483.41   | 1,930.00      | 446.59      | 76.9        |
| TOTAL METER READING          | 152.88        | 1,483.41   | 1,930.00      | 446.59      | 76.9        |
| <u>ACCOUNTING/COLLECTION</u> |               |            |               |             |             |
| 610-61902-111                | 2,965.86      | 33,654.32  | 28,036.00     | ( 5,618.32) | 120.0       |
| 610-61902-112                | .00           | 74.37      | 186.00        | 111.63      | 40.0        |
| TOTAL ACCOUNTING/COLLECTION  | 2,965.86      | 33,728.69  | 28,222.00     | ( 5,506.69) | 119.5       |
| <u>CUSTOMER ACCOUNTS</u>     |               |            |               |             |             |
| 610-61903-310                | 16.50         | 892.69     | 6,700.00      | 5,807.31    | 13.3        |
| 610-61903-340                | .00           | 4,163.00   | 5,000.00      | 837.00      | 83.3        |
| 610-61903-361                | .00           | 1,225.02   | .00           | ( 1,225.02) | .0          |
| TOTAL CUSTOMER ACCOUNTS      | 16.50         | 6,280.71   | 11,700.00     | 5,419.29    | 53.7        |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WATER UTILITY FUND**

|  | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE    | % OF BUDGET |
|--|---------------|------------|---------------|-------------|-------------|
| <u>ADMINISTRATIVE</u>                  |               |            |               |             |             |
| 610-61920-111 SALARIES/WAGES           | 5,001.61      | 52,490.26  | 100,774.00    | 48,283.74   | 52.1        |
| TOTAL ADMINISTRATIVE                   | 5,001.61      | 52,490.26  | 100,774.00    | 48,283.74   | 52.1        |
| <u>OFFICE SUPPLIES</u>                 |               |            |               |             |             |
| 610-61921-310 OFFICE SUPPLIES          | 1,060.72      | 6,271.76   | 5,000.00      | ( 1,271.76) | 125.4       |
| TOTAL OFFICE SUPPLIES                  | 1,060.72      | 6,271.76   | 5,000.00      | ( 1,271.76) | 125.4       |
| <u>OUTSIDE SERVICES EMPLOYED</u>       |               |            |               |             |             |
| 610-61923-210 PROFESSIONAL SERVICES    | 500.00        | 8,757.00   | 1,250.00      | ( 7,507.00) | 700.6       |
| 610-61923-211 PLANNING                 | .00           | 7,000.00   | 7,000.00      | .00         | 100.0       |
| 610-61923-212 GIS SERVICES             | .00           | 2,000.00   | 2,000.00      | .00         | 100.0       |
| 610-61923-213 SAFETY PROGRAM-ALL DPW   | .00           | .00        | 1,000.00      | 1,000.00    | .0          |
| TOTAL OUTSIDE SERVICES EMPLOYED        | 500.00        | 17,757.00  | 11,250.00     | ( 6,507.00) | 157.8       |
| <u>INSURANCE</u>                       |               |            |               |             |             |
| 610-61924-510 INSURANCE EXPENSES       | .00           | 10,604.22  | 10,000.00     | ( 604.22)   | 106.0       |
| TOTAL INSURANCE                        | .00           | 10,604.22  | 10,000.00     | ( 604.22)   | 106.0       |
| <u>EMPLOYEE BENEFITS</u>               |               |            |               |             |             |
| 610-61926-150 EMPLOYEE FRINGE BENEFITS | 6,108.73      | 66,529.82  | 96,656.00     | 30,126.18   | 68.8        |
| 610-61926-590 SOC SEC TAXES EXPENSE    | 1,889.33      | 19,873.83  | 23,138.00     | 3,264.17    | 85.9        |
| TOTAL EMPLOYEE BENEFITS                | 7,998.06      | 86,403.65  | 119,794.00    | 33,390.35   | 72.1        |
| <u>EMPLOYEE TRAINING</u>               |               |            |               |             |             |
| 610-61927-154 PROFESSIONAL DEVELOPMENT | 166.54        | 2,503.26   | 3,500.00      | 996.74      | 71.5        |
| TOTAL EMPLOYEE TRAINING                | 166.54        | 2,503.26   | 3,500.00      | 996.74      | 71.5        |
| <u>PSC ASSESSMENT</u>                  |               |            |               |             |             |
| 610-61928-210 PSC REMAINDER ASSESSMENT | 2,139.11      | 2,184.11   | 1,500.00      | ( 684.11)   | 145.6       |
| TOTAL PSC ASSESSMENT                   | 2,139.11      | 2,184.11   | 1,500.00      | ( 684.11)   | 145.6       |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WATER UTILITY FUND**

|  | PERIOD ACTUAL | YTD ACTUAL    | BUDGET AMOUNT | VARIANCE      | % OF BUDGET |
|--|---------------|---------------|---------------|---------------|-------------|
| <u>MISCELLANEOUS GENERAL</u>               |               |               |               |               |             |
| 610-61930-590 TAXES                        | .00           | 268,491.00    | 268,491.00    | .00           | 100.0       |
| 610-61930-910 CONTINGENCIES/COST REALLOC   | .00           | 1,320.00      | .00           | ( 1,320.00)   | .0          |
| TOTAL MISCELLANEOUS GENERAL                | .00           | 269,811.00    | 268,491.00    | ( 1,320.00)   | 100.5       |
| <u>TRANSPORTATION</u>                      |               |               |               |               |             |
| 610-61933-340 REPAIR/MAINTENANCE EXPENSE   | 214.79        | 293.76        | 2,500.00      | 2,206.24      | 11.8        |
| 610-61933-351 FUEL EXPENSE                 | .00           | 3,943.08      | 6,000.00      | 2,056.92      | 65.7        |
| TOTAL TRANSPORTATION                       | 214.79        | 4,236.84      | 8,500.00      | 4,263.16      | 49.9        |
| <u>GENERAL PLANT MAINTENANCE</u>           |               |               |               |               |             |
| 610-61935-111 MTN SALARIES/WAGES           | 6,120.50      | 82,339.38     | 86,231.00     | 3,891.62      | 95.5        |
| 610-61935-112 WAGES/OVERTIME               | .00           | 94.70         | .00           | ( 94.70)      | .0          |
| 610-61935-113 WAGES/TEMPORARY              | .00           | .00           | 12,800.00     | 12,800.00     | .0          |
| 610-61935-118 CLOTHING ALLOWANCE           | .00           | .00           | 833.00        | 833.00        | .0          |
| 610-61935-154 ORGANIZATION MEMBERSHIPS     | .00           | .00           | 2,100.00      | 2,100.00      | .0          |
| 610-61935-220 UTILITIES                    | 41.16         | 353.12        | 1,148.00      | 794.88        | 30.8        |
| 610-61935-350 REPAIR/MTN EXPENSE           | 586.09        | 33,034.94     | 25,000.00     | ( 8,034.94)   | 132.1       |
| TOTAL GENERAL PLANT MAINTENANCE            | 6,747.75      | 115,822.14    | 128,112.00    | 12,289.86     | 90.4        |
| <u>CAP OUTLAY/CONSTRUCT WIP</u>            |               |               |               |               |             |
| 610-61936-111 SALARIES/WAGES               | 587.17        | 2,754.83      | 4,202.00      | 1,447.17      | 65.6        |
| 610-61936-810 CAPITAL EQUIPMENT            | 6,200.00      | 32,851.00     | 59,000.00     | 26,149.00     | 55.7        |
| 610-61936-820 CAP OUTLAY/CONTRACT PAYMENTS | .00           | 127,392.58    | .00           | ( 127,392.58) | .0          |
| 610-61936-823 METER PURCHASES              | .00           | 3,964.58      | 18,100.00     | 14,135.42     | 21.9        |
| TOTAL CAP OUTLAY/CONSTRUCT WIP             | 6,787.17      | 166,962.99    | 81,302.00     | ( 85,660.99)  | 205.4       |
| <u>DEBT SERVICE</u>                        |               |               |               |               |             |
| 610-61950-610 PRINCIPAL ON DEBT            | .00           | 340,000.00    | 400,710.00    | 60,710.00     | 84.9        |
| 610-61950-620 INTEREST ON DEBT             | .00           | 64,474.22     | 67,292.00     | 2,817.78      | 95.8        |
| 610-61950-650 BOND ISSUE/PAYING AGENT EXP  | .00           | 726.00        | .00           | ( 726.00)     | .0          |
| TOTAL DEBT SERVICE                         | .00           | 405,200.22    | 468,002.00    | 62,801.78     | 86.6        |
| TOTAL FUND EXPENDITURES                    | 63,774.86     | 1,631,572.30  | 1,665,285.00  | 33,712.70     | 98.0        |
| NET REVENUE OVER EXPENDITURES              | 100,842.84    | ( 223,503.62) | .00           | 223,503.62    | .0          |

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WASTEWATER UTILITY**

|                                  | PERIOD<br>ACTUAL                       | YTD ACTUAL        | BUDGET<br>AMOUNT    | VARIANCE            | % OF<br>BUDGET     |              |
|----------------------------------|--|-------------------|---------------------|---------------------|--------------------|--------------|
| <u>WASTEWATER SALES REVENUES</u> |  |                   |                     |                     |                    |              |
| 620-41110-62                     | RESIDENTIAL REVENUES                   | 100,231.19        | 898,238.92          | 1,042,000.00        | 143,761.08         | 86.2         |
| 620-41112-62                     | COMMERCIAL REVENUES                    | 47,810.29         | 466,917.21          | 549,000.00          | 82,082.79          | 85.1         |
| 620-41113-62                     | INDUSTRIAL REVENUES                    | 8,702.24          | 78,354.93           | 84,000.00           | 5,645.07           | 93.3         |
| 620-41114-62                     | PUBLIC REVENUES                        | 46,670.57         | 272,385.15          | 413,000.00          | 140,614.85         | 66.0         |
| 620-41115-62                     | PENALTIES                              | 874.18            | 9,485.06            | 8,500.00            | ( 985.06)          | 111.6        |
| 620-41116-62                     | MISC REVENUES                          | 2,107.87          | 61,340.17           | 54,000.00           | ( 7,340.17)        | 113.6        |
| 620-41117-62                     | SEWER CONNECTION REVENUES              | 7,296.00          | 41,952.00           | 18,240.00           | ( 23,712.00)       | 230.0        |
|                                  | <b>TOTAL WASTEWATER SALES REVENUES</b> | <b>213,692.34</b> | <b>1,828,673.44</b> | <b>2,168,740.00</b> | <b>340,066.56</b>  | <b>84.3</b>  |
| <u>MISCELLANEOUS REVENUE</u>     |  |                   |                     |                     |                    |              |
| 620-42110-62                     | INTEREST INCOME                        | 341.69            | 5,017.64            | 4,000.00            | ( 1,017.64)        | 125.4        |
| 620-42213-62                     | MISC INCOME                            | .00               | 4,357.62            | .00                 | ( 4,357.62)        | .0           |
| 620-42214-62                     | REPLACEMENT FUND                       | .00               | 1,300.00            | .00                 | ( 1,300.00)        | .0           |
|                                  | <b>TOTAL MISCELLANEOUS REVENUE</b>     | <b>341.69</b>     | <b>10,675.26</b>    | <b>4,000.00</b>     | <b>( 6,675.26)</b> | <b>266.9</b> |
| <u>OTHER FINANCING SOURCES</u>   |  |                   |                     |                     |                    |              |
| 620-49920-62                     | TRANSFER FROM CAPITAL FUND             | .00               | .00                 | 25,000.00           | 25,000.00          | .0           |
| 620-49930-62                     | RETAINED EARNINGS-(INC)-DEC            | .00               | .00                 | ( 35,583.00)        | ( 35,583.00)       | .0           |
| 620-49940-62                     | CAPITAL IMPROVEMENTS-LOAN              | .00               | .00                 | 100,000.00          | 100,000.00         | .0           |
|                                  | <b>TOTAL OTHER FINANCING SOURCES</b>   | <b>.00</b>        | <b>.00</b>          | <b>89,417.00</b>    | <b>89,417.00</b>   | <b>.0</b>    |
|                                  | <b>TOTAL FUND REVENUE</b>              | <b>214,034.03</b> | <b>1,839,348.70</b> | <b>2,262,157.00</b> | <b>422,808.30</b>  | <b>81.3</b>  |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WASTEWATER UTILITY**

|  | PERIOD ACTUAL    | YTD ACTUAL          | BUDGET AMOUNT       | VARIANCE           | % OF BUDGET  |
|--|------------------|---------------------|---------------------|--------------------|--------------|
| <u>ADMINISTRATIVE EXPENSES</u>               |                  |                     |                     |                    |              |
| 620-62810-111 SALARIES/PERMANENT             | 5,001.63         | 52,490.28           | 90,646.00           | 38,155.72          | 57.9         |
| 620-62810-116 ACCOUNTING/COLLECT SALARIES    | 2,965.85         | 32,141.74           | 38,162.00           | 6,020.26           | 84.2         |
| 620-62810-219 PROF SERVICES/ACCTG & AUDIT    | .00              | 8,257.00            | 4,000.00            | ( 4,257.00)        | 206.4        |
| 620-62810-220 PLANNING                       | .00              | 12,000.00           | 12,000.00           | .00                | 100.0        |
| 620-62810-221 GIS SERVICES/EXPENSES          | .00              | 2,000.00            | 2,000.00            | .00                | 100.0        |
| 620-62810-222 SAFETY PROGRAM-ALL DPW         | .00              | .00                 | 1,000.00            | 1,000.00           | .0           |
| 620-62810-310 OFFICE SUPPLIES                | .00              | 25.94               | 1,000.00            | 974.06             | 2.6          |
| 620-62810-340 CONTINGENCIES                  | .00              | 1,320.00            | .00                 | ( 1,320.00)        | .0           |
| 620-62810-352 INFORMATION TECHNOLOGY EXPENSE | 490.00           | 4,442.00            | 2,500.00            | ( 1,942.00)        | 177.7        |
| 620-62810-356 JOINT METER EXPENSE            | .00              | .00                 | 36,300.00           | 36,300.00          | .0           |
| 620-62810-362 CREDIT/DEBIT CARD EXPENSES     | 2,016.92         | 20,202.38           | 18,000.00           | ( 2,202.38)        | 112.2        |
| 620-62810-519 INSURANCE EXPENSE              | .00              | 24,422.23           | 32,000.00           | 7,577.77           | 76.3         |
| 620-62810-610 PRINCIPAL ON DEBT              | .00              | 531,622.31          | 562,849.00          | 31,226.69          | 94.5         |
| 620-62810-620 INTEREST ON DEBT               | 71,504.27        | 149,981.62          | 150,355.00          | 373.38             | 99.8         |
| 620-62810-670 BOND ISSUE/DEBT AMORT EXPENSE  | .00              | 363.00              | .00                 | ( 363.00)          | .0           |
| 620-62810-820 CAPITAL IMPROVEMENTS           | .00              | 184,904.97          | 100,000.00          | ( 84,904.97)       | 184.9        |
| 620-62810-821 CAPITAL EQUIPMENT              | .00              | 1,565.56            | 27,000.00           | 25,434.44          | 5.8          |
| 620-62810-822 EQUIP REPL FUND ITEMS          | .00              | 5,884.01            | 3,100.00            | ( 2,784.01)        | 189.8        |
| 620-62810-825 SEWER REPAIR/MAINT FUNDING     | .00              | .00                 | 25,000.00           | 25,000.00          | .0           |
| 620-62810-920 TRANSFER-CONN FEE-CAP FD       | .00              | .00                 | 18,240.00           | 18,240.00          | .0           |
| <b>TOTAL ADMINISTRATIVE EXPENSES</b>         | <b>81,978.67</b> | <b>1,031,623.04</b> | <b>1,124,152.00</b> | <b>92,528.96</b>   | <b>91.8</b>  |
| <u>SUPERVISORY/CLERICAL</u>                  |                  |                     |                     |                    |              |
| 620-62820-111 SALARIES/PERMANENT             | 5,473.00         | 57,493.40           | 76,957.00           | 19,463.60          | 74.7         |
| 620-62820-120 EMPLOYEE BENEFITS              | 16,472.86        | 173,733.38          | 219,025.00          | 45,291.62          | 79.3         |
| 620-62820-154 PROFESSIONAL DEVELOPMENT       | 137.57           | 2,252.07            | 3,500.00            | 1,247.93           | 64.3         |
| 620-62820-219 PROFESSIONAL SERVICES          | .00              | 6,798.42            | 7,050.00            | 251.58             | 96.4         |
| 620-62820-225 MOBILE COMMUNICATIONS          | 230.72           | 1,349.88            | 1,200.00            | ( 149.88)          | 112.5        |
| 620-62820-310 OFFICE SUPPLIES                | 835.84           | 4,951.63            | 6,700.00            | 1,748.37           | 73.9         |
| <b>TOTAL SUPERVISORY/CLERICAL</b>            | <b>23,149.99</b> | <b>246,578.78</b>   | <b>314,432.00</b>   | <b>67,853.22</b>   | <b>78.4</b>  |
| <u>COLLECTION SYS OPS &amp; MAINT</u>        |                  |                     |                     |                    |              |
| 620-62830-111 SALARIES/PERMANENT             | 6,744.34         | 52,878.80           | 53,290.00           | 411.20             | 99.2         |
| 620-62830-112 WAGES/OVERTIME                 | .00              | 1,205.47            | 692.00              | ( 513.47)          | 174.2        |
| 620-62830-222 ELECTRICITY/LIFT STATIONS      | 604.50           | 9,036.00            | 7,800.00            | ( 1,236.00)        | 115.9        |
| 620-62830-295 CONTRACTUAL SERVICES           | .00              | 6,151.26            | 6,000.00            | ( 151.26)          | 102.5        |
| 620-62830-353 REPR/MTN - LIFT STATIONS       | 86.41            | 1,443.42            | 1,500.00            | 56.58              | 96.2         |
| 620-62830-354 REPR MTN - SANITARY SEWERS     | 1,192.19         | 3,555.75            | 2,500.00            | ( 1,055.75)        | 142.2        |
| 620-62830-355 REP/MAINT-COLLECTION EQUIP     | .00              | 2,996.91            | 4,000.00            | 1,003.09           | 74.9         |
| 620-62830-356 TELEMETRY EXPENSE              | 42.49            | 526.81              | 600.00              | 73.19              | 87.8         |
| <b>TOTAL COLLECTION SYS OPS &amp; MAINT</b>  | <b>8,669.93</b>  | <b>77,794.42</b>    | <b>76,382.00</b>    | <b>( 1,412.42)</b> | <b>101.9</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WASTEWATER UTILITY**

|  | PERIOD ACTUAL    | YTD ACTUAL        | BUDGET AMOUNT     | VARIANCE         | % OF BUDGET |
|--|------------------|-------------------|-------------------|------------------|-------------|
| <u>TREATMENT PLANT OPERATIONS</u>        |                  |                   |                   |                  |             |
| 620-62840-111 SALARIES/PERMANENT         | 5,710.03         | 65,725.33         | 76,128.00         | 10,402.67        | 86.3        |
| 620-62840-112 OVERTIME                   | .00              | 1,043.66          | 1,384.00          | 340.34           | 75.4        |
| 620-62840-118 CLOTHING ALLOWANCE         | .00              | 1,750.00          | 2,052.00          | 302.00           | 85.3        |
| 620-62840-222 ELECTRICITY/PLANT          | 11,467.21        | 129,650.35        | 160,000.00        | 30,349.65        | 81.0        |
| 620-62840-224 NATURAL GAS/PLANT          | 340.65           | 44,421.17         | 50,000.00         | 5,578.83         | 88.8        |
| 620-62840-340 OPERATING SUPPLIES         | 524.72           | 6,232.25          | 9,500.00          | 3,267.75         | 65.6        |
| 620-62840-341 CHEMICALS                  | .00              | 39,589.99         | 64,000.00         | 24,410.01        | 61.9        |
| 620-62840-342 CONTRACTUAL SERVICES       | .00              | 3,294.20          | 7,500.00          | 4,205.80         | 43.9        |
| 620-62840-351 TRUCK/AUTO EXPENSES        | .00              | 4,075.23          | 6,000.00          | 1,924.77         | 67.9        |
| 620-62840-590 DNR ENVIRINMENTAL FEE      | .00              | 10,858.36         | 11,140.00         | 281.64           | 97.5        |
| 620-62840-840 CAPITAL LEASE PAYMENT      | .00              | 5,373.86          | 5,374.00          | .14              | 100.0       |
| <b>TOTAL TREATMENT PLANT OPERATIONS</b>  | <b>18,042.61</b> | <b>312,014.40</b> | <b>393,078.00</b> | <b>81,063.60</b> | <b>79.4</b> |
| <u>TREATMENT EQUIP MAINTENANCE</u>       |                  |                   |                   |                  |             |
| 620-62850-111 SALARIES/PERMANENT         | 8,309.05         | 77,825.59         | 110,386.00        | 32,560.41        | 70.5        |
| 620-62850-112 WAGES/OVERTIME             | .00              | .00               | 231.00            | 231.00           | .0          |
| 620-62850-242 CONTRACTUAL SERVICES       | .00              | 10,164.74         | 21,000.00         | 10,835.26        | 48.4        |
| 620-62850-342 LUBRICANTS                 | .00              | 2,251.99          | 2,500.00          | 248.01           | 90.1        |
| 620-62850-357 REPAIRS & SUPPLIES         | 3,278.07         | 20,897.94         | 12,000.00         | ( 8,897.94)      | 174.2       |
| <b>TOTAL TREATMENT EQUIP MAINTENANCE</b> | <b>11,587.12</b> | <b>111,140.26</b> | <b>146,117.00</b> | <b>34,976.74</b> | <b>76.1</b> |
| <u>BLDG/GROUNDS MAINTENANCE</u>          |                  |                   |                   |                  |             |
| 620-62860-111 SALARIES/PERMANENT         | 3,594.11         | 39,582.10         | 57,096.00         | 17,513.90        | 69.3        |
| 620-62860-113 SEASONAL WAGES             | .00              | 2,655.31          | 9,600.00          | 6,944.69         | 27.7        |
| 620-62860-220 STORMWATER UTILITY FEE     | 139.76           | 1,083.12          | 1,145.00          | 61.88            | 94.6        |
| 620-62860-245 CONTRACTUAL REPAIRS        | .00              | 6,810.00          | 6,300.00          | ( 510.00)        | 108.1       |
| 620-62860-357 REPAIRS & SUPPLIES         | 651.70           | 2,501.36          | 7,500.00          | 4,998.64         | 33.4        |
| <b>TOTAL BLDG/GROUNDS MAINTENANCE</b>    | <b>4,385.57</b>  | <b>52,631.89</b>  | <b>81,641.00</b>  | <b>29,009.11</b> | <b>64.5</b> |
| <u>LABORATORY</u>                        |                  |                   |                   |                  |             |
| 620-62870-111 SALARIES/PERMANENT         | 4,114.71         | 44,876.24         | 61,466.00         | 16,589.76        | 73.0        |
| 620-62870-112 WAGES/OVERTIME             | .00              | 81.26             | .00               | ( 81.26)         | .0          |
| 620-62870-114 WAGES/PART-TIME/PERMANENT  | .00              | 60.00             | .00               | ( 60.00)         | .0          |
| 620-62870-295 CONTRACTUAL SERVICES       | .00              | 6,967.96          | 4,000.00          | ( 2,967.96)      | 174.2       |
| 620-62870-340 LAB SUPPLIES               | 3,615.16         | 8,280.75          | 8,500.00          | 219.25           | 97.4        |
| <b>TOTAL LABORATORY</b>                  | <b>7,729.87</b>  | <b>60,266.21</b>  | <b>73,966.00</b>  | <b>13,699.79</b> | <b>81.5</b> |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**WASTEWATER UTILITY**

|                                      | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u>   | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>   | <u>% OF BUDGET</u> |
|--------------------------------------|----------------------|---------------------|----------------------|-------------------|--------------------|
| <u>POWER GENERATION</u>              |                      |                     |                      |                   |                    |
| 620-62880-111 SALARIES/PERMANENT     | .00                  | .00                 | 381.00               | 381.00            | .0                 |
| 620-62880-242 CONTRACTUAL SERVICES   | .00                  | .00                 | 2,000.00             | 2,000.00          | .0                 |
| 620-62880-357 REPAIRS & SUPPLIES     | .00                  | .00                 | 1,500.00             | 1,500.00          | .0                 |
| <b>TOTAL POWER GENERATION</b>        | <b>.00</b>           | <b>.00</b>          | <b>3,881.00</b>      | <b>3,881.00</b>   | <b>.0</b>          |
| <u>SLUDGE APPLICATION</u>            |                      |                     |                      |                   |                    |
| 620-62890-111 SALARIES/PERMANENT     | 640.49               | 22,663.62           | 34,258.00            | 11,594.38         | 66.2               |
| 620-62890-112 WAGES/OVERTIME         | .00                  | 102.52              | .00                  | ( 102.52)         | .0                 |
| 620-62890-295 CONTRACTUAL SERVICES   | .00                  | 470.60              | 750.00               | 279.40            | 62.8               |
| 620-62890-351 DIESEL FUEL EXPENSE    | 1,292.16             | 5,327.99            | 6,000.00             | 672.01            | 88.8               |
| 620-62890-357 REPAIRS & SUPPLIES     | .00                  | 585.31              | 7,500.00             | 6,914.69          | 7.8                |
| <b>TOTAL SLUDGE APPLICATION</b>      | <b>1,932.65</b>      | <b>29,150.04</b>    | <b>48,508.00</b>     | <b>19,357.96</b>  | <b>60.1</b>        |
| <b>TOTAL FUND EXPENDITURES</b>       | <b>157,476.41</b>    | <b>1,921,199.04</b> | <b>2,262,157.00</b>  | <b>340,957.96</b> | <b>84.9</b>        |
| <b>NET REVENUE OVER EXPENDITURES</b> | <b>56,557.62</b>     | <b>( 81,850.34)</b> | <b>.00</b>           | <b>81,850.34</b>  | <b>.0</b>          |

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**STORMWATER UTILITY FUND**

|                                | PERIOD<br>ACTUAL                     | YTD ACTUAL       | BUDGET<br>AMOUNT  | VARIANCE          | % OF<br>BUDGET      |              |
|--------------------------------|--------------------------------------|------------------|-------------------|-------------------|---------------------|--------------|
| <u>STORMWATER REVENUES</u>     |                                      |                  |                   |                   |                     |              |
| 630-41110-63                   | RESIDENTIAL REVENUES                 | 12,503.26        | 122,770.46        | 129,069.00        | 6,298.54            | 95.1         |
| 630-41112-63                   | COMMERCIAL REVENUES                  | 19,073.64        | 105,389.63        | 90,506.00         | ( 14,883.63)        | 116.4        |
| 630-41113-63                   | INDUSTRIAL REVENUES                  | 4,507.38         | 47,256.50         | 44,763.00         | ( 2,493.50)         | 105.6        |
| 630-41114-63                   | PUBLIC/TAX EXEMPT REVENUES           | 6,824.37         | 66,076.99         | 65,021.00         | ( 1,055.99)         | 101.6        |
| 630-41115-63                   | PENALTIES                            | 358.73           | 3,586.67          | 3,500.00          | ( 86.67)            | 102.5        |
|                                | <b>TOTAL STORMWATER REVENUES</b>     | <b>43,267.38</b> | <b>345,080.25</b> | <b>332,859.00</b> | <b>( 12,221.25)</b> | <b>103.7</b> |
| <u>MISC REVENUES</u>           |                                      |                  |                   |                   |                     |              |
| 630-42110-63                   | INTEREST INCOME                      | .00              | .00               | 100.00            | 100.00              | .0           |
| 630-42212-63                   | GRANTS                               | .00              | .00               | 243,100.00        | 243,100.00          | .0           |
|                                | <b>TOTAL MISC REVENUES</b>           | <b>.00</b>       | <b>.00</b>        | <b>243,200.00</b> | <b>243,200.00</b>   | <b>.0</b>    |
| <u>OTHER FINANCING SOURCES</u> |                                      |                  |                   |                   |                     |              |
| 630-49930-63                   | RETAINED EARNINGS-(INC)-DEC          | .00              | .00               | ( 3,337.00)       | ( 3,337.00)         | .0           |
| 630-49950-63                   | CAPITAL IMPROVE-LOAN                 | .00              | .00               | 259,800.00        | 259,800.00          | .0           |
|                                | <b>TOTAL OTHER FINANCING SOURCES</b> | <b>.00</b>       | <b>.00</b>        | <b>256,463.00</b> | <b>256,463.00</b>   | <b>.0</b>    |
|                                | <b>TOTAL FUND REVENUE</b>            | <b>43,267.38</b> | <b>345,080.25</b> | <b>832,522.00</b> | <b>487,441.75</b>   | <b>41.5</b>  |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**STORMWATER UTILITY FUND**

|                                       | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE    | % OF BUDGET |
|---------------------------------------|---------------|------------|---------------|-------------|-------------|
| <u>ADMINISTRATIVE/GENERAL EXPENSE</u> |               |            |               |             |             |
| 630-63300-115                         | 2,492.33      | 26,173.20  | 39,199.00     | 13,025.80   | 66.8        |
| 630-63300-116                         | 1,839.45      | 20,059.74  | 18,815.00     | ( 1,244.74) | 106.6       |
| 630-63300-120                         | 4,084.04      | 37,442.16  | 53,685.00     | 16,242.84   | 69.7        |
| 630-63300-154                         | .00           | .00        | 1,000.00      | 1,000.00    | .0          |
| 630-63300-214                         | .00           | 4,332.85   | 3,000.00      | ( 1,332.85) | 144.4       |
| 630-63300-220                         | .00           | 7,500.00   | 7,500.00      | .00         | 100.0       |
| 630-63300-221                         | .00           | 2,000.00   | 2,000.00      | .00         | 100.0       |
| 630-63300-247                         | .00           | .00        | 1,000.00      | 1,000.00    | .0          |
| 630-63300-310                         | 345.40        | 2,271.21   | 2,500.00      | 228.79      | 90.9        |
| 630-63300-345                         | .00           | .00        | 1,000.00      | 1,000.00    | .0          |
| 630-63300-350                         | .00           | 600.00     | .00           | ( 600.00)   | .0          |
| 630-63300-352                         | .00           | 1,978.00   | 1,000.00      | ( 978.00)   | 197.8       |
| 630-63300-362                         | .00           | .00        | 500.00        | 500.00      | .0          |
| 630-63300-519                         | .00           | 3,393.50   | 3,500.00      | 106.50      | 97.0        |
| 630-63300-610                         | .00           | 13,965.11  | 13,965.00     | ( .11)      | 100.0       |
| 630-63300-913                         | .00           | .00        | 21,500.00     | 21,500.00   | .0          |
| TOTAL ADMINISTRATIVE/GENERAL EXPENSE  | 8,761.22      | 119,715.77 | 170,164.00    | 50,448.23   | 70.4        |
| <u>STREET CLEANING</u>                |               |            |               |             |             |
| 630-63310-111                         | 3,514.51      | 18,517.35  | 21,346.00     | 2,828.65    | 86.8        |
| 630-63310-351                         | .00           | 610.28     | 5,500.00      | 4,889.72    | 11.1        |
| 630-63310-353                         | 2,962.55      | 4,954.94   | 5,000.00      | 45.06       | 99.1        |
| TOTAL STREET CLEANING                 | 6,477.06      | 24,082.57  | 31,846.00     | 7,763.43    | 75.6        |
| <u>STORM WATER MANAGEMENT</u>         |               |            |               |             |             |
| 630-63440-111                         | 617.04        | 13,039.33  | 39,854.00     | 26,814.67   | 32.7        |
| 630-63440-295                         | .00           | 3,471.77   | .00           | ( 3,471.77) | .0          |
| 630-63440-320                         | .00           | 5,000.00   | 5,000.00      | .00         | 100.0       |
| 630-63440-350                         | 1,142.87      | 13,217.98  | 8,000.00      | ( 5,217.98) | 165.2       |
| 630-63440-351                         | .00           | 51.68      | 800.00        | 748.32      | 6.5         |
| 630-63440-590                         | .00           | 2,000.00   | 2,000.00      | .00         | 100.0       |
| 630-63440-820                         | .00           | 51,305.98  | 502,900.00    | 451,594.02  | 10.2        |
| TOTAL STORM WATER MANAGEMENT          | 1,759.91      | 88,086.74  | 558,554.00    | 470,467.26  | 15.8        |

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 10 MONTHS ENDING OCTOBER 31, 2013**

CA-C

**STORMWATER UTILITY FUND**

|  | <u>PERIOD ACTUAL</u> | <u>YTD ACTUAL</u> | <u>BUDGET AMOUNT</u> | <u>VARIANCE</u>     | <u>% OF BUDGET</u> |
|--|----------------------|-------------------|----------------------|---------------------|--------------------|
| <u>COMPOST SITE/YARD WASTE EXP</u>           |                      |                   |                      |                     |                    |
| 630-63600-111 SALARIES/WAGES                 | 1,762.57             | 20,311.83         | 34,153.00            | 13,841.17           | 59.5               |
| 630-63600-113 SEASONAL WAGES                 | 390.00               | 2,515.50          | 5,260.00             | 2,744.50            | 47.8               |
| 630-63600-340 OPERATING SUPPLIES/LEAF BAGS   | 4,320.00             | 4,320.00          | 4,000.00             | ( 320.00)           | 108.0              |
| 630-63600-351 FUEL EXPENSES                  | .00                  | 2,291.78          | 4,000.00             | 1,708.22            | 57.3               |
| 630-63600-352 VEHICLE/EQUIPMENT/REPAIR PARTS | 343.00               | 5,275.58          | 2,000.00             | ( 3,275.58)         | 263.8              |
| TOTAL COMPOST SITE/YARD WASTE EXP            | <u>6,815.57</u>      | <u>34,714.69</u>  | <u>49,413.00</u>     | <u>14,698.31</u>    | <u>70.3</u>        |
| <u>LAKE MANAGEMENT/MAINT EXP</u>             |                      |                   |                      |                     |                    |
| 630-63610-291 LAKE WEED CONTROL EXPENSES     | .00                  | 1,697.76          | 22,545.00            | 20,847.24           | 7.5                |
| 630-63610-295 CONTRACTUAL EXPENSES           | 1,800.00             | 8,879.70          | .00                  | ( 8,879.70)         | .0                 |
| TOTAL LAKE MANAGEMENT/MAINT EXP              | <u>1,800.00</u>      | <u>10,577.46</u>  | <u>22,545.00</u>     | <u>11,967.54</u>    | <u>46.9</u>        |
| TOTAL FUND EXPENDITURES                      | <u>25,613.76</u>     | <u>277,177.23</u> | <u>832,522.00</u>    | <u>555,344.77</u>   | <u>33.3</u>        |
| NET REVENUE OVER EXPENDITURES                | <u>17,653.62</u>     | <u>67,903.02</u>  | <u>.00</u>           | <u>( 67,903.02)</u> | <u>.0</u>          |

City of Whitewater Police Commission  
 Quarterly Meeting Minutes  
 May 9, 2013

ABSTRACT / SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF  
 WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

- I. Call to Order, Roll Call – Support Services Manager Boyd called the meeting to order at 6:02 pm and then called the roll.

Members present:

Jan Bilgen  
 Dennis Knopp  
 Dr. Ken Kidd

Members absent:

Dave Haberman  
 Dr. Mark McPhail

Also present: Chief Lisa Otterbacher, Officer Ryan Weston, and Support Services Manager Kathy Boyd.

- II. Oath of Office – Dr. Ken Kidd was sworn in as the newest police commissioner by Boyd.

- III. Election of Commission President, Vice President and Secretary - Boyd asked if there were nominations for the chair of the Police Commission. Bilgen nominated Dr. Kidd as the chair for the Police Commission, but he declined stating that he had just returned to the Commission and didn't feel it was appropriate. Knopp then nominated Bilgen with a second from Dr. Kidd. Boyd asked two more times if there were any other nominations for the chair of the Police Commission and there were none. After closing the nominations Boyd asked for a vote on the appointment of Bilgen for chair of the Police Commission.

AYES: Knopp, Dr. Kidd

ABSTAINED: Bilgen

NOES: None

ABSENT: Haberman, Dr. McPhail

At this time Boyd asked the Commission if Bilgen needed to vote to have a quorum. Bilgen stated that it should be fine because it was majority rule, but then said that she would change her vote to aye.

AYES: Bilgen, Knopp, Dr. Kidd,

NOES: None

ABSENT: Haberman, Dr. McPhail

The motion passed by unanimous voice vote.

Bilgen took over chairing the meeting and asked the Commissioners if there were any nominations for Vice President. Knopp asked if the Commission had to vote or could they wait until the next meeting when everyone was present. Bilgen entertained a motion to table the appointment of the Vice President and Secretary until the next scheduled meeting. With a motion by Dr. Kidd and a second by Knopp the motion passed by unanimous voice vote.

AYES: Bilgen, Knopp, Dr. Kidd

NOES: None

ABSENT: Haberman, Dr. McPhail

City of Whitewater Police Commission  
 Quarterly Meeting Minutes  
 May 9, 2013

- IV. Approval of Minutes of February 14, 2013 - On a motion by Knopp with a second by Bilgen the minutes were approved.

AYES: Bilgen, Knopp

ABSTAIN: Dr. Kidd

NOES:

ABSENT: Haberman, Dr. McPhail

- V. Citizen Comments – Bilgen read the following disclaimer: *“No formal Police Commission action will be taken during this meeting although issues raised may become part of a future agenda. Participants are allotted a three to five minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens may speak to those issues at the time the Police Commission discusses that particular item.”* There were no citizen comments.

- VI. Old Business – There was no old business.

- VII. New Business

A. Chief of Police Report

Chief Otterbacher stated that she was going to go out of the order listed on the agenda because she had asked Officer Ryan Weston to talk to the Commissioners concerning the Axon on-officer cameras (A. 6.). Officer Weston gave an overview of how the Axon cameras are worn on the head near the eye and how they operate. Bilgen asked how long it took to download the video and Officer Weston stated that he had three hours of video and it took 10 minutes to download. Dr. Kidd asked if it was turned on at any stop and Officer Weston stated that it was policy to turn it on at any citizen contact. Knopp asked how many units the department has and Chief Otterbacher stated that there were ten units with internal storage on local servers. Dr. Kidd asked if Officer Weston tells people they are being recorded. Officer Weston stated no, but that people do ask about the camera. Dr. Kidd asked if telling people that they are being recorded changes their demeanor and Officer Weston stated that he hasn't seen any change. Dr. Kidd asked if a light comes on when recorded and Officer Weston stated that there is a chime that beeps twice when it is recording. Knopp asked if it would violate Miranda rights. Officer Weston stated no, that with a one-party recording you can record anything that you are a part of and Miranda is reading someone's rights when they are in custody. Chief Otterbacher stated that there are video cameras everywhere and people are videotaped more than they realize. Chief Otterbacher stated that there are certain laws that require interviews to be recorded, felony, children and domestic interviews. Chief Otterbacher stated that the cameras save officers time. Officer Weston stated that a drunken driving incident can be captured from beginning to end and can be uncontested. Dr. Kidd asked how much time was saved and Officer Weston stated that he saved a half hour by not having to do a recorded statement on a drug arrest. Bilgen asked if there is a recording of a juvenile or young person, could an officer show a parent what occurred. Chief Otterbacher stated that release would be based on open records law; it could be released to a parent, but to no one else. Chief Otterbacher stated that the department was able to clear a citizen complaint because everything was on video. Chief Otterbacher stated that in the future there will be an ability to use them with smart phones. Chief Otterbacher stated that the officers are not able to delete the video files. Bilgen stated that she would be interested in someone coming back in September after using the cameras over the summer. Chief Otterbacher stated that the department is the only one in Wisconsin using the Axon cameras. Chief Otterbacher stating that there will be time savings for report writing. Dr. Kidd verified that the video footage wouldn't be used

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until a trial and Chief Otterbacher stated yes. Chief Otterbacher discussed how the video would be used for trial situations.

1. Training with Whitewater Unified School District - Chief Otterbacher discussed a new response plan training with the school district, local law enforcement and the county sheriff's departments. Chief Otterbacher stated that out of the meetings schools are now locked down and everyone has to be buzzed in. Chief Otterbacher stated that there was also cognitive training with verbal scenarios. Chief Otterbacher stated that in August there will be a hands-on training. Dr. Kidd asked if the PowerPoint used in the training could be available to the Commission and Chief Otterbacher stated yes. Bilgen asked if the training would be available to staff and faculty on campus. Chief Otterbacher stated that the Campus Police Department has attended all of the training. Chief Otterbacher stated that the library and the vet office (veterinarian) have asked for the training. Chief Otterbacher stated that the training is a life skill that should be used wherever people go.
2. Department Policy Review by CSI Company – Chief Otterbacher stated that the department has hired CSI to review all of the department policies. Cities and Villages Mutual Insurance Company (CVMIC) paid for half of the cost.
3. National Night Out (NNO) August 6, 2013 – Chief Otterbacher stated that National Night Out is a national event to partner with the community to be resistant to crime and disorder. Chief Otterbacher stated that it is always held on the same night throughout the country, which is on Tuesday night (August 6<sup>th</sup>). Chief Otterbacher stated that it has some similarities to the Safety Fair.
4. New Community Service Officer (CSO) Update – Chief Otterbacher stated that the department hired a new CSO, Justin Stuppy, who is a UW-Whitewater student.
5. Walworth County Alliance for Children Opens Tree House & Family Center - Chief Otterbacher stated that Det. Sgt. Tina Winger has been on the committee to get the family center built for 15 year. Chief Otterbacher stated that the center is for abused children and is a one-stop. Dr. Kidd asked if it will be used for Jefferson County and Chief Otterbacher stated yes, if our department is investigating they would use the family center. Dr. Kidd asked where it is located and Chief Otterbacher stated that it is Elkhorn on Hwy NN across the street from the Sheriff's Department.
6. Update on Axon On-officer Camera System – Discussed at the beginning of the Chief of Police Report.
7. Update on Whitewater Professional Police Association Union Contract - Chief Otterbacher skipped to VII. A. 8. then came back to discuss this issue. Chief Otterbacher stated that the contract was approved on Tuesday. Chief Otterbacher stated that the flexible spending was the holdup.
8. Status of K9 Unit Fundraising - Chief Otterbacher stated that \$15,792.81 has been raised, which includes donations from community members, business and UW-Whitewater organizations. Chief Otterbacher stated that Jan Bilgen has helped facilitate several donations. Chief Otterbacher stated that K9 Hair Care hosted a two day dog wash which raised \$905.00. Chief Otterbacher stated that other fund raisers are t-shirt sales, UW graduation rose sale, a 5K/10K run with silent auction, National Night Out, penny drive through the schools in the fall, and Walmart may pledge \$2,000 on top of donating bikes for NNO and a TV for the 5K/10K run. Chief Otterbacher stated that Round Lake Beach (IL) Police Department is retiring their K9 unit and has a car that may be available for purchase. Dr. Kidd asked how much of the \$45,000 is for the car and Chief Otterbacher stated about \$30,000. Bilgen mentioned that it will be much easier to raise funds for the dog.

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9. Police Day Reminder - Chief Otterbacher stated that the ceremony is May 15<sup>th</sup> at 4:30 in the afternoon with an open house before the ceremony from 12:00 pm to 3:00 pm.

- VIII. Future Commission Meeting Dates - The Police Commission is scheduled to meet on Thursday, September 5, 2013 at 6:00 pm in the Municipal Building Community Room.
- IX. Future Agenda Items – Bilgen asked the Commission members if they had any future agenda items and as there were none she mentioned that agenda items could be emailed to her before the next meeting in September.
- X. Adjournment - Adjournment to Closed Session, not to Reconvene per Wisconsin State Statute §19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility."

A. Items To Be Discussed: Chief of Police Evaluation and Possibility of Fire Department Personnel Under the Purview of Police and Fire Commission

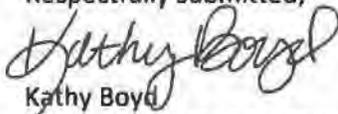
On a motion by Bilgen with a second by Knopp the Commissioners unanimously voted to adjourn to closed session at 6:47 pm.

AYES: Bilgen, Knopp, Dr. Kidd

NOES:

ABSENT: Haberman, Dr. McPhail

Respectfully submitted,



Kathy Boyd  
Support Services Manager

**City of Whitewater Police Commission  
Closed Session Meeting  
Thursday, May 9, 2013**

Call to Order: Police Commission President Jan Bilgen called the closed session meeting of the Whitewater Police Commission to order at 6:50PM.

Members Present: Jan Bilgen, Dennis Knopp, and Ken Kidd

Members Absent: David Haberman, and Mark McPhail

Also Present: Police Chief Lisa Otterbacher.

The Commission discussed the Chief of Police evaluation process. In addition, the Commission discussed the possibility of overseeing the Fire Department personnel.

At \_\_\_\_\_ PM Dennis Knopp made a motion to adjourn, seconded by Ken Kidd. Motion carried.

Respectfully Submitted,

Jan Bilgen, President

**City of Whitewater Police and Fire Commission**  
**Special Session Meeting**  
**Thursday, July 25, 2013**

Call to Order: Police Commission President Jan Bilgen called the special session meeting of the Whitewater Police and Fire Commission to order at 7PM.

Members present: Jan Bilgen, Dennis Knopp, David Haberman, Mark McPhail, and Ken Kidd.

The purpose of the meeting was to receive a report from Kent Greene of Emergency Services Consulting International regarding two days of meetings with those involved in the study to determine the future of the Fire and EMS departments within the city. The goal of the study is to provide guidance for the future operations of the fire and EMS departments. The initial draft is expected in three months.

At 7:35PM a motion to adjourn was made by Dennis Knopp, seconded by Mark McPhail. Motion carried.

Respectfully Submitted,

David Haberman, Secretary

City of Whitewater Police Commission  
Special Session Meeting Minutes  
August 29, 2013

ABSTRACT / SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN

- I. Call to Order, Roll Call – Police and Fire Commission President Jan Bilgen called the meeting to order at 6:00 pm.
- Members present:  
Jan Bilgen  
Dennis Knopp  
Dr. Mark McPhail  
Dr. Ken Kidd
- Members absent:  
Dave Haberman
- Also present: Chief Lisa Otterbacher, Captain Brian Uhl, and Support Services Manager Kathy Boyd.
- II. New Business
- A. Consideration of Discontinuing Chief and/or Command Staff Attendance to PFC Candidate Interviews – Knopp stated that he was the one that had requested. Knopp stated that they (interview candidates) are nervous having their boss staring at them during the interview. Knopp stated that they are more at ease talking to the Commission instead of their boss. Knopp stated that he wouldn't have a problem with Boyd attending because she is a better note taker than he is. Knopp stated that the upper echelon can stay outside and put their ear to the wall. Bilgen asked if there were other thoughts. Dr. McPhail stated that officers are expected to stay calm under any circumstances so he didn't see why this is a problem and that he was fine having the upper echelon in the room. Bilgen stated that she agreed with Dr. McPhail and that the candidates have gone through a couple other processes so she wants to make sure their answers are consistent with what they've indicated to staff during those processes. Knopp stated that this was a request from a past candidate. Dr. Kidd stated that to him it's a matter of what's the Commission's purpose. Dr. Kidd stated that if the purpose is to give an outside civilian viewpoint of the candidate separate from the command staff then it makes sense to not have the command staff be there. Dr. Kidd stated that maybe it changes the demeanor in room and colors how the Commissioners look at someone. Dr. Kidd stated that he doesn't think the command staff should be there during the deliberation. Bilgen stated there are two issues, the command staff in the room during the interview and during deliberation. Bilgen stated that if the Commission wants to make a change then there would need to be a motion and a second because every other interview that has been done since Bilgen has been associated with the Commission that has been the process. Bilgen stated if they want to change the process it would require an agreement of the Commission. Dr. Kidd stated that he would want to talk to the command staff and get their viewpoint, but be able to talk without the command staff there. Dr. Kidd stated that it is a good precedent, not that he has any problems with the current command staff, but if something was amiss with the command staff then the Commission should be able to talk. Bilgen stated if there is an issue with command staff then the Commission is not doing their job. Dr. McPhail stated that it would be a useful conversation to have outside of the process. Dr. McPhail stated that the process has been in place for an extended period of time and he would like to see it on an agenda and have an extended conversation and hear from someone who is concerned directly instead of indirectly. Dr. Kidd stated that he agreed.

City of Whitewater Police Commission  
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Knopp stated that if the Commission could possibly bring it up at another time and he didn't expect it to happen this day, but put it up for discussion and maybe have a timeline of the first of the year. Bilgen stated it will not be on the September agenda, but the next meeting. Bilgen stated that the Commission could develop a draft procedure to review.

- III. Adjournment - Adjournment to Closed Session, to Reconvene per Wisconsin State Statute §19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility."

A. Items To Be Discussed: Interviews of Sergeant Candidates - 3

On a motion by Bilgen, with a second by Dr. McPhail, the Commissioners unanimously voted to adjourn to closed session at 6:09 pm.

AYES: Bilgen, Knopp, Dr. McPhail Dr. Kidd

NOES: None

ABSENT: Haberman

- IV. Reconvene into Open Session at Approximately 8:00 pm – The Commissioners reconvened into open session at 8:00 pm.

- V. Announcement of Recommendation to Chief of Police Concerning Sergeant Candidates

Dr. McPhail made a motion to approve and certify for promotion, Officers Elder, Weston and Reif. There was a second from Knopp. Bilgen stated that the Commission was grateful for the interest and please with the quality of the candidates. The motion was passed by unanimous voice vote.

AYES: Bilgen, Knopp, Dr. McPhail, Dr. Kidd

NOES:

ABSENT: Haberman

Bilgen stated that the Commission would turn it back to the Chief and Captain for their action.

- VII. Adjournment - On a motion by Dr. McPhail with a second by Knopp, the Commissioners voted to adjourn. The motion passed by unanimous voice vote.

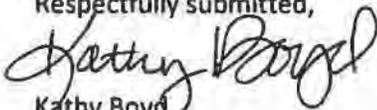
AYES: Bilgen, Knopp, Dr. McPhail, Dr. Kidd

NOES:

ABSENT: Haberman

The Police and Fire Commission adjourned at 8:01 pm.

Respectfully submitted,



Kathy Boyd  
Support Services Manager

**City of Whitewater Police Commission  
Closed Session Meeting  
Thursday, August 29, 2013**

Call to Order: Police Commission President Jan Bilgen called the closed session meeting of the Whitewater Police Commission to order at 6:10 PM.

Members Present: Jan Bilgen, Dennis Knopp, Mark McPhail and Ken Kidd

Members Absent: David Haberman

Also Present: Police Chief Lisa Otterbacher and Captain Brian Uhl

The Commission interviewed three candidates for the open sergeant's position and conducted discussions concerning each candidate.

At 8:00 PM Dennis Knopp made a motion to reconvene into open session, seconded by Ken Kidd. Motion carried.

Respectfully Submitted,

Jan Bilgen, President

Whitewater Community Development Authority  
Board of Directors  
Meeting Minutes  
August 15<sup>th</sup>, 2013

**1. Call to order and roll call**

The meeting was called to order by Chairman Jeff Knight at 5:20pm. The meeting was held at the Innovation Center, Room 105, 1221 Innovation Drive, Whitewater, WI 53190.

Present: Henry, Kachel, Knight, Meyer, Winship

Absent: Allen, Singer

Also: Patrick Cannon, Anna Schwarz

Guest: Wally McDonell, Doug Saubert

**2. Hearing of Citizen Comments**

None

**3. Action on Request to Waive 72 Hour meeting notice as required by Chapter 2.62.060 of the Whitewater Municipal Code**

As required by the City Ordinance, the CDA must take affirmative action in an open meeting to waive the notice requirement as set forth in the City's Ordinance. The CDA must still maintain compliance with State Statutes regarding the posting of an agenda for a public meeting.

A motion was made to waive the 72 hour notice requirement as set forth in Whitewater Municipal Code Section 2.62.060

Kachel (1); Meyer (2)

Aye: Henry, Kachel, Knight, Meyer, Winship

Nay: None

**4. Approval of agenda**

Move to place agenda items number 12 and 13 to the top of the agenda and approve agenda as amended.

Kachel (1); Winship (2)

Aye: All via voice vote (5)

Nay: None

**12. Consideration and discussion of a Resolution Establishing A Fund To Be Used For Indemnification Of Walworth County, If Necessary, Concerning the Elkhorn Road Venture, LLC, Settlement Payments**

The City Attorney, Wally McDonell, and the City Finance Director Doug Saubert explained the situation and answered any questions from the CDA members. A resolution will be going before the City Council at their next meeting, Tuesday, August 20<sup>th</sup>, 2013.

No CDA action was taken on this item.

**13. Consideration and discussion of a Resolution Transferring From TID 4, To A Separate Account, Monies Paid To The City Of Whitewater For Settlement Of Special Charges Related To The Elkhorn Road Venture, LLC.**

The City Attorney, Wally McDonell, and the City Finance Director Doug Saubert explained the situation and answered any questions from the CDA members. A resolution will be going before the City Council at their next meeting, Tuesday, August 20<sup>th</sup>, 2013.

No CDA action was taken on this item.

**5. Approval of minutes**

**a. June 27, 2013**

**b. July 5, 2013**

The minutes were approved as presented.

Kachel (1); Meyer (2)

Aye: All via voice vote (5)

Nay: None

**6. Acceptance of Financial Statements**

**a. June, 2013**

The Financial Statements were presented by Staff.

The Financial Statements were accepted as presented.

Winship (1); Kachel (2)

Aye: All via voice vote (5)

Nay: None

**7. Adjourn into closed session per Wisconsin State Statutes 19.85(1)(e) "Deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

**a. Discussion of a Capital Catalyst Fund grant request for a software development company located at the Innovation Center.**

**b. Discussion of a loan/equity request for a software company.**

**c. Discussion of sale of land in Business Park (all or part of Parcel Number 292-0515-3423-002)**

Motion to go into closed session and allow Patrick Cannon and Anna Schwarz to remain in the closed session portion of the meeting.

Winship(1); Kachel (2)

Aye: Henry, Kachel, Knight, Meyer, Winship

Nay: None

**8. Return to open session for possible action on closed session items.**

A motion was made to return to open session.

Winship (1); Meyer (2)

Aye: All via voice vote (5)

Nay: None

In open session:

Motion: To approve Capital Catalyst grant to IBL Development Corporation contingent upon signature of lease and outgrowth clause.

Knight (1); Kachel (2)

Aye: Kachel, Knight

Nay: None

Motion: To approve a \$100,000 loan with conversion to equity with Slipstream LLC.

Kachel (1); Winship (2)

Aye: Henry, Kachel, Knight, Meyer, Winship

Nay: None

**9. Consideration and discussion of changing the monthly meeting nights for August through December ,2013.**

Move to change the monthly meeting nights to the 4<sup>th</sup> Wednesday of the month at 5pm, excluding the months of November 2013 and December 2013, when the meeting will be held on the thirteenth Wednesday of the month. This change will be in affect from September 2013 to August 2014.

Meyer (1); Kachel (2)

Aye: All via voice vote (5)

Nay: None

**10. Consideration and discussion of the establishment of a non-profit non-governmental corporation to assist with equity investments under the Capital Catalyst Fund**

Move to direct Patrick Cannon to investigate, including a meeting with Mark Olm, this issue and bring back a proposal to the CDA.

