

**CITY OF WHITEWATER  
COMMON COUNCIL AGENDA**

Common Council Meeting  
Thursday, February 21, 2013  
6:30 p.m.

**Amended Council Agenda as of 2:45 p.m., 2/15/2013 – adding the following:  
City Manager Staff Report – 3) Recognition on length of Service Awards.  
Cable Coordinator Staff Report –2) “Our Voices, Our Town”, Whitewater Art Walk.  
CA-A – Approval of Council Minutes of 2/05/13 – corrected version**

City of Whitewater Municipal Building Community Room  
312 W. Whitewater Street Whitewater, Wisconsin

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA**

<b>CA-A</b>	<b>Approval of Council Minutes of 2/05/13.</b>
CA-B	Approval of Payment of Invoices Processed through 01/13/13.
CA-C	Acknowledgment of Receipt and Filing of the Following: *Landmark Commission Minutes of 12/06/2012. *Report of Manually-Issued Checks for January 2013. *Financial Statements for January, 2013. *Plan Commission Minutes of 12/10/2012 and 1/14/2013. *Park and Recreation Board Minutes of 01/07/2013.
CA-D	Expedited approval of the following items, per city staff recommendation: None.

**STAFF REPORTS:**

<b>City Manager</b>	1) Choose Whitewater Web Portal; 2) Strategic Planning Process: 2012 Management Plan Report; <b>3) Recognition on length of Service Awards.</b>
<b>Cable Coordinator</b>	1) Charter conversion from analog to digital service; <b>2) “Our Voices, Our Town”, Whitewater Art Walk.</b>

**HEARING OF CITIZEN COMMENTS.** No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

**RESOLUTIONS:**

R-1	Approving Certified Survey Map and Release of Platted utility Easements (Trostel) (Neighborhood Service Officer Coordinator Request).
-----	---------------------------------------------------------------------------------------------------------------------------------------

**ORDINANCES – First Reading**

O-1	Amendment to Sidewalk Café Ordinance (extend hours of operation and authorization for use of outdoor heaters).
-----	----------------------------------------------------------------------------------------------------------------

**ORDINANCES – Second Reading - NONE**

**CONSIDERATIONS:**

C-1	Discussion and possible direction regarding building permit fees.
C-2	Discussion and possible action to select a firm to provide professional services for the DPW Director Recruitment Process.
C-3	Discussion and possible action regarding City Employee residency requirements.
C-4	Discussion and possible action regarding an operations study for the Fire Department and Rescue Squad.
C-5	Approval of Agreement with consultant for right-of-way acquisition of Newcomb St. (at STH 59)
C-6	Neighborhood Services Report on 2012 Activities.
C-7	Discussion and possible recommendation regarding train travel near Whitewater Street during special events.
C-8	Councilmember requests for future agenda items.
C-9	EXECUTIVE SESSION. Adjourn to closed session, NOT TO RECONVENE, pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” and 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.”  Item to be discussed: Development agreement with Elkhorn Road Ventures (Richard Vultaggio) and property at Elkhorn Road/Milwaukee Street.

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.**

- **Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

February 5, 2013

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. MEMBERS ABSENT: None. LEGAL COUNSEL PRESENT: McDonell.

It was moved by Winship and seconded by Olsen to approve the Council minutes of 1/15/2013 and to acknowledge receipt and filing of the following: Irvin L. Young Memorial Library Minutes of 12/10/2012; Plan and Architectural Review Commission Minutes of 10/8/12, 10/22/12 and 11/12/12; and the Police Department Consolidated Monthly Report for December, 2012. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

**STAFF REPORTS:** City Manager Clapper provided an update on council use of Chrome books. Library Director Lunsford gave an update on the Library Expansion project.

**SALARY RESOLUTION AMENDMENT NO 1.** It was moved by Olsen and seconded by Winship to amend the 2013 salary resolution to: 1) Change one Administrative Assistant position to “Confidential Assistant”; 2) Change one Administrative Assistant position to “Deputy Clerk”; and 3) Add a Management Analyst position. Also included was an increase in Poll Worker salaries to \$10 per hour for a regular worker and \$12 per hour for a worker who has been designated as a Chief Inspector. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

**CITY OF WHITEWATER  
2013 SALARY RESOLUTION  
AMENDMENT 1**

**WHEREAS,** the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2013, in which wages are established.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2013 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

**BE IT FURTHER RESOLVED** that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning February 6, 2013.

**SCHEDULE I  
ADMINISTRATIVE POSITIONS**

<b>Position</b>	<b># of Positions</b>	<b>Effective</b>	<b>Salary</b>
City Manager	1	10/03/2012	90,000.00
Chief of Police	1	6/19/2012 Retroactive to 01/01/2012	87,870.00
Municipal Judge	1	6/19/2012 Retroactive to 01/01/2012	19,772.53
City Attorney	1	6/19/2012 Retroactive to 01/01/2012	53,056.56

**SCHEDULE II  
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

<b>Pay grade</b>	<b># of positions</b>	<b>Classification Titles</b>	<b>Pay grade</b>	<b># of positions</b>	<b>Classification Titles</b>
A*	3/4	Coordinator (Part-time)	F	1	City Clerk
	2	Administrative Assistant II - Records Management	G	1	Neighborhood Services Director
	1	Deputy Executive Assistant	H		
	1	Clerk	I	1	Chief Information Officer
B*	1	Accounting Technician II - Payroll & Accounts		1	Water Superintendent
	1	Accounting Technician II - Utilities	J	1	Streets, Parks & Forestry Superintendent
	1	Accounting Technician II - Utilities (Part-time)		1	Parks & Recreation Director
	1	Administrative Assistant I - Neighborhood Services		1	Water Treatment Plant Superintendent
	1	Courts	K	1	Lieutenant - Field Services
C	1	Technician	L	1	Captain
D	1	Support Services Manager		1	Finance Director
	1	Services Manager		1	Public Works Director
E	1	Community TV/Media Services Manager			
	1	Information & Community Events Programmer			

Empty Positions

**SCHEDULE II  
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

**CA-A**

Pay Grade		1	2	3	4	5
A*	Hourly Wage 2080 Hours	15.08 31,364.94	15.54 32,331.31	16.21 33,717.84	16.90 35,146.38	17.56 36,532.91
B*	Hourly Wage 2080 Hours	16.16 33,612.80	16.90 35,146.38	17.62 36,658.96	18.36 38,192.54	19.09 39,705.12
C	<i>Salary</i>	36,522.18	38,181.49	39,841.05	41,502.08	43,161.64
D	<i>Salary</i>	39,442.25	41,235.65	43,026.55	44,819.69	46,614.60
E	<i>Salary</i>	43,287.74	45,254.95	47,221.88	49,190.33	51,158.51
F	<i>Salary</i>	46,671.27	48,792.53	50,912.80	53,035.56	55,155.58
G	<i>Salary</i>	50,054.56	52,330.39	54,604.97	56,878.05	59,153.89
H	<i>Salary</i>	53,438.08	55,865.75	58,295.90	60,722.06	63,153.70

I	Salary	56,820.38	59,403.59	61,985.33	64,567.55	67,150.77
J	Salary	60,202.41	62,938.71	65,676.49	68,411.54	71,149.09
K	Salary	63,587.20	66,476.54	69,367.42	72,255.53	75,146.38
L	Salary	66,969.48	70,013.16	73,058.34	76,101.03	79,147.21

-Exempt Positions

**SCHEDULE III  
LIBRARY EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Step				
			1	2	3	4	5
A1	3	Library Aide*	12.03	12.56	13.13	13.13	13.13
A2	5	Library Assistants*	13.07	13.67	14.27	14.86	15.45
A3	3	Library Technical Assistants*	14.86	15.54	16.21	16.90	17.56
	3	Library Associates*					
A4	1	Youth Service Librarian	36,522.18	38,181.74	39,841.05	41,502.08	43,161.64
A5	1	Assistant Library Director	46,671.27	48,792.53	50,912.80	53,030.77	55,155.58
A6	1	Library Director	60,202.41	62,938.71	65,676.49	68,411.54	71,149.09

\*Non-Exempt Positions

**SCHEDULE IV  
WHITEWATER POLICE DISPATCH UNION**

Position	Effective Date	Step			
		1	2	3	4
Records Communications Coordinator	08/21/2012*	18.83	19.82	20.86	21.10
<i>One Employee at 2080 Hours</i>		39,169.11	41,235.22	43,388.32	43,888.54
Dispatch / Records Communications Aide	08/21/2012*	16.94	17.82	18.76	18.95
<i>Six Employees at 1947 Hours</i>		32,979.77	34,689.83	36,522.04	36,888.48
<i>One Employee at 976 Hours</i>		16,532.23	17,389.46	18,307.91	18,491.61

\*Effective Date is 08/21/2012, but the wage change will be retroactive to January 1, 2012.

**SCHEDULE V  
PUBLIC WORKS EMPLOYEE PAY PLAN**

Pay Grade	Classification Title	Step					
		1 0-11 mos.	2 12-23 mos.	3 24-35 mos.	4 36-47 mos.	5 48-59 mos.	6 60+ mos.
A	Chemist Assistant	12.71	13.33	13.96	13.96	13.96	13.96

B	Custodian/Groundskeeper <i>Per 2,080 Hours</i>	15.11 31,427.97	15.69 32,625.42	16.26 33,822.88	16.81 34,957.31	17.37 36,133.76	17.94 37,310.21
C	Laborer II <i>Per 2,080 Hours</i>	17.65 36,721.98	18.23 37,919.44	18.80 39,095.89	19.35 40,251.33	19.93 41,448.78	20.48 42,604.22
D	Building Maintenance <i>Per 2,080 Hours</i>	19.77 41,112.66	20.34 42,310.11	20.89 43,444.54	21.47 44,663.01	22.03 45,818.45	22.60 47,015.90
E	Laborer I Laborer I - Mechanic Code Enforcement/Building Maintenance Water Operator - no certification (1) Wastewater Operator - no certification (1) Wastewater Operator - Lab Technician – no certification (1) <i>Per 2,080 Hours</i>	22.12 46,007.52	22.61 47,036.91	23.10 48,045.30	23.60 49,095.70	24.09 50,104.08	24.59 51,154.48

(1) Additional twenty cents (\$.20) per hour upon completion and receipt of Grade I certification and one (1) subgrade

**Grade F:** Successful completion of Grade II and all Grade II subgrades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.

Wastewater Operator \$25.37 \$52,772.10

**Grade G:** Successful completion of Grade IV and all Grade IV subgrades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.

Wastewater Operator \$25.63 \$53,318.30

**SCHEDULE VI  
WHITEWATER PROFESSIONAL POLICE ASSOCIATION UNION**

Position	# of Positions	Effective Date	Hourly Wage	<i>Per 2,080 Hours *Patrol (2,008 Hours)</i>
Sergeant*	3	01/01/2011	30.10	60,460.88
Detective Sergeant	1	01/01/2011	30.10	62,608.80
Detective	2	01/01/2011	28.78	59,862.40
Juvenile Officer	1	01/01/2011	28.78	59,862.40
Patrol Officer I*	14	01/01/2011	27.54	55,300.32
Patrol Officer II*		01/01/2011	24.96	50,119.68
Patrol Officer III*		01/01/2011	23.54	47,268.32

**SCHEDULE VII  
FIRE-RESCUE**

Position	# of Positions (Part-time)	Wage
Fire-Inspector	6	\$11.00 per hour
Volunteer Fire	48	\$8.00 per call
Rescue Squad Captain	1	\$10.00 per call

Rescue Squad Lieutenant	4	\$9.00 per call
Rescue Squad Maintenance	1	\$100.00 per month
Rescue Squad EMTs		\$8.00 per call
EMT Driver		\$16.00 per hour
EMT Basic		\$17.50 per hour
EMT Intermediate		\$20.00 per hour
EMT On-Call Pay (Truck #1)		\$1.00 per hour
EMT On-Call Pay (Truck #2)		\$1.00 per hour
Fire Chief	1	\$15.00 per call
1st Asst. Fire Chief	1	\$13.00 per call
2nd Asst. Fire Chief	1	\$11.00 per call
Fire Vehicle Maintenance	5	\$50.00 per month

**SCHEDULE VIII  
PART-TIME EMPLOYEES**

<b>Position</b>	<b># of Positions</b>	<b>Effective Date</b>	<b>Hourly Wage</b>
CDA Support Research Specialist	1	08/07/2012	\$10.00
Management Analyst	1	02/06/2013	\$12.00
Community Service Officer	2	01/01/2009	\$10.54
Neighborhood Services Officer	1	01/01/2009	\$10.54
Sports Coordinator	1	12/18/2012	\$12.00

**SCHEDULE IX  
PART-TIME SEASONAL EMPLOYEES**

Position	Step				
	1	2	3	4	5
Program Attendants	7.25	7.50	7.75	8.00	8.25
Activity Instructors	7.75	8.00	8.25	8.50	8.75
Cable TV Camera Operator	7.25	7.50	8.00	8.75	9.75
General Seasonal Labor	7.25	7.50	8.00	8.75	9.75
Election Inspectors	10.00	10.00	10.00	10.00	10.00
Chief Election Inspectors	12.00	12.00	12.00	12.00	12.00
Activity Leaders	9.25	9.50	10.00	10.50	11.50
Certified Instructors	10.00	11.00	12.00	13.00	15.00
Crossing Guards	10.96	10.96	10.96	10.96	10.96
Sports Officials	20.00	21.00	22.00	24.00	25.00

**ADOPTING SANITARY SEWER USER AND CONNECTION FEES****RESOLUTION ADOPTING SANITARY SEWER USER & CONNECTION FEES**

WHEREAS, the Common Council of the City of Whitewater has reviewed all fiscal year cost breakdowns and budgets for sewer service in accordance with Chapter 16.14 and 16.20 of the Municipal Code; and

WHEREAS, the Common Council determined a need to revise the rates for users of the sewer service to fairly allocate the costs of sewer service and maintain the sewer fund on a sound fiscal basis.

NOW, THEREFORE, BE IT RESOLVED by the Common Council that the following tariffs are hereby established, effective February 25, 2013.

**DOMESTIC SEWAGE CUSTOMERS**

<u>Meter Size</u>	<u>Monthly Facilities Charge</u>
5/8"	9.28
3/4"	9.28
1"	14.79
1 1/2"	23.96
2"	34.97
3"	60.64
4"	95.42
6"	189.34
8"	299.10

Volume Charge: \$6.38 per 1,000 gallons

**NON DOMESTIC SEWAGE CUSTOMERS**

Monthly Facilities Charge: Same as Domestic Sewage Customers

Volume Charge: Same as Domestic Sewage Customers

**Surcharge per lb. over Domestic Strength Sewage:**

B.O.D. (over 300 mg/1)	\$0.56 per pound
T.S.S. (over 300 mg/1)	\$0.53 per pound
NH3-N (over 300 mg/1)	\$0.96 per pound
Total Phosphorus (over 12 mg/1)	\$7.35 per pound

**New Building Connection Fee:**

(a) Per family dwelling or R.E.U.	\$1,824.00
(b) Multiple family dwellings without individual laundry Facilities-per unit or R.E.U.	\$1,368.00
(c) All others:	\$.1824 per each 275 gls per day of usage (Minimum \$1,824 per unit or R.E.U.).

**Other Sewage Customers:**

Holding Tank Waste	\$17.00 per 1,000 gls
Septic Tank Waste	\$46.00 per 1,000 gls
Grease	\$63.00 per 1,000 gls

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Crone. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None. ADOPTED: February 5, 2013.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**ADOPTING EQUIVALENT RUN OFF UNIT (ERU) RATE FOR THE WHITEWATER STORM WATER UTILITY.**

**RESOLUTION ADOPTING EQUIVALENT RUNOFF UNIT (ERU) RATE FOR THE WHITEWATER STORM WATER UTILITY**

**WHEREAS**, the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin has reviewed all fiscal cost breakdowns and budgets for Stormwater utility services in accordance with Chapter 16.10 and 16.14 of the Municipal Code; and

**WHEREAS**, the Common Council determined a need to revise the rate for Equivalent Runoff Unit (ERU) for the Stormwater Utility to maintain the stormwater fund on a sound fiscal basis.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Whitewater that the City of Whitewater will establish the Equivalent Runoff Unit rate to be \$57.00 annually to support the operations of the Whitewater Stormwater Utility.

**FUTHERMORE, BE IT RESOLVED** by the Common Council that the Equivalent Runoff Unit (ERU) rate (\$57.00 annually/\$4.75 monthly) hereby established, will become effective March 1, 2013.

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Binnie. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None. ADOPTED: February 5, 2013.

Cameron Clapper, City Manager

Michele Smith, City Clerk

**GRANT OF EASEMENT FOR WISCONSIN BELL (ENTERPRISE BLVD).**  
**RESOLUTION APPROVING THE GRANT OF AN EASEMENT TO WISCONSIN BELL, INC.**  
**D/B/A AT&T - WISCONSIN, A WISCONSIN CORPORATION**  
**UPON A PART OF LOT 1 OF CSM 3497**

**WHEREAS**, Wisconsin Bell, Inc. d/b/a AT&T - Wisconsin, a Wisconsin Corporation has requested the right to bury fiber line along Enterprise Blvd. and Prospect Drive in the City of Whitewater and requires a utility easement from the City of Whitewater upon a part of Lot 1 of CSM 3497, City of Whitewater, Jefferson County, Wisconsin, which is owned by the City of Whitewater, and

**WHEREAS**, it is in the best interests of the City of Whitewater to grant the easement.

Now, therefore, **BE IT RESOLVED** that the Common Council of the City of Whitewater, Walworth and Jefferson Counties, hereby authorizes the City Manager and the City Clerk to sign the attached Utility Easement Agreement.

Resolution introduced by Councilmember Winship, who moved its adoption. Seconded by Councilmember Olsen. AYES: Olsen, Abbott, Winship, Binnie, Singer, rone, Kidd. NOES: None. ABSENT: None. ADOPTED: February 5, 2013.

Cameron Clapper, City Manager

Michele Smith, City Clerk

**TREYTON KILAR FIELD OF DREAMS UPDATE.** Parks and Recreation Director Amundson provided a status report on the Treyton Kilar Field of Dreams Project. A site plan and preliminary opinion

of probable costs were presented. Amundson indicated that it may be necessary to delay construction of the pavilion. Amundson also indicated that it may be necessary to amend the project timeline he presented. Amundson anticipates bringing the project to the Plan Commission and Common Council in March.

**WELL #8 REPAIRS.** It was moved by Olsen and seconded by Abbott to approve an expenditure in the sum of \$88,178, payable to Water Well Solutions of Oconomowoc, Wisconsin, for additional costs for repairs to Well No. 8. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

**PEDESTRIAN LIGHT AT MAIN AND COTTAGE STREETS.** Councilmember Binnie requested that this subject be brought before the Council. Upon completion of research, it was determined that there was not a plan to remove the lights from this intersection. Councilmember Binnie suggested future discussion on the Whiton and Main intersection.

**TRATT STREET AND STARIN ROAD STREET LIGHTING.** Councilmember Singer indicated that lighting was poor at this intersection. Street Superintendent Chuck Nass indicated that within the next couple of weeks, the wattage of the bulbs will be increased from 200 to 400 per light.

**2<sup>ND</sup> COUNCIL MEETING IN FEBRUARY.** It was noted that the second meeting in February falls on the day of an election, and would therefore be held on Thursday, February 21<sup>st</sup>. No action was taken, and the meeting will stay scheduled as indicated in the ordinances.

**PURCHASE OF POLICE CAR.** It was moved by Olsen and seconded by Abbott to approve the purchase of a police car from Ketterhagen Motors of Whitewater, Wisconsin, at a cost of \$24,880. (Ketterhagen's quote was \$367 more than that presented by Ewald of Oconomowoc, holder of the State contract). In addition, there will be an approximate \$6,500 cost to fit the car with police equipment. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

**COMMUNICATIONS STUDY CONTRACT.** It was moved by Binnie and seconded by Olsen to approve a contract with APCO International of Daytona Beach, Florida, to perform a Whitewater Police Department Communications Center Staff Study at a cost of \$8,400. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

**FUTURE AGENDA ITEMS.** Councilmember Winship requested that a discussion be held relating to crime 2012 statistics in the City, and how they compare to 2011. Councilmember Kidd requested that discussions be held regarding the process to negotiate a service agreement between the Whitewater Fire Department and the City, as well as a study of Fire and Rescue squad organization. Councilmember Singer requested that an ordinance amending outdoor café hours and allowance of outdoor heaters be brought forth, and Councilmember Crone requested that a discussion regarding the train schedule during 4<sup>th</sup> of July celebration be brought forth.

**EXECUTIVE SESSION.** It was moved by Singer and seconded by Olsen to adjourn to closed session, NOT TO RECONVENE, pursuant to Section 19.85(1)(c) of the Wisconsin Statutes, "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Item to be discussed: Evaluation of DPW Director position candidates. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None. Being no further business to come before the meeting, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Michele R. Smith, Clerk

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT LLC</b>						
420	5 ALARM FIRE & SAFETY EQUI	128937-I	CRASH CREW/ROPE	02/20/2013	40.00	100-52210-810
Total 5 ALARM FIRE & SAFETY EQUIPMENT LLC:					40.00	
<b>ABENDROTH WATER COND</b>						
502	ABENDROTH WATER COND	502-22013	WASTEWATER/LAB SUPPLIES	02/20/2013	18.75	620-62870-340
502	ABENDROTH WATER COND	502-22013	WASTEWATER/OPERATING SU	02/20/2013	42.27	620-62840-340
Total ABENDROTH WATER COND:					61.02	
<b>ACCURATE APPRAISAL LLC</b>						
4952	ACCURATE APPRAISAL LLC	FEBRUARY 20	GEN ADMN/FEB SVC	02/20/2013	13,950.00	100-51400-219
Total ACCURATE APPRAISAL LLC:					13,950.00	
<b>AIRGAS USA LLC</b>						
4760	AIRGAS USA LLC	9906652207	STREET/OPERATING SUPPLIE	02/20/2013	57.47	100-53230-340
Total AIRGAS USA LLC:					57.47	
<b>ALLIED GLOVE &amp; SAFETY PRODUCTS CORP</b>						
6381	ALLIED GLOVE & SAFETY PRO	1/979690	WASTEWATER/WATERPROOF	02/20/2013	17.70	620-62840-340
Total ALLIED GLOVE & SAFETY PRODUCTS CORP:					17.70	
<b>AROPA DESIGNS</b>						
880	AROPA DESIGNS	32987	REC/SUMMER 2012 SHIRT	02/20/2013	7.40	100-55300-341
Total AROPA DESIGNS:					7.40	
<b>AUTOMATIC TRANSMISSION SERVICE LLC</b>						
13	AUTOMATIC TRANSMISSION	2009 CROWN	POLICE VEHICLE/REBUILD TRA	02/20/2013	1,942.34	100-53230-354
Total AUTOMATIC TRANSMISSION SERVICE LLC:					1,942.34	
<b>BADGER WELDING SUPPLIES INC</b>						
4990	BADGER WELDING SUPPLIES I	3124157	PARKS/OPERATING SUPPLIES	02/20/2013	321.78	100-53270-340
4990	BADGER WELDING SUPPLIES I	SC1302	PARKS/SVC CHARGE	02/20/2013	.43	100-53270-340
Total BADGER WELDING SUPPLIES INC:					322.21	
<b>BALL, RICHARD</b>						
1033	BALL, RICHARD	29485	INNOVATION CTR/MATS & TOW	02/20/2013	342.65	920-56500-250
1033	BALL, RICHARD	29494	LIBRARY/CLEANING MATS	02/20/2013	62.00	100-55111-246
1033	BALL, RICHARD	29508	WASTEWATER/SHOP TOWELS	02/20/2013	39.50	620-62840-340
Total BALL, RICHARD:					444.15	
<b>BANDT COMMUNICATIONS INC</b>						
858	BANDT COMMUNICATIONS INC	008491	FIRE/EQUIPMENT REPAIRS	02/20/2013	143.50	100-52200-242
858	BANDT COMMUNICATIONS INC	008492	FIRE/EQUIPMENT REPAIRS	02/20/2013	143.50	100-52200-242
858	BANDT COMMUNICATIONS INC	008493	FIRE/EQUIPMENT REPAIRS	02/20/2013	143.50	100-52200-242

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
858	BANDT COMMUNICATIONS INC	008494	FIRE/EQUIPMENT REPAIRS	02/20/2013	143.50	100-52200-242
858	BANDT COMMUNICATIONS INC	008536	FIRE/EQUIPMENT REPAIRS	02/20/2013	83.50	100-52200-242
858	BANDT COMMUNICATIONS INC	008549	FIRE/EQUIPMENT REPAIRS	02/20/2013	143.50	100-52200-242
858	BANDT COMMUNICATIONS INC	008554	FIRE/EQUIPMENT REPAIRS	02/20/2013	143.50	100-52200-242
858	BANDT COMMUNICATIONS INC	130116004	FIRE/SPEAKER MIC	02/20/2013	477.75	100-52200-810
Total BANDT COMMUNICATIONS INC:					1,422.25	
<b>BATTERIES PLUS LLC</b>						
3069	BATTERIES PLUS LLC	192875-01	WASTEWATER/LIGHTING EQUI	02/20/2013	467.72	620-62860-357
Total BATTERIES PLUS LLC:					467.72	
<b>BERNTSEN</b>						
6862	BERNTSEN	147892	WASTEWATER/MARKER FLAG	02/20/2013	110.74	620-62830-354
Total BERNTSEN:					110.74	
<b>BEST TEST AUTO ELECTRIC</b>						
457	BEST TEST AUTO ELECTRIC	8120	STREET/#59 & #2 REPAIRS	02/20/2013	290.00	100-53320-353
457	BEST TEST AUTO ELECTRIC	8121	STREET/DIRT SHREDDER	02/20/2013	102.00	100-53320-353
457	BEST TEST AUTO ELECTRIC	8123	STREET/#65 & #20 REPAIRS	02/20/2013	293.00	100-53320-353
Total BEST TEST AUTO ELECTRIC:					685.00	
<b>BOBCAT OF MADISON INC</b>						
6144	BOBCAT OF MADISON INC	111796	STREET/#60 REPAIRS	02/20/2013	55.31	100-53320-353
Total BOBCAT OF MADISON INC:					55.31	
<b>BOLDTRONICS INC</b>						
5312	BOLDTRONICS INC	20130003	POLICE INV/OPERATING SUPP	02/20/2013	216.95	100-52120-340
Total BOLDTRONICS INC:					216.95	
<b>BROWN CAB SERVICE INC</b>						
47	BROWN CAB SERVICE INC	893	CAB SVC/JAN	02/20/2013	10,722.10	235-51350-295
Total BROWN CAB SERVICE INC:					10,722.10	
<b>BROWN'S OF TWO RIVERS</b>						
1031	BROWN'S OF TWO RIVERS	0398401-IN	STREET/DODGE WEATHERSTR	02/20/2013	40.90	100-53320-353
Total BROWN'S OF TWO RIVERS:					40.90	
<b>CARQUEST AUTO PARTS</b>						
21	CARQUEST AUTO PARTS	21-22013	STREET/VEHICLE REPAIRS	02/20/2013	604.36	100-53230-352
21	CARQUEST AUTO PARTS	21-22013	POLICE VEHICLES/REPAIRS	02/20/2013	240.67	100-53230-354
Total CARQUEST AUTO PARTS:					845.03	
<b>CDW GOVERNMENT</b>						
1234	CDW GOVERNMENT	X056967	POLICE INV/CARD READER	02/20/2013	58.60	100-52120-340
1234	CDW GOVERNMENT	X056967	POLICE ADMN/TONER	02/20/2013	290.58	100-52100-310
Total CDW GOVERNMENT:					349.18	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>CENTRAL PARTS WAREHOUSE</b>						
3003	CENTRAL PARTS WAREHOUSE	193792A	STREET/SNOW PLOW REPAIR	02/20/2013	640.89	100-53320-353
Total CENTRAL PARTS WAREHOUSE:					640.89	
<b>CIVIC SYSTEMS LLC</b>						
2003	CIVIC SYSTEMS LLC	CVC10251	IT/JAN-JUNE 2013	02/20/2013	2,876.00	100-51450-245
2003	CIVIC SYSTEMS LLC	CVC10251	WATER/JAN-JUN 2013	02/20/2013	1,976.00	610-61903-340
2003	CIVIC SYSTEMS LLC	CVC10251	WASTEWATER/JAN-JUN 2013	02/20/2013	1,976.00	620-62810-352
2003	CIVIC SYSTEMS LLC	CVC10251	STORMWATER/JAN-JUN 2013	02/20/2013	989.00	630-63300-352
Total CIVIC SYSTEMS LLC:					7,817.00	
<b>DALEE WATER CONDITIONING</b>						
208	DALEE WATER CONDITIONING	208-022013	STREET/RENTAL	02/20/2013	219.54	100-53230-340
208	DALEE WATER CONDITIONING	208-022013	CABLE/OPERATING SUPPLIES	02/20/2013	17.90	200-55110-340
Total DALEE WATER CONDITIONING:					237.44	
<b>DALE'S BOOTERY</b>						
4598	DALE'S BOOTERY	12/14/12	PARKS/NEUMEISTER BOOTS	02/20/2013	240.00	100-53270-118
Total DALE'S BOOTERY:					240.00	
<b>DEPT OF UTILITIES</b>						
1	DEPT OF UTILITIES	1-22013	CITY & PARKS/WATER UTILITIE	02/20/2013	882.83	100-51600-221
1	DEPT OF UTILITIES	1-22013	WASTEWATER/STORMWATER	02/20/2013	119.43	620-62860-220
1	DEPT OF UTILITIES	1-22013	STREET/WATER UTILITIES	02/20/2013	231.98	100-53230-221
1	DEPT OF UTILITIES	1-22013	STORMWATER/JAMES ST	02/20/2013	11.28	630-63440-350
1	DEPT OF UTILITIES	1-22013	PARKS/WATER UTILITIES	02/20/2013	741.18	100-53270-221
1	DEPT OF UTILITIES	1-22013	PARKING LOT/STORMWATER U	02/20/2013	165.23	208-51920-650
1	DEPT OF UTILITIES	1-22013	LIBRARY/WATER UTILITIES	02/20/2013	212.66	100-55111-221
1	DEPT OF UTILITIES	1-22013	INNOVATION CTR/WATER UTILI	02/20/2013	350.27	920-56500-221
1	DEPT OF UTILITIES	1-22013	WATER/WATER UTILITIES	02/20/2013	35.35	610-61935-220
Total DEPT OF UTILITIES:					2,750.21	
<b>EGNOSKI, THOMAS</b>						
5029	EGNOSKI, THOMAS	851	INNOVATION CTR/SNOW REMO	02/20/2013	1,530.00	920-56500-294
Total EGNOSKI, THOMAS:					1,530.00	
<b>F J A CHRISTIANSEN ROOFING CO INC</b>						
4438	F J A CHRISTIANSEN ROOFING	PS-INV25262	GEN BLDG/ROOF REPAIRS	02/20/2013	530.00	100-51600-245
Total F J A CHRISTIANSEN ROOFING CO INC:					530.00	
<b>FASTENAL COMPANY</b>						
1255	FASTENAL COMPANY	WIWHT10564	STREET/SNOW PLOW REPAIR	02/20/2013	159.79	100-53320-353
1255	FASTENAL COMPANY	WIWHT10763	WASTEWATER/DRAW PINS	02/20/2013	45.41	620-62890-357
Total FASTENAL COMPANY:					205.20	
<b>FERO, DENNIS</b>						
243	FERO, DENNIS	824353	FIRE/VEHICHL E MAINTENANCE	02/20/2013	40.25	100-52200-241
Total FERO, DENNIS:					40.25	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>FIRE-RESCUE SUPPLY LLC</b>						
3886	FIRE-RESCUE SUPPLY LLC	4606	CRASH CREW/CALIBRATION KI	02/20/2013	498.10	100-52210-810
Total FIRE-RESCUE SUPPLY LLC:					498.10	
<b>FORT HEALTHCARE-BUSINESS HEALT</b>						
801	FORT HEALTHCARE-BUSINESS	JANUARY 31,	POLICE ADMN/DRUG SCREEN	02/20/2013	112.00	100-52100-219
Total FORT HEALTHCARE-BUSINESS HEALT:					112.00	
<b>FRANK BROS INC</b>						
1438	FRANK BROS INC	54252	STREET/SAND	02/20/2013	775.49	100-53320-460
Total FRANK BROS INC:					775.49	
<b>FRAWLEY OIL CO INC</b>						
133	FRAWLEY OIL CO INC	133-022013	STORMWATER/FUEL	02/20/2013	51.68	630-63440-351
133	FRAWLEY OIL CO INC	133-022013	SENIORS/FUEL	02/20/2013	73.00	100-46733-55
133	FRAWLEY OIL CO INC	133-022013	POLICE/LUBRICANTS	02/20/2013	676.00	100-52110-351
133	FRAWLEY OIL CO INC	133-022013	NEIGHBORHOOD SVC/GAS	02/20/2013	239.67	100-52400-351
133	FRAWLEY OIL CO INC	133-022013	STREET/GAS	02/20/2013	1,081.04	100-53300-351
133	FRAWLEY OIL CO INC	133-022013	SNOW REMOVAL/FUEL	02/20/2013	175.71	100-53320-351
133	FRAWLEY OIL CO INC	133-022013	PARKS/FUEL	02/20/2013	180.88	100-53270-351
133	FRAWLEY OIL CO INC	133-022013	WATER/FUEL	02/20/2013	477.72	610-61933-351
133	FRAWLEY OIL CO INC	133-022013	WASTEWATER/FUEL	02/20/2013	282.30	620-62840-351
133	FRAWLEY OIL CO INC	133-022013	WASTEWATER/LUBRICANTS	02/20/2013	382.00	620-62850-342
133	FRAWLEY OIL CO INC	133-022013	STREET/DIESEL FUEL	02/20/2013	1,946.03	100-53300-351
133	FRAWLEY OIL CO INC	133-022013	SNOW REMOVAL/DIESEL FUEL	02/20/2013	462.75	100-53320-351
133	FRAWLEY OIL CO INC	133-022013	PARKS/DIESEL FUEL	02/20/2013	18.51	100-53270-351
133	FRAWLEY OIL CO INC	133-022013	STORMWATER/DIESEL FUEL	02/20/2013	55.53	630-63600-351
Total FRAWLEY OIL CO INC:					6,102.82	
<b>FULL COMPASS SYSTEMS LTD</b>						
724	FULL COMPASS SYSTEMS LTD	4568282	CABLE/CAMERA ACCESS	02/20/2013	6,947.55	200-55110-810
724	FULL COMPASS SYSTEMS LTD	4570808	CABLE/DIGITAL CAMERA	02/20/2013	795.00	200-55110-810
724	FULL COMPASS SYSTEMS LTD	4574192	CABLE/OPERATING SUPPLIES	02/20/2013	91.00	200-55110-340
724	FULL COMPASS SYSTEMS LTD	4575554	CABLE/CAMERA ACCESS	02/20/2013	47.48	200-55110-810
Total FULL COMPASS SYSTEMS LTD:					7,881.03	
<b>GOVERNMENT FINANCE OFFICER ASN</b>						
464	GOVERNMENT FINANCE OFFIC	2013 MEMBER	FINANCE/SAUBERT	02/20/2013	190.00	100-51500-211
Total GOVERNMENT FINANCE OFFICER ASN:					190.00	
<b>GRAINGER</b>						
367	GRAINGER	9035894659	PARKS/OPERATING SUPPLIES	02/20/2013	107.16	100-53270-340
367	GRAINGER	9039264180	PARKS/CREDIT	02/20/2013	77.60	100-53270-340
367	GRAINGER	9040115470	PARKS/NOZZLE	02/20/2013	34.68	100-53270-340
367	GRAINGER	9056524870	WASTEWATER/LOCK LUBRICA	02/20/2013	43.98	620-62850-357
Total GRAINGER:					108.22	
<b>HAVILL-SPOERL</b>						
1386	HAVILL-SPOERL	343345	POLICE VEHICLE #20 REPAIRS	02/20/2013	14.30	100-53230-354

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total HAVILL-SPOERL:					14.30	
<b>IBD LLC</b>						
1859	IBD LLC	70126898	STREET/#35 & #59 REPAIRS	02/20/2013	219.90	100-53320-353
1859	IBD LLC	70126899	POLICE VEHICLE/#24 REPAIRS	02/20/2013	102.95	100-53230-354
Total IBD LLC:					322.85	
<b>INFILCO DEGREMONT INC</b>						
4858	INFILCO DEGREMONT INC	405771	WASTEWATER/MECH BAR SCR	02/20/2013	372.50	620-62850-357
Total INFILCO DEGREMONT INC:					372.50	
<b>INTELLIGENT PRODUCTS INC</b>						
3955	INTELLIGENT PRODUCTS INC	152921A	PARKS/DOG PARK SUPPLIES	02/20/2013	764.49	100-53270-340
Total INTELLIGENT PRODUCTS INC:					764.49	
<b>JACK'S AUTO RANCH</b>						
6864	JACK'S AUTO RANCH	12831	STREET/#65 REPAIRS	02/20/2013	175.00	100-53230-352
Total JACK'S AUTO RANCH:					175.00	
<b>JIM'S KEY SHOP LLC</b>						
4833	JIM'S KEY SHOP LLC	2695	GEN BDLG/LOCK REPAIRS	02/20/2013	42.85	100-51600-355
4833	JIM'S KEY SHOP LLC	2716	GEN BDLG/LOCK REPAIRS	02/20/2013	272.13	100-51600-355
Total JIM'S KEY SHOP LLC:					314.98	
<b>JOHN DEERE FINANCIAL</b>						
6276	JOHN DEERE FINANCIAL	CC00014	WASTEWATER/CREDIT	02/20/2013	1.93	620-62840-340
6276	JOHN DEERE FINANCIAL	IC07639	PARKS/REPAIR PARTS	02/20/2013	22.26	100-53270-242
6276	JOHN DEERE FINANCIAL	IC07680	PARKS/REPAIR PARTS	02/20/2013	28.49	100-53270-242
6276	JOHN DEERE FINANCIAL	IC07681	PARKS/REPAIR PARTS	02/20/2013	27.04	100-53270-242
6276	JOHN DEERE FINANCIAL	IC07768	PARKS/REPAIR PARTS	02/20/2013	21.32	100-53270-242
6276	JOHN DEERE FINANCIAL	IC07782	PARKS/REPAIR PARTS	02/20/2013	93.56	100-53270-242
6276	JOHN DEERE FINANCIAL	IC07798	PARKS/REPAIR PARTS	02/20/2013	9.14	100-53270-242
6276	JOHN DEERE FINANCIAL	IC07836	PARKS/CHAINSAW	02/20/2013	834.47	100-53270-295
6276	JOHN DEERE FINANCIAL	IW20267	PARKS/#59 REPAIRS	02/20/2013	542.86	100-53270-295
6276	JOHN DEERE FINANCIAL	IW20267A	PARKS/#59 PIN	02/20/2013	53.94	100-53270-295
Total JOHN DEERE FINANCIAL:					1,631.15	
<b>JOHNS DISPOSAL SERVICE INC</b>						
42	JOHNS DISPOSAL SERVICE IN	46250	CITY/BULK	02/20/2013	4,081.53	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	46250	CITY/REFUSE	02/20/2013	20,510.33	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	46250	CITY/RECYCLING	02/20/2013	6,391.83	230-53600-295
Total JOHNS DISPOSAL SERVICE INC:					30,983.69	
<b>JOHNSTONE SUPPLY</b>						
484	JOHNSTONE SUPPLY	234303	ARMORY/HEATING MAINTENA	02/20/2013	464.72	100-51600-244
484	JOHNSTONE SUPPLY	235220	LIBRARY/HEATING MAINTENAN	02/20/2013	15.93	100-55111-244
484	JOHNSTONE SUPPLY	235243	GEN BLDG/BELTS	02/20/2013	104.67	100-51600-244
484	JOHNSTONE SUPPLY	235282	WHITE BLDG/BLDG MAINTENA	02/20/2013	549.00	100-51600-244

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total JOHNSTONE SUPPLY:					1,134.32	
<b>K.A.S. CUSTOM CLEANING</b>						
6868	K.A.S. CUSTOM CLEANING	14675	CRAVATH LAKEFRONT/JANITO	02/20/2013	1,047.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14675	ARMORY/JANITORIAL SVC	02/20/2013	840.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14675	INNOVATION CTR/JANITORIAL	02/20/2013	750.00	920-56500-246
6868	K.A.S. CUSTOM CLEANING	14675	LIBRARY/JANITORIAL SVC	02/20/2013	1,375.00	100-55111-246
6868	K.A.S. CUSTOM CLEANING	14675	MUNICIPAL BLDG/JANITORIAL	02/20/2013	3,280.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14675	COMM BLDG/JANITORIAL SVC	02/20/2013	1,175.00	100-51600-246
Total K.A.S. CUSTOM CLEANING:					8,467.00	
<b>KLEEN MAINTENANCE CO LLC</b>						
6863	KLEEN MAINTENANCE CO LLC	1464	DEPOT/REPAIR FENCE	02/20/2013	620.00	450-57500-851
Total KLEEN MAINTENANCE CO LLC:					620.00	
<b>LAKESIDE INTERNATIONAL TRUCKS</b>						
3670	LAKESIDE INTERNATIONAL TR	5016559P	STREET/SNOW PLOW REPAIR	02/20/2013	15.80	100-53320-353
3670	LAKESIDE INTERNATIONAL TR	5016767P	STREET/SNOWPLOW REPAIRS	02/20/2013	48.46	100-53320-353
Total LAKESIDE INTERNATIONAL TRUCKS:					64.26	
<b>LAWSON PRODUCTS INC</b>						
289	LAWSON PRODUCTS INC	9301370147	STREET/SNOW PLOW REPAIRS	02/20/2013	319.46	100-53320-353
289	LAWSON PRODUCTS INC	9301370889	WASTEWATER/4 WHEELER RE	02/20/2013	109.87	620-62850-357
Total LAWSON PRODUCTS INC:					429.33	
<b>LEXISNEXIS RISK DATA MGMT</b>						
3364	LEXISNEXIS RISK DATA MGMT	1410204-2013	POLICE INV/PROFESSIONAL S	02/20/2013	96.65	100-52120-219
Total LEXISNEXIS RISK DATA MGMT:					96.65	
<b>LINDNER &amp; MARSACK SC</b>						
79	LINDNER & MARSACK SC	86995	LEGAL/DEC SVC	02/20/2013	102.50	100-51300-219
Total LINDNER & MARSACK SC:					102.50	
<b>MIDSTATE EQUIPMENT-JANESVILLE</b>						
1470	MIDSTATE EQUIPMENT-JANES	I52041	WASTEWATER/4 WHEELER RE	02/20/2013	33.00	620-62850-357
Total MIDSTATE EQUIPMENT-JANESVILLE:					33.00	
<b>MILPORT ENTERPRISES INC</b>						
1408	MILPORT ENTERPRISES INC	229122	WASTEWATER/ALUM	02/20/2013	5,597.35	620-62840-341
Total MILPORT ENTERPRISES INC:					5,597.35	
<b>MORGAN BIRGE &amp; ASSOCIATES INC</b>						
4591	MORGAN BIRGE & ASSOCIATE	MC0049736	GEN BLDG/PHONE	02/20/2013	345.00	100-51600-225
Total MORGAN BIRGE & ASSOCIATES INC:					345.00	
<b>MORTON SALT INC</b>						
615	MORTON SALT INC	5400069705	STREET/ROAD SALT	02/20/2013	6,730.96	100-53320-460

