

**CITY OF WHITEWATER  
COMMON COUNCIL AGENDA**

Common Council Meeting

Thursday, April 5, 2012

6:30 p.m.

City of Whitewater Municipal Building Community Room

312 W. Whitewater Street Whitewater, Wisconsin

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA**

CA-A	Approval of Payment of Invoices Processed through March 28, 2012
CA-B	Acknowledgment of Receipt and Filing of the Following: *CDA Board Minutes for February 27, 2012 *Parks & Recreation Board Minutes for February 20, 2012 *Whitewater Police Department Monthly Report for February, 2012
CA-C	Expedited approval of the following items, per city staff recommendation: None

**STAFF REPORTS:**

City Manager	1) National Public Safety Telecommunications Week Proclamation 2) Recognition of Retiring Councilmember Jim Stewart
Police Chief	1) Closing of Starin Road between Prince and Prairie Streets (June 9 and June 10 during normal business hours) 2) Police Department Accreditation 3) Police Day Event
Park & Rec Director	1) Make a Difference Day

**HEARING OF CITIZEN COMMENTS.** No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a 3-5 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

**RESOLUTIONS:**

R-1	Initial Resolution Authorizing \$1,915,000 General Obligation Bonds for Street Improvement Projects (Finance request)
R-2	Initial Resolution Authorizing \$100,000 General Obligation Bonds for Parks and Public Grounds (Finance request)
R-3	Initial Resolution Authorizing \$555,000 General Obligation Bonds for Lighting Works Projects (University Underground Project) (Finance request)
R-4	Initial Resolution Authorizing \$1,645,000 General Obligation Bonds for Fire Department Projects (Finance request)
R-5	Initial Resolution Authorizing \$230,000 General Obligation Bonds for Parking Lots (Finance request)
R-6	Initial Resolution authorizing \$240,000 General Obligation Bonds for Storm Sewer Projects (Finance request)
R-7	Initial Resolution Authorizing \$950,000 General Obligation Bonds for Refunding Purposes (Finance request)

R-8	Resolution Directing Publication of Notice to Electors (Finance request)
R-9	Resolution Providing for the Sale of \$5,635,000 General Obligation Corporate Purpose Bonds (Finance request)
R-10	Resolution Providing for the Sale of \$865,000 Waterworks System Revenue Bonds (Finance request)
R-11	Resolution Providing for the Sale of \$1,505,000 Sewer System Revenue Bonds (Finance request)
R-12	Resolution to Obtain Nonpoint Source Water Pollution Grant from the Wisconsin Department of Natural Resources (Parks & Recreation request)
R-13	Resolution Approving Change of Polling Place for Wards 7, 8, 9 and 12 for June 5, 2012 Election (from Campus to Downtown Armory) (Clerk request)
R-14	Resolution Authorizing a Contract with Generac Power Systems, Inc. and the City of Janesville to Provide Bus Service Between the Cities of Janesville, Milton and Whitewater on a Trial Basis April 30 to December 31, 2012 (City Manager request)

**ORDINANCES – First Reading – None.**

**ORDINANCES – Second Reading – None.**

**CONSIDERATIONS:**

C-1	Award of Contract for Milwaukee Street Reconstruction (Public Works Director request)
C-2	Approval of 2012 Lake Management Treatment Plan (Parks & Recreation request)
C-3	Councilmember Requests for Future Agenda Items
C-4	<b><u>EXECUTIVE SESSION.</u></b> Adjourn to Executive Session, <b>not to reconvene</b> , Pursuant to Wisconsin State Statutes 19.85(1)(e) to “deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”. Item to be discussed: Potential Development on Sewer Utility owned Property.

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.**

- **Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

## PROCLAMATION

### National Public Safety Telecommunications Week In Whitewater, Wisconsin

April 8 to April 14, 2012

**Whereas** emergencies can occur at anytime that require police, fire or emergency medical services; and

**Whereas** when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

**Whereas** the safety of our police officers and firefighters is dependant upon the quality and accuracy of information obtained from citizens who telephone the Whitewater emergency communications center; and

**Whereas** Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

**Whereas** Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and

**Whereas** Public Safety Telecommunicators of the Whitewater Police Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

**Whereas** each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

**Therefore, Be It Resolved** that the City Council of Whitewater declares the week of April 8 through 14, 2012 to be National Public-Safety Telecommunications Week in Whitewater, in honor of the women whose diligence and professionalism keep our city and citizens safe.

Signed this 27th day of March, 2012.

\_\_\_\_\_  
Kevin Brunner  
City Manager

\_\_\_\_\_  
Patrick Singer  
Council President

\_\_\_\_\_  
Marilyn Kienbaum  
Councilmember

\_\_\_\_\_  
Jim Olsen  
Councilmember

\_\_\_\_\_  
Jim Stewart  
Councilmember

\_\_\_\_\_  
Jim Winship  
Councilmember

\_\_\_\_\_  
Lynn Binnie  
Councilmember

\_\_\_\_\_  
Stephanie Abbott  
Councilmember

## MEMORANDUM

**TO:** Common Council

**FROM:** Kevin Brunner, City Manager

**DATE:** March 30, 2012

**RE:** Comments on April 5, 2012 Agenda Items

**1. Resolutions Pertaining to 2012 General Obligation Bonds to Support 2012-2013 Capital Improvement Projects.**

See my cover memo for information on these various bond issues. Bond Counsel from Quarles & Brady have indicated that the initial resolutions need to be separated for each individual project, hence the need for multiple resolutions.

There is also a resolution directing publication of notice to electors as well as the resolution providing for the sale of the bonds. Please note that the general obligation bonds have been aggregated and that the waterworks and sewer system revenue bonds will be separate issues.

**2. Resolution to Obtain Nonpoint Source Water Pollution Grant.**

This is a request to submit a grant to the Department of Natural Resources to address stream bank erosion problems along Whitewater Creek. If the grant application is successful there will be a 50% local match which would come from funds on hand in the stormwater utility. I recommend approval of the grant submittal. If the grant is awarded, the Council will need to formally accept and appropriate the necessary local matching funds.

**3. Resolution Approving Change of Polling Place for Wards 7, 8, 9 and 12 for June 5, 2012 Election.**

Recommend approval.

**4. Resolution Authorizing a Contract with Generac Power Systems, Inc. and the City of Janesville to Provide Bus Service Between the Cities of Janesville, Milton and Whitewater on a Trial Basis.**

I have attached a memo that explains this proposed contract in more detail. I recommend approval, primarily because Generac Power Systems has requested this and has indicated that this is a very important initiative to support the job growth and possible future expansion of the firm's facilities here in Whitewater.

**5. Award of Contract for Milwaukee Street Reconstruction.**

Recommend approval. I note here that the low bid is about \$100,000 less than the estimate for this project as provided by the City Engineer Mark Fisher.

**6. Approval of 2012 Lake Management Treatment Plan.**

Recommend approval. The introduction of biological control measures for the Eurasian Water Milfoil on Trippe Lake is consistent with the Lakes Management Plan that was

adopted by the Council. This biological control has the possibility of reducing future costs significantly if successful.

Please note that, while the cost of providing the milfoil weevils would go up in 2013 and 2014 the cost would be borne by the stormwater utility and as stated above, if successful, this process will reduce future costs for better managing Trippe Lake.

If you have any questions regarding any of the above items, please feel free to contact me in advance of the Common Council meeting.

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT LLC</b>						
420	5 ALARM FIRE & SAFETY EQUI	121975-1	FIRE/EQUIPMENT REPAIRS	04/04/2012	1,540.77	100-52200-242
Total 5 ALARM FIRE & SAFETY EQUIPMENT LLC:					1,540.77	
<b>ADVANCE PRINTING INC</b>						
1295	ADVANCE PRINTING INC	18049	FINANCE/SAUBERT BUSINESS	04/04/2012	75.00	100-51500-310
Total ADVANCE PRINTING INC:					75.00	
<b>AIRWAY SALES INC</b>						
641	AIRWAY SALES INC	18395	WASTEWATER/DRYWELL AHU	04/04/2012	88.26	620-62850-357
Total AIRWAY SALES INC:					88.26	
<b>ALL PEST CONTROL</b>						
4613	ALL PEST CONTROL	2012-1183	COMMUNITY BLDG/ PEST CON	04/04/2012	57.00	100-51600-355
Total ALL PEST CONTROL:					57.00	
<b>ASSOCIATED TRUST COMPANY</b>						
5770	ASSOCIATED TRUST COMPAN	5043620	BOND/TAXABLE BAB FEE	04/04/2012	463.00	300-58000-900
Total ASSOCIATED TRUST COMPANY:					463.00	
<b>AT&amp;T LONG DISTANCE</b>						
4746	AT&T LONG DISTANCE	4746-040412	SAFETY BDLG/LONG DISTANC	04/04/2012	365.27	100-51600-225
4746	AT&T LONG DISTANCE	4746-040412	CABLE/LONG DISTANCE	04/04/2012	75.97	200-55110-225
Total AT&T LONG DISTANCE:					441.24	
<b>BAKER &amp; TAYLOR BOOKS</b>						
95	BAKER & TAYLOR BOOKS	2026771279	LIBRARY/JUVENILE BOOKS	04/04/2012	15.62	220-55110-323
Total BAKER & TAYLOR BOOKS:					15.62	
<b>BUNCH DISTRIBUTING INC</b>						
543	BUNCH DISTRIBUTING INC	57316	WASTEWATER/JANITORIAL EQ	04/04/2012	213.83	620-62840-340
Total BUNCH DISTRIBUTING INC:					213.83	
<b>CHARTER</b>						
6120	CHARTER	6120-040412	LIBRARY/INTERNET	04/04/2012	64.99	220-55110-218
6120	CHARTER	6120-040412	CABLE/TV & INTERNET	04/04/2012	169.30	200-55110-225
6120	CHARTER	6120-040412	CITY/TV & INTERNET	04/04/2012	220.30	100-51600-225
6120	CHARTER	6120-4412	RESCUE/INTERNET	04/04/2012	129.99	100-52300-340
Total CHARTER:					584.58	
<b>CUMMINS N POWER LLC</b>						
5338	CUMMINS N POWER LLC	805-74055	WASTEWATER/LIFT STATION R	04/04/2012	149.09	620-62830-353

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total CUMMINS N POWER LLC:					149.09	
<b>DALEE WATER CONDITIONING</b>						
208	DALEE WATER CONDITIONING	208-040412	CABLE/OPERATING SUPPLIES	04/04/2012	17.90	200-55110-340
Total DALEE WATER CONDITIONING:					17.90	
<b>DIRECT TV INC</b>						
6222	DIRECT TV INC	17338220392	INNOVATION CTR/TV SVC	04/04/2012	67.69	920-56500-226
Total DIRECT TV INC:					67.69	
<b>DIVERSIFIED BENEFIT SVC INC</b>						
4192	DIVERSIFIED BENEFIT SVC INC	142329	FINANCE/MARCH SVC	04/04/2012	344.55	100-51500-217
Total DIVERSIFIED BENEFIT SVC INC:					344.55	
<b>DOWNTOWN WHITEWATER INC</b>						
3916	DOWNTOWN WHITEWATER IN	2011 COMME	CDA/COMMERCIAL SPONSORI	04/04/2012	300.00	900-56500-223
Total DOWNTOWN WHITEWATER INC:					300.00	
<b>FASTENAL COMPANY</b>						
1255	FASTENAL COMPANY	WIWHT7067	WASTEWATER/SLUDGE PUMP	04/04/2012	22.45	620-62850-357
1255	FASTENAL COMPANY	WIWHT7097	WATEWATER/SLUDGE PUMPS	04/04/2012	5.39	620-62850-357
Total FASTENAL COMPANY:					27.84	
<b>GATEWAY TECHNICAL COLLEGE</b>						
341	GATEWAY TECHNICAL COLLE	16125	RESCUE/BASIC REFRESHERS	04/04/2012	1,039.79	100-52300-154
Total GATEWAY TECHNICAL COLLEGE:					1,039.79	
<b>GRAINGER</b>						
367	GRAINGER	9779205393	WASTEWATER/BOLT DIE FOR	04/04/2012	27.09	620-62850-357
367	GRAINGER	9779205401	WASTEWATER/BACK PAN FOR	04/04/2012	70.05	620-62850-357
367	GRAINGER	9780591518	WASTEWATER/DRAWING DES	04/04/2012	94.92	620-62840-340
Total GRAINGER:					192.06	
<b>IDENT-TAPE INC</b>						
6537	IDENT-TAPE INC	105642	GEN ADMN/CHART & MAP TAP	04/04/2012	29.36	100-51400-310
Total IDENT-TAPE INC:					29.36	
<b>JOHN DEERE FINANCIAL</b>						
6276	JOHN DEERE FINANCIAL	IC04187	PARKS/ARBORIST	04/04/2012	548.95	100-53270-242
6276	JOHN DEERE FINANCIAL	IW10945	STREET/PARTS	04/04/2012	15.97	100-53320-353
Total JOHN DEERE FINANCIAL:					564.92	
<b>LEC TRAINING FUND</b>						
6539	LEC TRAINING FUND	GRAY	POLICE ADMN/TRAINING	04/04/2012	150.00	100-52100-154
Total LEC TRAINING FUND:					150.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>MADISON TRUCK EQUIPMENT INC</b>						
1461	MADISON TRUCK EQUIPMENT I	3-52587	WASTEWATER/VACUUM INDUC	04/04/2012	88.68	620-62830-355
Total MADISON TRUCK EQUIPMENT INC:					88.68	
<b>MORGAN BIRGE &amp; ASSOCIATES INC</b>						
4591	MORGAN BIRGE & ASSOCIATE	MC0041452	WASTEWATER/PHONE	04/04/2012	75.00	620-62820-225
Total MORGAN BIRGE & ASSOCIATES INC:					75.00	
<b>MUNICIPAL ENVIRONMENTAL GROUP</b>						
2309	MUNICIPAL ENVIRONMENTAL	2012 MEMBER	WASTEWATER/ANNUAL DUES	04/04/2012	1,351.20	620-62820-219
Total MUNICIPAL ENVIRONMENTAL GROUP:					1,351.20	
<b>NORTH WOODS SUPERIOR CHEMICAL</b>						
1947	NORTH WOODS SUPERIOR CH	85468	WASTEWATER/JANITORIAL SU	04/04/2012	117.76	620-62840-340
1947	NORTH WOODS SUPERIOR CH	85476	GEN BLDG/URINAL ENZYME	04/04/2012	80.11	100-51600-340
Total NORTH WOODS SUPERIOR CHEMICAL:					197.87	
<b>NORTHERN SEWER EQUIPMENT CO INC</b>						
44	NORTHERN SEWER EQUIPMEN	7958	WASTEWATER/VACUUM INDUC	04/04/2012	394.64	620-62830-355
Total NORTHERN SEWER EQUIPMENT CO INC:					394.64	
<b>OFFICE DEPOT</b>						
4146	OFFICE DEPOT	600468120001	RESCUE/OPERATING SUPPLIE	04/04/2012	34.82	100-52300-340
4146	OFFICE DEPOT	600468439001	RESCUE/OPERATING SUPPLIE	04/04/2012	4.52	100-52300-340
4146	OFFICE DEPOT	601064431001	FINANCE/OFFICE SUPPLIES	04/04/2012	68.36	100-51500-310
Total OFFICE DEPOT:					107.70	
<b>OLSEN SAFETY EQUIPMENT CORP</b>						
4450	OLSEN SAFETY EQUIPMENT C	0268628-IN	WASTEWATER/SAFETY JACKE	04/04/2012	388.47	620-62840-340
Total OLSEN SAFETY EQUIPMENT CORP:					388.47	
<b>PER MAR SECURITY SERVICES</b>						
260	PER MAR SECURITY SERVICES	783796	WHITE BLDG/SECURITY	04/04/2012	182.52	100-51600-340
Total PER MAR SECURITY SERVICES:					182.52	
<b>PHYSIO-CONTROL INC</b>						
1902	PHYSIO-CONTROL INC	112100686	RESCUE/6 WIRE CABLE	04/04/2012	125.20	100-52300-340
Total PHYSIO-CONTROL INC:					125.20	
<b>PITNEY BOWES INC</b>						
109	PITNEY BOWES INC	4010385-MR12	FINANCE/INSERTER	04/04/2012	184.45	100-51500-310
109	PITNEY BOWES INC	4010385-MR12	WASTEWATER/INSERTER	04/04/2012	184.45	620-62820-310
109	PITNEY BOWES INC	4010385-MR12	WATER/INSERTER	04/04/2012	184.45	610-61921-310
Total PITNEY BOWES INC:					553.35	
<b>QUILL CORPORATION</b>						
445	QUILL CORPORATION	1585282	GEN ADMN/OFFICE SUPPLIES	04/04/2012	112.19	100-51400-310

