

**CITY OF WHITEWATER
COMMON COUNCIL AGENDA
Common Council Meeting
Thursday, November 4, 2010 – 6:30 p.m.**

Amended as of 11/3/10 @ 11 a.m. deleting Item O-2 Creating Ch. 19.56, Natural Landscape Yard Ordinance (Urban Forestry Commission Recommendation) and adding to C-2 Budget WHITEWATER AREA CHAMBER OF COMMERCE.

City of Whitewater Municipal Building Community Room
312 W. Whitewater Street Whitewater, Wisconsin

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

CONSENT AGENDA:

CA-A	Approval of Payment of Invoices Processed through 10/27/2010
CA-B	Acknowledgment of Receipt and Filing of: * CDA Minutes of 9/27/10
CA-C	Expedited approval of the following items, per city staff recommendation:

REPORTS:

CDA	Quarterly Report
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HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

RESOLUTIONS:

R-1	Resolution Declaring a Moratorium on Building Permit Fees for all Residential, Commercial, and Industrial Construction Projects within TIF 4, from 1/1/11 to 12/31/11.
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ORDINANCES: First Reading

O-1	Amending Chapter 5 relating to Transient Merchant Licenses (in the Downtown B-2 zoning district)
O-2	Creating Ch. 19.56, Natural Landscape Yard Ordinance (Urban Forestry Commission Recommendation) — Cancelled Item
O-3	Amendment to Ch. 2 regarding Park and Recreation Board Voting Requirements (Councilmember Olsen Request)

ORDINANCES: Second Reading - NONE

CONSIDERATIONS:

C-1	Approval of purchase of one-half ton truck from Zingg Motors.
C-2	2011 BUDGET PRESENTATIONS AND POSSIBLE ACTION OR DIRECTION REGARDING SAME: CDA - (900)

	<u>CABLE TV (200)</u>				
	<u>YOUNG MEMORIAL LIBRARY - (55110)</u>				
	<u>LIBRARY SPECIAL REVENUE FUND - (200)</u>				
	<u>SOLID WASTE/RECYCLING - (230)</u>				
	<u>STORMWATER UTILITY (630)</u>				
	<u>WASTEWATER UTILITY (620)</u>				
	<u>WATER UTILITY (610)</u>				
	<u>POLICE</u>				
	Administration - (52100)				
	Patrol - (52110)				
	Investigation - (52120)				
	Crossing Guards - (52130)				
	Community Service Officers - (52140)				
	Emergency Preparedness - (52500)				
	Communications/Dispatch - (52600)				
	<u>FIRE/RESCUE</u>				
	Fire - (52200)				
	Crash Crew - (52210)				
	Rescue Squad - (52300)				
	<u>TOURISM, DOWNTOWN WHITEWATER & WHITEWATER AREA CHAMBER OF COMMERCE BUDGET REPORT</u>				
C-3	Councilmember Requests for Future Agenda Items.				
C-4	Adjourn.				