Knight (1); Meyer (2)

Aye: Henry, Kachel, Knight, Meyer, Winship

Nay: None

**11. Consideration and discussion of collateralization requirements for start-up businesses utilizing the Capital Catalyst Fund programs.**

Patrick Cannon will bring ideas on this back to CDA members next month. CDA members noted that they would like paper copies of materials related to this mailed to them in the future.

**14. Consideration and discussion of renting CDA owned property located at N9601 Howard Road.**

It was decided that local realtors needed to be contacted to perform an inspection and recommend a course of action for the management of this property. Patrick Cannon will follow up with this matter.

**15. Consideration and discussion of the 2014 budget process and strategic goals.**

CDA Board Members indicated that an emphasis should be place on marketing the City of Whitewater. We need to advertise what makes Whitewater great! Potentially teaming up with other local organizations to fund a marketing effort/sales tool, which will highlight what the City of Whitewater has to offer. Future discussion on this will take place at later meetings.

**16. Future agenda referrals.**

None

**17. Adjourn**

A motion was made to adjourn the meeting at 6:50pm.

Kachel (1); Winship (2)

Aye: All via voice vote (5)

Nay: None

*The minutes were reviewed and approved by the CDA at its meeting on: 10/02/13*



*Jeffery Knight*  
Chairman



*Anna C. Schwarz*  
Recorder

Whitewater Community Development Authority  
Meeting Minutes  
August 27<sup>th</sup>, 2013

**1. Call to order and roll call.**

The meeting was called to order by Chairman Jeff Knight at 6:33pm. The meeting was held in the Council Chambers, Whitewater City Hall, 312 W. Whitewater St., Whitewater, WI 53190.

Present: Allen, Henry, Kachel, Knight, Meyer, Singer

Absent: Winship

Also: Patrick Cannon, Anna Schwarz

**2. Hearing of Citizen Comments**

None

**3. Adjourn into closed session per Wisconsin State Statutes 19.85(1)(e) "Deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

**a. Item to be discussed: Discussion of a loan request for a software development company located at the Innovation Center.**

Move to go into closed session per state statutes and to allow Patrick Cannon and Anna Schwarz to remain in the close session portion of the meeting.

Knight (1); Allen (2)

Aye: Allen, Henry, Kachel, Knight, Meyer, Singer

Nay: None

**4. Return to open session for possible action on closed session items.**

A motion was made to return to open session.

Meyer (1); Kachel (2)

Aye: All via voice vote (6)

Nay: None

In open session:

Motion: To approve a loan of \$100,000 to Slipstream, LLC. for a term of two (2) years and with an interest rate of 4% for the first year. The rate in the 2<sup>nd</sup> year of the loan is at prime rate plus two percent.

Kachel (1); Meyer (2)

Aye: Allen, Henry, Kachel, Knight, Meyer, Singer

Nay: None

**5. Future agenda referrals**

-501 c 3 discussion regarding the capital catalyst fund

**6. Adjourn**

A motion to adjourn the meeting was made at 6:54pm.

Singer (1); Meyer (2)

Aye: All via voice vote (6)

Nay: None

*The minutes were reviewed and approved by the CDA at its meeting on: 10/02/13*



*Jeffery Knight*  
Chairman



*Anna C. Schwarz*  
Recorder

**Whitewater Community Development Authority  
Meeting Minutes  
October 2<sup>nd</sup>, 2013**

**1. Call to order and roll call.**

The meeting was called to order by Chairman Jeff Knight at 5:02pm. The meeting was held in Room 105, Innovation Center, 1221 Innovation Drive, Whitewater, WI 53190.

Present: Allen, Henry, Kachel, Knight, Meyer, Singer, Winship

Absent: None

Also: Patrick Cannon, Cameron Clapper, Anna Schwarz

**2. Hearing of Citizen Comments**

None

**3. Approval of agenda**

- a. Move to Approve the agenda by Singer, 2<sup>nd</sup> by Kachel
  - i. All Via Voice Vote- Motion Passes

**4. Approval of Minutes**

- a. **August 15, 2013**
- b. **August 27, 2013**
  - i. Move to Approve the minutes from August 15<sup>th</sup> and August 27<sup>th</sup> by Allen, 2<sup>nd</sup> by Kachel
    - 1. All Via Voice Vote- Motion Passes

**5. Acceptance of Financial Statements**

- a. **July 2013**
  - i. Move to Approve the Financial Statements of July 2013 by Singer, 2<sup>nd</sup> by Kachel
    - 1. All Via Voice Vote- Motion Passes

**6. Adjourn into closed session per Wisconsin State Statutes 19.85(1)(e) "Deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".**

- a. **Discussion of a Royalty Agreement request for a software company.**
- b. **Discussion of potential retail establishments**
- c. **Discussion of potential workforce housing project**
  - i. Move to go into closed session per state statutes and to allow Patrick Cannon, Cameron Clapper, and Anna Schwarz to remain in the closed session portion of the meeting by Knight, 2<sup>nd</sup> by Singer
  - ii. Roll Call Vote-Motion Passes
    - 1. Aye: Allen, Henry, Kachel, Knight, Meyer, Singer, Winship
    - 2. Nay: None

**7. Return to open session for possible action on closed session items.**

- a. Move to return to open session by Singer, 2<sup>nd</sup> by Winship
  - i. All Via Voice Vote-Motion Passes

**8. Update from Mike Van den Bosch, Walworth County Economic Development Alliance**

- a. Mike Van Den Bosch identified the following as items WCEDA has been working this past year:
  - i. Marketing the Technology Park
    - 1. Showcasing its assets and the importance of its connection to UWW
  - ii. Working with the local system to connect them with the industrial base in Whitewater
    - 1. Husco, HyPro, Provisur: Discussion on how to connect with schools.
  - iii. National Manufacturing Day coming up. Elkhorn, Lake Geneva, Delevan.
    - 1. Students will get to come and see what manufacturing is like today. Connection to “Project Lead the Way”
    - 2. Strengthen the workforce development in Walworth County.
    - 3. Working to expand the chances for students to go into manufacturing facilities and checking them out.
  - iv. Economic Development
    - 1. Companies looking to WI instead of IL, we are down in IL working to drum up interest.
    - 2. New construction interest.
    - 3. Economic Development 101: Entity focused on Economic Development. Do local ED training for local elected officials. Being done in Elkhorn, invited Whitewater people to join in. October 30<sup>th</sup>, 2013 from 5:30pm-8:30pm in Elkhorn.
  - v. Fundamentals of Supervision Project
    - 1. Charging businesses to take part in 6 week modules that train employees to train them on strategic planning and discipline, etc.

**9. Consideration and discussion of the creation of Maker’s Space – presentation by Bienne Brown**

- a. Presentation by Bienne Brown about the Whitewater Makerspace. Community Garden opportunities (including non-profit status). Get UWW students bus service to Makerspace, coordinate with bus routes and professors. Fundraising and Community Projects. Effigy mounds incorporation and efforts to organize more fully. Working on getting donated materials to teach how to “build your own” machines. Robotics programs, competitive with other area makerspaces. Makerspaces are based on “open source” sharing. Makerspaces want to help other makerspaces be effective and want to help them out. [Playbook] Making a presentation to CESA #2 superintendents on October 21<sup>st</sup>. See whitewatermakerspace.org for more information. Working on membership costs to determine the best options for the community and project needs.

**10. Consideration and discussion of the establishment of a non-profit non-governmental corporation to assist with equity investments under the Capital Catalyst Fund.**

- a. Pat Cannon has been working with Mark Olm and has given him all of our information. According to Mr. Olm we would have to have a charitable purpose behind any organization to create a non-profit entity. Asked WEDC if we could use interest payments to cover administrative costs and could be used for donation purposes. We are still waiting for confirmation from WEDC. All profits would be returned to the community as a reinvestment. If this is possible it would allow us to establish the 501 c 3. We would not be able to use the principal given to us by WEDC. We would like to have Mark Olm come to the next meeting to explain this further. We really need an economic development corporation to support the growth of economic development in Whitewater. We also need to clarify how the returns would be invested in the community within the bylaws of this new organization.

**11. Considerations and discussion of collateralization requirements for the Capital Catalyst Fund.**

- a. See attachment to agenda [Memorandum].
- b. After extensive discussion no action was taken.

**12. Consideration and discussion of a draft letter regarding brokerage services for the Business and Technology Parks.**

- a. See attachment to agenda. [Draft Letter]
- b. After discussion and review no action was required or taken.

**13. Consideration and discussion of a grant request for the issuance of a Class B Beer and Liquor License.**

- a. There were three applicants for a Class B Beer and Liquor License; the City Council awarded it to Tyler Salisbury from Causal Joe's 2. He is coming before the CDA to ask for \$10,000 grant to cover the fee that is mandated by the state.
- b. Move to approve the \$10,000 grant request with the contingencies put in place by City Council by Allen, 2<sup>nd</sup> by Kachel
  - i. Roll Call Vote-Motion Passes
    - 1. Aye: Allen, Henry, Kachel, Knight, Meyer, Singer, Winship
    - 2. Nay: None

**14. Consideration and discussion of renting of and repairs to the CDA owned property located at N9601 Howard Road.**

- a. Our tenant has moved out. Greg Meyer and Pat Cannon went through the property and the home is in fairly good shape. There are some exterior repairs that need to be completed, roof and siding. There are a few code issues that need to be addressed including interior handrails and back deck. Repairs would be between \$8,000 and \$10,000, possibly \$15,000 at the very most. There could be hidden costs that we need to be aware of. The short term plan is to bring the home up to code and re-rent it, but that the long-range plan is to remove the home so that there is no residential property next to the industrial park.
  - ii. Move to give Pat Cannon the authority to bid this out on a project by project basis up to \$15,000 total cost and to have an inspector view the property by Allen, 2<sup>nd</sup> by Meyer
  - iii. Roll Call-Motion Passes

1. Aye: Allen, Henry, Kachel, Knight, Meyer, Singer, Winship
2. Nay: None

**15. Consideration and discussion of the 2014 budget process and strategic goals.**

- a. Postpone discussion of the 2014 budget to next CDA Board of Directors meeting, with more detailed information included.

**16. Future agenda referrals.**

- c. Makerspace funding allocation.

**17. Adjourn**

- d. Move to Adjourn at 7:12pm by Allen, 2<sup>nd</sup> by Kachel
- e. All Via Voice Vote-Motion Passes

*The minutes were reviewed and approved by the CDA at its meeting on: 10/23/13*



*Jeffery Knight*  
Chairman



*Anna C. Schwarz*  
Recorder

WhitewaterMakerSpace.org

1206 E. Bluff Rd.

Brienne Diebolt-Brown, Executive Director

# What is it?

- ▶ A makerspace is also known as a hackerspace, co-working space or other creative/community environment to share resources and ideas.
- ▶ A place where kids can learn supplementary STEAM (Science, Technology, Engineering, Art, and Math) education
- ▶ A community resource that gets projects done that are high on the community's list but low on the city's list

# Our plan



# Revitalization

- ▶ Community Gardens
- ▶ Maker Spaces
- ▶ Art/Sculpture
- ▶ Job Training
- ▶ Entrepreneurship
- ▶ Community Projects and fundraising

# What do we have?



# The Floorplan



# What \$5,000 could do

- ▶ It does not pay for salaries but rather
- ▶ We need 20 full paying members to sign up per month in order to keep the lights on and take the road trips to auctions in order to salvage materials for workshops
- ▶ Currently we are creating memberships at half price in order to create critical mass
- ▶ We



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: **11/19/2013**

ITEM: **2014 Budget Presentations**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

**This is the fourth and final set of presentations on the proposed 2014 budget for the City of Whitewater. Staff will present for review by the Common Council the remaining department budgets and segregated funds. Following the presentations and related discussion, the Common Council will hold a public hearing for approval of the budget document.**

BUDGET IMPACT, IF ANY: **n/a**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **n/a**

STAFF RECOMMENDATION: **None**

RECOMMENDED MOTION: **None**

ATTACHMENT(S) INCLUDED (If none, please state that)

**A detailed budget document was provided to the Common Council prior to the meeting.  
Capital Improvement Plan**

FOR MORE INFORMATION CONTACT:

**Cameron Clapper, City Manager, 262.473.0100, [cclapper@whitewater-wi.gov](mailto:cclapper@whitewater-wi.gov).**

## Capital Improvement Program 2014-2018 - Programmed

| Department/Project                | 2014            | 2015        | 2016        | 2017            | 2018            |
|-----------------------------------|-----------------|-------------|-------------|-----------------|-----------------|
| <b>Cable TV</b>                   |                 |             |             |                 |                 |
| Sony NXSU Camcorder w/ Hard Drive | \$ 5,000        |             |             |                 |                 |
| Camcorder 1 Replacement           |                 |             |             | \$ 5,000        |                 |
| Camcorder 2 Replacement           |                 |             |             |                 | \$ 5,000        |
| <b>Cable TV Totals:</b>           | <b>\$ 5,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 5,000</b> | <b>\$ 5,000</b> |

|                             |                  |             |                  |             |             |
|-----------------------------|------------------|-------------|------------------|-------------|-------------|
| <b>Finance</b>              |                  |             |                  |             |             |
| Ride Share Taxi             | \$ 54,000        |             |                  |             |             |
| Records Management Software |                  |             | \$ 70,000        |             |             |
| <b>Finance Totals:</b>      | <b>\$ 54,000</b> | <b>\$ -</b> | <b>\$ 70,000</b> | <b>\$ -</b> | <b>\$ -</b> |

|                                       |                   |             |             |             |             |
|---------------------------------------|-------------------|-------------|-------------|-------------|-------------|
| <b>Information Technology Totals:</b> |                   |             |             |             |             |
| Municipal Broadband Network           | \$ 50,000         |             |             |             |             |
| VOIP Phone System                     | \$ 75,000         |             |             |             |             |
| <b>Information Technology Totals:</b> | <b>\$ 125,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

|                                      |             |                  |             |             |             |
|--------------------------------------|-------------|------------------|-------------|-------------|-------------|
| <b>Neighborhood Services</b>         |             |                  |             |             |             |
| Scanner/Plotter                      |             | \$ 7,000         |             |             |             |
| Scanning Services                    |             | \$ 5,000         |             |             |             |
| <b>Neighborhood Services Totals:</b> | <b>\$ -</b> | <b>\$ 12,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

|                                     |            |            |           |           |           |
|-------------------------------------|------------|------------|-----------|-----------|-----------|
| <b>Parks &amp; Recreation</b>       |            |            |           |           |           |
| <i>Facilities:</i>                  |            |            |           |           |           |
| <b>Community Building</b>           |            |            |           |           |           |
| Re-shingle Roof                     | \$ 15,000  |            |           |           |           |
| Siding                              |            | \$ 15,000  |           |           |           |
| Air Conditioner & Furnace (*Trane)  |            |            |           |           | \$ 10,000 |
| <b>Lakefront Community Center</b>   |            |            |           |           |           |
| Air Conditioning & Furnace (*Trane) |            |            |           | \$ 15,000 |           |
| Replace Chairs                      |            |            |           |           | \$ 5,000  |
| <b>Armory</b>                       |            |            |           |           |           |
| Sand & Repaint Gym Floor            | \$ 8,000   |            |           |           |           |
| Replace South Gym Interior Doors    |            |            |           |           | \$ 10,000 |
| <b>White Building</b>               |            |            |           |           |           |
| Replace Carpet                      |            | \$ 6,000   |           |           |           |
| Re-shingle Roof                     |            |            | \$ 15,000 |           |           |
| <b>Municipal Building</b>           |            |            |           |           |           |
| Rooftop Replacement (*Trane)        | \$ 165,000 |            |           |           |           |
| HVAC Controls (*Trane)              | \$ 95,000  |            |           |           |           |
| <b>Library</b>                      |            |            |           |           |           |
| Air Conditioning (*Trane)           | \$ 20,000  |            |           |           |           |
| <i>Parks:</i>                       |            |            |           |           |           |
| <b>Moraine View Park</b>            |            |            |           |           |           |
| Bark Park Relocation                | \$ 10,000  |            |           |           |           |
| Shelter/Restroom Building           |            | \$ 200,000 |           |           |           |
| <b>Starin Park</b>                  |            |            |           |           |           |
| Scoreboards -LL & N                 | \$ 10,000  |            |           |           |           |
| Ball Diamonds-Fence Improvements    | \$ 20,000  |            |           |           |           |
| Outdoor Fitness Equipment           |            |            | \$ 20,000 |           |           |

**Capital Improvement Program 2014-2018 - Programmed**

| Department/Project                                      | 2014                | 2015              | 2016              | 2017              | 2018              |
|---|---------------------|-------------------|-------------------|-------------------|-------------------|
| <b>Cravath Lakefront Park</b>                           |                     |                   |                   |                   |                   |
| Fencing - Railroad Tracks                               |                     |                   | \$ 25,000         |                   |                   |
| Splash Pad  |                     |                   | \$ 750,000        |                   |                   |
| Amphitheater & Shade Structure                          |                     |                   |                   | \$ 400,000        |                   |
| <b>Trippe Lake Park</b>                                 |                     |                   |                   |                   |                   |
| Fishing Pier  |                     | \$ 5,000          |                   |                   |                   |
| Parking Lot & Sledding Hill                             |                     |                   |                   |                   | \$ 75,000         |
| <b>Effigy Mound Preserve</b>                            |                     |                   |                   |                   |                   |
| Signage   |                     | \$ 15,000         |                   |                   |                   |
| Kiosk   |                     |                   |                   |                   | \$ 10,000         |
| <b>Clay Street Nature Park</b>                          |                     |                   |                   |                   |                   |
| Fishing Pier  |                     | \$ 5,000          |                   |                   |                   |
| <b>Field of Dreams</b>                                  |                     |                   |                   |                   |                   |
| Parking Lot & Baseball Field                            | \$ 116,000          |                   |                   |                   |                   |
| <b>General</b>  |                     |                   |                   |                   |                   |
| Archery Range   |                     |                   |                   | \$ 5,000          |                   |
| <i>Ped/Bike:</i>  |                     |                   |                   |                   |                   |
| Bicycle & Trail Signage                                 | \$ 50,000           |                   |                   |                   |                   |
| <b>Street Bike Lanes</b>                                |                     |                   |                   |                   |                   |
| W Walworth - Hwy 12 to S Franklin (1.7 miles)           |                     | \$ 34,000         |                   |                   |                   |
| Indian Mound - W Walworth to W Main (.54 miles)         |                     | \$ 10,800         |                   |                   |                   |
| S Elizabeth to W Main (.76 miles)                       |                     | \$ 15,200         |                   |                   |                   |
| N Newcomb - E Milwaukee to E Executive (.62 miles)      |                     |                   | \$ 12,400         |                   |                   |
| E Bluff - Elkhorn To Howard (.66 miles)                 |                     |                   | \$ 13,200         |                   |                   |
| N Fremont - W North to E Schwager (.8 miles)            |                     |                   | \$ 16,000         |                   |                   |
| S Wisconsin - Willis Ray to Tripp Lake Park (.76 miles) |                     |                   | \$ 15,200         |                   |                   |
| Tratt - W Main to Bloomingfield (1.1 miles)             |                     |                   |                   | \$ 22,000         |                   |
| Indian Mound to W Walworth (.63 miles)                  |                     |                   |                   |                   | \$ 12,600         |
| E North - S Franklin to N Newcomb (.99 miles)           | \$ 19,800           |                   |                   |                   |                   |
| W Main - Tratt to S Franklin (.62 miles)                | \$ 142,000          |                   |                   |                   |                   |
| W Main - Indian Mound to S Prince (.71 miles)           |                     |                   | \$ 120,000        |                   |                   |
| <b>Shared Use Paths</b>                                 |                     |                   |                   |                   |                   |
| Waters Edge Path Ext to WHS                             | \$ 325,000          |                   |                   |                   |                   |
| S Ardmore Street Extension (.07 miles)                  | \$ 14,000           |                   |                   |                   |                   |
| East Clay St. Connector Path (.05 miles)                |                     | \$ 9,000          |                   |                   |                   |
| Shaw Court Ext Path                                     |                     |                   |                   |                   | \$ 80,784         |
| <b>Parks &amp; Recreation Totals:</b>                   | <b>\$ 1,009,800</b> | <b>\$ 315,000</b> | <b>\$ 986,800</b> | <b>\$ 442,000</b> | <b>\$ 203,384</b> |

\*Part of a future energy efficiency performance contract with Trane. Will likely involve a borrowing to be paid through energy cost savings.

| <b>Police</b>                |                   |             |             |             |             |
|------------------------------|-------------------|-------------|-------------|-------------|-------------|
| <b>Communications Center</b> |                   |             |             |             |             |
| 911 System                   | \$ 150,000        |             |             |             |             |
| <b>Police Totals:</b>        | <b>\$ 150,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

### Capital Improvement Program 2014-2018 - Programmed

| Department/Project                                   | 2014                | 2015              | 2016              | 2017              | 2018              |
|--|---------------------|-------------------|-------------------|-------------------|-------------------|
| <b>DPW - Streets/Parks/Forestry Division</b>         |                     |                   |                   |                   |                   |
| Security Fuel Dispensing -2 City Pumps               | \$ 12,000           |                   |                   |                   |                   |
| Tandem Dump Truck                                    | \$ 60,000           |                   |                   |                   |                   |
| Shop Hoist for Service Bay                           | \$ 9,000            |                   |                   |                   |                   |
| Downtown Eastgate**                                  | \$ 1,693,875        |                   |                   |                   |                   |
| Clay St. (Dann to Esterly)**                         |                     | \$ 410,769        |                   |                   |                   |
| Esterly St. (Milwaukee to Clay)**                    |                     | \$ 159,125        |                   |                   |                   |
| Clay St. (Esterly to Roundabout)**                   |                     |                   | \$ 544,583        |                   |                   |
| Milwaukee & Newcomb Intersection**                   |                     |                   |                   | \$ 82,150         |                   |
| Milwaukee St. (Newcomb to City Limits)**             |                     |                   |                   | \$ 23,000         |                   |
| George St (North to terminus)**                      |                     |                   |                   |                   | \$ 674,173        |
| <b>DPW - Streets/Parks/Forestry Division Totals:</b> | <b>\$ 1,774,875</b> | <b>\$ 569,894</b> | <b>\$ 544,583</b> | <b>\$ 105,150</b> | <b>\$ 674,173</b> |

\*\* Projects that are listed with costs in more than one department.

|  |                   |                   |                     |                   |                   |
|--|-------------------|-------------------|---------------------|-------------------|-------------------|
| <b>DPW - Wastewater Utility Division</b>         |                   |                   |                     |                   |                   |
| <b>Solids:</b>                                   |                   |                   |                     |                   |                   |
| Sphere Integrity Inspection                      |                   | \$ 8,000          |                     |                   |                   |
| Sphere Painting                                  |                   | \$ 130,000        |                     |                   |                   |
| Manway Entry Construction/Storage Digester       |                   | \$ 20,000         |                     |                   |                   |
| <b>Lab:</b>                                      |                   |                   |                     |                   |                   |
| Hach LAB Cal Software                            |                   |                   | \$ 6,000            |                   |                   |
| <b>Collections:</b>                              |                   |                   |                     |                   |                   |
| Oak St. L.S. Control Upgrade                     |                   |                   | \$ 20,000           |                   |                   |
| Vanderlip Control Upgrade                        |                   | \$ 20,000         |                     |                   |                   |
| Downtown Eastgate**                              | \$ 354,500        |                   |                     |                   |                   |
| Clay St. (Dann to Esterly)**                     |                   | \$ 117,375        |                     |                   |                   |
| Esterly St. (Milwaukee to Clay)**                |                   |                   | \$ 72,000           |                   |                   |
| Clay St. (Esterly to Roundabout)**               |                   |                   |                     | \$ 170,125        |                   |
| Milwaukee & Newcomb Intersection**               |                   |                   |                     | \$ 273,125        |                   |
| Milwaukee St. (Newcomb to City Limits)**         |                   |                   |                     |                   |                   |
| George St (North to terminus)**                  |                   |                   |                     |                   | \$ 207,000        |
| <b>Plant:</b>                                    |                   |                   |                     |                   |                   |
| Additional Truck With Lift Gate                  |                   | \$ 25,000         |                     |                   |                   |
| Drywell Electrical Repairs                       | \$ 7,500          |                   |                     |                   |                   |
| Pedestrian Doors                                 | \$ 7,750          | \$ 6,400          | \$ 7,500            |                   |                   |
| Facility Vehicle Replacement                     |                   | \$ 13,000         |                     |                   |                   |
| Auto Dialer Update                               | \$ 9,700          |                   |                     |                   |                   |
| Engineering Services WWTP                        |                   | \$ 35,000         |                     |                   |                   |
| UV Bulb Replacement                              |                   | \$ 12,800         |                     |                   |                   |
| Property Fence/Gate Repairs                      |                   | \$ 5,000          |                     |                   |                   |
| Wastewater Facilities Upgrade-Biological Process |                   |                   | \$ 7,000,000        |                   |                   |
| <b>DPW - Wastewater Utility Division Totals:</b> | <b>\$ 379,450</b> | <b>\$ 392,575</b> | <b>\$ 7,105,500</b> | <b>\$ 443,250</b> | <b>\$ 207,000</b> |

\*\* Projects that are listed with costs in more than one department.

|                                     |           |  |  |  |  |
|-------------------------------------|-----------|--|--|--|--|
| <b>DPW - Water Utility Division</b> |           |  |  |  |  |
| Booster #2 Soft Start Replacement   | \$ 5,000  |  |  |  |  |
| Valve-Turning Machine               | \$ 12,000 |  |  |  |  |
| VFD for Well #9                     | \$ 19,000 |  |  |  |  |
| 2-HY-E Dry Dehumidifiers            | \$ 7,600  |  |  |  |  |
| Western Snow Plow                   | \$ 5,200  |  |  |  |  |
| Replacement Scales                  | \$ 9,900  |  |  |  |  |

### Capital Improvement Program 2014-2018 - Programmed

| Department/Project                          | 2014              | 2015             | 2016             | 2017              | 2018              |
|---|-------------------|------------------|------------------|-------------------|-------------------|
| <b>Streets:</b>                             |                   |                  |                  |                   |                   |
| Downtown Eastgate**                         | \$ 354,500        |                  |                  |                   |                   |
| Esterly St. (Milwaukee to Clay)**           |                   | \$ 98,438        |                  |                   |                   |
| Clay St. (Esterly to Roundabout)**          |                   |                  | \$ 75,125        |                   |                   |
| Milwaukee & Newcomb Intersection**          |                   |                  |                  | \$ 40,000         |                   |
| Milwaukee St. (Newcomb to City Limits)**    |                   |                  |                  | \$ 285,000        |                   |
| George St (North to terminus)**             |                   |                  |                  |                   | \$ 240,000        |
| <b>DPW - Water Utility Division Totals:</b> | <b>\$ 413,200</b> | <b>\$ 98,438</b> | <b>\$ 75,125</b> | <b>\$ 325,000</b> | <b>\$ 240,000</b> |

\*\* Projects that are listed with costs in more than one department.

| <b>DPW - Stormwater Utility</b>            |                   |                   |                   |             |                   |
|--|-------------------|-------------------|-------------------|-------------|-------------------|
| Stormwater Mitigation Plan Implementation  | \$ -              |                   |                   |             |                   |
| <b>Streets:</b>                            |                   |                   |                   |             |                   |
| Downtown Eastgate**                        | \$ 223,000        |                   |                   |             |                   |
| Clay St. (Dann to Esterly)**               |                   | \$ 123,125        |                   |             |                   |
| Esterly St. (Milwaukee to Clay)**          |                   | \$ 23,719         |                   |             |                   |
| Clay St. (Esterly to Roundabout)**         |                   |                   | \$ 163,125        |             |                   |
| George St (North to terminus)**            |                   |                   |                   |             | \$ 127,200        |
| <b>Creeks/Detention Basins:</b>            |                   |                   |                   |             |                   |
| Meadowsweet Park-Detention Basin Retro Fit |                   | \$ 190,228        |                   |             |                   |
| Clay Street Detention Basin                |                   | \$ 137,750        |                   |             |                   |
| <b>DPW - Stormwater Utility Totals:</b>    | <b>\$ 223,000</b> | <b>\$ 474,822</b> | <b>\$ 163,125</b> | <b>\$ -</b> | <b>\$ 127,200</b> |

\*\* Projects that are listed with costs in more than one department.

| <b>Fire - All Divisions</b>                    |             |             |             |             |             |
|--|-------------|-------------|-------------|-------------|-------------|
| Operation Study Recommendations Implementation | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        |
| <b>Fire - All Divisions Totals:</b>            | <b>\$ -</b> |

## Capital Improvement Program 2014-2018 - Not Programmed

| Department/Project             | Estimated Cost |
|--------------------------------|----------------|
| <b>Cable TV</b>                |                |
| Camcorder 3 Replacement (2019) | \$ 5,000       |

| <b>DPW - Streets/Parks/Forestry Division</b> |              |
|--|--------------|
| Streetlight System Conversion                | \$ -         |
| Center St. (Franklin to Summit)              | \$ 842,000   |
| Bishop St. (Clay St to Newcomb St)           | \$ 386,000   |
| S. Newcomb St. (Clay St. to Milwaukee St.)   | \$ 316,000   |
| East Main St (Newcomb to Bluff Rd)           | \$ 2,067,000 |
| East St (Main St to Chicago St)              | \$ 350,000   |
| Jefferson St (Cravath St to Starin Rd)       | \$ 771,000   |
| Wakely St (Main St to North St)              | \$ 315,000   |

| <b>DPW - Wastewater Utility Division</b> |            |
|--|------------|
| <b>Plant:</b>                            |            |
| Vanderlip Lift Station Reconstruction    | \$ 500,000 |
| Sanitary Sewer Interceptor               | \$ -       |

| <b>DPW - Water Utility Division</b>      |      |
|--|------|
| Water Tower                              | \$ - |
| Watermain Replacement Tratt & Ann Street | \$ - |
| Office & Maintenance Building            | \$ - |
| Loop Water Main                          | \$ - |

| <b>DPW - Stormwater Utility</b>   |      |
|-----------------------------------|------|
| Ann Street Detention Pond         | \$ - |
| W. Main & N. Indian Mound Parkway | \$ - |
| Parkcrest-northwest               | \$ - |
| Parkcrest-southwest               | \$ - |
| Cravath Lake Park                 | \$ - |
| E. Main Street                    | \$ - |
| Chicago/East Street               | \$ - |
| E. Cravath St                     | \$ - |

| <b>Fire/TechRescue/EMS</b>         |              |
|------------------------------------|--------------|
| Building Expansion/Reconstruction* | \$ 1,200,000 |

\*1.2 Million has been set aside for this project. Final cost is unknown.

| <b>Parks &amp; Recreation</b>                           |            |
|---|------------|
| <b>Library</b>  |            |
| Building Expansion                                      | \$ -       |
| Vault Lights Replacement                                | \$ -       |
| <b>Street Bike Lanes</b>                                |            |
| STH 89 - Willis Ray to South 12 (.22 miles)             | \$ 4,400   |
| E County Line - N McMillen to Indian Mound (1.99 miles) | \$ 39,800  |
| E main to S Newcomb (.53 miles)                         | \$ -       |
| N Newcomb to E Bluff (.41 miles)                        | \$ -       |
| <b>Share Use Path</b>                                   |            |
| Box Culvert/HWY 12 to Pine Bluff                        | \$ -       |
| Washington School Bridge                                | \$ 935,000 |

| <b>Police</b>                         |           |
|---------------------------------------|-----------|
| Records Management Software           | \$ 99,059 |
| Walworth County Communications Bridge | \$ -      |

## Capital Improvement Fund (CIF) 2014 Projects - Recommended

| Project  | Department/Division    | Funding Source(s)    | Amount                        |
|--|------------------------|----------------------|-------------------------------|
| 1 <b>911 System Update</b>   | Police Department      | <b>Cost Estimate</b> | <b>\$ 150,000</b>             |
| <b>Description/Justification:</b>  |                        |                      |                               |
| The communications 911 system is the software operating system. All of Walworth County went to an enhanced 911 (E911) system in Oct 1994; CML was chosen as Whitewater's vendor.                             |                        |                      |                               |
|  |                        |                      | <b>CIF Impact: \$ 150,000</b> |
| 2 <b>Bike &amp; Pedestrian Trail Signage Program</b>   | Parks & Recreation     | <b>Cost Estimate</b> | <b>\$ 50,000</b>              |
| <b>Description/Justification:</b>  |                        |                      |                               |
| This project would include the development and implementation of a comprehensive signage program for paths, bike lanes, and pedestrian corridors.  |                        |                      |                               |
|  |                        |                      | <b>CIF Impact: \$ 50,000</b>  |
| 3 <b>Community Building Roof Repair</b>  | Facilities Maintenance | <b>Cost Estimate</b> | <b>\$ 15,000</b>              |
| <b>Description/Justification:</b>  |                        |                      |                               |
| The shingles on the roof need to be replaced. The repair should have been completed 5 years ago but was postponed. This project is being included as part of the performance contracting project with Trane. |                        |                      |                               |
|  |                        | Trane Project**      | \$ 15,000                     |
|  |                        |                      | <b>CIF Impact: \$ -</b>       |
| 4 <b>Downtown East Gateway Reconstruction</b>  | Public Works           | <b>Cost Estimate</b> | <b>\$ 2,650,875</b>           |
| <b>Description/Justification:</b>  |                        |                      |                               |
| Fort Credit Union donated \$25,000 to the art feature.   |                        |                      |                               |
|  |                        | Fort Credit Union:   | \$ 25,000                     |
|  |                        | Water Utility:       | \$ 354,500                    |
|  |                        | Wastewater Utility:  | \$ 354,500                    |
|  |                        | Storm Water Utility: | \$ 223,000                    |
|  |                        | 2014 Bond Issue:     | \$ 1,693,875                  |
|  |                        |                      | <b>CIF Impact: \$ -</b>       |

## Capital Improvement Fund (CIF) 2014 Projects - Recommended

| Project  | Department/Division    | Funding Source(s)    | Amount            |
|--|------------------------|----------------------|-------------------|
| 5 <b>Field of Dreams (Fund Reimbursement) - Previously Approved</b>  | Parks & Recreation     | <b>Cost Estimate</b> | <b>\$ 116,000</b> |
| <b>Description/Justification:</b><br>In 2013, an additional \$116,000 was needed to complete the municipal infrastructure associated with the Field of Dreams project. This item represents a reimbursement to the Capital Improvement Fund (450) that will be included in the 2014 borrowing for capital projects including the Downtown Eastgate project.                              |                        | 2014 Bond Issue:     | \$ 116,000        |
|  |                        | <b>CIF Impact:</b>   | <b>\$ -</b>       |
| 6 <b>Library AC System</b>   | Facilities Maintenance | <b>Cost Estimate</b> | <b>\$ 20,000</b>  |
| <b>Description/Justification:</b><br>This project is being included as option of Trane work.   |                        | Trane Project**      | \$ 20,000         |
|  |                        | <b>CIF Impact:</b>   | <b>\$ -</b>       |
| 7 <b>Municipal Broadband Network</b>   | Information Technology | <b>Cost Estimate</b> | <b>\$ 50,000</b>  |
| <b>Description/Justification:</b><br>Installation of fiber from Prince Street to Fremont Street in Main Street and from Main Street to Whitewater Street on Fremont Street. This project is part of a larger objective which is to link all our municipal facilities through a hard fiber line. The set-up will also allow for future connections to the University and School District. |                        |                      |                   |
|  |                        | <b>CIF Impact:</b>   | <b>\$ 50,000</b>  |
| 8 <b>Municipal Building HVAC Controls</b>  | Facilities Maintenance | <b>Cost Estimate</b> | <b>\$ 95,000</b>  |
| <b>Description/Justification:</b><br>Computer software to control heating/cooling in Municipal Building; Project will be included in Trane project.  |                        | Trane Project**      | \$ 95,000         |
|  |                        | <b>CIF Impact:</b>   | <b>\$ -</b>       |

## Capital Improvement Fund (CIF) 2014 Projects - Recommended

| Project  | Department/Division    | Funding Source(s)       | Amount         |
|--|------------------------|-------------------------|----------------|
| 9 <b>Municipal Building Rooftop AC Unit Replacement</b>  | Facilities Maintenance | <b>Cost Estimate \$</b> | <b>165,000</b> |
| <b>Description/Justification:</b><br>Replacement of 3 AC units on the roof. These units have reached the end of their useful life. Rather than continue to pay increasing maintenance costs, it is recommended that the City purchase new, more efficient units. This project is being included as part of the performance contracting project with Trane. |                        | Trane Project** \$      | 165,000        |
|  |                        | <b>CIF Impact: \$</b>   | <b>-</b>       |
| 10 <b>Ride Share Taxi (Shuttle Van)</b>  | Finance                | <b>Cost Estimate \$</b> | <b>54,000</b>  |
| <b>Description/Justification:</b><br>This is a 13-passenger vehicle with wheelchair lift. A Ride Share grant will cover 90% of the cost.   |                        | Ride Share Grant: \$    | 48,600         |
|  |                        | <b>CIF Impact: \$</b>   | <b>5,400</b>   |
| 11 <b>Security Fuel Dispensing System (Two Pumps)</b>  | Streets/Parks/Forestry | <b>Cost Estimate \$</b> | <b>12,000</b>  |
| <b>Description/Justification:</b><br>The installation of this system on the fuel pumps at the Streets Garage will not only make the pumps more secure, but also reduce the time needed to document and track fuel consumption by all departments.  |                        | <b>CIF Impact: \$</b>   | <b>12,000</b>  |
| 12 <b>Service Bay Shop Hoist</b>   | Streets/Parks/Forestry | <b>Cost Estimate \$</b> | <b>9,000</b>   |
| <b>Description/Justification:</b><br>Staff now uses jacks & blocking to support vehicles/trailers that are being worked on, would be safer and more convenient with vehicle lift installed in that area.   |                        | <b>CIF Impact: \$</b>   | <b>9,000</b>   |

### Capital Improvement Fund (CIF) 2014 Projects - Recommended

| Project  | Department/Division    | Funding Source(s)    | Amount            |
|--|------------------------|----------------------|-------------------|
| 13 <b>Sony NXSU Camcorder w/Hard Drive</b>   | Cable TV               | <b>Cost Estimate</b> | <b>\$ 5,000</b>   |
| <b>Description/Justification:</b>  |                        |                      |                   |
| Purchasing this camcorder will allow Cable TV/Media Services to completely eliminate the use of video tape and enable all video to be recorded digitally. The new camcorder will also provide a higher quality recording.  |                        | Cable TV Fund (200)  | \$ 5,000          |
|  |                        | <b>CIF Impact:</b>   | <b>\$ -</b>       |
| 14 <b>Tandem Dump Truck</b>  | Streets/Parks/Forestry | <b>Cost Estimate</b> | <b>\$ 60,000</b>  |
| <b>Description/Justification:</b>  |                        |                      |                   |
| The Streets/Parks/Forestry Division of Public Works currently leases a truck for heavy material hauling, including salt purchased for use in winter. The purchase of the truck would eliminate the cost of renting another truck and would reduce the cost for the transport of salt and asphalt into Whitewater. This truck will likely benefit the Water and Wastewater utilities as well. |                        |                      |                   |
|  |                        | <b>CIF Impact:</b>   | <b>\$ 60,000</b>  |
| 15 <b>Voice Over IP System (VOIP)</b>  | Information Technology | <b>Cost Estimate</b> | <b>\$ 75,000</b>  |
| <b>Description/Justification:</b>  |                        |                      |                   |
| This is The current phone system is comprised of several phone lines and each line comes with a monthly fee.   |                        |                      |                   |
|  |                        | <b>CIF Impact:</b>   | <b>\$ 75,000</b>  |
| 16 <b>Waters Edge Shared Use Path Extension to Whitewater High School</b>  | Parks & Recreation     | <b>Cost Estimate</b> | <b>\$ 325,000</b> |
| <b>Description/Justification:</b>  |                        |                      |                   |
| The proposed rate is a combination of on-street lanes & shared use path that connects waters edge to WHS. A majority of path being on bypass row.  |                        | DOT Grant:           | \$ 150,000.00     |
|  |                        | 2012 Bond Issue:     | \$ 76,500         |
|  |                        | <b>CIF Impact:</b>   | <b>\$ 98,500</b>  |
| <b>Total Additional CIF Cost:</b>  |                        |                      | <b>\$ 509,900</b> |

**Capital Improvement Fund (CIF) 2014 Projects - Requested Not Yet Funded**

| Project  | Department/Division    | Funding Source(s)       | Amount         |
|--|------------------------|-------------------------|----------------|
| 17 <b>Armory Gym Floor Repair</b>  | Facilities Maintenance | <b>Cost Estimate \$</b> | <b>8,000</b>   |
| <b>Description/Justification:</b><br>Floor has not been sanded and repainted in over 10 years.   |                        | <b>CIF Impact: \$</b>   | <b>8,000</b>   |
| 18 <b>Bark Park Relocation</b>   | Parks & Recreation     | <b>Cost Estimate \$</b> | <b>10,000</b>  |
| <b>Description/Justification:</b><br>The existing dog park was constructed in an area now designated as a wetland area. The park is wet after every rain and often unusable as a result. The current site is unable to be improved. The relocation would require a site. The fencing at the current site is salvageable and could be used at a new location. |                        | <b>CIF Impact: \$</b>   | <b>10,000</b>  |
| 19 <b>Main Street On-Street Bike Lanes</b>   | Parks & Recreation     | <b>Cost Estimate \$</b> | <b>142,000</b> |
| <b>Description/Justification:</b><br>Road Diet; 4 lanes to 2 with center turn lane.  |                        | <b>CIF Impact: \$</b>   | <b>142,000</b> |
| 20 <b>North Street On-Street Bike Lanes</b>  | Parks & Recreation     | <b>Cost Estimate \$</b> | <b>19,800</b>  |
| <b>Description/Justification:</b><br>This would include .99 miles of bike lanes on North Street from S Franklin Street to N Newcomb Street.  |                        | <b>CIF Impact: \$</b>   | <b>19,800</b>  |

**Capital Improvement Fund (CIF) 2014 Projects - Requested Not Yet Funded**

| Project  | Department/Division | Funding Source(s)    | Amount            |
|--|---------------------|----------------------|-------------------|
| 21 <b>Records Management Software</b>  | Police Department   | <b>Cost Estimate</b> | <b>\$ 99,059</b>  |
| <b>Description/Justification:</b><br>Possible option to transition completely to Walwoth County for dispatch needs. UWW providing an annual 1/3 contribution to the communications budget.   |                     | <b>CIF Impact:</b>   | <b>\$ 99,059</b>  |
| 22 <b>S Ardmore Street Shared Use Path Extension</b>   | Parks & Recreation  | <b>Cost Estimate</b> | <b>\$ 14,000</b>  |
| <b>Description/Justification:</b><br>Small path connection; Connects Ardmore to St. Pat's Church   |                     | <b>CIF Impact:</b>   | <b>\$ 14,000</b>  |
| 23 <b>Starin Park Ball Diamonds - Fence Improvements</b>   | Parks & Recreation  | <b>Cost Estimate</b> | <b>\$ 20,000</b>  |
| <b>Description/Justification:</b><br>Installing the proposed fence improvements would allow all diamonds to be enclosed and would provide the City with an oportunity to sell outfield advertising to help fund park improvements.                                       |                     | <b>CIF Impact:</b>   | <b>\$ 20,000</b>  |
| 24 <b>Starin Park Score Boards LL &amp; N</b>  | Parks & Recreation  | <b>Cost Estimate</b> | <b>\$ 10,000</b>  |
| <b>Description/Justification:</b><br>This project is part of the overall effort to improve existing diamonds at Starin Park. Completion of this project would coincide with the opening FOD anticipated in 2014. Once completed, all four fields would have scoreboards. |                     | <b>CIF Impact:</b>   | <b>\$ 10,000</b>  |
| <b>Total Additional CIF Cost:</b>  |                     |                      | <b>\$ 322,859</b> |

## Water Utility Fund (WTR) 2014 Projects

| Project  | Department/Division | Funding Source(s) | Amount                           |
|--|---------------------|-------------------|----------------------------------|
| 28 <b>Booster 2 Soft Start System</b>  | Water Utility       |                   | \$ 5,000                         |
| <b>Description/Justification:</b><br>The soft start system protects the pump/motor from burning up in the event of cavitation. This is the last booster pump to be updated.  |                     |                   |                                  |
|  |                     |                   | <b>WTR Fund Total: \$ 5,000</b>  |
| 29 <b>HY-E Dry Dehumidifiers (2)</b>   | Water Utility       |                   | \$ 7,600                         |
| <b>Description/Justification:</b><br>replacements for worn out failed units. These units are at all filter buildings to prevent filters from corrosion due to the excessive moisture the tanks omit.                   |                     |                   |                                  |
|  |                     |                   | <b>WTR Fund Total: \$ 7,600</b>  |
| 30 <b>SCADA Scales Replacement</b>   | Water Utility       |                   | \$ 9,900                         |
| <b>Description/Justification:</b><br>We have been changing out our obsolete scales this year & next to scales that report directly to our SCADA system to be able to comply with the DNR electronic reporting mandate. |                     |                   |                                  |
|  |                     |                   | <b>WTR Fund Total: \$ 9,900</b>  |
| 31 <b>Valve Turning Machine</b>  | Water Utility       |                   | \$ 12,000                        |
| <b>Description/Justification:</b><br>This is a safety item to protect the operator from injury & protects the valve from damage from too much torque. Both programs are mandated by the DNR to be done.                |                     |                   |                                  |
|  |                     |                   | <b>WTR Fund Total: \$ 12,000</b> |

**Water Utility Fund (WTR) 2014 Projects**

| Project  | Department/Division | Funding Source(s) | Amount                           |
|--|---------------------|-------------------|----------------------------------|
| 32 <b>Variable Frequency Drive in Well #9</b>  | Water Utility       |                   | \$ 19,000                        |
| <b>Description/Justification:</b><br>Designed to save electrical costs of running the 150 HP pump & to control pumping activities more accurately to different water demand scenarios.   |                     |                   |                                  |
|  |                     |                   | <b>WTR Fund Total: \$ 19,000</b> |
| 33 <b>Western Snow Plow Implement</b>  | Water Utility       |                   | \$ 5,200                         |
| <b>Description/Justification:</b><br>This is for our four wheel drive truck to clear our well houses and tower access in winter. Often during a snow event we cannot get to well houses or towers to do rounds until the street dept is done |                     |                   |                                  |
|  |                     |                   | <b>WTR Fund Total: \$ 5,200</b>  |
|  |                     |                   | <b>WTR Fund Total: \$ 58,700</b> |

**Wastewater Utility Fund (WWT) 2014 Projects**

| Project  | Department/Division | Funding Source(s) | Amount                                    |
|--|---------------------|-------------------|---|
| 25 <b>Drywell Electrical Repairs</b>   | Wastewater Utility  |                   | \$ 7,500                                  |
| <b>Description/Justification:</b><br>Conduit in the drywell has become corroded and needs to be replaced. This would include the parts and labor to replace the drywell conduit and switches.  |                     |                   | <b>WWT Fund Total: \$ 7,500</b>           |
| 26 <b>Emergency Call Auto Dialer Update</b>  | Wastewater Utility  |                   | \$ 9,700                                  |
| <b>Description/Justification:</b><br>This is an update to the auto dialer software that is used to make emergency calls to crewmembers after work hours when an alarm is triggered. The new software system will notify the employee of the specific alarm that has been triggered and will also have the capability to send emergency messages over text. |                     |                   | <b>WWT Fund Total: \$ 9,700</b>           |
| 27 <b>Filter Building Door Replacement</b>   | Wastewater Utility  |                   | \$ 7,750                                  |
| <b>Description/Justification:</b><br>Doors on the Filter Building have deteriorated over time and need to be replaced.   |                     |                   | <b>WWT Fund Total: \$ 7,750</b>           |
|  |                     |                   | <b>Total Utility Fund Cost: \$ 24,950</b> |



**CITY of WHITEWATER  
Resolution adapting the 2014 Budget**

**WHEREAS**, the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, has considered the detailed estimates of the money which will be required for the ensuing year for local, county, and state purposes; and

**WHEREAS**, the Common Council considered said estimates and those estimates have been submitted to a Public Hearing to be held on November 19, 2013, as required by § 65.90 of the Wisconsin Statutes;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that there is hereby levied upon all taxable property in said City, the following amounts for the ensuing year:

FOR THE PURPOSES, WALWORTH AND JEFFERSON COUNTIES, WISCONSIN:

**\$3,017,446**

**BE IT FURTHER RESOLVED** by the Common Council of the City of Whitewater that there is hereby appropriated out of the receipts of the City of Whitewater for 2014, including monies received from the general property tax levy, to the various purposes set forth in the budget for the purposes stated herein, the following amounts:

| <b>EXPENDITURES-</b>  | <b>Fund</b>             | <b>REVENUES-</b> | <b>Fund</b>             |
|-----------------------|-------------------------|------------------|-------------------------|
| General Government    | \$1,622,213             | General          | \$6,357,818             |
| Public Safety         | 3,975,215               | Unrestricted     | -                       |
| Public Works          | 956,519                 | Property Tax     | 3,017,446               |
| Culture/Recreation    | 1,206,645               | <b>TOTAL</b>     | <b><u>9,375,264</u></b> |
| Conserv/Development   | 118,207                 |                  |                         |
| Debt Service          | 543,538                 |                  |                         |
| Sinking Funds         | 394,303                 |                  |                         |
| Solid Waste/Recycling | 347,111                 |                  |                         |
| Capital Projects      | 143,167                 |                  |                         |
| Fund Balance-Reserve  | -                       |                  |                         |
| Contingencies         | 68,346                  |                  |                         |
| <b>TOTAL</b>          | <b><u>9,375,264</u></b> |                  |                         |

**BE IT FURTHER RESOLVED** that the following *Utility Budgets* were authorized for 2014:

|                    |                    |
|--------------------|--------------------|
| Wastewater Utility | <b>\$2,751,429</b> |
| Water Utility      | <b>\$2,048,832</b> |
| Stormwater Utility | <b>\$772,725</b>   |

**BE IT FURTHER RESOLVED** that the **2014 tax increments** have been calculated to be as follows:

|              |                                  |
|--------------|----------------------------------|
| TID #4       | <b>1,681,529</b>                 |
| TID #5       | -                                |
| TID #6       | <b>60,557</b>                    |
| TID #7       | -                                |
| TID #8       | <b>405</b>                       |
| TID #9       | <b>224</b>                       |
| <b>TOTAL</b> | <b><u><u>\$1,742,715</u></u></b> |

**BE IT FURTHER RESOLVED**, that the tax levy increases for tax increment districts as calculated are added to the various tax levies for all taxing jurisdictions, except 'State', as follows:

|                          | <u><b>Walworth County</b></u>     | <u><b>Jefferson</b></u>         | <u><b>Total</b></u>               |
|--------------------------|-----------------------------------|---------------------------------|-----------------------------------|
| <b>County</b>            | 224,096.42                        | 108,252.64                      | 332,349.06                        |
| <b>City</b>              | 279,428.33                        | 137,542.21                      | 416,970.54                        |
| <b>Unified School</b>    | 579,007.95                        | 285,003.43                      | 864,011.38                        |
| <b>Technical College</b> | 83,240.49                         | 46,143.70                       | 129,384.19                        |
| <b>TOTAL</b>             | <b><u><u>1,165,773.19</u></u></b> | <b><u><u>576,941.98</u></u></b> | <b><u><u>1,742,715.17</u></u></b> |

**BE IT FURTHER RESOLVED**, the expenditures for marketing expenses, land purchase, construction costs, professional services, and debt service have also been calculated to total the following for the 2014 budget:

|              |                                  |
|--------------|----------------------------------|
| TID #4       | <b>1,975,656</b>                 |
| TID #5       | <b>150</b>                       |
| TID #6       | <b>41,031</b>                    |
| TID #7       | <b>150</b>                       |
| TID #8       | <b>150</b>                       |
| TID #9       | <b>150</b>                       |
| <b>TOTAL</b> | <b><u><u>\$2,017,287</u></u></b> |

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Whitewater that the Finance Director /City Treasurer is authorized to transfer sufficient funds from the City General Fund, if necessary, to the TID accounts to cover the expenditures not covered by the tax increments, and that an interest rate shall be added to the amount due the General Fund at the rate of one percent (1%) per annum for all funds owed the General Fund.

**RESOLUTION** introduced by Councilmember \_\_\_\_\_, who moved its adoption.  
 Seconded by Councilmember \_\_\_\_\_ .

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ADOPTED: November 19, 2013.

\_\_\_\_\_  
 Cameron Clapper, City Manager

\_\_\_\_\_  
 Michele Smith, City Clerk

*City of Whitewater Council Agenda Item Information Sheet*

Meeting Date: 11-19-13

**ITEM:** Consideration of a change in the District Zoning Map for the parcel located at 319 W. James Street (Tax Parcel # /TR 00025) to rezone from R-3 (Multi-family Residence) Zoning District to a B-2 (Central Business) Zoning District for the development of a restaurant.

**PRESENTER:** Latisha Birkeland

**PREVIOUS ACTION AND SUMMARY:**

The Plan and Architectural Review Commission reviewed and tabled the rezone application (and conditional use permit application) at the October 11, 2013 meeting. The Plan and Architectural Review Commission reviewed and approved the rezone application (and the conditional use permit application) with a 4 to 3 vote.

**BUDGET IMPACT, IF ANY:** None

**STAFF RECOMMENDATION:**

The Common Council reviews all rezone applications. The application of a B-2 Central Business District to this parcel would be consistent with the recommendations and policies outlined in the Comprehensive Plan. I therefore recommend that the Common Council approve the request to change the District Zoning Map from R-3 Multi-family Residence to B-2 Central Business.

**ATTACHMENT(S) INCLUDED:**

Staff report, map, petitions, letters and application from the applicant.

**FOR MORE INFORMATION CONTACT:** Latisha Birkeland at 262-473-0143 or lbirkeland@whitewater-wi.gov

**ORDINANCE NO. \_\_\_\_\_**  
**AMENDING THE CITY OF WHITEWATER ZONING MAP**  
**AND ZONING CLASSIFICATION OF PROPERTY IN THE**  
**CITY OF WHITEWATER**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do hereby ordain, pursuant to Municipal Code Section 19.69.060, as follows:

Section 1: The property described below is hereby rezoned from R-3 (Multi-family Residence) Zoning District to B-2 (Central Business District) Zoning District. The property is described as follows:

319 W. James Street, Tax Parcel Number /TR 00025.

Section 2: The official zoning map of the City of Whitewater is hereby amended to show the above change.

Section 3: This zoning change is consistent with the City of Whitewater Comprehensive Plan.

Ordinance introduced by Councilmember \_\_\_\_\_, who moved its adoption. Seconded by Councilmember \_\_\_\_\_.

AYES:

NOES:

\_\_\_\_\_  
Cameron Clapper, City Manager

ABSENT:

\_\_\_\_\_  
Michele R. Smith, City Clerk

ADOPTED:



Neighborhood Services Department  
*Planning, Zoning, Code Enforcement, GIS  
and Building Inspections*

[www.whitewater-wi.gov](http://www.whitewater-wi.gov)  
Telephone: (262) 473-0540

To: City of Whitewater Common Council  
 From: Latisha Birkeland, Neighborhood Services Director / City Planner  
 Meeting Date: November 19, 2013  
 Re: Consideration of a change in the District Zoning Map for the parcel located at 319 W. James Street (Tax Parcel # /TR 00025) to rezone from R-3 (Multi-family Residence) Zoning District to a B-2 (Central Business) Zoning District for the development of a restaurant.