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total QUILL CORPORATION:					112.19	
<b>RICOH AMERICAS CORP</b>						
90	RICOH AMERICAS CORP	14548686	RESCUE/COPIER	04/04/2012	60.61	100-52300-310
90	RICOH AMERICAS CORP	14548687	FIRE/COPIER	04/04/2012	27.39	100-52200-310
90	RICOH AMERICAS CORP	14564802	WATER/COPIER	04/04/2012	25.91	610-61903-310
Total RICOH AMERICAS CORP:					113.91	
<b>ROCK RIVER STORMWATER GROUP</b>						
5387	ROCK RIVER STORMWATER G	1008	STORMWATER/2012 MEMBERS	04/04/2012	5,000.00	630-63440-320
Total ROCK RIVER STORMWATER GROUP:					5,000.00	
<b>SCHAEFFER MFG CO</b>						
1063	SCHAEFFER MFG CO	AQ1899-INV1	WASTEWATER/LUBRICANTS	04/04/2012	1,087.35	620-62850-342
Total SCHAEFFER MFG CO:					1,087.35	
<b>USA BLUE BOOK</b>						
1062	USA BLUE BOOK	619039	WASTEWATER/NITRILE GLOVE	04/04/2012	170.90	620-62840-340
1062	USA BLUE BOOK	620650	WASTEWATER/WASTE OIL PU	04/04/2012	5.80	620-62850-357
Total USA BLUE BOOK:					176.70	
<b>UW WHITEWATER</b>						
8	UW WHITEWATER	16494	GEN BLDG/BULBS	04/04/2012	162.84	100-51600-340
8	UW WHITEWATER	16494	PARKS/BATTERIES	04/04/2012	10.08	100-53270-340
8	UW WHITEWATER	16494	LIBRARY/OFFICE SUPPLIES	04/04/2012	104.95	220-55110-310
8	UW WHITEWATER	16494	GEN BLDG/BULBS	04/04/2012	54.28	100-51600-340
8	UW WHITEWATER	16494	GEN BLDG/SUPPLIES	04/04/2012	101.88	100-51600-340
8	UW WHITEWATER	SO000573	STREET/LABORER AD	04/04/2012	355.00	100-53300-310
Total UW WHITEWATER:					789.03	
<b>VANDEWALLE &amp; ASSOCIATES</b>						
27	VANDEWALLE & ASSOCIATES	201203019	PLANNING/MARCH SVC	04/04/2012	480.00	100-56300-219
Total VANDEWALLE & ASSOCIATES:					480.00	
<b>WHITEWATER FIRE DEPT</b>						
284	WHITEWATER FIRE DEPT	LARSON	CRASH CREW/GAS METER SE	04/04/2012	300.00	100-52210-242
284	WHITEWATER FIRE DEPT	WALLMART	FIRE/OFFICE SUPPLIES	04/04/2012	35.16	100-52200-310
284	WHITEWATER FIRE DEPT	WILSONS	CRASH CREW/EQUIPMENT RE	04/04/2012	55.91	100-52210-242
Total WHITEWATER FIRE DEPT:					391.07	
<b>WHITEWATER YOUTH FOOTBALL LEAGUE</b>						
6338	WHITEWATER YOUTH FOOTBA	1818.32	REC/REVENUE TACKLE FOOTB	04/04/2012	3,359.26	100-55300-341
Total WHITEWATER YOUTH FOOTBALL LEAGUE:					3,359.26	
<b>WI PARK &amp; RECREATION ASSOC</b>						
66	WI PARK & RECREATION ASSO	21473	REC/AMUNDSON SPRING WOR	04/04/2012	70.00	100-55210-154
Total WI PARK & RECREATION ASSOC:					70.00	

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
WISCONSIN & SOUTHERN RAILROAD CO						
5792	WISCONSIN & SOUTHERN RAIL	MMW12-0018	MILWAUKEE ST/UTILITY PERMI	04/04/2012	500.00	450-57500-865
Total WISCONSIN & SOUTHERN RAILROAD CO:					500.00	
Grand Totals:					21,906.64	

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Dated: 03/29/12

Finance Director: DOUG SAUBERT

## Report Criteria:

- Detail report.
  - Invoices with totals above \$0.00 included.
  - Paid and unpaid invoices included.
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MINUTES  
Whitewater CDA  
Wednesday, February 27, 2012  
4:30 PM - CDA Board of Directors  
1<sup>st</sup> Floor Community Room  
312 W Whitewater Street  
Whitewater, WI 53190

**1. Call to order and roll call**

The meeting was called to order at 4:30 p.m. by Chair Miller. Members present: Jeff Knight, Tom Miller, Donna Henry, Jim Stewart, Larry Kachel, Jim Allen, and Patrick Singer (appeared at 5:15 p.m.). Others present: City Manager Kevin Brunner, Bud Gayhart, Nate Parish, Jim Caldwell, Pete D'Aquisto, Paul Kuenning, City Finance Director Doug Saubert, and Dr. Russ Kashian, Steven Rockwell and Terrance Zwandzich who are all with the Physical and Economic Research Center of the University of Wisconsin-Whitewater. There were also two students from Whitewater High School.

**2. Approval of the Agenda**

It was then moved by Knight, seconded by Allen to approve the agenda as posted. Approved.

**3. HEARING OF CITIZEN COMMENTS.** *No formal CDA Action will be taken during this meeting although issues raised may become a part of a future agenda. Items on the agenda may not be discussed at this time.*  
There were no comments at this time.

**4. Approval of January 30, 2012 and February 15, 2012 Minutes.**

It was moved by Stewart, seconded by Knight to approve the January 30, 2012 and February 15, 2012 minutes as presented. Approved.

**5. Review and Approval of January 2012 Financials.**

Saubert presented the January 2012 Financials. After a brief discussion it was moved by Kachel, seconded by Knight to approve the January 2012 Financials as presented. Roll call vote. Ayes: Knight, Stewart, Kachel, Allen, Henry, Miller. Noes: None. Absent: Singer. Motion approved.

**6. Presentation on Analysis of Housing Supply in Whitewater and Employee Housing Survey by the UW-Whitewater Fiscal and Economic Research Center (Dr. Russ Kashian).**

Dr Kashian and his students, Steven Rockwell and Terrance Zwandzich, presented an overview of this report. Kashian reported that the City of Whitewater Housing Analysis was designed to gather information on housing patterns in Whitewater to help the City plan for future growth and development. A survey questionnaire was designed by the City, interested members of the Whitewater Community and the University of Wisconsin-Whitewater Center for Physical and Economic Research. The survey was conducted by mail between October 2011 and December 2011. Surveys were mailed to City employees, University faculty, and employees of participating local businesses. In addition data on single family home sales between 2000 and 2010 were collected and analyzed from Whitewater, Fort Atkinson, and Milton. The major findings of the analysis included the following:

1. Houses sold in Milton experienced discounts of 8 percentage points for an additional bedroom compared to an additional bedroom in Whitewater prior to 2007. The discount increased to 11 percentage points after 2007. Homes in Fort Atkinson experienced a discount of 2.7 percentage points prior to 2007 and no difference for an additional bedroom after 2007.
2. Fort Atkinson experienced a premium for an additional bathroom over an additional bathroom in Whitewater 4.1 percentage points prior to 2007 and this premium did not remain after 2007, while Milton experienced no difference in valuation prior to 2007 and a premium of 6.2 percentage points after 2007.

3. There was no significant change in valuation of additional bedrooms or bathrooms in Whitewater before 2007 and after 2007, however, there was a significant increase in valuation increasing the size of an attached garage after 2007.
4. There exists southwest and east sub markets within Whitewater that are affected differently by the presence of the UW-W campus.
5. The southwest sub market experiences no impact in the presence of campus, while the east sub market experiences a negative impact from campus.
6. This negative impact rose in magnitude as distance from campus increases up to 1.17 miles, after which, the negative impact decreases in magnitude and disappears 2.35 miles from campus, as well as a perceived decline in employment opportunities, the downtown business district and the condition of streets and traffic.
7. The most important factors when choosing a place of residence includes crime rate/safety, proximity to work, cost of the house and quality of the schools.
8. The large student population did not negatively impact the decision to move to Whitewater. There existed strong support for the retention, attraction and encouragement of new businesses to Whitewater.
9. Preferences in residential location are consistent despite varying income and educational levels.

After Kashian's presentation, Knight and Kachel had a number of questions regarding study methodology as well as trying to get more participation by private sector employees in the city. Kashian indicated that he was extremely disappointed with the private sector response to the survey, but that it is difficult to require private employers to require survey participation.

Kashian was also asked by Knight to add 2011 to the data base which he will do and will provide that update to the CDA in the near future. Also, there was interest in putting together a focus group with private sector participants that Bud Gayhart agreed to facilitate.

**7. Review and Approval of Consulting Services Agreement with Redevelopment Resources for CDA Director Recruitment/Selection Process.**

It was moved by Knight, seconded by Henry to approve an agreement with Redevelopment Resources of Wausau to conduct the job search process for the Executive Director of the Community Development Authority. Total cost not to exceed for this consulting work is \$3,420 plus mileage.

Brunner noted that Kristen Fish and her associate Mike Morrissey would be in Whitewater on February 29<sup>th</sup> to conduct interviews of Board members and other CDA stakeholders, in drafting the job posting as well as to get a better overall feel for how the community wants to proceed with this particular process. Roll call vote. Ayes: Singer, Henry, Stewart, Kachel, Miller, Knight, and Alan. Noes: none. Approved.

**8. Review and Recommendation on Potential Amendments to Development Agreements in tax Increment District #4 (Fairhaven Corp-Prairie Village Development and Triple J Management - 155 W. Main Street.**

Brunner explained that he has been approached by both Fairhaven Senior Services and Triple J Property Management to possibly modify the development agreements that exist between the City and their respective firms.

Brunner presented the proposed amendments. Currently, Prairie Village has grown to 34 units with a total assessed value at the end of 2010 of \$5.15 million. There remain 10 sites for 22 units open for development in the areas where public infrastructure is in place. Due to economic changes with the housing market, Prairie Village has not kept pace with the original expectations of the development agreement Obligations Section 1 which projected building 72 units, a skilled care nursing facility (RCAC) and a club house which would have been built by 2011 and would have a projected value of \$19,154,805. Prairie Village growth is now expected to be 2 to 4 units per year with the skilled nursing facility and club house on hold until a larger density is achieved and the market projects greater stronger demand. Minimum expected growth from 2012 to 2020 would be 2 units per year or 18 units with a value of \$3.5 million. Fairhaven's request is to modify the payment in lieu of taxes schedule, found on page 8 of the agreement, beginning with 1/1/2012 to 1/1/2015 by averaging the remaining pilot of \$1,247,320 over 10 years, thus adding one year to the term of the agreement. This would create an even pilot of \$124,732 for the 10 years, plus an applicable interest charge on the differential between the original agreed to payments and the principal remaining each year.

The Triple J Property Management request is to reduce the property value guarantee in calculating the pilot payment from \$988,500 to \$738,000. Pete J. D'Aquisto, owner of Triple J Property Management, indicated that the improvements of the building were overestimated by the Architect by \$250,000. He believes that the actual cost of the 155 W. Main Street property, after all improvements were constructed, should be the \$738,000 amount.

Paul Kuenning, Executive Director of Fairhaven Senior Services, as well as Pete D'Aquisto presented their requests and answered questions from the CDA. Knight asked if Fairhaven would be willing to keep the Fairhaven Prairie Village property on the tax rolls beyond the Development Agreement period. Kuenning responded that Fairhaven was willing to consider that as part of this proposed amendment. Knight also questioned how this amendment would impact TID #4, specifically the need to pay off the TID #4 debt as quickly as possible. Kuenning responded by saying that if Fairhaven's Prairie Village would develop more quickly than projected then Fairhaven would consider paying off the PILOT more quickly.

After discussion, Brunner was asked to continue review of the Fairhaven proposal by city financial advisors Robert W. Baird and Co., particularly as it relates to TID #4 and request that Baird possibly appear at a future meeting of the CDA to present its review of the Fairhaven Senior Services proposed amendment.

There was no action taken on the Triple J. Management proposed amendment other than to request financials from Triple J.

**9. Review Update on Technology Park and Business Park Marketing.**

Brunner invited all of the members of the CDA to attend the first year anniversary of the Innovation Center which will be held on March 14<sup>th</sup> at 9 a.m. at the Center. In addition he informed the Board that there were a number of new marketing materials that would be coming out that are being developed for the Technology Park and Innovation Center and that he would forward those to the Board upon completion. The Tech Park web site is also being updated and will be live in early March.

**10. Discussion on Research Concerning Tax Exempt Property in City.**

Knight led a brief discussion on this issue which was prompted by a recent opinion from the League of Wisconsin Municipalities. The specific question that the League responded to was whether the Wisconsin municipalities have the authority to restrict the location of non-profit tax exempt properties in the community through their use of zoning authority.

The League opinion, which was distributed to all Board members, is that the municipalities can indeed restrict the location of non-profit tax exempt properties through their zoning authority, but such actions would need be exercised in a manner consistent with Wisconsin law. An ordinance restricting the location of tax exempt properties is deemed to fall within the scope of the general welfare zoning ordinance of the

city. Such an ordinance would also need to satisfy the requirement that it not be arbitrary and unreasonable.

Given this recent opinion, Knight stated that he believes that the City should be looking seriously at this issue given the large amount of non-profit tax exempt property in the city. Brunner estimated that with the inclusion of the University that upwards of 45 percent of the property value in the city is in this status and that 25 per cent of the total land area in the city is in this status as well.

This item will be reviewed again at a future CDA meeting.

**11. Discussion on Potential Janesville-Milton-Whitewater Commuter Bus Service.**

Brunner briefly noted that Generac is very interested in pursuing a commuter bus service with Janesville Transit to bring workers from the Janesville, Beloit and Milton areas to its Whitewater Business Park facilities. Brunner is facilitating meetings with Janesville Transit, Generac and other Whitewater businesses and UW-Whitewater to respond quickly to Generac's needs.