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting. *Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
5 ALARM FIRE & SAFETY						
420	5 ALARM FIRE & SAFETY	107868-1	FIRE/EVOLUTION CAMERA KIT	11/03/2010	8,610.00	210-52200-810
420	5 ALARM FIRE & SAFETY	107868-2	FIRE/FIRE HOOKS NEW TRUCK	11/03/2010	280.86	210-52200-810
420	5 ALARM FIRE & SAFETY	107868-3	FIRE/EVOLUTION CAMERA KIT	11/03/2010	691.63	210-52200-810
420	5 ALARM FIRE & SAFETY	107868-4	FIRE/FIRE HOOKS NEW TRUCK	11/03/2010	71.92	210-52200-810
420	5 ALARM FIRE & SAFETY	107868-5	FIRE/FIREHAWK FACEPIECE N	11/03/2010	638.63	210-52200-810
420	5 ALARM FIRE & SAFETY	108826-1	CRASH CREW/OPERATING SU	11/03/2010	254.00	100-52210-340
420	5 ALARM FIRE & SAFETY	108929-1	CRASH CREW/OPERATING SU	11/03/2010	269.00	100-52210-340
420	5 ALARM FIRE & SAFETY	109203-1	CRASH CREW/EQUIPMENT RE	11/03/2010	160.00	100-52210-242
Total 5 ALARM FIRE & SAFETY:					10,976.04	
A & A ENVIRONMENTAL INC						
1321	A & A ENVIRONMENTAL INC	3476	PARKLAND ACQUISITION/372 N	11/03/2010	1,615.00	240-56110-820
Total A & A ENVIRONMENTAL INC:					1,615.00	
ABENDROTH WATER COND						
502	ABENDROTH WATER COND	502-110310	WASTEWATER/LAB SUPPLIES	11/03/2010	765.08	620-62870-340
502	ABENDROTH WATER COND	502-110310	WASTEWATER/OPERATING SU	11/03/2010	360.00	620-62840-340
Total ABENDROTH WATER COND:					1,125.08	
AIRGAS NORTH CENTRAL						
4760	AIRGAS NORTH CENTRAL	105302170	WASTEWATER/OPERATING SU	11/03/2010	40.43	620-62840-340
Total AIRGAS NORTH CENTRAL:					40.43	
AMERICAN INDUSTRIAL LEASING CO						
5928	AMERICAN INDUSTRIAL LEASI	294778	GEN ADMN/COPIER LEASE	11/03/2010	819.00	100-51450-244
5928	AMERICAN INDUSTRIAL LEASI	294778	FINANCE/COPIER LEASE	11/03/2010	645.00	100-51450-244
5928	AMERICAN INDUSTRIAL LEASI	294778	DPW/PLANNING/COPIER LEAS	11/03/2010	645.00	100-51450-244
5928	AMERICAN INDUSTRIAL LEASI	294778	POLICE/COPIER LEASE	11/03/2010	645.00	100-51450-244
Total AMERICAN INDUSTRIAL LEASING CO:					2,754.00	
ARGUS-HAZCO						
5848	ARGUS-HAZCO	4024290	WASTEWATER/OPERATING SU	11/03/2010	420.00	620-62840-340
Total ARGUS-HAZCO:					420.00	
AT&T LONG DISTANCE						
4746	AT&T LONG DISTANCE	4746-1103201	SAFETY BLDG/LONG DISTANC	11/03/2010	149.96	100-51600-225
4746	AT&T LONG DISTANCE	4746-1103201	CABLE/LONG DISTANCE	11/03/2010	7.48	200-55110-225
Total AT&T LONG DISTANCE:					157.44	
BANDT COMMUNICATIONS INC						
858	BANDT COMMUNICATIONS INC	006692	FIRE/EQUIPMENT REPAIRS	11/03/2010	92.00	100-52200-242
Total BANDT COMMUNICATIONS INC:					92.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
BATTERIES PLUS						
3069	BATTERIES PLUS	242533	WASTEWATER/REPAIRS & SUP	11/03/2010	75.96	620-62850-357
Total BATTERIES PLUS :					75.96	
BENDLIN FIRE EQUIP INC						
159	BENDLIN FIRE EQUIP INC	64314	FIRE/NEW TRUCK EQUIPMENT	11/03/2010	6,707.16	210-52200-810
159	BENDLIN FIRE EQUIP INC	64476	FIRE/NEW TRUCK EQUIPMENT	11/03/2010	1,992.01	210-52200-810
159	BENDLIN FIRE EQUIP INC	64577	FIRE/GAS MONITOR NEW TRU	11/03/2010	1,574.40	210-52200-810
Total BENDLIN FIRE EQUIP INC:					10,273.57	