#### **Summary of Request**

The applicant, Tyler Sailsbery, is requesting a district zoning map change from R-3 Multi-family residence to a B-2 Central Business District for the development of a restaurant.

#### **Analysis**

The Comprehensive Plan was adopted in 2010. The future land use plan guides the City's development and redevelopment standards. One of the policies in the land use chapter states: "Follow the land use recommendations that are mapped and described on this *Plan* when reviewing new rezoning requests and making detailed and use decisions."

Mr. Sailsbery's rezoning application addresses two goals in the Comprehensive Plan:

- 1) 319 W. James Street (and the adjacent parcels to the east) are identified as opportunities for redevelopment. (Page 102)
- 2) The future land use plan shows that 319 W. James Street (and the adjacent parcels to the east) would be guided for Central Business. Any rezoning of these parcels should be designated as B-2 Central Business District. (See future land use map)

This requested rezone is contiguous from the west side zoning of B-2; expanding the B-2 area is not spot zoning. This is in conformity with the Comprehensive Plan. The terms "Spot" or "Island" zoning are commonly referred to as a bad planning. If the Master Plan supports the rezoning, then the rezone would meet the intended goals and policies of the Comprehensive Plan, thus not bad planning.

#### **Recommendation**

The application of a B-2 Central Business District to this area of the City would be consistent with the recommendations and policies outlined in the Comprehensive Plan. I therefore recommend that the Common Council approve the request to change the District Zoning Map from R-3 Multi-family Residence to B-2 Central Business.

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

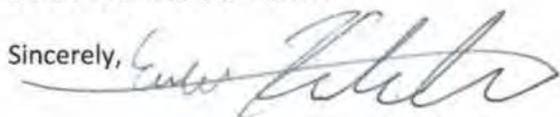
381 W Ann St.

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Date

9-10-13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

375 W James St.

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

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Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



John W. Schweitzer 11/10/13

Date

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

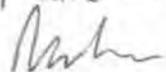
338 Ann St.

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

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Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

Marc Linse  


Date

11/10/13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

370 W Ann St

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

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Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

Budjet K Wesall

Date

11/10/2013

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

377 W. ANN St, whitewater, WI 53190

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

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Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

Joe M. Bregare

Date

NOV 10, 2013

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

405 W Ann St.  
Whitewater, WI 53190

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Date

10/10/13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

389 W. Ann St.

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

Gail E. Davis Jett

Date

11-10-13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

8 381 W ANN ST

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Date

11/10/2013

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

381 ANN ST

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Date

11/10/13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

365 W. Ann  
Whitewater, WI 53190

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

Janelle Sheu 

Date

11/9/13

11/9/13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

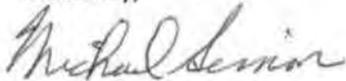
353 W. ANN ST.  
WHITEWATER, WI 53190

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Date

11/9/2013

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

A handwritten signature in cursive script that reads "Maurice H. Simon".

Date

11-9-13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

337 West Ann Street  
Whitewater, WI 53190

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Date Erik Marousek

11/9/13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I live at

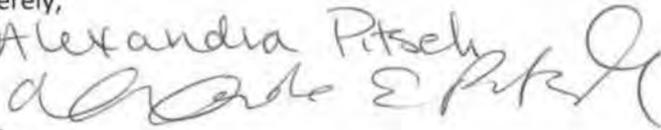
337 W. Ann St.  
Whitewater, WI 53190

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann or James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,

Alexandria Pitsch  


Date

11/9/13

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I own the residence at 366 W Ann Street.

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of Ann Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

Sincerely,



Cheryl Kehm

Jonathan Kehm

Dear Plan and Architectural Review Committee,

Please consider this as a formal letter of support for Tyler Sailsbery and Casual Joes Whitewater. I own the residence at 355 James Street as well as the residence at 383 James Street.

I have read Tyler's application for his Conditional Use and his Rezoning for 319 W James, Whitewater, WI and as a resident of James Street I know that Tyler will build a business that is honorable and a good fit for the vacant commercial building in the neighborhood. We realize this will be a positive economic impact to the area.

Tyler has met with us a couple times and heard our concerns before he updated his plans for the property. As a result of these meetings he has provided ways to keep traffic off of Ann Street, provided privacy tree screen, adapted the outdoor lighting to lower or stop light pollution, and removed the deck until it is demonstrated there will be no noise issues.

Overall Tyler has shown that he is trying to work with us to address any concerns we may have had and he has done so in his most recent plan. I support the City Planners recommendation to approve this conditional use and rezone.

As the president and a longstanding board member of Downtown Whitewater INC I am enthusiastic about Tylers goal to open this restaurant. It has been a priority of the organization to attract businesses just like what Tyler is proposing. We know this will not only create jobs and economic impact as a standalone business but as the downtown continues to develop as a destination more specialty businesses will be attracted to this area. Downtown Whitewater INC could not be more pleased to have The Black Sheep named best new downtown business in the state among the 39 participating communities and we look forward to the award potentially again being awarded when Casual Joes opens here. A strong downtown is vital to making a strong community.

Sincerely,

A handwritten signature in blue ink that reads "Geoff Hale". The signature is written in a cursive, flowing style.

### NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plan Commission of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, will consider a change of the District Zoning Map for the following area to rezone from R-3 (Multi-family Residence) Zoning District to B-2(Central Business) Zoning District, under Chapter 19.30 of the Zoning Ordinance of the City of Whitewater.

The following parcel, located at 319 W. James Street is being requested to change to B-2: Tax Parcel Number /TR 00025 City of Whitewater, Walworth County, Wisconsin.

NOTICE IS FURTHER GIVEN that the Plan Commission of the City of Whitewater will hold a public hearing in the Municipal Building Community Room, 312 W. Whitewater Street, on Monday, November 11, 2013, at 6:00 p.m. to hear any person for or against said change. Opinions for or against said change may also be filed in writing.

The proposal is on file in the office of the Zoning Administrator, 312 W. Whitewater Street, and may be viewed during office hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

Michele Smith, City Clerk

Dated: October 15, 2013  
Publish: in "Whitewater Register"  
on October 17, 2013 and October 24, 2013 (legal ad)

| TAXKEY      | OWNER                                     | ADDRESS1               | ADDRESS2           | CITY       | STATE | ZIP        | PROPERTY ADDRESS       |
|-------------|---|------------------------|--------------------|------------|-------|------------|------------------------|
| /A 53300002 | MICHAEL L SIMON                           | MAUREEN H SIMON        | 353 W ANN ST       | WHITEWATER | WI    | 53190-0000 | 353 W ANN ST           |
| /A267400002 | <del>CITY OF WHITEWATER 'PUMP HOUSE</del> | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CITY PARKING LOT       |
| /A267400003 | <del>CITY OF WHITEWATER 'PUMP HOUSE</del> | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CITY PARKING LOT       |
| /TR 00014A  | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CRAVATH LAKEFRONT PARK |
| /TR 00016   | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CRAVATH LAKEFRONT PARK |
| /TR 00017   | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CRAVATH LAKEFRONT PARK |
| /TR 00018   | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CRAVATH LAKEFRONT PARK |
| /TR 00022   | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | 305 W JAMES ST         |
| /TR 00023   | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | 305 W JAMES ST         |
| /TR 00024   | ROSA M VERDUZCO                           | 232 WISCONSIN ST       |                    | WHITEWATER | WI    | 53190-0000 | 313 W JAMES ST         |
| /TR 00025   | DALE D PIEPER                             | 1224 W LAUREL ST       |                    | WHITEWATER | WI    | 53190-0000 | 319 W JAMES ST         |
| /TR 00026   | ELENA PARTIDA                             | 331 W. JAMES ST        |                    | WHITEWATER | WI    | 53190-0000 | 331 W JAMES ST         |
| /TR 00027   | MARC L LINSE                              | 338 W ANN ST           |                    | WHITEWATER | WI    | 53190-0000 | 338 W ANN ST           |
| /TR 00027A  | FAYE A ENGBRETSON                         | 340 W ANN ST           |                    | WHITEWATER | WI    | 53190-0000 | 340 W ANN ST           |
| /TR 00027B  | BEVERLY J STONE                           | PO BOX 291             |                    | WHITEWATER | WI    | 53190-0291 | 347 W JAMES ST         |
| /TR 00027C  | GEOFFREY R HALE                           | JACQUELINE A HALE      | 599 S FRANKLIN ST  | WHITEWATER | WI    | 53190-0000 | 355 W JAMES ST         |
| /TR 00027D  | JONATHAN A KEHM                           | CHERYL A KEHM          | 147 W MAIN ST      | WHITEWATER | WI    | 53190-0000 | 366 W JAMES ST         |
| /TR 00031   | <del>BEVERLY J STONE</del>                | PO BOX 291             |                    | WHITEWATER | WI    | 53190-0291 | 303 W ANN ST           |
| /TR 00032   | JUDITH A WILDERMUTH                       | N7701 ENGEL RD         |                    | WHITEWATER | WI    | 53190-0000 | 313 W ANN ST           |
| /TR 00033   | DALE N STETTLER TRUST                     | GAYLE M STETTLER TRUST | PO BOX 657         | WHITEWATER | WI    | 53190-0000 | 327 W ANN ST           |
| /TR 00034   | THOMAS J STONEQUIST                       | KATHARINE STONEQUIST   | N6468 WHITE OAK CT | DELAVAN    | WI    | 53115-0000 | 337 W ANN ST           |
| /WUP 00260  | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CRAVATH LAKEFRONT PARK |
| /WUP 00261  | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | CRAVATH LAKEFRONT PARK |
| /WUP 00262  | <del>NEIL H STONE</del>                   | BEVERLY J STONE        | PO BOX 291         | WHITEWATER | WI    | 53190-0291 | 303 W ANN ST           |
| /WUP 00263  | NEIL H STONE                              | BEVERLY J STONE        | PO BOX 291         | WHITEWATER | WI    | 53190-0291 | 303 W ANN ST           |
| /WUP 00264  | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 |                        |
| /WUP 00319  | <del>CITY OF WHITEWATER</del>             | 312 W WHITEWATER ST    |                    | WHITEWATER | WI    | 53190-0000 | 301 W WHITEWATER ST    |
| /WUP 00321  | STATE OF WISCONSIN DEPT OF TRANSP         |                        |                    | MADISON    | WI    | 53702-0000 | RAILROAD               |

**CITY OF WHITEWATER  
PETITION FOR CHANGE OR AMENDMENT OF ZONING**

Whenever the public necessity, convenience, general welfare or good zoning practice require, the City Council may, by Ordinance, change the district boundaries or amend, change or supplement the regulations established by the Zoning Ordinance.

A change or amendment may be initiated by the City Council, the Plan Commission, or by a Petition of one or more of the owners, lessees, or authorized agents of the property within the area proposed to be changed.

**PROCEDURE**

1. File the Petition with the City Clerk. Filed on 9-16-13.
2. Class 2 Notices published in Official Newspaper on 10-17-13 & 10-24-13.
3. Notices of Public Hearing mailed to property owners on 10-24-13.
4. Plan Commission holds PUBLIC HEARING on 11-11-13.  
They will hear comments of the Petitioner and comments of property owners. Comments may be made either in person or in writing.
5. At the conclusion of the Public Hearing, the Plan Commission makes a decision on the recommendation they will make to the City Council.
6. City Council consideration of the Plan Commission's recommendation and final decision on adoption of the ordinance making the change.  
  
\_\_\_\_\_
7. The Ordinance is effective upon passage and publication as provided by law.

**PLEASE COMPLETE THE FOLLOWING APPLICATION. If there is more than one applicant for an area to be rezoned, add additional pages with the signatures of the owners, indicate their address and the date of signature.**

**Refer to Chapter 19.69 of the City of Whitewater Code of Ordinances, entitled CHANGES AND AMENDMENTS, for more information on application and protests of changes.**

**City of Whitewater  
Application for Amendment to Zoning District or Ordinance**

**IDENTIFICATION AND INFORMATION ON APPLICANT(S):**

|   |                             |
|---|-----------------------------|
| Applicant's Name: <u>Tyler Sailsbery</u>                    | Phone # <u>715-281-8505</u> |
| Applicant's Address: <u>141 W Whitewater Street Suite A</u> |                             |

|  |
|--|
| Owner of Site, according to current property tax records (as of the date of the application):<br><u>Dale Pieper</u>  |
| Street address of Property: <u>319 W James St</u><br>Legal Description (Name of Subdivision, Block and Lot or other Legal Description):<br><u>Parcel number TR/ 00025</u>  |
| Agent or Representative assisting in the Application (Engineer, Architect, Attorney, etc.)   |
| Name of Individual: <u>Self Prepared</u> Name of Firm: _____   |
| Office Address: _____      Phone: _____  |
| Name of Contractor: _____  |
| Has either the applicant or the owner had any variances issued to them on any property?      YES      NO<br>If YES, please indicate the type of variance issued and indicate whether conditions have been complied with: |

**EXISTING AND PROPOSED USES:**

|   |
|---|
| <b>Current Zoning District or Ordinance to be Amended:</b><br><u>The Commercial Building is located in R-3 Multi Family Residence</u>   |
| <b>Proposed Zoning District or Ordinance</b><br><u>In line with the master plan I would like to change the zoning to B-2 Central Business District</u>                                      |
| Zoning District in which Property is located: <u>R-3</u><br>Section of City Zoning Ordinance that identifies the proposed land use in the Zoning District in which the property is located: |

**PLANS TO ACCOMPANY APPLICATION**

Applications for permits shall be accompanied by drawings of the proposed work, drawn to scale, showing, when necessary, floor plans, sections, elevations, structural details. Computations and stress diagrams as the building official may require.

**PLOT PLAN**

When required by the building official, there shall be submitted a plot plan in a form and size designated by the building official for filing permanently with the permit record, drawn to scale, with all dimension figures, showing accurately the size and exact location of all proposed new construction and the relation to other existing or proposed buildings or structures on the same lot, and other buildings or structures on adjoining property within 15 feet of the property lines. In the case of demolition, the plot plan shall show the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

**STANDARDS**

| STANDARD  | APPLICANT'S EXPLANATION   |
|---|---|
| <p>A. The proposed amendment for future structure, addition, alteration or use will meet the minimum standards of this title for the district being proposed;</p> | <p>Yes it complies and fits the Master Plan for this area.</p>  |
| <p>B. The Proposed development will be consistent with the adopted city master plan;</p>  | <p>Yes exactly what the plan calls for.</p>   |
| <p>C. The proposed development will be compatible with and preserve the important natural features of the site;</p>   | <p>We hope to highlight the green space and keep the trees on the property.</p>   |
| <p>D. The proposed use will not create a nuisance for neighboring uses, or unduly reduce the values of an adjoining property;</p>                                 | <p>Turning the vacant space into a usable space and cleaning up the area surrounding the space should improve the value of the neighboring properties. We have never had nuisance complaints for The Black Sheep and expect the same for this location.</p> |

| STANDARD  | APPLICANT'S EXPLANATION  |
|---|--|
| <p>E. The proposed development will not create traffic circulation or parking problems;</p>   | <p>There is adequate parking available near and at this location and we will add additional parking. Detail is provided in the supplemental material.</p>  |
| <p>F. The mass, volume, architectural features, materials and/or setback of proposed structures, additions or alterations will appear to be compatible with existing buildings in the immediate area;</p> | <p>We will be well within the guidelines for the B2 central business district and hope to preserve as much of the existing building architecture and style as we can while making repairs to the facade. We do intend to add an outdoor dining area some day down the road after we build a relationship with the neighbors. We see this as very important as many current customers have expressed interest and the council has pushed for these changes for outdoor seating.</p> |
| <p>G. Landmark structures on the National Register of Historic Places will be recognized as products of their own time. Alterations which have no historical basis will not be permitted;</p>             | <p>Not Applicable</p>  |
| <p>H. The proposed structure, addition or alteration will not substantially reduce the availability of sunlight or solar access on adjoining properties.</p>  | <p>No</p>  |

**CONDITIONS**

The city of Whitewater Zoning Ordinance authorizes the Plan Commission to hold a public hearing and make recommendation to the City Council for the proposed changes (Section 19.69).

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**APPLICATION FEES:**

*Fee for Amendment to Zoning or Ordinance: \$200*

Date Application Fee Received by City 9-16-13 Receipt No. 6, 010749

Received by J. Wegner

**TO BE COMPLETED BY CODE ENFORCEMENT/ZONING OFFICE:**

Date notice sent to owners of record of opposite & abutting properties: 10-24-13

Date set for public review before Plan & Architectural Review Board: 11-11-13

**ACTION TAKEN:**

Public Hearing:  Recommendation  Not Recommended by Plan & Architectural Review Commission

**CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Plan Commission Chairman

\_\_\_\_\_  
Date

## **Tips for Minimizing Your Development Review Costs:**

### **A Guide for Applicants**

The City of Whitewater assigns its consultant costs associated with reviewing development proposals to the applicant requesting development approval. These costs can vary based on a number of factors. Many of these factors can at least be partially controlled by the applicant for development review. The City recognizes that we are in a time when the need to control costs is at the forefront of everyone's minds. The following guide is intended to assist applicants for City development approvals understand what they can do to manage and minimize the costs associated with review of their applications. The tips included in this guide will almost always result in a less costly and quicker review of an application.

### **Meet with Neighborhoods Services Department before submitting an application**

If you are planning on submitting an application for development review, one of the first things you should do is have a discussion with the City's Neighborhood Services Department. This can be accomplished either by dropping by the Neighborhood Services Department counter at City Hall, or by making an appointment with the Neighborhood Services Director. Before you make significant investments in your project, the Department can help you understand the feasibility of your proposal, what City plans and ordinances will apply, what type of review process will be required, and how to prepare a complete application.

### **Submit a complete and thorough application**

One of the most important things you can do to make your review process less costly to you is to submit a complete, thorough, and well-organized application in accordance with City ordinance requirements. The City has checklists to help you make sure your application is complete. To help you prepare an application that has the right level of detail and information, assume that the people reviewing the application have never seen your property before, have no prior understanding of what you are proposing, and don't necessarily understand the reasons for your request.

### **For more complex or technical types of projects, strongly consider working with an experienced professional to help prepare your plans**

Experienced professional engineers, land planners, architects, surveyors and landscape architects should be quite familiar with standard development review processes and expectations. They are also generally capable of preparing high-quality plans that will ultimately require less time (i.e., less cost for you) for the City's planning and engineering consultants to review, saving you money in the long run. Any project that includes significant site grading, stormwater management, or utility work; significant landscaping; or significant building remodeling or expansion generally requires professionals in the associated fields to help out.

### **For simpler projects, submit thorough, legible, and accurate plans**

For less complicated proposals, it is certainly acceptable to prepare plans yourself rather than paying to have them prepared by a professional. However, keep in mind that even though the project may be less complex, the City's staff and planning consultant still need to ensure that your proposal meets all City requirements. Therefore, such plans must be prepared with care. Regardless of the complexity, all site, building, and floor

plans should:

1. Be drawn to a recognized scale and indicate what the scale is (e.g., 1 inch = 40 feet).
2. Include titles and dates on all submitted documents in case pieces of your application get separated.
3. Include clear and legible labels that identify streets, existing and proposed buildings, parking areas, and other site improvements.
4. Indicate what the property and improvements look like today versus what is being proposed for the future.
5. Accurately represent and label the dimensions of all lot lines, setbacks, pavement/parking areas, building heights, and any other pertinent project features.
6. Indicate the colors and materials of all existing and proposed site/building improvements. Including color photos with your application is one inexpensive and accurate way to show the current condition of the site. Color catalog pages or paint chips can be included to show the appearance of proposed signs, light fixtures, fences, retaining walls, landscaping features, building materials, or other similar improvements.

### **Submit your application well in advance of the Plan and Architectural Review Commission meeting**

The City normally requires that a complete application be submitted four weeks in advance of the Commission meeting when it will be considered. For simple submittals not requiring a public hearing, this may be reduced to two weeks in advance. The further in advance you can submit your application, the better for you and everyone involved in reviewing the project. Additional review time may give the City's planning consultant and staff an opportunity to communicate with you about potential issues with your project or application and allow you time to efficiently address those issues before the Plan and Architectural Review Commission meeting. Be sure to provide reliable contact information on your application form and be available to respond to such questions or requests in a timely manner.

### **For more complex projects, submit your project for conceptual review**

A conceptual review can be accomplished in several ways depending on the nature of your project and your desired outcomes.

1. Preliminary plans may be submitted to City staff and the planning consultant for a quick, informal review. This will allow you to gauge initial reactions to your proposal and help you identify key issues;
2. You may request a sit-down meeting with the Neighborhood Services Director and/or Planning consultant to review and more thoroughly discuss your proposal; and/or
3. You can ask to be placed on a Plan and Architectural Review Commission meeting agenda to present and discuss preliminary plans with the Commission and gauge its reaction before formally submitting your development review application.

Overall, conceptual reviews almost always save time, money, stress, and frustration in the long run for everyone involved. For this reason, the City will absorb up to \$200 in consultant review costs for conceptual review of each project.

## **Hold a neighborhood meeting for larger and potentially more controversial Projects**

If you believe your project falls into one or both of these two categories (City staff can help you decide), one way to help the formal development review process go more smoothly is to host a meeting for the neighbors and any other interested members of the community. This would happen before any Plan and Architectural Review Commission meeting and often before you even submit a formal development review application.

A neighborhood meeting will give you an opportunity to describe your proposal, respond to questions and concerns, and generally address issues in an environment that is less formal and potentially less emotional than a Plan and Architectural Review Commission meeting. Neighborhood meetings can help you build support for your project, understand others' perspectives on your proposals, clarify misunderstandings, and modify the project and alleviate public concerns before the Plan and Architectural Review Commission meetings. Please notify the City Neighborhood Services Director of your neighborhood meeting date, time, and place; make sure all neighbors are fully aware (City staff can provide you a mailing list at no charge); and document the outcomes of the meeting to include with your application.

## Typical City Planning Consultant Development Review Costs

The City often utilizes assistance from a planning consultant to analyze requests for land development approvals against City plans and ordinances and assist the City's Plan and Architectural Review Commission and City Council on decision making. Because it is the applicant who is generating the need for the service, the City's policy is to assign most consultant costs associated with such review to the applicant, as opposed to asking general taxpayer to cover these costs.

The development review costs provided below represent the planning consultant's range of costs associated with each particular type of development review. This usually involves some initial analysis of the application well before the public meeting date, communication with the applicant at that time if there are key issues to resolve before the meeting, further analysis and preparation of a written report the week before the meeting, meeting attendance, and sometimes minor follow-up after the meeting. Costs vary depending on a wide range of factors, including the type of application, completeness and clarity of the development application, the size and complexity of the proposed development, the degree of cooperation from the applicant for further information, and the level of community interest. The City has a guide called "Tips for Minimizing Your Development Review Costs" with information on how the applicant can help control costs.

| Type of Development Review Being Requested   | Planning Consultant Review Cost Range |
|--|---------------------------------------|
| <b>Minor Site/Building Plan</b> (e.g., minor addition to building, parking lot expansion, small apartment, downtown building alterations)  |                                       |
| When land use is a permitted use in the zoning district, and for minor downtown building alterations   | Up to \$600                           |
| When use also requires a conditional use permit, and for major downtown building alterations   | \$700 to \$1,500                      |
| <b>Major Site/Building Plan</b> (e.g., new gas station/convenience store, new restaurant, supermarket, larger apartments, industrial building)   |                                       |
| When land use is a permitted use in the zoning district  | \$700 to \$2,000                      |
| When land use also requires a conditional use permit   | \$1,600 to \$12,000                   |
| <b>Conditional Use Permit with no Site Plan Review</b> (e.g., home occupation, sale of liquor request, substitution of use in existing building)   | \$up to \$600                         |
| <b>Rezoning</b>  |                                       |
| Standard (not PCD) zoning district   | \$400 to \$2,000                      |
| Planned Community Development zoning district, assuming complete GDP & SIP application submitted at same time  | \$2,100 to \$12,000                   |
| <b>Land Division</b>   |                                       |
| Ordinary Survey Map  | Up to \$300                           |
| Ordinary Subdivision Plat  | \$1,500 to \$3,000                    |
| Plat (does not include any development agreement time)   | \$500 to \$1,500                      |
| <b>Annexation</b>  | \$200 to \$400                        |
| Note on Potential Additional Review Costs: The City also retains a separate engineering consultant, who is typically involved in larger projects requiring stormwater management plans, major utility work, or complex parking or road access plans. Engineering costs are not included above, but will also be assigned to the development review applicant. The consultant planner and engineer closely coordinate their reviews to control costs. |                                       |

# Cost Recovery Certificate and Agreement

The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, and recreation specialists) to assist in the City’s review of an application for development review coming before the Plan and Architectural Review Commission, Board of Zoning Appeals, and/or Common Council. In fact, most applications require some level of review by the City’s planning consultant. City of Whitewater staff shall retain sole discretion in determining when and to what extent it is necessary to involve a professional consultant in the review of an application.

The submittal of an application or petition for development review by an applicant shall be construed as an agreement to pay for such professional review services associated with the application or petition. The City may apply the charges for these services to the applicant and/or property owner in accordance with this agreement. The City may delay acceptance of an application or petition (considering it incomplete), or may delay final action or approval of the associated proposal, until the applicant pays such fees or the specified percentage thereof. Development review fees that are assigned to the applicant, but that are not actually paid, may then be imposed by the City as a special charge on the affected property.

### Section A: Background Information

----- To be filled out by the Applicant/Property Owner -----

**Applicant’s Information:**

Name of Applicant: Tyler Sailsbery

Applicant’s Mailing Address: 141 W Whitewater Street Suite A  
Whitewater WI 53190

Applicant’s Phone Number: 715 281 8505

Applicant’s Email Address: Tyler@eatatblacksheep.com

**Project Information:**

Name/Description of Development: Casual Joes Whitewater/ 319 W James Street

Address of Development Site: 319 W James Street, Whitewater WI 53190

Tax Key Number(s) of Site: Parcel number TR/ 00025

**Property Owner Information (if different from applicant):**

Name of Property Owner: Dale Pieper

Property Owner’s Mailing Address: 1224 W LAUREL ST

Whitewater WI 53190

### Section B: Applicant/Property Owner Cost Obligations

----- To be filled out by the City's Neighborhood Services Director -----

Under this agreement, the applicant shall be responsible for the costs indicated below. In the event the applicant fails to pay such costs, the responsibility shall pass to the property owner, if different. Costs may exceed those agreed to herein only by mutual agreement of the applicant, property owner, and City. If and when the City believes that actual costs incurred will exceed those listed below, for reasons not anticipated at the time of application or under the control of the City administration or consultants, the Neighborhood Services Director or his agent shall notify the applicant and property owner for their approval to exceed such initially agreed costs. If the applicant and property owner do not approve such additional costs, the City may, as permitted by law, consider the application withdrawn and/or suspend or terminate further review and consideration of the development application. In such case, the applicant and property owner shall be responsible for all consultant costs incurred up until that time.

- A. Application Fee.....\$ \_\_\_\_\_
- B. Expected Planning Consultant Review Cost .....\$ \_\_\_\_\_
- C. Total Cost Expected of Applicant (A+B) .....\$ \_\_\_\_\_
- D. 25% of Total Cost, Due at Time of Application.....\$ \_\_\_\_\_
- E. Project Likely to Incur Additional Engineering or Other Consultant Review Costs? < Yes < No

The balance of the applicant's costs, not due at time of application, shall be payable upon applicant receipt of one or more itemized invoices from the City. If the application fee plus actual planning and engineering consultant review costs end up being less than the 25% charged to the applicant at the time of application, the City shall refund the difference to the applicant.

### Section C: Agreement Execution

----- To be filled out by the Applicant and Property Owner -----

The undersigned applicant and property owner agree to reimburse the City for all costs directly or indirectly associated with the consideration of the applicant's proposal as indicated in this agreement, with 25% of such costs payable at the time of application and the remainder of such costs payable upon receipt of one or more invoices from the City following the execution of development review services associated with the application.

\_\_\_\_\_  
Signature of Applicant/Petitioner

\_\_\_\_\_  
Signature of Property Owner (if different)

\_\_\_\_\_  
Printed Name of Applicant/Petitioner

\_\_\_\_\_  
Printed Name of Property Owner (if different)

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

**Latisha Birkeland**

---

**From:** Whitney Henley [whitneyhenley@gmail.com]  
**Sent:** Monday, October 14, 2013 3:57 PM  
**To:** Latisha Birkeland; meyergoof@gmail.com  
**Cc:** info@eatatblacksheep.com  
**Subject:** Rezoning to support Casual Joe's Restaurant

Greetings Latisha and Greg,

I am an employee at UW-Whitewater and a member of W3 (Working for Whitewater's Wellness). I have worked with Tyler Salisbury in several capacities. Tyler has helped with several of our community wellness events and has been very supportive of our efforts.

I am very hopeful that he will be able to get Casual Joe's Restaurant up and going. I think the restaurant will be a great asset to the Whitewater community. Based on the plans that Tyler has shared and the great changes that Tyler has already brought to our community, it seems likely that Casual Joe's will have a really positive impact on the downtown area.

Please encourage the City of Whitewater Plan and Review Board to support this great initiative by rezoning that area back to 'business.' Thank you for considering my request.

Sincerely,

Whitney Henley  
(262) 749.1193

p.s. - I'm also from Kansas City, BBQ capital of the world, and would love to have some great BBQ in the area!  
:)

# FORMAL PROTEST PETITION AGAINST PROPOSED ZONING CHANGE

To the City Council for the City of Whitewater, WI:

Please consider this as a formal protest against the proposed zoning amendment described as follows:

Applicant: Tyler Sailsbery

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel No. TR 00025

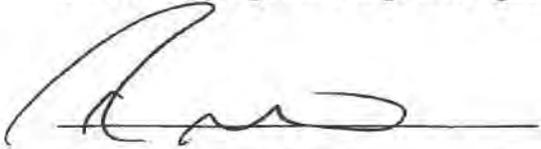
Current Zoning: R-3 (Multi-Family Residence)

Proposed Zoning: B-2 (Central Business)

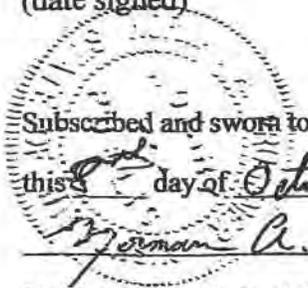
It is my understanding that if a sufficient number of property owners adjacent to this proposed rezoning submit this type of petition, the zone change can only be approved if not less than a three-fourths of the City Council members voting on this rezoning vote in favor of the change. This Petition is authorized by Wis. Stats. sec. 62.23(7)(2d) and Whitewater City Code sec. 19.69.070.

I own the property at the following address: 313 JAMES

Below is my signature in protest against this zoning change, witnessed and notarized by a notary public.

  
 \_\_\_\_\_  
 (signature of petitioner)  
Rosa Verducco  
 \_\_\_\_\_  
 (print full name)  
10-08-13  
 \_\_\_\_\_  
 (date signed)

~~\_\_\_\_\_~~  
 \_\_\_\_\_  
 (signature of petitioner)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (print full name)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 (date signed)

  
 Subscribed and sworn to before me  
 this 8 day of October, 2013.  
Norman A. Prusor  
 \_\_\_\_\_  
 Notary Public, State of Wisconsin.  
 My Commission expires 1/10/16

# FORMAL PROTEST PETITION AGAINST PROPOSED ZONING CHANGE

To the City Council for the City of Whitewater, WI:

Please consider this as a formal protest against the proposed zoning amendment described as follows:

Applicant: Tyler Sailsbery

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel No. TR 00025

Current Zoning: R-3 (Multi-Family Residence)

Proposed Zoning: B-2 (Central Business)

It is my understanding that if a sufficient number of property owners adjacent to this proposed rezoning submit this type of petition, the zone change can only be approved if not less than a three-fourths of the City Council members voting on this rezoning vote in favor of the change. This Petition is authorized by Wis. Stats. sec. 62.23(7)(2d) and Whitewater City Code sec. 19.69.070.

I own the property at the following address: 338 Ann St

Below is my signature in protest against this zoning change, witnessed and notarized by a notary public.

[Handwritten Signature]

(signature of petitioner)

Marc Lins

(print full name)

10-13-13

(date signed)

~~\_\_\_\_\_  
(signature of petitioner)  
\_\_\_\_\_  
(print full name)  
\_\_\_\_\_  
(date signed)~~



Subscribed and sworn to before me  
this 13<sup>th</sup> day of OCTOBER, 2013.

[Handwritten Signature]

Notary Public, State of Wisconsin.

My Commission expires 1/10/16

### FORMAL PROTEST PETITION AGAINST PROPOSED ZONING CHANGE

To the City Council for the City of Whitewater, WI:

Please consider this as a formal protest against the proposed zoning amendment described as follows:

Applicant: Tyler Sailsbery

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel No. TR 00025

Current Zoning: R-3 (Multi-Family Residence)

Proposed Zoning: B-2 (Central Business)

It is my understanding that if a sufficient number of property owners adjacent to this proposed rezoning submit this type of petition, the zone change can only be approved if not less than a three-fourths of the City Council members voting on this rezoning vote in favor of the change. This Petition is authorized by Wis. Stats. sec. 62.23(7)(2d) and Whitewater City Code sec. 19.69.070.

I own the property at the following address: 303 W. Ann St. Whitewater, WI 53190

Below is my signature in protest against this zoning change, witnessed and notarized by a notary public.

Beverly J. Stone

(signature of petitioner)

Beverly J. Stone

(print full name)

October 11, 2013

(date signed)

\_\_\_\_\_

(signature of petitioner)

\_\_\_\_\_

(print full name)

\_\_\_\_\_

(date signed)



Subscribed and sworn to before me

this 11 day of OCTOBER, 2013.

Gorman A. Prasen

Notary Public, State of Wisconsin.

\_\_\_\_\_  
10/11/13

To Plan and Architectural Review Commission and Whitewater City Council

O-1

Please consider this a protest against the proposed zoning amendment:

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel # /TR 00025

Current Zoning: R-3 (Residential)

Proposed change: B-2 (Central Business)

| Name | Address | Date | Owner (yes or no) |
|------|---------|------|-------------------|
|------|---------|------|-------------------|

|              |           |          |     |
|--------------|-----------|----------|-----|
| Mawren Simon | 353 W Ann | 10-13-13 | YES |
|--------------|-----------|----------|-----|

Parking  
Noise  
Hours

---

To Plan and Architectural Review Commission and Whitewater City Council

O-1

Please consider this a protest against the proposed zoning amendment:

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel # /TR 00025

Current Zoning: R-3 (Residential)

Proposed change: B-2 (Central Business)

| Name        | Address     | Date     | Owner (yes or no) |
|-------------|-------------|----------|-------------------|
| Cheryl Kehn | 366 Ann St. | 10/13/13 | YES               |
| Jon Kehn    | 366 Ann St. | 10/13/13 | YES               |

To Plan and Architectural Review Commission and Whitewater City Council

Please consider this a protest against the proposed zoning amendment:

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel # /TR 00025

Current Zoning: R-3 (Residential)

Proposed change: B-2 (Central Business)

| Name          | Address    | Date     | Owner (yes or no) |
|---------------|------------|----------|-------------------|
| Barry Wescott | 370 W. Ann | 10/13/13 | yes               |

|             |                   |          |    |
|-------------|-------------------|----------|----|
| David Stone | 303 W. Ann Street | 10/13/13 | no |
|-------------|-------------------|----------|----|

|  |  |          |          |
|--|--|----------|----------|
| Beverly J Stone owner<br>rental property<br>at 347 W James St.<br>303 W. Ann |  | 10-13-13 | ✓<br>yes |
|--|--|----------|----------|

This letter is written  
 in regard to the rezoning of 319 W. James  
 St. from a residential to a business  
 and the locating of a restaurant/bar with  
 hours from 9:00 A.M. - 2:00 A.M. and 2:30 A.M.  
 on SATURDAYS.

I am opposed to this rezoning  
 my children reside directly next door and  
 this type of business is not safe or  
 healthy for them.

Melanie Mizee - 331 W. James  
 Jerry Mizee - 371 W. James

This letter is written in regard to the rezoning of 319 W. James Street from a residential to a business and the locating of a bar/restaurant with hours from 9:00-2:00 AM each day and 2:30 AM on Saturdays. I am opposed to this rezoning.

Andy Bard — 355 James Street

To:

City Council and Plan and Architectural Review Commission

From: Beverly J. Stone

Date: October 11, 2013

I am opposed to the rezoning of 319 West James Street from a residential R-3 zoning and to the issuance of a Conditional Use Permit for applicant Tyler Sailsbery. I request that you deny the rezone and the CUP permit.

I own and reside at 303 West Ann Street in the R-2 zoning district within 100 feet of the rezone parcel and own a single family rental home on James Street within 300 feet of the proposed restaurant/tavern/distillery.

I am opposed to this rezone because of the various issues it will cause to the single family homes on both James and Ann Streets. The homes within the 100 feet on Ann Street are single family-owner occupied as are all the homes along Ann Street to Tripp Street with the exception of a duplex located at 337 Ann Street. All of the homes on Ann Street are in the R-2 zoning district. I also oppose the rezone of one parcel between two single family homes for one person for a commercial establishment that does not "fit" with the single family homes in this R-3 district. The homes on either side of the proposed B-2 establishment are occupied by families with children. The entrance of the home directly adjacent to the east of the proposed restaurant/tavern/distillery at 313 West James Street is approximately 11 feet from the lot line of the proposed rezone property and all but one of the lots on Ann/James Street run longitudinally between the 2 streets.

The applicant did not follow the suggestion that a neighborhood meeting be held prior to a rezone application for larger and potentially controversial projects and the application which I received from the city appears in my opinion to be incomplete as Per pages 6/7 of the application directions for the following reasons:

1. Be drawn to a recognized scale and indicate what the scale is;
2. Indicate clear and legible labels that identify streets, existing and proposed buildings, parking areas and other site improvements;
3. Accurately represent and label the dimensions of all lot lines, setbacks, pavement/parking areas, building heights, and any other pertinent features;
4. Show the appearance of proposed light fixtures, fences, retaining walls, landscaping features, building materials, or other similar improvements.

There also appears to be a lack of information about the business plan and real details of the operation.

I also wish to address the issues which you are asked to consider on Mr. Sailsbery's application that the city supplied to me on Friday, October 4 as per my request.

1. Not in compliance with land use chapter of master plan, This particular proposal is not the type of business use that would be appropriate at this location; it will diminish property values in both the R-3 and R-2 districts which will lead to reduced tax revenue for both the city and TID 4 and this is being done piecemeal.
2. This site is in a residential neighborhood and will not be compatible with family homes.
3. This will create a nuisance for residents. It will cause traffic congestion on both streets from cars, delivery vehicles and increased pedestrian traffic as well as attract groups of late night people from Whitewater Street bars into these family areas and the vandalism problems they may bring. The noise from music has not been addressed nor has the issue of live bands.

4. The applicant states that there have been no reported "incidents" at the Black Sheep. I doubt, however, that the clientele at Casual Joe's with its fast food menu, distillery, and late hours will be the same clientele that enjoys dining at the Black Sheep.

5. Customers will park as closely to the establishment as possible on both James and Ann Streets creating safety problems for the residential homeowners to safely access/exit their own driveways while watching for both cars and pedestrians walking to their vehicles.

6. This is a large building and will require significant changes. An outdoor area in the rear (Ann Street) will add to the noise and the volume of people that the establishment can contain. As this was a car repair and body shop in the past, a site study should be done as to whether there is contamination problem with food preparation and whether extensive clean up of the site is indicated.

7. The applicant states he will be installing a distillery which can be construed as light industrial use and will require that all of the requirements of Chapter 19.51, "Traffic Parking and Access" and Chapter 19.57 "General Performance Standards" be met. The photograph submitted by the applicant does show a manufacturing/rectifier operation.

As I understand the WI Statutes do not allow a city to restrict the hours of a Class B Beer and Liquor License, the hours are established by law to allow the serving of alcoholic beverages until 2:30 a.m. on Saturdays and 2:00 AM on each other day and remain in effect for the holder of the license, the licensee can at anytime he wishes, have the option of the serving of alcohol until 2:00 a.m. every night.

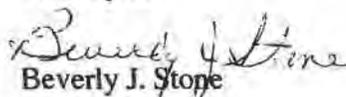
In summary, the portions of the Master Plan that I believe apply in this rezone issue are:

- pg. 57 - Provide a safe and comfortable living environment for all residents;
- pg. 57 - Encourage neighborhood safety;
- pg. 57 - Promote additional residential uses near the downtown area;
- pg. 77 - Ensure appropriate transitions between potentially conflicting land uses/buffer incompatible land uses.

Also in my opinion the parking requirements do apply to establishments of this nature even in the B-2 District. I would ask that you review 19.30.040 Development Standards it states that uses are exempted from parking except if off-street parking is specifically required for a particular conditional use under 19.30.030. In addition 19.30.030 (H) has some conditions for light industrial/retail that are subject to restrictions that have not been identified in staff recommendations.

I ask that you consider the effects this rezone and the CUP will have on the residents and property owners on both James and Ann Streets and will not approve the rezone application or the CUP permit in order to preserve the safety, health, and rights of ownership of the property owners and residents of these R -3 and R - 2 districts.

Thank you,

  
Beverly J. Stope

TO: City Planner, Plan Commission  
FROM: David Stone

O-1

I request that you vote no to deny the proposed rezone at 319 James Street for the tavern/ Distillery/restaurant to serve alcohol by the drink.

Since the Casual Joe's application that is stapled to the rezone indicates that the business will be open each night until 2:00 AM and on Saturdays open until 2:30 AM, I am concerned that this will become a bar type of atmosphere late at night. Also even though agenda item number 5 on the Plan Commission states for a "restaurant"; the applicant's proposal stapled to, part of and included with the rezone application states for a distillery, winery, restaurant, serving of cocktails, serving of alcohol's, serving of spirits and product to sell over the nation stamped "Distilled in Whitewater". Therefore the rezone request by the applicant from R-3 to B-2 is for all of the following: tavern, distillery and a restaurant.

Blacks Law Dictionary (2009) page 1758 defines spot zoning as "**Zoning of a particular piece of land without regard for the zoning of the larger area surrounding the land.**"

One of the standards that the plan commission will analyze is the consistency with the adopted city master plan. I believe that there is a great deal more than just the colors on the map to consider during an analysis and I have been reading the Comprehensive Plan. In my opinion, the text of the plan is not consistent with the applicant's proposed use. I have found what is consistent with the master plan throughout the text is residential neighborhood preservation strategies. Also what is consistent with the text of the master plan is cohesive development that fits in with the existing uses. This particular rezone proposal by Tyler Sailsbery is not consistent with the major themes of the comprehensive plan text. In order to attempt to show how I came to these conclusions, I have enclosed numerous quotes from the Comprehensive Plan Text.

According to page 162 of the Comprehensive Plan,

**In their consideration of zoning map changes, the Plan and Architectural Review Commission and Common Council will evaluate the specific timing of the zoning map amendment request, its relationship to the nature of existing land uses, and the details of the proposed development.**

The existing land uses to the East, West and South are all single family residential. To the North is the designated buffer and the Historic Stone Stable. At the corner of Whitewater Street and Fremont Street is the recently refurbished Historic Depot. Along Whitewater Street is the edge of the Business Zoning.

Page 162 of the Comprehensive Plan also states,

*Departures from the exact land use boundaries depicted on the future land use map may be particularly appropriate for properties located at the edges of future land use areas.*

The Comp Plan goal on page 76 provides guidance to future land use:

*Promote a future land use pattern that provides comfortable neighborhoods for all our residents, and maximize compatibility between different land uses.*

In my opinion, the business plan that was submitted attached to the rezone application indicates that a large percentage of this proposed Casual Joe's 2 involves the sale of liquors between the hours of 10PM and 2:00 AM each night and closing at 2:30AM on Saturday nights. Having a bar type atmosphere within close walking distance to the Whitewater Street Bars will result in intermingling of people who have been drinking late at night on Thursday, Friday and Saturday nights. This will probably lead to large crowds of people on the sidewalk in front of 319 James Street late at night. This would change the Ann / James Street comfortable neighborhood and I believe will create a nuisance for me, my mother and the other residents on James Street and on Ann Street.

Objective number 4 on page 76 of the Comprehensive Plan states, in part, **"Plan for new development in a way that minimizes impacts on nearby property owners."**

A tavern / distillery at this location will have major and significant negative impacts on nearby property owners. There will also be noise late at night, there will be traffic congestion problems on Ann and James Street, there will be more cars parked in this area, there will be more public safety issues with some intoxicated pedestrians. James and Ann Street normally have very little vehicle traffic.

Casual Joe's 2 is very different than Rick's along East Main Street, as Rick's tavern is already in an entire contiguous zoning district, (B-3), with properties on both sides of Rick's on Hy 12 all zoned Highway commercial and Light Industrial. With the highway commercial area along highway 12 there is adequate access for beer, liquor and food delivery semi trailers.

According to Policy number 8, page 77 of the Comp Plan,  
**" Avoid locating potentially conflicting land uses close to one another".**

The tavern, distillery proposal of the rezone application is a conflicting land use when there are two single family homes both with children living there within feet of the proposed business. Also it is a conflicting land use with the homes directly to the South on Ann Street as the diagram shows an orange shaded area as the outside area, "where liquor is served".

According to Policy number 6, page 77 of the Comp Plan,  
*" Use transportation and environmental corridor systems to provide appropriate breaks between different land use types and intensities."*

According to Policy number 9, page 77 of the Comp Plan, **“Carefully consider the impact of pre-existing adjoining uses, before approving new development within the City’s planning area.”**

The proposal at 319 James Street is a new development of a bar/distillery/restaurant. Since the adjoining uses are single family residential, I believe that this establishment will have a severe and dramatic impact on the culture of the James/Ann neighborhood and will result in a significant decrease in property values for the nearby homes. In turn there will be a decrease in tax revenue coming into TID #4. I believe that it would be a abuse of discretion from a financial perspective for the city to rezone 319 James Street resulting in a gradual decrease in nearby adjoining residential property values.

Page 81, letter d, of the Comp Plan states, **“Minimize incompatible land uses (e.g., high traffic generators, noisy users) within or adjacent to Single – Family Residential – City areas.”**

A bar/restaurant/distillery is an incompatible land use being proposed right in the middle of a quiet residential area. The delivery and sales of food, beer and intoxicating spirits will be a high traffic generator and a distillery could create odors in the immediate neighborhood. There will be noisy users and possibly music between 11PM and 2AM on Thursday, Friday and Saturday nights and probably on St. Patrick’s Day. This will disrupt the neighborhood and my home at 303 Ann Street.

Since there is a proposal for a distillery, restaurant, bar with more bathroom facilities there will probably be a need to install larger diameter water laterals on site and possibly in the street and sanitary sewer pipes on site and possibly in the nearby city streets specifically to accommodate Casual Joe’s 2. Page 101 of the Comprehensive Plan States, in part, *“Smart Growth Areas are areas that will enable the redevelopment of lands with existing infrastructure and municipal and utility services, that will encourage efficient development patterns that are both contiguous to existing development and at densities which will have relatively low municipal and utility costs.”*

Since a Smart Growth Area is to occur with existing infrastructure, I do not believe that a proposed establishment of this scope and size would be able to do that. Also I do not feel that a spot rezone of one property is encouraging efficient development patterns, when the neighboring properties are residential.

It appears to me, that this spot zoning ( one parcel , at 319 James Street ) is being done so that the applicant can benefit by making a financial profit. That would certainly be a benefit to the applicant. However serving alcoholic liquors at 319 James Street as requested in the rezone application, will substantially decrease surrounding property values and will also diminish the pride the residents have with the James / Ann Street neighborhood. I do not see any public purpose for this tavern/distillery proposal if it is located at this location. I believe that if a tavern/distillery goes in at 319 James Street that it will create a public nuisance for me and many of the resident neighbors.

The property at 319 James Street could be redeveloped under the current (R-3) zoning into residential uses. If the property at 319 James Street was turned into residential, it could increase property values for this property, increase property values in this area and in turn increase the amount of tax revenue coming into TID # 4.

On the Future Land Use Map 5 of the City of Whitewater Comprehensive Plan (2010), in the upper left hand corner, it states, *"Not all lands shown in a future developed land use category are immediately appropriate for development, rezoning, or subdivision."*

I believe that the above statement currently applies to the property at 319 James Street as the property is not immediately appropriate for rezoning.

This rezoning affects us, as my mother is a nearby property owner and I reside at 303 Ann Street. We will be adversely affected by this proposed rezoning.

It appears that this establishment will be able to give away free samples of liquors. I worry that giving away a free shot will result in the people who are drinking at the Whitewater Street bars having a reason to intermingle with Casual Joe's late at night.

WI. Statutes 125.69(4) "A manufacturer's or rectifier's permit also authorizes the provision of taste samples, free of charge and in an amount not exceeding 1.5 fluid ounces to any one person, of intoxicating liquor" that is manufactured on the premises.

WI. Statutes 125.02(16)(c) "Rectifier" means: A distiller – who by mixing spirits with any materials liquors for sale under the name of "whiskey", "brandy", "gin", "rum", "spirits", "cordials", or any other name."

I see no reason for the plan commission to establish a tavern in a residential neighborhood. At least a portion of this business is a tavern. The applicant has indicated in the rezone application that he does not own or lease the property at 319 James Street, he will only purchase the property at 319 James Street if he can sell and distribute intoxicating liquors.

According to Wisconsin Statutes (2011-12) Chapter 823 NUISANCES "A nuisance is an unreasonable activity or use of property that interferes substantially with the comfortable enjoyment of life, health or safety of others. I believe that a bar type atmosphere at 319 James Street will interfere substantially with the comfortable enjoyment of my mother's home and will interfere substantially with the comfortable enjoyment of my mother's tenants at the rental home.

The entire James Street block is zoned R-3. The applicant has applied for a rezone of a single parcel which constitutes spot zoning. I believe that spot zoning is not good practice nor appropriate policy for the city to follow.

Blacks Law Dictionary (2009) page 1758 defines spot zoning as **"Zoning of a particular piece of land without regard for the zoning of the larger area surrounding the land."**

In my opinion, Spot zoning means the improper permission to use a parcel of land for a more intensive use than permitted on adjacent properties.

313 James Street is a adjacent property and 331 James Street is a adjacent property.

Since the entire contiguous Block is zoned (R-3) Residential, to rezone one parcel to B-2 in between all the other residential parcels on this block is spot zoning of one parcel. The R-3 contiguous block is bounded by James Street, Tripp Street, Ann Street and Fremont Street.

The spot zoning request as made by the applicant appears to run contrary to the text of the City of Whitewater Comprehensive Plan (Adopted: February 2, 2010).

The city of Whitewater has purchased the Lyle Klug property at 305 James Street, using Stormwater Utility Funds, for the purpose of installing a stormwater detention pond on the 2 lots by Fremont Street. Therefore, the East End of James Street is not planned to have a "business use" in the future.

This applicant's rezone request appears to me to involve a great deal of sales of alcohol and, probably involves the checking of ID's to make sure customers are age 21. The applicant's proposal does not sound like an upscale restaurant to me. Nor does it appear to be a place for families to take children like "Chucky Cheeses".

Page 57 policy # 10 of the Comprehensive Plan States; **"Promote additional residential uses on redevelopment sites near the downtown to enhance the viability and vitality of the Downtown area"**

According to Page 57, Policy #5 **"Encourage initiatives that strengthen existing neighborhoods through creative reuse of vacant buildings" and encourage "compatible redevelopment."**

Page 57 Objective 1 states. **"Provide a safe and comfortable living environment for all residents and types of households including families, retirees, students, empty nesters, and owners of Whitewater businesses."**

All residents includes the residents of the James / Ann Street neighborhood.

Page 57, Objective number 6 states. **"Work with property owners, residents, and neighborhood associations to encourage neighborhood safety, pride and cohesiveness."**

The plan commission can help those of us who are residents in the James / Ann Street neighborhood have pride and cohesiveness by denying the rezone application and denying the conditional use application.

According to page 53 of the Comprehensive Plan, *"Advance a comprehensive neighborhood preservation strategy to elevate the quality and appearance of all neighborhoods in Whitewater and provide comfortable places for all residents to live."*

I request that the plan commission vote no on the rezone for the purpose of a tavern/distillery/restaurant at 319 James Street and also vote no on the conditional use permit.

Thank you,

David Stone  
303 Ann Street

*David Stone*  
*Oct. 11, 2013*

To: All Council and Plan Commission  
 October 11, 2013  
 From: David Stone

I request that you vote no to deny the proposed rezone at 319 James Street for the tavern/ Distillery/restaurant to serve alcohol by the drink.

Since the Casual Joe's application that is stapled to the rezone indicates that the business will be open each night until 2:00 AM and on Saturdays open until 2:30 AM, I am concerned that this will become a bar type of atmosphere late at night. Also even though agenda item number O-1 states "Action on request for rezone of property located at 319 W. James Street"; the applicant's proposal stapled to, part of and included with the rezone application states for a distillery, winery, restaurant, serving of cocktails, serving of alcohol's, serving of spirits and product to sell over the nation stamped "Distilled in Whitewater". Therefore the rezone request by the applicant from R-3 to B-2 is for all of the following: tavern, distillery and a restaurant.

Blacks Law Dictionary (2009) page 1758 defines spot zoning as "**Zoning of a particular piece of land without regard for the zoning of the larger area surrounding the land.**"

One of the standards that the municipality will analyze is the consistency with the adopted city master plan. I believe that there is a great deal more than just the colors on the map to consider during an analysis and I have been reading the Comprehensive Plan. In my opinion, the text of the plan is not consistent with the applicant's proposed use. I have found what is consistent with the master plan throughout the text is residential neighborhood preservation strategies. Also what is consistent with the text of the master plan is cohesive development that fits in with the existing uses. This particular rezone proposal by Tyler Sailsbery is not consistent with the major themes of the comprehensive plan text. In order to attempt to show how I came to these conclusions, I have enclosed numerous quotes from the Comprehensive Plan Text.

According to page 162 of the Comprehensive Plan,

**In their consideration of zoning map changes, the Common Council will evaluate the specific timing of the zoning map amendment request, its relationship to the nature of existing land uses, and the details of the proposed development.**

The existing land uses to the East, West and South are all single family residential. To the North is a designated buffer zone and the Historic Stone Stable. At the corner of Whitewater Street and Fremont Street is the recently refurbished Historic Depot. Along Whitewater Street is the edge of the Business Zoning.

Page 162 of the Comprehensive Plan also states,

*Departures from the exact land use boundaries depicted on the future land use map may be particularly appropriate for properties located at the edges of future land use areas.*

The Comp Plan goal on page 76 provides guidance to future land use:

*Promote a future land use pattern that provides comfortable neighborhoods for all our residents, and maximize compatibility between different land uses.*

In my opinion, the business plan that was submitted attached to the rezone application indicates that a large percentage of this proposed Casual Joe's 2 involves the sale of liquors between the hours of 10PM and 2:00 AM each night and closing at 2:30AM on Saturday nights. Having a bar type atmosphere within close walking distance to the Whitewater Street Bars will result in intermingling of people who have been drinking late at night on Thursday, Friday and Saturday nights. This will probably lead to large crowds of people on the sidewalk in front of 319 James Street late at night. This would change the Ann / James Street comfortable neighborhood and I believe will create a nuisance for me, my mother and the other residents on James Street and on Ann Street.