**12. Adjournment.**

It was then moved by Knight, seconded by Stewart to adjourn. Meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Kevin Brunner  
City Manager/Acting CDA Director

**City of Whitewater**  
**Parks and Recreation Board**  
**Monday, February 20, 2012 - 5:00pm**  
Cravath Lakefront Room - 2nd Floor, City Municipal Building  
312 W. Whitewater St. Whitewater, WI 53190

**MINUTES**

**Call to Order and Roll Call**

Brandon Knedler, Bruce Parker, Nathan Jaeger, Jen Kaina, Kim Gosh, Stephanie Abbott, and Ken Kidd  
Absent: Rick Daniels

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal

Guests: Richard Ehrenberg, Journalism class: Derek Rithamel, Elijah Newallo, Jessica Allemang, Kayla Harris, and Rachel Woodford.

**Consent Agenda**

No items to be removed from consent agenda. Kidd moved to accept the consent agenda consisting of approval of Parks and Recreation Board minutes of January 16, 2012; receipt and acknowledgement of Urban Forestry Commission minutes of November 15, 2011 and December 20, 2011; and expedited approval of refund of rental fees to Ken-Tom Vaughn for use of Starin Park Community Building per staff recommendation. Second by Abbott. Ayes: Knedler, Jaeger, Kidd, Parker, Kim Gosh, Stephanie Abbott. Noes: None. Abstain: None. Absent: Jen Kaina, Rick Daniels. Motion passed.

**Hearing of Citizen Comments:**

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Richard Helmick found 4 people to plant low maintenance plants appropriate for a savannah at the Mounds. UFC is looking at this for the entire community. Richard also passed out information on volunteer work by the Friends of the Mounds group.

**Staff Reports:**

Parks & Recreation Director:

- PARR3 hosted regional Parks and Recreation meeting on February 9 at the Innovation Center.
- Whitewater Effigy Mounds Preserve Update: Council adopted a management plan and clarified the the Parks and Recreation Board is responsible for maintenance of site.

(Kaina arrived 5:12)

- Eagle Scout Project at Effigy Mounds: Amundson passed out letter from Eagle Scout to assist with effigy mounds and raise funding for plantings. Formal presentation at March meeting.
- Annual Report handed out the draft format. Streamlined with bullet points in Forestry and Seniors. Please give Matt thoughts and comments on improving the report.
- Ice rink is officially closed for the year.
- Milwaukee Street meeting talked about parking and bike lanes. Parking on both sides with bike lanes will be recommended to council.

#### Recreation & Community Events Programmer:

- Freeze Fest: Great Weather, thanks to Bruce Parker for assistance. Over 350 plungers and just over \$55,000 raised. Numbers are not finalized. Horse drawn wagon ride. Pancake breakfast. Record attendance for snow dogs at library.
- Messy Fest: Donate canned goods to food pantry instead of charging. July 14 is the scheduled date with a rain date of July 21
- Summer Programming: gymnastics may change venue as high school is not available. Family fun nights and concerts are lined up.

#### Senior Coordinator

- Chili Cook-off: There were 9 participants. Bowls sold collected \$764 which was split with Special Olympics.
- Newsletter Advertising – Dennis from LPi was here the past 2 ½ weeks soliciting ads for our newsletter. A distribution committee has been formed to contact businesses to leave the new newsletters at.

#### **Discussion and possible action on plantings within Milwaukee Street Islands (Urban Forestry)**

Amundson referred to the memo and email from Nass. There will be medians/islands at the crosswalks only. Original plan was to do stamped concrete in the medians/islands. A request has been made by the UFC to do natural plantings. Nass is concerned with cost of maintenance. (Abbott left 5:30)

Kidd is interested in trees being planted. Parker commented limbs may brush up against vehicles and sight lines may be blocked. Knedler motioned to support the concept of plantings with a preference for a tree to be located in the islands, if feasible, with safety and cost, taking precedence over aesthetics. Kaina seconded. Ayes: Knedler, Parker, Jaeger, Kaina, Gosh, and Kidd Noes: none Abstain: none Absent: Rick Daniels, Stephanie Abbott

#### **Review and possible action on Special Event Policy**

Amundson referred to the memo and reviewed some of the sections. He is looking for comments and feedback. This document will be helpful to city staff and event organizers so everyone is on the same page. Parker suggested adding lake use items to the application. Knedler suggested capping fees for residents/school district versus non residents.

#### **Approval of photography services for recreation programs**

Dujardin referred to the memo. Kaina moved to approve LaBelle Studios as the photography vendor for recreation programs for a two year term. Second by Parker. Ayes: Knedler, Parker, Jaeger, Kaina, Gosh, and Kidd Noes: none Abstain: none Absent: Rick Daniels, Stephanie Abbott

#### **Request for future agenda items**

Friends Group Discussion

#### **Adjourn**

A motion to adjourn was made at 6:20 pm by Parker. Second by Knedler. Affirmed by voice vote.

Respectfully submitted,



Debra Weberpal

# **WHITEWATER POLICE DEPARTMENT CONSOLIDATED MONTHLY REPORT**



**February 2012**

**Submitted by  
Lisa K. Otterbacher  
Chief of Police**

**WHITEWATER POLICE DEPARTMENT  
CONSOLIDATED MONTHLY REPORT  
FEBRUARY 2012**

**Unified Crime Reporting Incidents  
Year-to-Date Statistics**

	<b>No. of Incidents</b>		<b>Total Amount Lost</b>	
	<b><u>2012</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2011</u></b>
Murder/Non-Negligent Manslaughter	0	0	\$0	\$0
Sexual Assaults - 1st, 2nd, 3rd, 4th Degree	3	5	\$0	\$0
Total Robbery	0	1	\$0	\$3,184
Total Burglary	3	13	\$1,010	\$12,371
Total Motor Vehicle Thefts	0	1	\$0	\$625
<b><u>Thefts</u></b>				
Pocket Picking	0	0	\$0	\$0
Purse Snatching	0	0	\$0	\$0
Shoplifting	1	2	\$62	\$41
From Automoblies	6	18	\$1,026	\$1,865
Automobile Parts/Accessories	5	2	\$1,282	\$2
Bicycles	0	0	\$0	\$0
From Buildings	14	19	\$3,283	\$1,981
Coin Operated Machine	0	0	\$0	\$0
All Other	2	1	\$2,070	\$500
Total Thefts	28	42	\$7,723	\$4,389
<b>Grand Total</b>	<b>34</b>	<b>62</b>	<b>\$8,733</b>	<b>\$20,569</b>

**Property Amount Stolen and Recovered  
Year to Date Statistics**

	<b><u>2012</u></b>	<b><u>2011</u></b>
Property Stolen	\$8,733	\$20,569
Property Recovered	\$1,168	\$6,553
Percentage Recovered/Stolen	13%	32%
Property Stolen Average per Month	\$4,367	\$10,285

NOTE: In addition to the recovery of stolen property, there was \$ 0.00 recovered as a result of restitution paid for investigative costs and non-sufficient funds checks cashed.  
Year to date total \$ 0.00

**WHITEWATER POLICE DEPARTMENT  
CONSOLIDATED MONTHLY REPORT  
FEBRUARY 2012**

<b>Charge Totals:</b>	<b>Monthly</b>	<b>Year to Date</b>
Adult	288	447
Juvenile	16	35
<b>Combined Total</b>	<b>304</b>	<b>482</b>

<b>Charges</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>	<b>Increase/Decrease</b>
Animal Cruelty	0	1	0	1
Animal - Vac & License Required/at Large/Noise	0	0	1	-1
Arson	0	0	0	SAME
Assault (Aggravated)	1	1	0	1
Assault (Other)	2	2	4	-2
Bail Jumping	3	6	26	-20
Bomb Threat	0	0	0	SAME
Burglary	0	0	8	-8
Burglary Tools - Possess	0	0	0	SAME
Cigarette / Tobacco Violation	2	3	0	3
Cigarette Deliver / Provided by Non-Retail	0	0	0	SAME
Citations Written for Parking Tickets	0	0	0	SAME
Contribute to Delinquency	2	2	0	2
Contribute to Truancy	0	0	0	SAME
Controlled Substance - Possession	11	19	5	14
Controlled Substance - Sale / Manufacture	7	9	3	6
Court Order Violation	1	1	0	1
Criminal Damage	4	10	15	-5
Criminal Trespassing	0	0	1	-1
Curfew	0	0	1	-1
Disorderly Conduct	33	53	47	6
Embezzlement	0	0	0	SAME
Emergency Detention / Protective Custody	1	6	9	-3
Encourage Probation / Parole Violation	0	0	0	SAME
Escape	0	0	0	SAME
Facilitate child sex crime by computer use	0	0	0	SAME
Fail to Obey Officer	4	4	4	SAME
False Imprisonment	0	0	0	SAME
Fireworks - Sell / Discharge without Permit	0	0	0	SAME
Forgery and Counterfeiting	2	2	0	2
Fraud	1	3	2	1
Harbor / Aid a Felon	0	0	0	SAME

Continued on next Page

**WHITEWATER POLICE DEPARTMENT  
CONSOLIDATED MONTHLY REPORT  
FEBRUARY 2012**

<b>Charges</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>	<b>Increase/Decrease</b>
Illegal Blood Alcohol Content (IBAC)	12	19	19	SAME
Lewd and Lascivious Behavior	0	0	0	SAME
Liquor Laws	45	65	55	10
Littering	0	0	1	-1
Motor Vehicle Theft	0	0	0	SAME
Murder and Non-Negligent Manslaughter	0	0	0	SAME
Negligent Handling of Burning Materials	0	0	0	SAME
Noise	6	6	10	-4
Obstruct / Resist Officer	4	8	2	6
Obstructions on Streets Prohibited	0	0	0	SAME
Offenses Against Family and Children	0	0	0	SAME
Operate Auto While Intoxicated	12	20	19	1
Park Regulations	0	0	0	SAME
Pornography / Obscenity	0	0	0	SAME
Possess Drug Paraphernalia	11	16	5	11
Prostitution (Enticement)	0	0	1	-1
Reckless Endangering Safety	0	0	0	SAME
Registered Sex Offender Photograph Minor	0	0	0	SAME
Robbery	0	0	0	SAME
Runaway	0	0	0	SAME
Sex Offenses (Other)	0	0	0	SAME
Sexual Assault - 1st Degree	0	1	3	-2
Sexual Assault - 2nd Degree	0	0	3	-3
Sexual Assault - 3rd Degree	0	0	0	SAME
Sexual Assault - 4th Degree	0	0	0	SAME
Solicitors / Peddlers Prohibited	0	0	0	SAME
Stolen Property	0	0	0	SAME
Theft (Except Motor Vehicle)	6	13	40	-27
Traffic Offenses	96	156	279	-123
Traffic Ordinance Violations	0	0	2	-2
Truancy	3	5	3	2
Warrant Served - Local	21	32	8	24
Warrant / Pickups for Other Agencies	13	17	19	-2
Weapons (Conceal/Possess/Negligent Use)	1	2	1	1
Zoning Violations	0	0	1	-1
<b>Total</b>	<b>304</b>	<b>482</b>	<b>597</b>	<b>-115</b>

**WHITEWATER POLICE DEPARTMENT  
CONSOLIDATED MONTHLY REPORT  
FEBRUARY 2012**

**Miscellaneous Activities and/or Complaints**

<b>Type of Activity/Complaint</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Calls for Service	558	1,033	1,137
Activity Logs *	13	22	21
Traffic Stops *	195	358	608
Family Disturbances	4	6	5
Noise Complaints	19	45	71
Animal Complaints	16	26	41
False Alarms	13	13	22

\* Officer initiated activities

**Motor Vehicle Accidents**

<b>Type of Activity/Complaint</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Fatal	0	0	0
Personal Injury	1	4	6
Pedestrian/Bicycle	0	0	1
Hit and Run	6	10	9
Property Damage over \$1000	7	15	20
Property Damage under \$1000	9	23	9
<b>Total</b>	<b>23</b>	<b>52</b>	<b>45</b>

**Parking Tickets Issued**

<b>Type of Activity/Complaint</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Issued by Patrol Officers	234	482	548
Issued by Community Service Officers	178	274	324
<b>Total</b>	<b>412</b>	<b>756</b>	<b>872</b>

**WHITEWATER POLICE DEPARTMENT  
CONSOLIDATED MONTHLY REPORT  
FEBRUARY 2012**

**Monies Received**

<b>Type</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Bicycle Licenses	\$0.00	\$0.00	\$0.00
Citations/Warrant Payments	\$8,127.28	\$8,654.28	\$3,481.70
Miscellaneous	\$7.00	\$34.16	\$17.39
Parking Permits	\$265.00	\$4,715.00	\$5,280.00
Parking Violations	\$10,345.00	\$19,025.00	\$21,271.00
<b>Total</b>	<b>\$18,744.28</b>	<b>\$32,428.44</b>	<b>\$30,050.09</b>

**Overtime Hours**

<b>Type</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Adminstrative Duties	5.000	7.000	5.750
Bike Patrol	0.000	0.000	0.000
County Court	12.500	33.250	23.250
Municipal Court	14.500	19.250	18.750
Data Entry	10.250	10.250	0.000
Foot Patrol	0.000	0.000	0.000
Investigation	44.750	83.250	57.500
Meeting	8.500	31.750	0.000
Officer In Charge	21.750	30.750	29.250
Other *	0.000	30.500	0.000
Parking	10.000	10.000	17.500
Prisoners (Transport/Custody)	8.500	10.750	32.000
Radio Dispatch	9.750	17.750	18.000
Reports	27.500	35.750	51.500
Roll Call	0.000	26.750	78.500
Special Event	33.000	33.000	93.750
Squad Patrol	19.250	87.000	8.500
Traffic	0.000	0.000	0.500
Training	85.750	153.500	69.000
Holidays	0.000	98.000	114.250
<b>Total</b>	<b>311.000</b>	<b>718.500</b>	<b>618.000</b>

\* Other consisted of overtime for presentations, Juvenile Officer duties, RCC duties, scanning of old incident reports, software issues, and clerical assigned duties.

**WHITEWATER POLICE DEPARTMENT  
CONSOLIDATED MONTHLY REPORT  
FEBRUARY 2012**

**TRAINING**

- On February 8, 2012, Detectives Flaherty and Vander Steeg, and Officers Elder, Kleinfeldt, and Becker attended training on Search Warrant Preparation and Execution held in Milwaukee.
- On February 8, 2012, Lt. Gray, Sgt's. Ciardo, Gempler, and Bradford, and Officers Kolb, Martin, Ludlum, Weston, Matteson, and Hintz attended training on Concealed Carry and Domestic Abuse which was held in Elkhorn.
- On February 21, 2012, Detectives Flaherty and Vander Steeg, and Juvenile Officer Valadez attended training on Physical Surveillance held in West Allis.

## Whitewater Police Department Memorandum

Date: March 22, 2012  
To: City Manager Kevin Brunner, Whitewater City Council  
From: Chief Lisa Otterbacher  
Cc:  
Re: Police Department Report

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I would like to brief the City Council on a number of events that the members of the Whitewater Police Department are preparing for in the coming months.