BROWN CAB SERVICE						
47	BROWN CAB SERVICE	SEPT10	CAB SVC/SEPTEMBER	11/03/2010	10,484.95	235-51350-295
Total BROWN CAB SERVICE:					10,484.95	
BURNS INDUSTRIAL						
28	BURNS INDUSTRIAL	377558	PARKS/REPAIR MATERIALS	11/03/2010	147.82	100-53270-242
28	BURNS INDUSTRIAL	378053	WASTEWATER/REPAIRS & SUP	11/03/2010	14.41	620-62850-357
28	BURNS INDUSTRIAL	379156	WASTEWATER/REPAIRS & SUP	11/03/2010	100.44	620-62850-357
Total BURNS INDUSTRIAL:					262.67	
CARDMEMBER SERVICE						
1312	CARDMEMBER SERVICE	1312-110310	SENIORS/REDBOX	11/03/2010	3.18	100-46733-55
1312	CARDMEMBER SERVICE	1312-110310	SENIORS/FACTORY CARD OUT	11/03/2010	57.43	100-46733-55
1312	CARDMEMBER SERVICE	1312-110310	SENIORS/COACH USA	11/03/2010	84.00	100-46733-55
1312	CARDMEMBER SERVICE	1312-110310	GEN ADMN/ICMA INTERNET	11/03/2010	399.00	100-51400-154
1312	CARDMEMBER SERVICE	1312-110310	GEN ADMN/DAN'S MEAT MKT	11/03/2010	155.15	100-51400-340
1312	CARDMEMBER SERVICE	1312-110310	GEN ADMN/UWWW CATERING	11/03/2010	37.61	100-51400-340
1312	CARDMEMBER SERVICE	1312-110310	IT/GODADDY.COM	11/03/2010	171.60	100-51450-246
1312	CARDMEMBER SERVICE	1312-110310	IT/DNS ENTERPRISES	11/03/2010	79.00	100-51450-246
1312	CARDMEMBER SERVICE	1312-110310	IT/GSA/FAS/IT/QTEBB	11/03/2010	125.00	100-51450-246
1312	CARDMEMBER SERVICE	1312-110310	IT/DYN.COM/CHARGE	11/03/2010	29.95	100-51450-246
1312	CARDMEMBER SERVICE	1312-110310	FINANCE/ROAD RANGER	11/03/2010	26.86	100-51500-330
1312	CARDMEMBER SERVICE	1312-110310	GEN BLDG/HILTON HOTEL	11/03/2010	24.00	100-51600-154
1312	CARDMEMBER SERVICE	1312-110310	DPW/WALMART	11/03/2010	48.85	100-53100-330
1312	CARDMEMBER SERVICE	1312-110310	PARKS/INT'L SOC ARBORICULT	11/03/2010	250.00	100-53270-295
1312	CARDMEMBER SERVICE	1312-110310	REC/HOME DEPOT	11/03/2010	12.45	100-55300-341
1312	CARDMEMBER SERVICE	1312-110310	REC/NFL PROPERTIES	11/03/2010	70.73	100-55300-341
1312	CARDMEMBER SERVICE	1312-110310	SENIORS/COMFORT SUITES	11/03/2010	150.00	100-55310-154
1312	CARDMEMBER SERVICE	1312-110310	SENIORS/WI PARK & REC	11/03/2010	300.00	100-55310-154
1312	CARDMEMBER SERVICE	1312-110310	TASTE OF WWW/ORIENTAL TRA	11/03/2010	137.85	100-55320-790
1312	CARDMEMBER SERVICE	1312-110310	CABLE/MULLIGANS	11/03/2010	5.70	200-55110-341
1312	CARDMEMBER SERVICE	1312-110310	CABLE/BATTERIES PLUS	11/03/2010	59.97	200-55110-340
1312	CARDMEMBER SERVICE	1312-110310	CABLE/5 POINTS	11/03/2010	5.47	200-55110-341
1312	CARDMEMBER SERVICE	1312-110310	LIBRARY/AMZN.COM	11/03/2010	35.36	220-55110-321
1312	CARDMEMBER SERVICE	1312-110310	LIBRARY/LEGO SHOP AT HOM	11/03/2010	484.99	220-55110-342
1312	CARDMEMBER SERVICE	1312-110310	WASTEWATER/USA BLUEBOO	11/03/2010	9.51	620-62850-357
1312	CARDMEMBER SERVICE	1312-110310	CDA/BOSTON BLACKIES	11/03/2010	77.99	900-56500-154
1312	CARDMEMBER SERVICE	1312-110310	CDA/METRA WAUKEGAN	11/03/2010	48.05	900-56500-330
Total CARDMEMBER SERVICE:					1,900.70	
CGC INC						
2005	CGC INC	30491	TECH PARK/CTS	11/03/2010	1,115.50	440-57663-841
2005	CGC INC	30492	STARIN RD/CTS	11/03/2010	489.38	440-57663-840