Objective number 4 on page 76 of the Comprehensive Plan states, in part, **"Plan for new development in a way that minimizes impacts on nearby property owners."**

A tavern / distillery at this location will have major and significant negative impacts on nearby property owners. There will also be noise late at night, there will be traffic congestion problems on Ann and James Street, there will be more cars parked in this area, there will be more public safety issues with some intoxicated pedestrians. James and Ann Street normally have very little vehicle traffic.

Casual Joe's 2 is very different than Rick's along East Main Street, as Rick's tavern is already in an entire contiguous zoning district, (B-3), with properties on both sides of Rick's on Hy 12 all zoned Highway commercial and Light Industrial. With the highway commercial area along highway 12 there is adequate access for beer, liquor and food delivery semi trailers.

According to Policy number 8, page 77 of the Comp Plan,  
**" Avoid locating potentially conflicting land uses close to one another" .**

The tavern, distillery proposal of the rezone application is a conflicting land use when there are two single family homes both with children living there within feet of the proposed business. Also it is a conflicting land use with the homes directly to the South on Ann Street as the diagram shows an orange shaded area as the outside area, "where liquor is served".

According to Policy number 6, page 77 of the Comp Plan,  
*" Use transportation and environmental corridor systems to provide appropriate breaks between different land use types and intensities."*

According to Policy number 9, page 77 of the Comp Plan, **“Carefully consider the impact of pre-existing adjoining uses, before approving new development within the City’s planning area.”**

The proposal at 319 James Street is a new development of a bar/distillery/restaurant. Since the adjoining uses are single family residential, I believe that this establishment will have a severe and dramatic impact on the culture of the James/Ann neighborhood and will result in a significant decrease in property values for the nearby homes. In turn there will be a decrease in tax revenue coming into TID #4. I believe that it would be a abuse of discretion from a financial perspective for the city to rezone 319 James Street resulting in a gradual decrease in nearby adjoining residential property values.

Page 81, letter d, of the Comp Plan states, **“Minimize incompatible land uses (e.g., high traffic generators, noisy users) within or adjacent to Single – Family Residential – City areas.”**

A bar/restaurant/distillery is an incompatible land use being proposed right in the middle of a quiet residential area. The delivery and sales of food, beer and intoxicating spirits will be a high traffic generator and a distillery could create odors in the immediate neighborhood. There will be noisy users and possibly music between 11PM and 2AM on Thursday, Friday and Saturday nights and probably on St. Patrick’s Day. This will disrupt the neighborhood and my home at 303 Ann Street.

Since there is a proposal for a distillery, restaurant, bar with more bathroom facilities there will probably be a need to install larger diameter water laterals on site and possibly in the street and sanitary sewer pipes on site and possibly in the nearby city streets specifically to accommodate Casual Joe’s 2. Page 101 of the Comprehensive Plan States, in part, *“Smart Growth Areas are areas that will enable the redevelopment of lands with existing infrastructure and municipal and utility services, that will encourage efficient development patterns that are both contiguous to existing development and at densities which will have relatively low municipal and utility costs.”*

Since a Smart Growth Area is to occur with existing infrastructure, I do not believe that a proposed establishment of this scope and size would be able to do that. Also I do not feel that a spot rezone of one property is encouraging efficient development patterns, when the neighboring properties are residential.

It appears to me, that this spot zoning ( one parcel , at 319 James Street ) is being done so that the applicant can benefit by making a financial profit. That would certainly be a benefit to the applicant, However serving alcoholic liquors at 319 James Street as requested in the rezone application, will substantially decrease surrounding property values and will also diminish the pride the residents have with the James / Ann Street neighborhood. I do not see any public purpose for this tavern/distillery proposal if it is located at this location. I believe that if a tavern/distillery goes in at 319 James Street that it will create a public nuisance for me and many of the resident neighbors.

The property at 319 James Street could be redeveloped under the current (R-3) zoning into residential uses. If the property at 319 James Street was turned into residential,

it could increase property values for this property, increase property values in this area and in turn increase the amount of tax revenue coming into TID # 4.

On the Future Land Use Map 5 of the City of Whitewater Comprehensive Plan (2010), in the upper left hand corner, it states, *"Not all lands shown in a future developed land use category are immediately appropriate for development, rezoning, or subdivision."*

I believe that the above statement currently applies to the property at 319 James Street as the property is not immediately appropriate for rezoning.

This rezoning affects us, as my mother is a nearby property owner and I reside at 303 Ann Street. We will be adversely affected by this proposed rezoning.

It appears that this establishment will be able to give away free samples of liquors. I worry that giving away a free shot will result in the people who are drinking at the Whitewater Street bars having a reason to intermingle with Casual Joe's late at night.

WI. Statutes 125.69(4) "A manufacturer's or rectifier's permit also authorizes the provision of taste samples, free of charge and in an amount not exceeding 1.5 fluid ounces to any one person, of intoxicating liquor" that is manufactured on the premises.

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I see no reason for the city council to establish a tavern in a residential neighborhood. At least a portion of this business is a tavern. The applicant has indicated in the rezone application that he does not own or lease the property at 319 James Street, he will only purchase the property at 319 James Street if he can sell and distribute intoxicating liquors.

According to Wisconsin Statutes (2011-12) Chapter 823 NUISANCES " A nuisance is an unreasonable activity or use of property that interferes substantially with the comfortable enjoyment of life, health or safety of others. I believe that a bar type atmosphere at 319 James Street will interfere substantially with the comfortable enjoyment of my mother's home and will interfere substantially with the comfortable enjoyment of my mother's tenants at the rental home.

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All residents includes the residents of the James / Ann Street neighborhood.

Page 57, Objective number 6 states."**Work with property owners, residents, and neighborhood associations to encourage neighborhood safety, pride and cohesiveness."**

The city council can help those of us who are residents in the James / Ann Street neighborhood have pride and cohesiveness by denying the rezone application.

According to page 53 of the Comprehensive Plan, *"Advance a comprehensive neighborhood preservation strategy to elevate the quality and appearance of all neighborhoods in Whitewater and provide comfortable places for all residents to live."*

I request that the city council vote no on the rezone for the purpose of a tavern/distillery/restaurant at 319 James Street.

Thank you,



David Stone  
303 Ann Street

To: All Plan Commission, City Planner

From: David Stone

October 14, 2013



On the current land use map provided by the city planner in the official rezone request packet on the City of Whitewater Website. I observe that there is shown a buffer(white) between the residential properties(green) on James Street(gray) and the business zoning (red) very close to Whitewater Street. The title at the top of this page as it appears on the City Website is 319 James Street - Zoning. Therefore the properties to the South, East and West are all residential zoning and the property directly to the North of 319 James Street is classified as a "buffer" on the official zoning map. At the corner of Whitewater Street and Fremont Street, I observe the Historic Depot lot which is zoned "Business".

Policy number 6 of Chapter 7: Land Use of the Comprehensive Plan States, "Use transportation and environmental corridor systems to provide appropriate breaks between different land use types and intensities."



October 3, 2013

To members of the Plan and Architectural Review Commission

I am writing in regard to the proposed Conditional Use Permit (for a Class B Beer and Liquor License) at 319 West James Street in Whitewater.

I would like to state that I am totally against the proposal to change the District Zoning map to rezone that area from R-3 (multi family residence) to Zoning District B-2 (central business) for a proposed restaurant.

Changing a residential area into a business area would lower the quality and safety of the neighborhood. The potential problems of noise and additional traffic (especially during late night hours) would be very high.

It makes no sense to change a residential area into a business area when other applicants for the Class B Beer and Liquor License are already located in business areas. The Ann and James Street area should remain what it is; a family neighborhood.

Sincerely,

*Judy Wildermuth*

Judy Wildermuth  
313 West Ann Street  
Whitewater, WI 53190

# FORMAL PROTEST PETITION AGAINST PROPOSED ZONING CHANGE

To the City Council for the City of Whitewater, WI:

Please consider this as a formal protest against the proposed zoning amendment described as follows:

Applicant: Tyler Sailsbery

Parcel: 319 W. James Street, Whitewater, WI. Tax Parcel No. TR 00025

Current Zoning: R-3 (Multi-Family Residence)

Proposed Zoning: B-2 (Central Business)

It is my understanding that if a sufficient number of property owners adjacent to this proposed rezoning submit this type of petition, the zone change can only be approved if not less than a three-fourths of the City Council members voting on this rezoning vote in favor of the change. This Petition is authorized by Wis. Stats. sec. 62.23(7)(2d) and Whitewater City Code sec. 19.69.070.

I own the property at the following address: 313 W. Ann St Whitewater WI

Below is my signature in protest against this zoning change, witnessed and notarized by a notary public.

*Judy Wildermuth*

(signature of petitioner)

Judith Ann Wildermuth

(print full name)

Oct 14, 2013

(date signed)

\_\_\_\_\_

(signature of petitioner)

\_\_\_\_\_

(print full name)

\_\_\_\_\_

(date signed)

Subscribed and sworn to before me

this 14<sup>th</sup> day of October, 2013.

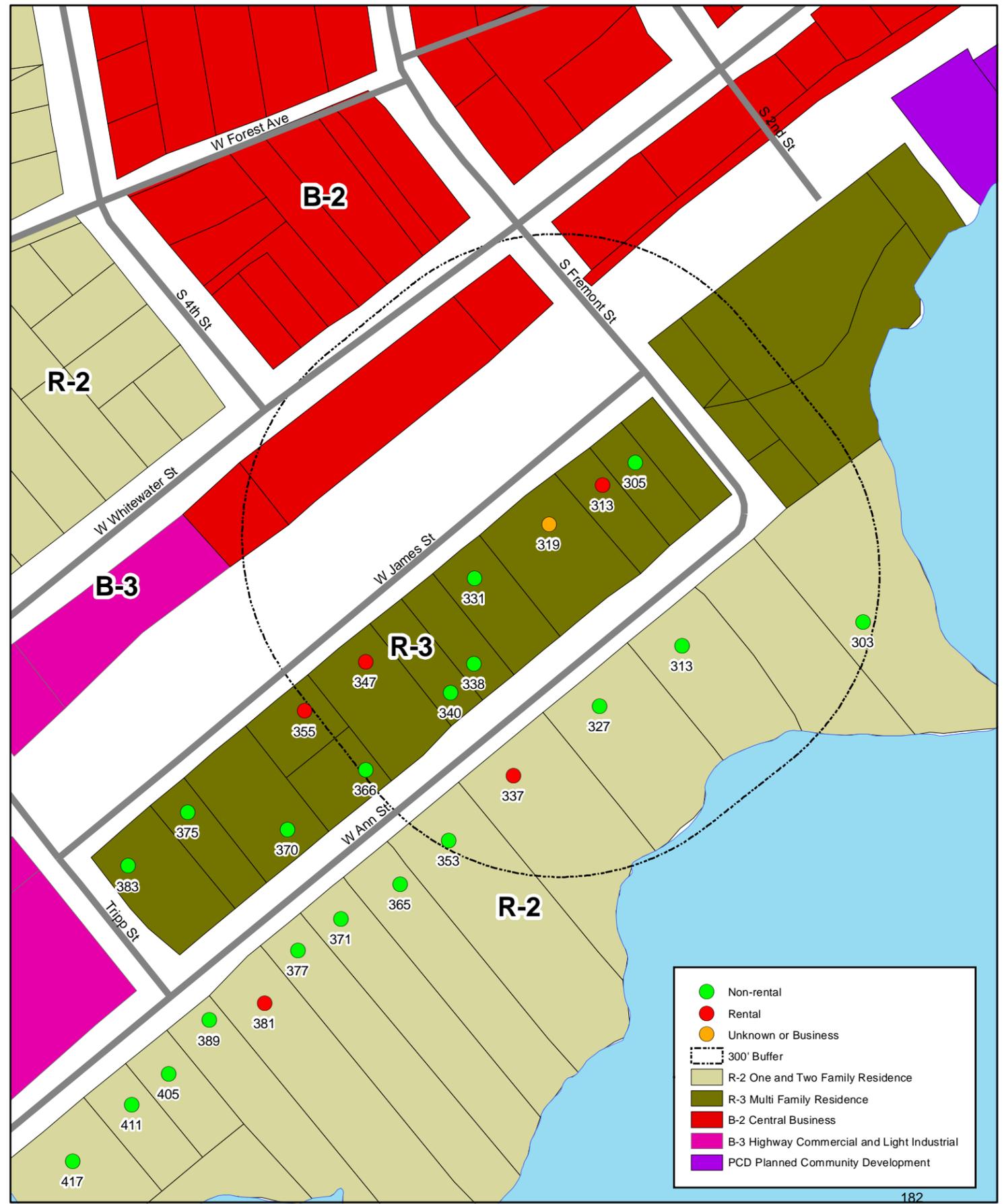
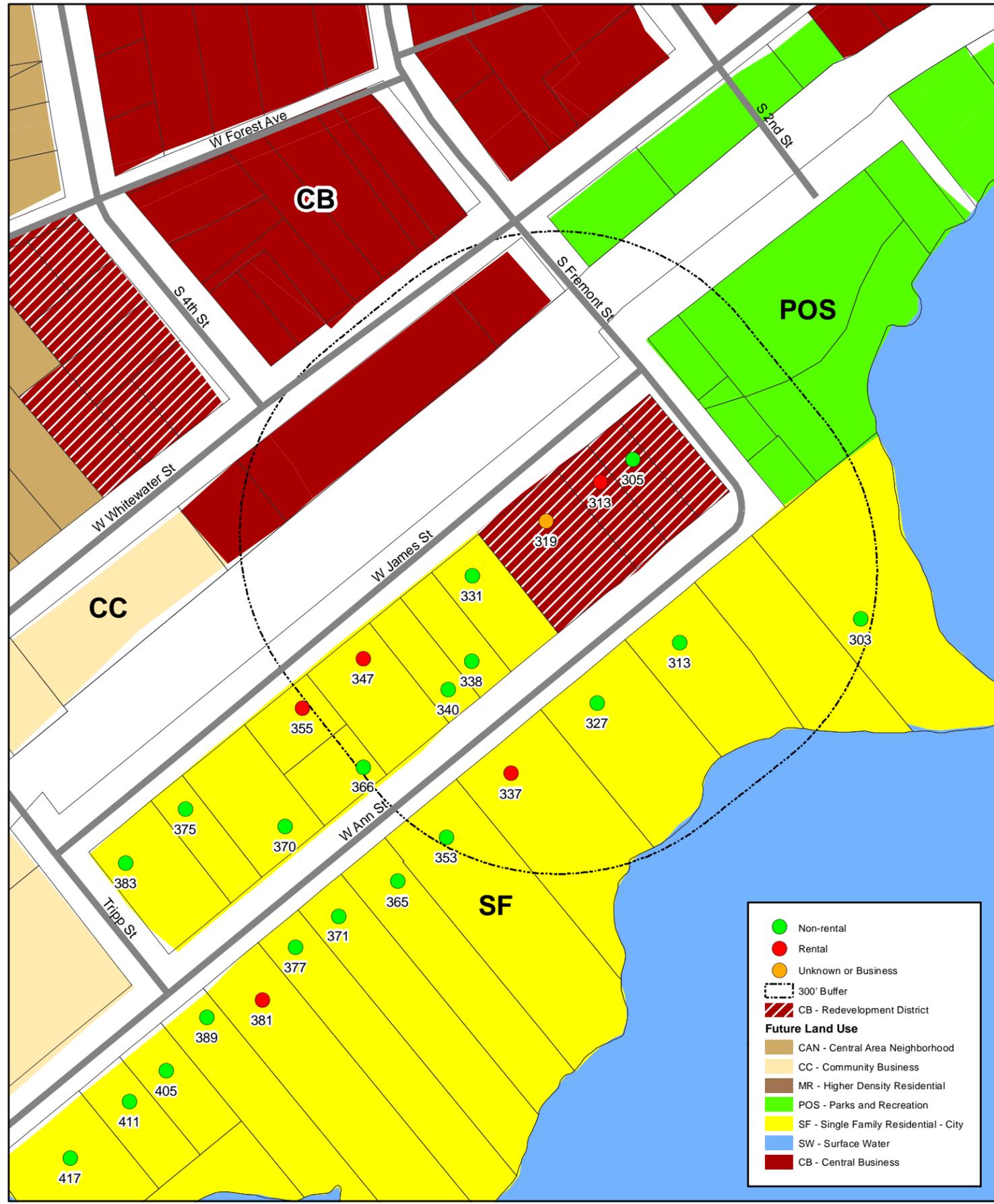
*Annette M. Recheb*

Notary Public, State of Wisconsin.

My Commission expires 5/3/2015



# 319 James Street - Zoning and Future Land Use



**Latisha Birkeland**

---

**From:** James and Rose Mary Leaver [jrleaver@sbcglobal.net]  
**Sent:** Monday, November 11, 2013 4:19 PM  
**To:** Latisha Birkeland  
**Subject:** About the zoning change to accommodate the restaurant/distillery

Hi, Latisha -- Thanks for returning my call this morning. As you know I am interested in the preservation of neighborhoods in Whitewater, and the proposed restaurant/distillery presents a neighborhood issue as well as a commercial one. It was my impression from testimony at the previous Plan Commission meeting that very little about the plan had been communicated to residents of James and Ann Streets. It is important that homeowners' interests be balanced against the often laudable efforts to expand commercial enterprises in Whitewater.

Rose Mary Leaver

**ORDINANCE INCREASING COURT COST FEE  
FROM \$28.00 TO \$38.00**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do hereby ordain as follows:

Section 1: Whitewater Municipal Code, Chapter 1.20 Section 1.20.040, is hereby amended by adding the following language:

In a municipal court action, except for a financial responsibility violation under s. 344.62(2) or for a violation of an ordinance in conformity with s. 343.51(1m)(b) or 347.48(2m) the municipal judge shall collect a court cost fee pursuant to Wisconsin Statute §814.65(1) of \$38 on each separate matter, whether it is on default of appearance, a plea of guilty or no contest, on issuance of a warrant or summons, or the action is tried as a contested matter.

Ordinance introduced by Councilmember \_\_\_\_\_, who moved its adoption. Seconded by Councilmember \_\_\_\_\_.

AYES:

NOES:

\_\_\_\_\_  
Cameron Clapper, City Manager

ABSENT:

ADOPTED:

\_\_\_\_\_  
Michele R. Smith, City Clerk

Date of enactment:

**2013 Assembly Bill 22** Date of publication\*:

\* Section 991.11, WISCONSIN STATUTES: Effective date of acts. "Every act and every portion of an act enacted by the legislature over the governor's partial veto which does not expressly prescribe the time when it takes effect shall take effect on the day after its date of publication."

## 2013 WISCONSIN ACT

AN ACT *to amend* 814.65 (1) of the statutes; **relating to:** municipal court fees.

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

**SECTION 1.** 814.65 (1) of the statutes is amended to read:

814.65 (1) COURT COSTS. In a municipal court action, except for a financial responsibility violation under s. 344.62 (2) or for a violation of an ordinance in conformity with s. 343.51 (1m) (b) or 347.48 (2m) the municipal judge shall collect a fee of not less than \$15 nor more than ~~\$28~~ \$38 on each separate matter, whether it is on default of appearance, a plea of guilty or no contest, on issuance of a warrant or summons, or the action is tried as a contested matter. Of each fee received by the judge under this subsection, the municipal treasurer shall pay monthly \$5 to the secretary of administration for deposit in the general fund and shall retain the balance for the use of the municipality.

*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: 11/19/13                      ITEM: Assessment Contract Approval (6 years)

PRESENTER: Cameron Clapper / Michele Smith

PREVIOUS ACTION, IF ANY: N/A

**SUMMARY OF ITEM BEING PRESENTED:**

Whitewater's six-year assessment contract with Accurate Appraisal of Menasha expired this year. Requests for Proposals were sent, and proposals from two firms were received. Accurate, the City's current assessor, quoted a price of \$35,500 for the six year period; Associated Appraisal Consultants of Appleton presented quotes on a sliding scale, beginning with \$33,900 for year 2014, the increasing \$100 per year for each of the remaining five years in the contract. The 2019 annual contract fee would be \$34,400.

**BUDGET IMPACT, IF ANY:**

Good news – we had estimated \$45,000, but due to a very competitive market between these two assessors, we were pleased to find that annual costs are almost \$10,000 less than anticipated.

**BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A**

**STAFF RECOMMENDATION:**

Comparative review of the proposals was conducted. (See information attached). The major issue appears to be the software being used by both firms.

Accurate has been using GVS, a system which is now out of date and not supported. However, they are launching their own proprietary software in 2014.

By comparison, Associated subscribes to a program owned by a competitor assessment firm. There are numerous additional fees associated with use of that software. Fees for such items as extraction of data from the Market Drive software and the costs for placement of assessment data on the assessment firm's website are out of the control of the Assessment firm. The Associated Appraisal firm does not have the ability to guarantee the costs Market Drive charges to extract data or perform miscellaneous services.

The City did use Associated Appraisal when I first came to the City 20 years ago. Shortly thereafter, we contracted with another Assessor, who was never able to convert the data from Associated. The new Assessor did re-enter all data and started from scratch. Although the Assessor at that time bore all the costs of re-entering the data, it is highly unlikely the City would be fortunate enough for a repeat of that.

Recommendation is to retain the services of Accurate Appraisal of Menasha, Wisconsin at a cost of \$35,500 per year.

**RECOMMENDED MOTION:**

Request is for Council to approve a six-year full value assessment maintenance contract with Accurate Appraisal, LLC of Menasha, Wisconsin, at a cost of \$35,500 per year.

**ATTACHMENT(S) INCLUDED** Quote Comparison table, Accurate contract.

**FOR MORE INFORMATION CONTACT:** Michele Smith (262) 473-0102

|   | <b><i>Accurate (current Assessor)</i></b>   | <b><i>Associated Appraisal</i></b>  |
|---|---|---|
| Cost of Contract  | \$35,500 per year (each of six yrs)   | 2013 - \$33,900; 2015 - \$34,000; 2016 - \$34,100 - 2017 - \$34,200; 2018 - \$34,300; 2019 - \$34,400.  |
| Online assessment appt. scheduling  | Included  | Will include if City requests, but they believe customers prefer making appts. Via telephone  |
| Mailing of Certified Letters to property owners who do not respond to request for appt. | Included  | Not included - will do if City pays certified mailing fees  |
| Assessor maintained website with info regarding properties in City                      | Included  | Will include for addl. Cost of .015 per parcel  |
| Software Used   | GVS, which is no longer supported, but still being used. Accurate is launching their own proprietary software in 2014 | Market Drive, owned by another assessment firm. Assessor subscribes to the software, with the understanding that Assessor can put only limited information on their website. For an additional fee, Market Drive will place more detailed information on website. Fees for use of Market Drive included in contract, but fees for placement of data on website not included in price. |
| Data Extraction   | No cost. Accurate will convert data to text delimited at no cost to City. comma delineated or ASCI                    | City would have to pay to have Market Drive extract City's data and provide it to City and/or new Assessor. (Unconfirmed cost is .50 per parcel)  |



# Agreement for Full-Value Maintenance

Prepared for:

City of Whitewater

By

Accurate Appraisal, LLC.

## AGREEMENT FOR FULL-VALUE MAINTENANCE

### Section I

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2013 by and between the City of Whitewater, Jefferson & Walworth Counties, State of Wisconsin, party of the first part, hereinafter referred to as "Client".

AND

ACCURATE APPRAISAL LLC., PO BOX 415, MENASHA, WI 54952, party of the second part, hereinafter referred to as "Accurate".

### SCOPE OF SERVICES

Accurate shall provide the Client with assessing services by Wisconsin Department of Revenue Certified Personnel for the 2014-2019 assessment years which includes the following:

1. Accurate shall update and maintain 100% real property assessment records for the Client. Said service shall include the assessment of all new construction, remodeling, additions and changes relating to improvements removed for any reason such as fire, demolition, etc. through building permits. All previous year sale properties will be physically inspected. All inspections requested by property owners and/or Board of Review will be granted. In addition, Accurate shall physically inspect 16.6% of the total improved parcel count as shown on the prior year's final Clerk's Statement of Assessment. Accurate shall reapportion value brought about through property splits. This service shall also include all property values be kept in market value compliance in accordance with the Wisconsin Department of Revenue's yearly equalized values.
2. Accurate shall prepare and mail personal property blotters from a list supplied by the Client of the accounts to be assessed. Accurate will analyze returned personal property blotters from the merchants in order to establish the proper assessment.
3. Accurate shall be required to attend Open Book and all Board of Review meetings and shall be responsible for defending all assessments. The Open Book meeting shall be conducted as needed. All meeting times shall be consecutive. The meetings shall be scheduled by Accurate with the Clerk. The Board of Review meetings shall be completed no later than the agreement date specified in Section III of this agreement.
4. Accurate shall enter real estate and personal property assessments in the current assessment roll so that it may be submitted to the Board of Review.

5. Accurate shall retain the right to employ additional certified personnel at Accurate's expense as deemed necessary to complete the assessment roll in a timely manner. Responsibility for the content and accuracy of the assessment roll regardless of the use of other personnel shall, however, rest with Accurate.
6. The Client's responsibilities will be to supply Accurate with adequate office space in or near the Client's Hall. Items to be mailed such as, but not limited to, assessor's final report and personal property blotters will be the responsibility of Accurate.
7. The Client will hold harmless Accurate from all claims and liabilities due to the assessment of property and as the agent for the Client as it relates to the specific services outlined in this agreement. Claims or liabilities, which result from the intentional or negligent acts or omissions of Accurate, its employees, agents and representatives, shall be the responsibility of Accurate.
8. This agreement between the Client and Accurate shall begin January 1<sup>st</sup>, 2014 through December 31<sup>st</sup>, 2019. It is expected the work will commence with the mailing of personal property blotters and be completed after the final adjournment of the Board of Review and any necessary follow up questions and/or work because of appeals of Board of Review decisions.
9. Accurate shall submit monthly invoices based upon a percentage complete. The Client reserves the right to retain a 10% holdback pending final completion of all terms and conditions of the contract.
10. Accurate shall provide advice and opinion for assessment matters and will defend values through the appeal process beyond the Open Book and Board of Review.
11. Accurate shall complete its Board of Review hearings under this agreement no later than the date specified in section III of this agreement, except for delays caused by the Client, county or state. Accurate may request a thirty-day extension to the contract upon written agreement with the Client.
12. Accurate shall maintain full insurance coverage to protect and hold harmless the Client. Limits of liability shall be not be less than the amounts listed below in this contract:

#### INSURANCE COVERAGE

##### General Liability

|                       |              |
|-----------------------|--------------|
| General Aggregate     | \$ 4,000,000 |
| Each Occurrence       | \$ 2,000,000 |
| Personal & Adv Injury | \$ 2,000,000 |
| Products-Comp/Op Agg  | \$ 4,000,000 |

|                 |            |
|-----------------|------------|
| Fire Damage     | \$ 300,000 |
| Medical Expense | \$ 10,000  |

13. Accurate shall consider the cost approach, market approach, and income approach in the valuation of all land and improvements where applicable.
14. Accurate shall use Computer Assisted Mass Appraisal software to accurately provide the Client with records of the maintenance and revaluation. For both residential and commercial valuation. Global Valuation Systems, hereinafter referred to as "GVS", or the C.A.M.A. software the Accurate is developing, will be utilized following market data, Volume II of the Assessor manual and Marshall & Swift cost tables. The cost of the yearly maintenance fee for the software will be at no additional cost to the City. The computer should be updated within 14 days of the final adjournment of the Board of Review.
15. Photographs of all improved parcels will be taken digitally at no additional expense to the Client.
16. All expenses incurred by Accurate during the contract such as postage, phone calls, etc..... will be at no additional expense to the Client.
17. Accurate will promote understanding of the assessment process with taxpayers and the Client. The Client and Accurate shall work to maintain good public relations throughout the assessment program.
18. Accurate shall maintain a minimum of two (2) days a month of regularly scheduled office hours in the City. Accurate shall also maintain, at its expense, an "800" telephone number.
19. Accurate shall comply to all stipulations set forth in the official RFP set forth by the Client. Any deviations shall be agreed upon in writing between Accurate and the Client.
20. Accurate is compliant with Uniform Standards of Professional Appraisal Practice.
21. All assessment data shall be in an electronic format upon completion of the 2013 Board of Review, as required by the Wisconsin Property Assessment Manual.

## Section II

### Parcel Totals:

Residential Total = 2,419

Residential Improved = 2,194

Commercial Total = 372

Commercial Improved = 338

Agricultural = 107

Undeveloped = 18

Ag Forest = 5

Forest Land = 6

Other Total = 9

Other Improved = 8

Personal Property = 360

**Section III**

Agreement for Full-Value Maintenance  
Provided by Accurate Appraisal, LLC.

For

City of Whitewater, Jefferson & Walworth Counties for the assessment years 2014-2019

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

**Agreement completion date of July 31<sup>st</sup> for Full-Value Maintenance**

Fee for services rendered:

Accurate shall be paid the sum of:

**2014-2019 Full-Value Maintenance - \$35,500 each year**

\_\_\_\_\_

Jim Danielson  
Member  
Accurate Appraisal LLC

\_\_\_\_\_

Date

\_\_\_\_\_

Lee T. De Groot  
Member  
Accurate Appraisal LLC

\_\_\_\_\_

Date

\_\_\_\_\_

Authorized Client Signature

\_\_\_\_\_

Date

## IMPORTANT INFORMATION

### 1. Telephone Numbers

- 920-749-8098
- 800-770-3927

### 2. Fax Number

- 920-749-8099

### 3. E-Mail Address

- [question@accurateassessor.com](mailto:question@accurateassessor.com)

### 4. Mailing Address

- PO Box 415, Menasha, WI 54952
- 1428 Midway Rd., Menasha, WI 54952

### 5. Website

- [www.accurateassessor.com](http://www.accurateassessor.com)

## References

John Somers, Finance Director  
City of Beaver Dam  
205 S Lincoln Ave.  
Beaver Dam, WI 53916  
920-887-4600

Marie Moe, City Clerk  
City of Portage  
115 W Pleasant St  
Portage, WI 53901  
608-742-2176

Richard Maslowski, City Administrator  
City of Glendale  
5909 N Milwaukee River Parkway  
Glendale, WI 53209  
414-228-1705

Laurie Sullivan, Finance Director  
City of Stoughton  
227 N Main St.  
Walworth, WI 53184  
262-275-2127

Dawn Timm, Finance Director  
City of Hartford  
109 N Main Street  
Hartford, WI 53027

## ACCURATE APPRAISAL, LLC CURRENT CLIENTS

| MUNICIPALITY     | TYPE    | JOB TYPE               | COUNTY             | ACQUIRED | CONTACT               | PHONE #      |
|------------------|---------|------------------------|--------------------|----------|-----------------------|--------------|
| Whitewater       | City    | FULL VALUE MAINTENANCE | Jefferson/Walworth | 2008     | Michele Smith         | 262-473-0500 |
| Jefferson        | City    | FULL VALUE MAINTENANCE | Jefferson          | 2006     | Tanya Stewart         | 920-674-7700 |
| Sullivan         | Village | MAINTENANCE            | Jefferson          | 2002     | Dale Horton           | 262-593-2388 |
| Cambridge        | Village | MAINTENANCE            | Dane/Jefferson     | 2001     | Lisa Moen             | 608-423-3712 |
| Darien           | Town    | MAINTENANCE            | Walworth           | 2009     | Marilyn Larson        | 262-882-3393 |
| Delavan          | Town    | MAINTENANCE            | Walworth           | 2012     | John Olson            | 262-728-3471 |
| Elkhorn          | City    | FULL VALUE MAINTENANCE | Walworth           | 2001     | Sam Tapson            | 262-723-2219 |
| Fontana          | Village | MAINTENANCE            | Walworth           | 2005     | Dennis Martin         | 262-275-6136 |
| Geneva           | Town    | MAINTENANCE            | Walworth           | 2009     | Debra Kirch           | 262-248-8497 |
| Lake Geneva      | City    | MAINTENANCE            | Walworth           | 2005     | Mike Hawes            | 262-249-4092 |
| Richmond         | Town    | REVALUATION            | Walworth           | 2006     | Barb Ceas             | 608-883-2017 |
| Spring Prairie   | Town    | MAINTENANCE            | Walworth           | 2009     | Debbie Collins        | 262-642-7477 |
| Sugar Creek      | Town    | REVALUATION            | Walworth           | 2002     | Diane Boyd            | 262-742-3383 |
| Walworth         | Village | MAINTENANCE            | Walworth           | 2007     | Donna Schut           | 262-275-2127 |
| Caledonia        | Town    | MAINTENANCE            | Columbia           | 2009     | Angeline Edgar        | 608-742-4801 |
| Cambris          | Village | MAINTENANCE            | Columbia           | 2002     | Lois Frank            | 920-348-5443 |
| Courtland        | Town    | MAINTENANCE            | Columbia           | 2007     | Kate Raley            | 920-992-6585 |
| Dekorra          | Town    | MAINTENANCE            | Columbia           | 2009     | Vicki Auck            | 608-635-2014 |
| Friesland        | Village | MAINTENANCE            | Columbia           | 2006     | Marcia Dykstra        | 920-348-5156 |
| Lodi             | City    | MAINTENANCE            | Columbia           | 2005     | Adele Van Ness        | 608-592-3247 |
| Lodi             | Town    | MAINTENANCE            | Columbia           | 2009     | April Goeske          | 608-592-4868 |
| Pardeeville      | Village | MAINTENANCE            | Columbia           | 2002     | Marlo Gustafson       | 608-429-3121 |
| Portage          | City    | FULL VALUE MAINTENANCE | Columbia           | 2001     | Marie Moe             | 608-742-2176 |
| Poynette         | Village | MAINTENANCE            | Columbia           | 2006     | Sue Finstad           | 608-635-2122 |
| Randolph         | Town    | MAINTENANCE            | Columbia           | 2006     | Rod Kok               | 920-348-5597 |
| Beaver Dam       | City    | FULL VALUE MAINTENANCE | Dodge              | 2001     | John Somers           | 920-887-4600 |
| Fox Lake         | Town    | MAINTENANCE            | Dodge              | 2006     | Mason Zantow          | 920-928-3573 |
| Iron Ridge       | Village | MAINTENANCE            | Dodge              | 2010     | Arlette Lindert       | 920-387-3975 |
| Albion           | Town    | MAINTENANCE            | Dane               | 2009     | Julie Hanewall        | 608-884-8974 |
| Berry            | Town    | MAINTENANCE            | Dane               | 2003     | Brenda Kahl           | 608-767-4152 |
| Blooming Grove   | Town    | MAINTENANCE            | Dane               | 2003     | Mike Wolf             | 608-223-1104 |
| Blue Mounds      | Village | MAINTENANCE            | Dane               | 2009     | Mary Jo Michek        | 608-437-5197 |
| Blue Mounds      | Town    | MAINTENANCE            | Dane               | 2011     | Helen Kahl            | 608-437-8722 |
| Burke            | Town    | MAINTENANCE            | Dane               | 2013     | Brenda Ayers          | 608-825-8420 |
| Cross Plains     | Town    | MAINTENANCE            | Dane               | 2008     | Ann Herger            | 608-798-0189 |
| Deerfield        | Town    | MAINTENANCE            | Dane               | 2007     | Kim Grob              | 608-764-2608 |
| Madison          | Town    | MAINTENANCE            | Dane               | 2008     | Renee Schwaas         | 608-210-7260 |
| McFarland        | Village | MAINTENANCE            | Dane               | 2009     | Tracey Berman         | 608-838-3153 |
| Medina           | Town    | MAINTENANCE            | Dane               | 2005     | Jean Johnson          | 920-478-2615 |
| Monona           | City    | FULL VALUE MAINTENANCE | Dane               | 2005     | Joan Andrusz          | 608-222-2525 |
| Mount Horeb      | Village | MAINTENANCE            | Dane               | 2007     | Cheryl Sutter         | 608-437-6884 |
| Oregon           | Village | FULL VALUE MAINTENANCE | Dane               | 2004     | Peggy Haag            | 608-835-3118 |
| Perry            | Town    | MAINTENANCE            | Dane               | 2006     | Mary Price            | 608-832-6877 |
| Pleasant Springs | Town    | FULL VALUE MAINTENANCE | Dane               | 2002     | Cassandra Clerkin     | 608-873-3063 |
| Primrose         | Town    | MAINTENANCE            | Dane               | 2012     | Jamie Baker           | 847-567-8400 |
| Shorewood Hills  | Village | MAINTENANCE            | Dane               | 2008     | Cokie Albrecht        | 608-267-2680 |
| Stoughton        | City    | FULL VALUE MAINTENANCE | Dane               | 2002     | Maria Hougan          | 608-873-6692 |
| Edgerton         | City    | FULL VALUE MAINTENANCE | Dane/Rock          | 2007     | Cindy Hegglund        | 608-884-3341 |
| Beloit           | Town    | MAINTENANCE            | Rock               | 2004     | Karry Devault         | 608-364-2980 |
| Fulton           | Town    | MAINTENANCE            | Rock               | 2006     | Connie Zimmerman      | 608-868-4103 |
| Milton           | City    | FULL VALUE MAINTENANCE | Rock               | 2004     | Michelle A Ebbert     | 608-868-6900 |
| Rock             | Town    | MAINTENANCE            | Rock               | 2009     | Deb Bennett           | 608-362-0598 |
| Union            | Town    | MAINTENANCE            | Rock               | 2005     | Regina Yvisaker       | 608-882-0285 |
| Brodhead         | City    | MAINTENANCE            | Green/Rock         | 2009     | Roseann Meizelsperger | 608-897-4018 |
| New London       | City    | MAINTENANCE            | Outagamie/Waupaca  | 2010     | Sue Tennie            | 920-982-8500 |
| Buchanan         | Town    | MAINTENANCE            | Outagamie          | 2009     | Angela Gorell         | 920-734-8599 |
| Combined Locks   | Village | MAINTENANCE            | Outagamie          | 2006     | Racquel Giese         | 920-788-7740 |
| Dale             | Town    | REVALUATION            | Outagamie          | 2007     | Jennifer DeZeeuw      | 920-779-4609 |
| Kimberly         | Village | MAINTENANCE            | Outagamie          | 2008     | Rick Hermes           | 920-788-7500 |
| Seymour          | City    | MAINTENANCE            | Outagamie          | 2006     | Susan Garow           | 920-833-2209 |
| Bovina           | Town    | MAINTENANCE            | Outagamie          | 2011     | Chuck Pluger          | 920-986-3224 |
| Farmington       | Town    | MAINTENANCE            | Washington         | 2012     | Chris Schellinger     | 262-447-1018 |
| Germantown       | Village | MAINTENANCE            | Washington         | 2009     | Dave Schornack        | 262-250-4750 |
| Hartford         | City    | REVALUATION            | Washington         | 2011     | Lori Hetzel           | 262-673-8201 |
| Hartland         | Village | MAINTENANCE            | Waukesha           | 2007     | Connie Casper         | 262-367-2714 |
| Sussex           | Village | FULL VALUE MAINTENANCE | Waukesha           | 2008     | Sue Freiheit          | 262-246-5211 |
| Rose             | Town    | MAINTENANCE            | Waushara           | 2005     | Lois Kolka            | 920-622-3765 |
| Pine Lake        | Town    | MAINTENANCE            | Oncida             | 2006     | Cindy Skinner         | 715-362-6071 |
| Upham            | Town    | MAINTENANCE            | Langlade           | 2002     | Leah Antoniewicz      | 715-275-4229 |
| Menominee        | Town    | MAINTENANCE            | Menominee          | 2009     | Ruth Waupoose         | 715-799-3311 |
| De Pere          | City    | MAINTENANCE            | Brown              | 2005     | Dave Hongisto         | 920-339-4053 |
| Angelica         | Town    | MAINTENANCE            | Shawano            | 2008     | Janet Powers          | 920-822-5554 |
| Green Valley     | Town    | REVALUATION            | Shawano            | 2006     | Janalee Jenerou       | 715-745-2699 |
| Wescott          | Town    | MAINTENANCE            | Shawano            | 2009     | Angela Vrecke         | 715-526-9755 |

**ACCURATE APPRAISAL, LLC CURRENT CLIENTS**

| MUNICIPALITY     | TYPE    | JOB TYPE               | COUNTY            | ACQUIRED | CONTACT           | PHONE #       |
|------------------|---------|------------------------|-------------------|----------|-------------------|---------------|
| Brillion         | City    | MAINTENANCE            | Calumet           | 2002     | Lori Gosz         | 920-756-2250  |
| Chilton          | City    | MAINTENANCE            | Calumet           | 2002     | Helen Schmidkofer | 920-849-2451  |
| Harrison         | Town    | MAINTENANCE            | Calumet           | 2007     | Penny Weir        | 920-989-1062  |
| Prairie du Chien | City    | MAINTENANCE            | Crawford          | 2012     | Barb Elvert       | 608-326-6406  |
| Washington       | Town    | MAINTENANCE            | Door              | 2002     | Valerie Carpenter | 920-847-2522  |
| Eldorado         | Town    | MAINTENANCE            | Fond Du Lac       | 2010     | Lori Linger       | 920-872-5071  |
| Lancaster        | City    | MAINTENANCE            | Grant             | 2009     | Dave Kurihara     | 608-723-4246  |
| Platteville      | City    | MAINTENANCE            | Grant             | 2012     | Jan Martin        | 608-348-1821  |
| Silver Lake      | Village | MAINTENANCE            | Kenosha           | 2012     | Terry Faber       | 262-889-4308  |
| Cleveland        | Village | MAINTENANCE            | Manitowoc         | 2006     | Stacy Grunwald    | 920-693-8181  |
| Brown Deer       | Village | MAINTENANCE            | Milwaukee         | 2007     | Russ Van Gompel   | 414-371-3050  |
| Glendale         | City    | MAINTENANCE            | Milwaukee         | 2009     | John Fuchs        | 414-257-1800  |
| Bayside          | Village | FULL VALUE MAINTENANCE | Milwaukee/Ozaukee | 2006     | Lynn Galyardt     | 414-351-8812  |
| Belgium          | Village | MAINTENANCE            | Ozaukee           | 2009     | Katie Olsen       | 262-285-7931  |
| Saukville        | Village | MAINTENANCE            | Ozaukee           | 2006     | Dawn Wagner       | 262-284-9423  |
| Prescott         | City    | MAINTENANCE            | Pierce            | 2009     | Jayne Brand       | 715-262-5544  |
| Burlington       | City    | REVALUATION            | Racine / Walworth | 2012     | Diahnn Halbach    | 262-342-1171  |
| Sheboygan Falls  | Town    | MAINTENANCE            | Sheboygan         | 2009     | Jenny Meyer       | 920-467-1922  |
| Kronenwetter     | Village | REVALUATION            | Marathon          | 2012     | Cindy Falkowski   | 715- 693-4200 |
| Marathon         | Town    | MAINTENANCE            | Marathon          | 2001     | Janet Schneider   | 715- 443-6913 |
| Mosinee          | City    | MAINTENANCE            | Marathon          | 2004     | Bruce Jamroz      | 715-693-2275  |

## **James Danielson**

### **Employment**

Accurate Appraisal LLC., Appleton, WI.

Member (June 2000 – Present)

- Largest Current Projects: City of Beaver Dam, City of Portage, City of Lake Geneva, City of Stoughton, City of Glendale, City of Brodhead, City of Brillion, City of Chilton, City of Jefferson, City of Elkhorn, City of Monona, City of Edgerton, City of Mosinee, City of Milton, City of Lodi, City of De Pere, City of Lancaster, City of Prescott, Village of Saukville, Village of Fontana, Village of Brown Deer, Village of Bayside, Village of Hartland, Village of Sussex, Village of Germantown, Village of Kimberly, Village of Belgium, Village of Mount Horeb, Village of Cambridge, Village of Sullivan, Village of Pardeeville, Village of Cambria, Village of Oregon, Village of Blue Mounds, Village of Cleveland, Village of Combined Locks, Village of Friesland, Village of Poynette, Village of Walworth, Village of Shorewood Hills.
- Company is Statutory Assessor for 96 municipalities statewide.
- Relegating and managing an assessor crew.
- Residential and commercial valuing.
- Open Book and Board of Review Sessions.
- Developed software program.
- Experienced in GVS, Microsolve, and PC Market Drive software.

### **Education**

University of Wisconsin – Stevens Point, Bachelor of Science

Major: Business Administration.

Minor: Economics

### **Assessor Certification**

State of Wisconsin Certified Level 2 Assessor # JQG020214D

## **Lee T. De Groot**

### **Employment**

Accurate Appraisal LLC., Appleton, WI.

Member (June 2000 – Present)

- Current projects: City of Beaver Dam, City of Portage, City of Lake Geneva, City of Stoughton, City of Glendale, City of Brodhead, City of Brillion, City of Chilton, City of Jefferson, City of Elkhorn, City of Monona, City of Edgerton, City of Mosinee, City of Milton, City of Lodi, City of De Pere, City of Lancaster, City of Prescott, Village of Saukville, Village of Fontana, Village of Brown Deer, Village of Bayside, Village of Hartland, Village of Sussex, Village of Germantown, Village of Kimberly, Village of Belgium, Village of Mount Horeb, Village of Cambridge, Village of Sullivan, Village of Pardeeville, Village of Cambria, Village of Oregon, Village of Blue Mounds, Village of Cleveland, Village of Combined Locks, Village of Friesland, Village of Poynette, Village of Walworth, Village of Shorewood Hills.
- Company is Statutory Assessor for 96 municipalities statewide.
- Relegating and managing an assessor crew.
- Residential and commercial valuing.
- Open Book and Board of Review Sessions.
- Developed software program.
- Experienced in GVS, Microsolve, and PC Market Drive software.
- Assessor since 1993.

### **Education**

University of Wisconsin – Oshkosh, Bachelor of Science (May 1991)

Major: Political Science, emphasis in Public Administration.

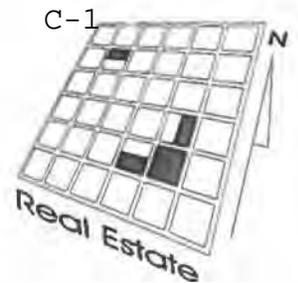
Minor: Business Administration.

### **Assessor Certification**

State of Wisconsin Certified Level 2 Assessor # JQL722814D.

# Associated Appraisal Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva



October 10, 2013

Ms. Michele Smith, City Clerk  
City of Whitewater  
PO Box 178  
Whitewater, WI 53190

Dear Ms. Smith:

I am pleased to provide the City of Whitewater with a proposal for assessment services with our firm. I would like to take this opportunity to share with you some background about Associated Appraisal Consultants, Inc.

Associated Appraisal Consultants, Inc. has been in the mass appraisal business since 1959. Our primary focus is municipal assessment through annual maintenance and revaluation programs. We currently serve many municipalities with a diverse variety of property types, ranging from the mansions of Lake Geneva to the unique properties of Wisconsin Dells as well as Lake Superior communities and everything in between.

Unparalleled service is our strength. While our assessors are in the field, our administrative staff is in the office, Monday through Friday, to assist our clients, property owners, and businesses. We provide a toll-free phone number and every caller receives personalized, immediate service, not a voice mailbox or a recorded message. In these times of increasingly automated communication technology, we pride ourselves on offering immediate, friendly, personal contact for anyone calling our office. We also offer email access as a way to service those who cannot call during normal business hours.

We provide an optional service to our clients to have their municipal assessment records posted on our website. The website offers easy-to-use search criteria and shows land and improvement data, including digital photos of all properties within the municipality. Please visit our website at [www.apraz.com](http://www.apraz.com) and click on "Property Search".

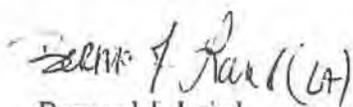
Our image also sets us apart from other assessment firms. When fieldwork begins, your residents can readily identify the Associated Appraisal Consultants team by our fleet of red trucks clearly displaying our company name and logo. In addition, field appraisers wear company clothing and carry photo ID tags and letters of introduction. We understand that residents can be reluctant to let anyone photograph their property, much less perform an interior inspection. Therefore, before even beginning our fieldwork, we inform property owners of who we are, why we are there, and what we'll be doing. By doing so, we help to educate the public and alleviate anxiety.

Associated Appraisal Consultants, Inc. uses cutting-edge computer aided appraisal software to create modern computerized assessment records. Our records include digital photographs, computerized sketches of buildings, a map indicating location of property, sales data, permitting information and all owner correspondence. Global Positioning Systems can also be integrated. We are a fully computerized and networked organization.

This is our business. We are proud of the reputation we have in the industry, from both our clients and state equalization officials. We put our best foot forward with every opportunity.

Please consider working with us. We welcome with great enthusiasm the prospect of working for you!

Respectfully,



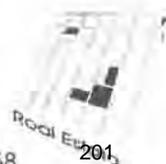
Bernard J. Laird  
Chief Executive Officer

BJL/lma

**Associated Appraisal Consultants, Inc.**

Appleton ■ Hurley ■ Lake Geneva

1314 W College Ave. ■ P.O. Box 2111 ■ Appleton, WI 54912-2111 ■ (920) 749-1995 ■ FAX: (920) 731-4158



# City of Whitewater

## Jefferson & Walworth Counties

### PROPOSAL FOR ASSESSMENT SERVICES



*Associated Appraisal*  
**Consultants, Inc.**  
Appleton ■ Hurley ■ Lake Geneva



**Associated Appraisal Consultants, Inc.**  
**Assessment Services Proposal January 1, 201 – December 31, 2019**

**MAINTENANCE SCOPE OF SERVICES:**

1. Associated Appraisal shall perform all the work required to properly and professionally assess the real and personal property of the City in accordance with applicable Wisconsin State Statutes.
2. Associated will review and assess all properties that were under partial construction as of January 1<sup>st</sup> of the previous year.
3. Associated will review and assess new construction as of January 1<sup>st</sup> of the current year.
4. Associated will mail out state approved blotters to all holders of personal property in the City, audit the returned forms and place the new values in the assessment roll.
5. Associated Appraisal will account for all buildings destroyed and/or demolished.
6. Associated Appraisal will implement use value assessment of agricultural lands per specifications set forth by the Wisconsin Department of Revenue.
7. Associated Appraisal will process parcel subdivisions, lot-line adjustments new plats and any other land divisions.
8. Associated Appraisal will correct legal descriptions as appropriate.
9. Associated Appraisal will take digital photographs of new construction on or about January 1<sup>st</sup> annually, also on the review process if needed.
10. Associated Appraisal will maintain property owner lists, with current name and address changes, and mailing addresses if different. Said lists shall be kept at the City Hall.
11. Associated Appraisal will post assessments to real estate transfer returns and record sale information to property record cards.
12. Associated Appraisal will be responsible for maintaining recent plat and subdivision maps on file and updated accordingly.
13. Associated Appraisal will annually update all property owner record cards with new legal description labels.
14. Associated Appraisal will mail Notices of Increased Assessments to property owners and others as required.
15. Associated Appraisal will conduct Open Book sessions in accordance with Wisconsin State Statutes. Associated shall prepare a written statement regarding Open Book dates, times and instructions on how to set up an appointment for an Open Book session, at least one month prior to the first Open Book session.
16. Associated Appraisal shall be responsible for insuring that all procedures are properly completed for the Board of Review proceedings to be held according to State Statutes.
17. Associated Appraisal shall attend the Board of Review meeting to defend their valuations and work product. Associated Appraisal shall justify appraisals and represent the City at all meetings of the Board of Review and Department of Revenue.
18. In the event of an appeal of a Board of Review determination to the courts, or to the Wisconsin Department of Revenue, it is agreed that Associated Appraisal will be available to furnish expert testimony in defense of any of the assessed values.
19. Associated Appraisal shall report on every sale, after its occurrence to the State of Wisconsin Department of Revenue and the City Administrator. Associated Appraisal shall conduct a site visit contemporaneous with the sale, shall perform an interior and exterior inspection to verify property attributes, and shall take a digital color photograph of all inspections. Associated Appraisal shall make such investigation as it is reasonably necessary to determine if the sale constituted an arm's length transaction. If Associated Appraisal is, after reasonable inquiry, unable to determine if the sale constitutes and arm's length transaction. Associated Appraisal shall presume it is an arm's

- length transaction. A copy of all information provided to the State by Associated Appraisal shall be provided to the City Administrator.
20. Associated Appraisal will be responsible for providing the Wisconsin Department of Revenue with final reports of assessed values after the Board of Review meeting date.
  21. Associated Appraisal will provide digital photographs with comparable properties in preparation for the Board of Review meeting(s) so that the Board and the petitioner have evidence of comparability. Additionally, Associated Appraisal shall update the City's assessment computer records within fourteen (14) days of the final adjournment of the Board of Review. Associated Appraisal will electronically export the completed assessment roll to Jefferson/Walworth County Tax Listing Offices in the format required.
  22. Associated Appraisal shall assure that assessment records maintained at Whitewater Municipal Building are the most current at all times.
  23. Associated Appraisal shall communicate openly and in a timely fashion with the proper City personnel and the public in the handling of all appeals to ensure the Board of Review has all available information to render its decisions. Associated Appraisal is expected to present a positive, professional image in both dress and conduct while working with City staff and the public, especially during the appeals process. Associated Appraisal staff will carry proper photo identification to assure the public of their identity and purpose of gaining access to private property.
  24. Associated Appraisal shall interact with the business and residential community and media to educate and provide greater clarity of the assessor's role in the property taxation process, the methodology of property tax assessment and its application in particular instances and to communicate assessment scheduling. On occasion, information materials shall be provided for the City website, newsletter and other similar publications.
  25. Associated Appraisal shall be available to attend Board and other related meetings on an as needed basis. The assessor shall be accessible to City staff throughout the tax year to assist with correcting problems that may arise out of the assessment work.
  26. Associated Appraisal shall provide the City Administrator with copies of all documents filed by the Assessor with the State as well as with copies of all records received by the Assessor from the State.
  27. Associated Appraisal shall provide the City with the finalized assessment roll on or before May 30 each year.
  28. CAD drawings of all major improvements shall be made through the use of a CAD system (such as APEX). These footprint drawings shall be taken from verified /corrected existing drawings found in the current property record cards. Hard copies of CAD drawings shall be placed in the property record cards.
  29. Associated Appraisal will provide a toll free phone number for City officials and residents to contact them during regular business hours Monday through Friday. Calls shall be returned within forty-eight (48) business hours. Associated Appraisal will attempt to make contact with property owners to arrange appointments for property inspections for records maintenance purposes. The City shall be advised by Associated Appraisal when they are in the community performing work.
  30. Associated Appraisal will supply to the City a complete set of computer property assessment records (to include digital photographs of each property) that are compatible with the City's computer equipment and software. Additionally, Associated shall update the City's assessment computer records within fourteen (14) days of the final adjournment of the Board of Review.
  31. Associated Appraisal Consultants, Inc., as the contract Assessor, shall be responsible to fulfill the duties of the statutory Assessor and all other duties incidental to the normal duties of the Assessor.

**APPROACH TO VALUE.** Assessor shall assess all taxable real estate according to market value, as established by professionally acceptable appraisal practices, except where otherwise provided by law.

Assessor shall consider the sales comparison approach, the cost approach and the income approach in the valuation of all property.