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total MORTON SALT INC:					6,730.96	
<b>NCL OF WISCONSIN INC</b>						
369	NCL OF WISCONSIN INC	315783	WASTEWATER/LAB SUPPLIES	02/20/2013	308.74	620-62870-340
369	NCL OF WISCONSIN INC	315784	WASTEWATER/ANNUAL THER	02/20/2013	198.97	620-62870-340
Total NCL OF WISCONSIN INC:					507.71	
<b>NORTH WOODS SUPERIOR CHEMICAL</b>						
1947	NORTH WOODS SUPERIOR CH	15949	WASTEWATER/JANITORIAL SU	02/20/2013	506.78	620-62840-340
Total NORTH WOODS SUPERIOR CHEMICAL:					506.78	
<b>NORTHERN LAKE SERVICE INC</b>						
1335	NORTHERN LAKE SERVICE INC	227796	WASTEWATER/QUARTERLY LA	02/20/2013	426.70	620-62870-295
Total NORTHERN LAKE SERVICE INC:					426.70	
<b>NORTHERN SEWER EQUIPMENT CO INC</b>						
44	NORTHERN SEWER EQUIPMEN	8349	WASTEWATER/JET MACHINE R	02/20/2013	173.37	620-62830-355
Total NORTHERN SEWER EQUIPMENT CO INC:					173.37	
<b>OFFICE DEPOT</b>						
4146	OFFICE DEPOT	639598671001	POLICE ADMN/OFFICE SUPPLI	02/20/2013	133.83	100-52100-310
4146	OFFICE DEPOT	643893671001	FINANCE/PAYROLL ENVELOPE	02/20/2013	103.96	100-51500-310
Total OFFICE DEPOT:					237.79	
<b>O'REILLY AUTO PARTS</b>						
6484	O'REILLY AUTO PARTS	3899-131029	STREET/VEHCILE REPAIRS	02/20/2013	35.22	100-53230-352
6484	O'REILLY AUTO PARTS	3899-133098	STREET/#2 REPAIRS	02/20/2013	24.13	100-53230-352
6484	O'REILLY AUTO PARTS	3899-133211	STREET/CREDIT	02/20/2013	23.48	100-53230-352
Total O'REILLY AUTO PARTS:					35.87	
<b>OTIS ELEVATOR CO</b>						
1066	OTIS ELEVATOR CO	CMM655O721	GEN BLDG/MUNICIPAL BLDG S	02/20/2013	2,231.04	100-51600-355
Total OTIS ELEVATOR CO:					2,231.04	
<b>PAUL CONWAY SHIELDS</b>						
5394	PAUL CONWAY SHIELDS	0320104-IN	FIRE/BOOTS	02/20/2013	580.00	100-52200-810
Total PAUL CONWAY SHIELDS:					580.00	
<b>QUILL CORPORATION</b>						
445	QUILL CORPORATION	8804039	GEN ADMN/ABSENTEE STAMP	02/20/2013	33.29	100-51400-310
445	QUILL CORPORATION	8890347	GEN ADMN/OFFICE SUPPLIES	02/20/2013	13.99	100-51400-310
445	QUILL CORPORATION	8890347	DPW/OFFICE SUPPLIES	02/20/2013	14.00	100-53100-310
445	QUILL CORPORATION	8890347	REC/OFFICE SUPPLIES	02/20/2013	12.00	100-55210-310
445	QUILL CORPORATION	8964707	GEN ADMN/OFFICE SUPPLIES	02/20/2013	4.89	100-51400-310
445	QUILL CORPORATION	8964707	DPW/OFFICE SUPPLIES	02/20/2013	4.89	100-53100-310
445	QUILL CORPORATION	8964707	REC/OFFICE SUPPLIES	02/20/2013	4.19	100-55210-310
Total QUILL CORPORATION:					87.25	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>ROSSETTI, MATHEW</b>						
6518	ROSSETTI, MATHEW	7	POLICE INV/PEST CONTROL	02/20/2013	25.00	100-52120-340
Total ROSSETTI, MATHEW:					25.00	
<b>S &amp; H TRUCK SERVICE</b>						
388	S & H TRUCK SERVICE	11137	FIRE/#1221 REPAIRS	02/20/2013	745.66	100-52200-241
Total S & H TRUCK SERVICE:					745.66	
<b>SCHOPEN'S AUTOMOTIVE SVC LLC</b>						
137	SCHOPEN'S AUTOMOTIVE SVC	38232	POLICE VEHICLE/#24 TOWING	02/20/2013	80.00	100-53230-354
Total SCHOPEN'S AUTOMOTIVE SVC LLC:					80.00	
<b>SCHROEDER SERVICES</b>						
6869	SCHROEDER SERVICES	9210	WASTEWATER/SLUDGE PUMP	02/20/2013	280.00	620-62850-357
Total SCHROEDER SERVICES:					280.00	
<b>TRI COUNTY COOLING &amp; HEATING LLC</b>						
5283	TRI COUNTY COOLING & HEATI	1565	GEN BLDG/CITY HALL BOILER	02/20/2013	170.00	100-51600-244
5283	TRI COUNTY COOLING & HEATI	1572	LIBRARY BLDG/HEATING REPA	02/20/2013	170.00	100-55111-244
5283	TRI COUNTY COOLING & HEATI	1575	LIBRARY BLDG/HEATING REPA	02/20/2013	708.00	100-55111-244
Total TRI COUNTY COOLING & HEATING LLC:					1,048.00	
<b>TRIEBOLD OUTDOOR POWER LLC</b>						
418	TRIEBOLD OUTDOOR POWER	WC02269	FIRE/EQUIPMENT REPAIRS	02/20/2013	164.35	100-52200-242
Total TRIEBOLD OUTDOOR POWER LLC:					164.35	
<b>ULTRAMAX</b>						
3505	ULTRAMAX	134149	POLICE PATROL/DAAT FIREAR	02/20/2013	1,685.74	100-52110-360
Total ULTRAMAX:					1,685.74	
<b>UW WHITEWATER</b>						
8	UW WHITEWATER	18158	STREET/LIGHTING	02/20/2013	72.81	100-53420-340
8	UW WHITEWATER	18158	WASTEWATER/JANITORIAL SU	02/20/2013	105.07	620-62840-340
8	UW WHITEWATER	18158	INNOVATION CTR/FLAG	02/20/2013	13.13	920-56500-250
8	UW WHITEWATER	18158	GEN BLDG/JANITORIAL SUPPLI	02/20/2013	193.18	100-51600-340
8	UW WHITEWATER	18258	WASTEWATER/JANITORIAL SU	02/20/2013	97.67	620-62840-340
8	UW WHITEWATER	18258	GEN BLDG/JANITORIAL SUPPLI	02/20/2013	104.63	100-51600-340
8	UW WHITEWATER	18258	LIBRARY BLDG/JANITORIAL SU	02/20/2013	80.08	100-55111-355
Total UW WHITEWATER:					666.57	
<b>VANDEWALLE &amp; ASSOCIATES</b>						
27	VANDEWALLE & ASSOCIATES	201301043	PLANNING/JAN SVC	02/20/2013	311.25	100-56300-219
Total VANDEWALLE & ASSOCIATES:					311.25	
<b>WALWORTH COUNTY</b>						
336	WALWORTH COUNTY	20130000008	GEN ADMN/DOCUMENT #85635	02/20/2013	30.00	100-51400-310
Total WALWORTH COUNTY:					30.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>WASC</b>						
1175	WASC	2013 MEMBER	SENIORS/SENIORS IN THE PAR	02/20/2013	65.00	100-55310-320
Total WASC:					65.00	
<b>WAUKESHA CO TECH COLLEGE</b>						
536	WAUKESHA CO TECH COLLEGE	S0526014	FIRE/RIGGS-LEQUIRE FIRE CE	02/20/2013	80.00	100-52200-154
Total WAUKESHA CO TECH COLLEGE:					80.00	
<b>WAUSAU EQUIPMENT CO INC</b>						
387	WAUSAU EQUIPMENT CO INC	152633	STREET/SNOW PLOW REPAIR	02/20/2013	1,795.70	100-53320-353
Total WAUSAU EQUIPMENT CO INC:					1,795.70	
<b>WELDERS SUPPLY CO BELOIT INC</b>						
49	WELDERS SUPPLY CO BELOIT	490176	RESCUE/OXYGEN	02/20/2013	56.32	100-52300-340
Total WELDERS SUPPLY CO BELOIT INC:					56.32	
<b>WHITEWATER FIRE DEPT</b>						
284	WHITEWATER FIRE DEPT	FEB 2013 STM	FIRE/BP	02/20/2013	92.75	100-52200-154
284	WHITEWATER FIRE DEPT	FEB 2013 STM	FIRE/FIRE ENGINEER	02/20/2013	4,500.00	100-52200-154
284	WHITEWATER FIRE DEPT	FEB 2013 STM	FIRE/OSI BATTERIES	02/20/2013	301.36	100-52200-242
284	WHITEWATER FIRE DEPT	FEB 2013 STM	FIRE/WALMART	02/20/2013	35.31	100-52200-310
284	WHITEWATER FIRE DEPT	FEB 2013 STM	RESCUE/ISAACS PARKING	02/20/2013	15.00	100-52300-154
284	WHITEWATER FIRE DEPT	FEB 2013 STM	RESCUE/GATEWAY	02/20/2013	612.43	100-52300-154
284	WHITEWATER FIRE DEPT	FEB 2013 STM	CRASH CREW/MENARDS	02/20/2013	27.93	100-52210-340
Total WHITEWATER FIRE DEPT:					5,584.78	
<b>WI DEPT OF JUSTICE</b>						
69	WI DEPT OF JUSTICE	L6505T 02/01/	BEV OP/RECORD CHECK	02/20/2013	49.00	100-44122-51
69	WI DEPT OF JUSTICE	L6505T 02/01/	RESCUE/RECORD CHECK	02/20/2013	7.00	100-52300-310
69	WI DEPT OF JUSTICE	L6505T 02/01/	REC/RECORD CHECK	02/20/2013	7.00	100-55210-790
69	WI DEPT OF JUSTICE	L6505T 02/01/	CABLE/RECORD CHECK	02/20/2013	7.00	200-55110-310
69	WI DEPT OF JUSTICE	L6505T 02/01/	DPW/RECORD CHECK	02/20/2013	56.00	100-53300-310
Total WI DEPT OF JUSTICE:					126.00	
<b>WI DEPT OF TRANSPORTATION</b>						
1156	WI DEPT OF TRANSPORTATIO	L21526	BIKE PEDESTIRIAN DESIGN/29	02/20/2013	1,010.28	450-57500-861
1156	WI DEPT OF TRANSPORTATIO	L21547	MILWAUKEE ST/3110-06-00	02/20/2013	13,278.82	454-57500-821
1156	WI DEPT OF TRANSPORTATIO	L21556	WASTEWATER/HWY 89 & 59 IN	02/20/2013	1,337.23	620-62830-295
1156	WI DEPT OF TRANSPORTATIO	L21587	DEPOT/3835-02-00	02/20/2013	3,138.88	450-57500-851
1156	WI DEPT OF TRANSPORTATIO	L21588	DEPOT/3835-02-70	02/20/2013	629.87	450-57500-851
1156	WI DEPT OF TRANSPORTATIO	L21589	WATERS EDGE BIKE TRAIL/383	02/20/2013	201.93	450-57500-861
1156	WI DEPT OF TRANSPORTATIO	L21590	MAIN & WHITON/FINAL 3835-04-	02/20/2013	6,563.32	450-57500-867
Total WI DEPT OF TRANSPORTATION:					26,160.33	
<b>ZINGG MOTOR CORP LLC</b>						
71	ZINGG MOTOR CORP LLC	106884	POLICE INV/KEY	02/20/2013	67.11	100-52120-340
Total ZINGG MOTOR CORP LLC:					67.11	
Grand Totals:					163,373.77	

---

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
--------	-------------	----------------	-------------	--------------	--------------------	-------------------

---

Dated: \_\_\_\_\_ 2/13/2013 \_\_\_\_\_

Finance Director: \_\_\_\_\_ DOUG SAUBERT \_\_\_\_\_

---

Report Criteria:

- Detail report.
  - Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
-

## Minutes

Whitewater Landmarks Commission  
 Thursday December 6, 2012 - 6 PM  
 City Manager's Conference Room  
 312 Whitewater Street, Whitewater, WI 53190

### CALL TO ORDER

- I. Call to Order and roll call  
 Carol Christ called the meeting to order at 6:04. PM  
 Present: Carol Christ, Linda Loomer, Suzanne Haeslow, Allan Marshall, Richard Helmick  
 Absent: Common Council representative, Nancy Wendt  
 Staff present: Latisha Birkeland
- II. Approval of agenda and possible rearrangement  
 MSC (Marshall/Loomer) to approve the agenda with the following correction: Change date - Approval of minutes of October 4 and November 6, 2012 to October 4 and November 1, 2012.  
 Ayes: Christ, Loomer, Haeslow, Marshall, Helmick  
 No: None  
 Abstain: None
- III. Approval of minutes of October 4 and November 1, 2012  
 MSC (Haeslow/Marshall ) to approve the minutes with the following correction to November 1 – XVI  
 “The term “craftsman-like” was researched by talking to 14 other professionals in the field of construction. Two terms were suggested: “professional quality” and “artesian quality.” Latisha said that this correction would be easy to make”.  
 Ayes: Christ, Loomer, Haeslow, Marshall, Helmick  
 No: None  
 Abstain: None
- IV. Set date and time of next meeting - Thursday, January 3, 2013 - 6:00 P.M  
 MSC (Marshall/Helmick) to cancel the January 3, 2013 meeting and hold the next meeting on February 7, 2013 at 6:00 PM.  
 Ayes: Christ, Loomer, Haeslow, Marshall, Helmick  
 No: None  
 Abstain: None
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.  
 There were no citizen comments.

(At this time, Dr. Susan Popke arrived.)

MSC (Christ/Haeslow) to amend the agenda to take XVIII at this point in order to allow Dr. Popke to discuss her concerns.

Ayes: Christ, Loomer, Haeslow, Marshall, Helmick

No: None

Abstain: None

Request for information on Nelson Salisbury House 404 W. North.

Dr. Popke was interested in learning about the status of the property, if there were any grants or low cost loans available for reconstruction, and what would the Landmarks Commission allow. Tincture Realty has already shown her the property. Dr. Popke and her husband have been considering turning the property into a community facility, possibly a drug and alcohol clinic. Previously, Christ had sent to Dr. Popke information on federal grants for remodeling/reconstruction. Marshall suggested Dr. Popke contact the city's CDA for advice. Birkeland reviewed permitted uses and application procedures under the city's

zoning ordinances. Christ stated that the Landmarks Commission had authority over repairs and reconstruction made only on the building's exterior, not on its interior.

#### **REPORTS**

- VI. Report from the Friends of the Mounds – FOTEM (Helmick)
  - 1. Tour of effigy mounds at Gorman Nature Preserve. It was noted that reconstruction of damaged mounds was approved by the State Historical Society.
  - 2. Correction of city web site listings of landmarks. The city's Chief Information Officer, Tim Nobling, was contacted to change the name from Effigy Mound Park to Whitewater Effigy Mounds Preserve.
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)  
Everything is completed except the cresting on the top of the roof. The cresting is the original, architectural detail that ran along the top of the roof. Isthmus Architect has submitted the project for a National Recognition award. April 28, 2013 is the proposed, grand opening.
- VIII. Update on Walking Tour Brochure (Wendt)  
No report.
- IX. Update on Birge Fountain (Loomer)  
There will not be any soda blasting as previously stated. A hot water, power wash with muriatic acid has been done. Dr. Nosek paid for this process out of his own pocket. This should be done every year in order to maintain the statue and cherubs.
- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)  
Christ and Loomer are editing all of the wordage formally printed about the landmarks. A new map locating the landmarks has been proposed.
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)  
No report.

#### **UNFINISHED BUSINESS**

- XII. Status of FREE LIBRARY history panel for White Memorial Library (Loomer)  
No report
- XIII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.  
No report.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190 (Marshall)  
No report.
- XV. Status on plan review documents (Loomer was excused at this point.)  
The new form was presented. MSC (Haeslow/Marshall) to accept the form as presented.  
Ayes: Christ, Haeslow, Marshall, Helmick  
No: None  
Abstain: None
- XVI. Portman House status - 302 South Prince  
The property owner is still doing research on the property.
- XVII. National Park Service Annual Products Report and Baseline Questionnaire for CLG's  
The questionnaire was begun. The National Park Service has been queried on a number of points. It has not responded.

#### **NEW BUSINESS**

- XVIII. See above.
- XIX. City council representative for Landmarks  
The soon to be appointed member will be the representative of the council on the Landmarks Commission.

#### **FUTURE AGENDA ITEMS**

- XX. Future designations of city-owned properties as local landmarks
- XXI. Plaques for Whitewater sites on the National Register of Historic Places

#### **GOOD OF THE ORDER**

Christ distributed a handout entitled "The Good of the Order." Discussion ensued on the definition and process

contained therein. Christ intends to add this step to all of the Landmarks Commission's agendas.

**ADJOURNMENT**

XXII. Call to Adjourn  
MSC (Marshall/Helmick ) to adjourn the meeting.  
Ayes: Christ, Haeslow, Marshall, Helmick

No: None

Abstain: None

The meeting was adjourned at 7:19 PM.

Respectfully submitted  
Richard Helmick, Secretary, Landmarks Commission



CA-C

City of Whitewater  
Doug Saubert, Finance Director

February 7, 2013

---

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director

RE: Manual and Authorized Checks Processed/Paid for January 2013

DATE: February 7, 2013

Attached is a detail listing of all manual and authorized checks processed for January 2013. The total amount equaled \$426,373.76. The amounts per fund are as follows:

<b>FUND</b>	<b>NAME</b>	<b>TOTAL</b>
100	General Fund	199,636.65
200	Cable TV	815.60
216	Police Vehicle Revolving	14,850.00
220	Library Special Revenue	13,650.42
230	Solid Waste/Recycling	165.00
450	Capital Projects	171,851.82
610	Water Utility	15,812.83
620	Sewer Utility	8,841.47
630	Stormwater Utility	702.37
900	CDA	47.60
	<b>TOTAL</b>	<b>\$426,373.76</b>

Please let me know if you have any questions.

Report Criteria:

Report type: GL detail

Check.Check number = 74995-75027,75124-75224

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
<b>100</b>								
01/13	01/02/2013	75007	260	PER MAR SECURITY SERVICES	915476	1	100-55111-245	25.00
01/13	01/03/2013	75010	6380	AT&T	262R421003	1	100-51600-225	2,787.20
01/13	01/03/2013	75011	6120	CHARTER	12-13-2012	1	100-52300-340	129.99
01/13	01/03/2013	75012	5355	GEHRENBECK, ROBERT	01-02-2013	1	100-21690	50.00
01/13	01/03/2013	75013	6848	HEBERER LIVING TRUST	12-31-2012	1	100-45130-52	10.00
01/13	01/03/2013	75014	5121	JAY, KIMBERLY	01-02-2013	1	100-21690	35.09
01/13	01/03/2013	75015	2274	MUNICIPAL COURT FUND	12-27/01-03-	1	100-45110-52	303.00
01/13	01/03/2013	75015	2274	MUNICIPAL COURT FUND	12-27/01-03-	2	100-45110-52	240.00
01/13	01/03/2013	75015	2274	MUNICIPAL COURT FUND	12-27/01-03-	3	100-45110-52	64.00
01/13	01/03/2013	75015	2274	MUNICIPAL COURT FUND	12-27/01-03-	4	100-45110-52	303.00
01/13	01/03/2013	75015	2274	MUNICIPAL COURT FUND	12-27/01-03-	5	100-45110-52	303.00
01/13	01/03/2013	75015	2274	MUNICIPAL COURT FUND	12-27/01-03-	6	100-45110-52	10.00
01/13	01/03/2013	75016	43	PETTY CASH	01-03-2013	1	100-52100-310	14.10
01/13	01/03/2013	75016	43	PETTY CASH	01-03-2013	2	100-51400-310	6.33
01/13	01/03/2013	75016	43	PETTY CASH	01-03-2013	3	100-51500-310	12.95
01/13	01/03/2013	75016	43	PETTY CASH	01-03-2013	4	100-53230-354	19.92
01/13	01/03/2013	75017	5768	RACINE POLICE DEPT	2.016149	1	100-45114-52	334.50
01/13	01/03/2013	75018	2	SENTRY OF WHITEWATER, DA	0030018214	1	100-46733-55	21.57
01/13	01/03/2013	75019	201	SMITH, MICHELE	12-31-2012	1	100-51400-330	1,045.56
01/13	01/03/2013	75020	5574	STATE OF WISCONSIN	12/12 FINES	1	100-21690	6,767.11
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	1	100-46733-55	8.80
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	2	100-52110-340	54.77
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	3	100-53100-310	119.55
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	4	100-53270-310	94.91
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	5	100-55210-790	32.64
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	6	100-55310-340	37.34
01/13	01/03/2013	75023	282	WALWORTH CO TREASURER	12/12 FINES	1	100-21690	2,495.81
01/13	01/03/2013	75024	6699	WHITEWATER COURT APARTM	01-02-2013	1	100-21690	1,087.00
01/13	01/03/2013	75025	4548	WHITEWATER, CITY OF	01-02-2013	1	100-21690	18,243.52
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	1	100-46733-55	1,108.69
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	2	100-46733-55	58.50
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	3	100-46733-55	17.70
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	4	100-46733-55	23.57
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	5	100-46733-55	3.16
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	6	100-46733-55	111.92
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	7	100-46733-55	413.10
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	8	100-46733-55	168.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	9	100-51400-310	35.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	10	100-51400-310	23.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	11	100-51500-154	70.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	12	100-52100-340	8.78
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	13	100-52100-340	95.65
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	14	100-52100-340	18.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	15	100-52110-154	265.36
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	16	100-52110-154	199.98-
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	17	100-52110-340	68.54
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	18	100-52110-351	25.50
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	19	100-52600-154	69.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	20	100-55210-154	30.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	21	100-55210-790	31.53
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	22	100-55310-154	12.01

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	30	100-55111-246	238.31
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	38	100-52100-310	228.44
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	39	100-51400-340	148.19
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	40	100-51100-310	55.91
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	42	100-56300-310	28.71
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	43	100-52400-310	71.51
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	44	100-53300-310	.23
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	45	100-55210-310	41.18
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	46	100-51500-310	197.30
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	50	100-51200-340	105.98
01/13	01/07/2013	75027	5043	US POSTAL SERVICE	01-07-2013	1	100-51500-310	900.00
01/13	01/10/2013	75124	5410	3 RIVERS BILLING	2060	1	100-46230-52	2,201.26
01/13	01/10/2013	75124	5410	3 RIVERS BILLING	2060	2	100-46240-52	30.94
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	2	100-51450-246	11.15
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	3	100-51450-246	45.92
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	5	100-51450-810	2,513.00
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	6	100-52200-310	395.37
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	7	100-51450-810	107.68
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	10	100-51450-246	275.94
01/13	01/10/2013	75127	5404	CITGO	36701982	1	100-52110-351	1,589.57
01/13	01/10/2013	75127	5404	CITGO	36701982	2	100-52120-351	721.28
01/13	01/10/2013	75127	5404	CITGO	36701982	3	100-52200-351	439.12
01/13	01/10/2013	75127	5404	CITGO	36701982	4	100-52300-351	1,038.64
01/13	01/10/2013	75127	5404	CITGO	36701982	5	100-52140-351	344.71
01/13	01/10/2013	75128	4512	EMERGENCY APPARATUS MTN	12-26-2012	1	100-52200-241	742.16
01/13	01/10/2013	75129	822	GRAHAM, ARTHUR	12-15-2012	1	100-52300-340	60.48
01/13	01/10/2013	75132	581	ROCHA SR, RAMON	12-12-2012	1	100-51200-219	25.52
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	1	100-51600-225	9.48
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	2	100-51400-225	39.99
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	3	100-51450-244	79.98
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	4	100-51450-244	199.99
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	6	100-53100-225	.53
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	7	100-53100-225	18.75
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	9	100-55210-225	104.40
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	10	100-56300-225	26.96
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	11	100-52400-225	37.33
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	12	100-51400-225	105.68
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	13	100-51400-225	28.52
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	14	100-53230-241	84.33
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	16	100-55310-225	2.11
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	17	100-52100-225	161.98
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	18	100-52500-225	1.07
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	19	100-52200-225	273.27
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	20	100-52300-225	10.93
01/13	01/10/2013	75134	5765	YES EQUIPMENT SERVICES IN	INV0017447	1	100-53230-359	151.74
01/13	01/10/2013	75134	5765	YES EQUIPMENT SERVICES IN	RTN0009194	1	100-53270-359	57.70
01/13	01/10/2013	75135	233	AFLAC	DQ551	1	100-21530	893.57
01/13	01/10/2013	75136	3805	ASCAP	2013 ASCAP	1	100-55320-790	327.00
01/13	01/10/2013	75137	321	GRAY, TIMOTHY	DEC 2012	1	100-52100-154	37.16
01/13	01/10/2013	75138	3148	LUDLUM, JENNIFER	01-03-2013	1	100-52110-118	338.49
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	1	100-52100-310	82.78
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	2	100-51100-310	82.78
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	3	100-51400-340	55.19
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	4	100-56300-310	82.78
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	5	100-51200-340	27.59
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	6	100-51500-310	55.19

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	7	100-55210-310	27.59
01/13	01/10/2013	75140	2233	MATTESON, JOSEPH	12-28-2012	1	100-52110-118	59.28
01/13	01/10/2013	75141	4576	OTTERBACHER, TIM	2013 WEMS	1	100-52200-154	174.20
01/13	01/10/2013	75142	6849	PARTOLL, CARRIE	1003859.002	1	100-46730-55	15.00
01/13	01/10/2013	75143	1640	SWARTZ, TIMOTHY	01-07-2013	1	100-52110-118	100.00
01/13	01/10/2013	75144	3952	WALWORTH CO SHERIFFS DE	01-04-2013	1	100-45114-52	200.50
01/13	01/10/2013	75144	3952	WALWORTH CO SHERIFFS DE	01-04-2013	2	100-45114-52	200.50
01/13	01/10/2013	75145	1844	SOUTHERN LAKES NEWSPAPE	12-2/12-31-2	1	100-51100-320	260.55
01/13	01/10/2013	75145	1844	SOUTHERN LAKES NEWSPAPE	12-2/12-31-2	2	100-51100-320	24.99
01/13	01/10/2013	75145	1844	SOUTHERN LAKES NEWSPAPE	12-2/12-31-2	3	100-56300-212	56.55
01/13	01/10/2013	75145	1844	SOUTHERN LAKES NEWSPAPE	12-2/12-31-2	4	100-55210-310	150.00
01/13	01/10/2013	75146	5079	M&R SERVICE	5079-11013	1	100-53230-354	95.00
01/13	01/11/2013	75147	3390	LINCOLN BENEFIT LIFE	2012 DEPOS	1	100-52200-152	12,407.00
01/13	01/11/2013	75147	3390	LINCOLN BENEFIT LIFE	2012 DEPOS	2	100-52200-152	6,615.24
01/13	01/11/2013	75147	3390	LINCOLN BENEFIT LIFE	2012 DEPOS	3	100-52300-152	11,754.00
01/13	01/11/2013	75148	3391	VFIS	2012 ADMN	1	100-52200-152	820.00
01/13	01/11/2013	75148	3391	VFIS	2012 ADMN	2	100-52300-152	790.00
01/13	01/14/2013	75149	83	CITY OF WHITEWATER	01-14-2013	1	100-25801	56,194.07
01/13	01/14/2013	75150	83	CITY OF WHITEWATER	01-14-2013	1	100-25801	48.49
01/13	01/17/2013	75151	6178	BETHEL HOUSE	01-11-2013	1	100-51400-340	50.00
01/13	01/17/2013	75152	83	CITY OF WHITEWATER	ES 00018A	1	100-21100	1,056.32
01/13	01/17/2013	75153	2884	HILTON MILWAUKEE CITY CEN	DEC 2012	1	100-52300-211	1,635.00
01/13	01/17/2013	75154	3806	HYATT REGENCY MILWAUKEE	2013 WESM	1	100-52300-211	218.00
01/13	01/17/2013	75155	2649	KALAHARI RESORT	2013 WINTE	1	100-52100-154	237.00
01/13	01/17/2013	75156	2340	MEDICARE	13-0012	1	100-13115	407.32
01/13	01/17/2013	75157	2274	MUNICIPAL COURT FUND	01-10/01-17-	1	100-45110-52	215.00
01/13	01/17/2013	75157	2274	MUNICIPAL COURT FUND	01-10/01-17-	2	100-45110-52	114.00
01/13	01/17/2013	75158	3833	REGISTRATION FEE TRUST	01-07-2013	1	100-52120-340	70.50
01/13	01/17/2013	75159	812	ROCKWELL, ROY	2013 WEMS	1	100-52300-211	252.00
01/13	01/17/2013	75160	1844	SOUTHERN LAKES NEWSPAPE	12-31-2012	1	100-52100-340	50.00
01/13	01/17/2013	75161	6851	WALWORTH CTY IT DEPT	109552	1	100-52400-215	750.00
01/13	01/17/2013	75162	375	WEMSA	2013 CONF	1	100-52300-211	814.80
01/13	01/17/2013	75163	6850	WPLF CONFERENCE	2013 WINTE	1	100-52100-154	135.00
01/13	01/17/2013	75164	922	BURROWS, MARION	08/12-11/12	1	100-51400-116	456.00
01/13	01/17/2013	75165	875	CARDINAL TRACKING INC	01-04-2013	1	100-51450-245	2,926.80
01/13	01/17/2013	75165	875	CARDINAL TRACKING INC	01-04-2013	2	100-51450-245	8,660.70
01/13	01/17/2013	75166	1347	COULTHART, JOANNE	11-2012	1	100-51400-116	176.00
01/13	01/17/2013	75167	60	HOME LUMBER CO	DEC 2012	1	100-51600-355	137.65
01/13	01/17/2013	75167	60	HOME LUMBER CO	DEC 2012	2	100-52200-241	3.37
01/13	01/17/2013	75167	60	HOME LUMBER CO	DEC 2012	3	100-53270-245	432.97
01/13	01/17/2013	75168	5997	MZIS	450	1	100-52400-222	577.85
01/13	01/17/2013	75169	6672	ROCK COUNTY SHERIFF'S OFF	37375	1	100-46240-52	2.20
01/13	01/17/2013	75171	946	STONE, BEVERLY	10-11/2013	1	100-51400-116	256.00
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	DEC 2012	1	100-52200-340	8.06
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	DEC 2012	2	100-52200-340	2.10
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	DEC 2012	3	100-52200-340	11.25
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	1	100-51600-355	18.16
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	2	100-52120-340	12.99
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	3	100-52200-340	21.41
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	4	100-53270-245	4.67
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	5	100-53270-340	62.07
01/13	01/17/2013	75175	3390	LINCOLN BENEFIT LIFE	2012 DEPOS	1	100-52200-152	326.50
01/13	01/17/2013	75176	3391	VFIS	01-17-213	1	100-52200-152	15.00
01/13	01/21/2013	75196	6571	LESSER, JOANN	SMITH	1	100-51400-211	27.00
01/13	01/22/2013	75198	6120	CHARTER	DEC 2012 S	1	100-52300-340	129.99
01/13	01/22/2013	75198	6120	CHARTER	DEC 2012 S	4	100-51600-225	220.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/24/2013	75200	1710	A T & T	JAN 2013	1	100-51600-225	27.98
01/13	01/24/2013	75202	6380	AT&T	JAN 2013	1	100-51600-225	2,798.29
01/13	01/24/2013	75203	21	CARQUEST AUTO PARTS	DEC 2012	1	100-53230-352	791.78
01/13	01/24/2013	75203	21	CARQUEST AUTO PARTS	DEC 2012	2	100-53230-354	49.87
01/13	01/24/2013	75204	1033	CLEAN MATS	29274	1	100-55111-246	62.00
01/13	01/24/2013	75205	308	LEAGUE OF WI MUNICIPALITIE	2013 DUES	1	100-51400-320	2,498.84
01/13	01/24/2013	75205	308	LEAGUE OF WI MUNICIPALITIE	2013 DUES	2	100-51400-320	249.88
01/13	01/24/2013	75206	2274	MUNICIPAL COURT FUND	01-17/01-24-	1	100-45110-52	114.00
01/13	01/24/2013	75207	5709	POPE COLLISION CENTER	798778	1	100-53230-354	225.07
01/13	01/24/2013	75207	5709	POPE COLLISION CENTER	798786	1	100-53230-354	2,139.02
01/13	01/24/2013	75207	5709	POPE COLLISION CENTER	798786	2	100-52110-230	1,000.00
01/13	01/24/2013	75209	3026	TASER INTERNATIONAL	SI1307608	1	100-51110-910	8,354.40
01/13	01/24/2013	75210	25	WE ENERGIES	JAN 2013	1	100-53230-222	2,223.76
01/13	01/24/2013	75210	25	WE ENERGIES	JAN 2013	2	100-53420-222	163.91
01/13	01/24/2013	75210	25	WE ENERGIES	JAN 2013	3	100-51600-222	5,176.89
01/13	01/24/2013	75210	25	WE ENERGIES	JAN 2013	4	100-53270-222	1,133.44
01/13	01/24/2013	75210	25	WE ENERGIES	JAN 2013	5	100-53270-224	349.02
01/13	01/24/2013	75211	195	WI DOT TVRP	01-22-2013	1	100-52140-360	270.00
01/13	01/31/2013	75212	28	BURNS INDUSTRIAL SUPPLY	467082	1	100-53320-353	35.97
01/13	01/31/2013	75212	28	BURNS INDUSTRIAL SUPPLY	467123	1	100-53320-353	8.15
01/13	01/31/2013	75213	21	CARQUEST AUTO PARTS	12-31-2012	1	100-53230-352	846.58
01/13	01/31/2013	75213	21	CARQUEST AUTO PARTS	12-31-2012	2	100-53230-354	28.03
01/13	01/31/2013	75213	21	CARQUEST AUTO PARTS	286734	1	100-52200-241	7.74
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	1	100-52400-351	200.10
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	2	100-53300-351	749.97
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	3	100-53320-351	127.73
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	4	100-46733-55	93.99
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	9	100-53300-351	1,022.66
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	11	100-53320-351	1,575.03
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	12	100-53270-351	45.58
01/13	01/31/2013	75215	756	KOLB, NEAL	JAN 2013	1	100-52110-340	43.72
01/13	01/31/2013	75216	3556	KRAEGE, FRED	12-1144	1	100-13115	12.83
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	1	100-45110-52	145.50
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	1	100-45110-52	145.50- V
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	2	100-45110-52	192.00
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	2	100-45110-52	192.00- V
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	3	100-45110-52	303.00
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	3	100-45110-52	303.00- V
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	4	100-45110-52	20.00
01/13	01/31/2013	75217	2274	MUNICIPAL COURT FUND	01/24-01/31/	4	100-45110-52	20.00- V
01/13	01/31/2013	75218	260	PER MAR SECURITY SERVICES	908042	1	100-51600-340	189.84
01/13	01/31/2013	75219	825	STONE, SARA	WINTER 201	1	100-55300-344	2,666.65
01/13	01/31/2013	75220	4731	UHL, BRIAN	424742	1	100-52100-118	67.26
01/13	01/31/2013	75221	4348	VALADEZ, SAUL	01-23-2013	1	100-52110-118	26.59
01/13	01/31/2013	75222	1507	WALMART COMMUNITY	01-31-2013	1	100-46733-55	3.98
01/13	01/31/2013	75222	1507	WALMART COMMUNITY	01-31-2013	2	100-51500-310	64.86
01/13	01/31/2013	75222	1507	WALMART COMMUNITY	01-31-2013	3	100-52100-340	47.23
01/13	01/31/2013	75222	1507	WALMART COMMUNITY	01-31-2013	4	100-53100-310	13.57
01/13	01/31/2013	75222	1507	WALMART COMMUNITY	01-31-2013	5	100-55310-340	68.84
01/13	01/31/2013	75224	2274	MUNICIPAL COURT FUND	01-31-2013	1	100-45110-52	145.50
01/13	01/31/2013	75224	2274	MUNICIPAL COURT FUND	01-31-2013	2	100-45110-52	192.00
01/13	01/31/2013	75224	2274	MUNICIPAL COURT FUND	01-31-2013	3	100-45110-52	303.00
Total 100:								199,636.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
<b>200</b>								
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	7	200-55110-810	31.52
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	23	200-55110-225	38.97
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	24	200-55110-810	19.97
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	25	200-55110-810	63.30
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	26	200-55110-225	9.95
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	27	200-55110-810	21.09
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	1	200-55110-810	147.81
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	8	200-55110-340	55.66
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	9	200-55110-340	55.66
01/13	01/17/2013	75167	60	HOME LUMBER CO	DEC 2012	4	200-55110-359	6.46
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	6	200-55110-340	15.81
01/13	01/17/2013	75177	6852	WCM VIDEO FEST COORDINAT	01182013	1	200-55110-340	180.00
01/13	01/22/2013	75198	6120	CHARTER	DEC 2012 S	3	200-55110-225	169.40
Total 200:								815.60
<b>216</b>								
01/13	01/22/2013	75199	71	ZINGG MOTOR CORP LLC	01/22/2013	1	216-52200-810	14,850.00
Total 216:								14,850.00
<b>220</b>								
01/13	01/02/2013	74995	5414	AFFORDABLE LIBRARY PRODU	95705-2	1	220-55110-310	280.00
01/13	01/02/2013	74995	5414	AFFORDABLE LIBRARY PRODU	95763-2	1	220-55110-310	280.00
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656135	1	220-55110-321	46.54
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656136	1	220-55110-323	9.54
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656137	1	220-55110-323	13.21
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656138	1	220-55110-321	15.14
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656139	1	220-55110-323	10.91
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656140	1	220-55110-321	28.05
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656141	1	220-55110-323	5.03
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656142	1	220-55110-321	15.14
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656143	1	220-55110-321	15.14
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656144	1	220-55110-321	29.11
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027656145	1	220-55110-321	30.39
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027657659	1	220-55110-323	506.38
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027657660	1	220-55110-321	29.95
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027657755	1	220-55110-323	381.56
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027657988	1	220-55110-321	113.96
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027657997	1	220-55110-321	122.22
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027661813	1	220-55110-323	14.12
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027661814	1	220-55110-321	14.56
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671928	1	220-55110-321	35.59
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671929	1	220-55110-321	18.87
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671930	1	220-55110-321	16.80
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671931	1	220-55110-321	14.56
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671932	1	220-55110-323	10.84
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671933	1	220-55110-321	30.39
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027671934	1	220-55110-323	7.86
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027681323	1	220-55110-321	107.50
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027681324	1	220-55110-323	11.78
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689591	1	220-55110-321	141.54
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689592	1	220-55110-321	15.68
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689593	1	220-55110-321	27.19
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689594	1	220-55110-321	34.19

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689595	1	220-55110-323	12.99
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689596	1	220-55110-323	8.37
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027689597	1	220-55110-321	83.52
01/13	01/02/2013	74996	95	BAKER & TAYLOR BOOKS	2027700168	1	220-55110-321	37.99
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M04096460	1	220-55110-326	14.39
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M04542310	1	220-55110-327	9.35
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M04542311	1	220-55110-327	21.59
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M04591130	1	220-55110-326	173.31
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M04591150	1	220-55110-326	104.32
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M04968960	1	220-55110-326	266.26
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M05078130	1	220-55110-326	18.33
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M05094080	1	220-55110-327	22.02
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M05777270	1	220-55110-326	73.40
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M05808410	1	220-55110-326	14.23
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M06200860	1	220-55110-326	20.87
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M06211810	1	220-55110-326	64.75
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M06301980	1	220-55110-326	125.02
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M06503370	1	220-55110-326	17.99
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M06503810	1	220-55110-326	21.59
01/13	01/02/2013	74997	1833	BAKER & TAYLOR ENTERTAIN	M472645CM	1	220-55110-326	9.33-
01/13	01/02/2013	74998	2095	BLACK BOOK	2341955	1	220-55110-322	98.00
01/13	01/02/2013	74999	1998	BLOOM, CATHY	Learning Sho	1	220-55110-342	23.14
01/13	01/02/2013	75000	1834	CRIMSON MULTIMEDIA	20275A	1	220-55110-327	9.11
01/13	01/02/2013	75000	1834	CRIMSON MULTIMEDIA	20275B	1	220-55110-327	2,226.70
01/13	01/02/2013	75001	286	DEMCO INC	4823646	1	220-55110-310	235.47
01/13	01/02/2013	75002	6143	FINDAWAY WORLD LLC	86580	1	220-55110-326	619.83
01/13	01/02/2013	75003	1838	GALE	97926913	1	220-55110-321	69.72
01/13	01/02/2013	75003	1838	GALE	98094144	1	220-55110-321	69.72
01/13	01/02/2013	75004	3242	JOHNSON, SUSAN	2012 Mileage	1	220-55110-330	20.76
01/13	01/02/2013	75005	6046	OFFICE COPYING EQUIPMENT	C269179	1	220-55110-242	126.40
01/13	01/02/2013	75006	4202	PDR DISTRIBUTION LLC	29695	1	220-55110-322	59.95
01/13	01/02/2013	75008	445	QUILL CORPORATION	7808891	1	220-55110-310	76.15
01/13	01/02/2013	75008	445	QUILL CORPORATION	7868862	1	220-55110-310	209.00
01/13	01/02/2013	75008	445	QUILL CORPORATION	8054478	1	220-55110-310	26.99
01/13	01/02/2013	75009	1843	RECORDED BOOKS LLC	74639381	1	220-55110-327	334.20
01/13	01/02/2013	75009	1843	RECORDED BOOKS LLC	74643258	1	220-55110-326	236.18
01/13	01/02/2013	75009	1843	RECORDED BOOKS LLC	74647390	1	220-55110-326	67.45
01/13	01/02/2013	75009	1843	RECORDED BOOKS LLC	74649685	1	220-55110-326	82.20
01/13	01/02/2013	75009	1843	RECORDED BOOKS LLC	74650163	1	220-55110-326	82.20
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	8	220-55110-310	15.71
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	9	220-55110-342	89.20
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	28	220-55110-154	45.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	29	220-55110-154	95.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	31	220-55110-321	13.48
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	32	220-55110-321	100.51
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	33	220-55110-321	34.12
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	34	220-55110-321	57.04
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	35	220-55110-324	12.00
01/13	01/10/2013	75130	2915	IRVIN L YOUNG MEMORIAL LIB	DECEMBER	1	220-55110-313	34.65
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	5	220-55110-225	20.94
01/13	01/19/2013	75178	5928	AMERICAN INDUSTRIAL LEASI	316462	1	220-55110-242	353.25
01/13	01/19/2013	75179	3311	AUDIOGO	472540	1	220-55110-326	344.81
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027301626	1	220-55110-321	90.60
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027309163	1	220-55110-321	46.09
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027309164	1	220-55110-321	107.67
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027309165	1	220-55110-321	52.62

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027309166	1	220-55110-323	14.86
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728308	1	220-55110-321	39.41
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728309	1	220-55110-321	10.68
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728310	1	220-55110-321	29.73
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728311	1	220-55110-323	4.40
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728312	1	220-55110-323	5.03
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728313	1	220-55110-321	14.59
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728314	1	220-55110-321	15.12
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728315	1	220-55110-323	13.43
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728316	1	220-55110-321	62.68
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728317	1	220-55110-323	6.29
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027728318	1	220-55110-321	39.22
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027733602	1	220-55110-321	150.39
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737137	1	220-55110-321	15.15
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737138	1	220-55110-321	25.23
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737139	1	220-55110-321	15.15
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737140	1	220-55110-321	94.17
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737141	1	220-55110-323	14.86
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737142	1	220-55110-321	31.38
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027737143	1	220-55110-321	17.39
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755112	1	220-55110-321	17.38
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755113	1	220-55110-321	9.42
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755114	1	220-55110-321	15.99
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755115	1	220-55110-321	362.11
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755116	1	220-55110-321	35.27
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755117	1	220-55110-323	26.61
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755118	1	220-55110-323	8.80
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755119	1	220-55110-321	29.73
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755120	1	220-55110-321	20.18
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755121	1	220-55110-321	14.59
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755122	1	220-55110-321	29.17
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755123	1	220-55110-321	15.14
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755124	1	220-55110-321	90.38
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027755125	1	220-55110-321	15.68
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027760648	1	220-55110-321	15.68
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027760649	1	220-55110-323	15.67
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027760650	1	220-55110-321	25.23
01/13	01/19/2013	75180	95	BAKER & TAYLOR BOOKS	2027761384	1	220-55110-321	54.73
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	184818461	1	220-55110-327	8.48
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	M05941890	1	220-55110-327	25.90
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	M05941891	1	220-55110-327	7.19
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	M06301990	1	220-55110-326	110.76
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	M06820560	1	220-55110-326	17.99
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	M06855320	1	220-55110-327	134.19
01/13	01/19/2013	75181	1833	BAKER & TAYLOR ENTERTAIN	M06855330	1	220-55110-327	48.93
01/13	01/19/2013	75182	3089	EARLY AMERICAN LIFE	1 YR	1	220-55110-324	24.00
01/13	01/19/2013	75183	6143	FINDAWAY WORLD LLC	87242	1	220-55110-326	364.24
01/13	01/19/2013	75184	62	HARRISON WILLIAMS MCDONN	203186	1	220-55110-227	270.00
01/13	01/19/2013	75184	62	HARRISON WILLIAMS MCDONN	203187	1	220-55110-331	90.00
01/13	01/19/2013	75185	4591	MORGAN BIRGE & ASSOCIATE	MC0048646	1	220-55110-225	89.00
01/13	01/19/2013	75186	1840	OMNIGRAPHICS INC	106803-2523	1	220-55110-321	163.70
01/13	01/19/2013	75187	6856	OUR WISCONSIN	1 YR	1	220-55110-324	9.98
01/13	01/19/2013	75188	4202	PDR DISTRIBUTION LLC	27153	1	220-55110-322	53.95
01/13	01/19/2013	75189	2000	PENWORTHY CO, THE	540532	1	220-55110-323	528.09
01/13	01/19/2013	75190	445	QUILL CORPORATION	8019818	1	220-55110-310	35.07
01/13	01/19/2013	75190	445	QUILL CORPORATION	8099091	1	220-55110-310	26.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/19/2013	75191	1924	RANDOM HOUSE INC	1085986097	1	220-55110-326	30.00
01/13	01/19/2013	75192	4630	UNIQUE MANAGEMENT SVC IN	231989	1	220-55110-319	17.90
01/13	01/19/2013	75193	657	WI LIBRARY ASSOC	JAROCH	1	220-55110-320	164.00
01/13	01/22/2013	75198	6120	CHARTER	DEC 2012 S	2	220-55110-225	64.99
01/13	01/24/2013	75202	6380	AT&T	JAN 2013	2	220-55110-225	223.60
Total 220:								13,650.42
<b>230</b>								
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	36	230-53600-320	165.00
Total 230:								165.00
<b>450</b>								
01/13	01/17/2013	75170	102	STA-LITE CORP	5111	1	450-57500-855	531.82
01/13	01/24/2013	75208	795	RADICOM BUSINESS COMMUNI	01-13-2013 S	1	450-57500-866	171,320.00
Total 450:								171,851.82
<b>610</b>								
01/13	01/03/2013	75010	6380	AT&T	262R421003	2	610-61921-310	60.00
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	10	610-61935-350	69.34
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	47	610-61921-310	134.16
01/13	01/10/2013	75126	1234	CDW GOVERNMENT	Q896120	4	610-61921-310	302.85
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	21	610-61921-310	5.34
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	8	610-61921-310	55.19
01/13	01/17/2013	75173	25	WE ENERGIES	01-23-2012	1	610-61620-220	13,839.77
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	7	610-61653-350	55.76
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	8	610-61654-350	23.48
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	9	610-61935-350	124.87
01/13	01/24/2013	75201	1700	AT&T	JAN 2013	2	610-61921-310	58.03
01/13	01/24/2013	75202	6380	AT&T	JAN 2013	3	610-61921-310	70.00
01/13	01/24/2013	75203	21	CARQUEST AUTO PARTS	DEC 2012	3	610-61620-350	66.84
01/13	01/24/2013	75203	21	CARQUEST AUTO PARTS	DEC 2012	4	610-61933-340	285.67
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	5	610-61933-351	418.87
01/13	01/31/2013	75223	5043	US POSTAL SERVICE	01-31-2013	1	610-61921-310	242.66
Total 610:								15,812.83
<b>620</b>								
01/13	01/03/2013	75021	6821	TRILOGY CONSULTING LLC	93	1	620-62820-219	2,400.00
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	11	620-62840-340	27.84
01/13	01/03/2013	75022	1507	WALMART COMMUNITY	01-03-2013	12	620-62870-340	24.24
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	37	620-62830-353	293.00
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	48	620-62820-310	151.82
01/13	01/10/2013	75125	3069	BATTERIES PLUS LLC	575-290838	1	620-62850-357	125.66
01/13	01/10/2013	75125	3069	BATTERIES PLUS LLC	575-291324	1	620-62860-357	83.94
01/13	01/10/2013	75131	5536	QUALITY DOOR & HARDWARE I	0709865-IN	1	620-62810-822	3,733.00
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	15	620-62820-225	1.70
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	9	620-62820-310	55.19
01/13	01/17/2013	75172	8	UW WHITEWATER	SO000663	1	620-62820-310	85.00
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	10	620-62830-355	6.58
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	11	620-62840-340	70.62
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	12	620-62850-357	25.54
01/13	01/17/2013	75174	24	WINCHESTER HARDWARE INC	NOV-DEC 20	13	620-62870-295	20.25
01/13	01/21/2013	75197	1526	WI EMERGENCY MGMT	49044	1	620-62840-340	205.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
01/13	01/24/2013	75201	1700	AT&T	JAN 2013	1	620-62820-225	47.48
01/13	01/24/2013	75203	21	CARQUEST AUTO PARTS	DEC 2012	5	620-62840-351	8.80
01/13	01/24/2013	75203	21	CARQUEST AUTO PARTS	DEC 2012	6	620-62850-357	11.52
01/13	01/31/2013	75213	21	CARQUEST AUTO PARTS	12-31-2012	3	620-62850-357	10.52
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	6	620-62840-351	210.58
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	7	620-62890-351	173.25
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	14	620-62890-351	652.69
01/13	01/31/2013	75222	1507	WALMART COMMUNITY	01-31-2013	6	620-62840-340	174.59
01/13	01/31/2013	75223	5043	US POSTAL SERVICE	01-31-2013	2	620-62820-310	242.66
Total 620:								8,841.47
<b>630</b>								
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	49	630-63300-310	67.08
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	8	630-63440-351	163.75
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	10	630-63310-351	59.25
01/13	01/31/2013	75214	133	FRAWLEY OIL CO INC	12-31-2012	13	630-63600-351	290.93
01/13	01/31/2013	75223	5043	US POSTAL SERVICE	01-31-2013	3	630-63300-310	121.36
Total 630:								702.37
<b>900</b>								
01/13	01/03/2013	75026	1312	CARDMEMBER SERVICE	12/31/2012	41	900-56500-311	19.49
01/13	01/10/2013	75133	5368	VERIZON WIRELESS	2848750276	8	900-56500-225	.51
01/13	01/10/2013	75139	4196	MAILFINANCE INC	12-14-2012	10	900-56500-311	27.60
Total 900:								47.60
Grand Totals:								426,373.76

Report Criteria:

Report type: GL detail

Check: Check number = 74995-75027,75124-75224



Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

---

PHONE: (262) 473-1380  
FAX: (262) 473-0589  
Email: [dsaubert@whitewater-wi.gov](mailto:dsaubert@whitewater-wi.gov)  
WEBSITE: [www.whitewater-wi.gov](http://www.whitewater-wi.gov)

TO: City Manager and Common Council Members

FROM: Doug Saubert

RE: January 2013 Financial Statements

DATE: February 12, 2013

Attached are the following financial statements/summary information for January, 2013:

1. Summary of Cash/Investment Balance and Fund Balance for all funds
2. Summary of Investment Balances-All Funds
3. General Fund – Fund #100
4. TID #4 - Fund #440
5. Water Utility – Fund #610
6. Wastewater Utility – Fund #620
7. Storm Water Utility – Fund #630

If you have any questions please do not hesitate to contact me.