- 1) April 8<sup>th</sup> to April 14<sup>th</sup> is National Public Safety Telecommunications Week. The Whitewater Communications Center is a critical link in our emergency services as they are the first contact our citizens have in seeking emergency and non-emergency services. The dispatchers are also a vital link in monitoring the safety of our police officers, fire fighters and emergency medical technicians (EMT), ensuring their safety and deploying additional services when needed. We are all quick to recognize and appreciate the teamwork of the officers, firefighters, and EMT's at a critical accident that had multiple squad cars, fire apparatus, ambulances, flight for life, gas company, electric company and sometimes sadly the coroner. However what is often overlooked is that one dispatcher coordinated and dispatched all the personnel to the scene. We are very lucky to have such a dedicated staff of dispatchers who consistently exhibit compassion, patience, understanding and professionalism during the performance of their duties every single day.
- 2) National Law Enforcement Police Day is May 15<sup>th</sup>, which makes National Police week May 14<sup>th</sup> – May 18<sup>th</sup>. We will be hosting our annual Law Enforcement Appreciation Day on Thursday, May 17<sup>th</sup> at 4:30 pm. The event will take place in the Municipal Building Community Room. We have modified the date and time to help accommodate the department's family members that would like to attend and support their loved ones who serve the community of Whitewater. Friday is also in conflict with the State law enforcement program that is hosted in Madison. We hope that everyone can join us again this year, on May 17<sup>th</sup> to publically honor and recognize all the members of the Whitewater Police Department. As an opportunity to reach out to our community we will also be hosting an "Open House" of the police department facility from 12pm to 4pm on May 17<sup>th</sup>.
- 3) Universal Electronics has developed a laser device for law enforcement personnel to use during tactical training exercises. This state of the art technology uses laser beams to track "offenders" and when shot the "offender" receives a shock. IR Tactical will be hosting a large scale event scheduled on June 8<sup>th</sup> - 10<sup>th</sup> to rollout the equipment and allow tactical teams an opportunity to have hands-on experience with the equipment through a number of training scenarios. The University of Wisconsin-Whitewater will host the training as well as supply food and lodging for the officers attending. This will be a highly publicized event as it will be one of their formal national roll-out events using local agencies to train-and experiment with the equipment. To maximize the training area and

accommodate a number of vendors that have been invited they are seeking to close Starin Road between Prince Street and Prairie Street.

- 4) On June 20<sup>th</sup> – 22<sup>nd</sup> we will undergo an extensive reaccreditation process which is designed to ensure on-going compliance with state accreditation standards. As an added benefit for 2012, the City's new insurance carrier CVMIC will cover the cost of our \$500.00 re-accreditation fee. CVMIC recognizes and values the decreased liability of a police department that is an accredited agency. Accreditation is a process by which our police department maintains compliance with a body of standards relating to every aspect of a law enforcement operation. Over the years we have sought to develop policies and practices in accord with state and national standards and have maintained our accreditation commitment since 2000. Accreditation is a prestigious honor bestowed on those relatively few law enforcement agencies in the state which have been successful in coming into compliance with comprehensive standards set forth by the Wisconsin Law Enforcement Accreditation Group (WILEAG). We remain the only such agency in all of Walworth and Jefferson Counties to do so. Accreditation recognizes the quality of our organization, the caliber of our personnel, and places our agency among the elite in Wisconsin law enforcement.

# Memo

**To:** Common Council

**From:** Kevin Brunner

**Date:** 03/30/2012

**Re:** Bond Resolutions to Support 2012-2013 Capital Improvement Projects

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There are a number of resolutions for your consideration and approval on next week's Council agenda that have been prepared by bond counsel Quarles and Brady for planned municipal bond issuance in April. These bonds will finance 2012-2013 capital improvements that were previously approved by the Common Council in December, 2011.

I want to briefly review what projects each of the bonds to be issued will finance:

**\$1,915,000 Street Improvement Projects**-Reconstruction of Prince and Milwaukee Streets

**\$100,000 Park and Public Grounds Improvements**-Multi-Use Trail Construction from Tanner Way to S. Franklin (Note:\$250,000 has been already secured for this project and a "Bikes Belong" grant application has been submitted for the \$100,000 amount that is still needed to construct this project. In the event that the additional grant funds are secured then these borrowed funds would need to be reallocated by the Council.)

**\$555,000 Lighting Works Projects**-Underground Burial of Utilities on Prince Street and New Street Lighting. This work is being done at the request of the University as part of the Prince Reconstruction project and pursuant to the MOU between the City and University approved on January 17<sup>th</sup>; the University will reimburse this entire cost plus applicable interest to the City.

**\$1,645,000 Fire Department Projects**-Future Fire Station Improvements (\$1,295,000) and Narrow-Banding Radio Communications Project ((\$350,000)

**\$230,000 Parking Lot Projects**-Starin Park/Treyton Field of Dreams Parking Lot (Note: This will augment an estimated \$474,000 in private funds raised for the Field of Dreams project of which \$320,000 has been raised to date.)

**\$240,000 Storm Sewer Projects**-Storm Sewer Improvements associated with the Prince and Milwaukee Street Reconstruction Projects

**\$950,000 Refund Obligations**-In 2011, the City issued short term debt (2 year) to finance the North Street and Bridges Replacement (\$700,000) and various Stormwater projects (\$227,000). This action will consolidate this debt with the new bonds to be issued and will extend the debt to be consistent with other

It is important to point out that the sale and issuance of these bonds will maintain the Council's financial objectives of capping annual City General Fund debt service at approximately \$550,000 while replacing the gradual loss of capital project funding through the franchise utility taxes received from the LS Power facility. There are a few years where Robert W. Baird's projections show City annual general fund debt service above the \$550,000, however, this could change based upon the actual bond interest rates that we receive (historically, Baird has been very conservative in their pre-sale projections) as well as what the final borrowing amounts will be for 2014-2015 projects.

The City's annual General Fund debt service was as high as \$730,000 in 2002 and has been maintained at about \$450,000 the last several years. As I have discussed with the Council in the past, adequately maintaining our infrastructure (streets, utilities, parks and municipal facilities) will be a continual financial challenge. The maintenance and continued development of our city infrastructure is critical to our continued success as a community in its many facets. I estimate that we have well over \$125 million in infrastructure assets that have been built up over many years; being good stewards of those assets is an important responsibility for everyone associated with city government.

If you have any questions, please free to contact me in advance of next week's meeting.

**BAIRD**

# City of Whitewater

2012 Capital Financings

April 5, 2012

**Bradley D. Viegut, Director**

[bviegut@rwbaird.com](mailto:bviegut@rwbaird.com)

**Brian Ruechel, Director**

[bruechel@rwbaird.com](mailto:bruechel@rwbaird.com)

777 East Wisconsin Avenue  
Milwaukee, WI 53202  
Phone 414.765.3827





April 5, 2012

## Borrowing Amount / Structure / Purpose

### A. General Obligation Corporate Purpose Bonds

<b>Amount:</b>	\$5,635,000
<b>Structure:</b>	Matures Annually 9/1/2013 through 9/1/2031
<b>First Interest:</b>	March 1, 2013
<b>Callable:</b>	2023 and thereafter callable 9/1/2022
<b>Purpose:</b>	<ul style="list-style-type: none"><li>• General City Projects</li><li>• Storm Water Projects</li><li>• Bank Loan Refinancing</li><li>• Capitalized Interest</li></ul>
<b>Estimated Interest Rate:</b>	3.09%

### B. Waterworks System Revenue Bonds

<b>Amount:</b>	\$865,000
<b>Structure:</b>	Matures Annually 10/1/2013 through 10/1/2027
<b>First Interest:</b>	October 1, 2012
<b>Callable:</b>	2023 and thereafter callable 10/1/2022
<b>Purpose:</b>	<ul style="list-style-type: none"><li>• Water Utility Projects</li><li>• Debt Service Reserve Fund</li></ul>
<b>Estimated Interest Rate:</b>	3.36%

### C. Sewer System Revenue Bonds

<b>Amount:</b>	\$1,505,000
<b>Structure:</b>	Matures Annually 5/1/2013 through 5/1/2027
<b>First Interest:</b>	November 1, 2012
<b>Callable:</b>	2023 and thereafter callable 5/1/2022
<b>Purpose:</b>	<ul style="list-style-type: none"><li>• Sewer System Projects</li><li>• Debt Service Reserve Fund</li></ul>
<b>Estimated Interest Rate:</b>	3.39%



## Timeline

- Council considers Initial Borrowing Resolutions .....April 5, 2012
  - Preparations are made for issuance
    - ✓ Official Statement
    - ✓ Bond Ratings
    - ✓ Marketing
- Council considers Award Resolutions (finalizes terms and interest rates) ..... May 1, 2012
- Closing (fund available) ..... May 17, 2012

## Detailed Analysis

- Attached

# City of Whitewater

## 2012 CAPITAL FINANCINGS



April 5, 2012

### Example Financing Plan

LEVY YEAR	DEBT DUE	EXISTING DEBT SERVICE (General City)	LEVY & STORMWATER SUPPORTED \$927,000 Bank Loan (A) Dated September 8, 2011 (First Interest 3/8/12)		LEVY & STORMWATER SUPPORTED INCLUDES REFINANCING OF BANK LOAN \$5,635,000 GENERAL OBLIGATION BONDS Dated May 17, 2012 (First Interest 3/1/13)				2012 ALLOCATION BY PURPOSE			FUTURE FINANCING DEBT SERVICE (General City) (B) (Stormwater) (B)		COMBINED DEBT SERVICE (General City)	COMBINED MILL RATE (C)	COMBINED MILL RATE (C)	COMBINED MILL RATE (C)		
			INTEREST (3/8 & 9/8) RATE= 0.72%	LOAN ALLOC. BY PURPOSE GENERAL CITY PURPOSE STORMWATER PURPOSE	PRINCIPAL (9/1)	INTEREST (3/1 & 9/1) EST TIC= 3.09%	TOTAL	CAP. INTEREST	GENERAL CITY PURPOSE Annual Debt Service	UW-W REIMBURSE Annual Debt Service	STORMWATER PURPOSE Annual Debt Service	(General City)	(Stormwater)						
2010	2011	\$454,398																	
2011	2012	\$444,693														\$454,398	\$0.83		
2012	2013	\$467,810														\$449,733	\$0.83		
2013	2014	\$435,101														\$449,733	\$0.83		
2014	2015	\$386,822														\$449,733	\$0.83		
2015	2016	\$219,047														\$449,733	\$0.83		
2016	2017	\$113,513														\$449,733	\$0.83		
2017	2018	\$86,378														\$449,733	\$0.83		
2018	2019	\$89,900														\$449,733	\$0.83		
2019	2020	\$88,120														\$449,733	\$0.83		
2020	2021	\$86,243														\$449,733	\$0.83		
2021	2022	\$89,318														\$449,733	\$0.83		
2022	2023	\$92,238														\$449,733	\$0.83		
2023	2024	\$89,917														\$449,733	\$0.83		
2024	2025	\$87,514														\$449,733	\$0.83		
2025	2026															\$449,733	\$0.83		
2026	2027															\$449,733	\$0.83		
2027	2028															\$449,733	\$0.83		
2028	2029															\$449,733	\$0.83		
2029	2030															\$449,733	\$0.83		
2030	2031															\$449,733	\$0.83		
2031	2032															\$449,733	\$0.83		
2032	2033															\$449,733	\$0.83		
2033	2034															\$449,733	\$0.83		
		\$3,231,010	\$6,674	\$5,040	\$1,634	\$5,635,000	\$2,059,757	\$7,694,757	\$115,000	\$6,472,856	\$581,720	\$640,181	\$2,626,731	\$315,519	\$12,220,638				

Max Impact over 2011 \$0.21

(A) Assumes Bank Loan will be refunded with 2012 Bonds on 5/17/12.

(B) Future 20-year financing for General City & Stormwater purposes in December of 2014 (detailed below).

(C) Mill rates based on 2010 Assessed Valuation (TID-OUT) of \$544,666,188 with no annual growth.

Project Amounts	Bank Loan		
	2011 Financing	2012 Financing	2014 Financing
General City.....	\$700,000	\$4,324,763	\$1,574,000
General City - Ref. Bank Loan....	\$0	\$700,000	\$0
TID #6.....	\$0	\$0	\$0
TID #4.....	\$0	\$0	\$0
Stormwater.....	\$227,000	\$235,500	\$210,250
Stormwater - Refi. Bank Loan....	\$0	\$227,000	\$0
<b>Total</b>	<b>\$927,000</b>	<b>\$5,487,263</b>	<b>\$1,784,250</b>

City of Whitewater  
2012 CAPITAL FINANCINGS

April 5, 2012



Waterworks System Example Financing Plan

CALENDAR	WATER UTILITY		PRELIMINARY			2014 TOTAL DEBT SERVICE (A)	COMBINED DEBT SERVICE (G.O. & Revenue)	COMBINED DEBT SERVICE (Revenue Debt)	PROJECTED COVERAGE RATIO (B)
	EXISTING DEBT SERVICE (G.O. Debt)	EXISTING DEBT SERVICE (Revenue Debt)	Waterworks System Revenue Bonds Dated May 17, 2012 (First interest 10/1/12)						
			PRINCIPAL (10/1)	INTEREST (4/1 & 10/1) Est. TIC = 3.36%	TOTAL				
2011	\$67,924	\$265,056					\$332,980	\$265,056	2.01
2012	\$67,196	\$338,550		\$9,985	\$9,985		\$415,731	\$348,535	1.53
2013	\$66,346	\$332,950	\$50,000	\$26,825	\$76,825		\$476,121	\$409,775	1.30
2014	\$65,253	\$337,350	\$50,000	\$25,825	\$75,825	\$6,469	\$484,897	\$413,175	1.29
2015	\$67,351	\$341,550	\$50,000	\$24,825	\$74,825	\$30,525	\$514,251	\$416,375	1.28
2016	\$65,813	\$80,130	\$50,000	\$23,825	\$73,825	\$29,850	\$249,618	\$153,955	3.45
2017		\$78,810	\$50,000	\$22,575	\$72,575	\$34,175	\$185,560	\$151,385	3.51
2018		\$82,215	\$55,000	\$21,075	\$76,075	\$33,275	\$191,565	\$158,290	3.36
2019		\$80,475	\$55,000	\$19,425	\$74,425	\$32,375	\$187,275	\$154,900	3.43
2020		\$83,555	\$55,000	\$17,775	\$72,775	\$31,475	\$187,805	\$156,330	3.40
2021		\$81,475	\$60,000	\$16,125	\$76,125	\$30,575	\$188,175	\$157,600	3.38
2022		\$84,200	\$60,000	\$14,175	\$74,175	\$34,675	\$193,050	\$158,375	3.36
2023		\$86,750	\$60,000	\$12,225	\$72,225	\$33,550	\$192,525	\$158,975	3.35
2024		\$83,975	\$65,000	\$10,125	\$75,125	\$32,425	\$191,525	\$159,100	3.34
2025		\$81,200	\$65,000	\$7,688	\$72,688	\$31,300	\$185,188	\$153,888	3.46
2026		\$83,200	\$70,000	\$5,250	\$75,250	\$30,175	\$188,625	\$158,450	3.36
2027			\$70,000	\$2,625	\$72,625	\$34,050	\$106,675	\$72,625	7.32
2028						\$32,700	\$32,700		
2029						\$31,350	\$31,350		
TOTAL	<u>\$399,884</u>	<u>\$2,521,441</u>	<u>\$865,000</u>	<u>\$260,347</u>	<u>\$1,125,347</u>	<u>\$488,944</u>	<u>\$4,535,616</u>	<u>\$3,646,788</u>	

(A) Example 15-year financing (assumes general obligation @ 4.50%) in 2014 for project amount of \$334,125.

(B) Based on 2011 Unaudited Net Revenues of \$531,903. Rate covenants require coverage of at least 1.2x max annual debt service (revenue debt only).