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total CGC INC:					1,604.88	
CHARTER COMMUNICATIONS						
1571	CHARTER COMMUNICATIONS	1571-110310	CITY/COURT CONNECTION	11/03/2010	136.98	100-51600-225
1571	CHARTER COMMUNICATIONS	1571-110310	LIBRARY/AUTOMATION SUPPO	11/03/2010	64.99	220-55110-218
1571	CHARTER COMMUNICATIONS	1571-110310	CABLE/INTERNET SVC	11/03/2010	136.98	200-55110-225
Total CHARTER COMMUNICATIONS:					338.95	
CITY OF JANESVILLE						
5817	CITY OF JANESVILLE	51524	STARIN RD/INSPECTION SVC	11/03/2010	4,982.00	440-57663-840
Total CITY OF JANESVILLE:					4,982.00	
CLEAN MATS						
1033	CLEAN MATS	23419	WASTEWATER/OPERATING SU	11/03/2010	25.74	620-62840-340
Total CLEAN MATS:					25.74	
COACH S LOCKER, THE						
495	COACH S LOCKER, THE	296248	REC/SCOREBOARD REMOTES	11/03/2010	143.85	100-55300-341
Total COACH S LOCKER, THE:					143.85	
DIVERSIFIED BENEFIT SVC INC						
4192	DIVERSIFIED BENEFIT SVC INC	118059	FINANCE/OCT SVC	11/03/2010	370.60	100-51500-217
Total DIVERSIFIED BENEFIT SVC INC:					370.60	
EMERGENCY APPARATUS MTN INC						
4512	EMERGENCY APPARATUS MTN	51432	FIRE/VEHICLE MAINTENANCE	11/03/2010	2,429.85	100-52200-241
Total EMERGENCY APPARATUS MTN INC:					2,429.85	
EMERGENCY MEDICAL PRODUCTS						
115	EMERGENCY MEDICAL PRODU	1317820	RESCUE/OPERATING SUPPLIE	11/03/2010	373.14	100-52300-340
Total EMERGENCY MEDICAL PRODUCTS:					373.14	
ENVIROTECH EQUIPMENT CO LLC						
4930	ENVIROTECH EQUIPMENT CO	100710-11A	WASTEWATER/COLLECTION E	11/03/2010	152.00	620-62830-354
Total ENVIROTECH EQUIPMENT CO LLC:					152.00	
EPPSTEIN UHEN ARCHITECTS						
5549	EPPSTEIN UHEN ARCHITECTS	55721	INNOVATION CTR/A&E CONTR	11/03/2010	14,159.89	440-57663-839
5549	EPPSTEIN UHEN ARCHITECTS	55723	INNOVATION CTR/LEED CONT	11/03/2010	4,896.45	440-57663-839
5549	EPPSTEIN UHEN ARCHITECTS	55868	INNOVATION CTR/A&E CONTR	11/03/2010	14,188.76	440-57663-839
Total EPPSTEIN UHEN ARCHITECTS:					33,245.10	
FIRST SUPPLY						
205	FIRST SUPPLY	8515134-01	WASTEWATER/SEWER MAINT	11/03/2010	24.00	620-62830-354
Total FIRST SUPPLY:					24.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
GEN COMMUNICATIONS INC						
119	GEN COMMUNICATIONS INC	619892	RESCUE/PAGER REPAIR	11/03/2010	110.00	100-52300-242
119	GEN COMMUNICATIONS INC	620301	RESCUE/PAGER REPAIR	11/03/2010	110.00	100-52300-242
Total GEN COMMUNICATIONS INC:					220.00	
GUS PIZZA PALACE LLC						
601	GUS PIZZA PALACE LLC	6080	RESCUE/OPERATING SUPPLIE	11/03/2010	100.28	100-52300-340
601	GUS PIZZA PALACE LLC	6080	CRASH CREW/OPERATING SU	11/03/2010	47.92	100-52210-340
Total GUS PIZZA PALACE LLC:					148.20	
HOMETOWN NEWS LIMITED PTNRSHIP						
1879	HOMETOWN NEWS LIMITED PT	025065	GEN BLDG/LIB RENTAL AD	11/03/2010	49.50	100-51600-250
Total HOMETOWN NEWS LIMITED PTNRSHIP:					49.50	
JEFFERSON FIRE & SAFETY INC						
399	JEFFERSON FIRE & SAFETY IN	171492	FIRE/NEW TRUCK EQUIPMENT	11/03/2010	1,313.86	210-52200-810
Total JEFFERSON FIRE & SAFETY INC:					1,313.86	
JIM'S KEY SHOP						
4833	JIM'S KEY SHOP	1916	ARMORY/BLDG MAINTENANCE	11/03/2010	98.00	100-51600-245
Total JIM'S KEY SHOP:					98.00	
KC COMPUTERS						
467	KC COMPUTERS	121391	RESCUE/OPERATING SUPPLIE	11/03/2010	29.00	100-52300-340
Total KC COMPUTERS:					29.00	
KIERNAN, DAWN						
4504	KIERNAN, DAWN	0134970	RESCUE/BOOTS	11/03/2010	99.99	100-52300-340
Total KIERNAN, DAWN:					99.99	
KOPPS, ASHLEY						
6009	KOPPS, ASHLEY	1448	RESCUE/FOOTWEAR	11/03/2010	96.98	100-52300-340
Total KOPPS, ASHLEY:					96.98	
LAKELAND BIOLOGISTS						
5922	LAKELAND BIOLOGISTS	2320	STORMWATER/PREMAPPING L	11/03/2010	600.00	630-63610-291
Total LAKELAND BIOLOGISTS:					600.00	
LAWSON PRODUCTS INC						
289	LAWSON PRODUCTS INC	9644006	WASTEWATER/OPERATING SU	11/03/2010	70.16	620-62840-340
Total LAWSON PRODUCTS INC:					70.16	
LINDNER & MARSACK SC						
79	LINDNER & MARSACK SC	60664	LEGAL/SEPT SVC	11/03/2010	164.00	100-51300-219
Total LINDNER & MARSACK SC:					164.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
MILPORT ENTERPRISES INC						
1408	MILPORT ENTERPRISES INC	202399	WASTEWATER/CHEMICALS	11/03/2010	5,208.56	620-62840-341
Total MILPORT ENTERPRISES INC:					5,208.56	
MORGAN BIRGE & ASSOCIATES INC						
4591	MORGAN BIRGE & ASSOCIATE	MC0029247	GEN BLDG/PHONE	11/03/2010	345.00	100-51600-225
Total MORGAN BIRGE & ASSOCIATES INC:					345.00	
NCL OF WISCONSIN						
369	NCL OF WISCONSIN	276581	WASTEWATER/LAB SUPPLIES	11/03/2010	1,537.56	620-62870-340