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41110-00 LOCAL TAX LEVY	964,162.39	964,162.39	2,429,583.00	1,465,420.61	39.7
100-41111-00 DEBT SERVICE TAX LEVY	.00	.00	525,426.00	525,426.00	.0
100-41115-00 CHARGEBACK-SECTION 74.41	49.22	49.22	.00	( 49.22)	.0
100-41140-00 MOBILE HOME FEES	( 26.11)	( 26.11)	27,908.00	27,934.11	( .1)
100-41210-00 ROOM TAX-GROSS AMOUNT	10,409.81	10,409.81	57,881.00	47,471.19	18.0
100-41320-00 IN LIEU OF TAXES WW MANOR	26,557.92	26,557.92	25,806.00	( 751.92)	102.9
100-41800-00 INTEREST ON TAXES	6.01	6.01	.00	( 6.01)	.0
<b>TOTAL TAXES</b>	<b>1,001,159.24</b>	<b>1,001,159.24</b>	<b>3,066,604.00</b>	<b>2,065,444.76</b>	<b>32.7</b>
<u>SPECIAL ASSESSMENTS</u>					
100-42010-00 INTEREST ON SP ASSESS.	.00	.00	2,300.00	2,300.00	.0
100-42100-61 WATER MAINS	.00	.00	1,700.00	1,700.00	.0
100-42200-62 SEWER MAINS & LATERALS	.00	.00	6,183.00	6,183.00	.0
100-42300-53 ST CONST. - PAVING	.00	.00	69.00	69.00	.0
100-42310-53 CURB & GUTTER	.00	.00	500.00	500.00	.0
100-42320-53 SIDEWALKS	.00	.00	1,695.00	1,695.00	.0
100-42400-53 SNOW REMOVAL	1,200.00	1,200.00	6,000.00	4,800.00	20.0
100-42500-53 WEED CUTTING	.00	.00	2,150.00	2,150.00	.0
100-42600-53 REFUSE/RECYCLING ENCLOSURES	.00	.00	2,458.00	2,458.00	.0
<b>TOTAL SPECIAL ASSESSMENTS</b>	<b>1,200.00</b>	<b>1,200.00</b>	<b>23,055.00</b>	<b>21,855.00</b>	<b>5.2</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
100-43344-00 EXPENDITURE RESTRAINT PROGM	.00	.00	7,557.00	7,557.00	.0
100-43410-00 SHARED REVENUE-UTILITY	.00	.00	508,340.00	508,340.00	.0
100-43420-00 SHARED REVENUE-BASE	.00	.00	2,836,916.00	2,836,916.00	.0
100-43521-52 STATE AID AMBULANCE	.00	.00	6,645.00	6,645.00	.0
100-43530-53 TRANSPORTATION AIDS	150,542.43	150,542.43	602,170.00	451,627.57	25.0
100-43533-00 STATE-20 X 2025 GRANT	110.50	110.50	.00	( 110.50)	.0
100-43540-52 UNIVERSITY-LEASE-PARKING	.00	.00	40,000.00	40,000.00	.0
100-43610-52 UNIVERSITY SERVICES	.00	.00	368,272.00	368,272.00	.0
100-43663-52 FIRE INS. TAXES	.00	.00	21,812.00	21,812.00	.0
100-43670-60 EXEMPT COMPUTER AID-FR STATE	.00	.00	6,656.00	6,656.00	.0
100-43740-52 WUSD-CROSSING GUARDS	.00	.00	19,607.00	19,607.00	.0
100-43745-52 WUSD-JUVENILE OFFICIER	.00	.00	38,921.00	38,921.00	.0
100-43765-00 REIMB-HIST SOC-DEPOT-EL/GAS	2,499.99	2,499.99	.00	( 2,499.99)	.0
100-43770-52 REIMBURSE FROM RURAL FIRE DEPT	.00	.00	5,500.00	5,500.00	.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>153,152.92</b>	<b>153,152.92</b>	<b>4,462,396.00</b>	<b>4,309,243.08</b>	<b>3.4</b>

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>LICENSES &amp; PERMITS</u>						
100-44110-51	LIQUOR & BEER	.00	.00	16,100.00	16,100.00	.0
100-44120-51	CIGARETTE	.00	.00	1,500.00	1,500.00	.0
100-44122-51	BEVERAGE OPERATORS	135.00	135.00	2,000.00	1,865.00	6.8
100-44200-51	MISC. LICENSES	960.00	960.00	3,500.00	2,540.00	27.4
100-44300-53	BLDG/ZONING PERMITS	2,674.48	2,674.48	25,500.00	22,825.52	10.5
100-44310-53	ELECTRICAL PERMITS	1,438.00	1,438.00	10,000.00	8,562.00	14.4
100-44320-53	PLUMBING PERMITS	783.00	783.00	10,000.00	9,217.00	7.8
100-44330-53	HVAC PERMITS	457.00	457.00	5,000.00	4,543.00	9.1
100-44340-53	STREET OPENING PERMITS	.00	.00	500.00	500.00	.0
100-44350-53	SIGN PERMITS	.00	.00	1,500.00	1,500.00	.0
100-44370-51	WATERFOWL PERMITS	.00	.00	250.00	250.00	.0
100-44900-51	MISC PERMITS	.00	.00	500.00	500.00	.0
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>6,447.48</b>	<b>6,447.48</b>	<b>76,350.00</b>	<b>69,902.52</b>	<b>8.4</b>
<u>FINES &amp; FORFEITURES</u>						
100-45110-52	ORDINANCE VIOLATIONS	1,143.30	1,143.30	315,000.00	313,856.70	.4
100-45111-52	CRIME PREVENTION PROGRAM	.00	.00	500.00	500.00	.0
100-45114-52	VIOLATIONS PAID-OTHER AGENCIES	334.50	334.50	700.00	365.50	47.8
100-45130-52	PARKING VIOLATIONS	8,052.92	8,052.92	105,000.00	96,947.08	7.7
100-45135-53	REFUSE/RECYCLING TOTER FINES	225.00	225.00	7,000.00	6,775.00	3.2
100-45145-53	RE-INSPECTION FINES	1,250.00	1,250.00	4,500.00	3,250.00	27.8
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>11,005.72</b>	<b>11,005.72</b>	<b>432,700.00</b>	<b>421,694.28</b>	<b>2.5</b>
<u>PUBLIC CHARGES FOR SERVICE</u>						
100-46110-51	CLERK	.00	.00	900.00	900.00	.0
100-46120-51	TREASURER	843.34	843.34	2,500.00	1,656.66	33.7
100-46210-52	POLICE DEPT	31,800.56	31,800.56	1,000.00	( 30,800.56)	3180.1
100-46220-52	FALSE ALARMS REVENUES	.00	.00	1,000.00	1,000.00	.0
100-46230-52	AMBULANCE	34,761.27	34,761.27	575,000.00	540,238.73	6.1
100-46240-52	CRASH CALLS	1,125.00	1,125.00	8,500.00	7,375.00	13.2
100-46311-53	SALE OF MATERIALS	7.30	7.30	400.00	392.70	1.8
100-46350-51	CITY PLANNER-SERVICES	551.93	551.93	2,500.00	1,948.07	22.1
100-46730-55	RECR/FEES	4,027.48	4,027.48	83,800.00	79,772.52	4.8
100-46733-55	SR CITZ OFFSET	1,062.32	1,062.32	825.00	( 237.32)	128.8
100-46736-55	ATTRACTION TICKETS	.00	.00	575.00	575.00	.0
100-46738-55	GYMNASTICS PROGRAM FEES	1,535.25	1,535.25	8,700.00	7,164.75	17.7
100-46741-55	CONTRACTUAL-OTHER	35.00	35.00	2,200.00	2,165.00	1.6
100-46743-51	FACILITY RENTALS	2,505.00	2,505.00	30,000.00	27,495.00	8.4
	<b>TOTAL PUBLIC CHARGES FOR SERVICE</b>	<b>78,254.45</b>	<b>78,254.45</b>	<b>717,900.00</b>	<b>639,645.55</b>	<b>10.9</b>

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>MISCELLANEOUS REVENUE</u>						
100-48100-00	INTEREST INCOME	1,477.09	1,477.09	4,000.00	2,522.91	36.9
100-48200-00	LONG TERM RENTALS	1,600.00	1,600.00	9,600.00	8,000.00	16.7
100-48210-55	RENTAL INCOME-LIBRARY PROP	600.00	600.00	9,000.00	8,400.00	6.7
100-48410-00	WORKERS COMP DIVIDEND	.00	.00	8,000.00	8,000.00	.0
100-48515-55	DONATIONS-REC-SPORTS RELATED	1,600.00	1,600.00	.00	( 1,600.00)	.0
100-48525-55	REC-BUSINESS SPONSORSHIP	.00	.00	8,250.00	8,250.00	.0
100-48530-55	REC-HANGING BASKETS	.00	.00	2,500.00	2,500.00	.0
100-48700-00	WATER UTILITY TAXES	.00	.00	268,491.00	268,491.00	.0
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>5,277.09</b>	<b>5,277.09</b>	<b>309,841.00</b>	<b>304,563.91</b>	<b>1.7</b>
<u>OTHER FINANCING SOURCES</u>						
100-49260-00	WATER DEPT TRANSFER	.00	.00	7,000.00	7,000.00	.0
100-49261-00	WWT DEPT TRANSFER	.00	.00	12,000.00	12,000.00	.0
100-49264-00	CABLE TV-TRANSFER-ADMIN	.00	.00	22,000.00	22,000.00	.0
100-49265-00	STORMWATER-TRANSFER-PLANNING	.00	.00	7,500.00	7,500.00	.0
100-49266-00	GIS TRANSFER-UTILITIES	.00	.00	6,000.00	6,000.00	.0
100-49267-00	PARKING PERMIT-FD208-ADMIN	.00	.00	2,000.00	2,000.00	.0
100-49268-00	PARKING PERMIT-FD 208-MAINT.	.00	.00	20,000.00	20,000.00	.0
100-49269-00	FORESTRY-FD 250--TRANSFER	.00	.00	10,000.00	10,000.00	.0
100-49270-00	TID #6-TRANSFER-ADMINISTRATION	.00	.00	15,000.00	15,000.00	.0
	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>.00</b>	<b>101,500.00</b>	<b>101,500.00</b>	<b>.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,256,496.90</b>	<b>1,256,496.90</b>	<b>9,190,346.00</b>	<b>7,933,849.10</b>	<b>13.7</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGISLATIVE</u>					
100-51100-111 SALARIES/PERMANENT	1,410.47	1,410.47	18,337.00	16,926.53	7.7
100-51100-114 WAGES/PART-TIME/PERMANENT	2,250.00	2,250.00	25,200.00	22,950.00	8.9
100-51100-117 LONGEVITY PAY	.00	.00	400.00	400.00	.0
100-51100-150 MEDICARE TAX/CITY SHARE	51.86	51.86	637.00	585.14	8.1
100-51100-151 SOCIAL SECURITY/CITY SHARE	221.47	221.47	2,724.00	2,502.53	8.1
100-51100-152 RETIREMENT	93.78	93.78	1,218.00	1,124.22	7.7
100-51100-153 HEALTH INSURANCE	480.22	480.22	5,763.00	5,282.78	8.3
100-51100-155 WORKERS COMPENSATION	8.76	8.76	110.00	101.24	8.0
100-51100-156 LIFE INSURANCE	.68	.68	9.00	8.32	7.6
100-51100-211 PROFESSIONAL DEVELOPMENT	.00	.00	200.00	200.00	.0
100-51100-295 CODIFICATION OF ORDINANCES	.00	.00	3,000.00	3,000.00	.0
100-51100-310 OFFICE SUPPLIES	82.78	82.78	7,000.00	6,917.22	1.2
100-51100-320 PUBLICATION-MINUTES	.00	.00	10,000.00	10,000.00	.0
100-51100-710 CHAMBER OF COMMERCE GRANT	.00	.00	3,450.00	3,450.00	.0
100-51100-715 TOURISM COMMITTEE-ROOM TAX	.00	.00	40,517.00	40,517.00	.0
100-51100-720 DOWNTOWN WHITEWATER GRANT	.00	.00	20,000.00	20,000.00	.0
100-51100-725 INNOVATION EXPRESS-MATCHING	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL LEGISLATIVE</b>	<b>4,600.02</b>	<b>4,600.02</b>	<b>148,565.00</b>	<b>143,964.98</b>	<b>3.1</b>
<u>CONTINGENCIES</u>					
100-51110-910 COST REALLOCATIONS	.00	.00	38,829.00	38,829.00	.0
<b>TOTAL CONTINGENCIES</b>	<b>.00</b>	<b>.00</b>	<b>38,829.00</b>	<b>38,829.00</b>	<b>.0</b>
<u>COURT</u>					
100-51200-111 SALARIES/PERMANENT	2,351.06	2,351.06	59,284.00	56,932.94	4.0
100-51200-112 WAGES/OVERTIME	245.21	245.21	1,263.00	1,017.79	19.4
100-51200-117 LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.0
100-51200-150 MEDICARE TAX/CITY SHARE	64.91	64.91	962.00	897.09	6.8
100-51200-151 SOCIAL SECURITY/CITY SHARE	277.58	277.58	4,114.00	3,836.42	6.8
100-51200-152 RETIREMENT	374.90	374.90	4,304.00	3,929.10	8.7
100-51200-153 HEALTH INSURANCE	434.44	434.44	4,800.00	4,365.56	9.1
100-51200-155 WORKERS COMPENSATION	21.88	21.88	166.00	144.12	13.2
100-51200-156 LIFE INSURANCE	.09	.09	27.00	26.91	.3
100-51200-211 PROFESSIONAL DEVELOPMENT	.00	.00	625.00	625.00	.0
100-51200-214 FINANCIAL/BONDING SERVICES	.00	.00	100.00	100.00	.0
100-51200-219 OTHER PROFESSIONAL SERVICES	.00	.00	1,000.00	1,000.00	.0
100-51200-293 PRISONER CONFINEMENT	.00	.00	2,000.00	2,000.00	.0
100-51200-310 OFFICE SUPPLIES	477.01	477.01	5,000.00	4,522.99	9.5
100-51200-320 SUBSCRIPTIONS/DUES	.00	.00	135.00	135.00	.0
100-51200-330 TRAVEL EXPENSES	.00	.00	400.00	400.00	.0
100-51200-340 OPERATING SUPPLIES	27.59	27.59	125.00	97.41	22.1
<b>TOTAL COURT</b>	<b>4,274.67</b>	<b>4,274.67</b>	<b>85,305.00</b>	<b>81,030.33</b>	<b>5.0</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGAL</u>					
100-51300-212 GENERAL CITY SERVICES	2,887.30	2,887.30	36,725.00	33,837.70	7.9
100-51300-214 MUNI COURT LEGAL SERVICES	2,036.23	2,036.23	27,755.00	25,718.77	7.3
100-51300-219 UNION ATTORNEY-PROF SERV	.00	.00	6,000.00	6,000.00	.0
<b>TOTAL LEGAL</b>	<b>4,923.53</b>	<b>4,923.53</b>	<b>70,480.00</b>	<b>65,556.47</b>	<b>7.0</b>
<u>GENERAL ADMINISTRATION</u>					
100-51400-111 SALARIES/PERMANENT	5,546.07	5,546.07	152,260.00	146,713.93	3.6
100-51400-113 SALARIES/TEMPORARY	741.18	741.18	.00	( 741.18)	.0
100-51400-115 INTERNSHIP PROGRAM	.00	.00	1,500.00	1,500.00	.0
100-51400-116 ELECTION INSPECTORS	.00	.00	9,200.00	9,200.00	.0
100-51400-117 LONGEVITY PAY	.00	.00	2,160.00	2,160.00	.0
100-51400-150 MEDICARE TAX/CITY SHARE	155.47	155.47	2,261.00	2,105.53	6.9
100-51400-151 SOCIAL SECURITY/CITY SHARE	664.74	664.74	9,667.00	9,002.26	6.9
100-51400-152 RETIREMENT	704.23	704.23	9,514.00	8,809.77	7.4
100-51400-153 HEALTH INSURANCE	2,739.78	2,739.78	35,091.00	32,351.22	7.8
100-51400-155 WORKERS COMPENSATION	29.31	29.31	390.00	360.69	7.5
100-51400-156 LIFE INSURANCE	4.01	4.01	89.00	84.99	4.5
100-51400-211 PROFESSIONAL DEVELOPMENT	27.00	27.00	2,500.00	2,473.00	1.1
100-51400-218 ANIMAL CONTROL CONTRACT	.00	.00	200.00	200.00	.0
100-51400-219 ASSESSOR SERVICES	3,450.00	3,450.00	39,000.00	35,550.00	8.9
100-51400-225 MOBILE COMMUNICATIONS	( 259.63)	( 259.63)	900.00	1,159.63	( 28.9)
100-51400-310 OFFICE SUPPLIES	.00	.00	10,500.00	10,500.00	.0
100-51400-320 SUBSCRIPTIONS/DUES	2,748.72	2,748.72	3,920.00	1,171.28	70.1
100-51400-330 TRAVEL EXPENSES	.00	.00	1,500.00	1,500.00	.0
100-51400-340 OPERATING SUPPLIES	105.19	105.19	4,740.00	4,634.81	2.2
100-51400-790 CELEBRATIONS/AWARDS	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>16,656.07</b>	<b>16,656.07</b>	<b>286,392.00</b>	<b>269,735.93</b>	<b>5.8</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INFORMATION TECHNOLOGY</u>					
100-51450-111 SALARIES/PERMANENT	3,725.06	3,725.06	48,422.00	44,696.94	7.7
100-51450-150 MEDICARE TAX/CITY SHARE	52.12	52.12	702.00	649.88	7.4
100-51450-151 SOCIAL SECURITY/CITY SHARE	222.84	222.84	3,002.00	2,779.16	7.4
100-51450-152 RETIREMENT	247.72	247.72	3,147.00	2,899.28	7.9
100-51450-153 HEALTH INSURANCE	958.98	958.98	11,508.00	10,549.02	8.3
100-51450-155 WORKERS COMPENSATION	9.65	9.65	121.00	111.35	8.0
100-51450-156 LIFE INSURANCE	.64	.64	6.00	5.36	10.7
100-51450-211 PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51450-225 TELEPHONE/MOBILE COMMUNICATION	.00	.00	38,700.00	38,700.00	.0
100-51450-244 NETWORK HDW MTN	.00	.00	16,601.00	16,601.00	.0
100-51450-245 NETWORK SOFTWARE MTN	.00	.00	30,423.00	30,423.00	.0
100-51450-246 NETWORK OPERATING SUPP	20.33	20.33	6,000.00	5,979.67	.3
100-51450-247 SOFTWARE UPGRADES	450.00	450.00	14,853.00	14,403.00	3.0
100-51450-810 CAPITAL EQUIPMENT	.00	.00	9,200.00	9,200.00	.0
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>5,687.34</b>	<b>5,687.34</b>	<b>183,185.00</b>	<b>177,497.66</b>	<b>3.1</b>
<u>FINANCIAL ADMINISTRATION</u>					
100-51500-111 SALARIES/PERMANENT	3,384.12	3,384.12	87,980.00	84,595.88	3.9
100-51500-112 SALARIES/OVERTIME	.00	.00	500.00	500.00	.0
100-51500-117 LONGEVITY PAY	.00	.00	700.00	700.00	.0
100-51500-150 MEDICARE TAX/CITY SHARE	103.56	103.56	1,398.00	1,294.44	7.4
100-51500-151 SOCIAL SECURITY/CITY SHARE	442.68	442.68	5,975.00	5,532.32	7.4
100-51500-152 RETIREMENT	450.10	450.10	5,797.00	5,346.90	7.8
100-51500-153 HEALTH INSURANCE	855.73	855.73	10,268.00	9,412.27	8.3
100-51500-155 WORKERS COMPENSATION	19.07	19.07	241.00	221.93	7.9
100-51500-156 LIFE INSURANCE	2.24	2.24	25.00	22.76	9.0
100-51500-211 PROFESSIONAL DEVELOPMENT	.00	.00	2,800.00	2,800.00	.0
100-51500-214 AUDIT SERVICES	.00	.00	27,150.00	27,150.00	.0
100-51500-217 CONTRACT SERVICES-125 PLAN	.00	.00	4,500.00	4,500.00	.0
100-51500-310 OFFICE SUPPLIES	1,037.49	1,037.49	12,500.00	11,462.51	8.3
100-51500-330 TRAVEL EXPENSES	.00	.00	2,000.00	2,000.00	.0
100-51500-560 COLLECTION FEES/WRITE-OFFS	33.41	33.41	600.00	566.59	5.6
100-51500-650 BANK FEES/CREDIT CARD FEES	444.74	444.74	8,000.00	7,555.26	5.6
100-51500-810 CAPITAL EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL FINANCIAL ADMINISTRATION</b>	<b>6,773.14</b>	<b>6,773.14</b>	<b>171,434.00</b>	<b>164,660.86</b>	<b>4.0</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INSURANCE/RISK MANAGEMENT</u>					
100-51540-511 BUILDINGS/CONTENTS INSURANCE	.00	.00	23,244.00	23,244.00	.0
100-51540-512 VEHICLES/EQUIPMENT INSURANCE	18,672.35	18,672.35	21,550.00	2,877.65	86.7
100-51540-513 LIABILITY-GENL/PUBLIC OFFICIAL	29,277.93	29,277.93	22,710.00	( 6,567.93)	128.9
100-51540-514 POLICE PROFESSIONAL LIAB INS	13,269.82	13,269.82	12,263.00	( 1,006.82)	108.2
100-51540-515 BOILER/EQUIP BREAKDOWN INS	821.80	821.80	2,249.00	1,427.20	36.5
100-51540-520 SELF-INSURED RETENTION(SIR)	.00	.00	6,331.00	6,331.00	.0
<b>TOTAL INSURANCE/RISK MANAGEMENT</b>	<b>62,041.90</b>	<b>62,041.90</b>	<b>88,347.00</b>	<b>26,305.10</b>	<b>70.2</b>
<u>FACILITIES MAINTENANCE</u>					
100-51600-111 SALARIES/PERMANENT	2,892.62	2,892.62	78,148.00	75,255.38	3.7
100-51600-112 SALARIES/OVERTIME	.00	.00	1,008.00	1,008.00	.0
100-51600-117 LONGEVITY PAY	.00	.00	820.00	820.00	.0
100-51600-118 UNIFORM ALLOWANCES	.00	.00	305.00	305.00	.0
100-51600-150 MEDICARE TAX/CITY SHARE	77.37	77.37	1,160.00	1,082.63	6.7
100-51600-151 SOCIAL SECURITY/CITY SHARE	330.80	330.80	4,958.00	4,627.20	6.7
100-51600-152 RETIREMENT	370.72	370.72	4,874.00	4,503.28	7.6
100-51600-153 HEALTH INSURANCE	1,096.13	1,096.13	13,198.00	12,101.87	8.3
100-51600-155 WORKERS COMPENSATION	185.53	185.53	2,984.00	2,798.47	6.2
100-51600-156 LIFE INSURANCE	1.64	1.64	21.00	19.36	7.8
100-51600-211 PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51600-221 MUNICIPAL UTILITIES	.00	.00	7,500.00	7,500.00	.0
100-51600-222 ELECTRICITY	5,176.89	5,176.89	86,000.00	80,823.11	6.0
100-51600-224 GAS	.00	.00	33,000.00	33,000.00	.0
100-51600-225 MOBILE COMMUNICATIONS	2,826.27	2,826.27	.00	( 2,826.27)	.0
100-51600-244 HVAC-MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
100-51600-245 FACILITIES IMPROVEMENT	.00	.00	15,000.00	15,000.00	.0
100-51600-246 JANITORIAL SERVICES	.00	.00	80,000.00	80,000.00	.0
100-51600-250 RENTAL PROPERTY EXPENSES	.00	.00	250.00	250.00	.0
100-51600-340 OPERATING SUPPLIES	.00	.00	7,500.00	7,500.00	.0
100-51600-355 REPAIRS & SUPPLIES	.00	.00	13,000.00	13,000.00	.0
100-51600-840 CAPITAL LEASE PAYMENT	38,024.07	38,024.07	76,048.00	38,023.93	50.0
<b>TOTAL FACILITIES MAINTENANCE</b>	<b>50,982.04</b>	<b>50,982.04</b>	<b>441,274.00</b>	<b>390,291.96</b>	<b>11.6</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE ADMINISTRATION</u>					
100-52100-111 SALARIES/PERMANENT	15,123.71	15,123.71	396,005.00	380,881.29	3.8
100-52100-112 WAGES/OVERTIME	181.98	181.98	2,000.00	1,818.02	9.1
100-52100-117 LONGEVITY PAY	.00	.00	5,480.00	5,480.00	.0
100-52100-118 UNIFORM ALLOWANCES	( 674.35)	( 674.35)	2,275.00	2,949.35	( 29.6)
100-52100-150 MEDICARE TAX/CITY SHARE	451.50	451.50	6,162.00	5,710.50	7.3
100-52100-151 SOCIAL SECURITY/CITY SHARE	961.69	961.69	26,347.00	25,385.31	3.7
100-52100-152 RETIREMENT	4,606.82	4,606.82	57,464.00	52,857.18	8.0
100-52100-153 HEALTH INSURANCE	4,664.97	4,664.97	56,598.00	51,933.03	8.2
100-52100-154 PROFESSIONAL DEVELOPMENT	409.16	409.16	.00	( 409.16)	.0
100-52100-155 WORKERS COMPENSATION	702.82	702.82	9,909.00	9,206.18	7.1
100-52100-156 LIFE INSURANCE	9.62	9.62	191.00	181.38	5.0
100-52100-211 PROFESSIONAL DEVELOPMENT	.00	.00	4,000.00	4,000.00	.0
100-52100-219 OTHER PROFESSIONAL SERVICES	.00	.00	4,000.00	4,000.00	.0
100-52100-225 MOBILE COMMUNICATIONS	.00	.00	4,000.00	4,000.00	.0
100-52100-310 OFFICE SUPPLIES	100.90	100.90	10,675.00	10,574.10	1.0
100-52100-320 SUBSCRIPTIONS/DUES	650.00	650.00	1,500.00	850.00	43.3
100-52100-330 TRAVEL EXPENSES	.00	.00	800.00	800.00	.0
100-52100-340 OPERATING SUPPLIES/COMPUTER	97.23	97.23	5,761.00	5,663.77	1.7
<b>TOTAL POLICE ADMINISTRATION</b>	<b>27,286.05</b>	<b>27,286.05</b>	<b>593,167.00</b>	<b>565,880.95</b>	<b>4.6</b>
<u>POLICE PATROL</u>					
100-52110-111 SALARIES/PERMANENT	37,130.93	37,130.93	978,899.00	941,768.07	3.8
100-52110-112 SALARIES/OVERTIME	5,800.40	5,800.40	82,065.00	76,264.60	7.1
100-52110-117 LONGEVITY PAY	.00	.00	13,000.00	13,000.00	.0
100-52110-118 UNIFORM ALLOWANCES	( 1,374.28)	( 1,374.28)	11,050.00	12,424.28	( 12.4)
100-52110-119 SHIFT DIFFERENTIAL	995.71	995.71	13,155.00	12,159.29	7.6
100-52110-150 MEDICARE TAX/CITY SHARE	1,385.44	1,385.44	16,480.00	15,094.56	8.4
100-52110-151 SOCIAL SECURITY/CITY SHARE	2,781.67	2,781.67	70,467.00	67,685.33	4.0
100-52110-152 RETIREMENT	21,178.43	21,178.43	217,718.00	196,539.57	9.7
100-52110-153 HEALTH INSURANCE	13,439.54	13,439.54	163,187.00	149,747.46	8.2
100-52110-155 WORKERS COMPENSATION	3,338.03	3,338.03	42,167.00	38,828.97	7.9
100-52110-156 LIFE INSURANCE	17.66	17.66	183.00	165.34	9.7
100-52110-160 125 PLAN CONTRIBUTION-CITY	500.00	500.00	.00	( 500.00)	.0
100-52110-211 PROFESSIONAL DEVELOPMENT	( 160.00)	( 160.00)	8,800.00	8,960.00	( 1.8)
100-52110-219 OTHER PROFESSIONAL SERVICES	( 9.65)	( 9.65)	1,800.00	1,809.65	( .5)
100-52110-242 REPR/MTN MACHINERY/EQUIP	.00	.00	2,200.00	2,200.00	.0
100-52110-292 RADIO SERVICE	.00	.00	1,300.00	1,300.00	.0
100-52110-330 TRAVEL EXPENSES	.00	.00	800.00	800.00	.0
100-52110-340 OPERATING SUPPLIES	43.72	43.72	3,800.00	3,756.28	1.2
100-52110-351 FUEL EXPENSES	.00	.00	26,000.00	26,000.00	.0
100-52110-360 DAAT/FIREARMS	500.00	500.00	8,000.00	7,500.00	6.3
100-52110-810 CAPITAL EQUIPMENT	.00	.00	3,250.00	3,250.00	.0
<b>TOTAL POLICE PATROL</b>	<b>85,567.60</b>	<b>85,567.60</b>	<b>1,664,321.00</b>	<b>1,578,753.40</b>	<b>5.1</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE INVESTIGATION</u>					
100-52120-111 SALARIES/PERMANENT	17,286.15	17,286.15	256,645.00	239,358.85	6.7
100-52120-112 SALARIES/OVERTIME	1,503.62	1,503.62	13,478.00	11,974.38	11.2
100-52120-117 LONGEVITY PAY	.00	.00	4,000.00	4,000.00	.0
100-52120-118 UNIFORM ALLOWANCES	( 373.19)	( 373.19)	2,600.00	2,973.19	( 14.4)
100-52120-119 SHIFT DIFFERENTIAL	.00	.00	465.00	465.00	.0
100-52120-150 MEDICARE TAX/CITY SHARE	409.63	409.63	4,089.00	3,679.37	10.0
100-52120-151 SOCIAL SECURITY/CITY SHARE	1,151.15	1,151.15	17,483.00	16,331.85	6.6
100-52120-152 RETIREMENT	6,520.62	6,520.62	55,646.00	49,125.38	11.7
100-52120-153 HEALTH INSURANCE	3,102.96	3,102.96	44,576.00	41,473.04	7.0
100-52120-155 WORKERS COMPENSATION	1,017.10	1,017.10	10,462.00	9,444.90	9.7
100-52120-156 LIFE INSURANCE	3.76	3.76	39.00	35.24	9.6
100-52120-211 PROFESSIONAL DEVELOPMENT	.00	.00	3,900.00	3,900.00	.0
100-52120-219 OTHER PROFESSIONAL SERVICES	35.00	35.00	3,500.00	3,465.00	1.0
100-52120-292 RADIO SERVICE	.00	.00	600.00	600.00	.0
100-52120-330 TRAVEL EXPENSES	.00	.00	300.00	300.00	.0
100-52120-340 OPERATING SUPPLIES	70.50	70.50	3,775.00	3,704.50	1.9
100-52120-351 FUEL EXPENSES	.00	.00	4,100.00	4,100.00	.0
100-52120-359 PHOTO EXPENSES	.00	.00	450.00	450.00	.0
<b>TOTAL POLICE INVESTIGATION</b>	<b>30,727.30</b>	<b>30,727.30</b>	<b>426,108.00</b>	<b>395,380.70</b>	<b>7.2</b>
<u>CROSSING GUARDS</u>					
100-52130-113 SALARIES/TEMPORARY	1,685.10	1,685.10	34,634.00	32,948.90	4.9
100-52130-150 MEDICARE TAX/CITY SHARE	24.41	24.41	502.00	477.59	4.9
100-52130-151 SOCIAL SECURITY/CITY SHARE	104.48	104.48	2,147.00	2,042.52	4.9
100-52130-155 WORKERS COMPENSATION	64.17	64.17	1,413.00	1,348.83	4.5
<b>TOTAL CROSSING GUARDS</b>	<b>1,878.16</b>	<b>1,878.16</b>	<b>38,696.00</b>	<b>36,817.84</b>	<b>4.9</b>
<u>COMMUNITY SERVICE PROGRAM</u>					
100-52140-114 WAGES/PART-TIME/PERMANENT	1,525.67	1,525.67	21,923.00	20,397.33	7.0
100-52140-150 MEDICARE TAX/CITY SHARE	22.12	22.12	318.00	295.88	7.0
100-52140-151 SOCIAL SECURITY/CITY SHARE	94.60	94.60	1,359.00	1,264.40	7.0
100-52140-152 RETIREMENT	50.46	50.46	1,425.00	1,374.54	3.5
100-52140-155 WORKERS COMPENSATION	55.98	55.98	895.00	839.02	6.3
100-52140-340 OPERATIONS SUPPLIES	.00	.00	500.00	500.00	.0
100-52140-351 FUEL EXPENSES	.00	.00	2,300.00	2,300.00	.0
100-52140-360 PARKING SERVICES EXPENSES	410.00	410.00	4,125.00	3,715.00	9.9
<b>TOTAL COMMUNITY SERVICE PROGRAM</b>	<b>2,158.83</b>	<b>2,158.83</b>	<b>32,845.00</b>	<b>30,686.17</b>	<b>6.6</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>FIRE DEPARTMENT</u>					
100-52200-113	870.00	870.00	57,000.00	56,130.00	1.5
100-52200-150	12.65	12.65	827.00	814.35	1.5
100-52200-151	53.94	53.94	3,534.00	3,480.06	1.5
100-52200-152	20,192.06	20,192.06	350.00	( 19,842.06)	5769.2
100-52200-154	174.20	174.20	.00	( 174.20)	.0
100-52200-155	401.25	401.25	4,815.00	4,413.75	8.3
100-52200-158	.00	.00	4,000.00	4,000.00	.0
100-52200-159	.00	.00	21,166.00	21,166.00	.0
100-52200-211	.00	.00	10,000.00	10,000.00	.0
100-52200-225	.00	.00	2,200.00	2,200.00	.0
100-52200-241	.00	.00	12,000.00	12,000.00	.0
100-52200-242	.00	.00	3,500.00	3,500.00	.0
100-52200-310	.00	.00	900.00	900.00	.0
100-52200-340	735.00	735.00	9,500.00	8,765.00	7.7
100-52200-351	.00	.00	4,500.00	4,500.00	.0
100-52200-519	.00	.00	20,295.00	20,295.00	.0
100-52200-790	.00	.00	7,727.00	7,727.00	.0
100-52200-810	395.37	395.37	24,000.00	23,604.63	1.7
<b>TOTAL FIRE DEPARTMENT</b>	<b>22,834.47</b>	<b>22,834.47</b>	<b>186,314.00</b>	<b>163,479.53</b>	<b>12.3</b>
<u>CRASH CREW</u>					
100-52210-113	.00	.00	7,500.00	7,500.00	.0
100-52210-150	.00	.00	109.00	109.00	.0
100-52210-151	.00	.00	465.00	465.00	.0
100-52210-211	.00	.00	3,200.00	3,200.00	.0
100-52210-241	.00	.00	600.00	600.00	.0
100-52210-242	.00	.00	800.00	800.00	.0
100-52210-340	.00	.00	2,000.00	2,000.00	.0
100-52210-810	.00	.00	6,500.00	6,500.00	.0
<b>TOTAL CRASH CREW</b>	<b>.00</b>	<b>.00</b>	<b>21,174.00</b>	<b>21,174.00</b>	<b>.0</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>RESCUE SERVICE (AMBULANCE)</u>					
100-52300-113	15,911.64	15,911.64	245,000.00	229,088.36	6.5
100-52300-150	223.91	223.91	3,553.00	3,329.09	6.3
100-52300-151	957.30	957.30	15,190.00	14,232.70	6.3
100-52300-152	12,746.74	12,746.74	1,600.00	( 11,146.74)	796.7
100-52300-155	401.25	401.25	4,815.00	4,413.75	8.3
100-52300-158	.00	.00	1,500.00	1,500.00	.0
100-52300-159	.00	.00	9,469.00	9,469.00	.0
100-52300-211	2,017.90	2,017.90	9,000.00	6,982.10	22.4
100-52300-225	.00	.00	600.00	600.00	.0
100-52300-241	.00	.00	3,500.00	3,500.00	.0
100-52300-242	.00	.00	4,000.00	4,000.00	.0
100-52300-310	.00	.00	800.00	800.00	.0
100-52300-340	.00	.00	40,000.00	40,000.00	.0
100-52300-351	.00	.00	10,300.00	10,300.00	.0
100-52300-790	.00	.00	3,728.00	3,728.00	.0
100-52300-810	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL RESCUE SERVICE (AMBULANCE)</b>	<b>32,258.74</b>	<b>32,258.74</b>	<b>373,055.00</b>	<b>340,796.26</b>	<b>8.7</b>
<u>NEIGHBORHOOD SERVICES</u>					
100-52400-111	1,306.04	1,306.04	38,078.00	36,771.96	3.4
100-52400-113	977.59	977.59	10,962.00	9,984.41	8.9
100-52400-114	.00	.00	3,750.00	3,750.00	.0
100-52400-117	.00	.00	400.00	400.00	.0
100-52400-118	.00	.00	25.00	25.00	.0
100-52400-150	108.61	108.61	772.00	663.39	14.1
100-52400-151	464.41	464.41	3,300.00	2,835.59	14.1
100-52400-152	258.37	258.37	2,466.00	2,207.63	10.5
100-52400-153	1,024.59	1,024.59	9,519.00	8,494.41	10.8
100-52400-155	45.94	45.94	850.00	804.06	5.4
100-52400-156	2.94	2.94	26.00	23.06	11.3
100-52400-211	.00	.00	300.00	300.00	.0
100-52400-215	750.00	750.00	8,000.00	7,250.00	9.4
100-52400-218	.00	.00	3,600.00	3,600.00	.0
100-52400-219	140.00	140.00	5,000.00	4,860.00	2.8
100-52400-222	.00	.00	32,825.00	32,825.00	.0
100-52400-225	.00	.00	300.00	300.00	.0
100-52400-310	.00	.00	1,800.00	1,800.00	.0
100-52400-320	.00	.00	800.00	800.00	.0
100-52400-340	.00	.00	400.00	400.00	.0
100-52400-351	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL NEIGHBORHOOD SERVICES</b>	<b>5,078.49</b>	<b>5,078.49</b>	<b>126,173.00</b>	<b>121,094.51</b>	<b>4.0</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EMERGENCY PREPAREDNESS</u>					
100-52500-211	.00	.00	1,500.00	1,500.00	.0
100-52500-225	.00	.00	200.00	200.00	.0
100-52500-242	.00	.00	1,500.00	1,500.00	.0
100-52500-295	.00	.00	4,080.00	4,080.00	.0
100-52500-310	.00	.00	300.00	300.00	.0
100-52500-340	.00	.00	500.00	500.00	.0
100-52500-810	.00	.00	800.00	800.00	.0
	<u>.00</u>	<u>.00</u>	<u>8,880.00</u>	<u>8,880.00</u>	<u>.0</u>
<u>COMMUNICATIONS/DISPATCH</u>					
100-52600-111	10,404.52	10,404.52	260,983.00	250,578.48	4.0
100-52600-112	670.36	670.36	28,850.00	28,179.64	2.3
100-52600-117	.00	.00	6,750.00	6,750.00	.0
100-52600-118	( 1,795.35)	( 1,795.35)	3,375.00	5,170.35	( 53.2)
100-52600-119	194.93	194.93	3,624.00	3,429.07	5.4
100-52600-150	366.68	366.68	4,576.00	4,209.32	8.0
100-52600-151	711.82	711.82	19,566.00	18,854.18	3.6
100-52600-152	1,680.41	1,680.41	18,852.00	17,171.59	8.9
100-52600-153	3,746.31	3,746.31	45,481.00	41,734.69	8.2
100-52600-155	66.30	66.30	789.00	722.70	8.4
100-52600-156	13.92	13.92	128.00	114.08	10.9
100-52600-211	.00	.00	4,000.00	4,000.00	.0
100-52600-219	.00	.00	2,700.00	2,700.00	.0
100-52600-242	.00	.00	300.00	300.00	.0
100-52600-292	14,750.00	14,750.00	14,750.00	.00	100.0
100-52600-295	8,071.04	8,071.04	23,013.00	14,941.96	35.1
100-52600-330	.00	.00	500.00	500.00	.0
100-52600-340	.00	.00	2,000.00	2,000.00	.0
100-52600-810	.00	.00	6,500.00	6,500.00	.0
	<u>38,880.94</u>	<u>38,880.94</u>	<u>446,737.00</u>	<u>407,856.06</u>	<u>8.7</u>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DPW/ENGINEERING DEPARTMENT</u>					
100-53100-111 SALARIES/PERMANENT	293.71	293.71	15,379.00	15,085.29	1.9
100-53100-150 MEDICARE TAX/CITY SHARE	.00	.00	223.00	223.00	.0
100-53100-151 SOCIAL SECURITY/CITY SHARE	.00	.00	953.00	953.00	.0
100-53100-152 RETIREMENT	19.54	19.54	977.00	957.46	2.0
100-53100-153 HEALTH INSURANCE	127.86	127.86	2,915.00	2,787.14	4.4
100-53100-155 WORKERS COMPENSATION	10.71	10.71	38.00	27.29	28.2
100-53100-156 LIFE INSURANCE	1.47	1.47	16.00	14.53	9.2
100-53100-225 MOBILE COMMUNICATIONS	.00	.00	250.00	250.00	.0
100-53100-310 OFFICE SUPPLIES	88.57	88.57	2,500.00	2,411.43	3.5
100-53100-345 SAFETY GRANT PURCHASES	.00	.00	4,000.00	4,000.00	.0
100-53100-351 FUEL EXPENSES	.00	.00	300.00	300.00	.0
<b>TOTAL DPW/ENGINEERING DEPARTMENT</b>	<b>541.86</b>	<b>541.86</b>	<b>27,551.00</b>	<b>27,009.14</b>	<b>2.0</b>
<u>SHOP/FLEET OPERATIONS</u>					
100-53230-111 WAGES/PERMANENT	4,095.92	4,095.92	58,788.00	54,692.08	7.0
100-53230-112 WAGES/OVERTIME	165.98	165.98	.00	( 165.98)	.0
100-53230-117 LONGEVITY PAY	.00	.00	980.00	980.00	.0
100-53230-150 MEDICARE TAX/CITY SHARE	58.56	58.56	870.00	811.44	6.7
100-53230-151 SOCIAL SECURITY/CITY SHARE	250.34	250.34	3,721.00	3,470.66	6.7
100-53230-152 RETIREMENT	281.56	281.56	3,819.00	3,537.44	7.4
100-53230-153 HEALTH INSURANCE	1,129.04	1,129.04	11,182.00	10,052.96	10.1
100-53230-155 WORKERS COMPENSATION	129.92	129.92	2,062.00	1,932.08	6.3
100-53230-156 LIFE INSURANCE	1.86	1.86	19.00	17.14	9.8
100-53230-221 MUNICIPAL UTILITIES EXPENSES	.00	.00	2,500.00	2,500.00	.0
100-53230-222 UTILITIES-NAT GAS & ELECTRIC	2,223.76	2,223.76	21,700.00	19,476.24	10.3
100-53230-241 MOBILE COMMUNICATIONS	.00	.00	1,600.00	1,600.00	.0
100-53230-340 OPERATING SUPPLIES	.00	.00	8,330.00	8,330.00	.0
100-53230-352 VEHICLE REPR PARTS	.00	.00	23,000.00	23,000.00	.0
100-53230-354 POLICE VECHICLE REP/MAINT	.00	.00	14,900.00	14,900.00	.0
<b>TOTAL SHOP/FLEET OPERATIONS</b>	<b>8,336.94</b>	<b>8,336.94</b>	<b>153,471.00</b>	<b>145,134.06</b>	<b>5.4</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARK MAINTENANCE</u>					
100-53270-111 SALARIES/WAGES/PERMANENT	3,147.52	3,147.52	102,294.00	99,146.48	3.1
100-53270-112 WAGES/OVERTIME	.00	.00	618.00	618.00	.0
100-53270-113 WAGES/TEMPORARY	.00	.00	35,097.00	35,097.00	.0
100-53270-117 LONGEVITY PAY	.00	.00	2,000.00	2,000.00	.0
100-53270-118 UNIFORM ALLOWANCES	.00	.00	500.00	500.00	.0
100-53270-150 MEDICARE TAX/CITY SHARE	72.39	72.39	2,030.00	1,957.61	3.6
100-53270-151 SOCIAL SECURITY/CITY SHARE	309.50	309.50	8,681.00	8,371.50	3.6
100-53270-152 RETIREMENT	363.02	363.02	6,798.00	6,434.98	5.3
100-53270-153 HEALTH INSURANCE	1,258.70	1,258.70	28,813.00	27,554.30	4.4
100-53270-155 WORKERS COMPENSATION	202.26	202.26	5,712.00	5,509.74	3.5
100-53270-156 LIFE INSURANCE	1.22	1.22	28.00	26.78	4.4
100-53270-211 PROFESSIONAL DEVELOPMENT	.00	.00	2,500.00	2,500.00	.0
100-53270-213 PARK/TERRACE TREE MAINT.	.00	.00	10,710.00	10,710.00	.0
100-53270-221 MUNICIPAL UTILITIES	.00	.00	7,127.00	7,127.00	.0
100-53270-222 ELECTRICITY	1,133.44	1,133.44	16,500.00	15,366.56	6.9
100-53270-224 NATURAL GAS	349.02	349.02	4,000.00	3,650.98	8.7
100-53270-242 REPR/MTN MACHINERY/EQUIP	.00	.00	7,140.00	7,140.00	.0
100-53270-245 FACILITIES IMPROVEMENTS	.00	.00	5,100.00	5,100.00	.0
100-53270-295 MAINTENANCE-TREES/LANDSCAPING	.00	.00	15,686.00	15,686.00	.0
100-53270-310 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
100-53270-340 OPERATING SUPPLIES	.00	.00	8,000.00	8,000.00	.0
100-53270-351 FUEL EXPENSES	.00	.00	4,000.00	4,000.00	.0
100-53270-359 OTHER REPR/MTN SUPP	.00	.00	6,500.00	6,500.00	.0
<b>TOTAL PARK MAINTENANCE</b>	<b>6,837.07</b>	<b>6,837.07</b>	<b>280,334.00</b>	<b>273,496.93</b>	<b>2.4</b>
<u>STREET MAINTENANCE</u>					
100-53300-111 WAGES/PERMANENT	11,715.02	11,715.02	235,182.00	223,466.98	5.0
100-53300-112 WAGES/OVERTIME	.00	.00	950.00	950.00	.0
100-53300-113 WAGES/TEMPORARY	108.75	108.75	16,294.00	16,185.25	.7
100-53300-117 LONGEVITY PAY	.00	.00	3,920.00	3,920.00	.0
100-53300-118 UNIFORM ALLOWANCES	.00	.00	1,750.00	1,750.00	.0
100-53300-150 MEDICARE TAX/CITY SHARE	285.29	285.29	3,731.00	3,445.71	7.7
100-53300-151 SOCIAL SECURITY/CITY SHARE	705.87	705.87	15,952.00	15,246.13	4.4
100-53300-152 RETIREMENT	1,339.24	1,339.24	15,339.00	13,999.76	8.7
100-53300-153 HEALTH INSURANCE	3,951.18	3,951.18	44,728.00	40,776.82	8.8
100-53300-155 WORKERS COMPENSATION	583.35	583.35	8,950.00	8,366.65	6.5
100-53300-156 LIFE INSURANCE	7.21	7.21	76.00	68.79	9.5
100-53300-222 ELECT/TRAFFIC SIGNALS/P-LOTS	.00	.00	9,000.00	9,000.00	.0
100-53300-310 OFFICE SUPPLIES	.00	.00	1,700.00	1,700.00	.0
100-53300-351 FUEL EXPENSES	.00	.00	15,000.00	15,000.00	.0
100-53300-354 TRAFFIC CONTROL SUPP	.00	.00	13,000.00	13,000.00	.0
100-53300-405 MATERIALS/REPAIRS	.00	.00	10,000.00	10,000.00	.0
100-53300-821 BRIDGE/DAM	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL STREET MAINTENANCE</b>	<b>18,695.91</b>	<b>18,695.91</b>	<b>398,072.00</b>	<b>379,376.09</b>	<b>4.7</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SNOW AND ICE</u>					
100-53320-111 WAGES/PERMANENT	1,385.82	1,385.82	37,792.00	36,406.18	3.7
100-53320-112 WAGES/OVERTIME	1,269.17	1,269.17	6,546.00	5,276.83	19.4
100-53320-117 LONGEVITY PAY	.00	.00	630.00	630.00	.0
100-53320-150 MEDICARE TAX/CITY SHARE	116.99	116.99	654.00	537.01	17.9
100-53320-151 SOCIAL SECURITY/CITY SHARE	83.73	83.73	2,798.00	2,714.27	3.0
100-53320-152 RETIREMENT	573.84	573.84	2,881.00	2,307.16	19.9
100-53320-153 HEALTH INSURANCE	2,747.60	2,747.60	7,188.00	4,440.40	38.2
100-53320-155 WORKERS COMPENSATION	253.58	253.58	1,592.00	1,338.42	15.9
100-53320-156 LIFE INSURANCE	4.68	4.68	12.00	7.32	39.0
100-53320-295 EQUIP RENTAL	.00	.00	10,500.00	10,500.00	.0
100-53320-351 FUEL EXPENSES	.00	.00	10,000.00	10,000.00	.0
100-53320-353 SNOW EQUIP/REPR PARTS	.00	.00	12,000.00	12,000.00	.0
100-53320-460 SALT & SAND	.00	.00	30,500.00	30,500.00	.0
<b>TOTAL SNOW AND ICE</b>	<b>6,435.41</b>	<b>6,435.41</b>	<b>123,093.00</b>	<b>116,657.59</b>	<b>5.2</b>
<u>STREET LIGHTS</u>					
100-53420-111 WAGES/PERMANENT	332.96	332.96	4,199.00	3,866.04	7.9
100-53420-117 LONGEVITY PAY	.00	.00	70.00	70.00	.0
100-53420-150 MEDICARE TAX/CITY SHARE	4.50	4.50	62.00	57.50	7.3
100-53420-151 SOCIAL SECURITY/CITY SHARE	19.36	19.36	266.00	246.64	7.3
100-53420-152 RETIREMENT	22.01	22.01	273.00	250.99	8.1
100-53420-153 HEALTH INSURANCE	42.80	42.80	799.00	756.20	5.4
100-53420-155 WORKERS COMPENSATION	10.97	10.97	147.00	136.03	7.5
100-53420-156 LIFE INSURANCE	.10	.10	1.00	.90	10.0
100-53420-222 ELECTRICITY	163.91	163.91	222,000.00	221,836.09	.1
100-53420-340 OPERATING SUPPLIES	.00	.00	4,900.00	4,900.00	.0
<b>TOTAL STREET LIGHTS</b>	<b>596.61</b>	<b>596.61</b>	<b>232,717.00</b>	<b>232,120.39</b>	<b>.3</b>
<u>LIBRARY</u>					
100-55110-111 SALARIES/PERMANENT	6,517.94	6,517.94	169,478.00	162,960.06	3.9
100-55110-113 WAGES/TEMPORARY	1,304.76	1,304.76	20,756.00	19,451.24	6.3
100-55110-114 WAGES/PART-TIME/PERMANENT	6,162.70	6,162.70	169,709.00	163,546.30	3.6
100-55110-117 LONGEVITY PAY	.00	.00	4,750.00	4,750.00	.0
100-55110-150 MEDICARE TAX/CITY SHARE	378.88	378.88	5,427.00	5,048.12	7.0
100-55110-151 SOCIAL SECURITY/CITY SHARE	796.20	796.20	23,206.00	22,409.80	3.4
100-55110-152 RETIREMENT	1,729.46	1,729.46	22,356.00	20,626.54	7.7
100-55110-153 HEALTH INSURANCE	3,599.87	3,599.87	43,069.00	39,469.13	8.4
100-55110-155 WORKERS COMPENSATION	72.69	72.69	936.00	863.31	7.8
100-55110-156 LIFE INSURANCE	14.26	14.26	146.00	131.74	9.8
<b>TOTAL LIBRARY</b>	<b>20,576.76</b>	<b>20,576.76</b>	<b>459,833.00</b>	<b>439,256.24</b>	<b>4.5</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>YOUNG LIBRARY BUILDING</u>					
100-55111-111 SALARIES/PERMANENT	726.41	726.41	15,335.00	14,608.59	4.7
100-55111-112 SALARIES/OVERTIME	.00	.00	588.00	588.00	.0
100-55111-117 LONGEVITY PAY	.00	.00	180.00	180.00	.0
100-55111-118 UNIFORM ALLOWANCES	.00	.00	70.00	70.00	.0
100-55111-150 MEDICARE TAX/CITY SHARE	10.16	10.16	233.00	222.84	4.4
100-55111-151 SOCIAL SECURITY/CITY SHARE	43.43	43.43	998.00	954.57	4.4
100-55111-152 RETIREMENT	48.31	48.31	1,047.00	998.69	4.6
100-55111-153 HEALTH INSURANCE	157.28	157.28	2,762.00	2,604.72	5.7
100-55111-155 WORKERS COMPENSATION	25.98	25.98	657.00	631.02	4.0
100-55111-156 LIFE INSURANCE	.26	.26	5.00	4.74	5.2
100-55111-221 WATER & SEWER	.00	.00	2,500.00	2,500.00	.0
100-55111-222 ELECTRICITY	.00	.00	21,875.00	21,875.00	.0
100-55111-224 GAS	.00	.00	4,930.00	4,930.00	.0
100-55111-244 HVAC	.00	.00	4,000.00	4,000.00	.0
100-55111-245 FACILITY IMPROVEMENTS	( 1,900.00)	( 1,900.00)	6,000.00	7,900.00	( 31.7)
100-55111-246 JANITORIAL SERVICES	.00	.00	20,000.00	20,000.00	.0
100-55111-355 REPAIR & SUPPLIES	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL YOUNG LIBRARY BUILDING</b>	<b>( 888.17)</b>	<b>( 888.17)</b>	<b>83,680.00</b>	<b>84,568.17</b>	<b>( 1.1)</b>
<u>PARKS ADMINISTRATION</u>					
100-55200-111 WAGES/PERMANENT	2,249.21	2,249.21	29,183.00	26,933.79	7.7
100-55200-150 MEDICARE TAX/CITY SHARE	32.20	32.20	423.00	390.80	7.6
100-55200-151 SOCIAL SECURITY/CITY SHARE	137.72	137.72	1,809.00	1,671.28	7.6
100-55200-152 RETIREMENT	145.58	145.58	1,850.00	1,704.42	7.9
100-55200-153 HEALTH INSURANCE	410.50	410.50	2,463.00	2,052.50	16.7
100-55200-155 WORKERS COMPENSATION	5.82	5.82	73.00	67.18	8.0
100-55200-219 OTHER PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
100-55200-820 CAPITAL IMPROVEMENTS	( 6,100.00)	( 6,100.00)	.00	6,100.00	.0
<b>TOTAL PARKS ADMINISTRATION</b>	<b>( 3,118.97)</b>	<b>( 3,118.97)</b>	<b>40,801.00</b>	<b>43,919.97</b>	<b>( 7.6)</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>RECREATION ADMINISTRATION</u>					
100-55210-111 SALARIES/PERMANENT	2,698.69	2,698.69	70,117.00	67,418.31	3.9
100-55210-114 WAGES/PART-TIME/PERMANENT	.00	.00	12,480.00	12,480.00	.0
100-55210-150 MEDICARE TAX/CITY SHARE	89.43	89.43	1,253.00	1,163.57	7.1
100-55210-151 SOCIAL SECURITY/CITY SHARE	382.46	382.46	5,359.00	4,976.54	7.1
100-55210-152 RETIREMENT	387.63	387.63	4,511.00	4,123.37	8.6
100-55210-153 HEALTH INSURANCE	910.09	910.09	6,303.00	5,392.91	14.4
100-55210-155 WORKERS COMPENSATION	133.52	133.52	2,409.00	2,275.48	5.5
100-55210-156 LIFE INSURANCE	1.83	1.83	5.00	3.17	36.6
100-55210-211 PROFESSIONAL DEVELOPMENT	.00	.00	2,500.00	2,500.00	.0
100-55210-225 MOBILE COMMUNICATIONS	.00	.00	1,400.00	1,400.00	.0
100-55210-310 OFFICE SUPPLIES	27.59	27.59	3,000.00	2,972.41	.9
100-55210-320 SUBSCRIPTIONS/DUES	.00	.00	6,000.00	6,000.00	.0
100-55210-324 PROMOTIONS/ADS	.00	.00	750.00	750.00	.0
100-55210-343 POSTAGE	.00	.00	1,000.00	1,000.00	.0
100-55210-650 TRANSACTION FEES-ACTIVENET	132.79	132.79	7,000.00	6,867.21	1.9
100-55210-790 VOLUNTEER TRAINING	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL RECREATION ADMINISTRATION</b>	<b>4,764.03</b>	<b>4,764.03</b>	<b>125,087.00</b>	<b>120,322.97</b>	<b>3.8</b>
<u>RECREATION PROGRAMS</u>					
100-55300-113 WAGES/TEMPORARY	1,959.71	1,959.71	43,840.00	41,880.29	4.5
100-55300-150 MEDICARE TAX/CITY SHARE	28.42	28.42	636.00	607.58	4.5
100-55300-151 SOCIAL SECURITY/CITY SHARE	121.52	121.52	2,718.00	2,596.48	4.5
100-55300-155 WORKERS COMPENSATION	70.92	70.92	1,789.00	1,718.08	4.0
100-55300-341 PROGRAM SUPPLIES	.00	.00	41,845.00	41,845.00	.0
100-55300-344 CONTRACTUAL-GYMNASTICS EXP	2,666.65	2,666.65	7,500.00	4,833.35	35.6
100-55300-347 CONTRACTUAL-MISC EXPENSE	.00	.00	1,950.00	1,950.00	.0
100-55300-790 PROGRAM ASSISTANCE	.00	.00	600.00	600.00	.0
<b>TOTAL RECREATION PROGRAMS</b>	<b>4,847.22</b>	<b>4,847.22</b>	<b>100,878.00</b>	<b>96,030.78</b>	<b>4.8</b>