- 1) **Sales Comparison Approach.** Assessor will collect, compile and analyze all available sales data for the municipality in order to become familiar with the prevailing market conditions and activity. A detailed analysis of sales data will be prepared, including a picture book of recent residential and agricultural sales. Vacant land sales will also be compiled and analyzed. In valuing property by the sales comparison approach, subject properties will be appraised through a detailed comparison to similar properties that have recently sold, making careful consideration of similarities and differences between the subject and comparable sale properties.
- 2) **Cost Approach.** The cost approach to value will be considered for all taxable improved property. Replacement costs for residential and agricultural improvements will be calculated per Volume II of the *Wisconsin Property Assessment Manual*. Replacement costs for commercial improvements will be calculated using Marshall & Swift valuation service. All accrued depreciation, including physical deterioration, functional obsolescence, and economic obsolescence will be accurately documented and deducted from current replacement costs.
- 3) **Income Approach.** Consideration of the income approach to value will be made when the income or potential income generated by the real estate is deemed likely to affect the property's resale value. Data to be analyzed will include economic rents, typical vacancy rates and typical operation expense ratios. In the valuation of property by the income approach, adequate records will be prepared, showing a reconstruction of income and expenses, as well as all calculations used to arrive at market value, including formulas and capitalization rates as appropriate to the type of property being appraised.

## GENERAL REQUIREMENTS

**A. OATH OF OFFICE.** As the Assessor is a corporation, the person designated as responsible for the assessment shall take and subscribe to an oath or affirmation supporting the Constitution of the United States and to the State of Wisconsin and to faithfully perform the duties of Assessor. The oath shall conform to Section 19.01, Wis. Stats. and be filed with the Municipal Clerk prior to commencing duties. Assessor shall assume the appointed office of city assessor as per Wisconsin Statutes 70.05 (1) for the duration of this contract and shall perform all statutory duties appertaining to such office. As such the Municipality shall hold harmless the Assessor from all claims and liabilities relating to the assessment or taxation of property, including but not limited to claims made under Statutes 74.35, 74.37 and circuit court claims, unless otherwise specified in this agreement.

**B. QUALIFICATIONS AND CONDUCT OF PERSONNEL.** The Assessor shall provide at its own expense any personnel necessary and shall comply with the following:

- 1) All personnel providing services shall be currently certified in compliance with Sec. 70.05 and 73.09, Wis. Stats. and the administrative rules prescribed by the Wisconsin Department of Revenue.
- 2) Assessor's field representatives shall carry photo identification cards.

- 3) All employees, agents, or representatives of the Assessor shall conduct themselves in a safe, sober, and courteous manner while performing services within the Municipality.
- 4) The Assessor shall review any complaint relative to the conduct of the Assessor's employees and take appropriate corrective action. If the Municipality deems the performance of any of Assessor's employees unsatisfactory, the Assessor shall, for good cause, remove such employees from work upon written request by Municipality.

**C. ASSESSOR PROVIDED INSURANCE AND INDEMNITY.** The Assessor agrees as follows:

- 1) The Assessor shall obtain and maintain during the term of this contract full coverage insurance to protect and hold harmless the Municipality which insurance is to include:

- (a) Workers Compensation State of Wisconsin requirements

- (b) General Liability

|                               |              |
|-------------------------------|--------------|
| General Aggregate             | \$ 2,000,000 |
| Products/Completed Operations | \$ 1,000,000 |
| Each Occurrence               | \$ 1,000,000 |
| Personal & Advertising        | \$ 1,000,000 |
| Fire Damage                   | \$ 200,000   |
| Medical Expense               | \$ 10,000    |

- (c) Comprehensive Auto Liability

|                       |              |
|-----------------------|--------------|
| Combined Single Limit | \$ 1,000,000 |
|-----------------------|--------------|

- 2) The Assessor shall provide the Municipality with certificates for all required insurance, with the Municipality as a named insured. All insurance coverage shall contain a 10-day advance notice of cancellation to the Municipality. The Assessor shall timely pay all insurance premiums.
- 3) Liability for bodily injury, disability, and/or death of employees or any person or for damage to property caused in any way, directly or indirectly, by the operations of the Assessor within the Municipality shall be assumed by that Assessor and the Assessor shall indemnify and hold harmless the Municipality against all claims, actions, proceedings, damages, and liabilities, including reasonable attorneys fees, arising from or connected with the Assessor's activities in connection with the services provided to the Municipality, including but not limited to, any acts or omissions of the Assessor, the Assessor's employees, agents, representatives, and any other person doing business with Assessor. This paragraph is not to be in conflict with Sec. 893.89(4), Wis. Stats.

**D. OWNERSHIP OF RECORD.** All records prepared or maintained in connection with assessments in the Municipality shall at all times be and remain the sole property of the Municipality, including (a) all records prepared in connection with assessments in the Municipality including, but not limited to property record cards, personal property forms, maps, and any other schedules or forms, (b) all records and materials obtained from the municipality and not previously returned to include maps, and Assessor's records, and (c) materials specifically obtained and/or used for performance of assessment work for the Municipality, to include aerial photos, maps, depth factor tables, copies of leases, correspondence

with property owners, sales data, copies of real estate transfer returns, and operating statements of income property, and (d) if the record system is computerized, at a minimum, provide that the software be able to create an exportable text file of data.

## TERM AND TERMINATION

A. **TERM.** The term of this Contract is for the 2014, 2015, 2016, 2017, 2018 and 2019 assessment years. The assessor shall have completed all work under this agreement on or before the second Monday of May or 30 days thereafter, excluding appearances beyond the Board of Review. The date of completion may be extended, if necessary, under the terms of this contract and by mutual consent.

B. **TERMINATION.** Either party may terminate this Contract only with cause, cause being defined as default of the other party of terms of this Contract upon sixty (60) days written notice to the other party. Upon termination by either party, Assessor shall deliver to the Municipality all records and materials in Assessor's possession used or created during this Contract. During the 60-day wind down period, both Assessor and the Municipality shall act in good faith with each other and cooperate in the orderly transfer of records.

C. **AUTOMATIC RENEWAL.** This Agreement will automatically renew for successive annual assessment years unless either party, on or before July 1 of the preceding year, notifies the other party by certified mail of their desire to non-renew.

### Full Value Maintenance Assessment Services

- 1) Associated Appraisal shall maintain full value assessment for all non-manufacturing parcels in the City.
- 2) Associated shall physically inspect these parcels in the manner described in Alternative 2.
- 3) Annually the following inspection process shall be completed.
  - a. New construction, annexed properties, exempt status changes, and zoning changes shall be implemented.
  - b. Properties affected by legal description changes, building removal, fire, significant remodeling, or other major condition changes shall be inspected
  - c. All properties sold shall be inspected as set forth on page 6, item 19
  - d. Requests for review by property owners made to the Board of Review shall be inspected during the next assessment cycle
  - e. Inclusive of the properties listed above, Associated Appraisal shall physically inspect approximately one-sixth (16.6%) by strata category, of total non manufacturing parcel count as shown on the prior year's final City Clerk's Statement of Assessment.

The results of the interior/exterior inspection and revaluation shall be extrapolated to each category to maintain 100% assessment annually.

#### Full Value Maintenance Annual Not to Exceed Cost:

2014 – Thirty-Three Thousand Nine Hundred Dollars (\$33,900.00)  
 2015 – Thirty-Four Thousand Dollars (\$34,000.00)  
 2016 – Thirty-Four Thousand One Hundred Dollars (\$34,100.00)  
 2017 – Thirty-Four Thousand Two Hundred Dollars (\$34,200.00)  
 2018 – Thirty-Four Thousand Three Hundred Dollars (\$34,300.00)  
 2019 – Thirty-Four Thousand Four Hundred Dollars (\$34,400.00)

**Total Six Year Cost Not to Exceed: Two Hundred Four Thousand Nine Hundred (\$204,900.00)**

- 1) The compensation due the Assessor shall be paid in monthly installments less a 10% hold back throughout the 2014, 2015, 2016, 2017, 2018 and 2019 assessment years.
- 2) The Municipality shall not be billed for postage, mileage, or supplies.
- 3) Assessment information shall be available on line at no additional cost at [assessordata.org](http://assessordata.org). Should the City wish to have assessment data available on Associated Appraisal's website the cost shall be the total number of parcels \* \$.015. The cost will fluctuate based upon the number of parcels the City has. This is payable to a third party, Assessment Technologies.

**Possible Property Strata Categories:**

**Commercial**

- Rural Commercial
- Highway Commercial
- Multi-Family
- Golf Course Commercial
- Water Influence Commercial
- Business Park

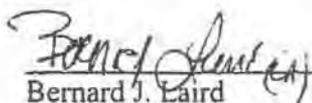
**Residential**

- Subdivisions
  - High End versus Standard
- Single Family
- Water Influence Residential
  - On the Water
  - Off the Water
- Waterfront Rural
- Multi-Family

**\*\* These are examples of possible strata categories. Associated Appraisal would want review the property record data in depth before a commitment to specific strata categories was made. \*\***

Associated Appraisal can begin assessment services upon receipt of the signed agreement or appointment.

**SIGNATURES**

  
 \_\_\_\_\_  
 Bernard J. Laird  
 Chief Executive Officer  
 Associated Appraisal Consultants, Inc.

October 10, 2013  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Authorized Signature  
 City of Whitewater – Jefferson & Walworth Counties

\_\_\_\_\_  
 Date

## Our Mission.....

To provide our municipal clients  
the highest standard of assessing services.

We do so by following sound assessing methodology,  
developing municipal equity without bias and  
providing a professional, courteous staff.

## Associated Appraisal Consultants Quick Facts

### **History**

Associated Appraisal has been in the mass appraisal business since 1959. Our primary focus is municipal assessment through maintenance and revaluation programs. Our client base is divided between providing services directly to municipalities by acting as the statutory assessor or supporting the local municipal assessor.

### **Experience**

With over 50 years of experience, Associated Appraisal has provided consulting/assessment services throughout Wisconsin. We have had the opportunity to reassess/revalue municipalities that have increased or decreased in value. With the diversity of our client base ranging from the shores of Lake Geneva to the backwoods of northern Wisconsin, we are aware of the many complexities of assessment practices. This diversity and experience is what gives Associated Appraisal the leading edge.

### **Office and Staff**

When you call our office, Monday through Friday, you will be greeted by a friendly voice ready to direct your inquiry to an appropriate team member who will willingly assist you. We also offer internet communication twenty-four (24) hours per day. Each municipal client has a primary point of contact, the project technician, providing a consistent relationship with The Associated Appraisal team. Our corporate office is located in Appleton with satellite offices in Lake Geneva (Southern) and Hurley (Northern).

### **Public Relations**

We routinely utilize printed assessment informational materials that are made available to property owners. Clients are informed of the progress of the assessment work for use in newsletters and newspaper articles. For revaluation programs, we can provide knowledgeable speakers to attend organizational and municipal meetings.

### **Assessment Documentation**

Assessment documentation is what sets Associated Appraisal above the rest. For property owners demanding answers to assessment methodology, we document all aspects of the revaluation project. The property record includes land data, improvement data, sales data, improvement pictures, appropriate appraisal reports, property maps and any other documentation needed to defend values. A master Revaluation Report Book is also prepared that is frequently used by the Board of Review to aid in understanding the methodology. Included are complete reports for assessment levels, sales information and pictures of sale properties, all database data for valuation tables, a detailed sales analysis as well as other reports needed to support values.

### **Identification and Image**

Associated Appraisal maintains a professional image in the field, at the Open Book, and Board of Review hearings. For identification in the field, our staff members carry letters of introduction, wear Associated Appraisal company ID tags and apparel, and drive red company trucks clearly identified as Associated Appraisal fleet vehicles.

### **Computer Software**

Our computer network is a Novell Network. Associated Appraisal utilizes nearly all assessment software and can adapt to most municipal needs. Our CAMA software utilizes the market approach to value for residential properties and cost tables for commercial properties. Providing our clients with information via the Internet is also readily available.

### **Why Choose Associated Appraisal**

With our level of experience, our goals are very clear. We are in the assessment business, full time, providing our clients with professional and reliable service. Our client base over the years has provided us with many diverse appraisal opportunities giving us the experience to confidently accept any job and meet all expectations of our clients.

### **Project Manager Experience**

Dean Peters was the project manager for the state ordered revaluation in 2010 for the Town of Bridge Creek. He currently serves as the project manager for the Villages of Maple Bluff, Waunakee, and Mukwonago among others. He is familiar with high value residential homes located on waterfront. As is stated in his resume, he has conducted over thirty (30) revaluations throughout his career. Currently, he is the project manager for full revaluations in the Villages of Waunakee, Mukwonago and the City of Watertown. Dean taught a continuing education class at the June 2012 WAAO (Wisconsin Association of Assessor Organization) conference. The topic was completion of USPAP (Uniform Standards of Professional Appraisal Practices) reports.

Mark Brown worked closely with the Department of Revenue on a state ordered revaluation project in the Village of North Prairie. Associated Appraisal was appointed the municipal assessor and another firm was assigned the revaluation work. He currently serves as the project manager for the Cities of River Falls and Shawano and the Village of Kohler among others. He is familiar with waterfront homes as well as commercial properties. He has attained both his Level 2 and Level 3 assessment certification. Mark recently began IAAO (International Association of Assessing Officers) continuing education classes completing four at this point

### **Exempt Property Experience**

Associated Appraisal Consultants, Inc. has a great deal of experience working with those who are attempting to gain tax exemption, along with current exempt properties. We have been working with these properties since 1959. Our range of experience varies from churches and cemeteries to large facilities such as hospitals and clinics. Many of these properties may be partially exempt, requiring careful review of the property and an in depth knowledge of Wisconsin State Statutes.

Should an exemption request arise, Associated Appraisal has the knowledge and resources to properly investigate and render an educated decision based upon current State Statutes.

### **Medical Facilities Experience**

Associated Appraisal Consultants, Inc. has experience working with clinics, hospitals and convalescent centers. These types of properties range from doctor's offices to medical centers. Waupun Memorial Hospital in Dodge County underwent an expansion that required an impact analysis.

### **Multi-Family Property Experience**

Associated Appraisal Consultants, Inc. has many qualified individuals who specialize in the valuation of commercial properties. Our clients range from Door County condominium owners to landlords who own and operate apartment buildings. Our staff is well versed with the three approaches to value: Cost, Income and Sales Comparison.

The CAMA software utilized also allows for ease of data collection and analysis of construction costs, market income and expenses along with recent sales, all of which are needed to develop all

three value approaches. Other factors for consideration are the number of units, parking availability, garage stalls, etc.

With our current client base, Associated Appraisal Consultants, Inc. maintains assessments for numerous developments and thousands of multi-family units.

### **Accuracy of Assessment Work Experience**

The assessor will work with the Wisconsin Department of Revenue (DOR) during the course of each assessment year to report our analysis and any changes in assessed values. In determining equalized value, the DOR requires the assessor to validate all sales that have occurred in the municipality as well as report the value of new construction. When analyzing sales data, the assessor will stratify residential property sales if there are enough sales. The assessor is experienced in stratified sales ratio analysis and is accustomed to providing this type of data to DOR staff.

### **Above and Beyond the "Call of Duty" Experience**

The Town of La Valle, Sauk County, had tax payers who were concerned with their updated assessments after a revaluation. The work was completed by another assessment company. The tax payers went so far as to petition the state to review their records. When the Town hired us as their assessor; additional meetings with Town Officials and tax payers occurred to educate them on the assessment process. More time was allotted to answer questions which were not addressed by the prior assessor. At this time, the Town of La Valle and its residents are more comfortable with the assessment process.

The Town of Linn was having property annexed. The clerk called and needed to obtain the property value of a certain stretch of land and in a specific area. A technician had to utilize maps to determine which parcels were involved. A comparison of last year's roll and this year's roll needed to be made, in order to determine the value. The turn around time was a week. Associated Appraisal Consultants, Inc. completed the task that very day; providing property specific information.

Associated Appraisal Consultants, Inc. has a staff dedicated to Personal Property. Those team members will assist in the completion of personal property statements at no additional cost to the municipality or the tax payer. They also take many questions from tax payers as to the filing of the form and its financial impact on their business, mobile home or campground site.

Periodically, a municipality will request an assessment of their Municipal Garage or other property and these requests are done at no additional cost.

The review of properties does not stop upon completion of the Board of Review. Our team members receive many calls from tax payers requesting a review of their property throughout the year. As such, a form was created for those who would like us to take a closer look at their property. The form is sent to tax payers year round. Once completed, the form is attached and placed in the property record card. The card is then flagged for review once field work begins.

### **Date Available**

Upon receipt of the signed agreement or appointment, whichever occurs first.

Associated Appraisal Consultants  
Current Affiliations as Appointed Assessor

| Municipality            | County                | Job Type               | Contact Name        | Address                 | City            | State | Zip        |
|-------------------------|-----------------------|------------------------|---------------------|-------------------------|-----------------|-------|------------|
| City of Abbotsford      | Clark/Marathon        | Maintenance            | Jennifer Lopez      | PO Box 589              | Abbotsford      | WI    | 54405-0589 |
| City of Bayfield        | Bayfield              | Maintenance            | Billie Hoopman      | 125 South First St      | Bayfield        | WI    | 54814      |
| City of Chetek          | Barron                | Maintenance            | Carmen Newman       | PO Box 194              | Chetek          | WI    | 54728-0194 |
| City of Evansville      | Rock                  | Maintenance            | Judy Walton         | PO Box 76               | Evansville      | WI    | 53536      |
| City of Fort Atkinson   | Jefferson             | Maintenance            | Matt Trebatoski     | 101 N Main St           | Fort Atkinson   | WI    | 53538      |
| City of Green Lake      | Green Lake            | Maintenance            | Barbara Dugenske    | PO Box 216              | Green Lake      | WI    | 54941      |
| City of Hayward         | Sawyer                | Maintenance            | Lisa Poppe          | PO Box 969              | Hayward         | WI    | 54843      |
| City of Hillsboro       | Vernon                | Maintenance            | Sheila Schraufnagel | PO Box 447              | Hillsboro       | WI    | 54634      |
| City of Mauston         | Juneau                | Full Value Maintenance | Nathan Thiel        | 303 Mansion St          | Mauston         | WI    | 53948      |
| City of Mayville        | Dodge                 | Maintenance            | Deanna Boldrey      | PO Box 273              | Mayville        | WI    | 53050      |
| City of Menasha         | Calumet/Winnebago     | Full Value Maintenance | Jennifer Saszman    | 140 Main St             | Menasha         | WI    | 54952-3190 |
| City of Monroe          | Green                 | Full Value Maintenance | Phillip Rath        | 1110 18th Ave           | Monroe          | WI    | 53566      |
| City of Neenah          | Winnebago             | Maintenance            | Chris Haese         | 211 Walnut St           | Neenah          | WI    | 54956      |
| City of Neillsville     | Clark                 | Maintenance            | Rex Roehl           | 181 W Fifth St          | Neillsville     | WI    | 54456      |
| City of Pewaukee        | Waukesha              | Maintenance            | Tammy LaBorde       | W240 N3065 Pewaukee Rd  | Pewaukee        | WI    | 53072      |
| City of Phillips        | Price                 | Maintenance            | Barb Revak          | PO Box 21               | Phillips        | WI    | 54555      |
| City of Roodsburg       | Sauk                  | Maintenance            | Anna Meister        | PO Box 490              | Roodsburg       | WI    | 53959-0490 |
| City of Rice Lake       | Washburn              | Full Value Maintenance | Harry Skulan        | 30 Eau Claire Street    | Rice Lake       | WI    | 54868      |
| City of River Falls     | Pierce/St. Croix      | Maintenance            | Lu Ann Hecht        | 222 Lewis St, Suite 207 | River Falls     | WI    | 54022      |
| City of Shawano         | Shawano               | Maintenance            | Brian Knapp         | 127 Sawyer St           | Shawano         | WI    | 54166      |
| City of St. Francis     | Milwaukee             | Maintenance            | Anne Uecker         | 4235 S Nicholson Ave    | St. Francis     | WI    | 53255      |
| City of Sturgeon Bay    | Door                  | Maintenance            | Mary Olejniczak     | 421 Michigan St         | Sturgeon Bay    | WI    | 54235      |
| City of Waterloo        | Jefferson             | Maintenance            | Mo Hansen           | 136 N Monroe St         | Waterloo        | WI    | 53594      |
| City of Watertown       | Dodge/Jefferson       | Maintenance            | Darnell Hendricks   | PO Box 477              | Watertown       | WI    | 53094      |
| City of Waupun          | Dodge/Fond du Lac     | Maintenance            | Kyle Clark          | 201 E. Main St          | Waupun          | WI    | 53983      |
| City of Wautoma         | Waushara              | Maintenance            | Ryan McCue          | PO Box 428              | Wautoma         | WI    | 54982      |
| City of Weyauwega       | Waushara              | Maintenance            | Sheryl Scheuermann  | PO Box 578              | Weyauwega       | WI    | 54983      |
| City of Wisconsin Dells | Adams/Col/Juneau/Sauk | Maintenance            | Nancy Holzem        | PO Box 655              | Wisconsin Dells | WI    | 53965      |
| Town of Addison         | Washington            | Maintenance            | Eileen Wolf         | PO Box 481              | Allenton        | WI    | 53002      |
| Town of Anderson        | Iron                  | Maintenance            | Kristin Bjork       | 10827 N. Hoyt Ave       | Upson           | WI    | 54565      |
| Town of Barnes          | Bayfield              | Maintenance            | Brenda Bakke        | 3360 Cty Hwy N          | Barnes          | WI    | 54873      |
| Town of Beaver Dam      | Dodge                 | Maintenance            | Cheryl Goodrich     | W8540 Cty Rd W          | Beaver Dam      | WI    | 53916      |
| Town of Belle Plaine    | Stevenson             | Maintenance            | Kristine Vomastik   | N3002 State Hwy 22      | Clintonville    | WI    | 54929      |
| Town of Big Flats       | Adams                 | Maintenance            | Todd Peterson       | 1104 Cty Rd C           | Arkdale         | WI    | 54613      |
| Town of Bloomfield      | Walworth              | Maintenance            | Cindy Howard        | PO Box 609              | Pell Lake       | WI    | 53157      |
| Town of Bloomfield      | Waushara              | Maintenance            | Jean Smith          | N5382 36th Dr           | Fremont         | WI    | 54940      |
| Town of Bridge Creek    | Eau Claire            | Maintenance            | Patricia Warner     | PO Box 464              | Augusta         | WI    | 54722      |
| Town of Brillion        | Calumet               | Revaluation            | Karen Jannette      | PO Box 216              | Forest Junction | WI    | 54123      |
| Town of Bristol         | Dane                  | Maintenance            | Sandy Kliner        | 7747 Cty Rd N           | Sun Prairie     | WI    | 53590      |
| Town of Buffalo         | Marquette             | Maintenance            | Donna Sheddon       | N425 Fox Drive          | Moniello        | WI    | 53949      |
| Town of Burlington      | Racine                | Maintenance            | Heidi Streif        | 32288 Bushnell Rd       | Burlington      | WI    | 53105      |
| Town of Calamus         | Dodge                 | Maintenance            | Marjorie Beilke     | W10897 Van Buren Rd     | Columbus        | WI    | 53925-8989 |
| Town of Chester         | Dodge                 | Maintenance            | Barbara Neftstead   | W6498 Oakwood Rd        | Waupun          | WI    | 53963      |
| Town of Chilton         | Calumet               | Maintenance            | Doug Koffarnus      | N4695 Cty BB            | Chilton         | WI    | 53014      |
| Town of Clayton         | Winnebago             | Full Value Maintenance | Richard Johnston    | PO Box 13               | Larsen          | WI    | 54947      |
| Town of Clifton         | Grant                 | Maintenance            | Shelly Osterforff   | 1528 New California Rd  | Livingston      | WI    | 53554      |
| Town of Concord         | Jefferson             | Maintenance            | Brian Neumann       | N6830 County Rd E       | Oconomowoc      | WI    | 53066-9017 |
| Town of Cottage Grove   | Dane                  | Maintenance            | Kim Banigan         | 4058 County Rd N        | Cottage Grove   | WI    | 53527      |
| Town of Deerfield       | Waushara              | Maintenance            | Cheryl Plonke       | W11020 County Rd V      | Hancock         | WI    | 54943      |
| Town of Dellona         | Dane                  | Maintenance            | Lynn Eberl          | E8062 Highway H         | Lyndon Station  | WI    | 53944      |
| Town of Delton          | Sauk                  | Maintenance            | Deborah Kowalka     | PO Box 146              | Lake Delton     | WI    | 53940-0148 |
| Town of Dunkirk         | Dane                  | Maintenance            | Melanie Huchtausen  | 654 County Rd N         | Stoughton       | WI    | 53589      |
| Town of Dunn            | Dane                  | Maintenance            | Cathy Haslinger     | 4156 County Rd B        | McFarland       | WI    | 53558      |
| Town of Eaton           | Manitowoc             | Maintenance            | Ron Hoerth          | 21234 Carstens Lake Rd  | Kiel            | WI    | 53042      |
| Town of Ellington       | Outagamie             | Revaluation            | Bonnie Fischer      | N4399 Mayflower Rd      | Black Creek     | WI    | 54106      |
| Town of Enterprise      | Oneida                | Maintenance            | Beth Kroeger        | 2977 Plantation Rd      | Pelican Lake    | WI    | 54463      |
| Town of Farmington      | Jefferson             | Maintenance            | Tami Latsch         | W3157 Bakertown Rd      | Holenville      | WI    | 53137-9743 |
| Town of Fifield         | Price                 | Full Value Maintenance | Sally Putnam        | PO Box 241              | Fifield         | WI    | 54524      |
| Town of Forestville     | Dane                  | Maintenance            | Ruth Kerscher       | 1364 Mill Rd            | Sturgeon Bay    | WI    | 54243      |
| Town of Gibraltar       | Door                  | Maintenance            | Beth Hagen          | 4097 Highway 42         | Fish Creek      | WI    | 54212      |
| Town of Glenbeulah      | Ashland               | Maintenance            | Marge Bernhoff      | 49954 Holmes Rd         | Ashland         | WI    | 54806-9717 |
| Town of Grand View      | Bayfield              | Maintenance            | Teresa A. Gunderson | PO Box 126              | Grand View      | WI    | 54839      |
| Town of Greenbush       | Sheboygan             | Maintenance            | Brenda Phipps       | N6644 Sugarbush Rd      | Glenbeulah      | WI    | 53023      |
| Town of Greenfield      | La Crosse             | Maintenance            | Lois Meinking       | N1800 Town Hall Rd      | La Crosse       | WI    | 54601      |
| Town of Hamilton        | La Crosse             | Maintenance            | Richard Schomburg   | N3679 County Rd C       | West Salem      | WI    | 54663      |
| Town of Harrison        | Lincoln               | Maintenance            | Corrie Schoone      | N10635 County Rd D      | Tomahawk        | WI    | 54487      |
| Town of Hayward         | Sawyer                | Maintenance            | Bryn Hand           | 15460 W State Hwy 77E   | Hayward         | WI    | 54843      |
| Town of Holland         | La Crosse             | Maintenance            | Marilyn Pedreni     | W7937 County Rd MH      | Holmen          | WI    | 54636      |
| Town of Holland         | Sheboygan             | Maintenance            | Sharon Claerbaut    | N1501 Palmer Rd         | Cedar Grove     | WI    | 53013      |
| Town of Holton          | Marathon              | Maintenance            | Jan Kloth           | 3428 Draper Rd          | Dorchester      | WI    | 54425      |
| Town of Hutchins        | Shawano               | Maintenance            | Kevin Boswell       | N9971 Meadow Rd         | Biramwood       | WI    | 54414      |
| Town of Ironston        | Sauk                  | Maintenance            | Sharon Verthein     | E4685 Pickel Rd         | Reedsburg       | WI    | 53959-9248 |
| Town of Jacobs          | Ashland               | Maintenance            | Cheryl Kempf        | PO Box 184              | Gidden          | WI    | 54527      |
| Town of Janesville      | Rock                  | Maintenance            | Linda Fewell        | 1628 N. Little Ct       | Janesville      | WI    | 53548      |
| Town of Kendall         | Lafayette             | Maintenance            | Micah Bahr          | 15548 County Rd O       | Darlington      | WI    | 53530      |
| Town of Kimball         | Iron                  | Maintenance            | Irene Salzman       | 7744 West North Dr      | Saxon           | WI    | 54559      |
| Town of La Valle        | Sauk                  | Maintenance            | Jean Judd           | PO Box 307              | La Valle        | WI    | 53941      |
| Town of Lakeland        | Barron                | Maintenance            | Marilyn Shaurette   | PO Box 28               | Barronett       | WI    | 54813      |
| Town of Lamoni          | Lafayette             | Maintenance            | Carolyn Lancaster   | 10347 State Road 81     | Darlington      | WI    | 53530      |

Associated Appraisal Consultants  
Current Affiliations as Appointed Assessor

| Municipality             | County        | Job Type               | Contact Name            | Address                   | City              | State | Zip        |
|--------------------------|---------------|------------------------|-------------------------|---------------------------|-------------------|-------|------------|
| Town of Lawrence         | Brown         | Maintenance            | Judy Benz               | 2595 French Rd            | DePere            | WI    | 54115      |
| Town of Leon             | Waushara      | Maintenance            | Beverly Henke           | W2635 County Road H       | Poy Sippi         | WI    | 54967-9603 |
| Town of Liberty Grove    | Door          | Full Value Maintenance | Bud Kalms               | 11161 Old Stage Rd        | Sister Bay        | WI    | 54234      |
| Town of Lima             | Sheboygan     | Maintenance            | Theresa Stengel         | W2351 Spring Lane Ct      | Sheboygan Falls   | WI    | 53085      |
| Town of Linn             | Walworth      | Maintenance            | Sue Polyock             | PO Box 130                | Zenda             | WI    | 53195      |
| Town of Long Lake        | Waushara      | Maintenance            | Marcia Kampf            | N1609 Schnackey Rd        | Birchwood         | WI    | 54817      |
| Town of Lyons            | Walworth      | Maintenance            | Karla Hill              | PO Box 337                | Lyons             | WI    | 53148      |
| Town of Maine            | Outagamie     | Maintenance            | Lori Klevesahl          | 5402 Bruggar Rd           | Black Creek       | WI    | 54106      |
| Town of Manchester       | Jackson       | Maintenance            | Sally Malecki           | W8967 Oak Ridge Rd        | Black River Falls | WI    | 54615      |
| Town of Mitchell         | Sheboygan     | Maintenance            | Mari Born               | W8095 Parnell Rd          | Cascade           | WI    | 53011      |
| Town of Monroe           | Green         | Maintenance            | Karen Sutter            | W5030 Cty Rd FF           | Monroe            | WI    | 53566      |
| Town of Mosel            | Sheboygan     | Maintenance            | Rachel Rehbein          | W982 Cty. Rd. FF          | Sheboygan         | WI    | 53083      |
| Town of Mukwonago        | Waukesha      | Maintenance            | Kathy Karalewitz        | W320 S8315 Beulah Road    | Mukwonago         | WI    | 53149      |
| Town of Namakagon        | Bayfield      | Maintenance            | Tom White               | 43670 Cty Hwy D           | Cable             | WI    | 54821      |
| Town of Neshkoro         | Marquette     | Maintenance            | Cheryl Milbrandt        | W217 Cty DD               | Neshkoro          | WI    | 54960      |
| Town of New Chester      | Adams         | Maintenance            | Shery Kotlowak          | 472 S. Eagle Avenue       | Grand Marsh       | WI    | 53936-9611 |
| Town of Newport          | Columbia      | Maintenance            | Tricia Vandenlangenberg | W14542 Fairway Ln         | Wisconsin Dells   | WI    | 53965      |
| Town of Osceola          | Fond du Lac   | Maintenance            | Barb Klumppan           | W1093 Airport Rd          | Campbellport      | WI    | 53010      |
| Town of Oxford           | Marquette     | Revaluation            | Mary Walters            | N2873 County A            | Oxford            | WI    | 53952      |
| Town of Paris            | Kenosha       | Maintenance            | Linda Terry             | 16607 Burlington Rd       | Union Grove       | WI    | 53182      |
| Town of Parkland         | Douglas       | Maintenance            | Marianne Granquist      | PO Box 98                 | South Range       | WI    | 54874      |
| Town of Plymouth         | Rock          | Maintenance            | Susan Douglas           | PO Box 464                | Hanover           | WI    | 53542      |
| Town of Plymouth         | Sheboygan     | Revaluation            | Laura (Sue) Raeder      | W5977 Cty Rd J            | Plymouth          | WI    | 53073-3343 |
| Town of Porter           | Rock          | Maintenance            | Nancy Towns             | 7014 N. Eagle Rd          | Janesville        | WI    | 53548      |
| Town of Princeton        | Green Lake    | Maintenance            | Liz Otto                | W5269 Oxbow Trail         | Princeton         | WI    | 54968      |
| Town of Rhine            | Sheboygan     | Maintenance            | Bonnie Stocking         | W4690 Cty. Rd. EH         | Elkhart Lake      | WI    | 53020      |
| Town of Richfield        | Adams         | Maintenance            | Loreen Hooks            | 1636 Cty Rd. G            | Coloma            | WI    | 54930      |
| Town of River Falls      | Pierce        | Maintenance            | Ruth Stern              | W8378 760th Ave           | River Falls       | WI    | 54022      |
| Town of Rome             | Adams         | Maintenance            | Deena Griffin           | 1156 Alpine Dr            | Nekoosa           | WI    | 54457      |
| Town of Sevastopol       | Door          | Maintenance            | Linda Wait              | PO Box 135                | Surgeon Bay       | WI    | 54235-0135 |
| Town of Sharon           | Walworth      | Maintenance            | Karen Teliszczak        | N1071 Bollinger Rd        | Sharon            | WI    | 53585      |
| Town of Sheboygan        | Sheboygan     | Maintenance            | Calby Conrad            | 1512 Superior Ave         | Sheboygan         | WI    | 53081      |
| Town of Shelby           | La Crosse     | Revaluation            | Cathy Brott             | 2800 Ward Ave             | La Crosse         | WI    | 54601      |
| Town of Shezmon          | Sheboygan     | Maintenance            | Rhonda Klatt            | PO Box 88                 | Adell             | WI    | 53001      |
| Town of Siren            | Burnett       | Maintenance            | Mary Hunter             | 23340 Soderberg Rd        | Siren             | WI    | 54872      |
| Town of Somers           | Kenosha       | Maintenance            | Tim Kitzman             | Box 197                   | Somers            | WI    | 53171      |
| Town of Spring Grove     | Green         | Maintenance            | Deb Cline               | N2475 Cty Hwy GG          | Brohead           | WI    | 53520      |
| Town of Springfield      | Dane          | Maintenance            | Carolyn Hacker          | 6157 CTR P                | Dane              | WI    | 53529      |
| Town of Springwater      | Waushara      | Maintenance            | Katie Moser             | W6517 Apache Rd           | Wild Rose         | WI    | 54984      |
| Town of Stockbridge      | Calumet       | Maintenance            | Janene Van Hooru        | N3784 Lang Rd             | Chilton           | WI    | 53015      |
| Town of Sullivan         | Jefferson     | Maintenance            | Mary Ball               | N3866 West St             | Sullivan          | WI    | 53178      |
| Town of Summit           | Douglas       | Maintenance            | Marie Zuchowski         | 2731 E. Milwaukee Rd      | Foxboro           | WI    | 54836      |
| Town of Sun Prairie      | Dane          | Maintenance            | Jo Ann Ramsfield        | 5556 Twin Lane Rd         | Marshall          | WI    | 53559      |
| Town of Superior         | Douglas       | Maintenance            | Joanne Thompson         | 4971S State Road 35       | Superior          | WI    | 54880      |
| Town of Troy             | Sauk          | Maintenance            | Mary Zins               | E9699 Fuchs Road          | Sauk City         | WI    | 53585      |
| Town of Troy             | Walworth      | Maintenance            | Ruth Polanski           | N8870 Briggs St           | East Troy         | WI    | 53120      |
| Town of Turtle           | Rock          | Maintenance            | Deb Bennet              | 6916 S. Co Trunk J        | Beloit            | WI    | 53511      |
| Town of Vandenberg       | Outagamie     | Maintenance            | Kelly Thon              | N 1820 Cty Trunk CC       | Kaukauna          | WI    | 54130      |
| Town of Waterloo         | Grant         | Maintenance            | Darlene Schauff         | 5729 Chaffie Hollow Rd    | Cassville         | WI    | 53806      |
| Town of Watertown        | Jefferson     | Maintenance            | James Wendt             | W2725 Rock River Paradise | Watertown         | WI    | 53094      |
| Town of Watonsa          | Waushara      | Maintenance            | Mary Charette           | W8695 Buckhorn Circle     | Watonsa           | WI    | 54982      |
| Town of Westboro         | Taylor        | Maintenance            | Jude Scott              | PO Box 127                | Westboro          | WI    | 54490      |
| Town of Westford         | Richland      | Maintenance            | Judy Thompson           | 32255 Co. Hwy H           | Cazenovia         | WI    | 53924      |
| Town of Westport         | Dane          | Maintenance            | Bob Anderson            | 3387 Mary Lake Rd         | Waunakee          | WI    | 53597      |
| Town of Wheatland        | Kenosha       | Full Value Maintenance | Sheila Siegler          | PO Box 915                | New Munster       | WI    | 53152-0915 |
| Town of Wheatland        | Vernon        | Maintenance            | Kimberly Martinson      | 56647 Slocke Rd           | De Soto           | WI    | 54624      |
| Town of Wiota            | Lafayette     | Maintenance            | Patricia Tuescher       | 10634 Tish Rd             | Darlington        | WI    | 53530      |
| Town of Woodland         | Sauk          | Maintenance            | Nancy Dieck             | E2326 Crandall Drive      | Wauwatosa         | WI    | 53968      |
| Town of Wyocena          | Columbia      | Revaluation            | Michelle Goldade        | N5366 W Hill Rd           | Wyocena           | WI    | 53969      |
| Village of Adell         | Sheboygan     | Maintenance            | Rhonda Klatt            | 508 Seiferl St            | Adell             | WI    | 53001      |
| Village of Albany        | Green         | Maintenance            | Laurie Keepers          | PO Box 342                | Albany            | WI    | 53502      |
| Village of Argyle        | Lafayette     | Maintenance            | Sandra Flannery         | PO Box 246                | Argyle            | WI    | 53504      |
| Village of Arlington     | Columbia      | Maintenance            | PJ Monson               | PO Box 207                | Arlington         | WI    | 53911      |
| Village of Bear Creek    | Outagamie     | Maintenance            | Priscilla Miller        | PO Box 28                 | Bear Creek        | WI    | 54922      |
| Village of Belleville    | Dane/Green    | Maintenance            | April Little            | PO Box 79                 | Belleville        | WI    | 53508      |
| Village of Big Bend      | Waukesha      | Maintenance            | Bobbi Woppert           | W230 S9185 Nevius St      | Big Bend          | WI    | 53103      |
| Village of Bloomfield    | Walworth      | Maintenance            | Cindy Howard            | PO Box 609                | Pell Lake         | WI    | 53157      |
| Village of Bristol       | Kenosha       | Maintenance            | Amy Klemko              | PO Box 187                | Bristol           | WI    | 53104      |
| Village of Cascade       | Sheboygan     | Maintenance            | Sherry Gallagher        | PO Box 157                | Cascade           | WI    | 53011-0157 |
| Village of Cassville     | Grant         | Maintenance            | Marlene Esser           | PO Box 171                | Cassville         | WI    | 53806      |
| Village of Cazenovia     | Richland/Sauk | Maintenance            | Robin Landsinger        | PO Box 151                | Cazenovia         | WI    | 53924      |
| Village of Cedar Grove   | Sheboygan     | Maintenance            | Karen Otte              | PO Box 426                | Cedar Grove       | WI    | 53013      |
| Village of Clinton       | Rock          | Maintenance            | Jennifer Scheiffer      | PO Box 129                | Clinton           | WI    | 53525      |
| Village of Coon Valley   | Vernon        | Maintenance            | Renia Williamson        | PO Box 129                | Coon Valley       | WI    | 54623      |
| Village of Cottage Grove | Dane          | Maintenance            | Deb Winter              | 221 E Cottage Grove Rd    | Cottage Grove     | WI    | 53527      |
| Village of Dane          | Dane          | Maintenance            | Teresa Hughley Groves   | PO Box 1686               | Dane              | WI    | 53529-0168 |
| Village of Darien        | Walworth      | Maintenance            | Marc Dennison           | Box 97                    | Darien            | WI    | 53114      |
| Village of Eastman       | Crawford      | Maintenance            | Teri Lavender           | PO Box 42                 | Eastman           | WI    | 54626      |
| Village of Eleva         | Templeau      | Maintenance            | Louis Havenor           | PO Box 206                | Eleva             | WI    | 54838      |

**Associated Appraisal Consultants  
Current Affiliations as Appointed Assessor**

| Municipality             | County             | Job Type               | Contact Name       | Address               | City          | State | Zip        |
|--------------------------|--------------------|------------------------|--------------------|-----------------------|---------------|-------|------------|
| Village of Endeavor      | Marquette          | Maintenance            | Eileen Bennett     | PO Box 224            | Endeavor      | WI    | 53930      |
| Village of Ephraim       | Door               | Maintenance            | Charity Buhr       | PO Box 138            | Ephraim       | WI    | 54211      |
| Village of Fall River    | Columbia           | Maintenance            | Marie Abegglen     | PO Box 37             | Fall River    | WI    | 53932      |
| Village of Frederic      | Polk               | Maintenance            | Dave Wandra        | PO Box 567            | Frederic      | WI    | 54837      |
| Village of Genoa City    | Walworth/Kenneshaw | Maintenance            | Claudia Jurewicz   | PO Box 428            | Genoa City    | WI    | 53128      |
| Village of Glenbeulah    | Sheboygan          | Maintenance            | Michele Bertram    | PO Box 128            | Glenbeulah    | WI    | 53023      |
| Village of Gresham       | Shawano            | Maintenance            | Art Buhr           | PO Box 500            | Gresham       | WI    | 54128      |
| Village of Hales Corners | Milwaukee          | Maintenance            | Mike Weber         | 5635 S. New Berlin Rd | Hales Corners | WI    | 53130      |
| Village of Holmen        | La Crosse          | Maintenance            | Mary Willett       | PO Box 158            | Holmen        | WI    | 54636      |
| Village of Johnson Creek | Jefferson          | Full Value Maintenance | Joan Dykstra       | PO Box 238            | Johnson Creek | WI    | 53038      |
| Village of Kohler        | Sheboygan          | Maintenance            | Laurie Lindow      | 319 Highland Dr       | Kohler        | WI    | 53044      |
| Village of Loganville    | Sauk               | Maintenance            | Patricia A. Koenig | PO Box 128            | Loganville    | WI    | 53943-9625 |
| Village of Lohrville     | Waushara           | Maintenance            | Tom Monacelli      | 412 N. 4th Ave        | Redgranite    | WI    | 54970      |
| Village of Luck          | Polk               | Maintenance            | Kevin Kress        | PO Box 315            | Luck          | WI    | 54835-0315 |
| Village of Luxemburg     | Kewaunee           | Maintenance            | Diane Jorgenson    | PO Box 307            | Luxemburg     | WI    | 54217-0307 |
| Village of Maple Bluff   | Dane               | Maintenance            | Sandy Wilke        | 18 Oxford Pl          | Madison       | WI    | 53074      |
| Village of Mishicot      | Manitowoc          | Maintenance            | Connie Tesarik     | PO Box 385            | Mishicot      | WI    | 54228-0385 |
| Village of Mukwonago     | Waukesha/Walworth  | Maintenance            | Steve Braatz       | 440 River Crest Ct    | Mukwonago     | WI    | 53149      |
| Village of Masoda        | Grant/Jowa         | Maintenance            | Cinda Johnson      | PO Box 206            | Masoda        | WI    | 53573      |
| Village of Neshkoro      | Marquette          | Maintenance            | Lynn Gohlke        | PO Box 265            | Neshkoro      | WI    | 54960      |
| Village of New Auburn    | Barron/Chippewa    | Maintenance            | Peggy Stanford     | PO Box 100            | New Auburn    | WI    | 54757-0100 |
| Village of North Prairie | Waukesha           | Maintenance            | Rhoda Bagley       | 130 N. Harrison St    | North Prairie | WI    | 53153      |
| Village of Oakfield      | Fond du Lac        | Maintenance            | Tish Brooks        | PO Box 98             | Oakfield      | WI    | 53065-0098 |
| Village of Oostburg      | Sheboygan          | Maintenance            | Jill Ludens        | PO Box 700227         | Oostburg      | WI    | 53070-0227 |
| Village of Orfordville   | Rock               | Maintenance            | Sherri Waage       | PO Box 409            | Orfordville   | WI    | 53576      |
| Village of Paddock Lake  | Kenosha            | Maintenance            | Emily Uhlenhake    | 6969 236th Ave        | Paddock Lake  | WI    | 53168      |
| Village of Palmyra       | Jefferson          | Maintenance            | Laurie Mueller     | PO Box 380            | Palmyra       | WI    | 53156      |
| Village of Pewaukee      | Waukesha           | Maintenance            | Scott Gosse        | 235 Hickory St        | Pewaukee      | WI    | 53072      |
| Village of Plainfield    | Waushara           | Maintenance            | Brenda Black       | PO Box 352            | Plainfield    | WI    | 54966      |
| Village of Redgranite    | Waushara           | Maintenance            | Donna Berube       | PO Box 500            | Redgranite    | WI    | 54970      |
| Village of Richfield     | Washington         | Full Value Maintenance | Joshua Schoemann   | 4128 Hubertus Rd      | Hubertus      | WI    | 53033      |
| Village of Rio           | Columbia           | Maintenance            | Andrea Millfred    | Box 276               | Rio           | WI    | 53960      |
| Village of Sharon        | Walworth           | Maintenance            | Dawn Rodenius      | PO Box 379            | Sharon        | WI    | 53585      |
| Village of Sherwood      | Calumet            | Maintenance            | Ellen Maxymek      | PO Box 279            | Sherwood      | WI    | 54169      |
| Village of Shorewood     | Milwaukee          | Maintenance            | Chris Swartz       | 3930 N. Murray Ave    | Shorewood     | WI    | 53211      |
| Village of Siren         | Burnett            | Revaluation            | Ann Peterson       | PO Box 23             | Siren         | WI    | 54872      |
| Village of Somerset      | St. Croix          | Maintenance            | Pam Donohoe        | 110 Spring St         | Somerset      | WI    | 54025      |
| Village of Valders       | Manitowoc          | Maintenance            | Laurie Bruckner    | PO Box 459            | Valders       | WI    | 54245-0459 |
| Village of Waterford     | Racine             | Maintenance            | Vikki Zuehlke      | 123 N River St        | Waterford     | WI    | 53185      |
| Village of Waunakee      | Dane               | Maintenance            | Julie Helt         | PO Box 100            | Waunakee      | WI    | 53597      |
| Village of White Lake    | Laporte            | Maintenance            | Brenda Unger       | PO Box 8              | White Lake    | WI    | 54491      |
| Village of Whitelaw      | Manitowoc          | Revaluation            | Chris Hill         | PO Box 294            | Whitelaw      | WI    | 54247-0294 |
| Village of Winneconne    | Winnebago          | Maintenance            | Jaci Stelzer       | PO Box 488            | Winneconne    | WI    | 54986      |
| Village of Wyocena       | Columbia           | Maintenance            | Roxann Bruc        | 165 E. Dodge St       | Wyocena       | WI    | 53969      |

## Summary:

|                    |     |
|--------------------|-----|
| Number of Cities   | 28  |
| Number of Villages | 64  |
| Number of Towns    | 110 |

*The information embodied in this report is strictly confidential and is supplied with the understanding that it will be held confidentially and not disclosed to third parties without the prior written consent of Associated Appraisal Consultants, Inc.*

It is expected that Associated Appraisal will continue to service its existing clients, delivering assessment services as requested by each municipality. Associated Appraisal staff has worked extremely hard to inspect properties and create complete, accurate assessment records.

## References

### City of Watertown

Darnell Hendricks  
Clerk/Treasurer  
PO Box 477  
Watertown, WI 53094  
920-262-4009

### Town of Farmington

Tami Latch  
Clerk  
W3157 Bakertown Rd.  
Helenville, WI 53137-9743  
920-699-2372

### Village of Johnson Creek

Joan Dykstra  
Clerk/Treasurer  
PO Box 238  
Johnson Creek, WI 53038  
920-699-2296

### Town of Sullivan

Mary Ball  
Clerk  
N3866 West St.  
Sullivan, WI 53178  
262-593-8383

### Town of Beaver Dam

Cheryl Goodrich  
Clerk  
W8540 County Road W  
Beaver Dam, WI 53916  
920-887-0791 x 13

### City of Columbus

Anne Donahue  
Clerk  
PO Box 192  
Columbus, WI 53925  
920-623-5900

### Town of Westport

Bob Anderson  
Utility, Finance & IS Manager  
5387 Mary Lake Road  
Waunakee, WI 53597  
608-849-4372 ext. 214

### City of Fort Atkinson

Matt Trebatoski  
Clerk/Treasurer  
101 N. Main St.  
Fort Atkinson, WI 53538  
920-563-7760

### Village of Palmyra

Laurie Mueller  
Clerk/Treasurer  
PO Box 380  
Palmyra, WI 53156  
262-495-8316

### City of Wisconsin Dells

Dale Darling  
Clerk/Treasurer  
PO Box 655  
Wisconsin Dells, WI 53965  
608-254-2012

### Town of Concord

Lloyd Zastrow  
Clerk  
W6828 County Highway E  
Oconomowoc, WI 53066  
262-593-8945

### City of Mayville

Deanna Boldrey  
Clerk  
PO Box 273  
Mayville, WI 53050  
920-387-7900 x 202

### City of Waupun

Angie Hull  
Clerk  
201 E. Main Street  
Waupun, WI 53963  
920-324-7900

### Village of Cottage Grove

Deb Winter  
Clerk/Treasurer  
221 E Cottage Grove Road  
Cottage Grove, WI 53527  
608-839-4704

More references available upon request.

**Mark A. Brown**  
 Associated Appraisal Consultants, Inc.  
 1314 West College Avenue  
 Appleton, WI 54914

**SUMMARY:** Assessor with vast experience performing reviews, inspections and appraisals of property using independent discretion and judgment within the guidelines set forth by statutory requirements and department policies and procedures.

### Summary of Qualifications

- Eight years experience in appraisal and assessment.
- Considerable ability to communicate complex information tactfully and effectively both orally and in writing with state regulatory agencies, county regulatory agencies, elected officials, municipal staff, and the general public.
- In-depth knowledge of accepted principals, methods and techniques of property appraisal including computerized assessment systems.
- Extensive knowledge of all laws and regulations pertinent to local tax assessments.
- Strong knowledge of real estate property values and land economics.
- Ability to accurately perform mathematical calculations, analyze data, and prepare reports.
- Strong project management skills including the ability prioritize projects and to organize, plan and direct the work of staff.
- Ability to read and interpret a wide variety of legal documents.

### Professional Experience

**Associated Appraisal Consultants, Inc., Appleton, Wisconsin**

**2005 – Present**

**Director of Project Management, Certified Assessor Level III**

- Responsible for the management of the assessment staff to ensure revaluation projects are completed accurately and in a timely manner.
- Advise on the policy and methodology used to determine estimated fair market value and assign its proper classification in accordance with Wisconsin Statutes.
- Advise on the proper methodology to appraise the value of agricultural, commercial, residential, and personal properties.
- Provide quality control and supervision of the final output and ensure that proper documentation and records are maintained.
- Research and keep current on issues and developments that impact the municipalities' assessment function.
- Direct reassessment and appraisal programs on all agricultural, commercial, residential, and personal properties within the municipalities' limits.
- Define and organize the procedure to reevaluate neighborhoods.
- Analyze property sales through the use of regression analysis.
- Analyze valuation data of commercial and residential properties.
- Verify sales and assessment ratio studies.
- Defend assessed values at Board of Review, 70.85 Appeals to the Wisconsin Department of Revenue, and Circuit Court.
- Works as part of the management team to efficiently operate the company.

**2004 – 2005****Staff Appraiser**

- Appraised all real property for accuracy of records, construction classification and computed appraisal of property.
- Recorded and updated property record cards by measuring and listing improved and vacant parcels.
- Gathered and verified assessment information.

**Education**

St. Norbert College, De Pere, Wisconsin Bachelor of Business Administration, 2004

**Certifications**

Assessor III Certification – WI60828CA – 2012

Assessor II Certification – WI60828CA - 2005

Assessment Technician Certification - 2004

**Continuing Education**

|  |                 |
|--|-----------------|
| Real Estate Assessments  | October, 2012   |
| Market Drive 2013 Overview & Sales                                       | October, 2012   |
| Preparing & Filing MAR & TAR & Configuring Cost Models                   | October, 2012   |
| Mobile Home Municipal Permit Assessments & Personal Property Assessments | October, 2012   |
| AAR Report   | October, 2012   |
| Listing & Valuing Commercial Properties                                  | October, 2012   |
| IAAO – Course 101 – Fundamentals of Real Property Appraisal              | March, 2012     |
| IAAO Course 311 – Residential Modeling Concepts                          | March, 2012     |
| IAAO Course 300 - Fundamentals of Mass Appraisal                         | October, 2011   |
| IAAO Course 112 - Income Approach to Valuation                           | August, 2011    |
| DOR's USPAP Compliance & Reporting Standards for Assessors               | June, 2011      |
| How to Value & Defend Triple Net Lease Properties                        | March, 2011     |
| Current Issues in Commercial Real Estate                                 | March, 2011     |
| Market Analysis and Highest and Best Use                                 | March, 2011     |
| 2010/2011 National USPAP Update  | October, 2010   |
| USPAP 15 Hour National Course 2010-11                                    | October, 2010   |
| Discounted Cash Flow & Band of Investment                                | June, 2010      |
| Analyzing Commercial Lease Clauses                                       | March, 2010     |
| Distressed Property Considerations                                       | March, 2010     |
| Appraising Apartments – 74.37 Appeals                                    | September, 2009 |
| Valuation of Large & Unique Buildings                                    | September, 2009 |
| Reconstructing Income & Expense  | September, 2009 |
| Preparing for a S. 70.85 Assessment Appeal                               | April, 2009     |
| Using the Latest Mapping & GIS Tech. For Appraisal Purposes              | April, 2009     |
| Sales Validation with Foreclosure Issue Focus                            | March, 2009     |
| Wisconsin Tax Policy for Assessors                                       | March, 2009     |
| ABCs of Environmental Contamination                                      | December, 2008  |
| Board of Review: An Assessment Perspective                               | March, 2008     |
| Mega Dairy Farms   | September, 2007 |

**Continuing Education (continued)**

|  |                 |
|--|-----------------|
| Introduction to Subsidized Housing                   | September, 2007 |
| Assessing 101  | April, 2005     |
| Correction of Assessment Errors-Statutory Procedures | April, 2005     |
| Appraising Convenience Stores                        | March, 2005     |

**Professional Memberships**

International Association of Assessing Officers  
Wisconsin Association of Assessing Officers



**State of Wisconsin**  
DEPARTMENT OF REVENUE  
PO BOX 8971, MADISON WI 53708-8971

**Assessor Certification Program**

Certification Level **ASSESSOR 3**  
 Certification Period **MARCH 1, 2012 - FEB 28, 2017**  
 Certification Number **WI60828CA**

**MARK BROWN**  
**1314 W COLLEGE AVENUE**  
**APPLETON WI 54912**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

PM-737 (R. 5-12)

Tax rule 12.065 requires that you notify the Department of a name or address change in writing. Submit them to Assessor Certification Unit, Mail Stop 6-97, PO Box 8971, Madison WI 53708-8971.