Sources Of Funds	
Par Amount of Bonds	\$865,000
Transfers from Prior Issue DSR Funds	\$204,652
Reoffering Premium	\$9,092
Total Sources	<u>\$1,078,744</u>
Uses Of Funds	
Deposit to Project Construction Fund	<b>\$767,688</b>
Deposit to Debt Service Reserve Fund	\$273,013
Total Underwriter's Discount	\$8,650
Q&B Bond Counsel (Estimate)	\$7,500
Moody's Rating Agency Fee (Estimate)	\$10,000
Baird Financial Advisory Fee	\$7,500
Rounding Amount	\$1,818
Official Statement Preparation & Distribution	\$2,250
Associated Trust Fiscal Agent Fee (Estimate)	\$325
Total Uses	<u>\$1,078,744</u>

2011 Budget	
Gross Revenues:	\$1,503,256
Less: Current Expenses:	<u>(\$971,353)</u> <sup>(1)</sup>
Net Revenues:	<u>\$531,903</u>

(1) Less Depreciation

City of Whitewater  
2012 CAPITAL FINANCINGS

April 5, 2012

Sewer System Example Financing Plan



CALENDAR	WASTEWATER UTILITY		EXAMPLE NEW ISSUE			2014 TOTAL DEBT SERVICE (A)	COMBINED DEBT SERVICE (G.O. & Revenue)	COMBINED DEBT SERVICE (Revenue Debt)	PROJECTED COVERAGE RATIO (B)
	EXISTING DEBT SERVICE (G.O. Debt)	EXISTING DEBT SERVICE (Revenue Debt)	Sewer System Revenue Bonds Dated May 17, 2012 (First Interest 11/1/12)						
			PRINCIPAL (5/1)	INTEREST (5/1 & 11/1) Est. TIC = 3.39%	TOTAL				
2011	\$32,771	\$449,321					\$482,092	\$449,321	1.97
2012	\$32,419	\$542,550		\$21,252	\$21,252		\$596,221	\$563,802	1.57
2013	\$32,009	\$543,665	\$80,000	\$45,850	\$125,850		\$701,524	\$669,515	1.32
2014	\$31,482	\$548,941	\$85,000	\$44,200	\$129,200	\$563	\$710,185	\$678,141	1.30
2015	\$32,494	\$543,063	\$85,000	\$42,500	\$127,500	\$1,125	\$704,182	\$670,563	1.32
2016	\$31,752	\$546,233	\$90,000	\$40,525	\$130,525	\$1,125	\$709,635	\$676,758	1.31
2017		\$213,952	\$90,000	\$38,275	\$128,275	\$1,125	\$343,352	\$342,227	2.58
2018		\$213,893	\$95,000	\$35,725	\$130,725	\$1,125	\$345,743	\$344,618	2.57
2019		\$213,832	\$95,000	\$32,875	\$127,875	\$1,125	\$342,832	\$341,707	2.59
2020		\$213,769	\$100,000	\$29,950	\$129,950	\$1,125	\$344,844	\$343,719	2.57
2021		\$213,704	\$100,000	\$26,825	\$126,825	\$1,125	\$341,654	\$340,529	2.60
2022		\$213,638	\$105,000	\$23,494	\$128,494	\$1,125	\$343,257	\$342,132	2.58
2023		\$213,570	\$110,000	\$19,863	\$129,863	\$1,125	\$344,557	\$343,432	2.57
2024		\$213,499	\$110,000	\$15,875	\$125,875	\$1,125	\$340,499	\$339,374	2.61
2025		\$213,427	\$115,000	\$11,656	\$126,656	\$6,013	\$346,096	\$340,083	2.60
2026		\$213,353	\$120,000	\$7,250	\$127,250	\$5,788	\$346,390	\$340,603	2.60
2027		\$213,276	\$125,000	\$2,500	\$127,500	\$5,563	\$346,339	\$340,776	2.59
2028		\$213,198				\$5,338	\$218,535	\$213,198	4.15
2029		\$213,117				\$5,113	\$218,229	\$213,117	4.15
2030		\$39,767					\$39,767	\$39,767	22.23
2031		\$39,756					\$39,756	\$39,756	22.24
TOTAL	<u>\$192,926</u>	<u>\$6,029,525</u>	<u>\$1,505,000</u>	<u>\$438,614</u>	<u>\$1,943,614</u>	<u>\$39,625</u>	<u>\$8,205,690</u>	<u>\$7,973,139</u>	

(A) Example 15-year financing (assumes general obligation @ 4.50%) in 2014 for project amount of \$22,788.

(B) Based on 2011 Unaudited Net Revenues of \$884,071. Rate covenants require coverage of at least 1.2x max annual debt service (revenue debt only).

Sources Of Funds	
Par Amount of Bonds	\$1,505,000
Transfers from Prior Issue DSR Funds	\$123,000
Reoffering Premium	\$15,443
Total Sources	<u>\$1,643,443</u>
Uses Of Funds	
Deposit to Project Construction Fund	\$1,359,251
Deposit to Debt Service Reserve Fund	\$237,839
Baird Financial Advisory Fee	\$7,500
Rating Agency Fee (Estimate)	\$10,000
Bond Counsel (Estimate)	\$7,750
Total Underwriter's Discount	\$15,050
Official Statement Preparation & Distribution	\$2,250
Fiscal Agent Fee (Estimate)	\$325
Rounding Amount	\$3,478
Total Uses	<u>\$1,643,443</u>

	2011 Projected
Gross Revenues:	\$2,249,420
Less: Current Expenses:	<u>(\$1,365,349)</u>
Net Revenues:	<u>\$884,071</u> <sup>(1)</sup>

(1) Less Depreciation



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Fax 414.271.3552  
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*Attorneys at Law in:  
Phoenix and Tucson, Arizona  
Naples and Tampa, Florida  
Chicago, Illinois  
Milwaukee and Madison, Wisconsin  
Shanghai, China*

March 27, 2012

**VIA E-MAIL**

Mr. Douglas Saubert  
Finance Director  
City of Whitewater  
City Hall  
312 West Whitewater Street  
Whitewater, WI 53190

Re: City of Whitewater - General Obligation Corporate Purpose Bonds,  
Waterworks System Revenue Bonds and Sewer System Revenue Bonds

Dear Doug:

Attached for use in connection with the City Council meeting on April 5 are the following resolutions:

1. Initial Resolution Authorizing \$1,915,000 General Obligation Bonds for Street Improvement Projects;
2. Initial Resolution Authorizing \$100,000 General Obligation Bonds for Parks and Public Grounds;
3. Initial Resolution Authorizing \$555,000 General Obligation Bonds for Lighting Works Projects (University Underground Project);
4. Initial Resolution Authorizing \$1,645,000 General Obligation Bonds for Fire Department Projects;
5. Initial Resolution Authorizing \$230,000 General Obligation Bonds for Parking Lots;
6. Initial Resolution Authorizing \$240,000 General Obligation Bonds for Storm Sewer Projects;
7. Initial Resolution Authorizing \$950,000 General Obligation Bonds for Refunding Purposes;
8. Resolution Directing Publication of Notice to Electors;
9. Resolution Providing for the Sale of \$5,635,000 General Obligation Corporate Purpose Bonds;

Mr. Douglas Saubert  
March 27, 2012  
Page 2

10. Resolution Providing for the Sale of \$865,000 Waterworks System Revenue Bonds; and
11. Resolution Providing for the Sale of \$1,505,000 Sewer System Revenue Bonds.

Please be sure to include these resolutions on the agenda and the open meeting law notices for the meeting. The agenda should then be posted in at least three public places and provided to the official newspaper of the City and any requesting media at least 24 hours prior to the meeting. Also attached are Excerpts of Minutes of Meeting and a Certificate of Compliance with Open Meeting Law for you to complete with respect to the meeting and return to me, along with executed copies of the resolutions after the meeting.

**Please note that the two-page Notice attached as Exhibit A to the Resolution Directing Publication of Notice to Electors must appear in the City's official newspaper within 15 days of the adoption of the Initial Resolutions. We ask that you provide us with an Affidavit of Publication when it becomes available.**

If you have any questions regarding the resolutions or any other matter, please give me a call.

Very truly yours,

QUARLES & BRADY LLP



Brian G. Lanser

BGL:SMN;jenger  
Enclosures

cc: Mr. Kevin Brunner (w/enc. via email)  
Ms. Michele R. Smith (w/enc. via email)  
Mr. Brad Viegut (w/enc. via email)  
Mr. Steven Kornetzke (w/enc. via email)  
Ms. Lori Jackson (w/enc. via email)

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$1,915,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$1,915,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$100,000 GENERAL OBLIGATION BONDS  
FOR PARKS AND PUBLIC GROUNDS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$100,000 by issuing its general obligation bonds for the public purpose of financing park and public grounds projects.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$555,000 GENERAL OBLIGATION BONDS  
FOR LIGHTING WORKS PROJECTS (UNIVERSITY UNDERGROUND PROJECT)

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$555,000 by issuing its general obligation bonds for the public purpose of financing lighting works projects, consisting of the University Underground project.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$1,645,000 GENERAL OBLIGATION BONDS  
FOR FIRE DEPARTMENT PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$1,645,000 by issuing its general obligation bonds for the public purpose of financing facilities and equipment for the fire department.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$230,000 GENERAL OBLIGATION BONDS  
FOR PARKING LOTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$230,000 by issuing its general obligation bonds for the public purpose of financing parking lot projects.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$240,000 GENERAL OBLIGATION BONDS  
FOR STORM SEWER PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$240,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of storm sewer improvements.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$950,000 GENERAL OBLIGATION BONDS  
FOR REFUNDING PURPOSES

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$950,000 by issuing its general obligation bonds for the public purpose of refunding obligations of the City, including interest on them.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_\_

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the City Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "City") and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto as Exhibit A in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

\_\_\_\_\_  
City Manager

Attest:

\_\_\_\_\_  
City Clerk

EXHIBIT A

NOTICE TO ELECTORS OF THE CITY OF WHITEWATER, WISCONSIN

NOTICE IS HEREBY GIVEN that the following initial resolutions have been adopted at the meeting of the City Council of the City of Whitewater held April 5, 2012:

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$1,915,000 GENERAL OBLIGATION BONDS  
FOR STREET IMPROVEMENT PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$1,915,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects.

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$100,000 GENERAL OBLIGATION BONDS  
FOR PARKS AND PUBLIC GROUNDS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$100,000 by issuing its general obligation bonds for the public purpose of financing park and public grounds projects.

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$555,000 GENERAL OBLIGATION BONDS  
FOR LIGHTING WORKS PROJECTS (UNIVERSITY UNDERGROUND PROJECT)

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$555,000 by issuing its general obligation bonds for the public purpose of financing lighting works projects, consisting of the University Underground project.

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$1,645,000 GENERAL OBLIGATION BONDS  
FOR FIRE DEPARTMENT PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$1,645,000 by issuing its general obligation bonds for the public purpose of financing facilities and equipment for the fire department.

EXHIBIT A  
(cont.)

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$230,000 GENERAL OBLIGATION BONDS  
FOR PARKING LOTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$230,000 by issuing its general obligation bonds for the public purpose of financing parking lot projects.

Resolution No. \_\_\_\_

INITIAL RESOLUTION AUTHORIZING  
\$240,000 GENERAL OBLIGATION BONDS  
FOR STORM SEWER PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$240,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of storm sewer improvements.

The Wisconsin Statutes (s. 67.05(7)(b)) provide that the initial resolutions need not be submitted to the electors unless within 30 days after adoption of the initial resolutions a petition is filed in the City Clerk's office requesting a referendum. This petition must be signed by electors numbering at least 10% of the votes cast for governor in the City at the last general election. A petition may be filed with respect to any one or more of the initial resolutions.

Dated April 5, 2012

By Order of the City Council  
City Clerk

Resolution No. \_\_\_\_\_

RESOLUTION PROVIDING FOR THE SALE OF \$5,635,000  
GENERAL OBLIGATION CORPORATE PURPOSE BONDS

WHEREAS the City Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "City") has adopted initial resolutions authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

\$1,915,000 to finance street improvement projects;

\$100,000 to finance park and public grounds projects;

\$555,000 to finance lighting works projects;

\$1,645,000 to finance fire department projects;

\$230,000 to finance parking lot projects;

\$240,000 to finance storm sewer projects; and

\$950,000 to refund obligations of the City, including interest on them.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds"), and the City shall issue the Bonds in an amount not to exceed \$5,635,000 for the purposes above specified.

Section 2. Sale of Bonds. The City Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the City Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Robert W. Baird & Co. Incorporated. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

---

City Manager

Attest:

---

City Clerk

Resolution No. \_\_\_\_\_

RESOLUTION PROVIDING FOR THE SALE OF  
\$865,000 WATERWORKS SYSTEM REVENUE BONDS

WHEREAS the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "City") is presently in need of an amount not to exceed \$865,000 to construct additions, extensions and improvements to the City's Waterworks System; and

WHEREAS it is desirable to borrow said funds through the issuance of waterworks system revenue bonds pursuant to Section 66.0621, Wis. Stats.; and

WHEREAS it is now found by this City Council to be in the best interests of the City that said bonds be publicly offered for sale;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Bonds. The City shall issue its Waterworks System Revenue Bonds in an amount not to exceed \$865,000 (the "Bonds") for the purposes above specified.

Section 2. Sale of Bonds. The City Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the City Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Robert W. Baird & Co. Incorporated. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

\_\_\_\_\_  
City Manager

Attest:

\_\_\_\_\_  
City Clerk

Resolution No. \_\_\_\_\_

RESOLUTION PROVIDING FOR THE SALE OF  
\$1,505,000 SEWER SYSTEM REVENUE BONDS

WHEREAS the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "City") is presently in need of an amount not to exceed \$1,505,000 to construct additions, extensions and improvements to the City's Sewer System; and

WHEREAS it is desirable to borrow said funds through the issuance of sewer system revenue bonds pursuant to Section 66.0621, Wis. Stats.; and

WHEREAS it is now found by this City Council to be in the best interests of the City that said bonds be publicly offered for sale;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The Bonds. The City shall issue its Sewer System Revenue Bonds in an amount not to exceed \$1,505,000 (the "Bonds") for the purposes above specified.

Section 2. Sale of Bonds. The City Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the City Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Robert W. Baird & Co. Incorporated. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed this 5th day of April, 2012.

Approved this 5th day of April, 2012.

\_\_\_\_\_  
City Manager

Attest:

\_\_\_\_\_  
City Clerk

# Memo

**To:** Kevin Brunner, City Manager  
Common Council

**From:** Matt Amundson, Parks and Recreation Director

**Date:** March 30, 2012

**Re:** Runoff Management Grant from Wisconsin Department of Natural Resources

---

I am working on submitting a grant request to the Wisconsin Department of Natural Resources for a stream bank stabilization project on Whitewater Creek. The application is due on April 16<sup>th</sup> and requires a resolution of support from the Council. If the grant is awarded this project would be completed in 2013 and would target known areas of erosion along Whitewater Creek between Main Street and Starin Road.

The project would consist of stabilizing the stream bank with a combination of vegetation and riprap along the shoreline. The maximum amount that we can ask for in the grant is \$150,000 with the grant being a 50/50 match by the City. The match would need to be included in the 2013 stormwater budget. Strand is working on a detailed cost estimate for our project and I hope to have more details regarding the anticipated cost at the Council meeting.

I will also share photos at the meeting that highlight some of the erosion issues that exist along Whitewater Creek.