CITY OF WHITEWATER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JANUARY 31, 2013

CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SENIOR CITIZEN'S PROGRAM</u>					
100-55310-111 WAGES/PERMANENT	787.05	787.05	10,234.00	9,446.95	7.7
100-55310-114 WAGES/PART-TIME/PERMANENT	2,458.40	2,458.40	31,959.00	29,500.60	7.7
100-55310-117 LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.0
100-55310-150 MEDICARE TAX/CITY SHARE	45.18	45.18	640.00	594.82	7.1
100-55310-151 SOCIAL SECURITY/CITY SHARE	193.16	193.16	2,738.00	2,544.84	7.1
100-55310-152 RETIREMENT	215.82	215.82	2,808.00	2,592.18	7.7
100-55310-153 HEALTH INSURANCE	472.06	472.06	5,692.00	5,219.94	8.3
100-55310-155 WORKERS COMPENSATION	121.25	121.25	1,801.00	1,679.75	6.7
100-55310-156 LIFE INSURANCE	.12	.12	1.00	.88	12.0
100-55310-211 PROFESSIONAL DEVELOPMENT	.00	.00	800.00	800.00	.0
100-55310-225 MOBILE COMMUNICATIONS	.00	.00	360.00	360.00	.0
100-55310-320 SUBSCRIPTIONS/DUES	.00	.00	500.00	500.00	.0
100-55310-340 OPERATING SUPPLIES	68.84	68.84	2,000.00	1,931.16	3.4
<b>TOTAL SENIOR CITIZEN'S PROGRAM</b>	<b>4,361.88</b>	<b>4,361.88</b>	<b>60,533.00</b>	<b>56,171.12</b>	<b>7.2</b>
<u>CELEBRATIONS</u>					
100-55320-720 4TH OF JULY CORP	.00	.00	9,500.00	9,500.00	.0
100-55320-790 CELEBRATIONS/AWARDS	327.00	327.00	3,700.00	3,373.00	8.8
<b>TOTAL CELEBRATIONS</b>	<b>327.00</b>	<b>327.00</b>	<b>13,200.00</b>	<b>12,873.00</b>	<b>2.5</b>
<u>COMM BASED CO-OP PROJECTS</u>					
100-55330-760 AQUATIC CENTER CONTRIBUTION	.00	.00	75,000.00	75,000.00	.0
<b>TOTAL COMM BASED CO-OP PROJECTS</b>	<b>.00</b>	<b>.00</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>.0</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PLANNING</u>					
100-56300-111 SALARIES/PERMANENT	4,149.79	4,149.79	67,910.00	63,760.21	6.1
100-56300-117 LONGEVITY PAY	.00	.00	600.00	600.00	.0
100-56300-150 MEDICARE TAX/CITY SHARE	57.11	57.11	993.00	935.89	5.8
100-56300-151 SOCIAL SECURITY/CITY SHARE	244.20	244.20	4,248.00	4,003.80	5.8
100-56300-152 RETIREMENT	270.98	270.98	4,371.00	4,100.02	6.2
100-56300-153 HEALTH INSURANCE	921.12	921.12	14,040.00	13,118.88	6.6
100-56300-154 PROFESSIONAL DEVELOPMENT	.00	.00	700.00	700.00	.0
100-56300-155 WORKERS COMPENSATIONN	10.80	10.80	171.00	160.20	6.3
100-56300-156 LIFE INSURANCE	2.22	2.22	44.00	41.78	5.1
100-56300-212 LEGAL	314.27	314.27	4,062.00	3,747.73	7.7
100-56300-219 OTHER PROFESSIONAL SERVICES	.00	.00	28,700.00	28,700.00	.0
100-56300-225 MOBILE COMMUNICATIONS	.00	.00	210.00	210.00	.0
100-56300-310 OFFICE SUPPLIES	82.78	82.78	3,500.00	3,417.22	2.4
100-56300-320 SUBSCRIPTIONS/DUES	.00	.00	500.00	500.00	.0
100-56300-330 TRAVEL EXPENSES	.00	.00	500.00	500.00	.0
<b>TOTAL PLANNING</b>	<b>6,053.27</b>	<b>6,053.27</b>	<b>130,549.00</b>	<b>124,495.73</b>	<b>4.6</b>
<u>TRANSFERS TO OTHER FUNDS</u>					
100-59220-914 TRANSFER/FD EQUIP REVOL FD-210	.00	.00	50,000.00	50,000.00	.0
100-59220-916 TRANSFER-27TH PAYROLL FD-205	.00	.00	17,250.00	17,250.00	.0
100-59220-917 PROPERTY ESCROW FD- # 265	.00	.00	5,000.00	5,000.00	.0
100-59220-918 TRANSFER-RECYLING FUND-230	.00	.00	335,826.00	335,826.00	.0
100-59220-919 TRANSFER-CDA GRANT-FD900	.00	.00	61,803.00	61,803.00	.0
100-59220-925 TRANSFER/DPW EQUIP REVOL FD	.00	.00	40,000.00	40,000.00	.0
100-59220-926 POLICE VECHICLE REVOLVING-216	17,000.00	17,000.00	47,000.00	30,000.00	36.2
100-59220-927 GOVERNMENT EQUIP FD-217	.00	.00	7,541.00	7,541.00	.0
100-59220-928 TRANSFER-STREET REPAIR-FD 280	.00	.00	185,000.00	185,000.00	.0
100-59220-929 TRANSFER-FORESTRY-EAB-FD 250	.00	.00	12,000.00	12,000.00	.0
100-59220-994 TRANSFER TO TAXI CAB--FD 235	.00	.00	13,205.00	13,205.00	.0
<b>TOTAL TRANSFERS TO OTHER FUNDS</b>	<b>17,000.00</b>	<b>17,000.00</b>	<b>774,625.00</b>	<b>757,625.00</b>	<b>2.2</b>
<u>TRANSFER TO DEBT SERVICE</u>					
100-59230-990 TRANSFER TO DEBT SERV FUND	.00	.00	525,426.00	525,426.00	.0
<b>TOTAL TRANSFER TO DEBT SERVICE</b>	<b>.00</b>	<b>.00</b>	<b>525,426.00</b>	<b>525,426.00</b>	<b>.0</b>
<u>TRANSFERS TO SPECIAL FUNDS</u>					
100-59240-960 TRANSFER-CIP-LSP-SHARED-450	.00	.00	154,215.00	154,215.00	.0
<b>TOTAL TRANSFERS TO SPECIAL FUNDS</b>	<b>.00</b>	<b>.00</b>	<b>154,215.00</b>	<b>154,215.00</b>	<b>.0</b>

CITY OF WHITEWATER  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2013

CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	497,976.11	497,976.11	9,190,346.00	8,692,369.89	5.4
NET REVENUE OVER EXPENDITURES	758,520.79	758,520.79	.00	( 758,520.79)	.0

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**TID DISTRICT #4 FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
440-41110-57	PROPERTY TAX INCREMENT	479,450.64	479,450.64	1,643,105.00	1,163,654.36	29.2
440-41320-57	PILOT/DEVELOPER'S AGREEMENTS	.00	.00	310,648.00	310,648.00	.0
440-41322-57	PILOT-INNOVATION CTR-FD 920	3,500.00	3,500.00	.00	( 3,500.00)	.0
	<b>TOTAL TAXES</b>	<b>482,950.64</b>	<b>482,950.64</b>	<b>1,953,753.00</b>	<b>1,470,802.36</b>	<b>24.7</b>
<u>INTERGOVERNMENTAL REVENUE</u>						
440-43600-57	BAB-INT-REIMB-FED-US TREASURY	.00	.00	57,156.00	57,156.00	.0
440-43660-57	EXEMPT COMPUTER AID-FR STATE	.00	.00	18,523.00	18,523.00	.0
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>75,679.00</b>	<b>75,679.00</b>	<b>.0</b>
<u>MISCELLANEOUS REVENUE</u>						
440-48100-57	INTEREST INCOME	72.92	72.92	100.00	27.08	72.9
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>72.92</b>	<b>72.92</b>	<b>100.00</b>	<b>27.08</b>	<b>72.9</b>
<u>OTHER FINANCING SOURCES</u>						
440-49300-57	FUND BALANCE APPLIED	.00	.00	( 202,958.00)	( 202,958.00)	.0
	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>.00</b>	<b>( 202,958.00)</b>	<b>( 202,958.00)</b>	<b>.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>483,023.56</b>	<b>483,023.56</b>	<b>1,826,574.00</b>	<b>1,343,550.44</b>	<b>26.4</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**TID DISTRICT #4 FUND**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>	
<u>TID #4 PROJECT EXPENSES</u>						
440-57663-219	MARKETING/PROF SERV	.00	.00	3,000.00	3,000.00	.0
440-57663-240	ST-WISCONSIN-TID FEE-ANNUAL	.00	.00	150.00	150.00	.0
440-57663-610	PRINCIPAL ON DEBT	.00	.00	1,370,000.00	1,370,000.00	.0
440-57663-620	INTEREST ON DEBT	.00	.00	453,424.00	453,424.00	.0
TOTAL TID #4 PROJECT EXPENSES		.00	.00	1,826,574.00	1,826,574.00	.0
TOTAL FUND EXPENDITURES		.00	.00	1,826,574.00	1,826,574.00	.0
NET REVENUE OVER EXPENDITURES		483,023.56	483,023.56	.00	( 483,023.56)	.0

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WATER SALES REVENUE</u>						
610-46461-61	METERED SALES/RESIDENTIAL	41,985.69	41,985.69	500,000.00	458,014.31	8.4
610-46462-61	METERED SALES/COMMERCIAL	17,398.76	17,398.76	201,000.00	183,601.24	8.7
610-46463-61	METERED SALES/INDUSTRIAL	23,965.32	23,965.32	375,000.00	351,034.68	6.4
610-46464-61	SALES TO PUBLIC AUTHORITIES	9,244.42	9,244.42	160,000.00	150,755.58	5.8
610-46465-61	PUBLIC FIRE PROTECTION REV	33,874.22	33,874.22	403,000.00	369,125.78	8.4
610-46466-61	PRIVATE FIRE PROTECTION REV	2,705.60	2,705.60	30,000.00	27,294.40	9.0
<b>TOTAL WATER SALES REVENUE</b>		<b>129,174.01</b>	<b>129,174.01</b>	<b>1,669,000.00</b>	<b>1,539,825.99</b>	<b>7.7</b>
<u>MISCELLANEOUS WATER REVENUE</u>						
610-47419-61	INTEREST INCOME	130.64	130.64	1,500.00	1,369.36	8.7
610-47460-61	MISC/OTHER REVENUE	1,725.00	1,725.00	50,000.00	48,275.00	3.5
610-47467-61	FOREITED DISCOUNTS	518.99	518.99	5,000.00	4,481.01	10.4
610-47493-61	RETAINED EARNINGS-(INC)-DEC	.00	.00	( 60,215.00)	( 60,215.00)	.0
<b>TOTAL MISCELLANEOUS WATER REVENUE</b>		<b>2,374.63</b>	<b>2,374.63</b>	<b>( 3,715.00)</b>	<b>( 6,089.63)</b>	<b>63.9</b>
<b>TOTAL FUND REVENUE</b>		<b>131,548.64</b>	<b>131,548.64</b>	<b>1,665,285.00</b>	<b>1,533,736.36</b>	<b>7.9</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE OF SUPPLY</u>					
610-61600-111 SALARIES/WAGES	2,299.68	2,299.68	25,860.00	23,560.32	8.9
610-61600-112 WAGES/OVERTIME	260.30	260.30	1,487.00	1,226.70	17.5
610-61600-350 REPAIR/MTN EXPENSES	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL SOURCE OF SUPPLY</b>	<b>2,559.98</b>	<b>2,559.98</b>	<b>32,347.00</b>	<b>29,787.02</b>	<b>7.9</b>
<u>PUMPING OPERATIONS</u>					
610-61620-111 SALARIES/WAGES	1,117.31	1,117.31	23,067.00	21,949.69	4.8
610-61620-112 WAGES/OVERTIME	.00	.00	372.00	372.00	.0
610-61620-220 UTILITIES	.00	.00	151,500.00	151,500.00	.0
610-61620-350 REPAIR/MTN EXPENSE	.00	.00	30,000.00	30,000.00	.0
<b>TOTAL PUMPING OPERATIONS</b>	<b>1,117.31</b>	<b>1,117.31</b>	<b>204,939.00</b>	<b>203,821.69</b>	<b>.6</b>
<u>WTR TREATMENT OPERATIONS</u>					
610-61630-111 SALARIES/WAGES	1,172.61	1,172.61	19,185.00	18,012.39	6.1
610-61630-340 WATER TESTING EXPENSES	.00	.00	4,000.00	4,000.00	.0
610-61630-341 CHEMICALS	.00	.00	17,000.00	17,000.00	.0
610-61630-350 REPAIR/MTN EXPENSE	.00	.00	7,500.00	7,500.00	.0
<b>TOTAL WTR TREATMENT OPERATIONS</b>	<b>1,172.61</b>	<b>1,172.61</b>	<b>47,685.00</b>	<b>46,512.39</b>	<b>2.5</b>
<u>TRANSMISSION</u>					
610-61640-111 SALARIES/WAGES	51.65	51.65	1,135.00	1,083.35	4.6
<b>TOTAL TRANSMISSION</b>	<b>51.65</b>	<b>51.65</b>	<b>1,135.00</b>	<b>1,083.35</b>	<b>4.6</b>
<u>RESERVOIRS MAINTENANCE</u>					
610-61650-111 MTN SALARIES/WAGES	281.10	281.10	3,224.00	2,942.90	8.7
610-61650-350 REPAIR/MTN EXPENSE	.00	.00	30,000.00	30,000.00	.0
<b>TOTAL RESERVOIRS MAINTENANCE</b>	<b>281.10</b>	<b>281.10</b>	<b>33,224.00</b>	<b>32,942.90</b>	<b>.9</b>
<u>MAINS MAINTENANCE</u>					
610-61651-111 MTN SALARIES/WAGES	774.81	774.81	19,367.00	18,592.19	4.0
610-61651-112 WAGES/OVERTIME	.00	.00	1,487.00	1,487.00	.0
610-61651-350 REPAIR/MTN EXPENSE	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL MAINS MAINTENANCE</b>	<b>774.81</b>	<b>774.81</b>	<b>30,854.00</b>	<b>30,079.19</b>	<b>2.5</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SERVICES MAINTENANCE</u>					
610-61652-111 MTN SALARIES/WAGES	948.34	948.34	20,433.00	19,484.66	4.6
610-61652-112 WAGES/OVERTIME	.00	.00	186.00	186.00	.0
610-61652-350 REPAIR/MTN EXPENSE	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL SERVICES MAINTENANCE</b>	<b>948.34</b>	<b>948.34</b>	<b>25,619.00</b>	<b>24,670.66</b>	<b>3.7</b>
<u>METERS MAINTENANCE</u>					
610-61653-111 MTN SALARIES/WAGES	1,140.34	1,140.34	15,890.00	14,749.66	7.2
610-61653-210 CONTRACTUAL SERVICES	.00	.00	7,500.00	7,500.00	.0
610-61653-350 REPAIR/MTN EXPENSE	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL METERS MAINTENANCE</b>	<b>1,140.34</b>	<b>1,140.34</b>	<b>25,890.00</b>	<b>24,749.66</b>	<b>4.4</b>
<u>HYDRANTS MAINTENANCE</u>					
610-61654-111 MTN SALARIES/WAGES	.00	.00	6,515.00	6,515.00	.0
610-61654-350 REPAIR/MTN EXPENSE	.00	.00	9,000.00	9,000.00	.0
<b>TOTAL HYDRANTS MAINTENANCE</b>	<b>.00</b>	<b>.00</b>	<b>15,515.00</b>	<b>15,515.00</b>	<b>.0</b>
<u>METER READING</u>					
610-61901-111 SALARIES/WAGES	152.89	152.89	1,930.00	1,777.11	7.9
<b>TOTAL METER READING</b>	<b>152.89</b>	<b>152.89</b>	<b>1,930.00</b>	<b>1,777.11</b>	<b>7.9</b>
<u>ACCOUNTING/COLLECTION</u>					
610-61902-111 SALARIES/WAGES	2,895.50	2,895.50	28,036.00	25,140.50	10.3
610-61902-112 WAGES/OVERTIME	.00	.00	186.00	186.00	.0
<b>TOTAL ACCOUNTING/COLLECTION</b>	<b>2,895.50</b>	<b>2,895.50</b>	<b>28,222.00</b>	<b>25,326.50</b>	<b>10.3</b>
<u>CUSTOMER ACCOUNTS</u>					
610-61903-310 OFFICE SUPPLIES	.00	.00	6,700.00	6,700.00	.0
610-61903-340 INFORMATION TECH EXPENSES	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL CUSTOMER ACCOUNTS</b>	<b>.00</b>	<b>.00</b>	<b>11,700.00</b>	<b>11,700.00</b>	<b>.0</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>ADMINISTRATIVE</u>					
610-61920-111 SALARIES/WAGES	4,267.98	4,267.98	100,774.00	96,506.02	4.2
TOTAL ADMINISTRATIVE	4,267.98	4,267.98	100,774.00	96,506.02	4.2
<u>OFFICE SUPPLIES</u>					
610-61921-310 OFFICE SUPPLIES	425.88	425.88	5,000.00	4,574.12	8.5
TOTAL OFFICE SUPPLIES	425.88	425.88	5,000.00	4,574.12	8.5
<u>OUTSIDE SERVICES EMPLOYED</u>					
610-61923-210 PROFESSIONAL SERVICES	.00	.00	1,250.00	1,250.00	.0
610-61923-211 PLANNING	.00	.00	7,000.00	7,000.00	.0
610-61923-212 GIS SERVICES	.00	.00	2,000.00	2,000.00	.0
610-61923-213 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
TOTAL OUTSIDE SERVICES EMPLOYED	.00	.00	11,250.00	11,250.00	.0
<u>INSURANCE</u>					
610-61924-510 INSURANCE EXPENSES	5,940.18	5,940.18	10,000.00	4,059.82	59.4
TOTAL INSURANCE	5,940.18	5,940.18	10,000.00	4,059.82	59.4
<u>EMPLOYEE BENEFITS</u>					
610-61926-150 EMPLOYEE FRINGE BENEFITS	7,039.75	7,039.75	96,656.00	89,616.25	7.3
610-61926-590 SOC SEC TAXES EXPENSE	871.05	871.05	23,138.00	22,266.95	3.8
TOTAL EMPLOYEE BENEFITS	7,910.80	7,910.80	119,794.00	111,883.20	6.6
<u>EMPLOYEE TRAINING</u>					
610-61927-154 PROFESSIONAL DEVELOPMENT	.00	.00	3,500.00	3,500.00	.0
TOTAL EMPLOYEE TRAINING	.00	.00	3,500.00	3,500.00	.0
<u>PSC ASSESSMENT</u>					
610-61928-210 PSC REMAINDER ASSESSMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL PSC ASSESSMENT	.00	.00	1,500.00	1,500.00	.0

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS GENERAL</u>					
610-61930-590 TAXES	.00	.00	268,491.00	268,491.00	.0
TOTAL MISCELLANEOUS GENERAL	.00	.00	268,491.00	268,491.00	.0
<u>TRANSPORTATION</u>					
610-61933-340 REPAIR/MAINTENANCE EXPENSE	.00	.00	2,500.00	2,500.00	.0
610-61933-351 FUEL EXPENSE	.00	.00	6,000.00	6,000.00	.0
TOTAL TRANSPORTATION	.00	.00	8,500.00	8,500.00	.0
<u>GENERAL PLANT MAINTENANCE</u>					
610-61935-111 MTN SALARIES/WAGES	4,450.80	4,450.80	86,231.00	81,780.20	5.2
610-61935-113 WAGES/TEMPORARY	.00	.00	12,800.00	12,800.00	.0
610-61935-118 CLOTHING ALLOWANCE	.00	.00	833.00	833.00	.0
610-61935-154 ORGANIZATION MEMBERSHIPS	.00	.00	2,100.00	2,100.00	.0
610-61935-220 UTILITIES	.00	.00	1,148.00	1,148.00	.0
610-61935-350 REPAIR/MTN EXPENSE	.00	.00	25,000.00	25,000.00	.0
TOTAL GENERAL PLANT MAINTENANCE	4,450.80	4,450.80	128,112.00	123,661.20	3.5
<u>CAP OUTLAY/CONSTRUCT WIP</u>					
610-61936-111 SALARIES/WAGES	206.61	206.61	4,202.00	3,995.39	4.9
610-61936-810 CAPITAL EQUIPMENT	.00	.00	59,000.00	59,000.00	.0
610-61936-823 METER PURCHASES	.00	.00	18,100.00	18,100.00	.0
TOTAL CAP OUTLAY/CONSTRUCT WIP	206.61	206.61	81,302.00	81,095.39	.3
<u>DEBT SERVICE</u>					
610-61950-610 PRINCIPAL ON DEBT	.00	.00	400,710.00	400,710.00	.0
610-61950-620 INTEREST ON DEBT	.00	.00	67,292.00	67,292.00	.0
TOTAL DEBT SERVICE	.00	.00	468,002.00	468,002.00	.0
TOTAL FUND EXPENDITURES	34,296.78	34,296.78	1,665,285.00	1,630,988.22	2.1
NET REVENUE OVER EXPENDITURES	97,251.86	97,251.86	.00	( 97,251.86)	.0

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WASTEWATER UTILITY**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>WASTEWATER SALES REVENUES</u>						
620-41110-62	RESIDENTIAL REVENUES	91,157.80	91,157.80	1,042,000.00	950,842.20	8.8
620-41112-62	COMMERCIAL REVENUES	49,776.68	49,776.68	549,000.00	499,223.32	9.1
620-41113-62	INDUSTRIAL REVENUES	7,954.91	7,954.91	84,000.00	76,045.09	9.5
620-41114-62	PUBLIC REVENUES	26,654.07	26,654.07	413,000.00	386,345.93	6.5
620-41115-62	PENALTIES	970.85	970.85	8,500.00	7,529.15	11.4
620-41116-62	MISC REVENUES	3,073.02	3,073.02	54,000.00	50,926.98	5.7
620-41117-62	SEWER CONNECTION REVENUES	3,648.00	3,648.00	18,240.00	14,592.00	20.0
	<b>TOTAL WASTEWATER SALES REVENUES</b>	<b>183,235.33</b>	<b>183,235.33</b>	<b>2,168,740.00</b>	<b>1,985,504.67</b>	<b>8.5</b>
<u>MISCELLANEOUS REVENUE</u>						
620-42110-62	INTEREST INCOME	507.27	507.27	4,000.00	3,492.73	12.7
620-42213-62	MISC INCOME	1,369.62	1,369.62	.00	( 1,369.62)	.0
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,876.89</b>	<b>1,876.89</b>	<b>4,000.00</b>	<b>2,123.11</b>	<b>46.9</b>
<u>OTHER FINANCING SOURCES</u>						
620-49920-62	TRANSFER FROM CAPITAL FUND	.00	.00	25,000.00	25,000.00	.0
620-49930-62	RETAINED EARNINGS-(INC)-DEC	.00	.00	( 35,583.00)	( 35,583.00)	.0
620-49940-62	CAPITAL IMPROVEMENTS-LOAN	.00	.00	100,000.00	100,000.00	.0
	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>.00</b>	<b>89,417.00</b>	<b>89,417.00</b>	<b>.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>185,112.22</b>	<b>185,112.22</b>	<b>2,262,157.00</b>	<b>2,077,044.78</b>	<b>8.2</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WASTEWATER UTILITY**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE EXPENSES</u>					
620-62810-111 SALARIES/PERMANENT	4,267.99	4,267.99	90,646.00	86,378.01	4.7
620-62810-116 ACCOUNTING/COLLECT SALARIES	2,895.47	2,895.47	38,162.00	35,266.53	7.6
620-62810-219 PROF SERVICES/ACCTG & AUDIT	.00	.00	4,000.00	4,000.00	.0
620-62810-220 PLANNING	.00	.00	12,000.00	12,000.00	.0
620-62810-221 GIS SERVICES/EXPENSES	.00	.00	2,000.00	2,000.00	.0
620-62810-222 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
620-62810-310 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
620-62810-352 INFORMATION TECHNOLOGY EXPENSE	.00	.00	2,500.00	2,500.00	.0
620-62810-356 JOINT METER EXPENSE	.00	.00	36,300.00	36,300.00	.0
620-62810-362 CREDIT/DEBIT CARD EXPENSES	1,959.81	1,959.81	18,000.00	16,040.19	10.9
620-62810-519 INSURANCE EXPENSE	7,380.45	7,380.45	32,000.00	24,619.55	23.1
620-62810-610 PRINCIPAL ON DEBT	.00	.00	562,849.00	562,849.00	.0
620-62810-620 INTEREST ON DEBT	.00	.00	150,355.00	150,355.00	.0
620-62810-820 CAPITAL IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
620-62810-821 CAPITAL EQUIPMENT	.00	.00	27,000.00	27,000.00	.0
620-62810-822 EQUIP REPL FUND ITEMS	.00	.00	3,100.00	3,100.00	.0
620-62810-825 SEWER REPAIR/MAINT FUNDING	.00	.00	25,000.00	25,000.00	.0
620-62810-920 TRANSFER-CONN FEE-CAP FD	.00	.00	18,240.00	18,240.00	.0
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>16,503.72</b>	<b>16,503.72</b>	<b>1,124,152.00</b>	<b>1,107,648.28</b>	<b>1.5</b>
<u>SUPERVISORY/CLERICAL</u>					
620-62820-111 SALARIES/PERMANENT	2,736.50	2,736.50	76,957.00	74,220.50	3.6
620-62820-120 EMPLOYEE BENEFITS	12,864.93	12,864.93	219,025.00	206,160.07	5.9
620-62820-154 PROFESSIONAL DEVELOPMENT	.00	.00	3,500.00	3,500.00	.0
620-62820-219 PROFESSIONAL SERVICES	.00	.00	7,050.00	7,050.00	.0
620-62820-225 MOBILE COMMUNICATIONS	47.48	47.48	1,200.00	1,152.52	4.0
620-62820-310 OFFICE SUPPLIES	297.85	297.85	6,700.00	6,402.15	4.5
<b>TOTAL SUPERVISORY/CLERICAL</b>	<b>15,946.76</b>	<b>15,946.76</b>	<b>314,432.00</b>	<b>298,485.24</b>	<b>5.1</b>
<u>COLLECTION SYS OPS &amp; MAINT</u>					
620-62830-111 SALARIES/PERMANENT	2,604.44	2,604.44	53,290.00	50,685.56	4.9
620-62830-112 WAGES/OVERTIME	230.67	230.67	692.00	461.33	33.3
620-62830-222 ELECTRICITY/LIFT STATIONS	.00	.00	7,800.00	7,800.00	.0
620-62830-295 CONTRACTUAL SERVICES	.00	.00	6,000.00	6,000.00	.0
620-62830-353 REPR/MTN - LIFT STATIONS	.00	.00	1,500.00	1,500.00	.0
620-62830-354 REPR MTN - SANITARY SEWERS	( 248.19)	( 248.19)	2,500.00	2,748.19	( 9.9)
620-62830-355 REP/MAINT-COLLECTION EQUIP	.00	.00	4,000.00	4,000.00	.0
620-62830-356 TELEMETRY EXPENSE	.00	.00	600.00	600.00	.0
<b>TOTAL COLLECTION SYS OPS &amp; MAINT</b>	<b>2,586.92</b>	<b>2,586.92</b>	<b>76,382.00</b>	<b>73,795.08</b>	<b>3.4</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WASTEWATER UTILITY**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TREATMENT PLANT OPERATIONS</u>					
620-62840-111 SALARIES/PERMANENT	2,947.39	2,947.39	76,128.00	73,180.61	3.9
620-62840-112 OVERTIME	.00	.00	1,384.00	1,384.00	.0
620-62840-118 CLOTHING ALLOWANCE	.00	.00	2,052.00	2,052.00	.0
620-62840-222 ELECTRICITY/PLANT	.00	.00	160,000.00	160,000.00	.0
620-62840-224 NATURAL GAS/PLANT	.00	.00	50,000.00	50,000.00	.0
620-62840-340 OPERATING SUPPLIES	379.59	379.59	9,500.00	9,120.41	4.0
620-62840-341 CHEMICALS	.00	.00	64,000.00	64,000.00	.0
620-62840-342 CONTRACTUAL SERVICES	.00	.00	7,500.00	7,500.00	.0
620-62840-351 TRUCK/AUTO EXPENSES	.00	.00	6,000.00	6,000.00	.0
620-62840-590 DNR ENVIRINMENTAL FEE	.00	.00	11,140.00	11,140.00	.0
620-62840-840 CAPITAL LEASE PAYMENT	2,686.93	2,686.93	5,374.00	2,687.07	50.0
<b>TOTAL TREATMENT PLANT OPERATIONS</b>	<b>6,013.91</b>	<b>6,013.91</b>	<b>393,078.00</b>	<b>387,064.09</b>	<b>1.5</b>
<u>TREATMENT EQUIP MAINTENANCE</u>					
620-62850-111 SALARIES/PERMANENT	4,553.44	4,553.44	110,386.00	105,832.56	4.1
620-62850-112 WAGES/OVERTIME	.00	.00	231.00	231.00	.0
620-62850-242 CONTRACTUAL SERVICES	.00	.00	21,000.00	21,000.00	.0
620-62850-342 LUBRICANTS	.00	.00	2,500.00	2,500.00	.0
620-62850-357 REPAIRS & SUPPLIES	.00	.00	12,000.00	12,000.00	.0
<b>TOTAL TREATMENT EQUIP MAINTENANCE</b>	<b>4,553.44</b>	<b>4,553.44</b>	<b>146,117.00</b>	<b>141,563.56</b>	<b>3.1</b>
<u>BLDG/GROUNDS MAINTENANCE</u>					
620-62860-111 SALARIES/PERMANENT	2,107.84	2,107.84	57,096.00	54,988.16	3.7
620-62860-113 SEASONAL WAGES	.00	.00	9,600.00	9,600.00	.0
620-62860-220 STORMWATER UTILITY FEE	.00	.00	1,145.00	1,145.00	.0
620-62860-245 CONTRACTUAL REPAIRS	.00	.00	6,300.00	6,300.00	.0
620-62860-357 REPAIRS & SUPPLIES	.00	.00	7,500.00	7,500.00	.0
<b>TOTAL BLDG/GROUNDS MAINTENANCE</b>	<b>2,107.84</b>	<b>2,107.84</b>	<b>81,641.00</b>	<b>79,533.16</b>	<b>2.6</b>
<u>LABORATORY</u>					
620-62870-111 SALARIES/PERMANENT	3,070.93	3,070.93	61,466.00	58,395.07	5.0
620-62870-295 CONTRACTUAL SERVICES	.00	.00	4,000.00	4,000.00	.0
620-62870-340 LAB SUPPLIES	.00	.00	8,500.00	8,500.00	.0
<b>TOTAL LABORATORY</b>	<b>3,070.93</b>	<b>3,070.93</b>	<b>73,966.00</b>	<b>70,895.07</b>	<b>4.2</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**WASTEWATER UTILITY**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>POWER GENERATION</u>					
620-62880-111 SALARIES/PERMANENT	.00	.00	381.00	381.00	.0
620-62880-242 CONTRACTUAL SERVICES	.00	.00	2,000.00	2,000.00	.0
620-62880-357 REPAIRS & SUPPLIES	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL POWER GENERATION</b>	<b>.00</b>	<b>.00</b>	<b>3,881.00</b>	<b>3,881.00</b>	<b>.0</b>
<u>SLUDGE APPLICATION</u>					
620-62890-111 SALARIES/PERMANENT	1,229.98	1,229.98	34,258.00	33,028.02	3.6
620-62890-295 CONTRACTUAL SERVICES	.00	.00	750.00	750.00	.0
620-62890-351 DIESEL FUEL EXPENSE	.00	.00	6,000.00	6,000.00	.0
620-62890-357 REPAIRS & SUPPLIES	.00	.00	7,500.00	7,500.00	.0
<b>TOTAL SLUDGE APPLICATION</b>	<b>1,229.98</b>	<b>1,229.98</b>	<b>48,508.00</b>	<b>47,278.02</b>	<b>2.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>52,013.50</b>	<b>52,013.50</b>	<b>2,262,157.00</b>	<b>2,210,143.50</b>	<b>2.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>133,098.72</b>	<b>133,098.72</b>	<b>.00</b>	<b>( 133,098.72)</b>	<b>.0</b>

**CITY OF WHITEWATER**  
**REVENUES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**STORMWATER UTILITY FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>						
630-41110-63	RESIDENTIAL REVENUES	10,873.32	10,873.32	129,069.00	118,195.68	8.4
630-41112-63	COMMERCIAL REVENUES	7,101.87	7,101.87	90,506.00	83,404.13	7.9
630-41113-63	INDUSTRIAL REVENUES	3,767.03	3,767.03	44,763.00	40,995.97	8.4
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	5,826.94	5,826.94	65,021.00	59,194.06	9.0
630-41115-63	PENALTIES	357.92	357.92	3,500.00	3,142.08	10.2
<b>TOTAL STORMWATER REVENUES</b>		<b>27,927.08</b>	<b>27,927.08</b>	<b>332,859.00</b>	<b>304,931.92</b>	<b>8.4</b>
<u>MISC REVENUES</u>						
630-42110-63	INTEREST INCOME	.00	.00	100.00	100.00	.0
630-42212-63	GRANTS	.00	.00	243,100.00	243,100.00	.0
<b>TOTAL MISC REVENUES</b>		<b>.00</b>	<b>.00</b>	<b>243,200.00</b>	<b>243,200.00</b>	<b>.0</b>
<u>OTHER FINANCING SOURCES</u>						
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	( 3,337.00)	( 3,337.00)	.0
630-49950-63	CAPITAL IMPROVE-LOAN	.00	.00	259,800.00	259,800.00	.0
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>.00</b>	<b>.00</b>	<b>256,463.00</b>	<b>256,463.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>		<b>27,927.08</b>	<b>27,927.08</b>	<b>832,522.00</b>	<b>804,594.92</b>	<b>3.4</b>

**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 1 MONTHS ENDING JANUARY 31, 2013**

**CA-C**

**STORMWATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	2,110.94	2,110.94	39,199.00	37,088.06	5.4
630-63300-116	1,851.83	1,851.83	18,815.00	16,963.17	9.8
630-63300-120	2,078.45	2,078.45	53,685.00	51,606.55	3.9
630-63300-154	.00	.00	1,000.00	1,000.00	.0
630-63300-214	.00	.00	3,000.00	3,000.00	.0
630-63300-220	.00	.00	7,500.00	7,500.00	.0
630-63300-221	.00	.00	2,000.00	2,000.00	.0
630-63300-247	.00	.00	1,000.00	1,000.00	.0
630-63300-310	121.36	121.36	2,500.00	2,378.64	4.9
630-63300-345	.00	.00	1,000.00	1,000.00	.0
630-63300-352	.00	.00	1,000.00	1,000.00	.0
630-63300-362	.00	.00	500.00	500.00	.0
630-63300-519	2,870.02	2,870.02	3,500.00	629.98	82.0
630-63300-610	.00	.00	13,965.00	13,965.00	.0
630-63300-913	.00	.00	21,500.00	21,500.00	.0
<b>TOTAL ADMINISTRATIVE/GENERAL EXPENSE</b>	<b>9,032.60</b>	<b>9,032.60</b>	<b>170,164.00</b>	<b>161,131.40</b>	<b>5.3</b>
<u>STREET CLEANING</u>					
630-63310-111	639.79	639.79	21,346.00	20,706.21	3.0
630-63310-351	.00	.00	5,500.00	5,500.00	.0
630-63310-353	.00	.00	5,000.00	5,000.00	.0
<b>TOTAL STREET CLEANING</b>	<b>639.79</b>	<b>639.79</b>	<b>31,846.00</b>	<b>31,206.21</b>	<b>2.0</b>
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	895.64	895.64	39,854.00	38,958.36	2.3
630-63440-320	.00	.00	5,000.00	5,000.00	.0
630-63440-350	.00	.00	8,000.00	8,000.00	.0
630-63440-351	.00	.00	800.00	800.00	.0
630-63440-590	.00	.00	2,000.00	2,000.00	.0
630-63440-820	.00	.00	502,900.00	502,900.00	.0
<b>TOTAL STORM WATER MANAGEMENT</b>	<b>895.64</b>	<b>895.64</b>	<b>558,554.00</b>	<b>557,658.36</b>	<b>.2</b>
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111	1,023.67	1,023.67	34,153.00	33,129.33	3.0
630-63600-113	.00	.00	5,260.00	5,260.00	.0
630-63600-340	.00	.00	4,000.00	4,000.00	.0
630-63600-351	.00	.00	4,000.00	4,000.00	.0
630-63600-352	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL COMPOST SITE/YARD WASTE EXP</b>	<b>1,023.67</b>	<b>1,023.67</b>	<b>49,413.00</b>	<b>48,389.33</b>	<b>2.1</b>

CITY OF WHITEWATER  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2013

CA-C

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LAKE MANAGEMENT/MAINT EXP</u>					
630-63610-291 LAKE WEED CONTROL EXPENSES	.00	.00	22,545.00	22,545.00	.0
TOTAL LAKE MANAGEMENT/MAINT EXP	.00	.00	22,545.00	22,545.00	.0
TOTAL FUND EXPENDITURES	11,591.70	11,591.70	832,522.00	820,930.30	1.4
NET REVENUE OVER EXPENDITURES	16,335.38	16,335.38	.00	( 16,335.38)	.0

CITY OF WHITEWATER  
CASH/INVESTMENT - FUND BALANCE  
As of January 31,2013

CA-C

FUND NAME	FUND #	CASH/INVESTMENT BALANCES	FUND BALANCE
<i>General Fund</i>	100	2,115,322	2,702,938
<i>Cable T.V.</i>	200	87,073	87,073
<i>27th Payroll</i>	205	141,829	141,829
<i>Parking Permit Fund</i>	208	33,357	33,357
<i>Fire/Rescue Equipment Revolving</i>	210	112,468	112,468
<i>DPW Equipment Revolving</i>	215	153,271	153,271
<i>Police Vehicle Revolving</i>	216	2,173	2,173
<i>Library Special Revenue</i>	220	477,179	475,179
<i>Skate Park Fund</i>	225	3,211	3,211
<i>Solid Waste/Recycling</i>	230	30,277	(11,112)
<i>Ride-Share Grant Fund</i>	235	31,952	44,468
<i>Parkland Acquisition</i>	240	8,625	8,625
<i>Parkland Development</i>	245	26,298	26,298
<i>Forestry Fund</i>	250	6,643	6,643
<i>Sick Leave Severance Fund</i>	260	242,445	242,445
<i>Lakes Improvement Fund</i>	272	475	475
<i>Street Repair Revolving Fund</i>	280	176,707	176,707
<i>Heldt Trust-Rescue</i>	290	53,564	53,564
<i>Police Dept-Trust Fund</i>	295	27,047	18,369
<i>Debt Service Fund</i>	300	465,189	465,189
<i>TID #4</i>	440	1,580,468	693,630
<i>TID #5</i>	445	8,861	8,861
<i>TID #6</i>	446	27,133	27,133
<i>TID #7</i>	447	337	(362)
<i>TID #8</i>	448	17,781	17,781
<i>TID #9</i>	449	2,517	2,517
<i>Capital Projects-LSP</i>	450	2,457,854	2,453,162
<i>Birge Fountain Restoration</i>	452	19,834	19,834
<i>Newcomb/Milwaukee Intersection</i>	454	950	950
<i>Depot Restoration Project</i>	459	35,232	35,232
<i>Multi-Use Trail Extension</i>	466	75,915	75,915
<i>Water Utility</i>	610	1,464,384	8,826,749
<i>Wastewater Utility</i>	620	4,092,350	6,810,540
<i>Stormwater Utility</i>	630	16,480	1,073,941
<i>Tax Collection</i>	800	3,649,118	274
<i>Rescue Squad Equip/Education</i>	810	278,776	278,776
<i>Rock River Stormwater Group</i>	820	45,324	45,324
<i>CDA Fund</i>	900	84,907	70,421
<i>CDA Program Fund-Prelim.</i>	910	1,959,385	9,653,540
<i>Innovation Center-Operations</i>	920	70,503	24,166
<b>Grand Totals</b>		<b>20,083,214</b>	<b>34,861,554</b>