Total NCL OF WISCONSIN:					1,537.56	
NORTH WOODS SUPERIOR CHEMICAL						
1947	NORTH WOODS SUPERIOR CH	40247	WASTEWATER/OPERATING SU	11/03/2010	90.10	620-62840-340
Total NORTH WOODS SUPERIOR CHEMICAL:					90.10	
NOVUS WINDSHIELD REPAIR						
6018	NOVUS WINDSHIELD REPAIR	33650	FIRE/VEHICLE REPAIRS	11/03/2010	75.00	100-52200-241
Total NOVUS WINDSHIELD REPAIR:					75.00	
OFFICE DEPOT						
4146	OFFICE DEPOT	536276442001	POLICE ADMN/OFFICE SUPPLI	11/03/2010	238.52	100-52110-310
4146	OFFICE DEPOT	538023288001	FINANCE/PAPER	11/03/2010	8.81	100-51500-310
4146	OFFICE DEPOT	538023392001	FINANCE/PAPER	11/03/2010	576.44	100-51500-310
Total OFFICE DEPOT:					823.77	
PMI						
5492	PMI	0252443	RESCUE/OPERATING SUPPLIE	11/03/2010	422.65	100-52300-340
5492	PMI	0254706	RESCUE/OPERATING SUPPLIE	11/03/2010	414.17	100-52300-340
Total PMI:					836.82	
PREMIER ELECTION SOLUTIONS INC						
4828	PREMIER ELECTION SOLUTION	605145	GEN ADMN/THERMAL PAPER R	11/03/2010	131.12	100-51400-340
Total PREMIER ELECTION SOLUTIONS INC:					131.12	
QUILL CORPORATION						
445	QUILL CORPORATION	8557762	GEN ADMN/OFFICE SUPPLIES	11/03/2010	18.41	100-51400-310
445	QUILL CORPORATION	8557762	NEIGHBORHOOD SVC/OFFICE	11/03/2010	15.23	100-52400-310
445	QUILL CORPORATION	8557762	NEIGHBORHOOD SVC/ENVELO	11/03/2010	4.64	100-52400-310
445	QUILL CORPORATION	8557762	GEN ADMN/ENVELOPES	11/03/2010	23.22	100-51400-310
445	QUILL CORPORATION	8557762	COUNCIL/ENVELOPES	11/03/2010	23.22	100-51100-310
445	QUILL CORPORATION	8557762	PLANNING/ENVELOPES	11/03/2010	23.22	100-56300-310
445	QUILL CORPORATION	8557762	REC/ENVELOPES	11/03/2010	4.64	100-55210-310
445	QUILL CORPORATION	8557762	DPW/ENVELOPES	11/03/2010	4.64	100-53100-310
445	QUILL CORPORATION	8557762	CDA/ENVELOPES	11/03/2010	4.64	900-56500-310
445	QUILL CORPORATION	8557762	SENIORS/ENVELOPES	11/03/2010	4.64	100-55310-340
Total QUILL CORPORATION:					126.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
RICOH AMERICAS CORP						
90	RICOH AMERICAS CORP	12167046	RESCUE/COPIER	11/03/2010	60.61	100-52300-310
90	RICOH AMERICAS CORP	12167047	FIRE/COPIER	11/03/2010	27.39	100-52200-310
90	RICOH AMERICAS CORP	12190283	WATER/COPIER	11/03/2010	25.91	610-61903-310
Total RICOH AMERICAS CORP:					<u>113.91</u>	
ROBERTS CO INC						
3239	ROBERTS CO INC	228508A	RESCUE/OPERATING SUPPLIE	11/03/2010	61.90	100-52300-340
Total ROBERTS CO INC:					<u>61.90</u>	
RODGERS, JAMES						
1249	RODGERS, JAMES	JIMMY JOHNS	RESCUE/REIMBURSE	11/03/2010	78.07	100-52300-340
Total RODGERS, JAMES:					<u>78.07</u>	
SADLER MACHINE CO						
1505	SADLER MACHINE CO	540699	WASTEWATER/REPAIRS & SUP	11/03/2010	7,860.00	620-62850-357
Total SADLER MACHINE CO:					<u>7,860.00</u>	
SASSY SHIRTS						
131	SASSY SHIRTS	32679	REC/FALL SOFTBALL PLAQUES	11/03/2010	35.00	100-55300-341
Total SASSY SHIRTS:					<u>35.00</u>	
SCHENK-HUEGEL CO						
72	SCHENK-HUEGEL CO	200572	FIRE/OPERATING SUPPLIES	11/03/2010	14.25	100-52200-340
Total SCHENK-HUEGEL CO:					<u>14.25</u>	
SCHOPEN'S AUTOMOTIVE						
137	SCHOPEN'S AUTOMOTIVE	36545	RESCUE/TOW AMBULANCE	11/03/2010	60.00	100-52300-241
Total SCHOPEN'S AUTOMOTIVE:					<u>60.00</u>	
SENTRY OF WHITEWATER, DANIELS						
2	SENTRY OF WHITEWATER, DA	002000240844	RESCUE/OPERATING SUPPLIE	11/03/2010	134.14	100-52300-340
2	SENTRY OF WHITEWATER, DA	003001331053	RESCUE/OPERATING SUPPLIE	11/03/2010	5.25	100-52300-340
2	SENTRY OF WHITEWATER, DA	007003081710	RESCUE/OPERATING SUPPLIE	11/03/2010	129.89	100-52300-340
Total SENTRY OF WHITEWATER, DANIELS:					<u>269.28</u>	
STANFORD, NANCY						
1566	STANFORD, NANCY	FUEL REIMBU	GEN ADMN/CITY VEHICLE	11/03/2010	37.88	100-51500-330
Total STANFORD, NANCY:					<u>37.88</u>	
STRAND ASSOCIATES INC						
358	STRAND ASSOCIATES INC	0081453	WASTEWATER/IMPROVEMENT	11/03/2010	25,239.51	620-62810-820
358	STRAND ASSOCIATES INC	0081454	WASTEWATER/GAS BOILER	11/03/2010	14,834.39	620-62810-820
358	STRAND ASSOCIATES INC	0081455	PLANNING/PRINCE ST APT RE	11/03/2010	164.86	100-56300-219
358	STRAND ASSOCIATES INC	0081455	PLANNING/WALMART EXPANSI	11/03/2010	164.86	100-56300-219
358	STRAND ASSOCIATES INC	0081455	FIVE POINTS/ALTERNATIVE CO	11/03/2010	849.08	446-57663-840
358	STRAND ASSOCIATES INC	0081455	TRATT ST/SIDEWALK & PATH	11/03/2010	3,165.10	494-57500-821
358	STRAND ASSOCIATES INC	0081455	PLANNING/DARK FIBER REVIE	11/03/2010	164.86	100-56300-219
358	STRAND ASSOCIATES INC	0081455	PLANNING/GALLOWAY RIDGE	11/03/2010	704.84	100-56300-219