Your consideration of this matter is greatly appreciated.

Thanks!  
Matt Amundson  
Parks & Recreation Director

**RESOLUTION TO OBTAIN NONPOINT SOURCE WATER POLLUTION GRANT  
FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES**

**WHEREAS**, the City of Whitewater is interested in obtaining a grant from the Wisconsin Department of Natural Resources to for the purpose of implementing measures to control nonpoint source water pollution (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153, and 155, Wis. Adm. Code), and

**WHEREAS**, a cost sharing agreement is requested to carry out the project;

**THEREFORE BE IT RESOLVED**, that the City of Whitewater has budgeted a sum sufficient to complete the project or acquisition and

**HEREBY AUTHORIZES** Matt Amundson, Parks and Recreation Director to act on behalf of the City of Whitewater to submit an application to the Wisconsin Department of Natural Resources for any financial aid that may be available and to:

- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct, and complete the approved project.

**BE IT FURTHER RESOLVED** that applicant will comply with all state and federal rules and regulations relating to this project, the cost-share agreement, and nonpoint source water pollution.

Adopted on the 5<sup>th</sup> day of April, 2012

Resolution introduced by Councilmember \_\_\_\_\_, who moved its adoption. Seconded by Councilmember \_\_\_\_\_.

AYES:

NOES:

ABSENT:

ADOPTED:

\_\_\_\_\_  
Kevin Brunner, City Manager

\_\_\_\_\_  
Michele R. Smith, City Clerk

**RESOLUTION RELOCATING THE POLLING PLACE FOR WARD 7, 8, 9 & 12 OF TO  
THE CITY OF WHITEWATER ARMORY LOCATED AT 146 W. NORTH STREET,  
CITY OF WHITEWATER**

**WHEREAS**, the City of Whitewater has been advised that a gubernatorial recall election may be scheduled for June 5, 2012, and

**WHEREAS**, if said election is scheduled on June 5, 2012, the polling place for Wards 7, 8, 9 & 12 on the University of Wisconsin campus is not available for use, and

**WHEREAS**, it is in the best interest of the citizens of the City of Whitewater to designate the Whitewater Armory as the polling place for Wards 7, 8, 9 & 12 for any election held on June 5, 2012,

Now, therefore, **BE IT RESOLVED** that the polling place for Wards 7, 8, 9 & 12 shall be the City of Whitewater Armory located at 146 W. North Street, Whitewater, Wisconsin, for any election that is held on June 5, 2012.

Resolution introduced by Councilmember \_\_\_\_\_, who moved its adoption. Seconded by Councilmember \_\_\_\_\_.

AYES:

NOES:

ABSENT:

ADOPTED:

\_\_\_\_\_  
Kevin Brunner, City Manager

\_\_\_\_\_  
Michele R. Smith, City Clerk

# Memo

**To:** Common Council  
**From:** Kevin Brunner  
**Date:** 03/29/2012  
**Re:** Generac Commuter Service from Janesville-Milton-Whitewater

---

As I briefed the Council at its last meeting, we have been engaged in discussions with Generac Power Systems and Janesville Transit about bringing a commuter bus service to Generac in Whitewater Business Park. Generac originated those discussions early this year on the heels of their announcement that they would be creating 300 new jobs at its Whitewater facilities. In order to fill those jobs, Generac is recruiting employees from Beloit, Janesville and Milton and quite simply they are concerned about their ability to grow here in Whitewater without having a commuter service available to bring employees from these areas to Whitewater. Generac has done employee surveys that indicate that there is a demand/interest in offering such a commuter service.

There is interest from at least three other business park firms as well as UW-Whitewater in having such a commuter service from Janesville available to their employees as well. The interested firms in our business park have informed me that it is becoming increasingly more difficult to recruit employees from more than a 20 mile radius of Whitewater given their wage and benefit structures. As gas prices have soared in recent weeks and are projected to increase even further over the next several months, this has become a very significant issue for them.

There would be three round trips per each weekday that would be scheduled around Generac's shifts as well as a Sunday evening service. This obviously would not be ideal for many Whitewater workers who start work later in the day but some businesses could flex hours for employees who wanted to take the bus service.

I have proposed to both Generac and Janesville Transit that this service be provided on a trial basis beginning April 30 and extending through the end of this year. The service would be evaluated in September of this year (it's important that there be at least 4-5 months of operating experience in order to adequately determine if the service is effective and the benefitting businesses would be willing to continue their financial support). If it would be decided to continue the service in 2013, I have informed both Janesville and Milton that they would be expected to contribute to the local sponsorship costs.

In terms of financial support, Generac has agreed to the majority of the required local sponsorship cost for this trial period. That total sponsorship cost is estimated at \$41,058 of which \$26,058 would be borne by Generac. The remaining \$15,000 would be split between the City and the University. There would be at least two stops in the City (one downtown and one in the Business Park) in addition to a stop at Generac. One stop would also be on the UW-Whitewater campus, most likely at the Visitor's Center on Strain Road.

Generac has also agreed to be responsible for any sponsorship costs if fare box revenue is less than projected. If fare box revenue is greater than projected then all three entities (Generac, City and University) will have their costs reduced on a pro-rata basis.

I have secured the University share of the sponsorship from Chancellor Telfer and he is very supportive of this commuter service trial as long as there is a stop on campus. He felt that there could very well be University employees who would flex their hours to take the commuter service.

The City share for this trial would come from operating reserves in the Shared Ride Taxi Fund which currently has a balance of approximately \$51,000 (this takes into account this year's local share of that program which is budgeted for \$5800). I recommend that the City share of the trial sponsorship would be taken from this fund reserve.

I am attaching the following information for your review and information regarding this proposed trial commuter bus service between Janesville and Whitewater:

- Resolution Authorizing City Contract for Commuter Bus Service
- Cost Estimate
- Bus Service Schedule
- Janesville Transit Director Memo to Janesville Common Council on Proposed Service
- Contract between City of Janesville, Generac and City of Janesville

Local government certainly does not create jobs through its efforts; however, municipalities do have a vital role in supporting job creation and fostering business expansion wherever it can. This situation is a perfect example of that. Our largest private employer needs some assistance in getting its employees to work and we have developed a public-private partnership to make that happen. Other businesses as well as the University of Wisconsin-Whitewater might benefit as well.

If you have any questions regarding this proposal after you have reviewed the information materials, please feel free to contact me prior to next Thursday's Council meeting.

**RESOLUTION AUTHORIZING A CONTRACT WITH GENERAC POWER SYSTEMS, INC.  
AND THE CITY OF JANESVILLE, TO PROVIDE BUS SERVICE BETWEEN  
THE CITIES OF JANESVILLE, MILTON AND WHITEWATER ON A TRIAL BASIS  
APRIL 30 TO DECEMBER 31, 2012**

**WHEREAS**, the City of Janesville owns and operates a public mass transportation system; and

**WHEREAS**, the City of Janesville has established the policy that the area that is served by the Janesville Transit System (JTS) is limited to within the Janesville City limits unless a special subsidy agreement is developed with other entities that desire service to areas outside the City limits; and

**WHEREAS**, Generac Power Systems, Inc. and the City of Whitewater (hereinafter the Sponsors) requested this service; and

**WHEREAS**, it is expected the mass transportation system will be operating at a deficit including, but not limited to, individual and aggregate deficits directly and indirectly arising from providing service hereunder to the sponsors; and

**WHEREAS**, the U.S. Department of Transportation, Federal Transit Administration and the State of Wisconsin Department of Transportation will assist in the subsidization of the operating deficit under formula grant programs; and

**WHEREAS**, the Sponsors approached the City of Janesville and expressed a desire to have bus service provided by the JTS to support their operations; and

**WHEREAS**, the Sponsors are willing to pay the local share of the operating deficit, and Generac specifically has agreed to pay the City of Janesville for any shortfall in farebox revenue below the levels projected, and have designated the necessary funds for this purpose; and

**WHEREAS**, the Sponsors have agreed to meet such other requirements as established by the City of Janesville concerning the provision of Mass Transit Service between Downtown Janesville, the Cities of Milton and Whitewater and the Whitewater Business Park; and

**WHEREAS**, the City of Janesville and the Sponsors have agreed to provide this service on a trial basis from April 3, 2012 to December 31, 2012 and that the service will be evaluated for possible continuation in September of 2012; and

**WHEREAS**, the City of Whitewater will contribute \$7,500 towards the sponsorship of the required local share of this trial bus service and the University of Wisconsin-Whitewater has also agreed to contribute \$7,500 towards the local share (direct payment to the City of Whitewater) with Generac Power Systems Inc. agreeing to pay the remainder of the local share ; and

**WHEREAS**, if the City of Janesville and the Sponsors agree to continue the service beyond December 31, 2012 that subsequent approval of the Whitewater Common Council will be necessary and that financial participation by the cities of Janesville and Milton will be duly considered and be made a part of the local share of the operating deficit for such service.

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Whitewater that the City Manager and City Clerk are authorized to enter into a contract with the City of Janesville and Generac Power Systems Inc. for the provision of bus service between the cities of Janesville, Milton and Whitewater.

**BE IT FURTHER RESOLVED**, that the City Manager and/or his designee(s), on behalf of the City of Whitewater is/are hereby authorized and empowered to negotiate, draft, modify, review, execute, and enter into additional agreements, record, file, and/or make minor modifications and/or amendments to any and all documents, papers, forms, and agreements, and to take whatever other actions as the City Manager may determine, from time to time and at any time, necessary and/or desirable to effectuate the intent of this resolution and/or the public good.

Adopted on the 5th day of April, 2012

Resolution introduced by Councilmember \_\_\_\_\_, who moved its adoption. Seconded by Councilmember \_\_\_\_\_.

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Kevin Brunner, City Manager

ADOPTED:

\_\_\_\_\_  
Michele R. Smith, City Clerk

**Generac Commuter Service**  
**Final Cost Estimate**  
**April 30 – December 31, 2012**

**Hours of Service: Weekdays: 2.5 Hours/trip X 3 Trips = 7.5 Hours/Day**  
**Sunday: 2.5 Hours/trip X 1 Trip = 2.5 Hours/Day**

**Cost per Hour: \$94.00 (fully burdened)**

**Cost per Day: Weekdays - \$705.00**  
**Sunday - \$235.00**

**Days of Service: 170 weekdays (allows for no service on 5 major holidays)**  
**36 Sundays (includes evening service on 5 major holidays in lieu of Sunday evenings)**

<b>Annual Estimated Cost: (4/30 – 12/31/12)</b>	<b>\$128,310</b>
<b>State and Federal Assistance: 53%</b>	<b>\$68,005</b>
<b>Farebox Revenue: 15%</b>	<b>\$19,247</b>
<b>Sponsors Share: 32%</b>	<b>\$41,058</b>

## Bus Service to Connect Whitewater with Milton and Janesville

The Janesville Transit System will begin serving the cities of Milton and Whitewater with bus service on April 30, 2012. Fares are based on distance:

- \$1.50** Within Janesville, Milton, or Whitewater
- \$1.90** Janesville to Milton
- \$2.50** Milton to Whitewater
- \$4.00** Janesville to Whitewater

Location	Departure Time	Departure Time	Departure Time
Downtown Janesville	5:00 AM	1:00 PM	9:00 PM
Milton Piggly Wiggly	5:25 AM	1:25 PM	9:25 PM
Whitewater Downtown	5:45 AM	1:45 PM	9:45 PM
Whitewater University Technology Park	5:50 AM arrival, 6:00 AM departure	1:50 PM arrival, 2:05 PM departure	9:50 PM arrival, 10:00 PM departure
Conner University Center	6:05 AM	2:05 PM	10:05 PM
Whitewater Downtown	6:10 AM	2:10 PM	10:10 PM
Milton Piggly Wiggly	6:30 AM	2:30 PM	10:30 PM
Downtown Janesville	6:55 AM	2:55 PM	10:55 PM
<b>Stops:</b> Janesville Mall, Van Galder Bus depot, Pine Tree Plaza, Wal-Mart, Milton-East Side Business District, Downtown Whitewater, Conner University Center, Whitewater University Technology Park.			
<b>Cost:</b> Cost based on distance of trip. By federal law, persons with disabilities and Senior Citizens over 65 years of age (with proper ID) pay half-fare. Multi-ride passes and pre-tax pass purchase for employees could be made available.			

### ***Where Can I get More Information?***

Questions may be directed to Janesville’s Transit Director Dave Mumma at [mummad@ci.janesville.wi.us](mailto:mummad@ci.janesville.wi.us).

### ***How Did This Service Come About?***

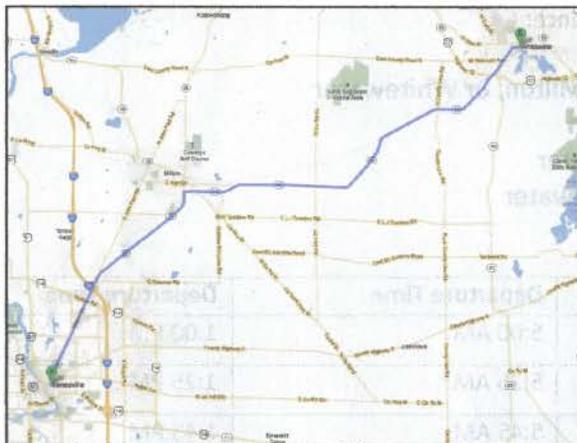
There has been an interest in intercity bus service since 1999. A study was completed in Spring, 2010 to look at the feasibility of bus service connecting UW-Whitewater and the cities of Whitewater, Milton, and Janesville. The full transit feasibility study may be found on the City of Janesville website on the Metropolitan Planning Organization webpage located at: [www.ci.janesville.wi.us/mpo](http://www.ci.janesville.wi.us/mpo)

The Milton and Janesville City Councils each passed a resolution in support of bus service, directing staff to negotiate with the other partners. On November 22, 2010, the UW Whitewater Student Senate discussed the proposed Transit service and voted 12-7 to reject funding the bus service, ending negotiation.

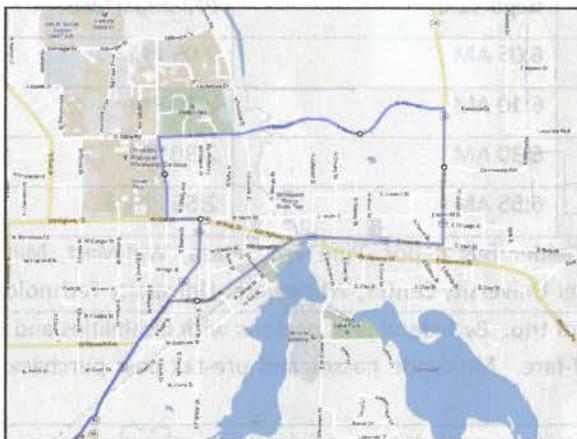
The Whitewater business community approached the City of Janesville and committed to financially supporting limited service to benefit their employees and the public. The Janesville Transit System is capable of adding more trips if other partners commit financial support.