INVESTMENT DETAIL								
FUND	#	BANK	TYPE-CD#	ORIG DATE	DUE DATE	TERM	AMOUNT	RATE
General	100	Assoc.Bank	PublicFund				1,264,138.75	0.25
Cable TV	200	Assoc.Bank	PublicFund				62,466.83	0.25
		1st Citizens	CD-3307069	02/21/2012	02/21/2013	12 mos.	15,000.00	0.65
<b>Sub-Total By Fund</b>							<b>77,466.83</b>	
27th Payroll	205	Assoc.Bank	PublicFund				23,415.06	0.25
		1st Citizens	CD-3307079	03/06/2012	03/06/2013	12 mos.	50,000.00	0.62
		Commercial	CD-210320	12/27/2012	12/26/2013	12 mos.	30,000.00	0.50
<b>Sub-Total By Fund</b>							<b>103,415.06</b>	
Parking	208	State of Wis	Pool				-	0.19
		Assoc.Bank	PublicFund				15,241.96	0.25
<b>Sub-Total By Fund</b>							<b>15,241.96</b>	
Fire/Rescue Equip.	210	Assoc.Bank	PublicFund				100,044.02	0.25
DPW Equip.	215	Assoc.Bank	PublicFund				144,288.53	0.25
Library SR	220	Assoc.Bank	PublicFund				156,763.40	0.25
		State of Wis	Pool				-	0.19
<b>Sub-Total By Fund</b>							<b>156,763.40</b>	
Solid Waste/Recycling	230	Assoc. Bank	PublicFund				4,146.42	0.25
Ride-Share	235	Assoc. Bank	PublicFund				-	0.25
Forestry Fund	250	Assoc.Bank	PublicFund				13,135.49	0.25
Sick Leave	260	Assoc.Bank	PublicFund				106,016.36	0.25
		State of Wis	Pool				-	0.19
		Commercial	CD-210321	12/27/2012	12/26/2013	12 mos.	50,000.00	0.70
		1st Citizens	CD-3307080	03/06/2012	03/06/2013	12 mos.	40,000.00	0.62
<b>Sub-Total By Fund</b>							<b>196,016.36</b>	
Street Repairs	280	Assoc.Bank	PublicFund				162,527.89	0.25
HeldtTrust-Res.	290	Assoc.Bank	PublicFund				25,756.32	0.25
		1st Citizens	CD-3307078	03/06/2012	03/06/2013	12 mos.	25,000.00	0.62
<b>Sub-Total By Fund</b>							<b>50,756.32</b>	
Police Dept Trust	295	Assoc Bank	PublicFund				-	0.25
Debt Service	300	Assoc.Bank	PublicFund				172,142.24	0.25
TIF #4	440	Assoc Bank	PublicFund				358,989.57	0.25
TIF #6	446	Assoc Bank	PublicFund				12,501.10	0.25
TIF #8	448	Assoc.Bank	PublicFund				10,084.30	0.25
CIP FUND	450	Assoc.Bank	PublicFund				2,410,989.89	0.25
Birge Fountain	452	Assoc.Bank	PublicFund				3,489.71	0.25
		1st Citizens	CD-3307081	03/06/2012	03/06/2013	12 mos.	10,000.00	0.62
<b>Sub-Total By Fund</b>							<b>13,489.71</b>	
Trail Ext	466	Assoc Bank	PublicFund				75,033.02	0.25
Water Operating	610	Assoc. Bank	PublicFund				643,130.56	0.25
		State of Wis	Pool				-	0.19
		1st Citizens	CD-3307402	09/27/2012	09/24/2013	12 mos.	1,698.79	0.50
<b>Sub-Total by type</b>							<b>644,829.35</b>	
Water Debt Srv		Assoc. Bank	PublicFund				-	0.25
Water Reserve		State of Wis	Pool				-	0.19
		Assoc Bank	PublicFund				174,652.14	0.25
		1st Citizens	CD-3307402	09/27/2012	09/24/2013	12 mos.	30,000.00	0.50
<b>Sub-Total by type</b>							<b>204,652.14</b>	
Water-CIP		Assoc. Bank	PublicFund				-	0.25
<b>Sub-Total By Fund</b>							<b>849,481.49</b>	
Sewer Operatng	620	State of Wis	Pool				-	0.19
		Assoc.Bank	PublicFund				823,885.33	0.25
<b>Sub-Total by type</b>							<b>823,885.33</b>	
Sewer Equipmt		Assoc.Bank	PublicFund				1,425,150.67	0.25
		1st Citizens	CD-3307403	09/27/2012	09/24/2013	12 mos.	265,250.00	0.50
<b>Sub-Total by type</b>							<b>1,690,400.67</b>	
Sewer Deprectn		1st Citizens	CD-3307338	07/03/2012	07/03/2013	12 mos.	25,000.00	0.55
Sewer Debt Service		Assoc. Bank	PublicFund				200,000.00	0.25
2000 Resrv Acc.		State of Wis	Pool				-	0.19
		Assoc Bank					223,000.00	0.25
<b>Sub-Total by type</b>							<b>223,000.00</b>	
Sewer Connect		State of Wis	Pool				-	0.19
		Assoc.Bank	PublicFund				248,163.34	0.25
<b>Sub-Total by type</b>							<b>248,163.34</b>	
<b>Sub-Total By Fund</b>							<b>3,210,449.34</b>	
Storm Water	630	Assoc. Bank	PublicFund				-	0.25
Tax Collection	800	Assoc. Bank	PublicFund				3,231,511.18	0.25
Rescue Squad	810	Commercial	CD-210236	10/24/2012	04/24/2013	6 mos.	76,034.00	0.45
		1st Citizens	CD-3307077	03/06/2012	03/06/2013	12 mos.	30,000.00	0.62
		Commercial	CD-210070	09/18/2012	03/18/2014	18 mos.	90,000.00	1.18
<b>Sub-Total By Fund</b>							<b>196,034.00</b>	
CDA Operating	900	Assoc. Bank	PublicFund				50,022.01	0.25
<b>TOTAL</b>							<b>12,878,668.88</b>	

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
100-11100 CASH	344,429.68	505,903.83	505,903.83	850,333.51
100-11150 PETTY CASH	850.00	.00	.00	850.00
100-11300 INVESTMENTS	1,263,225.50	913.25	913.25	1,264,138.75
100-11900 POSTAGE ADVANCE BALANCE	395.60	.00	.00	395.60
100-12100 TAXES RECEIVABLE - CURRENT Y	2,955,009.00	( 964,162.39)	( 964,162.39)	1,990,846.61
100-12300 TAXES RECEIVABLE/DELINQUENT	15,982.84	( 122.82)	( 122.82)	15,860.02
100-12301 ALLOWANCE FOR DEL PROP TAXES	( 7,000.00)	.00	.00	( 7,000.00)
100-12610 SPECIAL ASSESSMENTS/CURRENT	182,449.73	.00	.00	182,449.73
100-12620 SPECIAL ASSESSMENTS/PAVING	137.00	.00	.00	137.00
100-12621 SPECIAL ASSESSMENTS/CURB & G	3,544.28	.00	.00	3,544.28
100-12622 SPECIAL ASSESSMENTS/SIDEWALK	891.11	.00	.00	891.11
100-12623 SPECIAL ASSESSMENTS/SEWER	190,342.43	.00	.00	190,342.43
100-12624 SPECIAL ASSESSMENTS/WATER	14,473.08	.00	.00	14,473.08
100-12625 A/R - WEEDS	150.00	.00	.00	150.00
100-12626 A/R - SNOW	.00	600.00	600.00	600.00
100-12629 SPECIAL ASSESSMENT-REFUSE ENCL	2,458.18	.00	.00	2,458.18
100-13102 ACCOUNTS REC-WW SCHOOL DIST	21,692.36	( 21,692.36)	( 21,692.36)	.00
100-13103 ACCTS REC-CITY/COUNTY/LOCAL	17,517.00	.00	.00	17,517.00
100-13104 A/R-ENG,PLAN,DESIGN,MISC SER	1,253.50	210.43	210.43	1,463.93
100-13106 ACCOUNTS RECEIVABLE-OTHER	24.43	31,800.56	31,800.56	31,824.99
100-13115 A/R-AMBULANCE BILLING SERVICE	351,616.03	( 18,316.91)	( 18,316.91)	333,299.12
100-13120 A/R--MOBILE HOMES	30,063.91	( 3,905.57)	( 3,905.57)	26,158.34
100-13122 A/R--TOTERS	1,100.00	( 150.00)	( 150.00)	950.00
100-13125 A/R--FALSE ALARMS	200.00	( 200.00)	( 200.00)	.00
100-13134 A/R--SIGNAL DAMAGE	4,645.55	( 2,116.43)	( 2,116.43)	2,529.12
100-13137 A/R-TREE REMOVAL	3,000.00	.00	.00	3,000.00
100-13150 A/R-TREASURER	18,422.00	( 17,995.50)	( 17,995.50)	426.50
100-13170 A/R--RE-INSPECTION FEES	150.00	900.00	900.00	1,050.00
100-13180 A/R--FACILITY RENTAL	.00	1,200.00	1,200.00	1,200.00
100-13500 ACTIVENET RECEIVABLE	6,999.52	( 501.19)	( 501.19)	6,498.33
100-15140 ADVANCE TO SOLID WASTE-FD 230	41,388.68	.00	.00	41,388.68
100-15160 ADVANCE TO TID # 7	700.00	.00	.00	700.00
100-15601 DUE FROM WATER UTILITY	53.51	.00	.00	53.51
100-15800 DUE FROM TAX COLLECTION	41,351.74	.00	.00	41,351.74
100-15802 DUE FROM RESCUE SQUAD FD-810	375.00	.00	.00	375.00
100-15805 DUE FROM STORMWATER-FD 630	183.47	.00	.00	183.47
TOTAL ASSETS	5,508,075.13	( 487,635.10)	( 487,635.10)	5,020,440.03

LIABILITIES AND EQUITY

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**GENERAL FUND**

	BEGINNING BALANCE		ACTUAL THIS MONTH		ACTUAL THIS YEAR		ENDING BALANCE
<u>LIABILITIES</u>							
100-21100 ACCOUNTS PAYABLE	200,796.84	(	139,146.74)	(	139,146.74)		61,650.10
100-21106 WAGES CLEARING	144,584.33	(	144,584.33)	(	144,584.33)		.00
100-21511 SOCIAL SECURITY TAXES PAYABL	5,509.42		146.80		146.80		5,656.22
100-21520 WIS RETIREMENT PAYABLE	57,829.03		3,587.15		3,587.15		61,416.18
100-21530 HEALTH INSURANCE PAYABLE	( 43,770.79)		26.68		26.68	(	43,744.11)
100-21531 LIFE INSURANCE PAYABLE	1,259.87	(	38.79)	(	38.79)		1,221.08
100-21532 WORKERS COMP PAYABLE	( 3,428.73)	(	27,528.64)	(	27,528.64)	(	30,957.37)
100-21575 FLEXIBLE SPENDING-125-MEDICAL	31,020.74	(	1,228.86)	(	1,228.86)		29,791.88
100-21576 FLEX SPEND-125-DEPENDENT CARE	1,288.78	(	234.06)	(	234.06)		1,054.72
100-21585 DENTAL INSURANCE PAYABLE	1,555.37	(	19.40)	(	19.40)		1,535.97
100-21593 CELL PHONE DEDUCTIONS	320.00		70.00		70.00		390.00
100-21620 SUNSHINE FUND-DONATION/GIFT	242.96		13.00		13.00		255.96
100-21630 ACTIVENET - CUST ACCT CREDIT	761.68		.00		.00		761.68
100-21650 DEPOSITS-BLDG/ZONING/SITE	7,350.00		.00		.00		7,350.00
100-21660 DEPOSITS-STREET OPENING PERMIT	2,700.00		.00		.00		2,700.00
100-21670 DEPOSIT-RENTAL UNIT	250.00		.00		.00		250.00
100-21680 DEPOSITS-FACILITY RENTALS	7,470.62		.00		.00		7,470.62
100-21690 MUNICIPAL COURT LIABILITY	( 57,850.58)		53,501.61		53,501.61	(	4,348.97)
100-23102 SR CITZ FUND RAISING SPECIAL	9,228.14		.00		.00		9,228.14
100-23103 SR CITZ MEMORIALS	3,127.09		.00		.00		3,127.09
100-26100 ADVANCE INCOME	2,955,009.00	(	964,162.39)	(	964,162.39)		1,990,846.61
100-26101 DEFERRED REVENUE	26,557.92	(	26,557.92)	(	26,557.92)		.00
100-26200 DEFERRED SPECIAL ASSESSMENTS	211,846.08		.00		.00		211,846.08
<b>TOTAL LIABILITIES</b>	<b>3,563,657.77</b>	(	<b>1,246,155.89)</b>	(	<b>1,246,155.89)</b>		<b>2,317,501.88</b>
<u>FUND EQUITY</u>							
100-34300 FUND BALANCE	1,944,417.36		.00		.00		1,944,417.36
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00		758,520.79		758,520.79		758,520.79
<b>BALANCE - CURRENT DATE</b>	<b>.00</b>		<b>758,520.79</b>		<b>758,520.79</b>		<b>758,520.79</b>
<b>TOTAL FUND EQUITY</b>	<b>1,944,417.36</b>		<b>758,520.79</b>		<b>758,520.79</b>		<b>2,702,938.15</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>5,508,075.13</b>	(	<b>487,635.10)</b>	(	<b>487,635.10)</b>		<b>5,020,440.03</b>

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**TID DISTRICT #4 FUND**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
440-11100 CASH	252,969.16	968,509.62	968,509.62	1,221,478.78
440-11300 TID #4 INVESTMENTS	358,916.65	72.92	72.92	358,989.57
440-12100 TAXES RECEIVABLE-CURRENT YR	1,643,105.07	( 479,450.64)	( 479,450.64)	1,163,654.43
440-13280 A/R-PILOT/DEVELOPER'S	251,872.51	( 118,560.98)	( 118,560.98)	133,311.53
440-14300 A/R-EDA GRANT	370,498.00	( 370,498.00)	( 370,498.00)	.00
440-15210 DUE FROM INNOVATION CTR-FD 920	38,500.00	3,500.00	3,500.00	42,000.00
<b>TOTAL ASSETS</b>	<b>2,915,861.39</b>	<b>3,572.92</b>	<b>3,572.92</b>	<b>2,919,434.31</b>
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
440-21100 ACCOUNTS PAYABLE	9,920.20	.00	.00	9,920.20
440-26101 DEFERRED REVENUE	1,643,105.06	( 479,450.64)	( 479,450.64)	1,163,654.42
440-26106 DEFERRED REVENUE-PILOTS	302,229.77	.00	.00	302,229.77
440-27700 ADVANCE FR CDA-FD 910-INN CTR	750,000.00	.00	.00	750,000.00
<b>TOTAL LIABILITIES</b>	<b>2,705,255.03</b>	<b>( 479,450.64)</b>	<b>( 479,450.64)</b>	<b>2,225,804.39</b>
<u>FUND EQUITY</u>				
440-34300 FUND BALANCE	210,606.36	.00	.00	210,606.36
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	483,023.56	483,023.56	483,023.56
<b>BALANCE - CURRENT DATE</b>	<b>.00</b>	<b>483,023.56</b>	<b>483,023.56</b>	<b>483,023.56</b>
<b>TOTAL FUND EQUITY</b>	<b>210,606.36</b>	<b>483,023.56</b>	<b>483,023.56</b>	<b>693,629.92</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>2,915,861.39</b>	<b>3,572.92</b>	<b>3,572.92</b>	<b>2,919,434.31</b>

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
610-11100 WATER COMBINED CASH	538,863.77	76,038.43	76,038.43	614,902.20
610-11310 SOURCE OF SUPPLY - LAND	3,603.22	.00	.00	3,603.22
610-11311 STRUCTURES & IMPROVEMENTS	30,983.78	.00	.00	30,983.78
610-11314 WELLS	366,520.36	.00	.00	366,520.36
610-11316 SUPPLY MAINS	17,028.80	.00	.00	17,028.80
610-11321 PUMPING PLANT/STRUCTURES	58,639.14	.00	.00	58,639.14
610-11325 ELECTRIC PUMPING EQUIPMENT	97,696.89	.00	.00	97,696.89
610-11326 DIESEL PUMPING EQUIPMENT	51,850.78	.00	.00	51,850.78
610-11328 OTHER PUMPING EQUIPMENT	11,326.93	.00	.00	11,326.93
610-11331 WATER TREATMENT - STRUCTURES	155,594.35	.00	.00	155,594.35
610-11332 WATER TREATMENT - EQUIPMENT	273,081.91	.00	.00	273,081.91
610-11340 TRANSMISSION - LAND	897.98	.00	.00	897.98
610-11342 RESERVOIRS & STANDPIPES	504,482.28	.00	.00	504,482.28
610-11343 MAINS	6,020,289.59	.00	.00	6,020,289.59
610-11345 SERVICES	691,623.98	.00	.00	691,623.98
610-11346 METERS	773,585.27	.00	.00	773,585.27
610-11348 HYDRANTS	602,261.28	.00	.00	602,261.28
610-11389 GENERAL PLANT - LAND	2,225.80	.00	.00	2,225.80
610-11390 GENERAL PLANT - STRUCTURES	92,182.15	.00	.00	92,182.15
610-11391 GENERAL PLANT - OFFICE EQUIP	19,333.83	.00	.00	19,333.83
610-11392 TRANSPORTATION EQUIPMENT	79,448.97	.00	.00	79,448.97
610-11393 STORES EQUIPMENT	392.20	.00	.00	392.20
610-11394 TOOLS,SHOP, & GARAGE EQUIP	33,245.10	.00	.00	33,245.10
610-11395 LABORATORY EQUIPMENT	1,370.75	.00	.00	1,370.75
610-11396 POWER OPERATED EQUIPMENT	43,747.47	.00	.00	43,747.47
610-11397 COMMUNICATION EQUIPMENT	15,082.23	.00	.00	15,082.23
610-11398 MISC EQUIPMENT	5,465.00	.00	.00	5,465.00
610-11399 COMPUTER EQUIPMENT	54,246.33	.00	.00	54,246.33
610-11400 SCADA EQUIPMENT	79,700.00	.00	.00	79,700.00
610-12314 WELLS-CIAC	219,029.00	.00	.00	219,029.00
610-12321 STRUCTURES/IMPROVEMENTS-CIAC	405,058.00	.00	.00	405,058.00
610-12325 ELECTRIC PUMPING EQUIP-CIAC	561,355.00	.00	.00	561,355.00
610-12331 TREATMENT STRUCTURES-CIAC	215,280.00	.00	.00	215,280.00
610-12332 TREATMENT EQUIPMENT-CIAC	814,786.00	.00	.00	814,786.00
610-12343 MAINS-CIAC	3,923,352.09	.00	.00	3,923,352.09
610-12345 SERVICES-CIAC	659,580.20	.00	.00	659,580.20
610-12348 HYDRANTS-CIAC	483,873.00	.00	.00	483,873.00
610-12400 SPECIAL ASSESSMENTS REC	31,755.59	.00	.00	31,755.59
610-13110 WATER DEBT SERVICE-CASH	169,736.70	27,000.00	27,000.00	196,736.70
610-13120 WATER CONSTRUCTION/CIP-CASH	239,508.19	.00	.00	239,508.19
610-13121 WATER OPERATING CASH	68,219.05	49,038.43	49,038.43	117,257.48
610-13122 WATER CASH OFFSET	( 538,863.77)	( 76,038.43)	( 76,038.43)	( 614,902.20)
610-13125 WATER DS RESERVE-CASH	61,399.83	.00	.00	61,399.83
610-13200 WATER OPERATING FD-INVESTMT	644,698.71	130.64	130.64	644,829.35
610-13240 WATER RESERVE FUND-INVESTMENTS	204,652.14	.00	.00	204,652.14
610-14200 CUSTOMER ACCOUNTS RECEIVABLE	143,491.08	( 6,485.15)	( 6,485.15)	137,005.93
610-14530 DUE FROM GENERAL FUND	665.38	.00	.00	665.38
610-15000 INVENTORY	11,590.87	.00	.00	11,590.87
610-17100 INTEREST RECEIVABLE	4,480.40	.00	.00	4,480.40
610-18100 UNAMORTIZED DEBT DISC/EXP	42,473.62	.00	.00	42,473.62
610-19500 ACCUM PROV/DEPR/UTILITY PLT	( 3,583,591.60)	.00	.00	( 3,583,591.60)
610-19501 ACCUM DEPR-CIAC-PRE 1/1/03	( 819,989.00)	.00	.00	( 819,989.00)
610-19502 ACCUM DEPR-CIAC-AFTER 1/1/03	( 472,723.00)	.00	.00	( 472,723.00)
<b>TOTAL ASSETS</b>	<b>14,114,587.62</b>	<b>69,683.92</b>	<b>69,683.92</b>	<b>14,184,271.54</b>

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**WATER UTILITY FUND**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
	=====	=====	=====	=====
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
610-21100 ACCOUNTS PAYABLE	33,536.39	( 22,142.21)	( 22,142.21)	11,394.18
610-22100 2010 REV-1.215K-1.49%	745,000.00	.00	.00	745,000.00
610-22200 2011 REV-940K-3.44%	890,000.00	.00	.00	890,000.00
610-22300 2012 REV-855K-2.4637%	855,000.00	.00	.00	855,000.00
610-23100 2010 GO-2.135K-2.08%	249,585.80	.00	.00	249,585.80
610-23200 WAGES CLEARING	5,425.73	( 5,425.73)	( 5,425.73)	.00
610-23700 ACCRUED INTEREST PAYABLE	12,679.00	.00	.00	12,679.00
610-23800 ACCRUED VACATION	22,523.36	.00	.00	22,523.36
610-23810 ACCRUED SICK LEAVE	50,258.95	.00	.00	50,258.95
610-24530 DUE TO GENERAL FUND	53.51	.00	.00	53.51
610-25300 OTHER DEFERRED CREDITS	560,904.85	.00	.00	560,904.85
610-26200 DEFERRED SA-UNTIL DEVELOPMENT	29,854.51	.00	.00	29,854.51
610-26740 CAPITAL CONTRIBUTED BY CITY	1,930,267.91	.00	.00	1,930,267.91
	=====	=====	=====	=====
TOTAL LIABILITIES	5,385,090.01	( 27,567.94)	( 27,567.94)	5,357,522.07
<u>FUND EQUITY</u>				
610-39160 UNAPPROP EARNED SURPLUS	8,729,497.61	.00	.00	8,729,497.61
UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	.00	97,251.86	97,251.86	97,251.86
	=====	=====	=====	=====
BALANCE - CURRENT DATE	.00	97,251.86	97,251.86	97,251.86
	=====	=====	=====	=====
TOTAL FUND EQUITY	8,729,497.61	97,251.86	97,251.86	8,826,749.47
	=====	=====	=====	=====
TOTAL LIABILITIES AND EQUITY	14,114,587.62	69,683.92	69,683.92	14,184,271.54
	=====	=====	=====	=====

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**WASTEWATER UTILITY**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
620-11100 WASTE WATER COMBINED CASH	760,509.72	120,137.77	120,137.77	880,647.49
620-11110 SEWER DEBT SERVICE-CASH	144,241.59	31,000.00	31,000.00	175,241.59
620-11120 SEWER EQUIP REPLACE FD-CASH	69,700.22	.00	.00	69,700.22
620-11140 SEWER DEBT SERVICE RES-CASH	252.91	.00	.00	252.91
620-11150 SEWER CONNECTION FUND-CASH	58,455.38	.00	.00	58,455.38
620-11151 WASTE WATER OPERATING CASH	437,872.25	87,643.53	87,643.53	525,515.78
620-11152 WASTE WATER CASH OFFSET	( 760,509.72)	( 120,137.77)	( 120,137.77)	( 880,647.49)
620-11155 SEWER SAFETY FUND-CASH	.00	747.12	747.12	747.12
620-11160 SEWER CONSTRUCTION/CIP-CASH	49,987.37	.00	.00	49,987.37
620-11300 SEWER OPERATING FUND-INVEST	823,717.97	167.36	167.36	823,885.33
620-11310 SEWER DEBT SERVICE-INVEST	200,000.00	.00	.00	200,000.00
620-11320 SEWER EQUIP REPLACE FD-INVEST	1,690,111.17	289.50	289.50	1,690,400.67
620-11330 SEWER BOND DEPR FD-INVEST	25,000.00	.00	.00	25,000.00
620-11340 SEWER BOND RESERVE FD-INVEST	223,000.00	.00	.00	223,000.00
620-11350 SEWER CONNECTION FUND-INVEST	248,112.93	50.41	50.41	248,163.34
620-14110 UNAMORTIZED BOND DISCOUNT	17,442.21	.00	.00	17,442.21
620-14200 CUSTOMER ACCTS RECEIVABLES	228,852.43	( 12,057.00)	( 12,057.00)	216,795.43
620-14210 SPECIAL ASSESSMENTS REC	78,768.85	.00	.00	78,768.85
620-15510 INTERCEPTOR MAINS	2,773,904.06	.00	.00	2,773,904.06
620-15511 STRUCTURES/IMPROVEMENTS	7,956,929.66	.00	.00	7,956,929.66
620-15512 PRELIMINARY TREATMENT EQUIP	1,743,137.79	.00	.00	1,743,137.79
620-15513 PRIMARY TREATMENT EQUIPMENT	655,418.88	.00	.00	655,418.88
620-15514 SECONDARY TREATMENT EQUIP	5,133,209.42	.00	.00	5,133,209.42
620-15515 ADVANCED TREATMENT EQUIP	1,603,273.80	.00	.00	1,603,273.80
620-15516 CHLORINATION EQUIPMENT	786,910.45	.00	.00	786,910.45
620-15517 SLUDGE TRTMT/DISPOSAL EQUIP	5,026,598.65	.00	.00	5,026,598.65
620-15518 PLANT SITE PIPING	1,953,827.53	.00	.00	1,953,827.53
620-15519 FLOW METR/MONITOR EQUIP	159,203.35	.00	.00	159,203.35
620-15520 OUTFALL SEWER PIPES	232,935.89	.00	.00	232,935.89
620-15521 LAND	168,178.79	.00	.00	168,178.79
620-15522 FORCE SEWER MAINS	115,799.64	.00	.00	115,799.64
620-15523 COLLECTING SEWERS	8,749,752.90	.00	.00	8,749,752.90
620-15525 LIFT STATIONS	1,045,957.09	.00	.00	1,045,957.09
620-15526 OFFICE FURNITURE/EQUIPMENT	62,557.44	.00	.00	62,557.44
620-15527 TRANSPORTATION EQUIPMENT	346,286.46	.00	.00	346,286.46
620-15528 OTHER GENERAL EQUIPMENT	282,775.06	.00	.00	282,775.06
620-15529 COMMUNICATION EQUIPMENT	186,131.55	.00	.00	186,131.55
620-15530 OTHER TREATMENT/DISPOSAL EQP	54,093.20	.00	.00	54,093.20
620-15531 COMPUTER EQUIPMENT	57,897.62	.00	.00	57,897.62
620-15532 STRUCTURES AND IMPROVEMENTS	61,636.83	.00	.00	61,636.83
620-15550 CONSTRUCTION WORK IN PROG	560,541.65	.00	.00	560,541.65
620-16100 ACCUM PROV FOR DEPRECIATION	( 20,647,172.43)	.00	.00	(20,647,172.43)
620-17100 INTEREST RECEIVABLE	1,558.86	.00	.00	1,558.86
<b>TOTAL ASSETS</b>	<b>23,366,859.42</b>	<b>107,840.92</b>	<b>107,840.92</b>	<b>23,474,700.34</b>

LIABILITIES AND EQUITY

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**WASTEWATER UTILITY**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
620-21010 ACCRUED INTEREST PAYABLE	19,435.00	.00	.00	19,435.00
620-21020 ACCRUED VACATION	32,953.08	.00	.00	32,953.08
620-21030 ACCRUED SICK LEAVE	42,833.52	.00	.00	42,833.52
620-21100 ACCOUNTS PAYABLE	9,549.71	( 8,760.85)	( 8,760.85)	788.86
620-21106 WAGES CLEARING	16,496.95	( 16,496.95)	( 16,496.95)	.00
620-21200 2010 GO-2.135K-2.08%	840,000.00	.00	.00	840,000.00
620-21300 CWF LOAN-4558-01	409,196.93	.00	.00	409,196.93
620-21310 CWF LOAN-4558-03	2,596,622.23	.00	.00	2,596,622.23
620-21320 CWF-4558-04-BIO-GAS BOILER	562,110.64	.00	.00	562,110.64
620-21330 2012 REV-1.485K-2.30%	1,485,000.00	.00	.00	1,485,000.00
620-21350 2010 GO-206,657-2.08%	120,414.20	.00	.00	120,414.20
620-21450 HONEYWELL CAPITAL LEASE	23,081.49	.00	.00	23,081.49
620-26200 DEFERRED SA-UNTIL DEVELOPMENT	78,768.84	.00	.00	78,768.84
620-26700 CONTRIBUTIONS/AID FOR CONST	1,862,898.83	.00	.00	1,862,898.83
620-26710 EPA GRANT FUND/CONSTRUCTION	16,034,513.43	.00	.00	16,034,513.43
620-26740 CAPITAL CONTRIBUTED BY CITY	1,497,988.25	.00	.00	1,497,988.25
620-26750 ACCUMULATED GRANT AMORT	( 8,942,445.00)	.00	.00	( 8,942,445.00)
TOTAL LIABILITIES	16,689,418.10	( 25,257.80)	( 25,257.80)	16,664,160.30
<u>FUND EQUITY</u>				
620-34300 SURPLUS/FUND BALANCE	6,677,441.32	.00	.00	6,677,441.32
UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD	.00	133,098.72	133,098.72	133,098.72
BALANCE - CURRENT DATE	.00	133,098.72	133,098.72	133,098.72
TOTAL FUND EQUITY	6,677,441.32	133,098.72	133,098.72	6,810,540.04
TOTAL LIABILITIES AND EQUITY	23,366,859.42	107,840.92	107,840.92	23,474,700.34

**CITY OF WHITEWATER  
BALANCE SHEET  
JANUARY 31, 2013**

**CA-C**

**STORMWATER UTILITY FUND**

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
630-11100 CASH	4,986.14	11,494.12	11,494.12	16,480.26
630-14200 CUSTOMER ACCOUNTS RECEIVABLE	23,432.30	( 1,020.84)	( 1,020.84)	22,411.46
630-15100 STORMWATER FIXED ASSETS	3,569,448.96	.00	.00	3,569,448.96
630-19500 ACCUM PROV/DEPR/STORMWATER	( 154,911.17)	.00	.00	( 154,911.17)
<b>TOTAL ASSETS</b>	<b>3,442,956.23</b>	<b>10,473.28</b>	<b>10,473.28</b>	<b>3,453,429.51</b>
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
630-21100 ACCOUNTS PAYABLE	5,462.10	( 5,462.10)	( 5,462.10)	.00
630-22100 2011 GO NOTE-227K-.72%	227,000.00	.00	.00	227,000.00
630-23200 WAGES CLEARING	400.00	( 400.00)	( 400.00)	.00
630-23800 ACCRUED VACATION	5,696.46	.00	.00	5,696.46
630-23810 ACCRUED SICK LEAVE	17,912.48	.00	.00	17,912.48
630-24530 DUE TO GENERAL FUND	183.47	.00	.00	183.47
630-26740 CAPITAL CONTRIBUTED BY CITY	1,659,259.53	.00	.00	1,659,259.53
630-27100 CONTRIBUTIONS/AID OF CONST	469,437.03	.00	.00	469,437.03
<b>TOTAL LIABILITIES</b>	<b>2,385,351.07</b>	<b>( 5,862.10)</b>	<b>( 5,862.10)</b>	<b>2,379,488.97</b>
<u>FUND EQUITY</u>				
630-39160 SURPLUS/FUND BALANCE	1,057,605.16	.00	.00	1,057,605.16
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	16,335.38	16,335.38	16,335.38
<b>BALANCE - CURRENT DATE</b>	<b>.00</b>	<b>16,335.38</b>	<b>16,335.38</b>	<b>16,335.38</b>
<b>TOTAL FUND EQUITY</b>	<b>1,057,605.16</b>	<b>16,335.38</b>	<b>16,335.38</b>	<b>1,073,940.54</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>3,442,956.23</b>	<b>10,473.28</b>	<b>10,473.28</b>	<b>3,453,429.51</b>

CITY OF WHITEWATER  
 PLAN AND ARCHITECTURAL REVIEW COMMISSION  
 Whitewater Municipal Building Community Room  
 December 10, 2012

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
 ACTIONS OF THE PLAN AND ARCHITECTURAL REVIEW COMMISSION**

**Call to order and roll call.**

Chairperson Meyer called the meeting of the Plan and Architectural Review Commission to order at 6:00 p.m.

Present: Greg Meyer, Lynn Binnie, Karen Coburn, Bruce Parker, Jacob Henley, Rod Dalee, Cort Hartmann.

Absent: None.

Others: Wallace McDonell (City Attorney), Latisha Birkeland (Neighborhood Services Manager/City Planner).

**Hearing of Citizen Comments.** There were no citizen comments.

**Approval of the Plan Commission Minutes.** The minutes of the October 8, 2012, October 22, 2012 and November 12, 2012 were not approved at the meeting. They were inadvertently left off the agenda. Moved by Dalee and seconded by Coburn to amend the agenda to note that change and to allow items #4 and #6 to be exchanged at the request of Chairperson Meyer. Ayes: Dalee, Coburn, Binnie, Parker, Henley, Hartman, Meyer. Noes: None. Abstain: None. Motion approved by unanimous roll call vote.

**Review proposed Certified Survey Map for a lot division of the property located at 727 E. Clay Street for Tom Egnoski.** City Planner Latisha Birkeland explained that Tom Egnoski is looking to split one large lot into two smaller lots. The property is located in an R-2 (One and Two Family Residence) Zoning District. The second lot is very narrow at the street. The lot width would be required to be 70 feet at building setback line for a single family structure and 100 feet for a duplex. There are accessory structures toward the back of the lot. Accessory structures are not allowed to be placed on a lot prior to the principal structure. There is one driveway access at this time. An easement would not be required if the driveway is used by the same owner. When one of the parcels is sold, an easement for the driveway would be required. The “multi-family” classification should be changed to “two family or greater structure” to allow for a two family structure. Multi-family is defined as having more than two attached dwelling units.

Mark Moritz, Surveyor, Landmarks Surveying, explained that there would be two driveways at the time of the sale. They would like the requested deadline of June 1, 2013 for removal of accessory structures to be extended to 2 years. There are plans to build as soon as the existing house is sold.

There were no citizen comments.

Moved by Meyer and seconded by Dalee to approve the proposed certified survey map for a lot division of the property at 727 E. Clay Street subject to the conditions of the City Planner. (See attached Certified Survey Map approval.) Aye: Meyer, Binnie, Coburn, Parker, Henley, Dalee, and Hartmann. No: None. Abstain: None. Motion approved by unanimous roll call vote.

**Public hearing for consideration of a conditional use permit for the conversion of a single family home into a duplex by the construction of an addition to the home located at 361 S. Scott Street for Whitewater Housing Services (R.L. Freiermuth).** City Planner Latisha Birkeland explained that this proposal was to be on the last Plan Commission meeting but was removed by the applicant. The conversion of a single family home into a duplex requires a conditional use permit. The property is located in an R-3 (Multi-family) Zoning District which is the zoning located to the North, South and East of the property. West of the property is an R-2 (One and Two Family) Zoning District. The applicant plans to put an addition on the current structure. Each unit will have 5 bedrooms and two bathrooms. The current home has a 20 foot setback. The required setback is 30 feet. With a conditional use, the Plan Commission can determine the setback if there are reasons to vary from the requirements of the District. The proposal for parking is 10 stalls, 2 more than required, but will accommodate all 10 tenants. The driveway opening location has been changed to the southeast corner of the lot, which allows easier egress for the neighbor's access to their garage. The landscaping plan is slightly short of the requirements, but as a conditional use, the Plan Commission can approve the plan, require additional plantings or substitute a different treatment if they would like. The utilities, drainage and grading have been reviewed by Mark Fisher, Strand and Associates, the City Engineer. The area disturbed by this project is less than an acre and will need to comply with all codes necessary for construction. If in the future there are additional increases in density along Scott Street, the application will be reviewed by the City Engineer for drainage requirements. There may be a requirement to get an easement along the south side of 361 S. Scott Street to have access to the storm sewer main.

Plan Commission Member Henry explained that a driver has to be very alert when driving on Scott Street. It is very narrow. Water in this area drains from the west. Houses are built on limestone. She would like to see definite solutions before there is more development & traffic in the area.

Matt Kuehl explained that traffic flow, parking and related concerns will be addressed. They are many months away from future development, but they will keep the communication going.

Chairperson Meyer opened the hearing to the public.

Tom Hoffman, 363 S. Janesville St., explained that all houses in that area were designed as single family dwellings. He has concerns with the parking. They are providing 10 stalls. Where will visitors park? In the summer they will park on the streets. He would like to see neighborhood preservation go farther than Park Street. It is not necessary to make a duplex. Save the neighborhood.

Matt Kuehl explained that it is their intention to provide a neighborhood look and feel. There are a number of multi-family residences in the area. Homes are run down. They want to improve them and provide a more traditional look, to provide a community feel. We don't need another big box.

Pam Mattingly, 377 S. Janesville Street, explained that her main concern is access to her driveway and garage. She has concerns of more students in the neighborhood. The parking on Scott Street is a problem no matter what. Worst day of the year in this area is St. Patrick's Day. Mattingly asked if it would be possible to install a speed limit sign or a warning sign. Even with her concerns, she feels comfortable with what the applicant wants to do.

Bob Freiermuth stated that the building would be capable of housing students, homeowners or sold as condo units. The colors are rustic red (farmhouse red with lap siding), white trim, gray shingles on the roof. The existing house is rented now. The first floor bedroom will not be occupied for the summer. There will be no egress window when they are working on that area.

Chairperson Meyer closed the public hearing.

Plan Commission Members voiced concerns of congestion of people and cars; blacktop vs gravel, would like the project to remain gravel until they do their next project; would like to revisit the sidewalk;

Bob Freiermuth would like to keep the parking area in gravel until they know what the plans will be for the area. There may be a community parking lot in the future.

Matt Kuehl asked that the temporary gravel parking area be allowed up to 24 months after construction is completed.

Plan Commission Member Bruce Parker explained that there is room to work around the tree for the sidewalk installation. The sidewalk can go around the tree to the driveway. He also noted that gravel is no better than blacktop for drainage. They have the same drainage issues.

Moved by Binnie and seconded by Parker to approve the conditional use permit for the conversion of a single family home into a duplex by the construction of an addition to the home located at 361 S. Scott Street for Whitewater Housing Services subject to the City Planner conditions and drainage is to be reviewed upon any additional projects in the area. (See attached Conditional Use Permit Approval.) Ayes: Binnie, Coburn, Meyer, Henley, Parker, Dalee. No: Hartmann. Abstain: None. Motion approved.

**Public hearing for consideration of a change of the City of Whitewater Ordinance regulations, to enact the proposed amendments to the City of Whitewater Municipal Code: Title 9, specifically to create Section 9.06.015 Backyard Chicken Ordinance, to allow for a permitted use in Title 19 (Zoning Ordinance) for the keeping of a maximum of 6 backyard chickens for single family dwellings in Whitewater residential zoning districts (R-1, R-1X, R-2, R-3 and R-4).** City Planner Latisha Birkeland explained how the proposed Backyard Chicken Ordinance came about. Under the current Whitewater ordinances, chickens are not

allowed in residential districts. Mr. Peter Underwood applied for an ordinance amendment to allow for a small amount of chickens in the back yard of residential properties. Mr. Underwood provided all kinds of information to move forward with this ordinance amendment. Plan Commission reviewed the application and comments were heard from the public. Plan Commission directed staff to work with the applicant to provide a first draft for the Plan Commission to review. The first draft was reviewed by Plan Commission, with a few changes to be made prior to holding the public hearing on the proposed ordinance.

Peter Underwood explained a little more about having backyard chickens. They are not noisy; keeping a small flock does not cause concern of public health. Legalization is a positive movement. Underwood was hoping not to have to have a permit or site plan, but would be okay with it to have approval. He understands the City wants control of any possible nuisance. There were a couple of items in the draft ordinance he wanted to address. The sale of eggs at a farmer's market requires a license. An egg producer selling directly to the consumer does not require a license. He also made a suggestion to clarify the wording for scatter feeding. "The main food source for the chickens should be provided in dedicated feeding containers and scatter feeding as the primary food source is prohibited (small amounts of scratch grains that do not accumulate on the property is allowable). The reason for this, per Dr. Shelby Molina, district veterinarian for the Wisconsin Department of Agriculture, Trade and Consumer Protection, is to minimize the number of pests that are attracted to the property. Peter Underwood endorsed the ordinance with the exception of being able to sell eggs.

Chairperson Meyer opened the public hearing for public comment.

Rob Holder, 255 Indian Mound Parkway, stated that he supported Peter in his effort to support the ordinance for sustainability and being able to grow his own produce. He had no concerns.

Chairperson Meyer closed the public hearing.

Moved by Binnie and seconded by Parker to recommend to the City Council to move adoption with the removal of the prohibition of the sale of eggs (#11 Section 1) and changing Section 1(a)(10) on scatter feeding as Mr. Underwood suggested. Coburn asked if there would be renewal application fees. City Planner Birkeland stated that the renewal will be at no charge. The license will be automatically renewed if there are no changes and no verified complaints. Ayes: Meyer, Binnie, Coburn, Parker, Henley, Dalee, Hartmann. No: None. Motion approved by unanimous roll call vote.

**Public hearing for consideration of a change of the District Zoning Map for the following area to rezone from M-1 (General Manufacturing) Zoning District, under Chapter 19.36 of the Zoning Ordinance of the City of Whitewater; to WUTP (Whitewater University Technology Park) Zoning District, under Chapter 19.38 of the Zoning Ordinance of the City of Whitewater: the lots located in certified survey maps 4442 and 4443 in the City of Whitewater, Walworth and Jefferson Counties, Wisconsin.** City Planner Latisha Birkeland explained that the official Ordinance for the Whitewater University Technology Park Zoning District was recommended by the Plan Commission to the City Council in 2009 along with the

Whitewater University Technology Park Covenants. The certified survey maps were approved earlier this year. The Technology Park Covenants will be recorded after the zoning change.

Chairperson Meyer opened the public hearing. There were no citizen comments. Chairperson Meyer closed the public hearing.

Moved by Dalee and Henley to approve the change in zoning from M-1 (General Manufacturing) Zoning District to WUTP (Whitewater University Technology Park) Zoning District for the properties of the certified survey maps 4442 and 4443 in the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, both of the Certified Survey Maps are associated with the Whitewater University Technology Park. Ayes: Meyer, Binnie, Coburn, Parker, Henley, Dalee, Hartmann. No: None. Motion approved by unanimous roll call vote.

### **Informational Items:**

**Zoning Rewrite.** City Planner Latisha Birkeland explained that the next meeting for the Zoning Rewrite Committee will be held in late January. Carolyn Esswein, one of the consultants from GRAEF will be leaving the firm, but Larry Witzling will still be there.

### **Future agenda items.**

There were no items yet for the January meeting, but we will plan to have a work shop-training session for Plan Commission members.

### **Next regular Plan Commission meeting – January 14, 2013.**

Moved by Meyer and seconded by Henley to adjourn the meeting. Motion approved by unanimous voice vote. The meeting adjourned at approximately 8:00 p.m.

---

Chairperson Greg Meyer



Neighborhood Services Department  
*Planning, Zoning, Code Enforcement, GIS  
and Building Inspections*

[www.whitewater-wi.gov](http://www.whitewater-wi.gov)  
Telephone: (262) 473-0540

## Certified Survey Map

Plan Commission Meeting Date :	December 10, 2012
Property Owner:	Thomas Egnoski
Applicant:	Thomas Egnoski
Property ID Number:	/HAS 00075
Property Address:	727 E. Clay Street Whitewater, WI 53190

**REGARDING:** An approval for a Certified Survey Map for a land division to create a second residential lot at 727 E. Clay Street.

Approved subject to the following conditions:

1. The CSM shall be recorded prior to the issuance of a building permit for the principal structure for Lot 2 and within six months of the approval.
2. There shall be separate driveways, one for each lot at the time of the sale.
3. Two existing accessory structures on Lot 2 shall be completely removed by December 10<sup>th</sup>, 2014 unless a principal structure is present or under construction.

This permit was prepared by:

Latisha Birkeland  
Neighborhood Services Manager/City Planner



Neighborhood Services Department  
*Planning, Zoning, Code Enforcement, GIS  
and Building Inspections*

[www.whitewater-wi.gov](http://www.whitewater-wi.gov)  
Telephone: (262) 473-0540

---

## CONDITIONAL USE PERMIT

Plan Commission Meeting Date:	December 10, 2012
Property Owner:	Whitewater Housing Services
Applicant:	R. L. Freiermuth
Property ID Number:	/K 00011
Property Address:	361 S. Scott Street Whitewater, WI 53190

**REGARDING:** An approval for a conditional use permit (CUP) for the conversion of a single family home into a duplex by the construction of an addition to the home located at 361 S. Scott Street for Whitewater Housing Services.

Approved subject to the following conditions:

1. All approved landscaping shall be installed no later than six months from date of Certificate of Occupancy.
2. The applicant shall apply for a building permit and comply with all required building codes.
3. Establish the parking lot in accordance with the submitted plans and City Code. Hard surface shall be required to be installed no later than 24 months after construction is complete.
4. The current driveway shall be removed once the new access has been established.
5. The sidewalk shall be extended to the new driveway at the south property line.
6. The applicant will work with staff in regard to the points of the landscaping.
7. If there is a need for an easement on the south side of the property for the stormsewer, that the easement be included in the proposal.
8. Plan Commission encourages the potential for additional parking on a gravel basis.

This permit was prepared by:

Latisha Birkeland  
Neighborhood Services Manager/ City Planner

CITY OF WHITEWATER  
 PLAN AND ARCHITECTURAL REVIEW COMMISSION  
 Whitewater Municipal Building Community Room  
 January 14, 2013

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
 ACTIONS OF THE PLAN AND ARCHITECTURAL REVIEW COMMISSION**

**Call to order and roll call.**

Chairperson Meyer called the meeting of the Plan and Architectural Review Commission to order at 6:00 p.m.

Present: Greg Meyer, Lynn Binnie, Karen Coburn, Bruce Parker, Jacob Henley, Cort Hartman, Donna Henry (Alternate).

Absent: Rod Dalee.

Others: Wallace McDonell (City Attorney), Latisha Birkeland (Neighborhood Services Manager/City Planner).

**Hearing of Citizen Comments.** There were no citizen comments.

**Approval of the Plan Commission Minutes.** Moved by Binnie and seconded by Coburn to approve the Plan Commission minutes of October 8, 2012, October 22, 2012 and November 12, 2012 meetings. Motion was approved by unanimous voice vote.

**Plan Commission Training Session.** Latisha Birkeland, City Planner, explained that this training session will be recorded, but will not be broadcast live. Birkeland had researched the previous Plan Commission training sessions and found that the latest one was done in 2009 by Vandewalle and Associates.

Chrome Books were provided for the use of the Boards and Commissions that meet in the Community Room. The Plan Commission was given the opportunity to play with them during the training so they could learn to use them. The Plan Commission will still receive paper copies of the packets.

City Attorney McDonell explained his memo which touched on the main areas Plan Commission will be addressing. The City of Whitewater Master Plans are still in effect. Plan Commission can draw on them if needed. They are used more for reference. The Comprehensive Plan is much broader and draws in the features of the Master Plans. If there is a difference between the Master Plan and the Comprehensive Plan, the Comprehensive Plan must be followed. Zoning must be consistent with the Comprehensive Plan. If a zoning request is not consistent with the Comprehensive Plan, the Comprehensive Plan would need to be amended also. There are many items that the Plan Commission reviews or does the study and planning for, and then makes a recommendation to the City Council for their decision. These would include rezones, new roads, sale or purchase of land, public buildings, etc. There are three major types of requests: 1) a permitted use that comes to the Plan Commission even if it doesn't need to. (This is totally appropriate.); 2) a conditional use, which is built into the zoning ordinance. This is generally an

allowed use, but should have a higher standard of scrutiny. Conditions can be put on a conditional use permit. 3) Rezone or amendment to the zoning ordinance. In the case of a rezone, the Plan Commission holds the public hearing, takes in all the information and then makes a recommendation to the City Council. (All the heavy lifting is normally done at the Plan Commission level.) Rezones can be a major undertaking. A rezone to a PCD (Planned Community Development) Zoning District, Plan Commission is creating a zoning district for a particular development project. A PCD can have different allowances and limitations. A PCD no longer has a zoning district. Standards are put into place as a PCD Zoning District. All these things are governed by State Statutes.