THIS IS YOUR POCKET IDENTIFICATION CARD

Not Valid Unless Signed



**State of Wisconsin**  
DEPARTMENT OF REVENUE  
**MARK BROWN**

Cert Level **ASSESSOR 3**  
 Cert Period **3/1/12 - 2/28/17**  
 Cert. Number **WI60828CA**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

Signature \_\_\_\_\_

PM-737 (R. 5-12)



**State of Wisconsin**  
DEPARTMENT OF REVENUE  
PO BOX 8971, MADISON WI 53708-8971

**Assessor Certification Program**

Certification Level **ASSESSOR 2**  
 Certification Period **SEP 1, 2010 - AUG 31, 2015**  
 Certification Number **WI60828CA**

**MARK BROWN**  
**1314 W COLLEGE AVENUE**  
**APPLETON WI 54912**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

PM-737 (R. 5-12)

Tax rule 12.065 requires that you notify the Department of a name or address change in writing. Submit them to Assessor Certification Unit, Mail Stop 6-97, PO Box 8971, Madison WI 53708-8971.

THIS IS YOUR POCKET IDENTIFICATION CARD

Not Valid Unless Signed



**State of Wisconsin**  
DEPARTMENT OF REVENUE  
**MARK BROWN**

Cert Level **ASSESSOR 2**  
 Cert Period **9/1/10 - 8/31/15**  
 Cert Number **WI60828CA**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

Signature \_\_\_\_\_

PM-737 (R. 5-12)

**SUMMARY:** A skilled and experienced municipal Assessor, having successfully performed over 30 full-scale municipal revaluations, and successfully served as chief assessor for towns, villages and cities throughout the state of Wisconsin.

#### Summary of Qualifications

- Seventeen years experience in appraisal and assessment.
- In-depth knowledge of professionally accepted appraisal practices for residential, commercial, multi-family and agricultural property.
- Full working knowledge of laws and regulations pertaining to local property tax assessment.
- Strong knowledge of real estate property values and land economics.
- Extensive experience with analysis of trends in market value based on real estate sales.
- Familiarity with variations in building construction costs throughout Wisconsin.
- Extensive experience with appraisal of high-value lakefront property.
- Successful experience in defending valuations at Open Book, Board of Review, Department of Revenue appeals and circuit court.
- Experience working with a variety of mass appraisal computer systems, including Market Drive, Microsolve, GVS, MCost, and others.
- Ability to effectively communicate complex information both orally and in writing with state government, county government, elected officials, municipal staff, the media, and the general public.
- Involved in managing, training and educating of assessment staff.
- Organizational skills to effectively prioritize and manage multiple work projects.

#### Professional Experience

**Associated Appraisal Consultants, Inc., Appleton, Wisconsin**

**2008 – Present**

**Director of Project Management, Certified Assessor Level III**

- Responsible for the management of assessment staff to ensure that annual assessment work is completed accurately and in a timely manner.
- Implement policies and training in response to changes in property tax law and assessment practices.
- Supervise the creation of computerized assessment databases to ensure accuracy, completeness and compatibility with statistical analysis.
- Give expert advice to other assessors and staff regarding appraisal practices and assessment law.
- Work as part of the management team to efficiently operate the company.

**2003-2008**

**Project Manager**

- Perform all statutory duties of the municipal assessor on an annual basis.
- Appraise all types of real estate according to professionally accepted appraisal practices.

**2003 – 2008 Project Manager (continued)**

- Act as primary contact for municipal client, including answering questions, speaking at council meetings, composing letters, and educating municipal officials about the assessment process.
- Provide training and supervision of assessment staff throughout the assessment process.
- Monitor the Municipality's assessment compliance level with respect to Department of Revenue equalized value.
- Perform annual sales ratio studies for residential commercial and agricultural property.
- Defend assessed values at Board of Review, Department of Revenue appeals and circuit court.
- Manage all stages of municipal revaluation programs and monitor the process for accuracy, professionalism and quality control.

**1996-2003****Staff Appraiser**

- Physically inspect and appraise residential, agricultural and commercial properties.
- Analyze and develop land values based on stratified sales data.
- Appraise residential property using the cost approach and sales comparison approach
- Explain and discuss assessed values with property owners during the Open Book process.

**Education**

University of Wisconsin, Madison

Bachelor of Arts, 1999

**Certifications**

Assessor III Certification – WI77308CA - 2010

Assessor II Certification – WI77308CA - 2003

Assessor I Certification – WI77308CA - 2001

**Continuing Education**

|  |                 |
|--|-----------------|
| IAAO 932 Reconstructing Income & Expense Statements                        | March, 2013     |
| <b>Instructor</b> - Three Appraisal Reports Conforming to USPAP Standard 6 | September, 2012 |
|  | June, 2012      |
| Successful Public Relations for Assessors                                  | December, 2012  |
| IAAO Course 311 – Residential Modeling Concepts                            | March, 2012     |
| IAAO Course 101 – Fundamentals of Real Property Appraisal                  | March, 2012     |
| Unique Commercial Buildings  | March, 2012     |
| IAAO Fundamentals of Mass Appraisal – 300                                  | October, 2011   |
| USPAP 15 Hour National Course 2010-11                                      | October, 2010   |
| 2010/2011 National USPAP Update  | October, 2010   |
| Unique Commercial Buildings (Instructor)                                   | September, 2010 |
| Discounted Cash Flow & Band of Investment                                  | June, 2010      |
| Downtown Redevelopment in a Tax Incremental District                       | September, 2009 |
| Property Tax Exemptions  | September, 2009 |
| Assessor Requirements & the Wisconsin Property Assessment                  | September, 2009 |
| Preparing for a S. 70.85 Assessment Appeal                                 | April, 2009     |
| Using the Latest Mapping & GIS Tech. for Appraisal Purposes                | April, 2009     |
| Sales Validation with Foreclosure Issue Focus                              | March, 2009     |
| Wisconsin Tax Policy for Assessors   | March, 2009     |
| Mega Dairy Farms   | September, 2007 |
| Appraising Convenience Stores  | March, 2005     |

**Professional Memberships**

International Association of Assessing Officers

Wisconsin Association of Assessing Officers



State of Wisconsin  
DEPARTMENT OF REVENUE  
PO BOX 8971, MADISON WI 53708-8971

Assessor Certification Program

Certification Level **ASSESSOR 3**  
Certification Period **DEC 1, 2010 - NOV 30, 2015**  
Certification Number **WI77308CA**

**DEAN W. PETERS**  
**P O BOX 2111**  
**APPLETON WI 54913**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

PM-737 (R. 5-12)

Tax rule 12.065 requires that you notify the Department of a name or address change in writing. Submit them to Assessor Certification Unit, Mail Stop 6-97, PO Box 8971, Madison WI 53708-8971.

THIS IS YOUR POCKET IDENTIFICATION CARD

Not Valid Unless Signed



State of Wisconsin  
DEPARTMENT OF REVENUE  
**DEAN W. PETERS**

Cert. Level **ASSESSOR 3**  
Cert. Period **12/1/10 - 11/30/15**  
Cert. Number **WI77308CA**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

Signature \_\_\_\_\_

PM-737 (R. 5-12)



State of Wisconsin  
DEPARTMENT OF REVENUE  
PO BOX 8971, MADISON WI 53708-8971

Assessor Certification Program

Certification Level **ASSESSOR 2**  
Certification Period **MARCH 1, 2010 - FEB 28, 2015**  
Certification Number **WI77308CA**

**DEAN W. PETERS**  
**P O BOX 2111**  
**APPLETON WI 54913**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

PM-737 (R. 5-12)

Tax rule 12.065 requires that you notify the Department of a name or address change in writing. Submit them to Assessor Certification Unit, Mail Stop 6-97, PO Box 8971, Madison WI 53708-8971.

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State of Wisconsin  
DEPARTMENT OF REVENUE  
**DEAN W. PETERS**

Cert. Level **ASSESSOR 2**  
Cert. Period **3/1/10 - 2/28/15**  
Cert. Number **WI77308CA**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

Signature \_\_\_\_\_

PM-737 (R. 5-12)



State of Wisconsin  
DEPARTMENT OF REVENUE  
PO BOX 8971, MADISON WI 53708-8971

Assessor Certification Program

Certification Level **ASSESSOR 1**  
Certification Period **MARCH 1, 2011 - FEB 28, 2016**  
Certification Number **WI77308CA**

**DEAN W. PETERS**  
**P O BOX 2111**  
**APPLETON WI 54913**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

PM-737 (R. 5-12)

Tax rule 12.065 requires that you notify the Department of a name or address change in writing. Submit them to Assessor Certification Unit, Mail Stop 6-97, PO Box 8971, Madison WI 53708-8971.

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State of Wisconsin  
DEPARTMENT OF REVENUE  
**DEAN W. PETERS**

Cert Level **ASSESSOR 1**  
Cert Period **3/1/11 - 2/28/16**  
Cert Number **WI77308CA**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

Signature \_\_\_\_\_

223 PM-737 (R. 5-12)

**Mark R. Verhyen**  
 Associated Appraisal Consultants, Inc.  
 1314 West College Avenue  
 Appleton, WI 54914

**SUMMARY:** Ten years of experience as a Certified Assessment Technician. Currently holds a leadership role in the Personal Property Tax Department at Associated Appraisal Consultants, Inc. Prior work experience includes work in the construction field.

### Professional Experience

**Associated Appraisal Consultants, Inc., Appleton, Wisconsin**

**2003 – Present**

**Mobile Home and Personal Property Administrator**

- Compile the annual personal property assessment roll.
- Discover and catalog new personal property accounts for local taxable businesses.
- Create, mail, and review the annual personal property returns.
- Determine taxability or exemption of reported personal property.
- Balance the personal property assessment roll with the County Tax Lister to ensure exact correctness of assessments for tax billing.
- Administer mobile home parking permit fees for manufactured home communities.
- Physically inspect, measure and catalog mobile homes for municipal records.
- Appraise mobile homes using valuation schedule with adjustments determined by sales ratio studies.
- Mail, receive and review lottery credit eligibility reports.
- Supervise the personal property assistant and personal property clerk.
- Answer questions and concerns from taxpayers, realtors and municipal officials.

### Education

Fox Valley Technical College – Appleton, Wisconsin

### Certifications

Assessment Technician Certification – WI98684CA - 1996

### Continuing Education

|  |               |
|--|---------------|
| Mobile Home Municipal Permit Assessments & Personal Property Assessments | October, 2012 |
| AAR Report   | October, 2012 |
| Personal Property 201  | October, 2012 |
| Personal Property Overview   | October, 2004 |
| Dealing with the Taxpayer from Hell (and Other Coping Strategies)        | October, 2004 |

### Professional Memberships

Wisconsin Housing Alliance



*State of Wisconsin*

DEPARTMENT OF REVENUE  
PO BOX 8971, MADISON WI 53708-8971

**Assessor Certification Program**

Certification Level **ASSESSMENT TECHNICIAN**  
Certification Period **MARCH 1, 2013 - FEB 28, 2018**  
Certification Number **WI98684CA**

**MARK R. VERHYEN**  
**1314 WEST COLLEGE AVENUE**  
**APPLETON WI 54914**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

PM-737 (R 5-12)

Tax rule 12.065 requires that you notify the Department of a name or address change in writing. Submit them to Assessor Certification Unit, Mail Stop 5-97, PO Box 8971, Madison WI 53708-8971.

**THIS IS YOUR POCKET IDENTIFICATION CARD**

Not Valid Unless Signed



*State of Wisconsin*  
DEPARTMENT OF REVENUE  
**MARK R. VERHYEN**

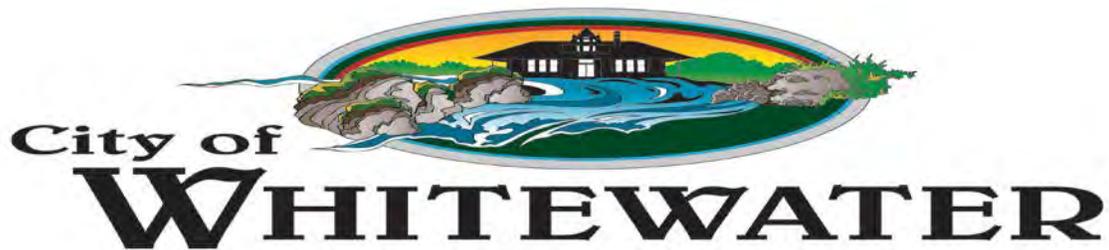
Cert. Level **ASSESSMENT TECHNICIAN**  
Cert. Period **3/1/13 - 2/28/18**  
Cert. Number **WI98684CA**

The named person has complied with Wis. Statute 73.09 and is authorized to engage in the practice indicated.

Signature \_\_\_\_\_

PM-737 (R 5-12)





MEETING DATE: November 11, 2013

ITEM: Consent

PRESENTER: Chief Otterbacher

TITLE: Annual Radicom Maintenance Contract

PREVIOUS ACTION:

2013 approval

ISSUE SUMMARY:

Attached is the 2014 annual Radicom maintenance contract. The intent of the contract is to provide 24 hour repair services including parts and labor to electronic equipment listed in addendum "A" that failed or has loss of performance under normal usage. The scope of service for this contract will be a one year contract that covers the radio infrastructure, 9-1-1 console and Plant CML equipment.

This contract is included in the 2014 operations budget. We are seeking approval of the contract now because it will need to be paid January 1, 2014. We will receive a reduced rate if the contract fee is paid in full at the beginning of the year. This is an annual maintenance contract and a January payment has been standard in previous budgets.

BUDGET IMPACT:

Increase for 2014 budget because each of the warranty reductions from the 2013 contract has expired. The increased rate for 2014 was discussed last year when the 2013 contract was approved.

RECOMMENDED MOTION:

I would recommend contract approval, it is necessary contract to maintain 911 dispatch equipment.

ATTACHMENT(S):

2 attachments, the narrative and excel documents outlining the detailed expenses.



**Service Contract between Radicom Inc.  
and Whitewater Police Dept. , hereforth “Customer”**

**Intent**

- 1.1 It is the Intent of this contract to provide repair services including parts and labor to electronic equipment listed in addendum “A” that failed or has loss of performance under normal usage.
- 1.2 Because of Radicom’s diversity, this service contract may include coverage of equipment manufactured by multiple suppliers.

**Scope of Service This is a one-yr. contract covering radio infrastructure, 9-1-1 console and Plant CML equipment.**

Activities

- 2.1 Radicom, Inc. will be responsible for the operational maintenance and repair of the equipment specifically listed in the attached Addendum “A” during the period of this Agreement.
- 2.2 All maintenance services will be provided based on the rates listed in attached Addendum “A”
- 2.3 The customer shall identify in writing all equipment and serial numbers to be serviced by Radicom under this contract, prior to execution of the contract.
- 2.4 Prior to the execution of this contract, Radicom will have the right to inspect and/or test the equipment to be covered. In the event that the equipment requires repairs and/or adjustments, Radicom will invoice the customer on a time and materials basis to bring the equipment back to the manufacturer’s specifications.
- 2.5 All maintenance services will be performed during the normal service hours of 8:00 A.M. to 5:00 P.M., Monday through Friday, excluding observed holidays, unless the item is specified as 24 hr service on attached addendum “A”.
- 2.6 Radicom will respond within 4 hours to any major system outage. A major outage is defined as “The inability to dispatch any calls in any way to the intended recipient”.
- 2.7 The customer will make access available to all equipment listed, at any site within 15 min of the arrival of a Radicom employee. The site shall be clear of all materials for an efficient means of repair. Adequate lighting and electrical outlets for test equipment must be available at the site.
- 2.8 The customer agrees to comply with all FCC rules and regulations pertaining to the license and equipment under contract.
- 2.9 Radicom will accept responsibility of all adjustments and measurements rendered in compliance with FCC specifications only when performed by FCC licensed personnel in the employment of Radicom.
- 2.10 All operational measurements requested by the FCC will be performed, as a courtesy, on a ‘no charge’ basis and considered part of this contract.
- 2.11 All work is performed at a Radicom location, unless a specified site is listed for that item in addendum “A”.

2.12

Based on the optional level of the contract, Radicom will perform an annual "Preventive Maintenance" check of site equipment covered by this contract. Items covered under this contract will be repaired, aligned, and cleaned, as necessary, to meet operational specifications. Any maintenance and/or repairs deemed 'out of scope' as related to the contract will be proposed to the customer as a 'time and materials' billable charge.

2.13

Based on the optional level of the contract, Radicom will perform an annual "System Optimization" of site equipment covered by this contract. Adjustments to balance the levels between system components will be performed. Any maintenance and/or repairs deemed 'out of scope' as related to the contract will be proposed to the customer as a 'time and materials' billable charge.

2.14

Based on the optional level of the contract, Radicom will perform an annual "Antenna System Sweep Test" of site equipment covered by this contract. Printed results of each antenna system will be furnished. Any maintenance and/or repairs deemed 'out of scope' as related to the contract will be proposed to the customer as a 'time and materials' billable charge.

2.15

Based on the optional level of the contract, Radicom will include a determined number of hours work for "Telephone Technical Support, No Trouble Found or Operator Error" services provided. Radicom will bill the customer on a time and materials basis for any work in excess of the allowed hours.

Excluded Services

3.1

Replacement of the unit as listed under contract.

3.2

The cost of the repair parts cannot exceed the cost of the unit.

3.3

Unless specifically listed in addendum "A", Radicom, Inc. is not responsible for work associated with:

Installation and removal, adds, moves or changes of any equipment; and

- a. Service or maintenance on any Customer antenna, towers, and transmission lines for base and mobiles; and
- b. Mobile Page Alarms, Encoders, Decoders, Modulators; and
- c. Public Address systems; and
- d. Damage to equipment or loss of service caused by water damage, static charge, lightning damage, acts of god, negligence, physical damage, vandalism, or tampering by persons other than employees of Radicom, Inc.; and
- e. Antennas, batteries, charger, cases, carrying accessories, microphones, headsets, handsets, microphone cords, and external speakers; and
- f. Programming changes requested by the customer or software updates; and
- g. FCC license, System evaluation report, Consultation service / report; and
- h. Filters, Multi-couplers, Duplexers, Combiners, UPS system; and
- i. Unit failure or degraded performance due to outside source. (i.e. Telephone lines / circuits, Power outages, Over voltage, Dead car battery, Lack of environmental control, interference from other sources)

**Performance Monitoring**

1. Substandard performance as determined by the Customer will constitute non-compliance with this Agreement. Radicom, Inc. shall correct any substandard performance noted by the customer within ten days (10) of written notice.
2. The Customer retains the right to grant or deny any extension of the correction period permitted by the Customer in writing.

3. If action to correct such substandard performance is not taken by Radicom, Inc., contract suspension or termination procedures will be initiated.

**Payment Rate**

1. The Customer will pay Radicom, Inc. at a rates listed in the attached schedule, (Addendum "A"). These rates reflect both parts and labor.
2. While this contract is in effect, the Customer will not pay any other travel / trip charges or related expenses for contract repair work to any items listed in the attached schedule, (Addendum "A").
3. Prior to the renewal of this contract, Radicom will review the rates to adjust for any cost of living changes and or the aging of equipment.

**Payment**

1. Payment shall include the undisputed and invoiced amount for the contracted amount at the end of this Agreement or at the time of termination.
2. The Customer shall issue a check for any undisputed amount to Radicom, Inc., payable at its direction, within seven days (7) of any properly submitted invoice.
3. Based on addendum "A", invoices will be paid monthly, quarterly, or yearly. Contract fees will be billed in advance and due the last day of the term preceding the term under contract.
4. Radicom, Inc. is allowed sixty (60) days following the end date of this agreement in which to submit final invoicing.

**General Conditions**

1. General Compliance  
Radicom, Inc. also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies.
2. Not an employee or agent  
Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer and employee between the parties.
3. Amendments  
This Agreement may not be amended without the written approval of both parties. Such amendments shall not invalidate this Agreement, or relieve or release either the Customer or Radicom, Inc. from its obligations under this Agreement.
4. Suspension or Termination
  - A. The Customer may suspend or terminate this Agreement, in whole or in part, if Radicom materially fails to comply with any terms of this Agreement, or with any of the rules, regulations or provisions referred to herein.
  - B. The Customer will provide Radicom with thirty (30) days written notice prior to suspension or termination of this contract. The final invoice will be prorated from the date of the current invoicing period to the date of suspension or termination.





**Whitewater Police Department  
Radicom Inc. Service Contract Equipment list Addendum "A"**

| Unit       | Model                             | Description   | Unit              | Serial   | Location                | Qty | Unit     | Monthly  | 24hr | Service  |
|------------|-----------------------------------|---|-------------------|----------|-------------------------|-----|----------|----------|------|----------|
| Make       | Name                              |   | Number            | Number   |                         |     | Price    | Price    | Item | Location |
| PlantCML   | Contract                          | PlantCML Equipment Contract   |                   |          |                         | 1   | \$672.75 | \$672.75 | Y    | On Site  |
|            |                                   | Central Equipment Cabinet: Which includes the following items: (1) Console shelf, (1) Channel Shelf), (2) power supplies, (2) System Traffic Controllers, (1) Universal Card[950-9820], (8) Tone Local Cards[950-9820], (4) Aux I/O Cards [950-0293], (3) Console cards[950-9695], (4) Telephone Interface Cards[950-9439], (1) Intercom Interface Card[950-9609], (1) Patch Card M4048[950-9694], (1) Aiphone ICM adapter. | N/A               | N/A      | Dispatch equipment Room | 1   | \$125.00 | \$125.00 | Y    | On Site  |
| Zetron     | 4048                              |   |                   |          |                         |     |          |          |      |          |
| Zetron     | PC Integrator RD Console Postions | Console Postions which includes: (1) 4219 audio panel, (1) Compatable PC, (1) Client Software, (1) Touch screen, (1) Keyboard (1) Mouse (1) Desk Mic (1) RTHI Headset Jackbox, (1) Wireless headset adapter, (1) Footswitch, (1) Selected Speaker and (3) Unselected Speakers   | N/A               | N/A      | Dispatch                | 2   | \$75.00  | \$150.00 | Y    | On Site  |
| Zetron     | 905-0156                          | SYSTEM,BUNDLE,IM4048 DUAL REDUNDANT   |                   |          |                         | 1   | \$150.00 | \$150.00 | Y    | On Site  |
| Zetron     | 905-0294                          | WORKSTATION, ZETRON, RADIO, INTEGRATOR, DISPATCH  |                   |          |                         | 1   | \$125.00 | \$125.00 | Y    | On Site  |
| Sentry Sys | V1480-16                          | DVR, rackmount, DVD-RW with 16 camera support   |                   |          | Dispatch Equip Room     | 1   | \$18.75  | \$18.75  | N    | On Site  |
| Sentry Sys | CA-MTV-83SR10HN-VF-VP             | Camera,Color, Auto-Iris, Vandal-Proof   |                   |          | Various Locations       | 5   | \$3.25   | \$16.25  | N    | On Site  |
| Various    | Existing CCTV Cameras             | Camera, Black & White with Lens   |                   |          | Various Locations       | 8   | \$3.25   | \$26.00  | N    | On Site  |
| Tait       | TB9135-B3ME                       | Radio, VHF, 148-174 MHz, 100W, P25, AC, Tait TB9100   |                   |          | PD Equipment Room       | 2   | \$86.43  | \$172.86 | Y    | On Site  |
| Tait       | TL-SG1024                         | Switch, 24port, Rackmount, 10/100/1000m, TP-link  |                   |          | PD Equipment Room       | 2   | \$1.69   | \$3.38   | Y    | On Site  |
| Systemax   | SYX-4039                          | Server, Systemax 1U Short Depth, Core I3 (Syslog)   |                   |          | Dispatch Equipment Room | 1   | \$11.14  | \$11.14  | N    | On Site  |
| Harris     | MASTR III (SXHMC1)                | Police 1 / U.W 153.800 Mhz. 107.2 CG  | Police 1 CABINET  | 1663521  | Radio Equipment Room    | 1   | \$50.00  | \$50.00  | Y    | On Site  |
| Tait       | TBBB1B1-B14-00                    | Radio, TB7100 Base, 136-174M, 50W, 110AC, Rack Mount  |                   |          | PD Equipment Room       | 1   | \$19.63  | \$19.63  | Y    | On Site  |
| Harris     | MASTR III (SXHMC1)                | Public Works 155.925 Mhz.   | PW / Marc CABINET | 1663520  | Radio Equipment Room    | 1   | \$50.00  | \$50.00  | Y    | On Site  |
| Kenwood    | TKR-750K                          | VHF / FM RPTR MARC 153.845 Mhz 136.5 ctcss  | PW / Marc CABINET | 60900273 | Radio Equipment Room    | 1   | \$17.50  | \$17.50  | Y    | On Site  |



**Whitewater Police Department  
Radicom Inc. Service Contract Equipment list Addendum "A"**

|           |                          |  |                            |               |                      |   |         |          |   |         |
|-----------|--------------------------|--|----------------------------|---------------|----------------------|---|---------|----------|---|---------|
| CPI       | TTP1-4W/FD-C             | Tone Remote Adpter Card  | PW / Marc CABINET          | N/A           | Radio Equipment Room | 1 | \$4.50  | \$4.50   | Y | On Site |
| Astron    | SRM18                    | Power Supply for MARC  | PW / Marc CABINET          | 204120006     | Radio Equipment Room | 1 | \$3.00  | \$3.00   | Y | On Site |
| Harris    | MASTR III (SXHMC1)       | WW Fire and Rescue 154.160 Mhz. 210.7 CG                       | WW Fire and Rescue CABINET | 1663519       | Radio Equipment Room | 1 | \$50.00 | \$50.00  | Y | On Site |
| Kenwood   | NEW FIRE BASE            | Fire base 155.970 Mhz. 210.7                                   | WW Fire and Rescue CABINET | N/A           | Radio Equipment Room | 1 | \$17.50 | \$17.50  | Y | On Site |
| Harris    | MASTR III (SXHMC1)       | Police 2 156.135 Mhz. 210.7                                    | Police 2 CABINET           | 1663522       | Radio Equipment Room | 1 | \$50.00 | \$50.00  | Y | On Site |
| Harris    | MASTR III (SXHMC1)       | UHF Fire paging 453.675  | UHF Fire paging CABINET    | 166135        | Radio Equipment Room | 1 | \$50.00 | \$50.00  | Y | On Site |
| CPI       | TTP SERIES               | Tone Remote Adapter Lagrange paging 2475                       | UHF Fire paging CABINET    | 146673        | Radio Equipment Room | 1 | \$4.50  | \$4.50   | Y | On Site |
| Zetron    | 901-9630                 | Module, Zetron, iRim, Kenwood models                           |                            |               | Radio Equipment Room | 1 | \$22.67 | \$22.67  | Y | On Site |
| Kenwood   | TK-5710BK 10BMD          | Radio, Kenwood, VHF, 50W, Dash Mount, P25, MOB                 |                            |               | Radio Equipment Room | 1 | \$20.78 | \$20.78  | Y | On Site |
| Kenwood   | TK-5910BK 10BMD-9        | Radio, Kenwood, 700-800, 35W Dash Mount, P25, MOB              |                            |               | Radio Equipment Room | 1 | \$24.04 | \$24.04  | Y | On Site |
| Tait      | TBBH6H6-A14-00           | Radio, TB7100 Base, 440-530 M, 25W, 110AC, Rack Mount (Fire)   |                            |               | Radio Equipment Room | 1 | \$18.67 | \$18.67  | Y | On Site |
| Tait      | TB9145-B32E-0000-J400-10 | Radio, Base, RX Only, 2 Receivers, 148-174, P25                |                            |               | 4 Remote Sites       | 4 | \$80.71 | \$322.84 | Y | On Site |
| Best      | BPE-04-MBB-1A            | External Transfer Switch                                       | N/A                        | N/A           | Radio Equipment Room | 1 | \$8.50  | \$8.50   | Y | On Site |
| Best      | FERRUPS FE SERIES        | UPS System FE12.5 KVA  | N/A                        | FE12.55K01334 | Radio Equipment Room | 1 | \$57.50 | \$57.50  | Y | On Site |
| Various   | Existing Speakers        | ICM and Monitor Speakers                                       | Various                    | Various       | Various Locations    | 4 | \$1.00  | \$4.00   | N | On Site |
| Netgear   | GS105                    | Switch, Netgear GS105 5 Port Gigaswitch                        |                            |               | Remote Sites         | 5 | \$0.77  | \$3.85   | Y | On Site |
| ExtendAir | E49D731                  | Radio, Microwave, 4.9 Ghz, outdoor, ExtendAir, r4900, External |                            |               | Remote Sites         | 6 | \$24.96 | \$149.76 | Y | On Site |
| ExtendAir | E49E731                  | Radio, Microwave, 4.9 Ghz, outdoor, ExtendAir                  |                            |               | Remote Sites         | 2 | \$23.96 | \$47.92  | Y | On Site |
|           | I-H10                    | Receiver, Voice Alert, VHF, Informer                           |                            |               | Radio Equipment      | 2 | \$3.73  | \$7.46   | N | On Site |
|           | ICT103048-5A12           | Converter, Dc-DC, 5A, 11-30 Vdc input to 48 Vdc                |                            |               | Remote Sites         | 4 | \$1.66  | \$6.64   | Y | On Site |

|                                 |                          |    |
|---------------------------------|--------------------------|----|
| <b>Contract Value Discount:</b> | \$1000.00 to \$4999.99   | 1% |
| <b>Contract Value Discount:</b> | \$5000.00 to \$9999.99   | 2% |
| <b>Contract Value Discount:</b> | \$10000.00 to \$14999.99 | 3% |
| <b>Contract Value Discount:</b> | \$15000.00 to \$19999.99 | 4% |
| <b>Contract Value Discount:</b> | \$20000.00 and over      | 5% |

|                           |                    |
|---------------------------|--------------------|
| <b>Monthly Sub-Total:</b> | <b>\$2,482.39</b>  |
| <b>Annual Total:</b>      | <b>\$29,788.68</b> |

|                                       |    |                    |
|---------------------------------------|----|--------------------|
| <b>Contract Value Discount % Rate</b> | 5% | <b>-\$1,489.43</b> |
| <b>Additional Discount</b>            |    | <b>-\$361.30</b>   |
| <b>Yearly Total</b>                   |    | <b>\$27,937.95</b> |
| <b>Monthly Payment:</b>               |    | <b>\$810.63</b>    |





**Whitewater Police Department**  
**Radicom Inc. Service Contract Equipment list Addendum "A"**

Advance Annual Payment Discount

3%

or

Pre-Pay Discount

3%

**Yearly Total with Advance Payment:**

|             |
|-------------|
| -\$838.14   |
| \$27,099.81 |



**Notes:**

1) PlantCML Rescue Star Service Contract is included

**For PlantCML Contract:**

All 911 systems must be at a version level of B4.0 or above before this contract can be put into effect.

This quote includes PlantCML RescueStar and SeNTinel Software / Firmware upgrades for ver B4.0 or above. Radicom will provide up to (2) upgrade installs per year.

This quote does not include any Hardware upgrades.

This quote does not include: System Optimization, Antenna Sweep test, or Preventive Maint.

This quote includes 24hr service on CML 911 equipment

This quote includes 20 hours per year of "No trouble found or "Operator Error" telephone support by Radicom

Radicom, Inc. requires full up front payment for the term selected (1year or 2year)

Upon early termination of a multi-year contract, this contract will revert retroactive back to 1 year pricing per year.



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: **11/19/2013**

ITEM: **Wastewater Utility Facility Plan**

PRESENTER: **Wastewater Superintendent**

PREVIOUS ACTION, IF ANY: **None**

**SUMMARY OF ITEM BEING PRESENTED:**

**The Wastewater Utility is required to finalize a Facility Plan, essentially a 20 year plan for the utility, in order to move forward with substantial treatment process upgrades. An RFP was issued by the City for these services. A selection committee interviewed four engineering firms for these services on October 18, 2013. The unanimous preferred candidate was Donohue & Associates of Sheboygan, WI. The project will get underway in December of 2013 and is scheduled for completion in December of 2014.**

**BUDGET IMPACT, IF ANY: Project costs are accounted for in the 2014 Wastewater Utility budget under the Professional Services account.**

**BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: The recommendation of the Selection Committee is that the Wastewater Utility Facility Planning project be awarded to Donohue & Associates in the amount of \$55,970.00.**

**STAFF RECOMMENDATION: The Wastewater Superintendent concurs with the Selection Committee recommendation.**

**RECOMMENDED MOTION: Motion to approve the existing contract with Donohue & Associates for \$55,970.00 noting that \$4,745.00 (Tech. Memo #4) of this would be set aside in a discretionary fashion dependent on the outcome of performance based contracting discussions.**

**ATTACHMENT(S) INCLUDED (If none, please state that)  
Engineering Services Agreement**

**FOR MORE INFORMATION CONTACT:  
Tim Reel, treel@whitewater-wi.gov, 262.473.5920.**



www.donohue-associates.com

## ENGINEERING SERVICES AGREEMENT

### Wastewater Treatment Facility Plan (Project)

This Agreement is by and between:

City of Whitewater (Owner)  
312 W Whitewater St  
Whitewater, WI

and

Donohue & Associates, Inc. (Donohue)  
3311 Weeden Creek Road  
Sheboygan, WI 53081

Who agree as follows:

Owner hereby engages Donohue to perform the Services set forth in Part I for the compensation set forth in Part III. Donohue will be authorized to commence the Services upon execution and receipt of this Agreement from Owner. Owner and Donohue agree that this signature page, together with Parts I through IV attached, constitute the entire agreement for this Project.

#### APPROVED FOR OWNER

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### APPROVED FOR DONOHUE

By: \_\_\_\_\_

Printed Name: Michael W. Gerbitz, PE

Title: Vice President

Date: \_\_\_\_\_

**PART I**  
**PROJECT DESCRIPTION/SCOPE OF SERVICES/TIMING**

**A. PROJECT DESCRIPTION**

This Project will update and finalize a wastewater treatment Facility Plan currently in draft form as prepared by others. This Project will help guide the Owner's wastewater treatment facility into the future in a progressive, economical, and responsible manner. Specific items to be considered are listed below.

1. Current and future permit requirements and their ramifications.
2. Secondary treatment process technologies and their affects on other processes at the treatment facility.
3. Measures to reduce facility operating costs.
4. Additional biogas production and utilization.
5. The integrity and required improvements related to structural, architectural, SCADA, electrical, HVAC, and mechanical specialties.
6. Work, personnel, and storage areas at the Owner's wastewater treatment facility.
7. Rate implications associated with improvement scenarios.
8. Implementation phasing and schedule(s).

**B. SCOPE OF SERVICES**

Basic Services to be provided by Donohue for this Project under this Agreement are listed below. The acronym "TM" denotes Technical Memorandums. The symbol ❖ denotes deliverables. The symbol □ denotes project Workshops with Donohue and Owner Staff.

**Strategic Direction Phase**

1. Conduct Kickoff Workshop – Prepare and review Project work plan including background, objective, scope, key personnel, communications protocols, schedule, deliverables, and other items related to overall project implementation.
  - Kickoff Workshop
  - ❖ Provide Workshop Handouts and Notes
2. Establish Strategic Direction – Discuss overall direction desired for balancing key drivers (Nutrients, Energy, and Operations) for the coming decades. Develop a strategic approach to decision making related to these drivers to guide the planning process.
  - Strategic Direction Workshop
  - ❖ Provide Workshop Handouts and Notes
  - ❖ Draft TM1 – Strategic Direction
  - ❖ Final TM1 – Strategic Direction

### Technology Decisions Phase

3. Review Data and Existing Conditions – Request from Owner relevant operating data, reports, drawings, etc. needed to evaluate the existing treatment facility.
4. Existing Conditions Discipline Site Visit – Conduct a site visit with treatment plant staff and engineering support disciplines (structural, instrumentation and control, electrical, HVAC) to review the condition, functionality, and code compliance of current systems.
5. Document Flows, Loadings, and Existing Conditions
  - ❖ Draft TM2 – Flows, Loadings, and Existing Conditions
  - ❖ Final TM2 – Flows, Loadings, and Existing Conditions
6. Perform Technology Evaluations – Establish performance requirements for Nutrient Management, Energy Production, and Hydraulic Capacity in cooperation with the Owner and then evaluate the abilities of various treatment technologies to meet those requirements using process and hydraulic modeling tools.
  - Evaluation Workshop
  - ❖ Provide Workshop Handouts and Notes
  - ❖ Draft TM3 – Nutrient Management
  - ❖ Final TM3 – Nutrient Management
  - ❖ Draft TM4 – Energy Production
  - ❖ Final TM4 – Energy Production
  - ❖ Draft TM5 – Hydraulic Capacity
  - ❖ Final TM5 – Hydraulic Capacity
  - Evaluation Workshop
  - ❖ Provide Workshop Handouts and Notes
  - ❖ Draft TM6 – Liquids Treatment
  - ❖ Final TM6 – Liquids Treatment
  - ❖ Draft TM7 – Buildings and Controls
  - ❖ Final TM7 – Buildings and Controls

### Implementation Phase

7. Develop Recommended Plan – Based on previous analysis prepare a recommended plan considering phased implementation if appropriate.
  - Evaluation Workshop
  - ❖ Provide Workshop Handouts and Notes
8. Assess Rate Impacts and Financing – Identify and screen State and Federal programs which may offer funding assistance and assess the Recommended Plan’s impact on rates.
  - ❖ Draft TM8 – Rate Impacts
  - ❖ Final TM8 – Rate Impacts
  - ❖ Draft TM9 – Financing
  - ❖ Final TM9 – Financing
9. Develop Implementation Plan – Evaluate key milestones required to implement the Recommended Plan.
  - Evaluation Workshop
  - ❖ Provide Workshop Handouts and Notes
  - ❖ Draft TM10 – Implementation Plan
  - ❖ Final TM10 – Implementation Plan

10. Develop Draft Facilities Plan – Combine the previously developed TMs into a cohesive Facility Plan for the City’s review.
  - ❖ Draft Facilities Plan
11. Review Draft Facilities Plan
  - ❖ Facilities Plan Presentation to Common Council
12. Submit Facilities Plan to Wisconsin Department of Natural Resources (WDNR) for Approval – After incorporation of review comments submitted by the Owner, prepare a final Facility Plan for approval.
  - ❖ Final Facilities Plan

### **C. PROJECT TIMING**

Donohue shall be authorized to commence the Services set forth herein upon execution of this Agreement. Donohue shall submit the Facilities Plan to the WDNR by December 31, 2014.

## **PART II OWNER RESPONSIBILITIES**

- A. In addition to other responsibilities of Owner set forth in this Agreement, Owner shall:
  1. Identify a person authorized to act as the Owner’s representative to respond to questions and make decisions on behalf of Owner, accept completed documents, approve payments to Donohue, and serve as liaison with Donohue as necessary for Donohue to complete its Services.
  2. Furnish to Donohue copies of existing documents and data pertinent to Donohue’s Scope of Services, including but not limited to and where applicable: design and record drawings for existing facilities; property descriptions, land use restrictions, surveys, geotechnical and environmental studies, or assessments. Donohue will return documents as requested by Owner.
  3. Provide to Donohue existing information regarding the existence and locations of utilities and other underground facilities.
  4. Provide Donohue safe access to premises necessary for Donohue to provide the Services.

**PART III  
COMPENSATION, BILLING AND PAYMENT**

- A. Compensation for the work as defined in the Scope of Services (Part I) of this Agreement shall be in accordance with Donohue's standard chargeout rates in effect at the time the Services are performed. Routine expenses will be billed at cost and subconsultant costs will include a 10% markup.
- B. The total cost for these basic Services will not exceed \$55,970 without prior written approval from Owner.
- C. The Owner may elect to enter into a Performance-Based Contract with others to address biogas production and utilization. Because of this potential, Donohue shall not perform any Services associated with TM 4-Energy Production or the anaerobic digestion complex unless authorized in writing by the Owner. The total cost for Services related to TM 4 and the anaerobic digestion complex is \$4,745. The total cost authorized for Services excluding the Work associated with TM 4 and the anaerobic digestion complex is \$51,225 (\$55,970 less \$4,745).
- D. Donohue will bill Owner monthly, with net payment due in 30 days.
- E. Donohue will notify Owner if Project scope changes require modifications to the above-stated contract value. Services relative to scope changes will not be initiated without authorization from Owner.

**PART IV**  
**CITY OF WHITEWATER, WISCONSIN**  
**STANDARD TERMS AND CONDITIONS**

1. **STANDARD OF CARE.** Donohue's Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession under similar circumstances at the same time and in the locality where the Services are performed. Professional services are not subject to, and Donohue does not provide, any warranty or guarantee, express or implied. Any warranties or guarantees contained in any purchase orders, requisitions, or notices to proceed issued by Owner are void and not binding upon Donohue.

2. **CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Owner. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the project progresses, facts discovered may indicate that the scope must be redefined. Donohue will promptly provide Owner with a written amendment to this Agreement to recognize such change.

3. **HAZARDOUS ENVIRONMENTAL CONDITIONS.** Unless expressly stated otherwise in the Scope of Services (Part I) of this Agreement, Donohue's scope of services does not include any services relating to a Hazardous Environmental Condition, including but not limited to the presence at the Project site of asbestos, PCBs, petroleum, hazardous substances or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws. In the event Donohue or any other party encounters a Hazardous Environmental Condition, Donohue may at its option suspend performance of services until Owner: a) retains appropriate consultants or contractors to identify and remediate or remove the Hazardous Environmental Condition; and b) warrants that the Project site is in full compliance with all applicable environmental laws.

4. **SAFETY.** Unless specifically included as a service to be provided under this Agreement, Donohue specifically disclaims any authority or responsibility for general job site safety, or the safety of persons (other than Donohue employees) or property.

5. **DELAYS.** If performance of Donohue's Services is delayed through no fault of Donohue, Donohue shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.

6. **TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party. Owner shall pay Donohue for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.

If either party defaults in its obligations under this Agreement (including Owner's obligation to make required payments), the non-defaulting party may, after giving seven days written notice, suspend performance under this Agreement. The non-defaulting party may not suspend performance if the defaulting party commences to cure such default within the seven-day notice period and completes such cure within a reasonable period of time.

Donohue may terminate this Agreement upon seven days written notice if: a) Donohue believes that Donohue is being requested by Owner to perform services contrary to law or Donohue's responsibilities as a licensed professional; or b) Donohue's Services for the Project are delayed, suspended, or interrupted for a period of at least 90 days for reasons not attributable to Donohue's performance of Services; or c) Owner has failed to pay any amount due and owing to Donohue for a period of at least 60 days. Donohue shall have no liability to Owner on account of such termination.

7. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Donohue is supplied for the general guidance of the Owner only. Since Donohue has no control over competitive bidding or market conditions, Donohue cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Owner.

8. **RELATIONSHIP TO CONTRACTORS.** Donohue shall serve as Owner's professional representative for the Services, and may make recommendations to Owner concerning actions relating to Owner's contractors. Donohue specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected or used by Owner's contractors. Donohue neither guarantees the performance of any construction contractor nor assumes responsibility for any contractor's failure to perform in accordance with the construction contract documents.

9. **CONSTRUCTION REVIEW.** For projects involving construction, Owner acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Owner agrees to hold Donohue harmless from any claims resulting from performance of construction-related professional services by persons other than Donohue.

10. **INSURANCE.** Donohue will maintain Professional Liability, Commercial General Liability, Automobile, Worker's Compensation, and Employer's Liability insurance coverage in amounts in accordance with legal and Donohue's business requirements. Donohue shall provide to Owner certificates demonstrating such coverage upon request. For projects involving construction, Owner agrees to protect Donohue's interests through appropriate property and liability insurance, and to require its construction contractor, if any, to include Donohue as an additional insured on Contractor's policies relating to the Project. Donohue's coverages referenced above shall, in such case, be excess over contractor's primary coverage.

11. **INDEMNIFICATION.** Donohue shall indemnify and save harmless Owner from and against loss, liability, claims, and damages sustained by Owner due to bodily injury or death to persons or damage to tangible property to the extent caused by the willful misconduct or negligence of Donohue, its agents, or employees.

To the fullest extent permitted by law, Owner shall defend, indemnify and save harmless Donohue, its agents, employees, and representatives from and against loss, liability, claims, and damages arising from or relating to the Project in any way, except to the extent that such loss, liability, claims or damages are caused by the willful misconduct or negligence of Donohue, its agents or employees. Owner also agrees to require its construction contractor, if any, to include Donohue as an: a) indemnitee under any indemnification obligation to Owner; and b) additional insured under its Commercial General Liability policy.

To the fullest extent permitted by law, Owner shall indemnify, defend, and hold harmless Donohue, its employees, agents, and representatives, and Donohue's subconsultants, from and against any loss, liability, claims and damages caused by, arising out of, or resulting from the presence at the Project site of asbestos, PCBs, petroleum, hazardous substances, or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws, except to the extent that the loss, liability, or damages are caused solely by the willful misconduct or negligence of Donohue, its agents or employees.

12. **LIMITATIONS OF LIABILITY.** No owner, shareholder, principal, employee or agent of Donohue shall have individual liability to Owner; and Owner covenants and agrees not to sue any such individual in connection with the Services under this Agreement.

Owner agrees that, to the fullest extent permitted by law, Donohue's total liability to Owner for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, Donohue's negligence, errors, omissions, strict liability, or breach of contract, shall not exceed the proceeds available from Donohue's professional liability insurance policy for a maximum of \$5,000,000 per claim and \$5,000,000 aggregate. Donohue agrees to maintain as a minimum this identified insurance limit for the duration of this Project.

**IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL DONOHUE BE LIABLE TO OWNER FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL OR PUNITIVE DAMAGES.**

13. **OWNERSHIP AND REUSE OF PROJECT DOCUMENTS.** All documents and other deliverables prepared by or on behalf of Donohue in connection with this Agreement are instruments of service. These documents and deliverables shall be the property of the Owner. Owner acknowledges the documents are project-specific and are not intended for reuse on other projects. Any reuse by the Owner without the written permission or involvement of Donohue will be at the Owner's sole risk. Owner agrees to defend, indemnify, and hold harmless Donohue from all claims, damages, and expenses (including reasonable attorneys' fees), arising out of such reuse or alteration by Owner or others acting through Owner. Notwithstanding the above, Donohue shall retain its rights in its standard drawing details, designs, specifications, databases, computer software and any other proprietary property.

14. **ELECTRONIC MEDIA.** Copies of documents that may be relied upon by Owner are limited to printed copies that are signed and sealed by Donohue. Files or information in electronic media are furnished by Donohue to Owner solely for convenience of Owner. If there is a discrepancy between electronic files and printed copies, the printed copies govern.

Because data stored in electronic media format can deteriorate or be modified, the Owner agrees to perform acceptance tests within 60 days. Donohue will not be responsible to correct any errors or for maintenance of documents in electronic media format after the acceptance period.

15. **AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties, except as provided in Paragraph 2.

16. **SUCCESSORS, BENEFICIARIES AND ASSIGNEES.** This Agreement shall be binding upon and inure to the benefit of the owners, administrators, executors, successors, and legal representatives of the Owner and Donohue.

The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assignees.

17. **NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Owner's construction contractors, if any.

18. **STATUTE OF LIMITATION.** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.

19. **DISPUTE RESOLUTION.** Owner and Donohue shall provide written notice of a dispute within a reasonable time and after the event giving rise to the dispute. Owner and Donohue agree to negotiate any dispute between them in good faith for a period of 30 days following such notice. Owner and Donohue may agree to submit any dispute to mediation or binding arbitration, but doing so shall not be required or a prerequisite to initiating a lawsuit to enforce this Agreement.

20. **CONTROLLING LAW.** This Agreement is governed by the laws of the state in which the Project is located.

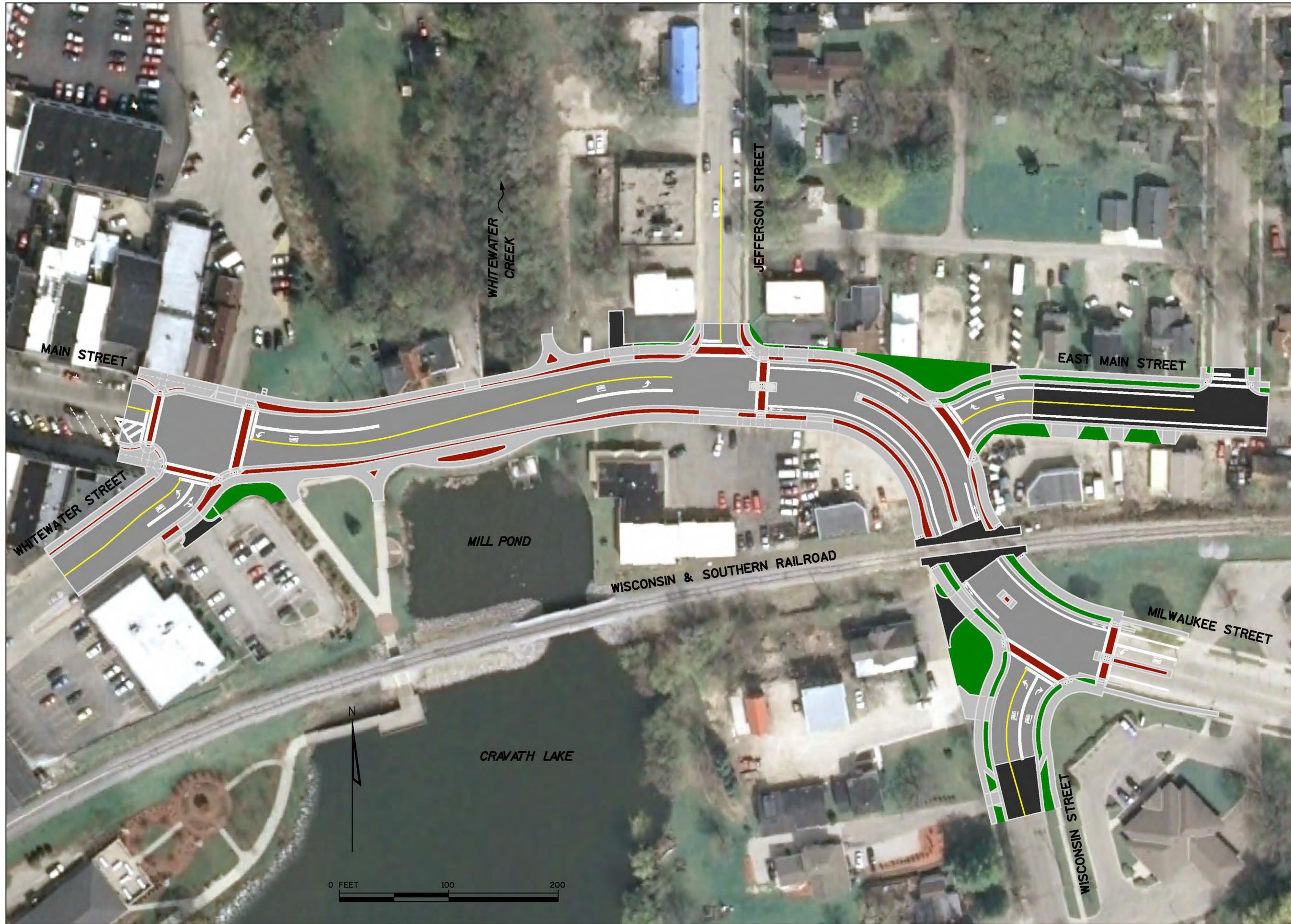
21. **NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

22. **SEVERABILITY.** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

23. **AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

24. **SURVIVAL.** All express representations, indemnifications and limitations of liability included in this Agreement will survive its completion or termination for any reason.