**See Maps on Other Side**

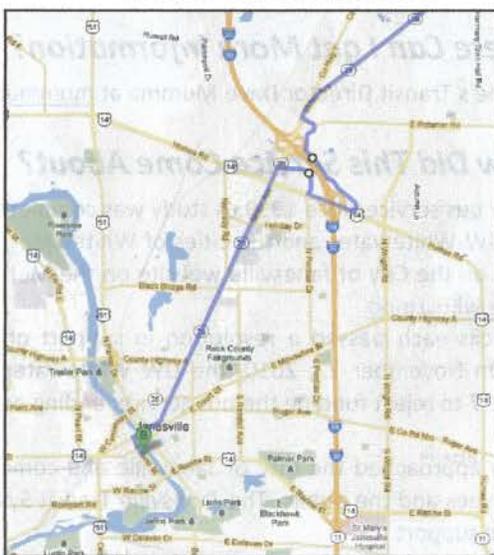
### Janesville to Whitewater Overview



### Within City of Whitewater – stops in downtown, business park, Conner University Center



### Within City of Janesville



# JANESVILLE TRANSIT SYSTEM MEMORANDUM



March 21, 2012

TO: City Council

FROM: Transit Director *David W. Hummer*

SUBJECT: **Update on Janesville-Milton-Whitewater Commuter Bus Service; Potential Start of Service in Second Quarter of 2012.**

**Summary of Previous Activities:** In the spring of 2008, meetings were held among municipal officials in northern Rock and northwest Walworth Counties to explore the need and interest in improving public transportation services in the region. As a result, a grant application was submitted to the Wisconsin Department of Transportation (WisDOT) and a grant was awarded later that year to study the need for a commuter bus service in the corridor from Janesville through Milton to Whitewater; as well as local shared ride taxi service within the City of Milton and improvements to the existing shared-ride service in the City of Whitewater.

The study took place during 2009 and 2010, and reports on the findings of the study and proposals for public transit services in the region resulting from those findings were made to stakeholders and decision-makers in the region; including the Whitewater, Milton and Janesville City Councils, the Chancellor of the University of Wisconsin-Whitewater and his management team, and the UW-Whitewater Student Senate. All three City Councils supported the study and its findings. However, the UW-Whitewater Student Senate, which must approve the use of Segregated University Fees contributed by the student body for various services, voted-down a proposal for a \$5.00 per semester fee to support the bus service in the spring of 2010. The three cities were not in a position to fund the service, and other possible contributors were not identified at that time, so the proposal became dormant.

***In May, 2010, the Council passed a motion authorizing City staff to continue discussions and negotiations with the University, the other cities and other interested or affected parties which could lead to a proposal to start some type of service in the future.*** When and if such a consensus was reached, the Administration would return to the Council with a further report and seek Council's authorization for the City's participation in providing the service and contractual authority to enter into an operating agreement with one or more sponsors.

Now, as the result of discussions over the last several months with the City of Whitewater and a major private sector employer in that community, the Administration believes that it is appropriate to return as promised to update the Council on our progress toward finally establishing this service.

**Update and Discussion of Current Situation:** In the fall of 2011, Generac Power Systems, Inc. the largest private employer in the city of Whitewater, announced a major

expansion of its operations, including plans to hire about 500 additional employees. In response to this news, the transit system contacted the City of Whitewater to explore the possibility of approaching Generac about any interest that it might have in commuter service to connect it with the Janesville and Rock County local labor market. As a result, a meeting was held with Generac officials and the Whitewater City Manager on December 14, 2011 to gauge their interest and present very general proposals of what a service for their employees might look-like and cost. The Janesville Area MPO prepared a survey at Generac's request that the company could distribute to its current employees to gauge interest in potential commuter service to Janesville and Rock County. Results of this informal survey were positive enough that Generac management indicated that they wished to give the idea of commuter service more thought and asked for some time to consider their options, including how they might finance their share of the operating cost.

In early February, 2012, discussions continued with Generac officials about further interest that they might have in commuter service. This discussion reaffirmed Generac's interest in such a service, pending their ability to arrange financing. Information was exchanged with Generac on potential service details and budgetary estimates to assist their decision making. Most recently, the Whitewater City Manager arranged a meeting on March 15<sup>th</sup> for a further discussion of the proposed commuter service with Generac officials and other potentially interested businesses. At this meeting, Generac officials committed to providing the local share for the service and strongly indicated their desire that it begin as soon as possible. They plan to participate in the April 18 Job Fair at the Rock County Job Center and are hopeful to be able to tell prospective employees at that event that the service will be available. At that meeting, we discussed an April 30, 2012 start date for the service, pending Council approval, and assuming that all arrangements can be made by that date. There will be another meeting in Whitewater on Thursday, March 22 at which time we plan to finalize arrangements, pending Council approval and authorization to enter into a contract with Generac and any other sponsors to provide the service. That authorization is contained in Resolution 2012-899, which will be presented to the Council at its meeting on April 9, 2012, along with Resolution 2012-900 amending the 2012 Transit System budget to account for the revenues and expenditures associated with the new service.

#### **Description of Proposed Service:**

- Service under the proposed contract will commence on April 30, 2012 and operate through December 31, 2012.
- Service will be timed and operated to coincide with Generac's three work shifts which begin at 6:00 AM, 2:00 PM and 10:00 PM.
- The 1<sup>st</sup> and 2<sup>nd</sup> shifts work Monday-Friday; the 3<sup>rd</sup> Shift works Sunday-Thursday.
- Service will be provided on 170 weekdays with three trips per weekday, and 36 Sundays with one evening trip per Sunday for the 3<sup>rd</sup> Shift.
- In accordance with Federal Transit Administration regulations, the service will be open at all times to the general public as well as Generac employees, so we anticipate that employees of other businesses in Whitewater as well as University staff and students who's travel plans can be adapted to the schedule may also

use the service.

- Generac understands and accepts the fact that others may ride the service and also that the fares paid by these persons contribute to the overall revenue for the service and reduce the company's liability for the sponsor's share of the service cost.
- Additional service above and beyond that required by Generac would depend on additional funding partners joining a sponsoring consortium to underwrite the sponsors share of that additional service.

**Budgetary Impact:**

The following estimated expenses will be incurred and revenues received for the operation of the service for the balance of 2012. Expenses are based on a fully burdened rate of \$94.00 per hour, including wages, direct operating costs and all overhead.

- **Estimated Operating Cost: (4/30 – 12/31/12):** **\$128,310**
- **Anticipated Revenues to Offset Operating Cost**
  - **State and Federal Assistance: 53%** **\$ 68,005**
  - **Farebox Revenue: 15%** **\$ 19,247**
  - **Sponsors Share: 32%** **\$ 41,058**

Following the presentation on March 26<sup>th</sup>, MPO Coordinator Terry Nolan and I will be available to answer any questions that Councilmembers may have on the report or the proposed service.

**City Manager Recommendation:**

I am supportive of this expansion if the budget can be supported through Federal and State assistance and other non-property tax revenues. One goal the Council has had is to increase job opportunities for citizens and this provides a regional employment opportunity for Janesville citizens.

cc: Eric Levitt, City Manager  
Jay Winzenz, Director of Administration/Assistant City Manager *JW*  
Jennifer Petruzzello, Director of Neighborhood Services *J. Petruzzello*

## **CONTRACT**

This agreement, made and entered into the 1<sup>st</sup> day of April, 2012 by and between the CITY OF JANESVILLE, WISCONSIN, hereinafter referred to as "City", and the following institutions/organizations,

**GENERAC POWER SYSTEMS, INC.**  
757 NORTH NEWCOMB ROAD  
WHITEWATER WI

**CITY OF WHITEWATER, WISCONSIN**  
312 WEST WHITEWATER STREET  
WHITEWATER WI

hereinafter referred to as "the Sponsors".

WHEREAS, the City owns and operates a public mass transportation system; and,

WHEREAS, the City has established the policy that the area that is served by the JTS is limited to within the City limits unless a special subsidy agreement is developed with other entities that desire service to areas outside the City limits; and

WHEREAS, the Sponsors have jointly and severally requested this service; and

WHEREAS, it is expected the mass transportation system will be operating at a deficit including, but not limited to, individual and aggregate deficits directly and indirectly arising from providing service hereunder to the Sponsors jointly and severally; and

WHEREAS, both the U.S. Department of Transportation, Federal Transit Administration, and the State of Wisconsin Department of Transportation will assist in the subsidization of the operating deficit under formula grant programs; and

WHEREAS, the Sponsors have approached the City and expressed a desire to have bus service provided by the City to support their programs; and

WHEREAS, the Sponsors are jointly and severally willing to pay the local share of the operating deficit, and to pay the City for any shortfall in farebox revenue below the levels projected, and have appropriated the necessary funds for this purpose; and

WHEREAS, the Sponsors have agreed to meet such other requirements as established by the City; concerning the provision of Mass Transit Service between Downtown Janesville, the City of Milton, WI, the City of Whitewater, WI and the Whitewater Business Park.

---

**WITNESSETH**

The parties hereto do agree as follows:

**1. Service Provided:**

- A. The City agrees that during the course of this contract it will run regularly scheduled bus service over the route described in Exhibit A, which is attached hereto, and by reference made a part of this contract.
- B. Mass Transit Service will be provided by the City to the Sponsors beginning on April 29, 2012, through December 31, 2012, on Sundays through Fridays, for 170 weekdays and 36 Sundays and/or holidays. When a holiday follows a Sunday, the evening trip normally provided on Sunday, will be provided on the holiday. When a holiday falls on a mid-week day, a single evening trip will be provided on that day as on Sundays.

The following are considered holidays on which only evening service will be provided: Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day (or the day observed as the legal holiday for Christmas Day).

- C. During the period of this contract, hours of service will as follows: the first run shall begin at 5:00 a.m., with the last run being completed at 11:00 p.m.
- D. Service will be provided per the schedule shown in Exhibit B.
- E. Changes in the above schedule that would require or result in an increase in or addition to the level of service shall require a written amendment of this contract. Changes in operational procedure may be done at the sole discretion of the City. If any other types of changes in the above schedule are desired, they may be instituted upon the mutual agreement of the parties hereto and following adequate public notice of such changes.

**1. Payment of Deficit:**

- A. The Sponsors agree to timely pay the local share of the operating deficit for service pursuant to the amounts set forth in Exhibit C, which are attached hereto and are by reference made a part of this contract. The Sponsors further agrees to pay the City any shortfall in farebox revenue below those levels projected in Exhibit C, based on their individual proportions of the Local Share. Farebox revenues in excess of those levels projected in Exhibit C will reduce the amount owed by the Sponsors in an equal amount, subject to distribution among the Sponsor members.
- B. The City shall bill the Sponsors for the local share of the operating deficit, with the first payment due on August 1, 2012, and semi-annually thereafter during the life of the contract. Billing for any farebox revenue shortfalls will also be semi-annually, commencing

with the first six months or fraction thereof of 2012. Payment shall be due and payable no later than fifteen (15) days after the date of the City's invoice or billing. The City expressly agrees that no interest assessment will be charged for goods and/or services provided payment is made by the Sponsors within 60 days of acceptance of the goods and/or services or receipt by the Sponsors of a properly completed invoice, whichever is later.

3. The City agrees that it will authorize the Sponsors to issue or sell intercity bus passes and JTS token packs, following procedures established from time to time by the Transit Director. It is further agreed that JTS will be reimbursed on a monthly basis for all passes and/or tokens sold or issued.
4. It is agreed and recognized by all parties hereto that the Wisconsin Department of Transportation has regulatory authority over routes, fares, service and related matters. Any and all regulations promulgated, implemented and/or imposed by the Wisconsin Department of Transportation from time to time are hereby incorporated herein and made a part of this agreement. All parties shall abide by same and this agreement is subject to all Federal, state and local laws, regulations, codes, rules and ordinances as from time to time enacted, promulgated or amended.
5. Notwithstanding anything in this agreement to the contrary, the City shall at all times retain, have and maintain sole and ultimate authority, control, dominion, power of decision, management of, control over the operations of, and responsibility for the operation, control, and direction of the mass transit service extended to the Consortium pursuant to this agreement, and in accordance with the terms herein. The authority of the City as contained in this agreement shall include the application of the City's operating standards and regulations to this service, and shall specifically include those standards relating to expected performance of the service in terms of ridership and revenue. The City's operating standards can be found in the Executive Summary of the Transit Development Plan Update, dated October, 2007 and the Janesville-Milton-Whitewater Study dated September 2010. Should the service fail to meet the standards as referenced therein, the City shall have the right to terminate its operation. The decision of the City is final in all matters directly and/or indirectly arising from, pertaining to and/or concerning the operation, management and control over the transit system. The decisions of the Transit Director in such matters shall be final, binding and unappealable by the Consortium.
6. All parties agree to recognize, abide by and render this agreement subject to the potential limitation, indefinite character, changing amounts and annual discretionary nature of the City's and the Sponsors financial capabilities, resources, source(s) of funding, and amount of funding. Upon ninety (90) days notice by a majority of the Sponsors, the City of Janesville agrees to take immediate action to terminate such service. Similarly, upon ninety (90) days notice, the City may terminate service for the lack of financial capability to continue. The determination of whether the City has sufficient financial capacity to continue shall be solely within the discretion of the City. However, if in any succeeding contract year there is an increase of 10% or more in the operating cost, a decrease of 10%

or more in Federal or State subsidy, the parties may reconsider the succeeding years' portion of the contract by the conclusion of the Transit System budget process.

7. This contract will be for eight (8) months plus two calendar days. Provided, however, that the amounts set forth in Exhibit C will be updated annually based upon the most recent annual JTS operating costs, level of Federal, State, and local subsidy, and operating revenue realized from the service. Updated amounts set forth in Exhibit C shall become effective, due and payable as of the date(s) set, from time to time, by the Transit Director.
8. If, for any reason, the service set forth in this Agreement is eliminated or terminated, in whole or in part, the City agrees to reimburse to the Sponsors a prorated and apportioned amount not to exceed any unused portion of the Sponsors local share that was last paid by the Sponsors. The amount to be reimbursed will be determined as of the last full day of service provided by the City under this agreement.
9. Force Majeure: If the City cannot meet the schedule(s) set forth in this Agreement as a result of problems related to weather, mechanical break-downs or other circumstances beyond the City's control, the failure to meet the schedule shall not be considered a violation of this Agreement. Furthermore, the City shall be excused for the period of any delay in the performance of any obligation under this contract when prevented from so doing by cause or causes beyond the City's control including, without limitation, all labor disputes; civil commotion; war; war-like operations; invasions; rebellion; hostilities; military or usurped power; marshal law; sabotage; governmental regulations or controls; fire or other casualty; inability to obtain any material, services, financing, funding or revenues of whatsoever kind or nature; or through or by any acts of God.
10. The City will include reasonable efforts to market this service as part of its normal marketing efforts to the general public, and will provide reasonably necessary marketing materials within its capability. The Sponsors shall, solely at their own expense, throughout the life of this agreement, in ongoing good faith fashion, market and promote the service within their own organizations and with their clients/employees/citizens with the object of maximizing participation within their organizations.
11. No amendment, alteration or modification of this contract shall be effective or binding upon any party unless it is reduced to writing and signed by the parties affected thereby.
12. This contract cannot be assigned by any party other than the City of Janesville at any time without the express approval of the City of Janesville.
13. No failure of the City of Janesville to exercise any power given to it under this contract, and no customer practice of the parties at variance with the terms of this contract, shall constitute a waiver of the City of Janesville's rights to demand exact compliance of the Sponsors to their obligation(s) under the contract.