City Attorney McDonell explained that the final area the Plan Commission works with is the review of plats and subdivisions. This includes certified survey maps. This is covered in Chapter 18 of the Whitewater Municipal Code. Plan Commission can approve certified survey maps if there is no public dedication (street, park etc.). If there is a public dedication, Plan Commission reviews and makes recommendation to the City Council.

McDonell stated that 95% of what the Plan Commission does is in these categories. Fiscal considerations are for City Council.

Plan Commission Member Bruce Parker requested that the City Council and City Staff receive a copy of the memo from City Attorney McDonell. People don't always realize what the Plan Commission is responsible for.

City Planner Birkeland provided the Plan Commission with the first two chapters of a Plan Commission Handbook for the training session. The first chapter was on the general role of the Plan Commission. Latisha went over the highlights. The second chapter was on procedural responsibility, understanding Open Meeting Law, and ethics.

City Attorney McDonell indicated that Commissioners need to be cautious in the way that they respond to comments received from the public outside of Plan Commission meetings. Particularly in the case of quasi-judicial considerations (applications for conditional use permits or subdivision plats), "ex parte" communications should either be disregarded in one's decision-making, or disclosed to the public and the other commissioners in the public hearing. Commissioners should not express their opinions outside of the meeting. The best thing to do is to encourage concerned citizens to attend the public hearing in order to express their opinions directly to the Commission.

City Planner Birkeland explained that according to the AICP Code of Ethics and Professional Conduct, there are three principles to which City Planners aspire: 1) Responsibility to the Public; 2) Responsibility to Our Clients and Employers; 3) Responsibility to Our Profession and Colleagues. City Planner Birkeland explained that Paul Zucker in his *ABZ's of Planning Management*, the City Planner is considered the "Gate Keeper" or regulator who gives realistic expectations to customers, enforces deadlines and requirements, and creates consistency. The middle of the continuum is problem solvers and the other end is community builder. Birkeland explained the procedure that happens before the Plan Commission meeting and the procedure after a Plan Commission meeting.

City Planner Birkeland asked where the Plan Commission wanted to go from here.

Plan Commission Member Bruce Parker indicated that he would prefer that in the City Planner's report on proposals, she include her recommendations, rather than just giving options. He also explained that sometimes the plans that are submitted to the City are not 100 % accurate. Can we approve the plan subject to City Ordinances? Conditional approval?

City Attorney McDonell explained that general language could be used. Approving subject to all City Ordinances and/or State Statutes is a good idea.

Where is Whitewater going?

Plan Commissioner Henry stated it is a year by year process. Five different people have five different ideas.

Plan Commissioner Parker thought that some time should be spent on getting to know the Comprehensive Plan. Each group has their own idea of where the importance is, such as neighborhood preservation or zoning. If Plan Commission reviews the Comprehensive Plan, they will know what the City's goal is. Residents will get better and clearer information at the meetings.

Birkeland explained that there will be three joint meetings for Plan Commission and City Council for review of the Zoning Re-Write and the vision for the community.

### **Informational Items:**

**Zoning Rewrite.** City Planner Latisha Birkeland announced that the next meeting for the Zoning Rewrite Committee will be held on February 6, 2013 at 6:00 p.m.

**Future agenda items.** City Planner Latisha Birkeland stated that the Plan Commission will have two items for the February 11, 2013 Plan Commission meeting. One is a conditional use permit for a detached garage which would be larger than 800 sq. ft. to be located at 826 W. Walworth Ave. The second is a request from Trostel Ltd. for a 9000 sq. ft. addition which requires a site plan review and for a detached accessory structure which would be larger than 800 sq. ft. which requires a conditional use permit.

### **Next regular Plan Commission meeting – February 11, 2013.**

Moved by Coburn and seconded by Henley to adjourn the meeting. Motion approved by unanimous voice vote. The meeting adjourned at approximately 7:35 p.m.

---

Chairperson Greg Meyer

**City of Whitewater  
Parks and Recreation Board  
Minutes  
Monday, January 7, 2013 - 5:00pm  
Cravath Lakefront Room - 2nd Floor, City Municipal Building  
312 W. Whitewater St. Whitewater, WI 53190**

**Call to Order and Roll Call**

Nathan Jaeger, Ken Kidd, Jen Kaina, Bruce Parker, Rachel Deporter, and Kim Gosh. Absent: Teri Smith and Brandon Knedler.

Staff: Matt Amundson, Deb Weberpal

Guests: Sara Goldbeck, Seniors Intern; Richard Helmick, David Stone

**Consent Agenda: Approval of Parks and Recreation Board minutes of December 3, 2012**

No items to be removed from consent agenda. Kidd moved to accept the consent agenda. Second by Deporter. Ayes: Jaeger, Parker, Kidd, Deporter, and Gosh. Noes: None. Abstain: None. Absent: Knedler, Kaina, Smith. Motion passed.

**Hearing of Citizen Comments:**

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Richard Helmick asked about the \$6000 budget transfer project for the Whitewater Effigy Mounds. It was explained that this was budgeted for in 2012 but the work has not been completed and rather than lose the funding it was carried over to 2013.

**Staff Reports:**

Parks & Recreation Director

- Big Brick Park Ice Rink: Opened on New Years Day. This week may be a problem with high temps. Furnace in warm shelter was replaced. Staff works and maintains the ice. Ben McReady has continued his excellent volunteer service at the rink.
- Discover Whitewater Series: Half marathon/5K/Fun Run on Sunday, September 22. Committee has been established and is moving forward with plans. W3 is involved with the 5K and Fun Run as they have in the past with the Taste/Pig in the Park.
- Cravath Lakefront Park: In reference to agenda request concerning tree planting in the park. Amundson has been researching design and origin of park. Should have all needed info in February.

Senior Coordinator

Weberpal introduced intern, Sara Goldbeck.

**Considerations:****Approval of contract extension with LaBelle Studios for recreation program photography services.**

Amundson referred to the information provided by Dujardin in the packet. LaBelle had contract last year and there was mutual agreement clause to extend the contract. Staff recommended it be extended an additional year.

Kaina arrived 5:09 pm

Parker moved to renew the contract. Second by Deporter. Ayes: Jaeger, Parker, Kidd, Deporter, and Gosh. Noes: None. Abstain: Kaina. Absent: Knedler, Smith. Motion passed.

#### **Approval of recreation program weather policy**

Amundson referred to packet and reviewed changes/clarifications in red. Discussed and reviewed changes with Dujardin. If board is interested, they can have to look at another policy affecting rentals or other groups using our facilities. Kidd: copied and passed out heat related information for the board. Most items Kidd could find were inline with our policies. Amundson referred to item from AAP about children and heat in the packet. Hydration is key in the heat for all ages. Amundson will make sure the UWW weather site is current and continually updated. Coaches are trained on heat related issues and how to address with youth annually at their training meeting.

Kidd moved to accept the policy with the changes in red, brought to the board. Second by Kaina. Ayes: Jaeger, Parker, Kidd, Deporter, Kaina and Gosh. Noes: None. Abstain: None. Absent: Knedler, Smith. Motion passed.

#### **Approval of youth sports policy to include expectations for youth baseball and softball coaches**

Amundson referred to packet and the changes. Largest concern is that these policies may put our teams on an uneven playing field with other out of town teams. But, these policies will benefit our youth in the long run. The expectation for coaches is added to the last page of the policy as an Addendum. Amundson read the addendum and discussed the reasoning.

Gosh: concern that some kids 14u may be a safety issue while playing the infield if required to play there.

Amundson: That is why this is an expectation rather than a policy.

Requirements and accountability #2: The Assistant City Manager is currently listed. Amundson has noted it needs to be replaced and wants to talk to City Manager to decide. Kidd recommended the Parks and Recreation Director in conjunction with the city manager and police chief make the decision.

Other communities in the league do not have to follow this and it may give them an advantage. Whitewater Parks and Recreation staff feels that in the long run this will benefit our programs.

(Gosh & Jaeger left the meeting)

Kidd moved to approve the sports policy and addendum with the revision of the Requirements and accountability section #2: Replacing the Assistant City Manager to : the Parks and Recreation Director in conjunction with the city manager and police chief to make the decision. Ayes: Parker, Kidd, Deporter and Kaina. Noes: None. Abstain: None. Absent: Jaeger, Knedler, Smith. Motion passed.

#### **Review and approval of updated site plan for Treyton's Field of Dreams**

Amundson referred to the design in packet. He discussed additional parking, and the trail extensions throughout the park, the detention basins are dry basins until heavy rain. Field design includes dugouts, fencing, bullpens and batting cages. Bleachers will be similar to those on the UWW softball field. Marker is for the concession/restroom facility which will be brought to board at later date.

Parker: walking/trail area needed from community building to field area for safety so people don't have to walk through the parking lot. Helmick inquired where the pavilion would be. It will be directly behind home plate with two over hangs off either side as covered pavilion space with picnic tables for families/teams to meet/eat. Weberpal requested more handicapped parking closer to the community building.

Parker moved to approve the plan. Seconded by Deporter. Ayes: Parker, Kidd, Deporter, and Kaina. Noes: None. Abstain: None. Absent: Jaeger, Knedler, Smith. Motion passed.

**Discussion and direction related to progress of Treyton's Field of Dreams**

Amundson reported there will be contribution announcements soon. There have been many positive meetings recently. Taking plan to UFC end of January and the city council the first meeting in February. Hoping to have contracts in early April with parking lots to be completed by early June. Park gets very busy after beginning of June.

**Identify interview team for Sports Coordinator position and interview process**

The closing date for the position is January 23. The interview committee is listed in packet. Amundson reviewed committee recommendations and reasoning behind choices and would like a member of the park board to be on the committee. Deporter is willing. Knedler will if no one else is interested. Dujardin will do park tours for the applicants. Looking at February 12 and /or 13 for the interviews.

Kaina moved to approve the interview team. Second by Kidd. Ayes: Parker, Kidd, Deporter, and Kaina. Noes: None. Abstain: None. Absent: Jaeger, Knedler, Smith. Motion passed.

**Request for future agenda items**

Long range plan for lakes management  
Parker asked about dirt being leveled at Minneiska Park.

Adjourn

Motion to adjourn at 6:15pm by DePorter, seconded by Kaina.

**Next meeting: Monday February 4, at 5:00 pm**

Respectfully submitted,



Debra Weberpal

*City of Whitewater Council Agenda Item Information Sheet*

Meeting Date: 2-21-13

ITEM: Trostel - Review a proposed Certified Survey Map (CSM) and a release of platted utility easement for an approved 9,086 square foot warehouse addition and a Conditional Use Permit (CUP) for a detached accessory structure located at 736 E. Executive Drive.

PRESENTER: Latisha Birkeland

PREVIOUS ACTION AND SUMMARY:

On Monday, February 11, 2013, the Plan and Architectural Review Commission unanimously approved a warehouse addition, Conditional Use Permit and recommended approval of the Certified Survey Map for Trostel Polymer Compounding Division.

Acquiring the additional one-acre of land to the north will allow Trostel to build a 9,086 square foot warehouse addition and detached accessory structure. City Engineer, Mark Fisher, has reviewed and conditionally approved the CSM. All Engineer requirements shall be completed before the CSM is recorded.

Adding the one-acre of land to the property eliminates the need for the utility easement along the existing north property line.

BUDGET IMPACT, IF ANY: No impact.

STAFF RECOMMENDATION:

I recommend that the Common Council approve the Certified Survey Map and release the platted utility easement so that Trostel may continue with their addition.

ATTACHMENT(S) INCLUDED: Certified survey maps and resolutions

FOR MORE INFORMATION CONTACT:

Latisha Birkeland at [birkeland@whitewater-wi.gov](mailto:birkeland@whitewater-wi.gov)

**RESOLUTION APPROVING CERTIFIED SURVEY MAP AND RELEASE OF  
PLATTED UTILITY EASEMENTS**

**WHEREAS**, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, intends to sell approximately one (1) acre of property to Trostel, Incorporated, and

**WHEREAS**, said sale will require a certified survey map, and

**WHEREAS**, said sale will also necessitate the release of platted utility easements, and

**WHEREAS**, the City of Whitewater Plan Commission has reviewed and approved the Certified Survey Map.

Now, therefore, **BE IT RESOLVED** as follows:

1. The attached Certified Survey Map is approved and the appropriate City staff may sign the certificate of approval and all other documents necessary to show the City’s approval.
2. The attached Release of Platted Utility Easements is hereby approved and the appropriate City staff may sign the release of Platted Utility Easements and all other documents necessary to complete the release.
3. The public dedications provided for in the Certified Survey Map are hereby accepted.

Resolution introduced by Councilmember \_\_\_\_\_, who moved its adoption. Seconded by Councilmember \_\_\_\_\_.

AYES:

NOES:

ABSENT:

ADOPTED:

\_\_\_\_\_  
Michele R. Smith, City Clerk

\_\_\_\_\_  
Cameron Clapper, City Manager

Document No.

**RELEASE OF PLATTED  
UTILITY EASEMENT**

Return to:  
Attorney Wallace K. McDonell  
452 West Main Street  
P. O. Box 59  
Whitewater, WI 53190

/A208900001  
Parcel Number

1. The undersigned, The City of Whitewater, releases all right, title, and interest that it may have in a certain public utility easement, more particularly described as follows:

A 10 foot wide utility easement over the North ten feet of Certified Survey Map No. 2089, as recorded in Volume 10, Page 69-71, Document No. 223326 of Walworth County Certified Survey Maps, located in part of the Northwest 1/4 of the Northwest 1/4 of Section 3, Town 4 North, Range 15 East, City of Whitewater, Walworth County, Wisconsin, described as follows: Commence at the Northwest corner of said Section 3, thence N 89° 59' 23" E 43.00 feet to the Northwest corner of said Certified Survey Map. No. 2089 and the point of beginning; thence continue N 89° 59' 23" E along the North line of said Certified Survey Map 440.00 feet to the Northeast corner of said Certified Survey Map; thence S 0° 46' 00" E 10.00 feet; thence S 89° 59' 23" W 440.00 feet; thence N 0° 46' 00" W 10.00 feet to the point of beginning.

Dated: \_\_\_\_\_, 2013.

CITY OF WHITEWATER

By: \_\_\_\_\_  
Name: Cameron Clapper

\_\_\_\_\_  
Title:  
City Manager

By: \_\_\_\_\_  
Name: Michele R. Smith

\_\_\_\_\_  
Title:  
City Clerk

**ACKNOWLEDGMENT**

STATE OF WISCONSIN  
COUNTY OF WALWORTH

This instrument was acknowledged before me on February \_\_\_\_\_, 2013, by Cameron Clapper, City Manager, and Michele R. Smith, City Clerk, to me known to be the persons who duly executed this document and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission expires:\_\_\_\_\_.

This document was drafted by:  
Attorney Wallace K. McDonell  
452 West Main Street  
P. O. Box 59  
Whitewater, WI 53190  
PH: 262-473-7900 FAX: 262-473-7906

*City of Whitewater Council Agenda Item Information Sheet*

Meeting Date: 2/21/2013

ITEM: Review proposed Sidewalk Café Ordinance Changes

PRESENTER: Latisha Birkeland

PREVIOUS ACTION AND SUMMARY:

Below is a summary of proposed changes to the sidewalk café ordinance. These changes are intended to make the expectations clearer and reduce redundancy.

- 1) 5.19.020 – Discuss the definition for “full service restaurant” and that the food sales need to be greater than 30% of its gross receipt.
- 2) 5.19.030 – Remove timeframe for Sidewalk cafes permit. These may run in perpetuity until the site plan changes.
- 3) Remove renewal application – new wording to not require a permit for renewal if nothing is changing. Only requiring that the establishment provide the City a current certificate of commercial liability insurance. 5.19.040 (b).
- 4) 5.19.050 - Fees and other inconsistent language – removal of language that indicates a fee is collected. We do not charge for this. Clean up of language inconsistent with this chapter.
- 5) 5.19.060 # 2- Type of furniture – requiring that all outside furniture be either wood or metal framed.
- 6) 5.19.060 #12- Hours –Allowing the sidewalk café to be open until 11 p.m.
- 7) Patio heaters – 5.19.060 - #16 Added wording to allow them with the Fire Chief’s requirements.
- 8) Enforcement – adding language for violating this chapter

Please review the proposed changes to the Sidewalk Café ordinance.

BUDGET IMPACT, IF ANY: None. There is no cost for a sidewalk café permit.

STAFF RECOMMENDATION:

I recommend that the Common Council provide staff direction on the proposed ordinance amendment.

ATTACHMENT(S) INCLUDED: Proposed Sidewalk Café code changes and Fire Chief’s memo

FOR MORE INFORMATION CONTACT:

Latisha Birkeland at [lbirkeland@whitewater-wi.gov](mailto:lbirkeland@whitewater-wi.gov)

# WHITEWATER VOLUNTEER FIRE DEPARTMENT



Chief Don Gregoire

1<sup>st</sup> Assistant Patrick Wellnitz

2<sup>nd</sup> Assistant Mike Higgins

Secretary Dave Haberman

Treasurer Brian Fuerstenberg

## 10.11.6.2: Installation of Patio Heaters

In addition to 10.11.6.2 of NFPA 1, which states: "*Patio heaters shall not be located within 5 ft (1.5m) of exits from an assembly occupancy [56:6.20.2.3]*", The Whitewater Fire Department has requested that any and all patio heaters shall be located a minimum distance of 5 ft. from any building with combustible siding (EX: Wooden or Vinyl Siding). The Whitewater Fire Department also requests that patio heaters approved if operation of stated patio heater includes an unprotected, open flame.

Approved By:

Don Gregoire, Fire Chief



## Chapter 5.19 - SIDEWALK Café PERMIT

---

[5.19.010 - Purpose.](#)

[5.19.020 - Definitions.](#)

[5.19.030 - Permit required.](#)

[5.19.040 - Permit application.](#)

[5.19.050. - Permit fees.](#)

[5.19.060. - Sidewalk café standards.](#)

[5.19.070. - Alcohol licensing and service of alcohol beverages.](#)

[5.19.080. - Liability and insurance.](#)

[5.19.090. - Revocation or suspension.](#)

[5.19.100. - Appeal.](#)

[5.19.110. - Penalty.](#)

### 5.19.010 - Purpose.

To further encourage the revitalization of the downtown and other areas of the city, including the development of social and economic activity, the city council finds and determines:

1.  
That there exists a need for outdoor eating facilities in certain areas of the city to provide a unique environment for relaxation, social interaction, and food consumption.
2.  
That sidewalk cafés will permit enhanced use of the available public rights-of-way, will complement restaurants operating from fixed premises, and will promote economic activity in the area.
3.  
That the existence of sidewalk cafés encourages additional pedestrian traffic but their presence may impede the free and safe flow of pedestrians. Therefore, a need exists for regulations and standards for the existence and operation of sidewalk cafés to ensure a safe environment.
4.  
That the establishment of permit conditions and safety standards for sidewalk cafés is necessary to protect and promote public health, safety, and welfare.

(Ord. No. 1683A, § 1(A), 5-20-2008)

### 5.19.020 - Definitions.

"Sidewalk café" shall mean an expansion of a full service restaurant creating an outdoor dining facility on part of the public right-of-way that immediately adjoins the licensed premises for the purpose of consuming food or beverages prepared at the full service restaurant adjacent thereto. "Full service restaurant" shall mean an establishment requiring a State of Wisconsin restaurant license and whose food sales are greater than thirty percent (30%) of its gross receipts.

(Ord. No. 1683A, § 1(B), 5-20-2008)

### 5.19.030 - Permit required.

1. A full service restaurant may apply to the neighborhood services director or his or her designee for a permit to allow a restaurant to operate a sidewalk café. The neighborhood services director or designee may approve, approve with conditions or restrictions, or deny a permit where necessary to protect the public health, safety or welfare, to prevent a nuisance from developing or continuing, or due to violation of this section, the city code of ordinances, or applicable state or federal law.
2. Before a permit may be issued, the application and site plan shall be reviewed for approval by the city fire department and city building inspector.
3. ~~Each permit shall be effective for one year from July 1 until June 30.~~
4. The permit issued may be transferred to a new owner only for the location and area listed in the permit. If the site plan will change, a new plan must be filed and approved prior to the use under the new site plan. The transferred permit shall be valid only for the remainder of the period for which it was originally issued. A new certificate of insurance must be filed with the city before the permit transfer.
5. If the city council expands the description of the licensed premises in the applicant's alcohol license to include a sidewalk café area, the applicant's current conditional use permit, that allows sale of alcoholic beverages by the drink, shall be deemed to allow the serving of alcohol in the sidewalk café area, and the applicant will not be required to obtain an amended conditional use permit for the sidewalk café area. Notice of the council meeting at which the alcohol license premises expansion will be considered shall be sent in writing to all plan commission members personally and to all owners of record (and to the address of the property if different than the owner's) of properties abutting and within three hundred feet of the property that is involved in the application. Unintentional failure to accomplish these notifications shall not invalidate the procedures. A full copy of the alcohol licensee's sidewalk café permit application shall accompany any request by an applicant to the city council to include a sidewalk café in its described alcohol licensed premises.

(Ord. No. 1683A, § 1(C), 5-20-2008; Ord. No. 1786A, § 1, 5-18-2010; Ord. No. 1798A, § 1, 8-3-2010)

### 5.19.040(a) - New Permit application.

Application for a permit to operate a sidewalk café shall be submitted to the department of public works **Department of Neighborhood Services** and shall include at least the following information:

1. Completed city application form.
2. Copy of a valid restaurant license issued by the State of Wisconsin.
3. Copy of a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence.
4. A layout, drawn to scale, which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, chairs, steps, planters, and umbrellas, location of doorways, trees, parking meters, sidewalk benches, trash receptacles, light poles, **patio heaters**, and any other sidewalk obstructions, either existing or proposed, within the pedestrian area. This layout shall be submitted on eight and one-half-inch by eleven-inch paper, suitable for reproduction.
5. Photographs, drawings, or manufacturer's brochures fully describing the appearance and dimensions of all proposed tables, chairs, umbrellas, barriers or other objects related to the sidewalk café.
- ~~6. A non-refundable application fee. (We do not charge for this permit. This wording should be removed.)~~

*(Ord. No. 1683A, § 1(D), 5-20-2008)*

**5.19.040(b) –Annual Insurance Requirement.** 

1. The establishment shall provide a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence by April 1<sup>st</sup> each year.

**5.19.050. - Permit fees.** 

There shall be no application fee or renewal of permit fee for sidewalk café permits.

*(Ord. No. 1683A, § 1(E), 5-20-2008; Ord. No. 1696A, § 1, 7-15-2008; Ord. No. 1705, § 1, 10-21-2008)*

**5.19.060. - Sidewalk café standards.** 

The following standards, criteria, conditions, and restrictions shall apply to all sidewalk cafés, provided, however, that the neighborhood services director or designee may impose additional conditions and restrictions to protect and promote the public health, safety, or welfare, to prevent a nuisance from developing or continuing, and to comply with this section, the City of Whitewater code of ordinances, and all applicable state and federal laws.

- 1.

Sidewalk cafés are restricted to the public right-of-way immediately adjacent to the licensed full service restaurant to which the permit is issued.

2.

Tables, chairs, umbrellas or other fixtures in the sidewalk café:

a.

Shall not be placed within five feet of fire hydrants, alleys, or bike racks. Shall not be placed within five feet of a pedestrian crosswalk or corner curb cut.

b.

Shall not block designated ingress, egress, or fire exits from or to the restaurant, or any other structures.

c.

Shall be readily removable and shall not be physically attached, chained or in any manner affixed to any structure, tree, signpost, light pole, or other fixture, curb, or sidewalk.

d.

Shall be removed when the sidewalk café is not in operation.

e.

Shall be maintained in a clean, sanitary and safe manner.

f.

Shall be either wood or metal framed.

3.

Sidewalk cafés shall be located in such a manner that a distance of not less than four feet is maintained at all times as a clear and unobstructed pedestrian path. For the purpose of the minimum clear path, parking meters, traffic signs, trees, light poles and all similar obstacles shall be considered obstructions.

4.

The sidewalk café, along with the sidewalk and roadway immediately adjacent to it, shall be maintained in a neat and orderly manner at all times. Debris shall be removed as required during the day and again at the close of each business day.

5.

Plant tubs may be located in the sidewalk café with the approval of the neighborhood services director or designee. Plant tubs shall be maintained in a safe, neat, clean, and presentable manner.

6.

Umbrellas and other decorative material shall be made of treated wood, canvas, cloth, or similar material that is manufactured to be fire-resistant. No

portion of an umbrella shall be less than six feet eight inches above the sidewalk.

7.

Signs to be used in the sidewalk café shall be in accordance with [chapter 19.54](#) of the city code of ordinances. However, the neighborhood services director may allow temporary easel signs.

8.

No food preparation, food or beverage storage, refrigeration apparatus, or equipment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.

9.

No amplified entertainment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.

10.

A copy of the site plan, as approved in conjunction with the current sidewalk café permit, shall be maintained on the permittee's premise and shall be available for inspection by city personnel at all times.

11.

The sidewalk café permit covers only the public right-of-way described in the permit. Tables and chairs on private property will be governed by other applicable regulations.

12.

Sidewalk cafés shall not operate after ~~10:00~~ 11:00 p.m. or before 7:00 a.m.

13.

The use of a portion of the public right-of-way as a sidewalk café shall not be an exclusive use. All public improvements, including, but not limited to trees, light poles, traffic signals, pull boxes, or manholes, or any public initiated maintenance procedures, shall take precedence over said use of the public right-of-way at all times. The city manager, chief of police, the neighborhood services director or their designees may temporarily order the removal of the sidewalk café for special events, including but not limited to, parades, sponsored runs or walks, or for public health and safety reasons.

14.

If alcohol is served in the sidewalk café on any date or at any time, the area encompassing the sidewalk café shall be roped off or otherwise enclosed by a freestanding barrier on all dates and at all times while in use, even when alcohol is not being served. The barrier shall be at least three feet high. The barrier can include, but is not limited to, attractive fence segments, flowers/plants, artwork and decorative menu boards. The neighborhood

services director shall approve the barrier to assure that it is safe and visually appealing.

15.

The city, its officers and employees, shall not be responsible for sidewalk café fixtures that are relocated or damaged.

16.

All patio heaters shall not be located within 5 ft (1.5m) of exits from an assembly occupancy (56:6.20.2.3). Any and all patio heaters shall be located a minimum distance of 5 ft. from any building with combustible siding (wood or vinyl siding). Patio heaters shall not have an unprotected, open flame. All patio heaters are subject to the approval from the Fire Department. Patio heaters should be located within the barrier enclosure.

*(Ord. No. 1683A, § 1(F), 5-20-2008; Ord. No. 1797A, § 1, 8-3-2010)*

#### **5.19.070. - Alcohol licensing and service of alcohol beverages.**

1.

A permittee may sell and serve alcohol beverages in an outdoor café only if the permittee complies with all the requirements for obtaining an alcohol beverage license, and the sidewalk café is listed on the alcohol beverage license application as being an part of the licensed premises.

2.

Alcohol may be served at sidewalk cafés under the following conditions:

a.

The permittee has a valid and appropriate retail alcohol beverage license for the principal premises.

b.

The retail alcohol beverage license premises description includes the sidewalk café in the description of the licensed premises as an extended area.

c.

The retail alcohol beverage license permits the sale of the type of alcohol beverages to be served in the sidewalk café.

d.

Alcohol beverages are sold and served by the licensee or licensee's employees and sold or served only to patrons seated at tables in the sidewalk café.

e.

Alcohol beverages are served by the licensee or the licensee's employees in compliance with alcohol beverage laws, ordinances and regulations.

- f. Alcohol beverages may only be served at the sidewalk café when food service is available through the licensed establishment.
- g. The permittee shall be responsible for policing the sidewalk café area to prevent underage persons from entering or remaining in the sidewalk café, except when underage persons are allowed to be present on the licensed premises under applicable laws.
- h. The permittee shall not allow patrons of the sidewalk café to bring alcohol beverages into the sidewalk café from another location, nor to carry open containers of alcohol beverages about in the sidewalk café area, nor to carry open containers of alcohol beverages served in the sidewalk café outside the sidewalk café area.
- i. The bar from which the alcohol beverages are dispensed shall be located indoors and shall not be located in the sidewalk café area.
- j. At times of closing or during times when consumption of alcohol beverages is prohibited, permittee shall remove from the sidewalk café area all containers used for or containing alcohol beverages. No container of alcohol beverages shall be present in the sidewalk café between 10:00 p.m. and 7:00 a.m.

*(Ord. No. 1683A, § 1(G), 5-20-2008)*

#### **5.19.080. - Liability and insurance.**

By obtaining the sidewalk café permit, the permittee agrees to indemnify, defend, save, and hold harmless the City, its officers and employees, from any and all claims, liability, lawsuits, damages, and causes of action, which may arise out of the permit or the permittee's activity on the sidewalk café. The permittee shall sign an indemnification agreement approved by the city attorney prior to operation of the sidewalk café.

- 1. The permittee shall maintain in full force and effect commercial liability insurance in the amount of at least \$100,000.00 per occurrence for bodily injury and property damage, with the City of Whitewater named as an additional insured, and shall show that the coverage extends to the area used for the sidewalk café.
- 2.

The permittee shall provide the city with an original certificate of insurance as evidence that the requirements set forth in this section have been met prior to commencing operations.

*(Ord. No. 1683A, § 1(H), 5-20-2008)*

#### **5.19.090. - Revocation or suspension.**

The approval of a sidewalk café permit is conditional at all times. A sidewalk café permit may be revoked or suspended by the neighborhood services director or designee if a permittee has been found in violation of this chapter on three separate occasions documented by a written warning and where necessary based on a violation of this ordinance, to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, emergency situations, or the city code of ordinances, or applicable state or federal law.

*(Ord. No. 1683A, § 1(I), 5-20-2008)*

*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: 2-21-13 ITEM: Permit fee study

PRESENTER: Latisha Birkeland and Greg Noll

PREVIOUS ACTION, IF ANY: None

SUMMARY OF ITEM BEING PRESENTED:

In November 2012 the Neighborhood Services Department initiated a study of building, electrical, plumbing and mechanical permit fees. An AD HOC committee to review all permit fees and forms. Five developers/contractors were selected to serve on the AD HOC committee. Three out of the five selected were able to participate. At the meeting Greg Noll, building inspector, presented what other communities use for permit fees and forms. Staff reviewed fee schedules for other municipalities, including but not limited to, Lake Geneva, Elkhorn, City of Jefferson, etc.

Per discussion at of the AD HOC Committee meeting, staff put together a permit fee estimate for three permits using the current and proposed fee schedules. The cost for all three permits in the proposed schedule decreased. This is because all “nickel and diming” permit costs were removed. The new permit cost combines the “add on” costs into one fee. This method makes is easier for applicants to know what the total cost of the project would be without having to be surprised with the additional fees.

The proposed changes are very similar to the City of Jefferson’s fee schedule and permit forms.

Items changed:

- 1) Reduced base fees for permits
- 2) Removing “add on” fees to permits
- 3) Increase from \$2.00 per \$1000 of estimated cost to \$5.00 per \$1000 of estimated cost

All committee members were provided with the proposed fee schedule for review. Only one member provided comments. That committee member was happy the total cost decreased and that understanding what fees would be charged would be clearer. We have not heard comments from the others.

BUDGET IMPACT, IF ANY: To be determined

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: None

ATTACHMENT(S) INCLUDED: Fee Study Estimate, Updated Permit Fees with strike-outs, Permit forms from the City of Jefferson

FOR MORE INFORMATION CONTACT: Latisha Birkeland at [lbirkeland@whitewater-wi.gov](mailto:lbirkeland@whitewater-wi.gov) or Greg Noll at [gnoll@whitewater-wi.gov](mailto:gnoll@whitewater-wi.gov)

Latisha

The proposed fee schedule is based on a template that I have used in other communities with populations of 5,000 to 15,000. The largest change is the increase of the building permit fee of \$2/1000 of project cost to \$5/1000. I understand that this may seem like a large increase, but I believe that paired with the removal of other fees this type of change will not only lower the cost of many smaller permits it will also simplify the permit process.

Here are several examples of other communities and the valuation based portions of their fees.

Oconomowoc	\$7/1000 of project cost
Lake Geneva	\$10/1000 of project cost
Beaver Dam	\$5/1000 of project cost
Elkhorn	\$8/1000 of project cost
Jefferson	\$5/1000 of project cost

As far back as the late 1970's the State suggested \$5/1000 of project cost as an example of a permit fee schedule. As you can see the \$5 rate is a reasonable rate for permit fees and could be considered to be on the lower end. (I was involved in the creation of the fee schedule for Beaver Dam and Jefferson).

Greg Noll  
Building Inspection

**CITY OF JEFFERSON**  
 317 SOUTH MAIN STREET  
 JEFFERSON, WI 53549  
 920/674-7700

**INSPECTION SERVICES**  
**H V A C Permit Application**

Project Address \_\_\_\_\_ Permit No. \_\_\_\_\_

Owner's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Contractor's Name \_\_\_\_\_ Address \_\_\_\_\_ Phone No. \_\_\_\_\_

Estimated Cost \_\_\_\_\_

**SCHEDULE OF PERMIT FEES**

**NEW BUILDING / ADDITION**

Base fee \$30 plus:

	<b>Ea.</b>	<b>Qty.</b>	<b>Fee</b>
<i>per sq. ft.</i>	<i>\$.03</i>	_____	_____
<i>except</i>			
<i>unheated garages</i>			
<b>Subtotal</b>		_____	_____

**REPLACEMENT & MODIFICATIONS OF HVAC EQUIPMENT & MISCELLANEOUS**

	<b>Ea.</b>	<b>Qty.</b>	<b>Fee</b>
Gas, oil, electric & coal furnace & boiler			
One & two family	\$15.00	_____	_____
commercial	25.00	_____	_____
<i>over 150,000 btu – per 50,000 btu</i>	3.00	_____	_____
Air Conditioning			
One & two family	15.00	_____	_____
commercial	25.00	_____	_____
<i>over 36,000 btu – per 12,000 btu</i>	2.00	_____	_____
Fireplace and wood burning stove	15.00	_____	_____
Electric baseboard, wall unit & cabinet unit – <i>per kw</i>	1.25	_____	_____
Duct work alteration	20.00	_____	_____
Other _____	25.00	_____	_____

**TOTAL DUE** \_\_\_\_\_  
**Base Fee** +\$30.00  
**GRAND TOTAL** \_\_\_\_\_

Re-inspection fee 30.00  
 Special inspection fee 75.00



**IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_ License No. \_\_\_\_\_

Approved by: Director of Inspection Services \_\_\_\_\_ Date \_\_\_\_\_

**Current Whitewater Fee Structure**

**Proposed Fee Structure**

(very similar to City of Jefferson's fee schedule)

**New Single Family Home**

4500 sq ft total area  
(4000 house+500garage)

\$5.00 per \$1000.00 of estimated cost

Building	4500*.12	540	4500*.12+30	570
Electric (8,000 value)	(6*8)+65	113	4500*.03 +65	200
Heating (7,000 value)	(6*7)+65	107	4000*.03+30	150
Plumbing	130+(13*6)	208	4000*.03+30	150
Erosion	200 per site	200		
Parking/Driveway		60		0
Occupancy	65 per unit	65		0
State Seal	35 per	35		35
Zoning	65 per unit	65		0
Laterals	0	0		80

Whitewater total	\$1,393	Whitewater	\$1,185
------------------	---------	------------	---------

**Residential Addition/Remodel**

\$25,000 total cost

\$5.00 per \$1000.00 of estimated cost

Building (\$17,000)	2*17+65	99	5*25+30	155
Electric (\$3,000)	6*3+65	83	35 openings+subpanel	54
Heating (\$2,000)	6*2+65	77	Duct alteration	50
Plumbing (4 fixtures)	130+6*4	154	5/fix. +30	50
Zoning	\$5/1000	150		0
Erosion	65	65		0

Total	\$628	Total	\$309
-------	-------	-------	-------

**Commercial/Multi-Family**

\$500,000 total project cost

Building (\$400,000)	400*2+65	865	5*500+30	2530
Electric (\$40,000)	40*6+65	305	.03*5,000+75	225
Heating (\$30,000)	30*6+65	245	.03*5,000+30	150
Plumbing (50 fixtures)	260+550	810	.03*5,000+30	150
Zoning	600 max	600		0
Erosion	200 per site	200		0
Parking	120+1200	1320		0
Occupancy		240		0
Misc. sprinkler, laterals, etc		0	Approx \$300	300

Whitewater total	\$4,585	Proposed WW total	\$3,355
------------------	---------	-------------------	---------

## CITY OF JEFFERSON

317 SOUTH MAIN STREET  
JEFFERSON, WI 53549  
920/674-7700

## INSPECTION SERVICES

Electrical Permit Application

Project Address \_\_\_\_\_

Permit No. \_\_\_\_\_

Owner's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

Contractor's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

### SCHEDULE OF PERMIT FEES

	Qty.	Fee
<b>NEW BUILDING / ADDITION</b> Base fee .....	_____	\$30.00
Plus.....	_____	.03/sq. ft. for all areas

SQUARE FOOTAGE DOES NOT INCLUDE SERVICES. ALL SERVICES MUST BE LISTED BELOW.

#### REPLACEMENT, MODIFICATIONS AND MISC ITEMS

Qty	Item	Ea.	Fee		Qty.	Item	Ea.	Fee
_____	Light switch, outlet, and light fixture or communication device	\$ .40	_____		_____	Feeder & sub-feeder <i>per 100 amp capacity</i>	\$ 5.00	_____
_____	Power receptacle over 150 volts <i>over 30 amps</i>	5.00 6.00	_____		_____	Each motor - <i>per hp</i>	.50	_____
_____	Service or switch alteration <i>over 200 amps - addl. per 100</i>	35.00 10.00	_____		_____	Dispenser-gas, fuel oil, permanent vending machine & well pump	6.00	_____
_____	Refrigerating unit - <i>per hp</i> (\$5 min)	1.00	_____		_____	Swim pool wiring & grounding	25.00	_____
_____	Heating furnace, water heater	5.00	_____		_____	Neon sign, florescent sign <i>per transformer (\$4 min)</i>	.50	_____
_____	Electric unit heating device <i>(incl remote thermostat)</i>	2.00	_____		_____	Wireway, busway, under floor raceway or auxiliary gutter - <i>per ft</i>	.50	_____
_____	Air conditioning - <i>per ton</i> (\$5 min)	1.00	_____		_____	Light poles	6.00	_____
					_____	Other _____	25.00	_____

**TOTAL LINE ITEMS** \_\_\_\_\_

**BASE FEE** + \$30.00

**GRAND TOTAL DUE** \_\_\_\_\_

Re-inspection fee 30.00  
Special inspection fee 75.00



**IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.**

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

License No. \_\_\_\_\_

Approved by: Director of Inspection Services \_\_\_\_\_

Date \_\_\_\_\_



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: **02/21/2013**

ITEM: **DPW Recruitment Professional Services Quotes**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **Staff initiated the recruitment for the position of Public Works Director in October of 2012. Final interviews were completed in January of 2013.**

**SUMMARY OF ITEM BEING PRESENTED:**

**City staff has conducted one full cycle of the recruitment process for a Public Works Director. Of all the candidates that applied, six candidates were interviewed. Based on the interviews, the City Manager has determined that there is a need to solicit for applications a second time. In an effort to reduce the amount of staff time dedicated to the recruitment, and to broaden the potential pool of candidates for the position, staff is requesting consideration and possible action to hire a professional recruiter to assist in the process.**

**BUDGET IMPACT, IF ANY:**

**The following table identifies each participating firm in the order their quote was received, as well as their quoted price. Quoted prices are the total expected cost if all proposed services were provided and five (5) candidates were interviewed. Quotes were submitted through Thursday, February 14 so no formal analysis has yet been conducted. Staff will conduct the analysis of the submitting firms and be prepared for discussion at the meeting.**

<u>Responding Firm</u>	<u>Base Price</u>	<u>Addtl. Out-of-Pocket Costs</u>
Public Administration Associates, LLC.	\$7,000	Estimated at \$300-\$500
Voorhees Associates, LLC.	\$13,900	Not to Exceed \$3,000
RW Management Group, Inc.	\$13,900	Estimated at \$1,400
Springsted, Inc.	\$12,050	No Cost Estimate

**BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None**

**STAFF RECOMMENDATION: None at this time.**

**RECOMMENDED MOTION: None at this time.**

**ATTACHMENT(S) INCLUDED (If none, please state that)**

**Proposals for Professional Services.**

**FOR MORE INFORMATION CONTACT:**

**Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.**

Proposal for:

# The Recruitment for the Position of Public Works Director

City of Whitewater

---

Submitted to City of Whitewater

February 12, 2013

*Contact Person:*

William D. Frueh, Partner  
Public Administration Associates, LLC  
P.O. Box 282  
Oshkosh WI 54903  
920-235-0279  
Fax. 801-659-8673  
[paassoc@northnet.net](mailto:paassoc@northnet.net)  
[www.public-administration.com](http://www.public-administration.com)



*P.O. Box 282  
Oshkosh WI 54903  
Phone: 920-235-0279  
Fax: 801-659-8673  
Email: paassoc@northnet.net  
www.public-administration.com*

February 12, 2013

Mr. Cameron Clapper  
City Manager  
P. O. Box 178  
312 W. Whitewater St.  
Whitewater, WI 53190-0178

Dear Mr. Clapper:

It was a great pleasure to again hear from you and the City of Whitewater. Thank you for this opportunity to be of service.

Public Administration Associates, LLC is pleased to make the proposal to assist you in the recruitment of a new Public Works Director for the City of Whitewater. I am enclosing an explanation of our company and the benefits it has to offer governmental entities as Attachment "A". As you can see from this attachment, I am a Professional Engineer and a former City Engineer and Public Works Director of Council Bluffs, Iowa, (Pop. 56,000). I believe this background will allow me to assist you in a unique way. The project will be managed by me and Partner Denise Frueh. We will carry out all tasks associated with this recruitment.

Our approach would be as follows. First, we would devise a strategy to advertise the position as widely as possible, including the use of the Internet and other forms of traditional advertisement.

We would propose to receive and acknowledge the applications and then work with you to screen the applicants to a workable number, by recommending the best 4 or 5 applicants to be further considered as finalists.

The next step would be the on-site interviews of the four or five finalists. We would then assist you and the City Council in conducting the interviews, making the final selection and assisting you in the negotiation of the employment agreement, if desired.

Please call if I can answer any questions or concerns you may have regarding this proposal. Thank you for your consideration and we look forward to hearing from you.

Sincerely,

Signed: William D. Frueh

William D. Frueh  
Partner, Public Administration Associates

**ATTACHMENT "A"****What is Public Administration Associates, LLC?**

Public Administration Associates, LLC, is a consulting firm specializing in local government recruitment and management studies. William Frueh, Denise Frueh, and Stephen Hintz, who are the partners, formed this partnership in April 1998. Its headquarters are located at 1310 Fairview Street in Oshkosh, Wisconsin.

**What expertise do the partners have in local government?**

**Denise Frueh** served in the Finance Department for the City of Oshkosh for seven years. Her experiences include being the Deputy and Acting City Assessor. She received her Master of Business Administration from the University of Wisconsin Oshkosh. She has been actively consulting since 1996. Ms. Frueh acts as the business manager for the partnership.

**Dr. Stephen Hintz** served on the faculty of the University of Wisconsin Oshkosh from 1972 until 2002, where he taught personnel, budgeting, and municipal management in the Master of Public Administration program. For twenty years, he served as executive secretary of the Wisconsin City/County Management Association. Hintz holds a Ph.D. in political science from Yale University. He has been consulting with municipalities on recruitment and management issues since 1980. In 1998, Hintz was elected to the Oshkosh Common Council and is a former Mayor of Oshkosh, (2002-2004). In 2001, he received the prestigious Sweeney Academic Award from the International City/Housing Authority Management Association for his lifelong work in promoting public administration.

**William Frueh** has many years of experience in local and state governments as a City Manager in Council Bluffs, Iowa; Newton, New Jersey; Shawnee, Oklahoma and Oshkosh, Wisconsin where he retired after 20 years as its City Manager. He also served as the Director of Economic and Community Affairs for the State of Oklahoma. In January 2000, Oshkosh Citizens and the *Oshkosh Northwestern* newspaper named Frueh as one of the ten people in Oshkosh who most influenced the development of Oshkosh during the twentieth century. Frueh received his bachelor's degree in Civil Engineering from Iowa State University and has experience as a City Engineer and Public Works Director. He has been actively consulting since 1996 and is a Life Member of both the International City/County Management Association and Wisconsin City/County.

**What is the range of activity of Public Administration Associates, LLC?**

During the past 16 years, the partners have been responsible for the recruitment of almost 200 Managers and/or Administrators, the third most placements of similar recruiting firms in the United States and by far, the most placements of any firm in the State of Wisconsin. The partners also conduct many studies on municipal organization, management, public safety, personnel and budgeting.

**Why is the cost of services performed by Public Administration Associates, LLC, likely to be less than the cost of services from other consulting firms?**

The partners do not maintain separate office facilities or employ staff. In addition, although Public Administration Associates, LLC, believes that its partners are fairly compensated, it is committed to fostering effective and efficient local government and sensitive to the fact that public officials must be prudent in spending public money. We believe we provide a wider level of services in the recruitment process than our competitors at a substantially lower cost.

Many times prospective clients consider our proposal with the thought that the lesser quoted cost reflects a substandard product. We believe that any fair comparison will reveal that our proposal reflects a superior product at a reduced cost to our clients.

**Further information about the partnership can be found at [www.public-administration.com](http://www.public-administration.com).**

**A PROPOSAL SUBMITTED TO THE CITY OF WHITEWATER  
FOR THE RECRUITMENT OF THE POSITION OF  
PUBLIC WORKS DIRECTOR**

**Project Consultants for The City of Whitewater**

William and Denise Frueh will be the key personnel on the project. They will serve as the lead consultants and will be responsible for all formal contacts with the City of Whitewater. Both will attend all meetings with the city in the design and implementation of the recruitment and selection process. With the possible exception of Partner Stephen Hintz, no other persons will perform any of the duties of this proposal. They will both conduct background and reference checks, in part to provide a means of verifying responses. They will also serve as the contact consultant with the finalists and, subject to city instructions, will negotiate the employment agreement with the selected candidate.

**PAA Objectives and Approach to an Executive Search**

Our primary objectives are (1) to attract the highest number of professionally qualified, experienced, and diverse applicants and (2) to facilitate a selection process that is thorough, professional, and timely, resulting in the selection of the candidate who best meets the requirements of the city.

We believe that the city should be actively involved in the selection process at all stages of the process and that our primary role is to provide meaningful information about the candidates to assist the city in selecting finalists and the final selection. Appropriate communications shall be maintained with the city throughout the process by on-site meetings, email and, if necessary, phone calls.

Finally, we believe that the process should be conducted in a planned, deliberate, and timely fashion. Specific preferences of the city will be accommodated in the design of the process and as necessary throughout the process.

**Outline of Process**

This proposal describes the activities to be performed by Public Administration Associates, LLC, acting as consultants for the City of Whitewater in the recruitment and selection of a new Public Works Director.