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
358	STRAND ASSOCIATES INC	0081455	WASTEWATER/E SIDE SEWER	11/03/2010	3,881.84	620-62820-219
358	STRAND ASSOCIATES INC	0081644	TECH PARK/BASIC SVC	11/03/2010	5,730.72	440-57663-841
358	STRAND ASSOCIATES INC	0081645	TECH PARK/OTHER SVC	11/03/2010	1,608.88	440-57663-841
358	STRAND ASSOCIATES INC	0081646	STARIN PARK/BASIC SVC	11/03/2010	5,091.49	440-57663-840
358	STRAND ASSOCIATES INC	0081647	STARIN RD/OTHER SVC	11/03/2010	3,222.86	440-57663-840
Total STRAND ASSOCIATES INC:					64,823.29	
TESTAMERICA LABORATORIES INC						
570	TESTAMERICA LABORATORIES	1103106	WASTEWATER/CONTRACTUAL	11/03/2010	92.40	620-62870-295
Total TESTAMERICA LABORATORIES INC:					92.40	
TRIEBOLD OUTDOOR POWER LLC						
418	TRIEBOLD OUTDOOR POWER	5884	PARKS/TREE MAINTENANCE TO	11/03/2010	809.86	100-53270-213
Total TRIEBOLD OUTDOOR POWER LLC:					809.86	
UNISON SOLUTIONS INC						
6010	UNISON SOLUTIONS INC	2010-2205	WASTEWATER/TAS TEST BIOG	11/03/2010	2,250.00	620-62840-342
Total UNISON SOLUTIONS INC:					2,250.00	
UNITED PARCEL SERVICE						
19	UNITED PARCEL SERVICE	00000X36X842	WASTEWATER/N LAKE SVC	11/03/2010	63.25	620-62820-310
19	UNITED PARCEL SERVICE	00000X36X842	WASTEWATER/ARGUS HAZAR	11/03/2010	8.00	620-62820-310
Total UNITED PARCEL SERVICE:					71.25	
VANDEWALLE & ASSOCIATES						
27	VANDEWALLE & ASSOCIATES	201009034	PLANNING/SEPT SVC	11/03/2010	4,472.30	100-56300-219
Total VANDEWALLE & ASSOCIATES:					4,472.30	
VILLAGE OF PALMYRA						
5364	VILLAGE OF PALMYRA	2024	REC/FLAG OFFICIALS	11/03/2010	68.00	100-55300-341
Total VILLAGE OF PALMYRA:					68.00	
WALMART COMMUNITY						
1507	WALMART COMMUNITY	1507-110310	SENIORS/SUPPLIES	11/03/2010	91.30	100-46733-55
1507	WALMART COMMUNITY	1507-110310	POLICE ADMN/OPERATING SU	11/03/2010	18.00	100-52100-220
1507	WALMART COMMUNITY	1507-110310	POLICE ADMN/OPERATING SU	11/03/2010	42.85	100-52100-340
1507	WALMART COMMUNITY	1507-110310	REC/PROGRAM SUPPLIES	11/03/2010	67.86	100-55300-341
1507	WALMART COMMUNITY	1507-110310	LIBRARY/OFFICE SUPPLIES	11/03/2010	70.82	220-55110-310
1507	WALMART COMMUNITY	1507-110310	LIBRARY/JUVENILE PROGRAM	11/03/2010	582.70	220-55110-342
1507	WALMART COMMUNITY	1507-110310	WATER/CLEANING SUPPLIES	11/03/2010	65.44	610-61935-350
Total WALMART COMMUNITY:					936.97	
WE ENERGIES						
25	WE ENERGIES	25-11032010	INNOVATION CTR/TEMPORARY	11/03/2010	7.47	440-57663-839
Total WE ENERGIES:					7.47	
WEDA						
4319	WEDA	2011 MEMBER	CDA/NIMM	11/03/2010	255.00	900-56500-224