14. This contract binds the parties hereto and each and every of their successors, assigns, heirs, transferees, and related others of whatsoever kind or nature.
15. This contract may be terminated at any time, without cause, and without prior notice by the City of Janesville. Such termination shall be without any penalty or liability by the City of Janesville for any foreseeable, unforeseeable and/or consequential damages incurred by any other party or person.
16. Time is of the essence in the performance of each and every of the obligation set forth in this contract, including, but not limited to, payment of any amounts due.
17. This contract and its parts, sections, provisions, obligations and promises are severable. In the event that any part, section, provision, obligation or promise is held invalid or unenforceable by a court of competent jurisdiction, then the remaining parts, sections, provisions, obligations and promises shall be unaffected by such ruling and shall remain, jointly and severally, in full force and effect to the fullest extent permitted by law.
18. This contract and the rights and obligations hereunder, shall be construed, interpreted, determined and applied according to the laws of the State of Wisconsin.

**CITY OF JANESVILLE:**

By \_\_\_\_\_  
Jennifer Petruzzello  
Title Director of Neighborhood Services

ATTEST:

By \_\_\_\_\_  
Jean Wulf  
Title City Clerk/Treasurer

**GENERAC POWERS SYSTEMS, INC.:**

By \_\_\_\_\_  
Title \_\_\_\_\_

**CITY OF WHITEWATER, WISCONSIN:**

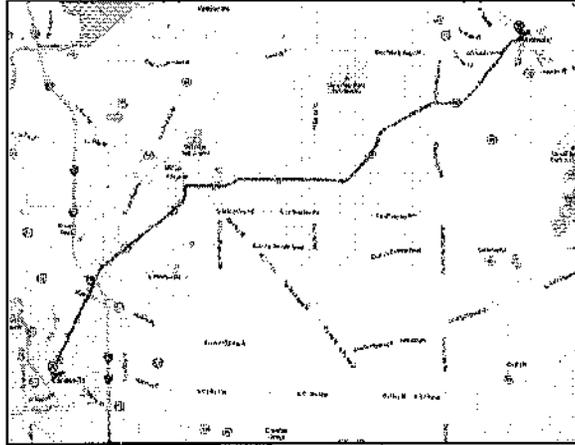
By \_\_\_\_\_  
Title \_\_\_\_\_

Approved as to form:

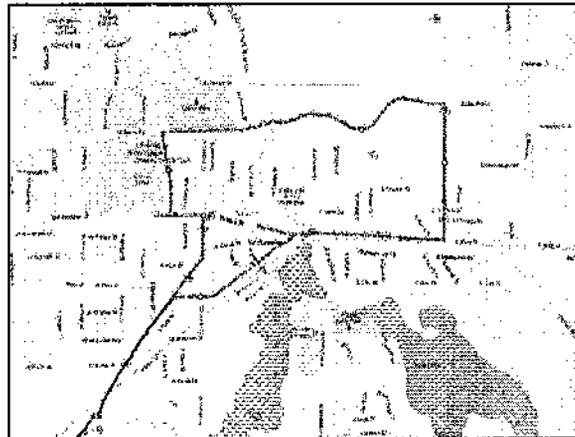
By \_\_\_\_\_  
Wald Klimczyk  
Title City Attorney

**EXHIBIT A**

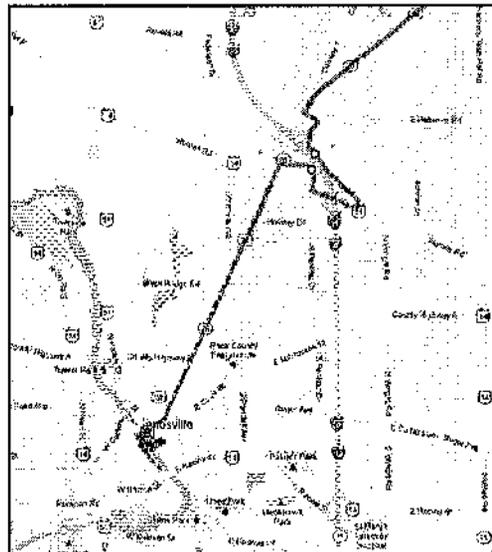
**Janesville to Whitewater Overview**



**Within City of Whitewater - stops in downtown, business park, Conner University Center**



**Within City of Janesville**



<b>Exhibit B</b>
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## Janesville-Milton-Whitewater COMMUTER SERVICE

### Route Schedule (To Meet Generac Shifts)

**NOTE:** *This schedule is based on a 50 minute running time between downtown Janesville and the Whitewater Industrial Park, including intermediate stops. The 15 minute loading/regeneration time also allow extra travel time for winter road conditions.*

Location	Departure Times <sup>*see service note</sup>		
Janesville Transfer Center	5:00 AM	1:00 PM**	9:00 PM
Janesville Mall	5:10 AM	1:10 PM	9:10 PM
Van Galder Depot	5:13 AM	1:13 PM	9:13 PM
Wal-Mart	5:15 AM	1:15 PM	9:15 PM
Milton Piggly Wiggly	5:25 AM	1:25 PM	9:25 PM
Whitewater Downtown	5:45 AM	1:45 PM	9:45 PM
<b>ARRIVE</b> Generac	5:50 AM	1:50 PM	9:50 PM
<b>DEPART</b> Generac	6:05 AM	2:05 PM	10:05 PM
Whitewater Downtown	6:10 AM	2:10 PM	10:10 PM
Milton Piggly Wiggly	6:30 AM	2:30 PM	10:30 PM
Wal-Mart	6:40 AM	2:40 PM	10:40 PM
Van Galder Depot	6:42 AM	2:42 PM	10:42 PM
Janesville Mall	6:45 AM	2:45 PM	10:45 PM
Janesville Transfer Center	6:55 AM***	2:55 PM***	10:55 PM

**\*Service Note:** Service operates Monday—Friday, with no service on holidays occurring on Mondays or weekdays. The 9:00 PM Janesville departure and 10:05 PM Whitewater departures **ONLY** also operates Sunday evening except on weeks with Monday holidays when service is provided on Monday evening.

\*\*1PM departure connects with BJE from Beloit

\*\*\*6:55 & 2:55 arrivals connect with BJE to Beloit

**Exhibit C**

**2012 PROJECTIONS**

Janesville, Milton, Whitewater Express: Projected Operating Expense, Revenue, & Subsidy Payments

April 29 thru December 31, 2012

***Cost Calculation***

Hours/Trip	2.5
Trips/Day	3/1
Service Days	206
Cost/Hour	\$94
Cost/Day	
Weekdays	\$705
Sundays	\$235
Service Cost	\$128,310

***Expense Sharing***

	PERCENT	SHARES
State Share	22%	\$28,228
Federal Share	31%	\$39,776
Fare Revenue	15%	\$19,247
Local Share	32%	\$41,059
<b>TOTAL</b>		<b>\$128,310</b>

***Local Share Breakout***

	PERCENT OF LOCAL SHARE	SPONSOR SHARE
Generac Power Systems		
City of Whitewater		

***Assumptions:***

- 1) Combined Federal & State subsidies cover 53.0% of expenses
- 2) Three (3) round trips Monday—Friday, one (1) round trip on Sundays & certain holidays.

# MEMORANDUM

To: Kevin Brunner, City Manager  
Fr: Dean Fischer, Director of Public Works *DF*  
Date: March 23, 2012

**Subject: Milwaukee Street Reconstruction Contract 1-2012**

Attached please find the Bid Tabulation Summary and a letter from City Engineer Mark Fisher, Strand Associates for Contract 1-2012.

The construction estimate for the Milwaukee Street project was \$2,584,750 based on projections for the Capital Improvement Plan. As you can see three of the bids are very close to the estimate.

The City has experience with E & N Hughes, Monroe, as they are the General Contractor the for the North Street project. Staff has been very satisfied with the work of E & N Hughes.

**DPW recommends that Contract 1-2012 – Milwaukee Street Reconstruction be awarded to E & N Hughes, Monroe, WI in the amount of \$2,437,740.50.**

Please place this item on the Council's April 5, 2012 agenda for consideration.

Thank you.

C: Project File



Strand Associates, Inc.®

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

March 22, 2012

Mr. Dean Fischer, DPW  
City of Whitewater  
312 West Whitewater Street  
Whitewater, WI 53190

Re: Milwaukee Street Reconstruction  
Contract 1-2012  
City of Whitewater, Wisconsin

Dear Dean,

Bids for the Milwaukee Street Reconstruction project were opened on March 21, 2012. Four bids were received. We have enclosed the resulting bid tabulation for your reference.

E&N Hughes Co, Inc. of Monroe, Wisconsin, was the apparent low bidder at \$2,437,740.50. The bid included a bid bond for 10 percent and Addendum No. 1 was acknowledged.

Strand Associates, Inc.® has previously worked with E & N Hughes Co., Inc. on projects for the City of Whitewater, the City of Stoughton, the City of Darlington, and the Village of New Glarus. E & N Hughes Co., Inc. is currently working in the City as the general contractor for the North Street Bridge Replacement project. Based on our previous experience with this contractor, we have found E & N Hughes Co., Inc. to be responsible.

We suggest that you consider evaluating E & N Hughes Co., Inc.'s financial status prior to award and other information submitted to you as required by Article 19.05.2 found in the Instructions to Bidders of the Contract Documents.

Please contact me with any questions regarding this project.

Sincerely,

STRAND ASSOCIATES, INC.®

Mark A. Fisher, P.E.

Enclosure

Bids Received: 01:00 PM  
March 21, 2012

STRAND ASSOCIATES, INC.®  
910 West Wingra Drive  
Madison, Wisconsin 53715

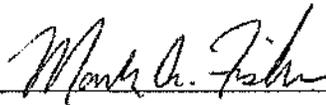
MILWAUKEE STREET RECONSTRUCTION  
CONTRACT 1-2012  
CITY OF WHITEWATER, WISCONSIN

BID TABULATION SUMMARY

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Computed Total Bid
E & N Hughes Co., Inc. N2629 Coplien Road Monroe, WI 53566	10%	Yes	\$2,437,740.50
Super Excavators, Inc. N59 W14601 Bobolink Avenue Menomonee Falls, WI 53051	10%	Yes	\$2,720,208.05 *\$2,716,808.05
Speedway Sand & Gravel, Inc. 8500 Greenway Boulevard #202 Middleton, WI 53562	10%	Yes	\$2,735,164.00
Reesman's Excavating & Grading, Inc. 28815 Bushnell Road Burlington, WI 53105	10%	Yes	\$4,839,888.60

\* Contractor's Computed Total

Reviewed by: \_\_\_\_\_



# Memo

**To:** Kevin Brunner, City Manager  
Common Council

**From:** Matt Amundson, Parks and Recreation Director

**Date:** March 28, 2012

**Re:** 2012 Lakes Management

---

The Parks and Recreation Board on March 19<sup>th</sup> approved a new approach to lakes management that I am asking for Common Council approval as well. I took a new approach this year to the request for proposals for lake treatment, encouraging vendors to make suggestions rather than for us to tell them what we wanted. I received a total of 5 proposals and have summarized them in this memo on the last page. The budgeted amount for lake management in 2012 is \$12,000 which is funded from the Stormwater Utility.

## **Trippe Lake**

A recommendation of the lakes protection plan was to explore biological control measures for Eurasian water milfoil. EnviroScience has proposed use of weevils that will reduce the Eurasian water milfoil to low levels within the lake and sustain a population to maintain control for years to come. Milfoil weevils are native insects that are found naturally occurring on milfoil throughout most of the northern states and provinces across North America. This eco-friendly biological control is the only effective and sustainable option available. This solution can save the City from having to spend a lot of money each year on herbicides. Again, other native plants such as coontail and elodea would be primarily taking over areas once-dominated by milfoil. Biologists view this as a positive sign because these native plants will also work to keep the milfoil at low levels in subsequent years and these plants are native, so they are beneficial to a healthy lake ecosystem.

It is important to note that EnviroScience has put together a 5-Year plan for Trippe Lake that I have illustrated below. This is based on their experience in working with milfoil infestations and that each year their biologists will re-evaluate the progress and adapt the number of weevils if necessary.

<b>Year</b>	<b>Weevils</b>	<b>Cost of Weevils</b>	<b>Surveys/Report</b>	<b>Total Cost</b>
2012	5,000	\$5,000	\$3,009.35	\$8,009.95
2013	15,000	\$15,000	\$3,544.38	\$18,544.38
2014	12,000	\$12,000	\$3,831.94	\$15,831.94
2015	8,000	\$8,000	\$4,195.00	\$12,195.00
2016	0	\$0	\$2,389.50	\$2,389.50
<b>Total</b>	<b>40,000</b>	<b>\$40,000</b>	<b>\$17,970.17</b>	<b>\$56,970.77</b>

### **Cravath Lake**

In addition to Eurasian water milfoil, Cravath Lake has another invasive species, curly-leaf pondweed. If EnviroScience were to use weevils as a biological control for the Eurasian water milfoil, then the curly leaf may take over areas where the milfoil once-dominated. In that case, curly leaf is typically controlled by algaecides or a mixture of algaecides and herbicides. Algaecides are the most toxic to macro invertebrates (insects) and even other larger species such as amphibians, so then the treatments would kill the weevil population. This situation may replace one evil with another, so we feel that herbicides may be the best approach for controlling multiple invasive species in this lake.

Chemical control appears our only treatment option on Cravath. Stantec has proposed a whole lake treatment while the other vendors are suggesting spot treatment that has been done in the past. Stantec has used whole lake treatment on other problematic lakes with good success.

### **Recommendation**

I am proposing that Stantec be awarded treatment of Cravath Lake and EnviroScience be awarded treatment of Trippe Lake. Although neither vendor is the low bid, I feel it is in our best interest to work with EnviroScience on biological treatment on Trippe Lake. I feel that it is time to explore alternative treatment options that may have better long-range improvement on water quality. The contract for EnviroScience would be \$8,009.95 and the contract with Stantec would be for \$3,505 which would put us under the budgeted amount of \$12,000. I am asking that if Council approves the biological control on Trippe Lake that there is an understanding that the budgeted amount for lake treatment will have to increase over the next 3 years.

Your consideration of this matter is greatly appreciated.

Thanks!

Matt Amundson  
Parks & Recreation Director

**Trippe Lake**

	<b>EnviroScience</b>	<b>Stantec</b>	<b>Lakeland Biologists</b>	<b>Wisconsin Lake &amp; Pond</b>	<b>Cason &amp; Assoc</b>
Initial Survey	\$1,381.75	\$800.00	\$375.00	\$750.00	\$1,200.00
Follow-up Survey	\$1,268.20	\$1,000.00	\$375.00	\$750.00	\$1,200.00
Report	\$360.00	\$87.50	\$0.00	\$0.00	\$0.00
Treatment	\$5,000.00	\$2,540.00	\$6,375.00	\$6,780.00	\$5,820.00
<b>Totals</b>	<b>\$8,009.95</b>	<b>\$4,427.50</b>	<b>\$7,125.00</b>	<b>\$8,280.00</b>	<b>\$8,220.00</b>

**Cravath Lake**

	<b>EnviroScience</b>	<b>Stantec</b>	<b>Lakeland Biologists</b>	<b>Wisconsin Lake &amp; Pond</b>	<b>Cason &amp; Assoc</b>
Initial Survey	\$0.00	\$800.00	\$375.00	\$750.00	\$1,200.00
Follow-up Survey	\$0.00	\$1,000.00	\$375.00	\$750.00	\$1,200.00
Report	\$0.00	\$87.50	\$0.00	\$0.00	\$0.00
Treatment	\$0.00	\$1,617.50	\$2,550.00	\$3,540.00	\$2,910.00
<b>Totals</b>	<b>\$0.00</b>	<b>\$3,505.00</b>	<b>\$3,300.00</b>	<b>\$5,040.00</b>	<b>\$5,310.00</b>