Activities to be performed by Consultants

**1. Place advertisements in appropriate publications and on-line sources, contact and encourage personally known professionals to apply;**

*[We understand that the position has been previously advertised and thus, a satisfactory advertisement for the position has been prepared. If not, we will communicate with the city to ascertain the characteristics desired in the Public Works Director which are consistent with the position description and prepare the advertisement accordingly.]*

**2. Receive applications and acknowledge receipt;**

**3. Review applications and sort into appropriate categories (“qualified”, “wild card”, and “not qualified”);**

*[The initial sorting of applicants is made on the bases of type of experience, quality of experience, education, and any other characteristics that may be relevant.]*

**4. Contact the most qualified candidates to conduct background and reference checks;**

*[This is the most important and time-consuming part of the search process. Candidates must supply references that are officials and staff members with whom the applicant has worked. Questions are asked about accomplishments, strengths, skills, interpersonal relationships, and areas of improvement. This information is critical in evaluating the candidates.]*

**5. Review applications with the city for selection of finalists (3-5);**

*[The city reviews the sorted applications with the focus being on the applicants in the “qualified”, and “wild card” categories. Normally, 3 to 5 applicants are selected as finalists. We recommend four finalists. At this stage, all of the candidates should be technically qualified to be the Public Works Director. The primary value of the interview is to determine the “fit” with the city officials, staff, and community.]*

**6. Work with the city and candidates to arrange on site, final interviews; conduct criminality checks and verify the educational attainments claimed by the finalist candidates.**

**7. Assist in the interview process, including arranging the schedule, coordinating plans with candidates, providing sample interview questions, conducting a writing exercise, observing the interviews, facilitating the selection of the first choice, and seeing that the interviews run smoothly;**

*[While there are a variety approaches to the interview process, PAA recommends a two-day process. We suggest that the City Manager give a tour of the city’s Public Works facilities the afternoon before the formal interviews. On the second day, the city interviews each candidate. Each candidate goes through 2 stages: (1) formal interview with the city, (2) a writing exercise to determine writing skills.]*

**8. Convey terms to and from the candidate selected until agreement is reached;**

*[Normally, the city will meet after the interviews to select its choice for Public Works Director. Since the meeting is in closed session, it instructs the consultant to begin discussions with the desired candidate. The use of a third party negotiator is very helpful in the process in reconciling differences between the city and the candidate. When an employment agreement has been prepared, the consultant informs the city that if they make an offer on the basis of the agreement, the offer will be accepted.]*

**9. After acceptance by the designated candidate, the consultant will thank all applicants and notify them of the final result.**

**Cost**

The project costs for professional services will be \$7,000 plus reimbursement of actual out-of-pocket expenses such as postage, copying, long distance phone calls, mileage, and other miscellaneous items, which are estimated to be in the range of \$300 to \$500. Advertising costs are not reflected in this estimate, but are anticipated to be nominal unless the city anticipates the advertisement for the position to be placed in national publications.

PAA is sensitive to the pressures faced by local governments to contain costs. As such, we will work with you to ensure that the recruitment is conducted in a cost-effective manner. We only submit our invoice after the chosen individual and the city executes the Employment Agreement, thus completing the project. No interim payments are billed.

**Time Schedule**

The process can proceed at a pace approved by the City of Whitewater. However, once it has been started it is important to proceed in an expeditious manner. The following is a suggested schedule:

<b><u>Week</u></b>	<b><u>Action</u></b>
<b>Week 1</b>	<b>Prepare and Place Advertisements with appropriate publications, on the Internet and other venues requested by the city.</b>
<b>Week 5</b>	<b>Closing Date for applicants.</b>
<b>Week 6</b>	<b>Meet with the city to review applicants and select finalists.</b>
<b>Week 8</b>	<b>Interview finalists, select first choice, and authorize consultant to negotiate terms with designee.</b>
<b>Week 9</b>	<b>Make offer and adopt employment agreement in open session (knowing that it will be accepted).</b>
<b>Week 13</b>	<b>New Public Works Director arrives (assuming that the designee must give approximately one month's notice in present position).</b>

**If the foregoing proposal is acceptable, signing this document shall constitute the contract for services.**

**Signed:** William D. Frueh  
**Partner, Public Administration Associates**

**Dated:** February 12, 2013

**Accepted:** \_\_\_\_\_  
**The City of Whitewater**

**Dated:** \_\_\_\_\_



Offices in:  
Arizona  
Delaware  
Illinois  
Wisconsin

February 12, 2013

Mr. Cameron Clapper  
City Manager  
City of Whitewater  
312 Whitewater Street  
Whitewater, WI 53190

Dear Mr. Clapper:

Thank you for the opportunity to provide you with a proposal for the City of Whitewater's Director of Public Works recruitment and selection process. Voorhees Associates prides itself on a tailored, personal approach to executive recruitment and selection, able to adapt to your specific requirements for the position.

#### **QUALIFICATIONS AND EXPERIENCE**

Voorhees Associates is a public management consulting firm serving municipal clients and other public sector entities on a national basis. We work exclusively in the public sector, offering customized executive recruitment services, as well as providing other management studies and services for communities. Voorhees Associates has been certified as an FBE (Female Business Enterprise) in the State of Illinois.

Voorhees Associates, LLC was established in 2009 with headquarters in Deerfield, Illinois. Heidi Voorhees, President, previously spent 8 years with the nationally recognized public sector consulting firm, The PAR Group and was President of The PAR Group from 2006 – 2009. Ms. Voorhees has conducted more than 130 recruitments in her management consulting career, with many of her clients repeat clients, attesting to the high quality of work performed for them. In addition to her 12 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service with the Villages of Wilmette and Schaumburg, Illinois, as well as the City of Kansas City, Missouri.

The firm has a total of seventeen consultants, both generalists and specialists (public safety, finance, parks, etc.), who are based in Arizona, Delaware, Illinois, and Wisconsin, as well as four reference specialists and four support staff.

#### **Experience**

Voorhees Associates has completed 102 recruitments since its establishment in 2009. We have 16 current recruitments in various stages of completion. Although the firm is relatively young, our consultants are experienced executive recruiters who have conducted over 350 recruitments, working with cities, counties, special districts and other governmental entities of all sizes throughout the country. In addition, we've held leadership positions within local government, giving us an understanding of the complexities and challenges facing today's public sector leaders.

## References

The following references can speak to the quality of service provided by Voorhees Associates:

Director of Public Works recruitment

Chief of Police recruitment

City of Burlington, Wisconsin

Kevin Lahner

City Administrator

300 N. Pine Street

Burlington, WI 53105

262/342-1161

[Klahner@burlington-wi.gov](mailto:Klahner@burlington-wi.gov)

Director of Public Works recruitment

Director of Finance recruitment

Economic Development Director recruitment

Fire Chief recruitment

City of Wauwatosa, Wisconsin

James Archambo, City Administrator

7725 W. North Avenue

Wauwatosa, WI 53213

414/479-8915

[jarchambo@wauwatosa.net](mailto:jarchambo@wauwatosa.net)

Beth Aldana, Human Resources Director

TEL: 414-479-8954

[baldana@wauwatosa.net](mailto:baldana@wauwatosa.net)

Director of Public Works recruitment (current)

Village of Fontana-on-Geneva-Lake

Ms. Kelly Hayden

Village Administrator

175 Valley View Drive

Fontana, WI 53125

262/275-6139

[administrator@villageoffontana.com](mailto:administrator@villageoffontana.com)

## Consultant Assigned

Voorhees Associates' Vice President Mark Morien will be responsible for your recruitment and selection process. Mr. Morien serves our Wisconsin clients from his office in Elkhorn and directed the Public Works recruitments listed above.

### **Mark J. Morien**

#### ***Vice President - Midwest Region***

Mr. Morien, Vice-President, joined Voorhees Associates in 2009, following a three year engagement with The PAR Group, where he specialized in Executive Recruitment, Pay and Classification Studies and Strategic Planning. Mr. Morien has 25 years of experience in local government administration, including service with the municipalities of Northfield, Downers Grove, Glencoe and Glenview, Illinois. From 1991 to 2006, Mr. Morien served as Village Manager for Northfield, Illinois, a residential suburb located along Chicago's north shore. Northfield is noted for its high level of municipal service to residents, as well as to its business community. During Mr. Morien's tenure at Northfield, he conducted Strategic Planning Sessions, led the creation of job descriptions, fostered the development of a personnel manual, and

established a pay and classification system for the organization. Prior to Northfield, Mr. Morien served as Deputy Village Manager for four years in Downers Grove, Illinois, a fast developing/growing community in DuPage County. As Deputy Village Manager, he was in charge of day-to-day operations for the organization.

Mr. Morien holds a Master's Degree in Public Administration from Northern Illinois University and a Master's Degree in Political Science from Marquette University. Mr. Morien earned his undergraduate degree in Political Science from Oshkosh, Wisconsin. In addition, he attended the Kennedy School for Government at Harvard University and the Senior Executive Institute at the University of Virginia. Mr. Morien has served on various State boards and committees in Illinois, as well as on committees for the International City/County Management Association - including being a national conference speaker. In 2002, Mr. Morien was recognized as IAMMA Supervisor of the Year in Illinois. In 2004, he was named Village Manager of the Year by Northern Illinois University. Mr. Morien took a leave of absence from The PAR Group in mid 2007 to early 2008 to serve as the Interim City Administrator in Burlington, Wisconsin. Located in Racine County, Burlington is a growing full-service community of 10,000.

### **SCOPE OF WORK**

A typical recruitment and selection process can take 175 hours to conduct. At least 50 hours of this time is "administrative" including ad placement, acknowledgment of résumés, reference interviews, and due diligence on candidates. These tasks may take longer if someone is performing them for the first time. We believe our experience and ability to professionally administer your recruitment will provide you with the best possible outcome. Voorhees Associates clients are kept informed of the progress of a recruitment throughout the recruitment process. Consultants are always available to provide information and answer questions, and details of the process such as placement of advertising and applications received are discussed in regular updates via either telephone or email.

Voorhees Associates suggests the following approach to your recruitment, subject to your requests for modification:

#### **Phase I – Position Assessment, Job Announcement and Brochure Development**

Phase I will include the following steps:

- **Interviews** with the City Manager, and the City's senior staff as well as any other individuals you deem appropriate to best understand the responsibilities, challenges, and culture of the City.

At least eight (8) hours of one-on-one interviews will be conducted with elected officials, staff and the public in order to develop our Recruitment Brochure. This important document outlines the expectations that the City has for its next Director of Public Works, providing us with the information we need to target our recruitment. During this process we will assist you with establishing the salary for Director of Public Works by conducting a salary survey of comparable cities, if so desired.

- Development of a **Job Announcement**.
- Development of a detailed **Recruitment Brochure** for your review and approval.
- Agreement on a detailed **Recruitment Timetable**.

#### **Phase II – Advertising, Candidate Recruitment and Outreach**

Phase II will include the following steps:

- Placement of the Job Announcement in appropriate professional publications, both in print and on line. In addition to public sector publications and web sites, outreach will include LinkedIn and other private sector resources. We can provide the City with placement recommendations, if so desired.
- The development of a database of potential candidates unique to this position and to the City of Whitewater, focusing on the leadership and management skills identified in Phase I as well as size of organization, and experience in addressing challenges and opportunities also outlined in Phase I.
- Outreach will be done through e-mail, telephone contacts, and U.S. mail as appropriate. Voorhees Associates consultants have extensive knowledge of the municipal government industry and will personally identify and contact potential candidates. With more than 600 collective years of municipal and consulting experience among our Consultants, we often have inside knowledge about candidates.

### **Phase III – Candidate Evaluation and Screening**

Phase III will include the following steps:

- Review and evaluation of candidates' credentials considering the criteria outlined in the Recruitment Brochure.

We will develop a matrix which identifies key traits (taken from the Recruitment Brochure) such as education, experience, and the specific skills needed for the Director of Public Works. We will then use these filters to screen the candidates into a group of 15 to 20 semi-finalists.

- Candidates will be interviewed by telephone or Skype to fully grasp their qualifications and experience as well as their interpersonal skills.

We personally contact all the semi-finalists and conduct about an hour long telephone interview, asking specific questions about their experience and skill set. This allows us to ask follow up questions and probe specific areas. It also provides us with an assessment of their verbal skills and their level of energy for and interest in the position.

- Formal and informal references (two per candidate) will be conducted to further verify candidates' abilities, work ethic, management and leadership skills, analytical skills, interpersonal skills, ability to interact with the media, and any areas identified for improvement.
- All résumés will be acknowledged and contacts and inquiries from candidates will be personally handled by Voorhees Associates, ensuring Whitewater's process is professional and well regarded by all who participate.

### **Phase IV – Presentation of Recommended Candidates**

Phase IV will include the following steps:

- Voorhees Associates will prepare a **Recruitment Report** that presents the credentials of those candidates most qualified for the position. You will advise us of the number of reports you will need for the individuals involved in this phase of the recruitment and selection process. We provide a binder which contains the candidate's cover letter and résumé. In addition, we prepare a "mini" résumé for each candidate, so that each candidate's credentials are presented in a uniform way. As résumés come in all different formats, these "mini" résumés will give you a clear, consistent look at each candidate "at a glance."

- Voorhees Associates will provide you with a log of all candidates who applied for the position. You may also review all of the résumés should you so desire.
- Voorhees Associates will meet with you to review the Recruitment Report and expand upon the information provided. The report will arrive two to three days in advance of the meeting, giving you the opportunity to fully review it. In addition to the written report, we will spend 2 to 3 hours with you to bring the candidates to “life” by reviewing their telephone interview and providing excerpts from two (2) references we will have done on the individual.

### **Phase V –Interviewing Process**

Phase V will include the following steps:

- At the Recommendation meeting, the Interviewing Process will be finalized including the discussion of any specific components you deem appropriate, such as a writing sample.
- Voorhees Associates will develop the first and second round interview questions for your review. Voorhees Associates will provide you with interview books that include the credentials each candidate submits, a summary of each candidate’s credentials, a set of questions with room for interviewers to make notes, and an evaluation sheet to assist interviewers in assessing each candidate’s skills and abilities.
- Voorhees Associates will work with you to develop an interview schedule for the candidates, coordinating travel and accommodations. The schedule will incorporate a tour of City of Whitewater facilities and interviews with Department Heads and elected officials.

We offer a community “Meet and Greet” option, at no charge, as a means for the community to interact and get to know the candidates in an informal setting. At this “Meet and Greet,” candidates would give a brief overview of themselves and answer questions from the audience.

- Once candidates for interview are selected, additional references will be contacted along with a media and internet search, verification of educational credentials, criminal court, credit, and motor vehicle and records checks. Employment verification can also be provided if so desired. Voorhees Associates recommends a two-step interviewing process with (typically) five candidates interviewed in the first round. Following this round, we strongly suggest that two or three candidates are selected for second round interviews. Again, we will prepare a second round of interview questions and a “score sheet.”
- Voorhees Associates consultants will be present for all of the interviews, serving as a resource and facilitator.

### **Phase VI – Appointment of Candidate**

- Voorhees Associates will assist you as much as you request with the salary and benefit negotiations and drafting of employment agreement, if appropriate.
- Voorhees Associates will notify all applicants of the final appointment action by the City Manager, including professional background information on the successful candidate.
- Voorhees Associates will provide no-fee telephone follow-up and counsel to the City Manager and appointed Director of Public Works for six months following conclusion of the recruitment.

**Optional 360° Evaluation**

As a service to the City of Whitewater, we offer the option to provide you with a proposal for a 360° performance evaluation for the new appointed Director of Public Works at about six months into his or her employment. This evaluation will include seeking feedback from both Elected Officials and Department Directors, along with any other constituent the City feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, Voorhees Associates will prepare a proposal for this service.

**Recruitment Schedule**

A detailed recruitment schedule will be provided in Phase I. The recruitment and selection process typically takes 90 days from the time the contract is signed until the candidate is appointed. We can work with you on a shorter process, should you so desire.

Our typical recruitment process includes the following milestones and deliverables:

On-site interviews of Whitewater officials and staff, development and approval of recruitment brochure Deliverable: recruitment brochure	weeks 1-2
Placement of professional announcements; candidate identification, screening, interview and evaluation by consultant	weeks 3-8
Consultant recommendation to Manager of qualified Candidates Deliverable: recruitment report	week 9
Selection of Candidate finalists by Manager; additional background and reference checks, report preparation and presentation Deliverable: interview reports including suggested questions and evaluation sheets	week 10
Interviews of selected finalist Candidates; Manager selection of final Candidate; negotiation, offer, acceptance and appointment	weeks 11-12

**Summary of Costs**

Recruitment Fee:	\$11,500
Recruitment Expenses: (not to exceed)	3,000
Expenses include consultant travel, postage/shipping, telephone, support services, copying etc. Also includes candidate due diligence efforts.	
Advertising costs	1,500*
Recruitment Brochure printing Assumes full color	900
 Total Fees:	 \$16,900**

\*Advertising costs over \$1,500 will be placed only with Client approval. If less than \$1,500, Client is billed only for actual cost.  
\*\*This fee does not include travel and accommodations for candidates interviewed.

**Payment for Fees and Services**

Professional fees and expenses will be invoiced as follows: Recruitment expenses and the costs for the Recruitment Brochure printing will be itemized with sufficient detail and invoiced as incurred. In addition, the Recruitment Fee will be invoiced in three (3) equal payments, billed during the course of the recruitment. The first invoice for the Recruitment Fee will be sent upon acceptance of our proposal. The second invoice will be sent following the recommendation of Candidates and will include any expenses incurred to date. The final invoice will be sent upon completion of the recruitment assignment and will include all remaining expenses. Upon receipt of each invoice the City will approve payment in accordance with its claims procedures within thirty (30) days of receipt.

**Voorhees Associates Guarantee**

It is the policy of Voorhees Associates to assist our Clients until an acceptable Candidate is appointed to the position. Therefore, no additional professional fee would be incurred should the City Manager not make a selection from the initial group of recommended Candidates and request additional Candidates be developed for interview consideration.

Upon appointment of a Candidate, Voorhees Associates provides the following guarantee: should the selected and appointed candidate at the request of the City of Whitewater or the employee's own determination, leave the employ of the City of Whitewater within the first 24 months of appointment, we will, if desired, conduct another search for the cost of expenses and announcements only.

In addition, in accordance with the policy of our firm as well as established ethics in the executive search industry, we will not actively recruit the placed employee for a period of five years.

We look forward to working with you on this recruitment and selection process!

Sincerely,



Heidi J. Voorhees  
President  
Voorhees Associates, LLC

ACCEPTED BY THE CITY OF WHITEWATER, WISCONSIN

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

# RESPONSE TO REQUEST FOR PROPOSALS



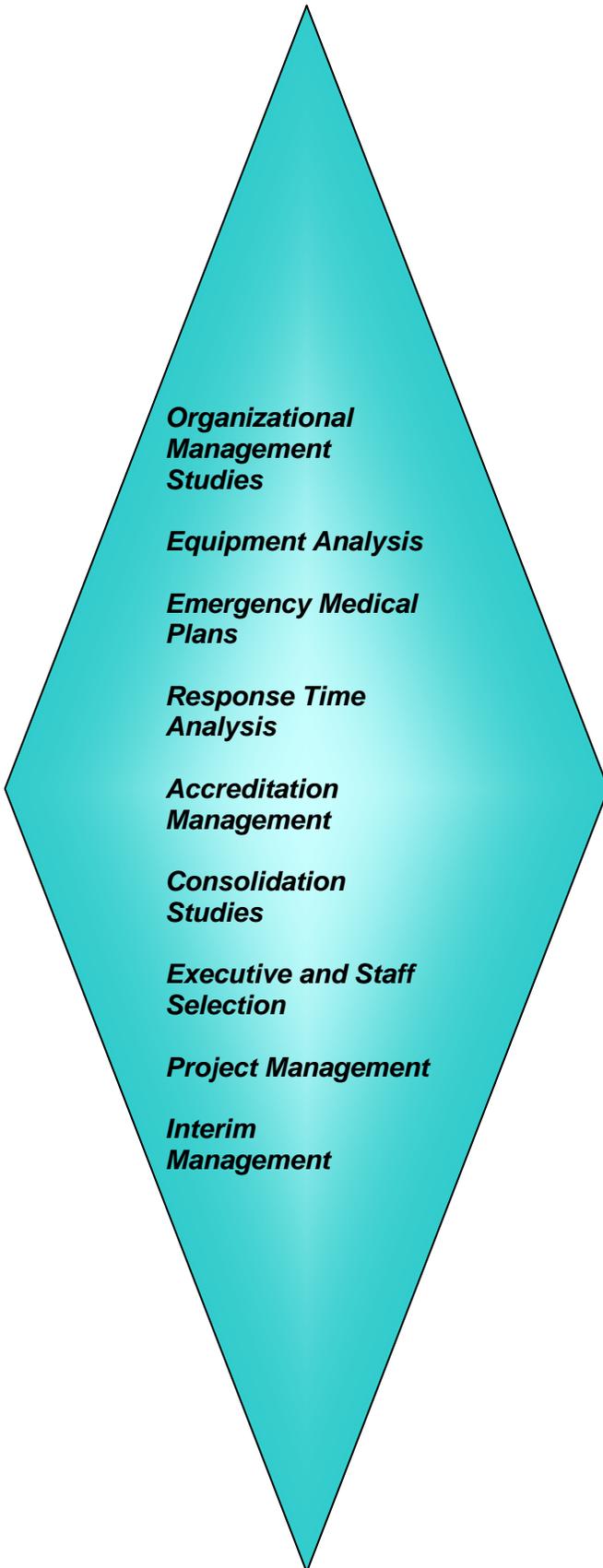
## **PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

February 12, 2012



RW Management Group, Inc.  
1295 Appleton Rd., Suite 2  
Menasha, WI 54952  
Phone: 920.727.1000  
Fax: 920.727.1003

[www.rwmanagementgroup.com](http://www.rwmanagementgroup.com)  
[jroemer@rwmanagementgroup.com](mailto:jroemer@rwmanagementgroup.com)





**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

<b>TABLE OF CONTENTS</b>	<b>PAGE</b>
Letter of Transmittal.....	3
Introduction.....	5
Mission Statement .....	5
Summary of Organization’s Capabilities .....	5
Our Understanding of the Project.....	6
Staff Qualifications.....	8
Project Timeline and Professional Fees.....	10
Project References .....	11
Staff Biographies .....	12
Previous Client Work .....	16
Personal Services Contract.....	20



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**LETTER OF TRANSMITTAL**

February 12, 2012

Mr. Cameron Clapper  
City Manager  
City of Whitewater  
312 W. Whitewater St.  
Whitewater, WI 53190

Mr. Clapper:

RW Management Group, Inc. (RW) is pleased to submit this proposal to facilitate the recruitment for a new Public Works Director for the City of Whitewater. We have conducted a number of successful municipal administrator/manager recruitments in the past. Our executive search and management consulting staff have a broad background in recruitment and related personnel matters, including:

- Serving as a former Village Manager/City Administrator, Police Chief, Fire Chief
- Human Resource Specialists
- Municipal Labor Negotiator
- Past Executive Director of the Wisconsin City/County Management Association

We believe that this makes us uniquely qualified to facilitate your search for a qualified Public Works Director for the City of Whitewater.

The City is wise to retain the services of a professional executive recruitment firm to assist its search for a Public Works Director. The current economic challenges, the sale of homes and two family incomes has added to the difficulty in finding qualified individuals for municipalities. However, by conducting a national search along with our vast network of potential candidates and personal knowledge of many individuals we can provide the City with a thorough search and the ability to match candidate qualifications with the City's specific needs. As with every municipality the City of Whitewater has a culture that not every Manager will fit into. In selecting a new Public Works Director, it is critical to find a fit that will strengthen your management team not tear it apart.

We provide an objective recruitment process to find the right fit that is favorable for both the employer and the employee that will result in a lasting relationship. We do so by avoiding shortcuts and cookie-cutter approaches other recruiting organizations use and utilize proven assessment tools that other firms ignore.

The enclosed proposal discusses our customary full service approach and the various phases provided as part of our municipal recruitment services. We can modify our services based on your specific needs and budget.



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

We are confident that our project team of qualified individuals combined with our understanding of the needs of the City and our customized approach offers the best potential to locate a candidate who best meets the current needs of the City. It would be our pleasure to work with Whitewater on this very important executive recruitment.

Please contact me at (920) 727-1000, if you have any questions about our proposal. We look forward to working with the City on this important project.

Sincerely,

*Jeffrey R. Roemer*

Jeffrey R. Roemer  
President  
RW Management Group, Inc.



**CITY OF WHITEWATER, WI**  
**PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

## **INTRODUCTION**

RW Management Group, Inc. (RW) is a national consulting firm specializing in municipal recruitments and management studies. It has been providing consulting services to municipalities throughout the United States for more than twelve (12) years. Our team of consultants combines practical experience serving as city administrators and human resource specialists with years of consulting experience.

## **MISSION STATEMENT**

RW's mission statement is "To provide the highest quality, independent professional public management consulting, project management and services, as measured by the successful implementation of recommendations and services to our clients." We accomplish this mission by providing a team of professionals committed to the needs and issues of municipal governments. RW's consultants have been active practitioners in municipal government and understand the issues, challenges, standards and responsibilities of facing municipalities

## **SUMMARY OF ORGANIZATION'S CAPABILITIES**

RW Management Group, Inc. (RW) is a Wisconsin based consulting firm providing professional, high quality municipal recruitment and management consulting, project management and other related services to organizations throughout the United States. RW consultants have provided valuable services to a number of municipalities throughout the United States.

RW consultants remain very active with several government related organizations including:

- International City/County Management Association
- Wisconsin City/County Management Association
- League of Wisconsin Municipalities
- Society for Human Resource Management
- American Academy of Certified Public Managers
- Wisconsin Society of Certified Public Managers

All of RW's consultants possess in-depth knowledge of all relevant aspects of municipal management, human resources, administration, organization, labor relations and financial management. This knowledge allows RW to provide clients with an intellectual and objective analysis of the information received. This information is then presented in an easily understood format, allowing City Councils to make knowledgeable and informed decisions in this important selection process.



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

## **OUR UNDERSTANDING OF THE PROJECT**

We understand that the current Public Works Director has retired. We also understand that the work is anticipated to begin as soon as possible. RW has been successful in previous searches, understanding the style of leader that elected officials would be most comfortable with, on a move forward basis. Our role in an executive recruitment engagement is to facilitate the search, screen, selection and employment negotiating process. We will handle the entire process from advertising to interview of finalists, and negotiation of an employment agreement if desired. While performing the executive search, we would serve as a representative of the City of Whitewater throughout the process. RW has developed a process that is very interactive involving City representatives for each step of the process. The ultimate selection of an individual continues to rest with the City Council. Typically we provide clients with the following services during a municipal recruitment process:

### **Preliminary Planning and Development of Candidate Profile**

- Interview the members of the City Administration, Department Heads and other appropriate officials and staff for input on needed Public Works Director qualifications. Based on information gained from these interviews and a questionnaire to be completed by elected officials and staff, a ranking of key management characteristics will be developed that will become the core of the position profile
- Document or assist in the development of the City's expectations for the position and characteristics deemed desirable in the candidate
- Review current job description
- Develop a candidate profile for the Public Works Director position and a community profile to attract applicants

### **Advertising/Candidate Search**

- Develop the Public Works Director position advertisement based on the candidate profile
- Recommend effective publications and announcement networks, avoiding those we have found costly and ineffective
- Place advertisements to obtain national exposure for the position
- Pursue potential candidates through firm resources and networks (i.e. websites inside and outside of Wisconsin, state, regional and national contacts.)

### **Resumes**

- Review and match qualifications as indicated on resumes to the candidate profile and position requirements
- Summarize applicant information in an easy to read format for the City Manager or designee and City Council to review
- Provide an applicant summary to the City Manager and Council



**CITY OF WHITEWATER, WI**  
**PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**Pre-qualify Candidates**

- Facilitate a meeting with the City Manager to narrow the list of applicants to ten (10) maximum for personal contact (first cut)
- RW will conduct telephone interviews with the first cut applicants
- Develop a summary of first cut applicants for the City Manager review
- Facilitate a meeting with the City Manager to narrow the list of applicants to the top five to eight (5 to 8) candidates (second cut) for further consideration

**Personal Interviews**

- Provide the City Council or Committee with a list of appropriate interview questions (and discuss with the Council or Committee those questions they cannot ask by law)
- Schedule interviews with candidates
- Facilitate candidate interviews and make all necessary interview arrangements
- Review interview results with the Council or Committee after the interviews are completed
- Offer our professional observations and assist the Council or Committee in reaching a consensus on a finalist through a facilitated meeting process

**Pre-employment checks**

- Verify past employment history
- Gain three to five (3 to 5) professional references of finalist
- Verify academic credentials of finalist
- Conduct a criminal, internet and financial background check of the finalist

**Employment Contract Negotiations**

- Obtain authority from the City Council on the acceptable range of salary, benefits and other conditions of employment
- Negotiate the employment agreement within the parameters established by the City
- Draft the formal employment agreement for consideration by the City Council and applicant



## CITY OF WHITEWATER, WI PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT

---

### **Benefits to the City from our executive recruitment assistance include:**

- The ability to attract a large number of high quality candidates in today's competitive environment
- Timely completion of the search and selection process with minimal impact on internal staff and resources
- A recruitment search customized to fit your culture and organizational needs
- Discretion in sensitive recruitment situations
- Insight regarding key attributes needed for a Public Works Director to be successful
- Experienced professionals knowledgeable about human resource issues qualified to conduct candidate screening and interviewing, while avoiding potential costly legal pitfalls in the hiring process
- RW guarantees the placement of a qualified candidate that will perform satisfactorily for a minimum of one year or we will perform a new recruitment at our expense

Our experienced recruitment team prides itself on serving as an advocate of the City of Whitewater in locating candidates that have the qualifications the City is seeking as well as a "best fit" for the City's "corporate culture". In addition, the size of our staff ensures that there will be no annoying gaps or delays in executing the process, as there often are with other smaller recruitment organizations.

### **STAFF QUALIFICATIONS**

Personnel assigned to this project are selected from RW Management Group consultants who are formally engaged as employees with RW. The project manager supervises the project team and clerical personnel support the team. The combined resources assure that the client receives the best possible combination of professional experience with an efficient delivery system.

RW believes that our extensive operational and strategic experience in municipal management uniquely qualifies us for a project of this nature. The RW project manager has over 30 years of combined municipal management and consulting experience working directly with, or for, municipalities. The project manager has management, operational, technical and consulting experience with all types of municipal government operations and with all levels of staffing within these agencies.

### **Project Team Members**

The project staff is selected for their relevant experience in providing executive recruitment services to municipalities. Each is assigned with specific responsibilities related to the elements of the project. The work of the project staff is provided to the project manager for review, collation and for interface with the client's project team.

**Project Manager: Mr. Jeffrey R. Roemer** – Mr. Roemer has over 30 years of experience in public safety. Mr. Roemer is a certified public manager and has been providing full time public safety management consulting for the last fourteen (14) years. He worked as Fire Chief for the City of Menasha from 1995 to 1998, Public Safety Director for the Village of Allouez from 1988 to 1995, and shift commander for the Village of Ashwaubenon for seven (7) years. He has worked on numerous public safety projects for the last fourteen (14) years, as project manager, in communities nationwide. He recently served as the Fire Chief and Emergency Management Director for the City of Green Bay,



**CITY OF WHITEWATER, WI**  
**PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

where he had responsibility for all aspects of emergency management including preparedness, response, recovery, and mitigation.

**Project Team Member: Edmund M. Henschel** – Mr. Henschel is a senior consultant with RW Management Group, Inc. Prior to joining RW, he served as a city manager for 27 years, serving municipalities in Wisconsin and Michigan. He also has 10 years of municipal consulting experience conducting consolidation studies, department operation reviews, and labor negotiations (representing municipal management). As a consultant he has specialized in shared service and consolidation studies as well as management reviews for a wide range of municipal departments. As a city manager, he was instrumental in forming one of the first police consolidations in the State of Michigan in the 1970s. He has conducted numerous consolidation studies in the past ten years. He was the lead consultant in a police consolidation that involved a total of seven municipalities in Michigan. He has spoken at national and regional conferences and written several articles on the subject of municipal consolidations. He has also drafted several inter-governmental cooperation agreements. Mr. Henschel currently serves as the City Manager for Waukesha, WI.

**Project Team Member: Mr. Jerry Schuetz** - Mr. Schuetz possesses a wide variety of municipal government and educational experiences. Mr. Schuetz worked as a police officer, police school resource officer, sensitive crimes investigator and Chief of Police. Mr. Schuetz served in both large and small sized organizations, with his most extensive experience working with the City of Appleton Police Department. Jerry has a unique blend of experience in municipal management and labor relations, with an ability to identify and solve problems through data analysis and consensus building. While working for the City of Appleton Mr. Schuetz served as President of the Appleton Professional Police Association, Vice-President and a Board of Director during his 8 year career. While serving in Appleton he is a two-time recipient of their distinguished service medal and twice nominated for Officer of the Year. Mr. Schuetz is currently serving as the City Administrator for the City of Milton and Interim Public Safety Director for the Village of Palmyra.

**Project Team Member: Mrs. Janet Rohloff** – Mrs. Rohloff has held positions in finance, library services, parks and recreation, community development and public health. She has also worked as a senior budget analyst. Mrs. Rohloff provides fiscal management, budget, grant writing, developing and implementing policy and procedures and project management skills and services to the RW Management Group Team.



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

### PROJECT TIMELINE AND PROFESSIONAL FEES

We anticipate that this process will take approximately twelve to sixteen (12 to 16) weeks after position advertising depending on the availability of client resources and potential applicants, and the recruitment methods chosen. The City's investment for our comprehensive professional recruitment services including executive search assistance and recruitment facilitation will be a not-to-exceed fee as follows:

- |                                                                                                                                                 |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| • All of the services outlined above:                                                                                                           | \$ 13,900.00 |
| • Out of pocket expenses such as advertising, travel and copying will be passed through at our actual cost and are estimated as follows:        |              |
| ○ Advertising publication costs                                                                                                                 | \$ 600.00    |
| ○ Website advertising                                                                                                                           | \$ 200.00    |
| ○ Copy costs (at \$0.05 per page)                                                                                                               | \$ 100.00    |
| ○ Consultant travel costs, not to exceed                                                                                                        | \$ 500.00    |
| ○ Candidate travel costs will depend on where they are coming from, the number of trips and the length of their stay as determined by the City. |              |

Should the City wish to undertake some of the functions listed above itself, the cost could be reduced, accordingly.



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**PROJECT REFERENCES**

Recruiting to fill a key position can cause anxiety and uncertainty for an organization. Our public sector consulting team consists of individuals experienced in many facets of public sector management and consulting. This broad base of experience has provided exposure to many municipal management situations and has allowed our team of consultants to assess variables common to successful executive recruitment and retention efforts.

Specifically, the following highlights a small sample of projects related to municipal management and executive recruitment completed by our public sector consulting staff. We encourage you to contact any of these references regarding our services:

**City of Platteville – City Manager**

Mike Dalecki, Council President  
75 N, Bronson Street  
Platteville, WI 53818-0708  
(608) 348-9741

**Village of Pewaukee – Administrator & Library Director**

Tom Calder, Village President  
Scott Gosse, Village Administrator  
(262) 691-5660

**City of Green Bay – Fire Chief**

Jim Schmitt, Mayor  
(920) 448-3005

**Village of Mukwonago – Village Administrator**

James Wagner, Former Village President  
262-363-6420

**Village of Whitefish Bay – Village Manager and Police Chief**

Katie Pritchard, Former Village President  
James Grassman, Former Village Manager  
(414) 962-6690

**Village of Bellevue – Village Administrator**

Karen Simons, Clerk/Treasurer  
(920) 468-5225

Additional references can be provided upon request.



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**STAFF BIOGRAPHIES**

**Jeffrey R. Roemer, CPM  
Principal Officer  
RW Management Group, Inc.**



***Professional Summary***

Mr. Roemer has an extensive background in the Public Safety area. For more than 30 years he has served with municipal governments in various duties, including Fire Chief for the City of Menasha, WI. Before serving with the City of Menasha, he was Public Safety Director for the Village of Allouez, WI. He has worked in nearly all facets of Public Safety, as a Police Officer, Firefighter, and Emergency Medical Technician, and as a supervisor and department head in each of the disciplines.

As Police and Fire Chief, Mr. Roemer was responsible for all activities in the municipal Public Safety environment. He has provided departmental support for planning and implementing Information Systems, Dispatch Centers, Emergency Operations Centers, Budgeting, Shared Services, and Command Post and ICS operations, along with many other administrative and supervisory duties. His broad knowledge base allows a unique perspective and understanding of the varied requirements found in the municipal environment. Serving at this level of the organization provided Mr. Roemer with the opportunity to recommend, plan and manage change within the organization and often times, outside of his organization.

As a Public Safety Consultant, Mr. Roemer has been a project manager for numerous Public Safety related organizational, communication, dispatch center, consolidation, information system, operational, and emergency operation center projects. Mr. Roemer has served as Interim Public Safety Director and Fire Chief for several agencies in the last 10 years, including the City of Green Bay, Wisconsin. Mr. Roemer also serves as an active member of the International Association of Fire Chiefs, the Wisconsin Society of Public Managers, the American Academy of Public Managers, and the Associated Public Safety Communications Organizations.

Mr. Roemer's knowledge of Public Safety in a municipal setting has gained him recognition both at a local and national level. He has served as Secretary-Treasurer to the Great Lakes Division of the International Association of Fire Chiefs, Past President of the Wisconsin Society of Certified Public Managers and numerous other positions with Police, Fire and Rescue Boards and Committees. Mr. Roemer has been recognized as the 2001 "Manager of the Year" by the Wisconsin Society of Certified Public Managers.

***Education***

Northeast Wisconsin Technical College  
Associate Degree in Police Science  
National Fire Academy  
Executive Fire Officer Graduate  
University of Wisconsin  
Certified Public Manager  
Northwestern University  
School of Police Staff and Command Graduate



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**Edmund M. Henschel**  
**General Manager/Senior Consultant**  
**RW Management Group, Inc.**



***Professional Summary***

Ed Henschel is the General Manager for RW Management Group, Inc. Prior to joining RW Management Group he served as a city administrator and village manager for 27 years, serving municipalities in Wisconsin and Michigan. He also has 12 years of municipal consulting experience conducting department operation reviews and labor negotiations. As a consultant he has specialized in shared service and consolidation studies as well as management reviews for a wide range of municipal departments.

Ed successfully created one of the first consolidated police departments in Michigan in the 1970s. Since then he has been involved in a number of consolidation projects throughout the Midwest, both as a municipal manager and a consultant. He has also written articles and spoken at state, regional and national conferences on this subject.

As a labor negotiator he has represented management to bargain contracts with unions representing a number of different departments of various sizes. He negotiated the first as well as successor contracts for a newly created consolidated fire department. He also has negotiated a very complex contract to transition municipal employees from a private pension fund to a state Retirement System.

As a result of his many years managing municipal governments, Ed has extensive experience with personnel matters, overtime analysis, department operations, strategic planning, budgeting, financial planning, strategic planning and municipal recruitment.

In addition to his responsibilities as a consultant, Ed also serves as the Executive Director of the Wisconsin City/County Management Association. He is also a member of the International City/County Management Association, the Milwaukee Area Municipal Employers Association and is on the board of directors of the Public Policy Forum, which conducts regional public policy analysis and is on the Advisory Board for the Masters in Public Administration Program at Northern Illinois University and teaches graduate level course at the University of Wisconsin - Milwaukee.

***Education***

Central Michigan University

Bachelor of Science in Education

Master of Arts in Political Science

University of Minnesota

Carlson School of Management - Management Training Program

Federal Emergency Management Agency – Emergency Management Response Training

Numerous association and agency seminars



**CITY OF WHITEWATER, WI**  
**PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**Jerry Schuetz**  
**Senior Consultant**  
**RW Management Group, Inc.**



***Professional Summary***

Jerry Schuetz possesses a wide variety of municipal government and educational experiences. Mr. Schuetz worked as a police officer, police school resource officer, sensitive crimes investigator and Chief of Police. Mr. Schuetz served in both large and small sized organizations, with his most extensive experience working with the City of Appleton Police Department.

Jerry has a unique blend of experience in municipal management and labor relations, with an ability to identify and solve problems through data analysis and consensus building. While working for the City of Appleton Mr. Schuetz served as President of the Appleton Professional Police Association, Vice-President and a Board of Director during his 8 year career. While serving in Appleton he is a two-time recipient of their distinguished service medal and twice nominated for Officer of the Year. In 2003 Mr. Schuetz earned a Master of Public Administration Degree from UW Oshkosh and in 2004 he was appointed Chief of Police in the City of Manawa, a small suburb in Waupaca County. Jerry received state-wide recognition in 2006 for helping turn around Manawa's police force as it was recovering from a lack of public trust due to a criminal scandal involving the community's former police chief. Mr. Schuetz was named the Waupaca County Law Enforcement Officer of the Year in 2006 and in 2007 the Wisconsin Newspaper Association awarded him with their prestigious "Badger Award" for excellence in open government. In August of 2008 Mr. Schuetz was appointed Chief of Police in the City of Milton, WI. In 2010, Jerry Schuetz was appointed City Administrator for the City of Milton where he serves as Chief Administrative Officer for all municipal government operations.

Jerry is a certified public manager, and has been a member of the International Association of Chiefs of Police, the Wisconsin Chiefs of Police Association and is currently a regional coordinator for the Wisconsin City Manager's Association. Mr. Schuetz has 10 years of extensive experience in municipal management which includes public budgeting and finance, personnel management, labor relations, policy and procedure development, analysis and implementation, and strategic planning.

Mr. Schuetz is also an adjunct faculty member at UW Platteville where he reached graduate level and first line supervision courses through their distance learning center.

***Education***

Bachelor of Arts Degree in Criminal Justice  
 University of Wisconsin Eau Claire  
 Master of Public Administration Degree  
 University of Wisconsin Oshkosh  
 Certified Public Manager  
 University of Wisconsin Madison



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**Janet Rohloff, MPA  
Senior Consultant  
RW Management Group, Inc.**



***Professional Summary***

Ms. Rohloff has over 20 years of experience in local government management. She has held positions in finance, library services, parks and recreation, community development and public health. She has also completed numerous special projects during her career with both city and county governmental agencies.

While serving with the City of Long Beach, CA, Ms. Rohloff was the Senior Budget Analyst in the Finance Department prior to her promotion to the Administrative Officer position with the Department of Library Services. In this capacity, she was responsible for budget preparation and management, personnel administration, and facilities management. Ms. Rohloff also developed and implemented the department's industrial safety program and acted as the ADA and Affirmative Action Counselor. Additionally, while in Long Beach, she completed a comprehensive classification study for the Parks and Recreation Department.

For 10 years, Ms. Rohloff was the Financial Manager for the Winnebago County Health Department. As such, she managed the department's budget and was also responsible for purchasing, auditing and governmental reporting. A number of special projects were completed for the Health Department during her tenure including the development and implementation of the department's HIPAA program, computerized medical charting for staff nurses, and the creation of various systems to improve performance monitoring and reporting. Ms. Rohloff worked collaboratively within the department in developing policies and procedures and was able to impact positive change within the organization.

Special projects have been a cornerstone in Ms. Rohloff's career. In 2003, the Winnebago County Executive requested that she complete a study regarding the merger of local health departments within the county. She did extensive research and presented findings to various local officials. Ms. Rohloff was also a project team member with the Brown County Department of Administration to implement a comprehensive financial system. Specifically, she developed processes and procedures for the accounts payable and purchasing modules including staff training, system testing and documentation. Most recently, Ms. Rohloff served as a Budget Management Specialist with the City of Manitowoc. In this capacity, she analyzed and completed debt service and tax increment district budgets for the city.

Ms. Rohloff possesses a broad range of knowledge, skills, and abilities related to public sector management. Her key strengths are in the areas of fiscal management including budget management and control, grant writing and management, developing and implementing policies and procedures, and project management.

***Education***

Drake University

Master's Degree in Public Administration

Carthage College - BA Degree History and Public Management



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**PREVIOUS CLIENT WORK**

RW Management employees have performed consulting services for the following clients over the past fourteen years:

Albert Lea, MN	Miller, Wagner, Coenen, McMahon, Neenah,
Algoma, WI	WI
Allouez, WI	Milton, WI
Appleton, WI	Milwaukee Brewers, Milwaukee, WI
Appleton Marine, Appleton, WI	Milwaukee, WI
Arlington, WI	Milwaukee Area Technical College, WI
Ashland, OR	Milwaukee County, WI
Ashland, WI	Milwaukee Metropolitan Sewerage District
Baraboo, WI	Moraine Park Tech.College, Fond Du Lac, WI
Bay City, MI	Morton Grove, IL
Bell County, TX	Motorola Corp., Schaumburg, IL
Bellevue, WI	Mukwonago, WI
Beloit, WI	Mundelein, IL
Broward County, FL	Nashville, TN
Brown County, WI	Neenah, WI
Bristol-Kendall Fire Protection District, IL	Neenah-Menasha Fire Rescue, WI
Calumet County, WI	New Berlin, WI
Camden, AR	New Jersey State Police
Cape Girardeau, MO	New Jersey Attorney General
Cedarburg, WI	North Carolina State University, Raleigh, NC
Central Lake County Communications, IL	Northeast WI Tech.College, Green Bay, WI
Cert. Public Manager Program, Madison, WI	Oak Creek, WI
Chicago, IL	Oconto County, WI
Clay County, FL	Odell Associates, Inc., NC
Clayton, Town of, WI	Ogden Plumbing, Neenah, WI
Clinton, CT	Oneida Tribe of Indians, Oneida, WI
Comm. Orientated Policing Consortium, D.C.	Ozaukee County, WI
Corvallis, OR	Palmyra, WI
Dane County, WI	Palmyra, Village of, WI



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

Dayton, OH	Para Tran Medical Transport, Door Co., WI
DeForest, WI	Pasadena, CA
DeKalb, IL	Pewaukee, WI (City)
Delafield, WI	Pewaukee, WI (Village)
Delaware County, OH	Platteville, WI
Delray, FL	Police Exec. Research Forum, DC
De Pere, WI	Presto Products, Appleton, WI
Destin, FL	Prince Georges County, MD
Eagan, MN	Pulaski Tri-County Fire, WI
East Chicago, IN	Qassim University, Buraydah, Saudi Arabia
East Troy, WI	Racine, WI
Energy Control and Design, Inc. Appleton, WI	Raleigh, NC
Eugene, OR	RED Center, IL
Evanston, IL	Reedsburg, WI
Fishers, IN	Royal Oak, MI
Fond du Lac, WI	Rye Tech. Consulting, Riyadh, Saudi Arabia
FOXCOMM, Appleton, WI	St. Mary's Medical Center, Racine, WI
Fox Valley Technical College, Appleton, WI	Sandy Springs, GA
Freedom, Town of, WI	Sarasota County, FL
Gary, IN	SEECOM, IL
Genoa Township, OH	SESCO, LLC, Manitowoc, WI
Germantown, WI	Shawano, WI
Grand Chute, WI	Sheboygan, WI
Green Bay, WI	Shelby County, TN
Green Bay Packers, Green Bay, WI	Shifman Law Firm, Birmingham, MI
Greenville, WI	Shorewood, WI
Gries Architectural Group, Neenah, WI	Southeast McHenry County, IL
GSA, Office of Inspector General, D.C.	Sparta, WI
Grass Valley, CA	Stafford Rosenbaum Attorneys, WI
Hamilton Cty 911 Comm.Dist.Chattanooga,TN	Stevens Point, WI
Hammond, IN	St. Louis, MO
Hanover Park, IL	Stora Enso North America



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

Harlem Township, OH	Suamico, WI
Harrison, WI	Tallahassee, FL
Hartland, WI	Tri-State Fire, IL
Hazel Crest, IL	Tulsa, OK
Hobart, IN.	University of Wisconsin – Madison, WI
Ho Chunk Tribal Nation	USAID, Washington, D.C.
Inter. Assoc. of Fire Chiefs–Great Lakes Div.	U.S. Capital Police, Washington, D.C.
Jacksonville, FL	U. S. Dept. of Homeland Security
Jefferson County, KY	University of Illinois, Chicago, IL
JG Samuels, Inc., North Prairie, WI	Verona, WI
Johnson Creek Fire Protection District, WI	Viking Rescue, Denmark, WI
Joy Bertrand Law Firm, Milwaukee, WI	Virchow Krause & Company, Madison, WI
Kansas City, MO	Walworth County, WI
Kaukauna, WI	Washington, D.C.
Kenosha Medical Center, Kenosha, WI	Waterford, WI
Kent County, MI	Waukesha County, WI
Kiel, WI	Waukesha County Technical College
Killeen, TX	Wausau Hospital, Wausau, WI
Lake Mills, WI	Wausau Insurance, WI
Lakeshore Technical College, Cleveland, WI	WESCOM, IL
Library of Congress, Washington, D.C.	West Chicago, IL
Lincoln County, WI	West Milwaukee, WI
Lindner & Marsack, S.C., WI	West Palm Beach, FL
Lodi EMS, Lodi, WI	Whiting, IN
Logan Township, PA	Whitefish Bay, WI
Madison Area Technical College, Madison, WI	Will County, IL
Madison, Town of, WI	Wilmington, NC
Marathon County, WI	Winnebago County, WI
Maryland Police Corps, MD	Winnetka, IL
Maryland Transportation Authority, MD	Wis. Dept. of Justice, Madison, WI
Maximus, Reston, VA	Wood Dale, IL
Menasha, City of, WI	Yarmouth, MA



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

Menominee Falls, WI

Ypsilanti, MI

McFarland, Village of, WI

Yuma, AZ

Menomonee Tribal EMS, WI



**CITY OF WHITEWATER, WI  
PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

---

**PERSONAL SERVICES CONTRACT**

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between the City of Whitewater (City), and RW Management Group, Inc. (RW) doing business as a corporation in Menasha, Wisconsin.