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total WEDA:					255.00	
WELDERS SUPPLY CO BELOIT INC						
49	WELDERS SUPPLY CO BELOIT	481098	RESCUE/OXYGEN	11/03/2010	53.11	100-52300-340
Total WELDERS SUPPLY CO BELOIT INC:					53.11	
WHITEWATER FIRE DEPT						
284	WHITEWATER FIRE DEPT	284-110310	FIRE/MONROE FIRE SCHOOL	11/03/2010	120.00	100-52200-154
284	WHITEWATER FIRE DEPT	284-110310	FIRE/WAL CO FIREFIGHTER AS	11/03/2010	445.00	100-52200-154
284	WHITEWATER FIRE DEPT	284-110310	FIRE/OPERATING SUPPLIES C	11/03/2010	85.22	100-52200-340
284	WHITEWATER FIRE DEPT	284-110310	FIRE/EMPLOYEE ED CHARGE	11/03/2010	801.59	100-52200-154
284	WHITEWATER FIRE DEPT	284-110310	CRASH CREW/OPERATING SU	11/03/2010	236.89	100-52210-340
284	WHITEWATER FIRE DEPT	284-110310	FIRE/GATEWAY BOOKSTORE	11/03/2010	146.78	100-52200-154
284	WHITEWATER FIRE DEPT	284-110310	FIRE/WALWORTH CO FIRE CHI	11/03/2010	375.00	100-52200-154
Total WHITEWATER FIRE DEPT:					2,211.48	
WI DEPT OF JUSTICE						
2105	WI DEPT OF JUSTICE	T10316	DISPATCH/MISC CONTRACTUA	11/03/2010	2,241.00	100-52600-295
Total WI DEPT OF JUSTICE:					2,241.00	
WI PARK & RECREATION ASSOC						
66	WI PARK & RECREATION ASSO	16622	REC/AMUNDSON CONFERENC	11/03/2010	150.00	100-55210-154
Total WI PARK & RECREATION ASSOC:					150.00	
Grand Totals:					182,904.49	