*Date: November 2013*



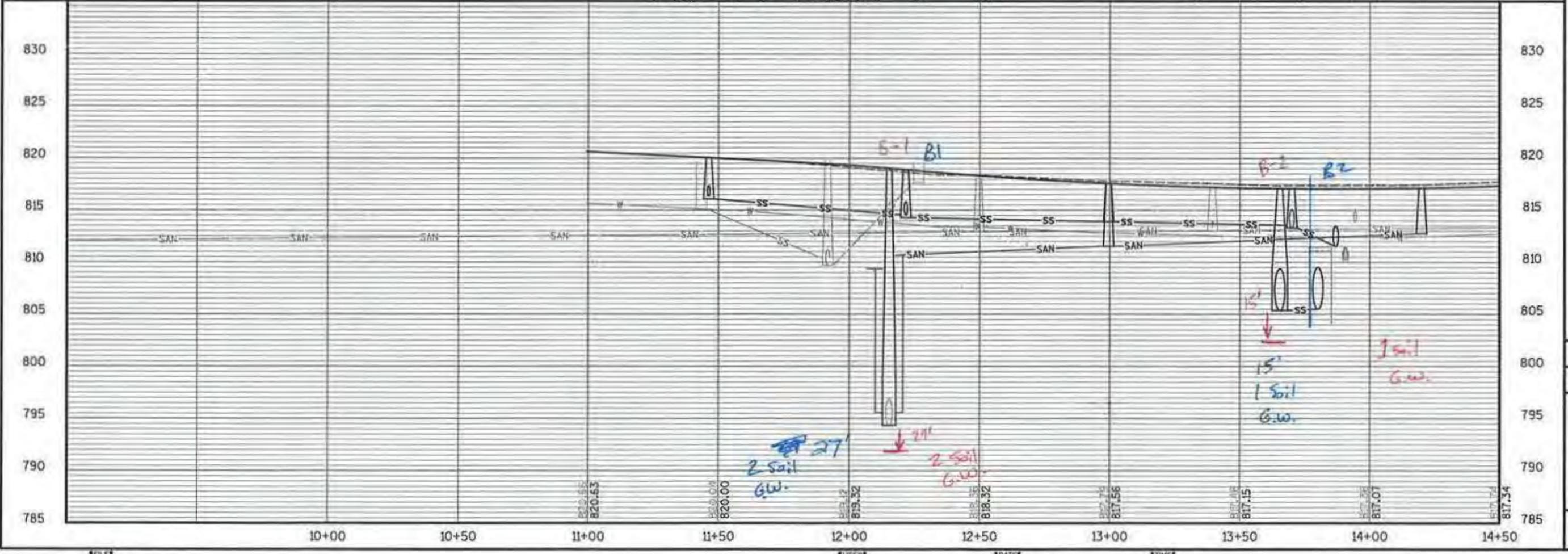
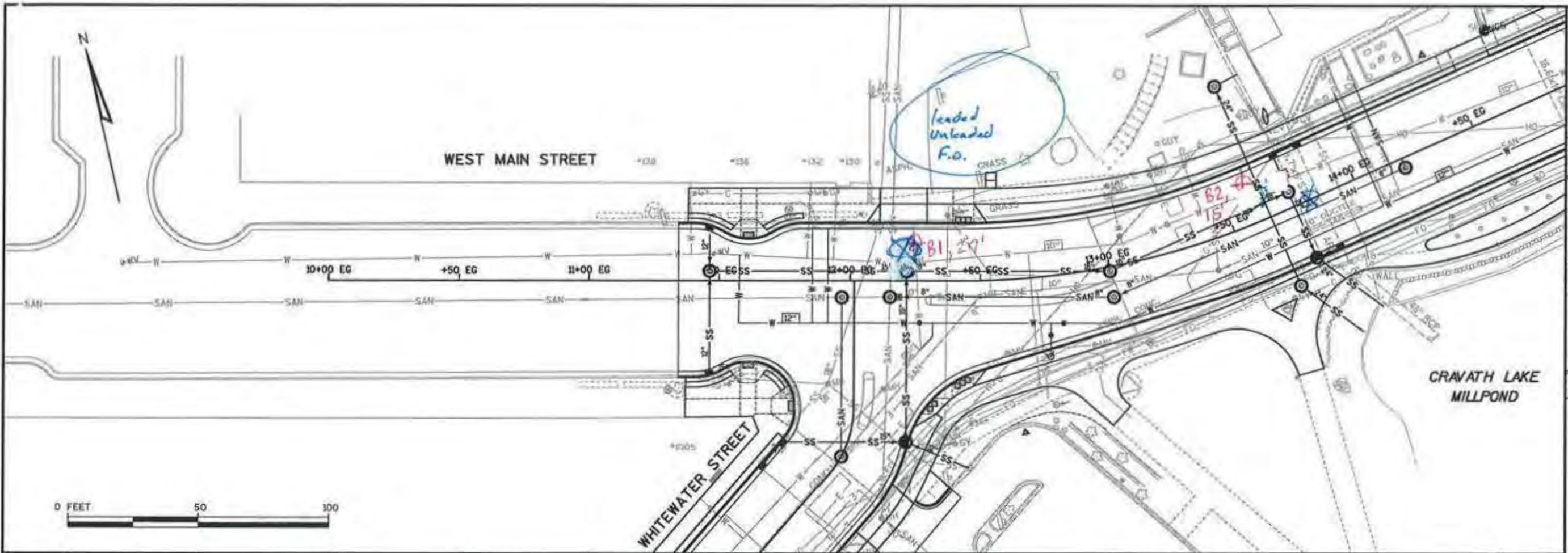
**EAST GATEWAY COLOR LAYOUT**

**DOWNTOWN EAST GATEWAY**

**CITY OF WHITEWATER  
WALWORTH COUNTY, WI**



**FIGURE 2**  
JOB NO. 1407.075



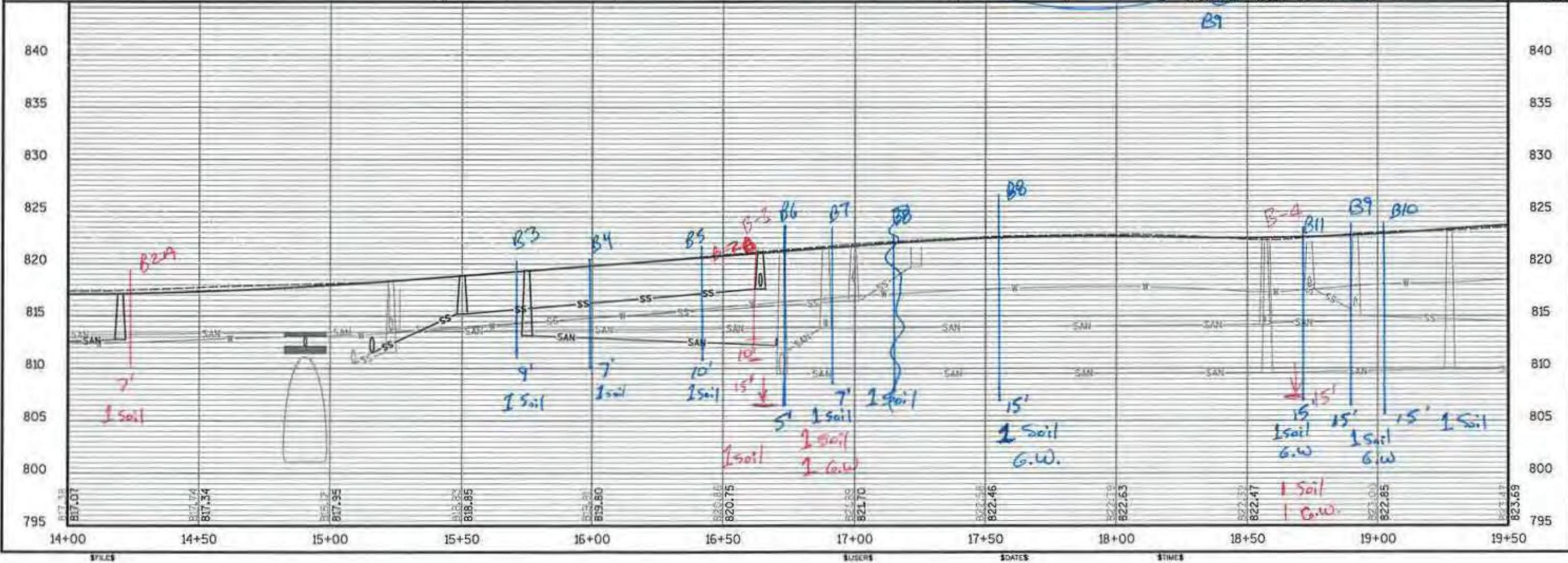
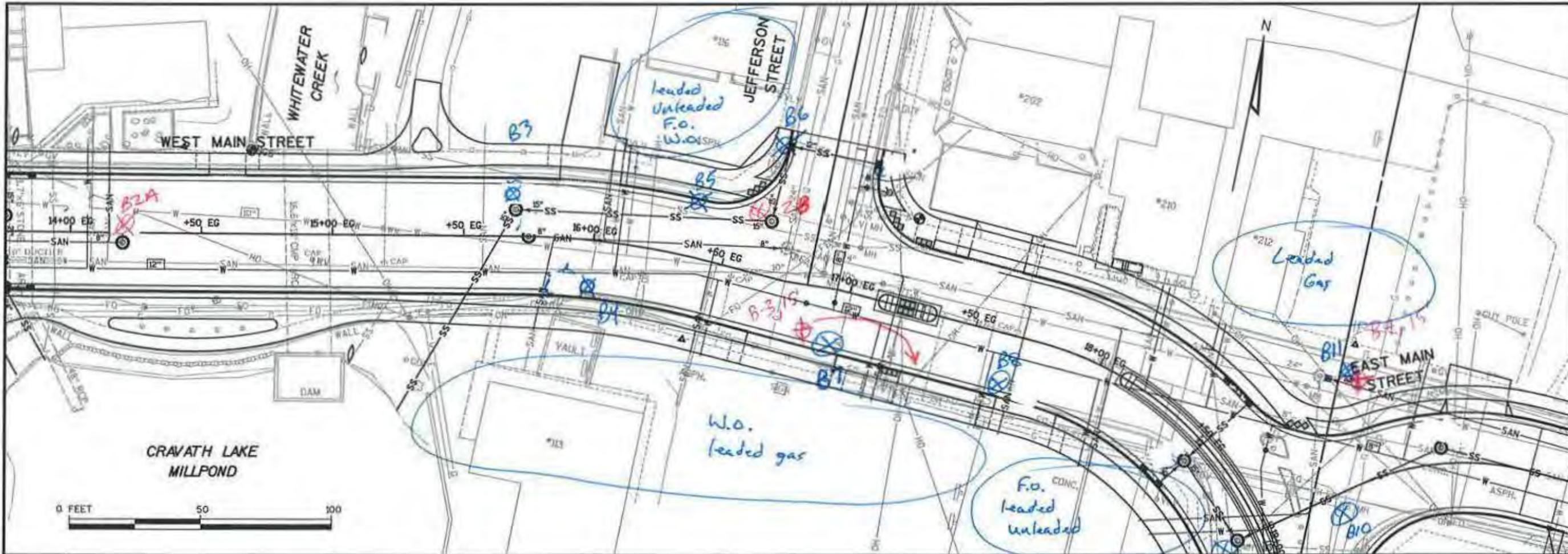
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**PLAN AND PROFILE**  
**MAIN STREET**  
 DOWNTOWN EAST GATEWAY  
 CITY OF WHITEWATER  
 WALWORTH COUNTY, WISCONSIN

JOB NO.  
1407.075  
 PROJECT MGR.  
MAF



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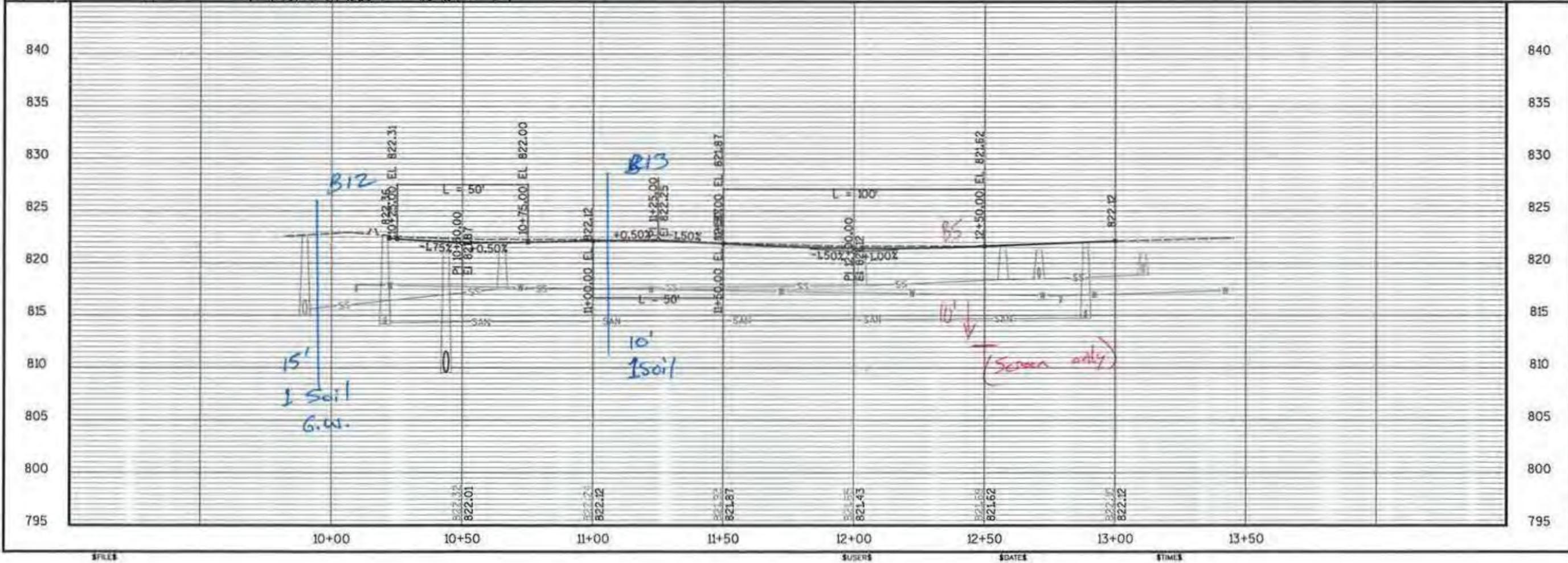
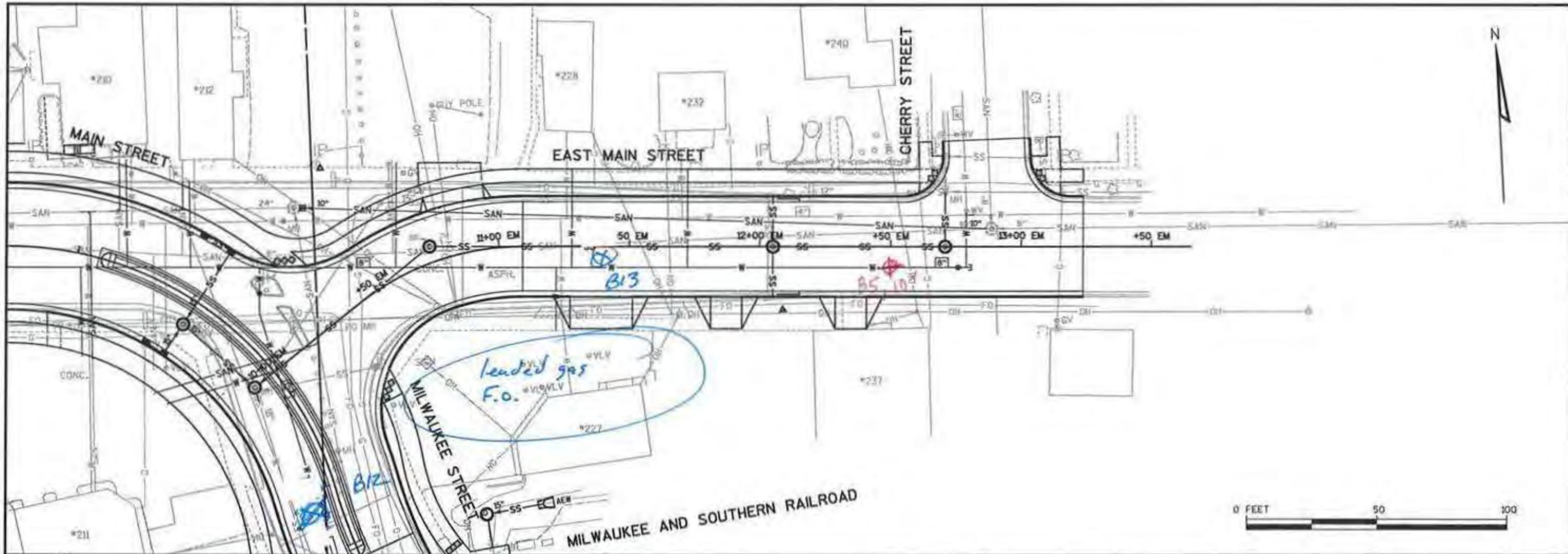
**PLAN AND PROFILE  
MAIN STREET  
DOWNTOWN EAST GATEWAY  
CITY OF WHITEWATER  
WALWORTH COUNTY, WISCONSIN**

JOB NO.  
1407.075

PROJECT MGR.  
MAF

**SA**  
**STRAND**  
ASSOCIATES®

SHEET  
244



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| REVISIONS |  |

**PLAN AND PROFILE**  
**EAST MAIN STREET**  
 DOWNTOWN EAST GATEWAY  
 CITY OF WHITEWATER  
 WALWORTH COUNTY, WISCONSIN

JOB NO.  
1407.075  
 PROJECT MGR.  
MAF

**SA**  
**STRAND**  
 ASSOCIATES®

SHEET

245





*City of Whitewater Council Agenda Item Information Sheet*

Meeting Date: November 19, 2013

ITEM: Downtown East Gateway - Geotechnical and Environmental Investigation Services

PRESENTER: Latisha Birkeland, Neighborhood Services Director

**PREVIOUS ACTION AND SUMMARY:**

The City Council previously approved engineering services and the preliminary design for the Downtown East Gateway project. The project is scheduled for construction in 2014.

Engineering for the project is on-going. We are now in need of geotechnical and environmental services for the project.

The geotechnical services (soil borings) provides information to the engineer and bidders/contractors on soil and groundwater conditions in the project area. The city typically has geotechnical services done on projects involving underground utility construction.

Given the past history of gas stations in the project area and known contamination in the right-of-way, environmental services are also needed for this project. The environmental services includes collection of soil and groundwater samples during the soil borings, and submitting the samples to a laboratory for analysis. This information, along with information available from the Wisconsin DNR, will be used to quantify the extent of the contamination in the project area.

Separate proposals were requested for the geotechnical and environmental services. A combined proposal covering both geotechnical and environmental services was also obtained. The combined proposal meets the city's needs and is recommended for approval.

**BUDGET IMPACT, IF ANY:** (state none if there is no impact).

\$11,250

**STAFF RECOMMENDATION:**

Approved proposal from CGC, Inc. for Geotechnical and Environmental services.

**ATTACHMENT(S) INCLUDED:** (state none if there are no attachments)

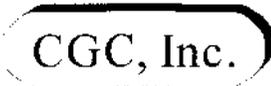
Proposal from CGC, Inc. dated November 13, 2013.

**FOR MORE INFORMATION CONTACT:**

Latisha Birkeland

262-473-0143

[lbirkeland@whitewater-wi.gov](mailto:lbirkeland@whitewater-wi.gov)



Mr. Matt Amundson  
City of Whitewater  
312 W Whitewater Street  
Whitewater, WI 53190  
(MAmundson@whitewater-wi.gov)

**PROPOSAL C975**  
**DATE:** November 13, 2013  
**Re: Proposal for Services**  
Downtown East Gateway  
Geotechnical and Environmental Services

**PROJECT DESCRIPTION**

We understand that the City is planning to reconstruct East Main Street just east of the downtown area in 2014. The services addressed in this proposal include geotechnical and environmental services. Environmental services will be performed by Seymour Environmental under subcontract to CGC.

**SCOPE OF SERVICES**

- Nine Standard Penetration Test (SPT) borings to depths of 7.5 to 25 ft, for a total of 132.5 ft of drilling.
- Samples at 2.5-ft intervals and field screening with a PID meter.
- Digger's Hotline clearance.
- Limited geotechnical lab testing for soil classification purposes.
- Submit ten soil samples for laboratory analysis of PVOCs and lead. Three composite samples will be submitted for landfill waste characterization.
- Submit five groundwater samples for laboratory analysis of GRO/PVOCs and DRO. RCRA metals and PAHs will also be analyzed from two locations.
- Borehole abandonment per DNR requirements, including patching to match existing surfaces.
- Preparation of a geotechnical engineering report providing geotechnical recommendations for design and construction of the proposed roadway and utility project.
- Preparation of a brief letter report discussing the environmental field work with a map of the locations, table showing the field screening results and boring logs.

**SPECIAL TERMS/ ASSUMPTIONS**

- Site is accessible with a truck-mounted drill rig.
- Clearing of trees or brush, snowplowing or landscape repairs have not been included in our estimate.
- Ground surface elevations will be estimated from plan and profile sheets provided by Strand & Associates.

**ESTIMATED COSTS (Rates per attached Schedule A)**

\$11,250, estimated cost, not-to-exceed without your approval, for the scope of services described above.

**COMPLETION SCHEDULE**

Drilling can typically be scheduled within about 7 to 10 days of authorization to proceed. The geotechnical report can be completed within about two weeks thereafter, with verbal recommendations available a few days after drilling, if desired.

**ACCEPTANCE**

**Prior to authorizing CGC, Inc. to begin with the work outlined within the scope of services defined in the above proposal, please review the terms and conditions presented on the attached General Conditions for Professional Services. Signing this proposal will be considered authorization for CGC, Inc. to proceed.**

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Firm: \_\_\_\_\_

Submitted by: WWW Date: November 13, 2013  
CGC, Inc.

By: \_\_\_\_\_

By: William W. Wuellner

Printed: \_\_\_\_\_

William W. Wuellner, P.E.

Title \_\_\_\_\_

Title: Senior Geotechnical Engineer

Please return one copy for our records

**GENERAL CONDITIONS FOR PROFESSIONAL SERVICES****ARTICLE I****METHOD OF CHARGING AND PAYMENT CONDITIONS**

The method of charging for CGC's services ("Services") shall be on a time and materials basis and shall be based on the Schedule of Fees and Charges in effect when the Services are performed. CGC periodically shall submit invoices to Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall so notify CGC thereof within fifteen (15) days from date of the invoice, give reasons for the objection and pay that portion of the invoice not in dispute. Client shall pay an additional charge of one and one-half percent (1-1/2%) of the amount of the invoice per month or the maximum percentage allowed by law, whichever is the lesser, for any payment received by CGC more than thirty (30) days from date of invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by CGC against Client for invoice amounts not paid, attorneys' fees, court costs and other related expenses shall be paid to the prevailing party by the other party.

Client shall reimburse CGC for any sales, use and value-added taxes which apply to the Services. Client shall reimburse CGC for the amount of such taxes in addition to the compensation due for the Services.

In addition to the above, if payment of CGC invoices is not maintained on a thirty (30) day current basis, CGC may, by ten (10) days written notice to Client, suspend further performance and withhold any and all data from Client until such invoice payments are restored to a current basis.

**ARTICLE II****CONSTRUCTION PROCEDURES**

CGC, except for its own services, shall not specify construction procedures, manage or supervise construction, or implement or be responsible for health and safety procedures; shall not be responsible for the acts or omissions of contractor's or other parties on the project; and shall not have control or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs. CGC testing or inspection of portions of the work of other parties on a project shall not relieve such other parties from their responsibility for performing their work in accordance with applicable plans, specifications and safety requirements.

**ARTICLE III****RECOGNITION OF RISK**

Client recognizes that environmental, geologic, hydrogeologic and geotechnical conditions can vary from those encountered at the times and locations where data are obtained by CGC, and that the limited data result in some level of uncertainty with respect to the interpretation of these conditions, despite the use of due professional care.

**ARTICLE IV****PROFESSIONAL RESPONSIBILITY**

CGC represents that the Services shall be performed, within the limits prescribed by Client, in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances at the time the Services are performed. No other representations to Client, express or implied, and no warranty or guarantee is included or intended hereunder, or in any report, opinion, document or otherwise.

**ARTICLE V****LIMITATIONS OF LIABILITY**

The liability of CGC, its employees, agents and subcontractors (hereinafter for purposes of this Article V referred to collectively as "CGC"), for Client's claims of loss, injury, death, damage or expense, including, without limitation, Client's claims of contribution and indemnification with respect to third party claims, relating to the Services or to obligations imposed hereunder (hereinafter, "Client's Claims") shall not exceed in the aggregate:

- (1) the total sum of \$100,000 for Client's Claims arising out of professional negligence, including errors, omissions or other professional acts, and including unintentional breach of contract;
- (2) the total sum of \$1,000,000 for Client's Claims arising out of negligence, or other causes for which CGC has any legal liability, other than as described in (1) above.

In no event shall either CGC or Client be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

**ARTICLE VI  
INDEMNIFICATION**

If any claim is brought against CGC, its employees, agents or subcontractor (hereinafter for purposes of this Article VI referred to collectively as "CGC") and/or Client by a third party relating in any way to the Services, the contribution and indemnification rights and obligations of CGC and Client, subject to the limitations of liability under Article V above, shall be determined as follows:

- (1) if any negligence, breach of contract, or willful misconduct of CGC caused any damage, injury or loss claimed by the third party, then CGC and Client shall each indemnify the other against any loss or judgment on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors);
- (2) unless CGC was guilty of negligence, breach of contract, or willful misconduct which, in whole or in part, caused the damage, injury or loss asserted in the third party claim, Client shall indemnify CGC against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

**ARTICLE VII  
INSURANCE**

CGC agrees to maintain during the performance of the Services: (1) statutory Workers' Compensation coverage; and (2) Comprehensive General and Automobile Liability insurance coverage in the sum of not less than \$1,000,000.

**ARTICLE VIII  
CLIENT ACTION TO BE TAKEN**

Client shall notify CGC of any known, potential or possible health or safety hazards existing on or near the project site upon which the Services are to be or are being performed. If hazardous conditions are discovered during the performance of the Services that are different in type, amount or concentration from those disclosed to CGC prior to commencement of the Services, then, upon notification, Client and CGC shall equitably adjust the Services and compensation. If the parties are unable to agree on the adjustment, the Services shall be terminated and CGC shall be paid for the portion of the Services performed and reasonable termination charges.

Client shall correctly show, on plans to be furnished to CGC, the location of subsurface structures, such as pipes, tanks, cables and utilities. If the Services require CGC to investigate the location of such underground structures, then consistent with the agreed upon scope of such investigation, CGC shall be obligated to perform the investigation in accordance with reasonable standards of care. CGC shall not be responsible for damage to underground structures which occurs despite the use of such care.

Client shall give CGC prompt written notice of any suspended defect in the Services.

**ARTICLE IX  
FORCE MAJEURE**

Neither party shall hold the other responsible for damages or for delays in performance caused by force majeure, acts of God, or other acts or circumstances beyond the control of the other party or that could not have been reasonably foreseen and prevented. For this purpose, such acts or circumstances shall include, but not be limited to, unusual weather affecting performance, floods, epidemics, war, riots, strikes, lockouts or other industrial disturbances, protest demonstrations, unanticipated site conditions, and inability, with reasonable diligence, to supply personnel, equipment or material for the Services. Should such acts or circumstances occur, both parties shall use their best efforts to overcome the difficulties arising and to resume as soon as reasonably possible the normal pursuit of the Services. Delays which cumulatively exceed forty-five (45) days shall, at the option of either party, make the Services subject to termination for convenience or to renegotiation.

**ARTICLE X  
ESTIMATED TIME SCHEDULE**

Because of the uncertainties inherent in the Services, time schedules are only estimated schedules and are subject to revision unless specifically described as otherwise herein.

**ARTICLE XI  
ESTIMATED CHARGES AND PAYMENT CONDITIONS**

CGC's charges are estimated only and shall not be regarded as "lump sum", "fixed price" or "guaranteed maximum" compensation unless expressly stated as such in writing.

**2013 SCHEDULE OF FEES AND CHARGES  
CONSTRUCTION TESTING/GEOTECHNICAL SERVICES  
CGC, INC.  
MADISON, WISCONSIN  
SCHEDULE A**

**I. Hourly Rates for Professional and Technical Staff**

| Staff Categories                         | Rate/Hour |
|--|-----------|
| Field Technician                         |           |
| Level A .....                            | \$ 29.00  |
| Level B .....                            | 37.00     |
| Level C .....                            | 43.00     |
| Level D .....                            | 49.00     |
| Level E .....                            | 56.00     |
| Clerical .....                           | 40.00     |
| Staff Engineer .....                     | 63.00     |
| Senior Staff Engineer or Geologist ..... | 69.00     |
| Senior Technician .....                  | 69.00     |
| Project Engineer .....                   | 78.00     |
| Consulting Professional .....            | 88.00     |
| Lab/Field/Office Supervisor .....        | 97.00     |
| Senior Consulting Professional .....     | 115.00    |
| Principal/Consulting Professional .....  | 125.00    |

Personnel have been classified in the above staff categories based on skill, education and experience levels. Legal consultation rates are doubled.

**II. Field Density Testing**

|  |            |
|--|------------|
| 1. Personnel Charges .....                     | Per Item I |
| 2. Field Density Test Charges .....            | 10.00/test |
| 3. Moisture-Density and Relative Density Tests |            |
| a. Modified or Standard Proctor                |            |
| 1. Sample Preparation (per sample) .....       | \$ 35.00   |
| 2. Coarse-Grained Soil (per point)             |            |
| i. 4 in. mold .....                            | \$ 27.00   |
| ii. 6 in. mold .....                           | \$ 37.00   |
| 3. Fine-Grained Soil (per point)               |            |
| i. 4 in. mold .....                            | \$ 39.00   |
| ii. 6 in. mold .....                           | \$ 41.00   |
| b. Relative Density                            |            |
| 1. Dry .....                                   | \$ 110.00  |
| 2. Wet .....                                   | \$ 130.00  |

**III. Concrete Testing**

|  |            |
|--|------------|
| 1. Personnel Charges for Cylinders Made by CGC Technicians ..... | Per Item I |
|--|------------|

|  |                    |
|--|--------------------|
| 2. Compressive Strength Testing-Cylinders (or holding not testing) .....   | \$ 12.00/cylinder* |
| Single Use Molds .....   | \$ 2.50/each       |
| Trimming Charges .....   | \$ 12.00/each end  |
| 3. Cast-in-Place Pull Out Cylinders (CIPPOCS) .....  | \$ 30.00/cylinder  |
| Single use molds .....   | \$ 35.00/each      |
| Extensions .....   | \$ 15.00/each      |
| Trimming charges .....   | \$ 10.00/each end  |
| 4. Concrete Cylinder Pick-up Service (applicable <u>only</u> if unique visit required) If done in conjunction with other testing ..... | No charge          |
| Separate Site Visit .....  | **                 |
| 5. Consultation on Concrete Problems .....   | Per Item I         |

**IV. Field Testing/Equipment**

|   |                |
|---|----------------|
| 1. Coring Machine .....                       | \$ 85.00/day   |
| 2. Generator .....                            | 85.00/day      |
| 3. Pavement Saw .....                         | 85.00/day      |
| 4. Hammer Drill .....                         | 50.00/day      |
| 5. Concrete Field Equipment .....             | 10.00/day      |
| 6. R-Meter .....                              | **             |
| 7. Windsor Probe                              |                |
| a. Equipment Rental .....                     | **             |
| b. Test Probes .....                          | 21.00/set of 3 |
| 8. Swiss Hammer .....                         | 50.00/day      |
| 9. Steel Testing                              |                |
| a. Bolt Testing .....                         | **             |
| b. NDT-Welded Connections .....               | **             |
| 10. Dynamic Cone Penetrometer .....           | 35.00/day      |
| 11. Floor Flatness - Dipstick Method .....    | ***            |
| 12. Double Ring Infiltration .....            | 100.00/set up  |
| 13. Photoionization Detector .....            | 95.00/day      |
| 14. Cylinder Cure Box .....                   | 80.00/season   |
| 15. Crack Monitors .....                      | 30.00/each     |
| 16. Vaprecision Slab Moisture Kits .....      | 35.00/each     |
| 17. Relative Humidity Sleeve/Test             |                |
| a. Sleeve/Test .....                          | 85.00/each     |
| b. Readout Machine .....                      | 60.00/day      |
| 18. Concrete Maturity Curve Development ..... | 900.00 est.    |
| 19. Maturity Meter Temperature Probes .....   | 85.00/each     |
| 20. Traffic Control Signs .....               | 150.00/day     |
| 21. Grout Sample Box .....                    | 7.00/each      |

\* This rate applies only to cylinders prepared by on-site CGC, Inc. representatives.

Discounted rates may be available on large volume projects.

A rate of \$14.00/cylinder will be applied to all other test specimens

\*\* Denotes tests performed on a time and expense (T&E) basis.

\*\*\* Denotes tests performed on a T&E basis plus dipstick daily charge.

**OTHER TERMS AND CONDITIONS**

**Laboratory Services**

Standard laboratory tests will be at a fixed charge per test. When appropriate, there will be a charge for the time of laboratory personnel associated with the supervision of the testing program and summarizing and plotting of the test data. These personnel time charges will be at the hourly rates for the classification involved. A detailed breakdown of these charges will be supplied on request. The charge for nonstandard tests will be performed on a time-and-materials basis.

**Subcontracts and Equipment Rental**

The cost of services subcontracted by CGC to others, including but not limited to, chemical analysis, test borings, specialty contractors, surveyors, consultants, and equipment rental, e.g., backhoes, bulldozers, and test apparatus, etc., will be charged at cost plus a maximum of 15%.

**Other Direct Non-Salary Expenses**

Other costs incurred by CGC, which are directly identifiable to the project, including, but not limited to: vehicle rental; subsistence; fares of public carriers; special supplies and/or equipment; fees and special project insurance; permits and licenses; shipping charges; tolls and parking; special drafting, stenographic, or printing supplies, including outside printing of photographs, photostats, blueprints, etc., will be charged at cost plus 15%. A report reproduction fee of \$10 per copy will be invoiced.

Mileage associated with the project for company-owned vehicles will be charged at 75 cents per mile. Mileage associated with employee-owned vehicles will be charged at the current IRS allowable rate (i.e., 56½ cents per mile) plus 15% markup.

Use of specialized equipment provided by CGC will be invoiced at a fixed daily or weekly rate. A summary of these rates will be provided on request.

**Payment**

Invoices will be submitted monthly and will include the charges incurred during the preceding month. Payment of these invoices is due within thirty (30) days of the invoice date. Late payment may be subjected to interest charges of 1.5% per month.

This fee schedule contains confidential business information and is  
not to be copied or distributed for any purpose other than  
the use intended in this contract or proposal



Doug Saubert  
 Finance Director  
 P.O. Box 690  
 Whitewater, WI 53190

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PHONE: (262) 473-1380  
 FAX: (262) 473-0589  
 Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
 WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

November 6, 2013

City of Cold Spring  
 W3497 Vannoy Dr.  
 Whitewater, WI 53190

Dear Mr. Mark Hoffmann:

Enclosed is the Whitewater Volunteer Fire Department - Ambulance Services Contract for 2014. Please note that the contract has changed in a couple of ways.

- The contract period is for one year not two.
- The municipality will be responsible for any unpaid ambulance bills that have gone unpaid for 70 from the original date of billing. The City of Whitewater sends all balances that are 70 days old to collection. This gives our collection agency a better chance of collecting the unpaid balance.

I have also included a copy of our budget analysis and usage statistics that were used to calculate the yearly standby fees.

If you have any questions please feel free to contact me at the email address or phone number above.

Sincerely,

Doug Saubert  
 Finance Director

**WHITEWATER VOLUNTEER FIRE DEPARTMENT  
AMBULANCE SERVICES AGREEMENT**

**THIS AGREEMENT**, made effective the 1<sup>st</sup> day of January, 2014, by and between **THE CITY OF WHITEWATER**, a municipal corporation, of the State of Wisconsin (hereinafter referred to as the "City"), party of the first part, and the **TOWN OF COLD SPRING**, a Township in the State of Wisconsin, County of Jefferson, State of Wisconsin (hereinafter referred to as the "Town"), party of the second part:

**WITNESSETH:**

**WHEREAS**, the parties declare and acknowledge that the Town is in need of ambulance and emergency response services for Town residents, for persons using town roads, and for persons otherwise in the Town; and

**WHEREAS**, the City has the equipment and personnel to provide the Town with ambulance and emergency response services; and;

**WHEREAS**, the parties understand and agree that the feasibility of providing ambulance and emergency response services is dependent upon said service being financially self-sustaining; and

**WHEREAS**, the City and Town, acting through their respective governing bodies, have endorsed the establishment of said ambulance and emergency response service and have duly adopted an ordinance or resolution committing each of them to the obligations provided hereinafter to be assumed and performed by the City and Town respectively.

**NOW THEREFORE**, the parties do covenant and agree as follows:

1. The City agrees to provide ambulance and emergency response service to all persons from the Town requiring emergency care and/or transportation. In providing this service for the Town, the City shall provide such ambulance and emergency response services as are provided to the City of Whitewater and it is expressly understood by and between the parties hereto that prior to entering into this contract, the parties have discussed the equipment and manpower available to furnish this service is limited by the equipment and manpower on call; the parties agree that the City will provide ambulance and emergency response service normally on a first call first served basis wherever the call may emanate from, the City, Town or other municipality.
2. The City agrees to provide all equipment and manpower necessary for ambulance and emergency response services and to provide adequate insurance to cover emergency services equipment, drivers, assistants and patrons. The City's liability shall be limited to that covered by insurance hereinbefore described.

The Town agrees to pay the City \$6,671 a year as a standby charge; the City agrees to bill all Town patrons for ambulance and emergency response services pursuant to the schedule for ambulance and emergency response service charges established by the City Manager. The City will provide the Town with a monthly statement of all ambulance services provided. The City

agrees to use its best efforts to collect all bills for such services, but it is expressly understood and agreed that the City will not be required to commence legal action to collect any such bills, and should said ambulance bills be unpaid for 70 days from the original date of the billing, said bill shall be tendered to the Town and the Town expressly hereby agrees to reimburse the City the total amount of any such bills outstanding.

It is also expressly agreed and understood between the parties that the standby charge of \$6,671 shall be due by February 15, 2014.

- 3. The term of this Contract shall commence effective the 1<sup>st</sup> day of January, 2014, and terminate on the 31<sup>st</sup> day of December, 2014. However, either party may terminate this contract by a two (2) month written notice to the other party.

**IT IS FURTHER HEREIN AGREED AND UNDERSTOOD**, that if this contract does not cover the entire Township; it is the responsibility of the party of the second part to advise party of the first part the exact service area to be covered.

Dated effective the 1<sup>st</sup> day of January, 2014.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Cameron Clapper, City Manager

Attest:

\_\_\_\_\_  
Michele R. Smith, City Clerk

TOWN OF COLD SPRING

By: \_\_\_\_\_  
Town Chairman

Attest:

\_\_\_\_\_  
Clerk

## 2013 Whitewater Ambulance/Crash Rescue Crew Budget Analysis

### 2013 Projected Ambulance/Crash Rescue Budget

|   |          |   |         |    |         |
|---|----------|---|---------|----|---------|
| Annual Crash Crew Truck                   | 530,000  | / | 15      | \$ | 35,333  |
| Annual Ambulance Vehicle Depreciation     | 4        | x | 13,500  | \$ | 54,000  |
| Annual Dispatch Cost                      | 10.000%  | x | 448,977 | \$ | 44,898  |
| Annual Dispatch Upgrade Depreciation      | 10.000%  | x | 275,000 | \$ | 27,500  |
| Annual Narrowbanding Upgrade Depreciation | 10.000%  | x | 330,000 | \$ | 33,000  |
| Ambulance Squad Budget                    | 100.000% | x | 383,621 | \$ | 383,621 |
| Crash Rescue Squad Budget                 | 100.000% | x | 21,174  | \$ | 21,174  |

|                          |                   |
|--------------------------|-------------------|
| <b>TOTAL BUDGET COST</b> | <b>\$ 599,526</b> |
|--------------------------|-------------------|

#### City Expense

|                                       |         |   |         |    |         |
|---------------------------------------|---------|---|---------|----|---------|
| Annual Crash Crew Truck               | 25.000% | x | 35,333  | \$ | 8,833   |
| Annual Ambulance Vehicle Depreciation | 70.000% | x | 54,000  | \$ | 37,800  |
| Annual Dispatch Cost                  | 7.985%  | x | 448,977 | \$ | 35,851  |
| Annual Dispatch Upgrade Depreciation  | 7.985%  | x | 275,000 | \$ | 21,959  |
| Annual Narrowbanding Depreciation     | 7.985%  | x | 330,000 | \$ | 26,351  |
| Ambulance Squad Budget                | 79.850% | x | 383,621 | \$ | 306,321 |
| Crash Rescue Squad Budget             | 25.000% | x | 21,174  | \$ | 5,294   |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED CITY EXPENSE</b> | <b>\$ 442,408</b> |
|-------------------------------------|-------------------|

#### Towns Expense

|                                       |         |   |         |    |        |
|---------------------------------------|---------|---|---------|----|--------|
| Annual Crash Crew Truck               | 75.000% | x | 35,333  | \$ | 26,500 |
| Annual Ambulance Vehicle Depreciation | 30.000% | x | 54,000  | \$ | 16,200 |
| Annual Dispatch Cost                  | 2.015%  | x | 448,977 | \$ | 9,047  |
| Annual Dispatch Upgrade Depreciation  | 2.015%  | x | 275,000 | \$ | 5,541  |
| Annual Narrowbanding Depreciation     | 2.015%  | x | 330,000 | \$ | 6,650  |
| Ambulance Squad Budget                | 20.150% | x | 383,621 | \$ | 77,300 |
| Crash Rescue Squad Budget             | 75.000% | x | 21,174  | \$ | 15,881 |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED TOWN EXPENSE</b> | <b>\$ 157,118</b> |
|-------------------------------------|-------------------|

|   |                   |                   |
|---|-------------------|-------------------|
| <b>Total Budget Cost</b>                | <b>\$ 599,526</b> |                   |
| Ambulance/Crash Crew Revenues           |                   | \$ 560,131        |
| Current Towns Total Annual Standby Fees |                   | \$ 39,395         |
| <b>TOTAL BUDGET REVENUE</b>             |                   | <b>\$ 599,526</b> |

|                                     |                   |                   |
|-------------------------------------|-------------------|-------------------|
| <b>City Total Actual Cost</b>       | <b>\$ 442,408</b> |                   |
| City Ambulance/Crash Crew Revenues  |                   | \$ 442,408        |
| <b>TOTAL ALLOCATED CITY REVENUE</b> |                   | <b>\$ 442,408</b> |

|   |                   |                   |
|---|-------------------|-------------------|
| <b>Towns Actual Cost</b>                            | <b>\$ 157,118</b> |                   |
| Towns Ambulance/Crash Crew Revenues                 |                   | \$ 114,592        |
| Current Towns Total Annual Standby Fees             |                   | \$ 39,395         |
| <b>Increase Needed in Total Annual Standby Fees</b> |                   | <b>\$ 3,131</b>   |
| <b>TOTAL ALLOCATED TOWN REVENUE</b>                 |                   | <b>\$ 157,118</b> |

### Whitewater Ambulance/Crash Rescue Crew Usage Statistics-2012/2013

|                           | 10/1/11-9/30/12                     |               |                       | 10/1/12-9/30/13                     |               |                    | 2 YR<br>Average % | Avg Used<br>for<br>Previous<br>Contract |
|---------------------------|-------------------------------------|---------------|-----------------------|-------------------------------------|---------------|--------------------|-------------------|---|
|                           | Total Runs<br>10/01/11-<br>09/30/12 | % of<br>Total | % of<br>Town<br>Total | Total Runs<br>10/01/12-<br>09/30/13 | % of Total    | % of Town<br>Total |                   |   |
| <b>City of Whitewater</b> | <b>759</b>                          | <b>84.8%</b>  |                       | <b>752</b>                          | <b>80.2%</b>  |                    |                   |   |
| Cold Spring               | 20                                  | 2.2%          | 14.7%                 | 31                                  | 3.3%          | 16.7%              | 15.7%             | 12.60%                                  |
| Johnstown                 | 7                                   | 0.8%          | 5.1%                  | 6                                   | 0.6%          | 3.2%               | 4.2%              | 2.30%                                   |
| Koshkonong                | 3                                   | 0.3%          | 2.2%                  | 10                                  | 1.1%          | 5.4%               | 3.8%              | 3.00%                                   |
| Lima                      | 24                                  | 2.7%          | 17.6%                 | 27                                  | 2.9%          | 14.5%              | 16.1%             | 16.50%                                  |
| Richmond                  | 25                                  | 2.8%          | 18.4%                 | 37                                  | 3.9%          | 19.9%              | 19.1%             | 17.70%                                  |
| Whitewater, Town          | 57                                  | 6.4%          | 41.9%                 | 75                                  | 8.0%          | 40.3%              | 41.1%             | 47.90%                                  |
| <b>Total Towns</b>        | <b>136</b>                          | <b>15.2%</b>  | <b>100.0%</b>         | <b>186</b>                          | <b>19.8%</b>  | <b>100.0%</b>      | <b>100.0%</b>     | <b>100.0%</b>                           |
| <b>Total Runs</b>         | <b>895</b>                          | <b>100.0%</b> |                       | <b>938</b>                          | <b>100.0%</b> |                    |                   |   |

| Standby Fees for 2012 & 2013 |           |
|------------------------------|-----------|
| Cold Spring                  | \$ 4,838  |
| Johnstown                    | \$ 883    |
| Koshkonong                   | \$ 1,152  |
| Lima                         | \$ 6,335  |
| Richmond                     | \$ 6,796  |
| Whitewater, Town             | \$ 18,391 |

**\$ 38,395**

| Standby Fees for 2014 |           |
|-----------------------|-----------|
| Cold Spring           | \$ 6,671  |
| Johnstown             | \$ 1,780  |
| Koshkonong            | \$ 1,612  |
| Lima                  | \$ 6,839  |
| Richmond              | \$ 8,138  |
| Whitewater, Town      | \$ 17,485 |

**\$ 42,526**



CITY OF WHITEWATER  
P.O. BOX 690  
WHITEWATER, WI 53190

## INVOICE

| Date       | Inv Number | Page |
|------------|------------|------|
| 11/06/2013 | 43418344   | 1    |

**Bill To:** TOWN OF COLD SPRING  
LISA GRIEP, CLERK  
W3497 VANNOY DR  
WHITEWATER WI 53190

**Customer No.** 4756

| Quantity | Description                                  | Net Amount |
|----------|--|------------|
| 1        | 2014 AMBULANCE SERVICES CONTRACT-STANDBY FEE | 6,671.00   |

**MAKE CHECKS PAYABLE TO:**  
CITY OF WHITEWATER  
PO BOX 690  
WHITEWATER WI 53190

**Amount** 6,671.00

**Balance Due** 6,671.00

*Please include color copy and customer number with remittance.*

**Terms - Net 30 Days**

For questions on Toter Bills, Reinspection Fees, Planning Services, Mowing Fees, or Snow Plowing, call 262-473-0540. All other services, please call 262-473-1382.

Toter Bills, Garbage, Reinspection Fees, Mowing Fees and Snow Plowing Bills not paid by November 15, 2013 will be placed on the owners property tax bill as a special assessment.



Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

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PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

November 6, 2013

Town of Johnstown  
Mary Mawhinney  
17 S Scharine Road  
Avalon, WI 53505

Dear Ms. Mary Mawhinney:

Enclosed is the Whitewater Volunteer Fire Department - Ambulance Services Contract for 2014. Please note that the contract has changed in a couple of ways.

- The contract period is for one year not two.
- The municipality will be responsible for any unpaid ambulance bills that have gone unpaid for 70 from the original date of billing. The City of Whitewater sends all balances that are 70 days old to collection. This gives our collection agency a better chance of collecting the unpaid balance.

I have also included a copy of our budget analysis and usage statistics that were used to calculate the yearly standby fees.

If you have any questions please feel free to contact me at the email address or phone number above.

Sincerely,

Doug Saubert  
Finance Director

**WHITEWATER VOLUNTEER FIRE DEPARTMENT  
AMBULANCE SERVICES AGREEMENT**

**THIS AGREEMENT**, made effective the 1<sup>st</sup> day of January, 2014, by and between **THE CITY OF WHITEWATER**, a municipal corporation, of the State of Wisconsin (hereinafter referred to as the "City"), party of the first part, and the **TOWN OF JOHNSTOWN**, a Township in the State of Wisconsin, County of Jefferson, State of Wisconsin (hereinafter referred to as the "Town"), party of the second part:

**WITNESSETH:**

**WHEREAS**, the parties declare and acknowledge that the Town is in need of ambulance and emergency response services for Town residents, for persons using town roads, and for persons otherwise in the Town; and

**WHEREAS**, the City has the equipment and personnel to provide the Town with ambulance and emergency response services; and;

**WHEREAS**, the parties understand and agree that the feasibility of providing ambulance and emergency response services is dependent upon said service being financially self-sustaining; and

**WHEREAS**, the City and Town, acting through their respective governing bodies, have endorsed the establishment of said ambulance and emergency response service and have duly adopted an ordinance or resolution committing each of them to the obligations provided hereinafter to be assumed and performed by the City and Town respectively.

**NOW THEREFORE**, the parties do covenant and agree as follows:

1. The City agrees to provide ambulance and emergency response service to all persons from the Town requiring emergency care and/or transportation. In providing this service for the Town, the City shall provide such ambulance and emergency response services as are provided to the City of Whitewater and it is expressly understood by and between the parties hereto that prior to entering into this contract, the parties have discussed the equipment and manpower available to furnish this service is limited by the equipment and manpower on call; the parties agree that the City will provide ambulance and emergency response service normally on a first call first served basis wherever the call may emanate from, the City, Town or other municipality.
2. The City agrees to provide all equipment and manpower necessary for ambulance and emergency response services and to provide adequate insurance to cover emergency services equipment, drivers, assistants and patrons. The City's liability shall be limited to that covered by insurance hereinbefore described.

The Town agrees to pay the City \$1,780 a year as a standby charge; the City agrees to bill all Town patrons for ambulance and emergency response services pursuant to the schedule for ambulance and emergency response service charges established by the City Manager. The City will provide the Town with a monthly statement of all ambulance services provided. The City

agrees to use its best efforts to collect all bills for such services, but it is expressly understood and agreed that the City will not be required to commence legal action to collect any such bills, and should said ambulance bills be unpaid for 70 days from the original date of the billing, said bill shall be tendered to the Town and the Town expressly hereby agrees to reimburse the City the total amount of any such bills outstanding.

It is also expressly agreed and understood between the parties that the standby charge of \$1,780 shall be due by February 15, 2014.

- 3. The term of this Contract shall commence effective the 1<sup>st</sup> day of January, 2014, and terminate on the 31<sup>st</sup> day of December, 2014. However, either party may terminate this contract by a two (2) month written notice to the other party.

**IT IS FURTHER HEREIN AGREED AND UNDERSTOOD**, that if this contract does not cover the entire Township; it is the responsibility of the party of the second part to advise party of the first part the exact service area to be covered.

Dated effective the 1<sup>st</sup> day of January, 2014.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Cameron Clapper, City Manager

Attest:

\_\_\_\_\_  
Michele R. Smith, City Clerk

TOWN OF JOHNSTOWN

By: \_\_\_\_\_  
Town Chairman

Attest:

\_\_\_\_\_  
Clerk

## 2013 Whitewater Ambulance/Crash Rescue Crew Budget Analysis

### 2013 Projected Ambulance/Crash Rescue Budget

|   |          |   |         |    |         |
|---|----------|---|---------|----|---------|
| Annual Crash Crew Truck                   | 530,000  | / | 15      | \$ | 35,333  |
| Annual Ambulance Vehicle Depreciation     | 4        | x | 13,500  | \$ | 54,000  |
| Annual Dispatch Cost                      | 10.000%  | x | 448,977 | \$ | 44,898  |
| Annual Dispatch Upgrade Depreciation      | 10.000%  | x | 275,000 | \$ | 27,500  |
| Annual Narrowbanding Upgrade Depreciation | 10.000%  | x | 330,000 | \$ | 33,000  |
| Ambulance Squad Budget                    | 100.000% | x | 383,621 | \$ | 383,621 |
| Crash Rescue Squad Budget                 | 100.000% | x | 21,174  | \$ | 21,174  |

|                          |           |                |
|--------------------------|-----------|----------------|
| <b>TOTAL BUDGET COST</b> | <b>\$</b> | <b>599,526</b> |
|--------------------------|-----------|----------------|

### City Expense

|                                       |         |   |         |    |         |
|---------------------------------------|---------|---|---------|----|---------|
| Annual Crash Crew Truck               | 25.000% | x | 35,333  | \$ | 8,833   |
| Annual Ambulance Vehicle Depreciation | 70.000% | x | 54,000  | \$ | 37,800  |
| Annual Dispatch Cost                  | 7.985%  | x | 448,977 | \$ | 35,851  |
| Annual Dispatch Upgrade Depreciation  | 7.985%  | x | 275,000 | \$ | 21,959  |
| Annual Narrowbanding Depreciation     | 7.985%  | x | 330,000 | \$ | 26,351  |
| Ambulance Squad Budget                | 79.850% | x | 383,621 | \$ | 306,321 |
| Crash Rescue Squad Budget             | 25.000% | x | 21,174  | \$ | 5,294   |

|                                     |           |                |
|-------------------------------------|-----------|----------------|
| <b>TOTAL ALLOCATED CITY EXPENSE</b> | <b>\$</b> | <b>442,408</b> |
|-------------------------------------|-----------|----------------|

### Towns Expense

|                                       |         |   |         |    |        |
|---------------------------------------|---------|---|---------|----|--------|
| Annual Crash Crew Truck               | 75.000% | x | 35,333  | \$ | 26,500 |
| Annual Ambulance Vehicle Depreciation | 30.000% | x | 54,000  | \$ | 16,200 |
| Annual Dispatch Cost                  | 2.015%  | x | 448,977 | \$ | 9,047  |
| Annual Dispatch Upgrade Depreciation  | 2.015%  | x | 275,000 | \$ | 5,541  |
| Annual Narrowbanding Depreciation     | 2.015%  | x | 330,000 | \$ | 6,650  |
| Ambulance Squad Budget                | 20.150% | x | 383,621 | \$ | 77,300 |
| Crash Rescue Squad Budget             | 75.000% | x | 21,174  | \$ | 15,881 |

|                                     |           |                |
|-------------------------------------|-----------|----------------|
| <b>TOTAL ALLOCATED TOWN EXPENSE</b> | <b>\$</b> | <b>157,118</b> |
|-------------------------------------|-----------|----------------|

|   |           |                |                   |
|---|-----------|----------------|-------------------|
| <b>Total Budget Cost</b>                | <b>\$</b> | <b>599,526</b> |                   |
| Ambulance/Crash Crew Revenues           |           |                | \$ 560,131        |
| Current Towns Total Annual Standby Fees |           |                | \$ 39,395         |
| <b>TOTAL BUDGET REVENUE</b>             |           |                | <b>\$ 599,526</b> |

|                                     |           |                |                   |
|-------------------------------------|-----------|----------------|-------------------|
| <b>City Total Actual Cost</b>       | <b>\$</b> | <b>442,408</b> |                   |
| City Ambulance/Crash Crew Revenues  |           |                | \$ 442,408        |
| <b>TOTAL ALLOCATED CITY REVENUE</b> |           |                | <b>\$ 442,408</b> |

|   |           |                |                   |
|---|-----------|----------------|-------------------|
| <b>Towns Actual Cost</b>                            | <b>\$</b> | <b>157,118</b> |                   |
| Towns Ambulance/Crash Crew Revenues                 |           |                | \$ 114,592        |
| Current Towns Total Annual Standby Fees             |           |                | \$ 39,395         |
| <b>Increase Needed in Total Annual Standby Fees</b> |           |                | <b>\$ 3,131</b>   |
| <b>TOTAL ALLOCATED TOWN REVENUE</b>                 |           |                | <b>\$ 157,118</b> |

### Whitewater Ambulance/Crash Rescue Crew Usage Statistics-2012/2013

|                           | 10/1/11-9/30/12                     |               |                   | 10/1/12-9/30/13                     |               |                    | 2 YR<br>Average % | Avg Used<br>for<br>Previous<br>Contract |
|---------------------------|-------------------------------------|---------------|-------------------|-------------------------------------|---------------|--------------------|-------------------|---|
|                           | Total Runs<br>10/01/11-<br>09/30/12 | % of Total    | % of<br>TownTotal | Total Runs<br>10/01/12-<br>09/30/13 | % of Total    | % of Town<br>Total |                   |   |
| <b>City of Whitewater</b> | <b>759</b>                          | <b>84.8%</b>  |                   | <b>752</b>                          | <b>80.2%</b>  |                    |                   |   |
| Cold Spring               | 20                                  | 2.2%          | 14.7%             | 31                                  | 3.3%          | 16.7%              | 15.7%             | 12.60%                                  |
| Johnstown                 | 7                                   | 0.8%          | 5.1%              | 6                                   | 0.6%          | 3.2%               | 4.2%              | 2.30%                                   |
| Koshkonong                | 3                                   | 0.3%          | 2.2%              | 10                                  | 1.1%          | 5.4%               | 3.8%              | 3.00%                                   |
| Lima                      | 24                                  | 2.7%          | 17.6%             | 27                                  | 2.9%          | 14.5%              | 16.1%             | 16.50%                                  |
| Richmond                  | 25                                  | 2.8%          | 18.4%             | 37                                  | 3.9%          | 19.9%              | 19.1%             | 17.70%                                  |
| Whitewater, Town          | 57                                  | 6.4%          | 41.9%             | 75                                  | 8.0%          | 40.3%              | 41.1%             | 47.90%                                  |
| <b>Total Towns</b>        | <b>136</b>                          | <b>15.2%</b>  | <b>100.0%</b>     | <b>186</b>                          | <b>19.8%</b>  | <b>100.0%</b>      | <b>100.0%</b>     | <b>100.0%</b>                           |
| <b>Total Runs</b>         | <b>895</b>                          | <b>100.0%</b> |                   | <b>938</b>                          | <b>100.0%</b> |                    |                   |   |

| Standby Fees for 2012 & 2013 |           |
|------------------------------|-----------|
| Cold Spring                  | \$ 4,838  |
| Johnstown                    | \$ 883    |
| Koshkonong                   | \$ 1,152  |
| Lima                         | \$ 6,335  |
| Richmond                     | \$ 6,796  |
| Whitewater, Town             | \$ 18,391 |

**\$ 38,395**

| Standby Fees for 2014 |           |
|-----------------------|-----------|
| Cold Spring           | \$ 6,671  |
| Johnstown             | \$ 1,780  |
| Koshkonong            | \$ 1,612  |
| Lima                  | \$ 6,839  |
| Richmond              | \$ 8,138  |
| Whitewater, Town      | \$ 17,485 |

**\$ 42,526**



CITY OF WHITEWATER  
 P.O. BOX 690  
 WHITEWATER, WI 53190

**INVOICE**

| Date       | Inv Number | Page |
|------------|------------|------|
| 11/06/2013 | 43418345   | 1    |

**Bill To:** TOWN OF JOHNSTOWN  
 MARY MAWHINNEY  
 17 S SCHARINE RD  
 AVALON WI 53505

**Customer No.** 4761

| Quantity | Description                                  | Net Amount |
|----------|--|------------|
| 1        | 2014 AMBULANCE SERVICES CONTRACT-STANDBY FEE | 1,780.00   |

**MAKE CHECKS PAYABLE TO:**  
 CITY OF WHITEWATER  
 PO BOX 690  
 WHITEWATER WI 53190

|                    |                 |
|--------------------|-----------------|
| <b>Amount</b>      | 1,780.00        |
| <b>Balance Due</b> | <u>1,780.00</u> |

*Please include color copy and customer number with remittance.*

**Terms - Net 30 Days**

For questions on Toter Bills, Reinspection Fees, Planning Services, Mowing Fees, or Snow Plowing, call 262-473-0540. All other services, please call 262-473-1382.