**WITNESSETH**

That for and in consideration of the payment and agreements hereinafter mentioned and attached to be made and performed by the City and RW, hereby agree to commence and complete the consultation and to provide the work described in the proposal and comply with the terms of the contract documents for the:

**PUBLIC WORKS DIRECTOR EXECUTIVE RECRUITMENT**

Hereafter called the "Executive Recruitment" for the sum not to exceed \$13,900.00, plus expenses as identified in our proposal dated February 12, 2013.

RW will furnish all labor and other services necessary to complete executive recruitment as stated in our proposal. RW hereby agrees to perform the work as specified by the City of Whitewater.

The City shall pay RW:

- 50% payment due within 10 days of signing the agreement.
- 50% payment due upon the hiring of a new executive.

This agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

The laws of the State of Wisconsin shall govern this agreement.

The agreement is an integrated writing, executed by the parties after negotiation and discussions of all material provisions. Either party has relied upon no inducements, concessions or representations of the fact, except as set forth in this agreement and the RW proposal.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, the agreement is two (2) copies, each of which shall be deemed an original, on the first date written above.

**City of Whitewater**

**RW Management Group, Inc.**

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Jeffrey R. Roemer, President

By: \_\_\_\_\_  
Signature



Springsted Incorporated  
710 North Plankinton Ave., Suite 804  
Milwaukee, WI 53203

Tel: 414-220-4250  
Fax: 414-220-4251  
[www.springsted.com](http://www.springsted.com)

February 14, 2013

Mr. Cameron Clapper  
City of Whitewater  
312 W. Whitewater Avenue  
Whitewater, WI 53190

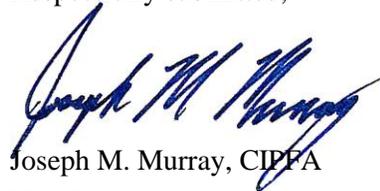
Dear Mr. Clapper:

Thank you for requesting information about Springsted's executive search services. We understand that you are most interested in our approach to recruiting candidates for this position. Our proposed work plan breaks out the various tasks associated with a search so you can use only those services you need.

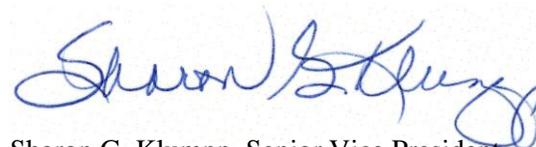
We enjoy working in partnership with City staff and commit to seamlessly coordinating our efforts with those of the City staff to make the project flow smoothly. With the approach of the construction season, we understand the urgency to expedite this search while ensuring the quality of the process and the candidate pool.

Springsted is available immediately to undertake this project. Please feel free to contact Joe Murray at 414-220-4257 or [jmurray@springsted.com](mailto:jmurray@springsted.com) or Sharon Klumpp at 651-223-3053 or at [sklumpp@springsted.com](mailto:sklumpp@springsted.com) if you have any questions about these services.

Respectfully submitted,



Joseph M. Murray, CIPFA  
Vice President



Sharon G. Klumpp, Senior Vice President  
*Consultant*

sml

**City of Whitewater, Wisconsin  
Proposal to Provide  
Executive Search Services for a Public Works Director**

### Executive Search Services

Springsted's primary goal is to assist the City of Whitewater in identifying qualified candidates to serve as the City's next Public Works Director. The City recently advertised this opening but did not receive an adequate pool of qualified applicants. The City has requested a proposal from Springsted to assist in the recruitment of qualified prospective candidates as well as information about other search services the City could elect to use.

Ms. Klumpp is the lead consultant assigned to this project; she will work to create an excellent partnership with the City based on a clear understanding of the tasks that will be performed by Springsted and the City. She will keep in close communication with the City during the project and provide a seamless hand-off so the City can complete the remaining aspects of the search in a timely manner.

Tasks related to this recruitment are outlined below. The professional fee for each task is noted allowing the City to select those tasks it would like Springsted to perform. Springsted is available immediately to assist you with any or all tasks related to the recruitment of the Public Works Director.

1. **Kick-off** — Telephone meeting with the City Manager and any other staff who will be involved in this recruitment. The purpose of this meeting will be to:
  - Review position requirements, responsibilities and leadership opportunities.
  - Review the salary established for the position.
  - Provide information about the City's benefit program.
  - Identify positive attributes of the City organization and Whitewater as a community.
  - Lay out project deadlines, including the option of keeping the position open until filled.
  - Determine how communications and updates will be handled.

Professional fee: \$200

2. **Recruitment and targeted outreach** — Review the job announcement used for the last recruitment and recommend revisions based on information discussed at the kick-off meeting. Develop a recruitment strategy including:
  - Website postings with the American Public Works Association and state chapters in the region (Wisconsin, Illinois, Minnesota, etc.) and with state municipal leagues.
  - Electronic messages and communication through various mediums such as LinkedIn.
  - Wide spread e-mail notices on association and group listservs.
  - A review of our existing database to determine candidates that we know or have screened in the recent past to determine if they meet the desired qualifications. We have conducted searches for public works directors/city engineers in Wisconsin and Minnesota; we are nearing the completion of the Public Works Director position in Beloit.
  - Personal telephone contacts and extensive networking with prospective candidates to inform them of this position, answer their questions and encourage them to apply. We find often that many qualified candidates are not actively seeking a new position and do

not respond to advertising, hence we will directly recruit certain individuals who we believe are a match for the City and the position.

Springsted sets up a special e-mail inbox for each search and encourages an electronic submission of applications. Applications received by mail or by fax are scanned to ensure that we have an electronic record of all materials received. Each application is logged into a spreadsheet and sent an acknowledgement upon receipt.

Professional fee: \$2,800 plus any applicable advertising costs

3. **Applicant screening** — We recommend the City’s use of a simple questionnaire to facilitate the screening of applicant qualifications. The questionnaire provides an expedited the assessment of applicant qualifications while ensuring an objective and systematic screening of applications.

Professional fee: \$500

4. **Candidate evaluation** — The City receives applicant resumes and questionnaires and a spreadsheet showing the results of the screening. The City identifies the top candidates (up to 8) and asks Springsted to conduct telephone screening interviews to expand upon each candidate’s background and experience, particularly in those areas important to the City. We determine the candidate’s level of interest and motivation for seeking the position, identify their management and leadership style and learn and understand their personal experiences and professional expectations for the City of Whitewater position. The City receives a summary of the questions asked of each candidate and their response; Springsted is available by phone to answer questions and assist the City in identifying the candidates who will be invited to interview for the position. In a professional and respectful manner, Springsted informs all applicants of their status in the selection process, in particular those that are not moving forward to the interview stage.

Professional fee: \$2,000

5. **Interview Design** — In consultation with the City, the structure of the interview process is determined. The City may wish to consider providing candidates with a tour of the community and its public works facilities. In consultation with the City, we will develop interview questions and an assessment tool that reflects the City’s desired qualifications. Springsted will coordinate the interview schedule and all interview details with the designated participants and candidates.

Professional fee: \$850

6. **Reference checks** — Contact references and provide a thorough reference outline for each candidate participating in the interviews. It is our practice to contact at least four references per candidate: a supervisor, a professional peer, a direct report and a community member. We believe that a more comprehensive reference profile can be compiled if we seek input from a representative of each of these areas.

Professional fee: \$300 per candidate

7. **Interviews** — If requested, Ms. Klumpp will attend the interviews and make sure that the process runs smoothly. She will assist the City in narrowing the field of candidates and/or determining if a second interview should be held.

Professional fee: \$1,800 plus out-of-pocket costs

- 8. Background check and employment offer** — Conduct a thorough background records check, which includes state and national criminal and civil history, driver’s license review, educational verification, a credit check and a review of social media activity. The timing is coordinated and typically is completed prior to making an offer to a candidate. We will assist (if requested) in developing an employment offer. We will negotiate a compensation package with the successful candidate in accordance with direction received by the City.

Professional fee: \$400 per background report

\$400 to develop, present and negotiate the offer of employment

## Project Team

### Sharon G. Klumpp

*Senior Vice President and Consultant*



Ms. Sharon Klumpp specializes in organizational and management consulting for public agencies. She will lead the search process for the City of Whitewater. Since joining Springsted in 2004, she has led over 60 executive searches for local governments including recent chief administrative officer searches for the cities of Elk River, Willmar and Worthington, Minnesota; Decorah, Iowa; Winnetka, Illinois and for Crow Wing and Winona Counties in Minnesota; Jackson County, Michigan and Pierce County, Wisconsin. She is currently completing the Public

Works Director search for Beloit, Wisconsin.

Ms. Klumpp has extensive government experience, having served as an Executive Director of the Metropolitan Council—the seven-county regional planning agency for the Twin Cities metropolitan area of Minnesota, as the Associate Executive Director for the League of Minnesota Cities, as a City Administrator and as an Assistant City Manager. She also served as the business manager for URS’ Minneapolis Office. She holds a master’s in public administration from the University of Kansas and a bachelor’s degree in political science from Miami University (Ohio).

### Nicholas R. “Nick” Dragisich, PE

*Executive Vice President*



Mr. Nick Dragisich is team leader for Springsted’s Management Consulting Services team. He will assist Ms. Klumpp in identifying prospective applicants and in evaluating applicant qualifications, if requested. He has over 28 years of management experience, including service as a city administrator and city engineer. He joined Springsted Incorporated as a Management Consultant in 2000 and became the team leader for Management Consulting Services in 2003.

Mr. Dragisich has been directly responsible for or involved in numerous projects involving municipal public works and engineering operations. He holds a master’s degree in business administration, a bachelor’s degree in civil engineering and is a licensed professional engineer in Minnesota and Washington.

**Joseph M. “Joe” Murray, CIPFA***Vice President and Client Representative*

Mr. Murray will serve as the City’s Client Representative and provide oversight of the project. Mr. Murray has nearly 20 years experience in municipal government, including more than 15 years as a city/village manager, including serving the Village of Greendale, Wisconsin, the City of Linden, Michigan and the City of Grain Valley, Missouri. With his vast array of local government experience, Mr. Murray is very familiar with the fiscal, management, organizational, political and economic development challenges facing cities, villages, towns and counties throughout Wisconsin and the Upper Midwest. As a Certified Independent Public Finance Advisor (CIPFA) and management professional he is able to listen to a client’s issues and concerns, research and evaluate viable options; and present innovative, creative and practical solutions that can be successfully implemented. Mr. Murray received a Master of Public Administration from the University of Kansas and maintains his membership in the International City/County Management Association (ICMA) and the Wisconsin City/County Management Association.

## References

Springsted has extensive experience conducting executive searches in the Midwest. Since 2005 we have conducted 96 searches in the Midwest, 60 percent of those searches involved city positions, giving us a broad knowledge of many city and county local government managers. We are intimately familiar with the legal requirements and practical aspects associated with Minnesota local government executive searches for chief administrative officers and senior management positions. Our experience demonstrates our ability to provide governing bodies with smoothly executed recruitments that get results. A complete list of searches conducted by Springsted is available upon request.

### City of Racine, Wisconsin

*Parks, Recreation & Cultural Services*

*Director*

*Chief of Police*

*Commissioner of Public Works*

*Public Health Administrator*

Mr. Scott Letteney, Deputy City Attorney

262-636-9115

### City of East Grand Forks, Minnesota

*Public Works Director*

*Fire Chief*

Mr. Scott Huizenga, City Administrator

218-773-2483

### City of Eau Claire, Wisconsin

*City Manager*

Ms. Kerry Kincaid, Council President

715-839-4912

Mr. Brian Amundson, Director of Public Works

715-839-4934

### City of Beloit, Wisconsin

*Public Works Director (underway)*

Ms. Florence Haley, Human Resources Director

608-364-6612

Mr. Larry Arft, City Manager

608-364-6614

## Professional Fees and Cost

Professional fees are identified for each task presented above to facilitate the City's selection of only those services it needs. These professional fees will remain in effect until the City completes its search, allowing you the flexibility to add services if it becomes apparent that doing so would be beneficial to the City during the search.

If out-of-pocket costs for this project are required, we will provide advance notice of any expenses we expect to incur.

The City will be invoiced for the services it selects at the completion of the project.



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: **02/21/2013**

ITEM: **Employee Residency Requirements**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **The current policy regarding the residency requirement can be found in our employee manual and is provided in the summary below.**

**SUMMARY OF ITEM BEING PRESENTED: Today, many households have dual incomes. For families where both spouses work, selecting a home that is equidistant from both employers is very common. Requiring residency for employees may limit the number of qualified persons willing to apply for and fill vacant positions in the City of Whitewater. As preparations are made for the second round of the recruitment process for a Public Works Director, staff is requesting that the Common Council review the current policy on residency for employees of the City.**

***Residency***

**Employees of the City are encouraged to live within the City limits which promote the understanding of local customs and habits. Employees appointed to any of the following listed positions will become City residents within six (6) months from the date of commencement of employment and for as long as they hold a position that requires residency as a condition of employment: City Manager, Community Development Director, Chief of Police, Public Works Director, Finance Director, Parks and Recreation Director, Neighborhood Services Manager, City Clerk, Library Director (subject to final approval of the Library Board of Trustees), City Attorney, Assistant to the City Manager, Community TV/Media Services Manager, Streets, Parks and Forestry Superintendent, Water Superintendent, Wastewater Superintendent, Chief Information Officer and City Treasurer.**

**All affected employees that do not meet this residency requirement as of the effective date of this policy amendment (February 2, 2010) are exempt from this condition of employment as long as they maintain their current position with the City.**

**The Common Council, at the recommendation of the City Manager, may exempt employees from this residency requirement based upon unique and compelling circumstances that may warrant such exemption.**

**BUDGET IMPACT, IF ANY: N/A.**

**BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A**

**STAFF RECOMMENDATION: Staff doesn't recommend, but requests that the Council consider lifting the requirement or expanding the current boundary within which residency is required.**

**RECOMMENDED MOTION: None at this time.**

**ATTACHMENT(S) INCLUDED (If none, please state that): History of the Discussion**

**FOR MORE INFORMATION CONTACT:**

**Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.**

## COUNCIL DISCUSSIONS REGARDING EMPLOYEE RESIDENCY REQUIREMENT

8/7/2007

**DISCUSSION REGARDING POSSIBILITY OF REQUIRING CITY RESIDENCY FOR CERTAIN EMPLOYEE POSITIONS.** Councilmember Singer indicated it would be beneficial for certain positions in the city to have a residency requirement. Singer would like to see consistency for Department Head positions. City Manager Brunner stated that the majority of employees do live in the City. He noted that since he has come to Whitewater, he has been trying to require that. Councilmember Taylor indicated that it should depend on the position. City Manager Brunner stated that he wants flexibility as there might be a good reason to hire a non-resident Department Head. He stated that generally speaking, Department Directors should live in the City, but there might be exceptional circumstances. Singer agreed that this could be dealt with through the reorganization of Chapter 2 of the Municipal Code. A Task Force has been created for revamping of the Chapter and this subject will be brought back at that time.

1/19/2010

**DISCUSSION AND POSSIBLE DIRECTION REGARDING CITY RESIDENCY AS A CONDITION OF EMPLOYMENT FOR CERTAIN POSITIONS.** Councilmember Olsen requested that the employee handbook be amended to require certain management positions to live within the City limits. City Manager Brunner stated that the requirement would assist in preservation of neighborhoods, an issue very important to many of the citizenry. Brunner agreed that it was a good public policy. Further information will be forthcoming.

2/2/2010

**ADOPTION OF AMENDMENT TO PERSONNEL MANUAL, RELATING TO EMPLOYEE RESIDENCY REQUIREMENT.** Councilmember Olsen had brought forth a request to require that employees holding certain positions within the City be required to live within the city limits. The proposal brought forth listed certain management positions that would be required to live in the City. The proposal allows those employees currently living out of the City limits the ability to continue to do so, even if they move from where they currently reside. The change would not affect any included position that currently exists. However, should an individual move to another position within the City, the residency requirement would be in effect. DPW Director Fischer stated that the residency-required positions in the proposal were not across the Board. He noted that Police Lieutenants were not included in the requirement. Fischer also stated that the pool of good applicants will be reduced if we require City residency. Police Chief Coan argued that the Lieutenant positions should not have residency requirements; that these positions are normally filled on an internal promotion basis, and that an outstanding applicant might be passed by because they are not willing to move into the City. Councilmember Taylor suggested that the Downtown Whitewater Director be added to the list. City Manager Brunner stated that the City does not supervise that position, and therefore cannot require

residency. It was requested that the Community Development Director and Coordinator positions be added to the list where residency is required. Singer stated that the CDA is “selling” Whitewater and it would be advantageous if those employees lived here. City Manager Brunner agreed with Singer’s proposal and indicated that the current employee has been working toward certification to become the CDA Director, and is aware that city residency would be required upon appointment to that position.

It was moved by Councilmember Olsen to approve the amendment to the Personnel Manual relating to employee residency requirement with the addition of Chief Information Officer to the list of employees that would be required to reside in the city. Seconded by Councilmember Winship. AYES: Olsen, Winship, Binnie, Singer, Kienbaum, Stewart, Taylor. NOES: None. ABSENT: None.

It was moved by Councilmember Binnie to include all non-exempt staff in the amendment to require employee residency. Seconded by Councilmember Singer. AYES: Binnie, Singer, Kienbaum. NOES: Olsen, Taylor, Winship, Stewart. ABSENT: None. MOTION FAILS.

It was moved by Councilmember Binnie to add the CDA Coordinator to the list of employees that would be required to reside in the City. Seconded by Councilmember Singer. AYES: Olsen, Taylor, Winship, Binnie, Singer, Kienbaum. NOES: Stewart. ABSENT: None.

It was moved by Councilmember Binnie to drop the final sentence: “The Common Council may consider offering financial incentives to affected employees when implementing this policy.” Seconded by Stewart. AYES: Olsen, Winship, Binnie, Singer, Kienbaum, Stewart, Taylor. NOES: None. ABSENT: None.

### ***Reporting Criminal Arrests, Charges, and Convictions***

Employees must report all criminal arrests, charges, and convictions to their Supervisor or the Human Resources Department prior to the start of the next business day. Failure to do such may result in disciplinary action up to and including discharge.

### ***Residency***

Employees of the City are encouraged to live within the City limits which promotes the understanding of local customs and habits. Employees appointed to any of the following listed positions will become City residents within six (6) months from the date of commencement of employment and for as long as they hold a position that requires residency as a condition of employment: City Manager, Community Development Director, Chief of Police, Public Works Director, Finance Director, Parks and Recreation Director, Neighborhood Services Manager, City Clerk, Library Director (subject to final approval of the Library Board of Trustees), City Attorney, Assistant to the City Manager, Community TV/Media Services Manager, Streets, Parks and Forestry Superintendent, Water Superintendent, Wastewater Superintendent, Chief Information Officer and City Treasurer.

All affected employees that do not meet this residency requirement as of the effective date of this policy amendment (February 2, 2010) are exempt from this condition of employment as long as they maintain their current position with the City.

The Common Council, at the recommendation of the City Manager, may exempt employees from this residency requirement based upon unique and compelling circumstances that may warrant such exemption.

### ***Smoking and Use of Tobacco***

For health and safety reasons, the City does not permit smoking or use of tobacco in any City-owned public facility or City-owned vehicle. Smoking or use of tobacco shall only be allowed in formally designated (and signed) areas in accordance with State Law.

### ***Solicitations and Distributions***

The City recognizes its responsibility to promote certain fund-raising campaigns conducted for the benefit of the general public. It also recognizes the right of the individual to voluntarily contribute to such campaigns according to his/her desire and financial ability and further recognizes the individual's right to be provided with working conditions free from the distractions which would result from frequent fund-raising appeals or other solicitations on City premises. Accordingly, general fund-raising campaigns on City premises are limited to the annual United Way campaign. Other organizations may conduct special or limited campaigns at the City Manager's discretion.

### ***Use of City Vehicles and Use of Personal Vehicles While on City Business***

Department Directors are responsible for requesting and maintaining motor vehicle/driver records from the Department of Motor Vehicles for all employees operating either a City owned vehicle or their privately owned non-commercial motor vehicle for business purposes.



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: **02/21/2013**

ITEM: **Fire Department Operations Study**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **The Council has had several discussions regarding both the Fire and Rescue components of the Whitewater Fire Department.**

**SUMMARY OF ITEM BEING PRESENTED: As the community grows demand for service from the Whitewater Fire Department increase, specifically for the Rescue Squad. The trend has been a gradual increase in service calls over the past several years. The Department is also in need of additional space for general operations and truck/equipment storage. The City has borrowed an initial 1.2 million dollars which was set aside for the construction/expansion of the fire station and has been working with an architect to complete a space needs analysis.**

**In addition, the Department has been in operation as separate incorporated entity for more than 100 years (the Rescue Squad for nearly 50 years). However, on certain matters of operation, the distinct separation of the City and the Department is unclear. In order to clarify the proper order of operations between the City and Department, it is important that the City and the Department document a formal service agreement.**

**It would behoove the City, and the Department, to complete the following before completing the space needs analysis:**

- 1. Solicit, review, and select a third party to work with City Officials and the Officers of the Whitewater Fire Department and Rescue Squad to conduct an operations study to examine current operations and clearly identify current and future service needs for the Whitewater area as well as current and future service capacity of the Department before completing the space needs analysis.**
- 2. Organize a taskforce or subcommittee of the Council to work with staff and Department/Squad Officers to develop a formal service agreement clarifying the expectations and responsibilities of each entity and identifying the role of each in provision of public safety services in the community.**

**BUDGET IMPACT, IF ANY: To Be Determined**

**BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A**

**STAFF RECOMMENDATION: Staff recommends proceeding with steps 1 and 2 above.**

**RECOMMENDED MOTION: N/A**

**ATTACHMENT(S) INCLUDED (If none, please state that): N/A**

**FOR MORE INFORMATION CONTACT:**

**Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.**

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 2-21-13

ITEM: Recommendation on consulting services for Newcomb and Main Street East intersection project.

PRESENTER: Latisha Birkeland

PREVIOUS ACTION, IF ANY: \_\_\_\_\_

SUMMARY OF ITEM BEING PRESENTED:

The purpose of this project is to reconstruct STH 59 (Newcomb Street) and Main Street East in 2017. The length of the reconstruction is approximately 1250 feet. The consultant will perform negotiations and appraisal services as needed; including preparation of a project data book or a Sales Study.

There are approximately 6 parcels involved The acquisition process involves temporary limited easements, highway easements and access rights. This solicitation is for eminent domain real estate services, including valuation, and acquisition. On the summary provided, Cost “A” refers to appraisal fees and Cost “B” refers to negotiation fees.

This project is 100% reimbursable by the State of Wisconsin for real estate acquisition services. The City is not required to select the lowest bid. The three proposals submitted have been reviewed by staff and a summary of the information has been attached to this report.

BUDGET IMPACT, IF ANY: These costs are 100% reimbursable.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY:

STAFF RECOMMENDATION:

Staff recommends Strand Associates for this project. Continuing to work with Stand and Accurate appraisals will provide continuity for the City. Strand Associates is also the contracted consultant for WisDOT on this project.

ATTACHMENT(S) INCLUDED: Spreadsheet for reviewing the RFP submittals and plat.

FOR MORE INFORMATION CONTACT: Latisha Birkeland at [lbirkeland@whitewater-wi.gov](mailto:lbirkeland@whitewater-wi.gov)

Consultant	Total Cost "A"	Total Cost "B"	Thoughts
<b>Single Source Inc.</b>	\$13,200	\$19,500	Single Source Inc. came in with bids significantly lower than Highland and Strand. Education and work history are both solid and all employees expected to work on the project have significant experience with land acquisition. Every employee expected to work on the project is a licensed appraiser or have significant experience in real estate appraisal.
<b>The Highland Group</b>	\$22,900	\$37,000	The Highland Group brings employees with significant experience and education in appraisals and relocation. THG did come in with the highest bid. THG will not directly be appraising the properties, they have entered into a partnership with Southern Wisconsin Appraisal for those duties.
<b>Strand Associates</b>	\$15,000	\$34,560	Strand Associates, like THG, have a partnership with a third-party appraiser - Accurate Appraisal. Strand's bid came in between the other two potential consultants, however, given the City's history with both Strand and Accurate, the continuity may be a significant asset in the process and outweigh the cost savings of the cheaper proposal. The project staff have significant experience in property acquisition and appraisal.

**Recommendation**

I recommend Strand Associates for the real estate services associated with the Hwy. 59/E. Main Street project. The continuity of working with Strand and Accurate will be a significant asset to the City of Whitewater.

# STATE OF WISCONSIN DEPARTMENT OF TRANSPORTATION

## TRANSPORTATION PROJECT PLAT TITLE SHEET

### 3110-06-20

#### MILWAUKEE STREET, CITY OF WHITEWATER

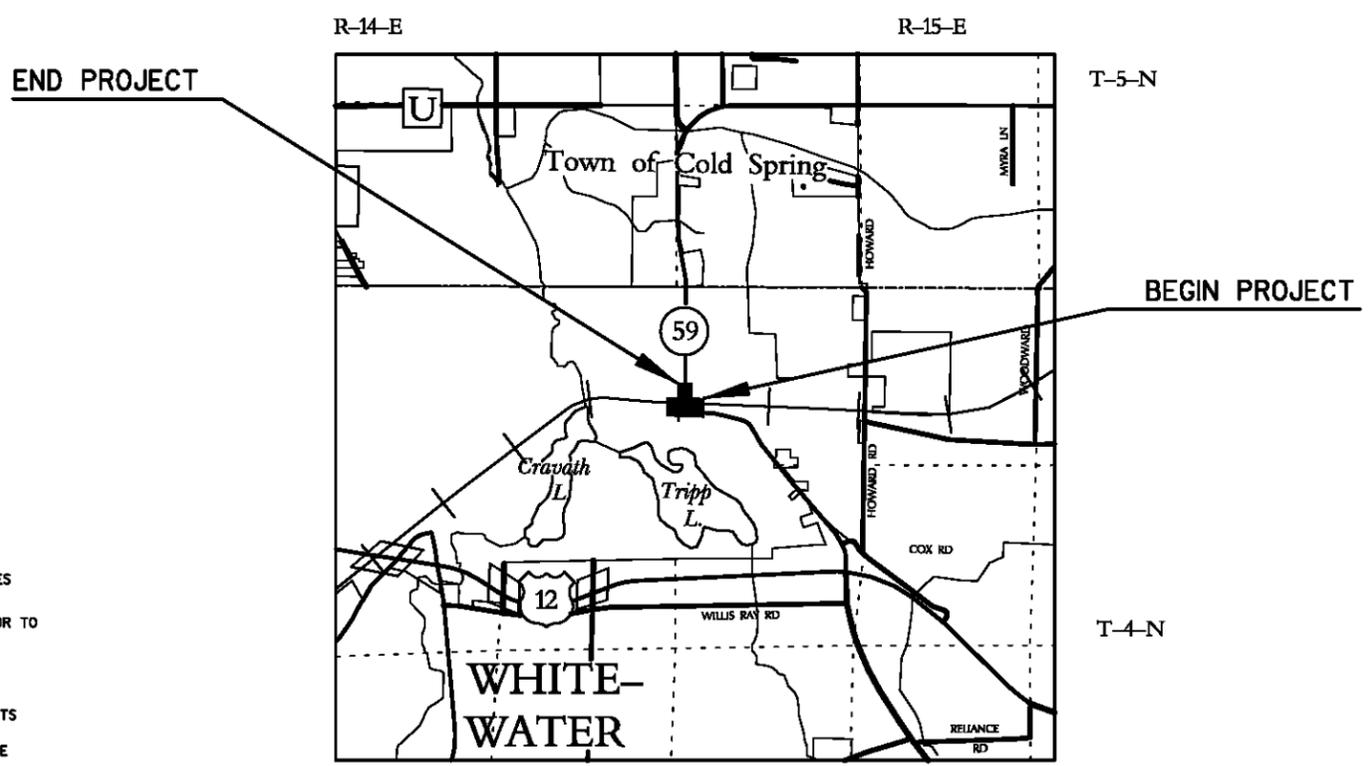
#### STH 59

#### NEWCOMB STREET INTERSECTION

#### WALWORTH COUNTY

4

4



#### CONVENTIONAL ABBREVIATIONS

ACCESS POINT / DRIVEWAY CONNECTION	AP	REFERENCE LINE	R/L
ACCESS RIGHTS	AR	RELEASE OF RIGHTS	ROR
ACRES	AC.	REMAINING	REM.
AND OTHERS	ET. AL.	RIGHT-OF-WAY	R/W
BUILDING	B.	SECTION	SEC.
CENTERLINE	C/L	SHED	S.
CERTIFIED SURVEY MAP	CSM	STATION	STA.
CORNER	COR.	TEMPORARY LIMITED EASEMENT	TLE
DOCUMENT	DOC.	VOLUME	V.
EASEMENT	EASE.	<b>CURVE DATA</b>	
HIGHWAY EASEMENT	H.E.	LONG CHORD	LOH
HOUSE	H.	LONG CHORD BEARING	LOB
LAND CONTRACT	LC	RADIUS	R
MONUMENT	MON.	DEGREE OF CURVE	D
PAGE	P.	CENTRAL ANGLE OR DELTA	DELTA
PERMANENT LIMITED EASEMENT	PLE	LENGTH OF CURVE	L
PROPERTY LINE	PL	TANGENT	TAN
RECORDED AS	(100')		

#### CONVENTIONAL SYMBOLS

FOUND IRON PIPE/PIN	IF	PROPOSED R/W LINE	---
	(IF UNLESS NOTED)	EXISTING H.E. LINE	---
R/W MONUMENT	• (SET)	PROPERTY LINE	---
R/W STANDARD	▲ (SET)	LOT & TIE LINES	---
SIGN	ISIGN	SLOPE INTERCEPTS	////
SECTION CORNER MONUMENT	•	CORPORATE LIMITS	
SECTION CORNER SYMBOL	⊙	NO ACCESS (BY PREVIOUS ACQUISITION/CONTROL)	
FEE (HATCH VARIES)		NO ACCESS (BY ACQUISITION)	
TEMPORARY LIMITED EASEMENT		NO ACCESS (BY STATUTORY AUTHORITY)	
PERMANENT LIMITED EASEMENT		SECTION LINE	---
R/W BOUNDARY POINT	⊙	QUARTER LINE	---
PARCEL NUMBER	⊙	SIXTEENTH LINE	---
UTILITY PARCEL NUMBER	⊙	EXISTING CENTERLINE	---
SIGN NUMBER (OFF PREMISE)	⊙	PROPOSED REFERENCE LINE	---
BUILDING	⊙	PARALLEL OFFSET	---

#### CONVENTIONAL UTILITY SYMBOLS

WATER	—W—	NON COMPENSABLE	⊙	COMPENSABLE	⊙
GAS	—G—	POWER POLE	⊙	TELEPHONE POLE	⊙
TELEPHONE	—T—	TELEPHONE PEDESTAL	⊙	ELECTRIC TOWER	⊙
OVERHEAD TRANSMISSION LINES	—OH—				
ELECTRIC	—E—				
CABLE TELEVISION	—TV—				
FIBER OPTIC	—FO—				
SANITARY SEWER	—SAN—				
STORM SEWER	—SS—				

**NOTES:**

COORDINATES AND BEARINGS SHOWN ON THIS PLAT ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, WALWORTH COUNTY, NAD83 (2007) ADJUSTMENT, USING THE WISCORS NETWORK. THE COORDINATES SHOWN ARE GRID COORDINATES AND ARE TO BE USED AS GRID OR GROUND VALUES ON THIS PLAT. DISTANCES ARE GROUND.

RIGHT-OF-WAY MONUMENTS ARE TYPE 2 AND WILL BE PLACED BY WISDOT SE REGION - SURVEY PRIOR TO THE COMPLETION OF THE PROJECT.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS OF PUBLIC RECORD".

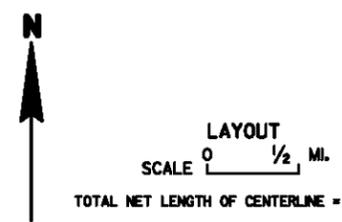
PROPERTY LINES SHOWN ON THIS PLAT ARE DRAWN FROM DATA DERIVED FROM MAPS AND DOCUMENTS OF PUBLIC RECORD AND/OR EXISTING OCCUPATIONAL LINES. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY LINES, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM NECESSARY OR DESIRABLE. ALL TLE'S ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM NECESSARY OR DESIRABLE. BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHT TO MAKE OR CONSTRUCT IMPROVEMENT ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

A HIGHWAY EASEMENT (HE) IS AN EASEMENT FOR HIGHWAY PURPOSES, AS LONG AS SO USED, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM NECESSARY OR DESIRABLE.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO NEW REFERENCE LINES.



RESERVED FOR REGISTER OF DEEDS  
PROJECT NUMBER 3110-06-20 - 4.01  
SHEET 2 OF 2  
AMENDMENT NO:

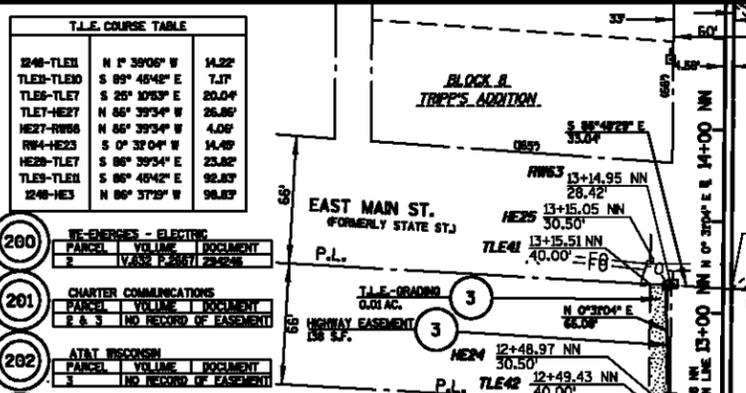
TRANSPORTATION PROJECT PLAT NO: 3110-06-20 - 4.01

THAT PART OF THE GEORGE ESTERLY LOT AND LOTS 9 - 14 OF BLOCK 9, AND ALSO LOTS 1, 2, 3, & 4 OF BLOCK 10, ALL IN S.C. HALL'S ADDITION, AND OTHER LAND IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3; AND A PART OF LOT 1 OF C.S.M. 1274, LOT 1 OF C.S.M. 4231, AND OTHER LAND IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 4, ALL IN TOWNSHIP 11 NORTH, RANGE 15 EAST, CITY OF WHITEWATER, WALWORTH COUNTY, WISCONSIN.

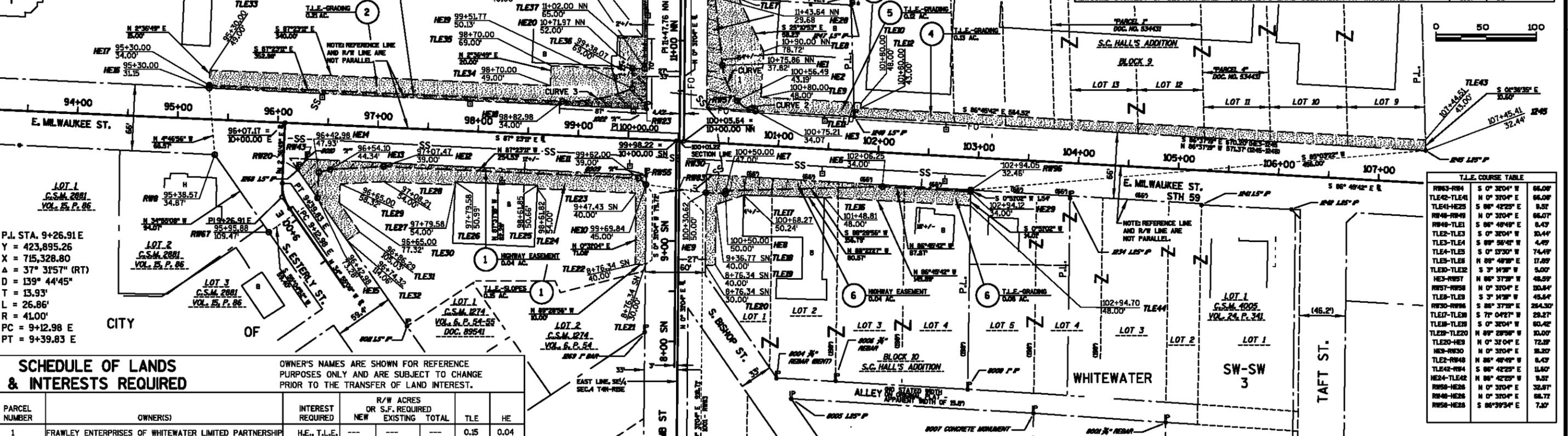
RESERVED FOR REGISTER OF DEEDS PROJECT NUMBER 3110-06-20 4.01 SHEET 1 OF 2 AMENDMENT NO: ACCEPTED FOR RECORDING AND FILING IN THE OFFICE OF THE REGISTER OF DEEDS IN \_\_\_\_\_ COUNTY, WISCONSIN AT \_\_\_\_\_ M ON \_\_\_\_\_ AS DOCUMENT # \_\_\_\_\_ AND FILED IN \_\_\_\_\_ SIGNATURE OF REGISTER OF DEEDS

Table with 3 columns: H.E. COURSE TABLE, T.L.E. COURSE TABLE, T.L.E. COURSE TABLE. Lists bearings and distances for various courses.

P.L. 100+00.00 Y = 423,951.393 X = 715,724.600 DELTA = 0° 37'29" RT. P.L. 11+47.76 NN Y = 424,098.830 X = 715,731.566 DELTA = 5° 08'30" RT.



P.O.T. 10+00.00 NN Y = 423,951.474 X = 715,722.818 P.O.T. 10+00.00 NN Y = 423,951.074 X = 715,730.231 P.O.T. 10+00.00 NN Y = 424,198.925 X = 715,723.471 DELTA = 5° 08'30" LT.



SCHEDULE OF LANDS & INTERESTS REQUIRED

Table with 6 columns: PARCEL NUMBER, OWNER(S), INTEREST REQUIRED, R/W ACRES OR S.F. REQUIRED, NEW, EXISTING, TOTAL, TLE, HE. Lists parcels 1-6 and their respective owners and interests.

UTILITY SCHEDULE OF LANDS & INTERESTS REQUIRED

Table with 3 columns: UTILITY NUMBER, OWNER(S), INTEREST REQUIRED. Lists utility easements 200-203 and their owners.

COORDINATES AND BEARINGS SHOWN ON THIS PLAT ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM, WALWORTH COUNTY, NAD83 (2007) ADJUSTMENT, USING THE WISCONSIN COUNTY COORDINATE SYSTEM. THE COORDINATES SHOWN ARE GRID COORDINATES AND ARE TO BE USED AS GRID OR GROUND VALUES ON THIS PLAT. DISTANCES ARE GROUND.

STRAND ASSOCIATES, INC. 910 WEST WINGRA DRIVE, MADISON, WI 53715 (608) 251-4843 I, TERRANCE L. GENSKE, REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 62.22 OF THE WISCONSIN STATUTES AND UNDER THE DIRECTION OF THE CITY OF WHITEWATER, I HAVE SURVEYED AND MAPPED TRANSPORTATION PROJECT PLAT 3110-06-20-4.02 AND THAT SUCH PLAT CORRECTLY REPRESENTS ALL EXTERIOR BOUNDARIES OF THE SURVEYED LAND.

(SIGNATURE) \_\_\_\_\_ DATE \_\_\_\_\_ (PRINTED NAME) \_\_\_\_\_ (REGISTRATION NUMBER) \_\_\_\_\_ THIS PLAT AND RELOCATION ORDER ARE APPROVED FOR THE CITY OF WHITEWATER. (SIGNATURE) \_\_\_\_\_ DATE \_\_\_\_\_ (PRINTED NAME) \_\_\_\_\_

Table with 4 columns: ROAD NAME, BASIS OF EXISTING R/W, DATE, WIDTH. Lists existing roads and their widths.

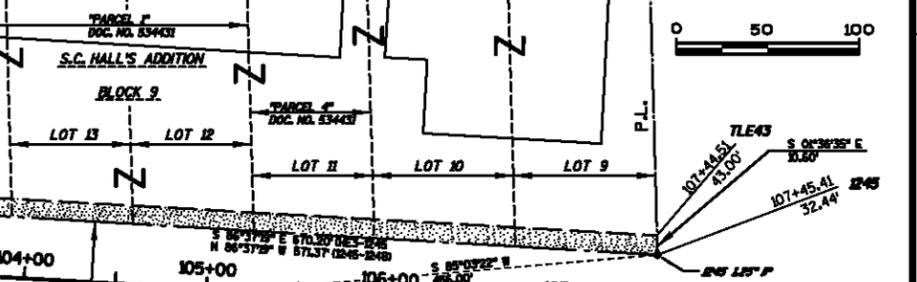
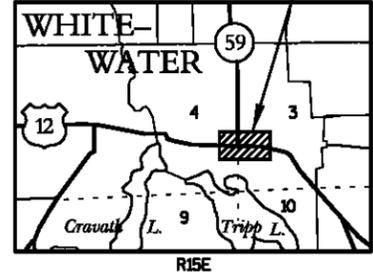


Table with 3 columns: T.L.E. COURSE TABLE. Lists bearings and distances for various courses.

FOR ADDITIONAL INFORMATION REFER TO THE TITLE SHEET, RECORDED AS SHEET 2 OF 2 OF THIS DOCUMENT.

CURVE 1 L.C. = 38.21' L.C.B. = S 22° 38'39" E R. = 68.00' L. = 38.74' CURVE 2 L.C. = 20.82' L.C.B. = S 60° 47'28" E R. = 28.00' L. = 21.33' CURVE 3 L.C. = 70.65' L.C.B. = N 79° 25'04" E R. = 159.38' L. = 71.24'



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: 2-21-13 ITEM: Neighborhood Services 2012 Year-in-Review

PRESENTER: Latisha Birkeland

PREVIOUS ACTION, IF ANY: \_\_\_\_\_

**SUMMARY OF ITEM BEING PRESENTED:**

Neighborhood Services has provided a summary of building permits and enforcement for 2012. We are currently using the tablet in the field to track and follow-up on enforcement items in Excel. During 2013, Staff will work on developing "Forms" through LaserFiche. This will allow online permitting and a faster, more efficient workflow for enforcement tracking.

Thank you to Chief Lisa Otterbacher and the entire Police Department for working with Neighborhood Services to develop a NSO/CSO position from the NSO position in 2012. Brody Fiedler, NSO/CSO, was able to complete training as a CSO, be uniformed and have access to dispatch while on duty. This collaboration has been extremely beneficial for consistency between Neighborhood Services and the Police Department.

BUDGET IMPACT, IF ANY: None

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY:

STAFF RECOMMENDATION:

No recommendation.

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED: 2012 Permit Count and 2012 Enforcement log.

FOR MORE INFORMATION CONTACT: Latisha Birkeland at [lbirkeland@whitewater-wi.gov](mailto:lbirkeland@whitewater-wi.gov)

Month	Violation	Count	Month	Violation	Count	Month	Violation	Count	Month	Violation	Count		
<b>Jan.</b>	Furniture	1	<b>May</b>	Brush/Trash	6	<b>Sept.</b>	Brush/Trash	4	<b>Dec.</b>	Brush/Trash	19		
	No Permits	1		Home repair	2		Furniture	11		Furniture	2		
	Snow	19		Junk Auto	5		Home repair	1		Home repair	3		
	Toter	23		Tall Grass	34		Junk Auto	8		Junk Auto	7		
	<b>Total</b>	<b>44</b>		Toter	12		Overoccupancy	4		Overoccupancy	3		
<b>Feb.</b>	Brush/Trash	33	<b>June</b>	Brush/Trash	19	<b>Oct.</b>	Parking	9	<b>Nov.</b>	Brush/Trash	9		
	Home repair	6		Furniture	5		Furniture	8		Furniture	3		
	Toter	20		Home repair	11		Home repair	4		Home repair	2		
	<b>Total</b>	<b>59</b>		Junk Auto	3		Junk Auto	16		Junk Auto	6		
				Tall Grass	29		Overoccupancy	2		Overoccupancy	6		
<b>March</b>	Brush/Trash	11	<b>July</b>	Brush/Trash	17	<b>Nov.</b>	Parking	2	<b>Dec.</b>	Parking	1		
	Home Repair	7		Furniture	7		Toter	18		Toter	33	Stop work order	3
	Junk Auto	9		Home repair	6		<b>Total</b>	<b>59</b>		Overflow trash	3	Overflow trash	3
	Overflow trash	2		Junk Auto	5					Snow	78	Snow	78
	Toter	31		Livestock	2					Tall Grass	140	Tall Grass	140
<b>Total</b>	<b>60</b>	Toter	31	<b>Total</b>	<b>73</b>			Brush/Trash	153				
<b>April</b>	Brush/Trash	6	<b>Aug.</b>	Brush/Trash	20			Dumpsters	3				
	Dumpsters	3		Furniture	3			Furniture	40				
	Home Repair	3		Home repair	9			Home Repair	54				
	Junk Auto	1		Junk Auto	2			Junk Auto	62				
	Overflow trash	1		Parking	1			Livestock/chickens	2				
Tall Grass	16	Tall Grass	43			Stop work order	3						
Toter	19	Toter	27			Overflow trash	3						
<b>Total</b>	<b>49</b>	<b>Total</b>	<b>105</b>			Snow	78						
						Tall Grass	140						
						Toter	301						
						Parking(or driving on lawn)	14						
						Non-conforming Signs	2						
						Overoccupancy	15						
						<b>Grand Total</b>	<b>870</b>						

Brush/Trash	153
Dumpsters	3
Furniture	40
Home Repair	54
Junk Auto	62
Livestock/chickens	2
Stop work order	3
Overflow trash	3
Snow	78
Tall Grass	140
Toter	301
Parking(or driving on lawn)	14
Non-conforming Signs	2
Overoccupancy	15

Looked at 35 properties

This chart does not include any special pickups ordered by the city. Complaints not finding violation were not included in this log.

January through December 2012	2012 PERMITS	PERMIT COSTS
<b>WALWORTH COUNTY</b>		
<b>Residential</b>		
construction	60	\$7,987.68
hvac	33	\$3,065.00
electrical	47	\$3,876.00
plumbing	36	\$9,600.50
park fees	4	\$7,964.00
sewer connection	7	\$25,060.00
zoning	27	\$2,775.00
occupancy	6	\$675.00
raze	3	\$105.00
parking	10	\$3,180.00
double fees	2	\$201.00
sign	1	\$40.00
early start	2	\$100.00
erosion control	4	\$800.00
State seal	3	\$105.00
<b>Commercial</b>		
construction	18	\$2,772.00
hvac	5	\$1,093.00
electrical	13	\$8,137.00
plumbing	11	\$3,213.00
sewer connection		
zoning	5	\$900.00
occupancy	1	\$130.00
sw & outdoor café	7	\$0.00
double fees		
signs	5	\$1,370.00
raze	1	\$35.00
parking	1	\$540.00
erosion control	1	\$200.00
<b>WALWORTH COUNTY TOTAL</b>	<b>313</b>	<b>\$83,924.18</b>
<b>JEFFERSON COUNTY</b>		
<b>Residential</b>		
construction	8	\$1,358.00
hvac	4	\$410.00
electrical	8	\$598.00
plumbing	7	\$866.00
park fees		
sewer connection	2	\$3,648.00
zoning	4	\$150.00
occupancy		
raze		
parking		
erosion control		
State seal		
<b>Commercial</b>		
construction	10	\$877.00
hvac		
electrical		
plumbing		

sewer connection		
zoning		
occupancy		
sw & outdoor café		
double fees		
signs		
raze		
<b>JEFFERSON COUNTY TOTALS</b>	<b>43</b>	<b>\$7,907.00</b>
<b>JANUARY - DECEMBER TOTAL</b>	<b>356</b>	<b>\$91,831.18</b>

TIF Project - No Construction Fees Charged

Depot  
Project No  
Fees  
Charged

\*\*\*City and University projects are not charged permit fees