Toter Bills, Garbage, Reinspection Fees, Mowing Fees and Snow Plowing Bills not paid by November 15, 2013 will be placed on the owners property tax bill as a special assessment.



Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

---

PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

November 6, 2013

Town of Koshkonong  
W5609 Star School Rd  
Whitewater, WI 53190

Dear Town Chairman:

Enclosed is the Whitewater Volunteer Fire Department - Ambulance Services Contract for 2014. Please note that the contract has changed in a couple of ways.

- The contract period is for one year not two.
- The municipality will be responsible for any unpaid ambulance bills that have gone unpaid for 70 from the original date of billing. The City of Whitewater sends all balances that are 70 days old to collection. This gives our collection agency a better chance of collecting the unpaid balance.

I have also included a copy of our budget analysis and usage statistics that were used to calculate the yearly standby fees.

If you have any questions please feel free to contact me at the email address or phone number above.

Sincerely,

Doug Saubert  
Finance Director

**WHITEWATER VOLUNTEER FIRE DEPARTMENT  
AMBULANCE SERVICES AGREEMENT**

**THIS AGREEMENT**, made effective the 1<sup>st</sup> day of January, 2014, by and between **THE CITY OF WHITEWATER**, a municipal corporation, of the State of Wisconsin (hereinafter referred to as the "City"), party of the first part, and the **TOWN OF KOSKONONG**, a Township in the State of Wisconsin, County of Jefferson, State of Wisconsin (hereinafter referred to as the "Town"), party of the second part:

**WITNESSETH:**

**WHEREAS**, the parties declare and acknowledge that the Town is in need of ambulance and emergency response services for Town residents, for persons using town roads, and for persons otherwise in the Town; and

**WHEREAS**, the City has the equipment and personnel to provide the Town with ambulance and emergency response services; and;

**WHEREAS**, the parties understand and agree that the feasibility of providing ambulance and emergency response services is dependent upon said service being financially self-sustaining; and

**WHEREAS**, the City and Town, acting through their respective governing bodies, have endorsed the establishment of said ambulance and emergency response service and have duly adopted an ordinance or resolution committing each of them to the obligations provided hereinafter to be assumed and performed by the City and Town respectively.

**NOW THEREFORE**, the parties do covenant and agree as follows:

1. The City agrees to provide ambulance and emergency response service to all persons from the Town requiring emergency care and/or transportation. In providing this service for the Town, the City shall provide such ambulance and emergency response services as are provided to the City of Whitewater and it is expressly understood by and between the parties hereto that prior to entering into this contract, the parties have discussed the equipment and manpower available to furnish this service is limited by the equipment and manpower on call; the parties agree that the City will provide ambulance and emergency response service normally on a first call first served basis wherever the call may emanate from, the City, Town or other municipality.
2. The City agrees to provide all equipment and manpower necessary for ambulance and emergency response services and to provide adequate insurance to cover emergency services equipment, drivers, assistants and patrons. The City's liability shall be limited to that covered by insurance hereinbefore described.

The Town agrees to pay the City \$1,612 a year as a standby charge; the City agrees to bill all Town patrons for ambulance and emergency response services pursuant to the schedule for ambulance and emergency response service charges established by the City Manager. The City will provide the Town with a monthly statement of all ambulance services provided. The City

agrees to use its best efforts to collect all bills for such services, but it is expressly understood and agreed that the City will not be required to commence legal action to collect any such bills, and should said ambulance bills be unpaid for 70 days from the original date of the billing, said bill shall be tendered to the Town and the Town expressly hereby agrees to reimburse the City the total amount of any such bills outstanding.

It is also expressly agreed and understood between the parties that the standby charge of \$1,612 be due by February 15, 2014.

- 3. The term of this Contract shall commence effective the 1<sup>st</sup> day of January, 2014, and terminate on the 31<sup>st</sup> day of December, 2014. However, either party may terminate this contract by a two (2) month written notice to the other party.

**IT IS FURTHER HEREIN AGREED AND UNDERSTOOD**, that if this contract does not cover the entire Township; it is the responsibility of the party of the second part to advise party of the first part the exact service area to be covered.

Dated effective the 1<sup>st</sup> day of January, 2014.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Cameron Clapper, City Manager

Attest:

\_\_\_\_\_  
Michele R. Smith, City Clerk

TOWN OF KOSHKONONG

By: \_\_\_\_\_  
Town Chairman

Attest:

\_\_\_\_\_  
Clerk

## 2013 Whitewater Ambulance/Crash Rescue Crew Budget Analysis

### 2013 Projected Ambulance/Crash Rescue Budget

|   |          |   |         |    |         |
|---|----------|---|---------|----|---------|
| Annual Crash Crew Truck                   | 530,000  | / | 15      | \$ | 35,333  |
| Annual Ambulance Vehicle Depreciation     | 4        | x | 13,500  | \$ | 54,000  |
| Annual Dispatch Cost                      | 10.000%  | x | 448,977 | \$ | 44,898  |
| Annual Dispatch Upgrade Depreciation      | 10.000%  | x | 275,000 | \$ | 27,500  |
| Annual Narrowbanding Upgrade Depreciation | 10.000%  | x | 330,000 | \$ | 33,000  |
| Ambulance Squad Budget                    | 100.000% | x | 383,621 | \$ | 383,621 |
| Crash Rescue Squad Budget                 | 100.000% | x | 21,174  | \$ | 21,174  |

|                          |                   |
|--------------------------|-------------------|
| <b>TOTAL BUDGET COST</b> | <b>\$ 599,526</b> |
|--------------------------|-------------------|

### City Expense

|                                       |         |   |         |    |         |
|---------------------------------------|---------|---|---------|----|---------|
| Annual Crash Crew Truck               | 25.000% | x | 35,333  | \$ | 8,833   |
| Annual Ambulance Vehicle Depreciation | 70.000% | x | 54,000  | \$ | 37,800  |
| Annual Dispatch Cost                  | 7.985%  | x | 448,977 | \$ | 35,851  |
| Annual Dispatch Upgrade Depreciation  | 7.985%  | x | 275,000 | \$ | 21,959  |
| Annual Narrowbanding Depreciation     | 7.985%  | x | 330,000 | \$ | 26,351  |
| Ambulance Squad Budget                | 79.850% | x | 383,621 | \$ | 306,321 |
| Crash Rescue Squad Budget             | 25.000% | x | 21,174  | \$ | 5,294   |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED CITY EXPENSE</b> | <b>\$ 442,408</b> |
|-------------------------------------|-------------------|

### Towns Expense

|                                       |         |   |         |    |        |
|---------------------------------------|---------|---|---------|----|--------|
| Annual Crash Crew Truck               | 75.000% | x | 35,333  | \$ | 26,500 |
| Annual Ambulance Vehicle Depreciation | 30.000% | x | 54,000  | \$ | 16,200 |
| Annual Dispatch Cost                  | 2.015%  | x | 448,977 | \$ | 9,047  |
| Annual Dispatch Upgrade Depreciation  | 2.015%  | x | 275,000 | \$ | 5,541  |
| Annual Narrowbanding Depreciation     | 2.015%  | x | 330,000 | \$ | 6,650  |
| Ambulance Squad Budget                | 20.150% | x | 383,621 | \$ | 77,300 |
| Crash Rescue Squad Budget             | 75.000% | x | 21,174  | \$ | 15,881 |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED TOWN EXPENSE</b> | <b>\$ 157,118</b> |
|-------------------------------------|-------------------|

|   |                   |           |                |
|---|-------------------|-----------|----------------|
| <b>Total Budget Cost</b>                | <b>\$ 599,526</b> |           |                |
| Ambulance/Crash Crew Revenues           |                   | \$        | 560,131        |
| Current Towns Total Annual Standby Fees |                   | \$        | 39,395         |
| <b>TOTAL BUDGET REVENUE</b>             |                   | <b>\$</b> | <b>599,526</b> |

|                                     |                   |           |                |
|-------------------------------------|-------------------|-----------|----------------|
| <b>City Total Actual Cost</b>       | <b>\$ 442,408</b> |           |                |
| City Ambulance/Crash Crew Revenues  |                   | \$        | 442,408        |
| <b>TOTAL ALLOCATED CITY REVENUE</b> |                   | <b>\$</b> | <b>442,408</b> |

|   |                   |           |                |
|---|-------------------|-----------|----------------|
| <b>Towns Actual Cost</b>                            | <b>\$ 157,118</b> |           |                |
| Towns Ambulance/Crash Crew Revenues                 |                   | \$        | 114,592        |
| Current Towns Total Annual Standby Fees             |                   | \$        | 39,395         |
| <b>Increase Needed in Total Annual Standby Fees</b> |                   | <b>\$</b> | <b>3,131</b>   |
| <b>TOTAL ALLOCATED TOWN REVENUE</b>                 |                   | <b>\$</b> | <b>157,118</b> |

### Whitewater Ambulance/Crash Rescue Crew Usage Statistics-2012/2013

|                           | 10/1/11-9/30/12                     |               |                   | 10/1/12-9/30/13                     |               |                    | 2 YR<br>Average % | Avg Used<br>for<br>Previous<br>Contract |
|---------------------------|-------------------------------------|---------------|-------------------|-------------------------------------|---------------|--------------------|-------------------|---|
|                           | Total Runs<br>10/01/11-<br>09/30/12 | % of Total    | % of<br>TownTotal | Total Runs<br>10/01/12-<br>09/30/13 | % of Total    | % of Town<br>Total |                   |   |
| <b>City of Whitewater</b> | <b>759</b>                          | <b>84.8%</b>  |                   | <b>752</b>                          | <b>80.2%</b>  |                    |                   |   |
| Cold Spring               | 20                                  | 2.2%          | 14.7%             | 31                                  | 3.3%          | 16.7%              | 15.7%             | 12.60%                                  |
| Johnstown                 | 7                                   | 0.8%          | 5.1%              | 6                                   | 0.6%          | 3.2%               | 4.2%              | 2.30%                                   |
| Koshkonong                | 3                                   | 0.3%          | 2.2%              | 10                                  | 1.1%          | 5.4%               | 3.8%              | 3.00%                                   |
| Lima                      | 24                                  | 2.7%          | 17.6%             | 27                                  | 2.9%          | 14.5%              | 16.1%             | 16.50%                                  |
| Richmond                  | 25                                  | 2.8%          | 18.4%             | 37                                  | 3.9%          | 19.9%              | 19.1%             | 17.70%                                  |
| Whitewater, Town          | 57                                  | 6.4%          | 41.9%             | 75                                  | 8.0%          | 40.3%              | 41.1%             | 47.90%                                  |
| <b>Total Towns</b>        | <b>136</b>                          | <b>15.2%</b>  | <b>100.0%</b>     | <b>186</b>                          | <b>19.8%</b>  | <b>100.0%</b>      | <b>100.0%</b>     | <b>100.0%</b>                           |
| <b>Total Runs</b>         | <b>895</b>                          | <b>100.0%</b> |                   | <b>938</b>                          | <b>100.0%</b> |                    |                   |   |

| Standby Fees for 2012 & 2013 |           |
|------------------------------|-----------|
| Cold Spring                  | \$ 4,838  |
| Johnstown                    | \$ 883    |
| Koshkonong                   | \$ 1,152  |
| Lima                         | \$ 6,335  |
| Richmond                     | \$ 6,796  |
| Whitewater, Town             | \$ 18,391 |

**\$ 38,395**

| Standby Fees for 2014 |           |
|-----------------------|-----------|
| Cold Spring           | \$ 6,671  |
| Johnstown             | \$ 1,780  |
| Koshkonong            | \$ 1,612  |
| Lima                  | \$ 6,839  |
| Richmond              | \$ 8,138  |
| Whitewater, Town      | \$ 17,485 |

**\$ 42,526**



CITY OF WHITEWATER  
P.O. BOX 690  
WHITEWATER, WI 53190

## INVOICE

| Date       | Inv Number | Page |
|------------|------------|------|
| 11/06/2013 | 43418346   | 1    |

**Bill To:** TOWN OF KOSHKONONG  
W5609 STAR SCHOOL RD  
FORT ATKINSON WI 53538

**Customer No.** 4759

| Quantity | Description                                  | Net Amount |
|----------|--|------------|
| 1        | 2014 AMBULANCE SERVICES CONTRACT-STANDBY FEE | 1,612.00   |

**MAKE CHECKS PAYABLE TO:**  
**CITY OF WHITEWATER**  
PO BOX 690  
WHITEWATER WI 53190

|                    |                 |
|--------------------|-----------------|
| <b>Amount</b>      | 1,612.00        |
| <b>Balance Due</b> | <u>1,612.00</u> |

*Please include color copy and customer number with remittance.*

**Terms - Net 30 Days**

For questions on Toter Bills, Reinspection Fees, Planning Services, Mowing Fees, or Snow Plowing, call 262-473-0540. All other services, please call 262-473-1382.

Toter Bills, Garbage, Reinspection Fees, Mowing Fees and Snow Plowing Bills not paid by November 15, 2013 will be placed on the owners property tax bill as a special assessment.



Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

---

PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

November 6, 2013

Town of Lima  
Pam Hookstead  
N9504 Dempsey Road  
Whitewater, WI 53190

Dear Ms. Pam Hookstead:

Enclosed is the Whitewater Volunteer Fire Department - Ambulance Services Contract for 2014. Please note that the contract has changed in a couple of ways.

- The contract period is for one year not two.
- The municipality will be responsible for any unpaid ambulance bills that have gone unpaid for 70 from the original date of billing. The City of Whitewater sends all balances that are 70 days old to collection. This gives our collection agency a better chance of collecting the unpaid balance.

I have also included a copy of our budget analysis and usage statistics that were used to calculate the yearly standby fees.

If you have any questions please feel free to contact me at the email address or phone number above.

Sincerely,

Doug Saubert  
Finance Director

**WHITEWATER VOLUNTEER FIRE DEPARTMENT  
AMBULANCE SERVICES AGREEMENT**

**THIS AGREEMENT**, made effective the 1<sup>st</sup> day of January, 2014, by and between **THE CITY OF WHITEWATER**, a municipal corporation, of the State of Wisconsin (hereinafter referred to as the "City"), party of the first part, and the **TOWNSHIP OF LIMA**, a Township in the State of Wisconsin, County of Jefferson, State of Wisconsin (hereinafter referred to as the "Town"), party of the second part:

**WITNESSETH:**

**WHEREAS**, the parties declare and acknowledge that the Town is in need of ambulance and emergency response services for Town residents, for persons using town roads, and for persons otherwise in the Town; and

**WHEREAS**, the City has the equipment and personnel to provide the Town with ambulance and emergency response services; and;

**WHEREAS**, the parties understand and agree that the feasibility of providing ambulance and emergency response services is dependent upon said service being financially self-sustaining; and

**WHEREAS**, the City and Town, acting through their respective governing bodies, have endorsed the establishment of said ambulance and emergency response service and have duly adopted an ordinance or resolution committing each of them to the obligations provided hereinafter to be assumed and performed by the City and Town respectively.

**NOW THEREFORE**, the parties do covenant and agree as follows:

1. The City agrees to provide ambulance and emergency response service to all persons from the Town requiring emergency care and/or transportation. In providing this service for the Town, the City shall provide such ambulance and emergency response services as are provided to the City of Whitewater and it is expressly understood by and between the parties hereto that prior to entering into this contract, the parties have discussed the equipment and manpower available to furnish this service is limited by the equipment and manpower on call; the parties agree that the City will provide ambulance and emergency response service normally on a first call first served basis wherever the call may emanate from, the City, Town or other municipality.
2. The City agrees to provide all equipment and manpower necessary for ambulance and emergency response services and to provide adequate insurance to cover emergency services equipment, drivers, assistants and patrons. The City's liability shall be limited to that covered by insurance hereinbefore described.

The Town agrees to pay the City \$6,839 a year as a standby charge; the City agrees to bill all Town patrons for ambulance and emergency response services pursuant to the schedule for ambulance and emergency response service charges established by the City Manager. The City will provide the Town with a monthly statement of all ambulance services provided. The City

agrees to use its best efforts to collect all bills for such services, but it is expressly understood and agreed that the City will not be required to commence legal action to collect any such bills, and should said ambulance bills be unpaid for 70 days from the original date of the billing, said bill shall be tendered to the Town and the Town expressly hereby agrees to reimburse the City the total amount of any such bills outstanding.

It is also expressly agreed and understood between the parties that the standby charge of \$6,839 shall be due by February 15, 2014.

- 3. The term of this Contract shall commence effective the 1<sup>st</sup> day of January, 2014, and terminate on the 31<sup>st</sup> day of December, 2014. However, either party may terminate this contract by a two (2) month written notice to the other party.

**IT IS FURTHER HEREIN AGREED AND UNDERSTOOD**, that if this contract does not cover the entire Township; it is the responsibility of the party of the second part to advise party of the first part the exact service area to be covered.

Dated effective the 1<sup>st</sup> day of January, 2014.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Cameron Clapper, City Manager

Attest:

\_\_\_\_\_  
Michele R. Smith, City Clerk

TOWN OF LIMA

By: \_\_\_\_\_  
Town Chairman

Attest:

\_\_\_\_\_  
Clerk

## 2013 Whitewater Ambulance/Crash Rescue Crew Budget Analysis

### 2013 Projected Ambulance/Crash Rescue Budget

|   |            |         |    |         |
|---|------------|---------|----|---------|
| Annual Crash Crew Truck                   | 530,000 /  | 15      | \$ | 35,333  |
| Annual Ambulance Vehicle Depreciation     | 4 x        | 13,500  | \$ | 54,000  |
| Annual Dispatch Cost                      | 10.000% x  | 448,977 | \$ | 44,898  |
| Annual Dispatch Upgrade Depreciation      | 10.000% x  | 275,000 | \$ | 27,500  |
| Annual Narrowbanding Upgrade Depreciation | 10.000% x  | 330,000 | \$ | 33,000  |
| Ambulance Squad Budget                    | 100.000% x | 383,621 | \$ | 383,621 |
| Crash Rescue Squad Budget                 | 100.000% x | 21,174  | \$ | 21,174  |

|                          |                   |
|--------------------------|-------------------|
| <b>TOTAL BUDGET COST</b> | <b>\$ 599,526</b> |
|--------------------------|-------------------|

### City Expense

|                                       |           |         |    |         |
|---------------------------------------|-----------|---------|----|---------|
| Annual Crash Crew Truck               | 25.000% x | 35,333  | \$ | 8,833   |
| Annual Ambulance Vehicle Depreciation | 70.000% x | 54,000  | \$ | 37,800  |
| Annual Dispatch Cost                  | 7.985% x  | 448,977 | \$ | 35,851  |
| Annual Dispatch Upgrade Depreciation  | 7.985% x  | 275,000 | \$ | 21,959  |
| Annual Narrowbanding Depreciation     | 7.985% x  | 330,000 | \$ | 26,351  |
| Ambulance Squad Budget                | 79.850% x | 383,621 | \$ | 306,321 |
| Crash Rescue Squad Budget             | 25.000% x | 21,174  | \$ | 5,294   |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED CITY EXPENSE</b> | <b>\$ 442,408</b> |
|-------------------------------------|-------------------|

### Towns Expense

|                                       |           |         |    |        |
|---------------------------------------|-----------|---------|----|--------|
| Annual Crash Crew Truck               | 75.000% x | 35,333  | \$ | 26,500 |
| Annual Ambulance Vehicle Depreciation | 30.000% x | 54,000  | \$ | 16,200 |
| Annual Dispatch Cost                  | 2.015% x  | 448,977 | \$ | 9,047  |
| Annual Dispatch Upgrade Depreciation  | 2.015% x  | 275,000 | \$ | 5,541  |
| Annual Narrowbanding Depreciation     | 2.015% x  | 330,000 | \$ | 6,650  |
| Ambulance Squad Budget                | 20.150% x | 383,621 | \$ | 77,300 |
| Crash Rescue Squad Budget             | 75.000% x | 21,174  | \$ | 15,881 |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED TOWN EXPENSE</b> | <b>\$ 157,118</b> |
|-------------------------------------|-------------------|

|   |                   |           |                |
|---|-------------------|-----------|----------------|
| <b>Total Budget Cost</b>                | <b>\$ 599,526</b> |           |                |
| Ambulance/Crash Crew Revenues           |                   | \$        | 560,131        |
| Current Towns Total Annual Standby Fees |                   | \$        | 39,395         |
| <b>TOTAL BUDGET REVENUE</b>             |                   | <b>\$</b> | <b>599,526</b> |

|                                     |                   |           |                |
|-------------------------------------|-------------------|-----------|----------------|
| <b>City Total Actual Cost</b>       | <b>\$ 442,408</b> |           |                |
| City Ambulance/Crash Crew Revenues  |                   | \$        | 442,408        |
| <b>TOTAL ALLOCATED CITY REVENUE</b> |                   | <b>\$</b> | <b>442,408</b> |

|  |                   |           |                |
|--|-------------------|-----------|----------------|
| <b>Towns Actual Cost</b>                     | <b>\$ 157,118</b> |           |                |
| Towns Ambulance/Crash Crew Revenues          |                   | \$        | 114,592        |
| Current Towns Total Annual Standby Fees      |                   | \$        | 39,395         |
| Increase Needed in Total Annual Standby Fees |                   | \$        | 3,131          |
| <b>TOTAL ALLOCATED TOWN REVENUE</b>          |                   | <b>\$</b> | <b>157,118</b> |

## Whitewater Ambulance/Crash Rescue Crew Usage Statistics-2012/2013

|                           | 10/1/11-9/30/12                     |               |                   | 10/1/12-9/30/13                     |               |                    | 2 YR<br>Average % | Avg Used<br>for<br>Previous<br>Contract |
|---------------------------|-------------------------------------|---------------|-------------------|-------------------------------------|---------------|--------------------|-------------------|---|
|                           | Total Runs<br>10/01/11-<br>09/30/12 | % of Total    | % of<br>TownTotal | Total Runs<br>10/01/12-<br>09/30/13 | % of Total    | % of Town<br>Total |                   |   |
| <b>City of Whitewater</b> | <b>759</b>                          | <b>84.8%</b>  |                   | <b>752</b>                          | <b>80.2%</b>  |                    |                   |   |
| Cold Spring               | 20                                  | 2.2%          | 14.7%             | 31                                  | 3.3%          | 16.7%              | 15.7%             | 12.60%                                  |
| Johnstown                 | 7                                   | 0.8%          | 5.1%              | 6                                   | 0.6%          | 3.2%               | 4.2%              | 2.30%                                   |
| Koshkonong                | 3                                   | 0.3%          | 2.2%              | 10                                  | 1.1%          | 5.4%               | 3.8%              | 3.00%                                   |
| Lima                      | 24                                  | 2.7%          | 17.6%             | 27                                  | 2.9%          | 14.5%              | 16.1%             | 16.50%                                  |
| Richmond                  | 25                                  | 2.8%          | 18.4%             | 37                                  | 3.9%          | 19.9%              | 19.1%             | 17.70%                                  |
| Whitewater, Town          | 57                                  | 6.4%          | 41.9%             | 75                                  | 8.0%          | 40.3%              | 41.1%             | 47.90%                                  |
| <b>Total Towns</b>        | <b>136</b>                          | <b>15.2%</b>  | <b>100.0%</b>     | <b>186</b>                          | <b>19.8%</b>  | <b>100.0%</b>      | <b>100.0%</b>     | <b>100.0%</b>                           |
| <b>Total Runs</b>         | <b>895</b>                          | <b>100.0%</b> |                   | <b>938</b>                          | <b>100.0%</b> |                    |                   |   |

| Standby Fees for 2012 & 2013 |           |
|------------------------------|-----------|
| Cold Spring                  | \$ 4,838  |
| Johnstown                    | \$ 883    |
| Koshkonong                   | \$ 1,152  |
| Lima                         | \$ 6,335  |
| Richmond                     | \$ 6,796  |
| Whitewater, Town             | \$ 18,391 |

**\$ 38,395**

| Standby Fees for 2014 |           |
|-----------------------|-----------|
| Cold Spring           | \$ 6,671  |
| Johnstown             | \$ 1,780  |
| Koshkonong            | \$ 1,612  |
| Lima                  | \$ 6,839  |
| Richmond              | \$ 8,138  |
| Whitewater, Town      | \$ 17,485 |

**\$ 42,526**



CITY OF WHITEWATER  
 P.O. BOX 690  
 WHITEWATER, WI 53190

**INVOICE**

| Date       | Inv Number | Page |
|------------|------------|------|
| 11/06/2013 | 43418347   | 1    |

**Bill To:** TOWN OF LIMA  
 PAM HOOKSTEAD  
 N9504 DEMPSEY RD  
 WHITEWATER WI 53190

**Customer No.** 4758

| Quantity | Description                                  | Net Amount |
|----------|--|------------|
| 1        | 2014 AMBULANCE SERVICES CONTRACT-STANDBY FEE | 6,839.00   |

**MAKE CHECKS PAYABLE TO:**  
 CITY OF WHITEWATER  
 PO BOX 690  
 WHITEWATER WI 53190

|                    |                 |
|--------------------|-----------------|
| <b>Amount</b>      | 6,839.00        |
| <b>Balance Due</b> | <u>6,839.00</u> |

*Please include color copy and customer number with remittance.*

**Terms - Net 30 Days**

For questions on Toter Bills, Reinspection Fees, Planning Services, Mowing Fees, or Snow Plowing, call 262-473-0540. All other services, please call 262-473-1382.

Toter Bills, Garbage, Reinspection Fees, Mowing Fees and Snow Plowing Bills not paid by November 15, 2013 will be placed on the owners property tax bill as a special assessment.



Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

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PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

November 6, 2013

Town of Richmond  
Barbara Ceas, Clerk  
W8776 Territorial Road  
Whitewater, WI 53190

Dear Ms. Barbara Ceas:

Enclosed is the Whitewater Volunteer Fire Department - Ambulance Services Contract for 2014. Please note that the contract has changed in a couple of ways.

- The contract period is for one year not two.
- The municipality will be responsible for any unpaid ambulance bills that have gone unpaid for 70 from the original date of billing. The City of Whitewater sends all balances that are 70 days old to collection. This gives our collection agency a better chance of collecting the unpaid balance.

I have also included a copy of our budget analysis and usage statistics that were used to calculate the yearly standby fees.

If you have any questions please feel free to contact me at the email address or phone number above.

Sincerely,

Doug Saubert  
Finance Director

**WHITEWATER VOLUNTEER FIRE DEPARTMENT  
AMBULANCE SERVICES AGREEMENT**

**THIS AGREEMENT**, made effective the 1<sup>st</sup> day of January, 2014, by and between **THE CITY OF WHITEWATER**, a municipal corporation, of the State of Wisconsin (hereinafter referred to as the "City"), party of the first part, and the **TOWN OF RICHMOND**, a Township in the State of Wisconsin, County of Jefferson, State of Wisconsin (hereinafter referred to as the "Town"), party of the second part:

**WITNESSETH:**

**WHEREAS**, the parties declare and acknowledge that the Town is in need of ambulance and emergency response services for Town residents, for persons using town roads, and for persons otherwise in the Town; and

**WHEREAS**, the City has the equipment and personnel to provide the Town with ambulance and emergency response services; and;

**WHEREAS**, the parties understand and agree that the feasibility of providing ambulance and emergency response services is dependent upon said service being financially self-sustaining; and

**WHEREAS**, the City and Town, acting through their respective governing bodies, have endorsed the establishment of said ambulance and emergency response service and have duly adopted an ordinance or resolution committing each of them to the obligations provided hereinafter to be assumed and performed by the City and Town respectively.

**NOW THEREFORE**, the parties do covenant and agree as follows:

1. The City agrees to provide ambulance and emergency response service to all persons from the Town requiring emergency care and/or transportation. In providing this service for the Town, the City shall provide such ambulance and emergency response services as are provided to the City of Whitewater and it is expressly understood by and between the parties hereto that prior to entering into this contract, the parties have discussed the equipment and manpower available to furnish this service is limited by the equipment and manpower on call; the parties agree that the City will provide ambulance and emergency response service normally on a first call first served basis wherever the call may emanate from, the City, Town or other municipality.
2. The City agrees to provide all equipment and manpower necessary for ambulance and emergency response services and to provide adequate insurance to cover emergency services equipment, drivers, assistants and patrons. The City's liability shall be limited to that covered by insurance hereinbefore described.

The Town agrees to pay the City \$8,138 a year as a standby charge; the City agrees to bill all Town patrons for ambulance and emergency response services pursuant to the schedule for ambulance and emergency response service charges established by the City Manager. The City will provide the Town with a monthly statement of all ambulance services provided. The City

agrees to use its best efforts to collect all bills for such services, but it is expressly understood and agreed that the City will not be required to commence legal action to collect any such bills, and should said ambulance bills be unpaid for four (4) months from the original date of the billing, said bill shall be tendered to the Town and the Town expressly hereby agrees to reimburse the City the total amount of any such bills outstanding.

It is also expressly agreed and understood between the parties that the standby charge of \$8,138 shall be due by February 15, 2014.

- 3. The term of this Contract shall commence effective the 1<sup>st</sup> day of January, 2014, and terminate on the 31<sup>st</sup> day of December, 2014. However, either party may terminate this contract by a two (2) month written notice to the other party.

**IT IS FURTHER HEREIN AGREED AND UNDERSTOOD**, that if this contract does not cover the entire Township; it is the responsibility of the party of the second part to advise party of the first part the exact service area to be covered.

Dated effective the 1<sup>st</sup> day of January, 2014.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Cameron Clapper, City Manager

Attest:

\_\_\_\_\_  
Michele R. Smith, City Clerk

TOWN OF RICHMOND

By: \_\_\_\_\_  
Town Chairman

Attest:

\_\_\_\_\_  
Clerk

## 2013 Whitewater Ambulance/Crash Rescue Crew Budget Analysis

### 2013 Projected Ambulance/Crash Rescue Budget

|   |          |   |         |    |         |
|---|----------|---|---------|----|---------|
| Annual Crash Crew Truck                   | 530,000  | / | 15      | \$ | 35,333  |
| Annual Ambulance Vehicle Depreciation     | 4        | x | 13,500  | \$ | 54,000  |
| Annual Dispatch Cost                      | 10.000%  | x | 448,977 | \$ | 44,898  |
| Annual Dispatch Upgrade Depreciation      | 10.000%  | x | 275,000 | \$ | 27,500  |
| Annual Narrowbanding Upgrade Depreciation | 10.000%  | x | 330,000 | \$ | 33,000  |
| Ambulance Squad Budget                    | 100.000% | x | 383,621 | \$ | 383,621 |
| Crash Rescue Squad Budget                 | 100.000% | x | 21,174  | \$ | 21,174  |

|                          |                   |
|--------------------------|-------------------|
| <b>TOTAL BUDGET COST</b> | <b>\$ 599,526</b> |
|--------------------------|-------------------|

### City Expense

|                                       |         |   |         |    |         |
|---------------------------------------|---------|---|---------|----|---------|
| Annual Crash Crew Truck               | 25.000% | x | 35,333  | \$ | 8,833   |
| Annual Ambulance Vehicle Depreciation | 70.000% | x | 54,000  | \$ | 37,800  |
| Annual Dispatch Cost                  | 7.985%  | x | 448,977 | \$ | 35,851  |
| Annual Dispatch Upgrade Depreciation  | 7.985%  | x | 275,000 | \$ | 21,959  |
| Annual Narrowbanding Depreciation     | 7.985%  | x | 330,000 | \$ | 26,351  |
| Ambulance Squad Budget                | 79.850% | x | 383,621 | \$ | 306,321 |
| Crash Rescue Squad Budget             | 25.000% | x | 21,174  | \$ | 5,294   |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED CITY EXPENSE</b> | <b>\$ 442,408</b> |
|-------------------------------------|-------------------|

### Towns Expense

|                                       |         |   |         |    |        |
|---------------------------------------|---------|---|---------|----|--------|
| Annual Crash Crew Truck               | 75.000% | x | 35,333  | \$ | 26,500 |
| Annual Ambulance Vehicle Depreciation | 30.000% | x | 54,000  | \$ | 16,200 |
| Annual Dispatch Cost                  | 2.015%  | x | 448,977 | \$ | 9,047  |
| Annual Dispatch Upgrade Depreciation  | 2.015%  | x | 275,000 | \$ | 5,541  |
| Annual Narrowbanding Depreciation     | 2.015%  | x | 330,000 | \$ | 6,650  |
| Ambulance Squad Budget                | 20.150% | x | 383,621 | \$ | 77,300 |
| Crash Rescue Squad Budget             | 75.000% | x | 21,174  | \$ | 15,881 |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED TOWN EXPENSE</b> | <b>\$ 157,118</b> |
|-------------------------------------|-------------------|

|   |                   |           |                |
|---|-------------------|-----------|----------------|
| <b>Total Budget Cost</b>                | <b>\$ 599,526</b> |           |                |
| Ambulance/Crash Crew Revenues           |                   | \$        | 560,131        |
| Current Towns Total Annual Standby Fees |                   | \$        | 39,395         |
| <b>TOTAL BUDGET REVENUE</b>             |                   | <b>\$</b> | <b>599,526</b> |

|                                     |                   |           |                |
|-------------------------------------|-------------------|-----------|----------------|
| <b>City Total Actual Cost</b>       | <b>\$ 442,408</b> |           |                |
| City Ambulance/Crash Crew Revenues  |                   | \$        | 442,408        |
| <b>TOTAL ALLOCATED CITY REVENUE</b> |                   | <b>\$</b> | <b>442,408</b> |

|   |                   |           |                |
|---|-------------------|-----------|----------------|
| <b>Towns Actual Cost</b>                            | <b>\$ 157,118</b> |           |                |
| Towns Ambulance/Crash Crew Revenues                 |                   | \$        | 114,592        |
| Current Towns Total Annual Standby Fees             |                   | \$        | 39,395         |
| <b>Increase Needed in Total Annual Standby Fees</b> |                   | <b>\$</b> | <b>3,131</b>   |
| <b>TOTAL ALLOCATED TOWN REVENUE</b>                 |                   | <b>\$</b> | <b>157,118</b> |

### Whitewater Ambulance/Crash Rescue Crew Usage Statistics-2012/2013

|                           | 10/1/11-9/30/12                     |               |                   | 10/1/12-9/30/13                     |               |                    | 2 YR<br>Average % | Avg Used<br>for<br>Previous<br>Contract |
|---------------------------|-------------------------------------|---------------|-------------------|-------------------------------------|---------------|--------------------|-------------------|---|
|                           | Total Runs<br>10/01/11-<br>09/30/12 | % of Total    | % of<br>TownTotal | Total Runs<br>10/01/12-<br>09/30/13 | % of Total    | % of Town<br>Total |                   |   |
| <b>City of Whitewater</b> | <b>759</b>                          | <b>84.8%</b>  |                   | <b>752</b>                          | <b>80.2%</b>  |                    |                   |   |
| Cold Spring               | 20                                  | 2.2%          | 14.7%             | 31                                  | 3.3%          | 16.7%              | 15.7%             | 12.60%                                  |
| Johnstown                 | 7                                   | 0.8%          | 5.1%              | 6                                   | 0.6%          | 3.2%               | 4.2%              | 2.30%                                   |
| Koshkonong                | 3                                   | 0.3%          | 2.2%              | 10                                  | 1.1%          | 5.4%               | 3.8%              | 3.00%                                   |
| Lima                      | 24                                  | 2.7%          | 17.6%             | 27                                  | 2.9%          | 14.5%              | 16.1%             | 16.50%                                  |
| Richmond                  | 25                                  | 2.8%          | 18.4%             | 37                                  | 3.9%          | 19.9%              | 19.1%             | 17.70%                                  |
| Whitewater, Town          | 57                                  | 6.4%          | 41.9%             | 75                                  | 8.0%          | 40.3%              | 41.1%             | 47.90%                                  |
| <b>Total Towns</b>        | <b>136</b>                          | <b>15.2%</b>  | <b>100.0%</b>     | <b>186</b>                          | <b>19.8%</b>  | <b>100.0%</b>      | <b>100.0%</b>     | <b>100.0%</b>                           |
| <b>Total Runs</b>         | <b>895</b>                          | <b>100.0%</b> |                   | <b>938</b>                          | <b>100.0%</b> |                    |                   |   |

| Standby Fees for 2012 & 2013 |           |
|------------------------------|-----------|
| Cold Spring                  | \$ 4,838  |
| Johnstown                    | \$ 883    |
| Koshkonong                   | \$ 1,152  |
| Lima                         | \$ 6,335  |
| Richmond                     | \$ 6,796  |
| Whitewater, Town             | \$ 18,391 |

**\$ 38,395**

| Standby Fees for 2014 |           |
|-----------------------|-----------|
| Cold Spring           | \$ 6,671  |
| Johnstown             | \$ 1,780  |
| Koshkonong            | \$ 1,612  |
| Lima                  | \$ 6,839  |
| Richmond              | \$ 8,138  |
| Whitewater, Town      | \$ 17,485 |

**\$ 42,526**



CITY OF WHITEWATER  
 P.O. BOX 690  
 WHITEWATER, WI 53190

**INVOICE**

| Date       | Inv Number | Page |
|------------|------------|------|
| 11/06/2013 | 43418348   | 1    |

**Bill To:** TOWN OF RICHMOND  
 BARBARA CEAS, CLERK  
 W8776 TERRITORIAL RD  
 WHITEWATER WI 53190

**Customer No.** 4760

| Quantity | Description                                  | Net Amount |
|----------|--|------------|
| 1        | 2014 AMBULANCE SERVICES CONTRACT-STANDBY FEE | 8,138.00   |

**MAKE CHECKS PAYABLE TO:**  
 CITY OF WHITEWATER  
 PO BOX 690  
 WHITEWATER WI 53190

|                    |                 |
|--------------------|-----------------|
| <b>Amount</b>      | 8,138.00        |
| <b>Balance Due</b> | <u>8,138.00</u> |

*Please include color copy and customer number with remittance.*

**Terms - Net 30 Days**

For questions on Toter Bills, Reinspection Fees, Planning Services, Mowing Fees, or Snow Plowing, call 262-473-0540. All other services, please call 262-473-1382.

Toter Bills, Garbage, Reinspection Fees, Mowing Fees and Snow Plowing Bills not paid by November 15, 2013 will be placed on the owners property tax bill as a special assessment.



Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

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PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

November 6, 2013

Town of Whitewater  
Carrie Hintz  
W8590 Willis Ray Road  
Whitewater, WI 53190

Dear Ms. Carrie Hintz:

Enclosed is the Whitewater Volunteer Fire Department - Ambulance Services Contract for 2014. Please note that the contract has changed in a couple of ways.

- The contract period is for one year not two.
- The municipality will be responsible for any unpaid ambulance bills that have gone unpaid for 70 from the original date of billing. The City of Whitewater sends all balances that are 70 days old to collection. This gives our collection agency a better chance of collecting the unpaid balance.

I have also included a copy of our budget analysis and usage statistics that were used to calculate the yearly standby fees.

If you have any questions please feel free to contact me at the email address or phone number above.

Sincerely,

Doug Saubert  
Finance Director

**WHITEWATER VOLUNTEER FIRE DEPARTMENT  
AMBULANCE SERVICES AGREEMENT**

**THIS AGREEMENT**, made effective the 1<sup>st</sup> day of January, 2014, by and between **THE CITY OF WHITEWATER**, a municipal corporation, of the State of Wisconsin (hereinafter referred to as the "City"), party of the first part, and the **TOWN OF WHITEWATER**, a Township in the State of Wisconsin, County of Jefferson, State of Wisconsin (hereinafter referred to as the "Town"), party of the second part:

**WITNESSETH:**

**WHEREAS**, the parties declare and acknowledge that the Town is in need of ambulance and emergency response services for Town residents, for persons using town roads, and for persons otherwise in the Town; and

**WHEREAS**, the City has the equipment and personnel to provide the Town with ambulance and emergency response services; and;

**WHEREAS**, the parties understand and agree that the feasibility of providing ambulance and emergency response services is dependent upon said service being financially self-sustaining; and

**WHEREAS**, the City and Town, acting through their respective governing bodies, have endorsed the establishment of said ambulance and emergency response service and have duly adopted an ordinance or resolution committing each of them to the obligations provided hereinafter to be assumed and performed by the City and Town respectively.

**NOW THEREFORE**, the parties do covenant and agree as follows:

1. The City agrees to provide ambulance and emergency response service to all persons from the Town requiring emergency care and/or transportation. In providing this service for the Town, the City shall provide such ambulance and emergency response services as are provided to the City of Whitewater and it is expressly understood by and between the parties hereto that prior to entering into this contract, the parties have discussed the equipment and manpower available to furnish this service is limited by the equipment and manpower on call; the parties agree that the City will provide ambulance and emergency response service normally on a first call first served basis wherever the call may emanate from, the City, Town or other municipality.
2. The City agrees to provide all equipment and manpower necessary for ambulance and emergency response services and to provide adequate insurance to cover emergency services equipment, drivers, assistants and patrons. The City's liability shall be limited to that covered by insurance hereinbefore described.

The Town agrees to pay the City \$17,485 a year as a standby charge; the City agrees to bill all Town patrons for ambulance and emergency response services pursuant to the schedule for ambulance and emergency response service charges established by the City Manager. The City will provide the Town with a monthly statement of all ambulance services provided. The City

agrees to use its best efforts to collect all bills for such services, but it is expressly understood and agreed that the City will not be required to commence legal action to collect any such bills, and should said ambulance bills be unpaid for 70 days from the original date of the billing, said bill shall be tendered to the Town and the Town expressly hereby agrees to reimburse the City the total amount of any such bills outstanding.

It is also expressly agreed and understood between the parties that the standby charge of \$17,485 shall be due by February 15, 2014.

- 3. The term of this Contract shall commence effective the 1<sup>st</sup> day of January, 2014, and terminate on the 31<sup>st</sup> day of December, 2014. However, either party may terminate this contract by a two (2) month written notice to the other party.

**IT IS FURTHER HEREIN AGREED AND UNDERSTOOD**, that if this contract does not cover the entire Township; it is the responsibility of the party of the second part to advise party of the first part the exact service area to be covered.

Dated effective the 1<sup>st</sup> day of January, 2014.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Cameron Clapper, City Manager

Attest:

\_\_\_\_\_  
Michele R. Smith, City Clerk

TOWN OF WHITEWATER

By: \_\_\_\_\_  
Town Chairman

Attest:

\_\_\_\_\_  
Clerk

## 2013 Whitewater Ambulance/Crash Rescue Crew Budget Analysis

### 2013 Projected Ambulance/Crash Rescue Budget

|   |          |   |         |    |         |
|---|----------|---|---------|----|---------|
| Annual Crash Crew Truck                   | 530,000  | / | 15      | \$ | 35,333  |
| Annual Ambulance Vehicle Depreciation     | 4        | x | 13,500  | \$ | 54,000  |
| Annual Dispatch Cost                      | 10.000%  | x | 448,977 | \$ | 44,898  |
| Annual Dispatch Upgrade Depreciation      | 10.000%  | x | 275,000 | \$ | 27,500  |
| Annual Narrowbanding Upgrade Depreciation | 10.000%  | x | 330,000 | \$ | 33,000  |
| Ambulance Squad Budget                    | 100.000% | x | 383,621 | \$ | 383,621 |
| Crash Rescue Squad Budget                 | 100.000% | x | 21,174  | \$ | 21,174  |

|                          |                   |
|--------------------------|-------------------|
| <b>TOTAL BUDGET COST</b> | <b>\$ 599,526</b> |
|--------------------------|-------------------|

### City Expense

|                                       |         |   |         |    |         |
|---------------------------------------|---------|---|---------|----|---------|
| Annual Crash Crew Truck               | 25.000% | x | 35,333  | \$ | 8,833   |
| Annual Ambulance Vehicle Depreciation | 70.000% | x | 54,000  | \$ | 37,800  |
| Annual Dispatch Cost                  | 7.985%  | x | 448,977 | \$ | 35,851  |
| Annual Dispatch Upgrade Depreciation  | 7.985%  | x | 275,000 | \$ | 21,959  |
| Annual Narrowbanding Depreciation     | 7.985%  | x | 330,000 | \$ | 26,351  |
| Ambulance Squad Budget                | 79.850% | x | 383,621 | \$ | 306,321 |
| Crash Rescue Squad Budget             | 25.000% | x | 21,174  | \$ | 5,294   |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED CITY EXPENSE</b> | <b>\$ 442,408</b> |
|-------------------------------------|-------------------|

### Towns Expense

|                                       |         |   |         |    |        |
|---------------------------------------|---------|---|---------|----|--------|
| Annual Crash Crew Truck               | 75.000% | x | 35,333  | \$ | 26,500 |
| Annual Ambulance Vehicle Depreciation | 30.000% | x | 54,000  | \$ | 16,200 |
| Annual Dispatch Cost                  | 2.015%  | x | 448,977 | \$ | 9,047  |
| Annual Dispatch Upgrade Depreciation  | 2.015%  | x | 275,000 | \$ | 5,541  |
| Annual Narrowbanding Depreciation     | 2.015%  | x | 330,000 | \$ | 6,650  |
| Ambulance Squad Budget                | 20.150% | x | 383,621 | \$ | 77,300 |
| Crash Rescue Squad Budget             | 75.000% | x | 21,174  | \$ | 15,881 |

|                                     |                   |
|-------------------------------------|-------------------|
| <b>TOTAL ALLOCATED TOWN EXPENSE</b> | <b>\$ 157,118</b> |
|-------------------------------------|-------------------|

|   |                   |                   |
|---|-------------------|-------------------|
| <b>Total Budget Cost</b>                | <b>\$ 599,526</b> |                   |
| Ambulance/Crash Crew Revenues           |                   | \$ 560,131        |
| Current Towns Total Annual Standby Fees |                   | \$ 39,395         |
| <b>TOTAL BUDGET REVENUE</b>             |                   | <b>\$ 599,526</b> |

|                                     |                   |                   |
|-------------------------------------|-------------------|-------------------|
| <b>City Total Actual Cost</b>       | <b>\$ 442,408</b> |                   |
| City Ambulance/Crash Crew Revenues  |                   | \$ 442,408        |
| <b>TOTAL ALLOCATED CITY REVENUE</b> |                   | <b>\$ 442,408</b> |

|   |                   |                   |
|---|-------------------|-------------------|
| <b>Towns Actual Cost</b>                            | <b>\$ 157,118</b> |                   |
| Towns Ambulance/Crash Crew Revenues                 |                   | \$ 114,592        |
| Current Towns Total Annual Standby Fees             |                   | \$ 39,395         |
| <b>Increase Needed in Total Annual Standby Fees</b> |                   | <b>\$ 3,131</b>   |
| <b>TOTAL ALLOCATED TOWN REVENUE</b>                 |                   | <b>\$ 157,118</b> |

### Whitewater Ambulance/Crash Rescue Crew Usage Statistics-2012/2013

|                           | 10/1/11-9/30/12                     |               |                   | 10/1/12-9/30/13                     |               |                    | 2 YR<br>Average % | Avg Used<br>for<br>Previous<br>Contract |
|---------------------------|-------------------------------------|---------------|-------------------|-------------------------------------|---------------|--------------------|-------------------|---|
|                           | Total Runs<br>10/01/11-<br>09/30/12 | % of Total    | % of<br>TownTotal | Total Runs<br>10/01/12-<br>09/30/13 | % of Total    | % of Town<br>Total |                   |   |
| <b>City of Whitewater</b> | <b>759</b>                          | <b>84.8%</b>  |                   | <b>752</b>                          | <b>80.2%</b>  |                    |                   |   |
| Cold Spring               | 20                                  | 2.2%          | 14.7%             | 31                                  | 3.3%          | 16.7%              | 15.7%             | 12.60%                                  |
| Johnstown                 | 7                                   | 0.8%          | 5.1%              | 6                                   | 0.6%          | 3.2%               | 4.2%              | 2.30%                                   |
| Koshkonong                | 3                                   | 0.3%          | 2.2%              | 10                                  | 1.1%          | 5.4%               | 3.8%              | 3.00%                                   |
| Lima                      | 24                                  | 2.7%          | 17.6%             | 27                                  | 2.9%          | 14.5%              | 16.1%             | 16.50%                                  |
| Richmond                  | 25                                  | 2.8%          | 18.4%             | 37                                  | 3.9%          | 19.9%              | 19.1%             | 17.70%                                  |
| Whitewater, Town          | 57                                  | 6.4%          | 41.9%             | 75                                  | 8.0%          | 40.3%              | 41.1%             | 47.90%                                  |
| <b>Total Towns</b>        | <b>136</b>                          | <b>15.2%</b>  | <b>100.0%</b>     | <b>186</b>                          | <b>19.8%</b>  | <b>100.0%</b>      | <b>100.0%</b>     | <b>100.0%</b>                           |
| <b>Total Runs</b>         | <b>895</b>                          | <b>100.0%</b> |                   | <b>938</b>                          | <b>100.0%</b> |                    |                   |   |

| Standby Fees for 2012 & 2013 |           |
|------------------------------|-----------|
| Cold Spring                  | \$ 4,838  |
| Johnstown                    | \$ 883    |
| Koshkonong                   | \$ 1,152  |
| Lima                         | \$ 6,335  |
| Richmond                     | \$ 6,796  |
| Whitewater, Town             | \$ 18,391 |

**\$ 38,395**

| Standby Fees for 2014 |           |
|-----------------------|-----------|
| Cold Spring           | \$ 6,671  |
| Johnstown             | \$ 1,780  |
| Koshkonong            | \$ 1,612  |
| Lima                  | \$ 6,839  |
| Richmond              | \$ 8,138  |
| Whitewater, Town      | \$ 17,485 |

**\$ 42,526**



CITY OF WHITEWATER  
P.O. BOX 690  
WHITEWATER, WI 53190

## INVOICE

| Date       | Inv Number | Page |
|------------|------------|------|
| 11/06/2013 | 43418349   | 1    |

**Bill To:** TOWN OF WHITEWATER  
CARRIE HINTZ, CLERK/TREAS.  
W8590 WILLIS RAY RD  
WHITEWATER WI 53190

**Customer No.** 4757

| Quantity | Description                                  | Net Amount |
|----------|--|------------|
| 1        | 2014 AMBULANCE SERVICES CONTRACT-STANDBY FEE | 17,485.00  |

**MAKE CHECKS PAYABLE TO:**  
CITY OF WHITEWATER  
PO BOX 690  
WHITEWATER WI 53190

**Amount** 17,485.00

**Balance Due** 17,485.00

*Please include color copy and customer number with remittance.*

**Terms - Net 30 Days**

For questions on Toter Bills, Reinspection Fees, Planning Services, Mowing Fees, or Snow Plowing, call 262-473-0540. All other services, please call 262-473-1382.

Toter Bills, Garbage, Reinspection Fees, Mowing Fees and Snow Plowing Bills not paid by November 15, 2013 will be placed on the owners property tax bill as a special assessment.



November 8, 2013

P.O. Box 688  
Whitewater, Wisconsin 53190  
Phone: 262-473-2200  
Mobile: 920-723-3375  
director@downtownwhitewater.com  
www.downtownwhitewater.com

**Executive Director**  
Tamara Brodnicki

**Board President**  
Dave Saalsaa

**Board of Directors**  
Rob Boostrom  
Cameron Clapper  
Glenn Gebauer  
Joe Jaquess  
Nate Parrish  
Tyler Sailsbery  
Kim Scharine  
Roni Telfer  
Mark Wokasch  
Kristine Zaballos

Cameron Clapper  
City Manager  
City of Whitewater  
312 West Whitewater Street  
Whitewater, Wisconsin 53190

Dear Cameron,

Downtown Whitewater, Inc. is requesting that north on S Whiton Street, to eastbound West Main Street, to westbound West. Whitewater Street is closed to host the Happy Holly Days parade starting at 6 pm. The Parade will end on W Whitewater at the Cravath Lakefront.

Some of the activities planned are storytelling, roasting chestnuts, hot chocolate and gingerbread house making. I have attached the updated parade route volunteer and barricade needs form for more information.

Thank you and if you have any questions please let me know. I have also enclosed a map of the area to outline closure and activities.

Respectfully,

Tamara Brodnicki  
Executive Director  
Downtown Whitewater, Inc.

**MEMORANDUM**

TO: Michele Smith, City Clerk

FROM: Lisa K. Otterbacher, Chief of Police

DATE: November 13, 2013

REF: SCHEDULE FOR APPOINTMENT OF AGENT – ALCOHOL BEVERAGE LICENSE  
Sentry  
1260 West Main Street  
Agent: Donald L Douglas

---

Effective November 13, 2013, the following information is being supplied on an official basis concerning the license application of the above named party. Only that information which would bear upon this application is recorded. Traffic Violations are excluded.

Pertinent records of the appropriate local and state agencies have been searched as of this date with the following results:

No information was disclosed that would hinder the issuance of the above requested license.

LKO/cas

### SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of  Town  Village  City of Whitewater County of Walworth

The undersigned duly authorized officer(s)/members/managers of Daniels of Whitewater, LLC D/B/A - Sentry  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Daniels Foods Sentry  
(trade name)

located at 1260 W Main St.

appoints Donald Douglas  
(name of appointed agent)

W8910 Willis Ray Rd.  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? \_\_\_\_\_

Place of residence last year \_\_\_\_\_

For: DANIELS OF WHITEWATER, LLC  
(name of corporation/organization/limited liability company)

By: Tony L. Smith  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

#### ACCEPTANCE BY AGENT

I, Donald L Douglas, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Donald L Douglas 11-6-13 Agent's age 50  
(signature of agent) (date)

W8910 Willis Ray Rd Whitewater WI 53190 Date of birth 6/4/63  
(home address of agent)

#### APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(date) (signature of proper local official) (town chair, village president, police chief)