Dated:

October 28, 2010

Finance Director:

[Signature]

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



Whitewater CDA - MINUTES

Monday, September 27, 2010
4:30 PM CDA Board of Directors September Meeting
312 W Whitewater Street
1st Floor Community Room
Whitewater, WI 53190

1. Call to order and roll call

Tom Miller called the meeting to order at 4:31PM.
Present: Jim Allen, Jeff Knight, Tom Miller, Patrick Singer, Al Stanek
Absent: Al Marshall, Jim Stewart
Others Present: Mary Nimm, Kevin Brunner, Doug Saubert, Bud Gayhart, Jim Caldwell (arrived at 4:38PM)

2. Approval of the Agenda

Jim Allen motioned to approve the agenda. Singer seconded.
Ayes: Allen, Knight, Miller, Singer, Stanek
Nays: None
Absent: Marshall, Stewart
The motion to approve the agenda passed on a roll-call vote.

3. Approval of the August 23, 2010 Minutes

Al Stanek motioned to approve the agenda. Knight seconded.
Ayes: Allen, Knight, Miller, Singer, Stanek
Nays: None
Absent: Marshall, Stewart
The motion to approve the minutes passed on a voice vote.

4. Discussion and Possible Action on Proposed 2011 Fund 900 Budget

Brunner started the discussion noting that the City is faced with dwindling revenues. All departments have been asked to be at a 0% increase or less than the 2010 budget. The proposed CDA budget for 2011 is less than 0%.

Of items to note in the proposed budget are:

- a. 2010 budget reflects 25% of Brunner's time, 2011 reduction to 20%.
b. Marketing budget reduction from \$16,500 to \$10000 - learn to live within \$10,000.
c. Funding for WCEDA is proposed @ \$0.50 per capita instead of \$1.00 per capita reflective as the County contribution.
d. Source funding previously borrowed for fund 900 will be gone at end of this year and the CDA is being asked to consider using some of the 910 Program Budget for their portion of the Operation Budget.
e. TID 4 has not funded CDA on a yearly basis.

Knight - why not use TID instead of fund 910? Before we start using 910, we need to use TID 4 and a transition fund.

Brunner - we are under scrutiny with charging administration as operating funds.

Knight - using fund 910 uses our discretionary funds, these are the only funds we have to keep jobs here...

Singer - Internship was @ \$5,000 in 2010 and only budgeted @ 1/2 for 2011. Do we need the full \$5,000 for next year?

Brunner - the City has worked with Hawk Internship program for 1/2 of the funding for interns to be paid to be paid for by UWW.

Singer - future marketing? Travel?

Knight - TID 4 time? How much \$ is left in TID for that can be used for administration for 2011?

Saubert - \$75k for administration type charge backs to TID 4.

Caldwell - 910 funding, if we use these funds we lose these funds... perhaps we can use the other TID's @ \$10k ea as an alternative

Saubert - we can't use TID's other than TID's 6 & 4 as they are the only ones creating an increment over the \$10k increment

Knight motioned to recommend modification of the income side and allocate \$10k against each of the other 5 TID's for administration. Allen seconded.

Brunner - the CDA did forward funds to TID 6 for work on TECH Park project and will be receiving a payment to replace the funds used from the 910 fund.

Allen - do not take from 910 fund.

Ayes: Allen, Knight, Miller, Singer, Stanek

Nays: None

Absent: Marshall, Stewart

Knight – what about the marketing budget for 2011?

Brunner – we have to market and this is key for both the Technology Park and Innovation Center. We also have to continue general marketing of the BP & the Community.

Knight – how do we get our arms around a marketing proposal for 2011? Marketing piece is crucial for long-term potential to bring in increment and jobs.

Gayhart – in the past we did direct mailings. Economic climate response has been modest. To date, it's been virtually no cost press releases which creates a visibility. Social media cost effective means of connecting with another section of population. We need a website for the Innovation Center. Use website as a place to grab identifiers.

Knight – this item is significant and the concern is that tasks will increase next year. This is the only line-item that brings increment to the City.

Brunner – perhaps the marketing committee could meet to come-up with a budget. We do need a budget for October 12.

Stanek motioned to approve the budget, reducing office supplies to \$900, internship position to \$0, and the \$2,800 reduction from those two budget items will be added to marketing, increasing marketing to \$12,800. Singer seconded.

Ayes: Allen, Knight, Miller, Singer, Stanek

Nays: None

Absent: Marshall, Stewart

Singer - I don't think that an additional \$2,800 will be enough for 2011

Stanek – there is marketing \$ in the Innovation Center sources and uses document, \$12,800 should be sufficient.

Knight – questioning the marketing piece and comparing it to the budget history and cutting the budget in half is not appropriate for this time.

Stanek – marketing is critical, recall not spending as much as allocated in past.

Allen – money has been spent to build the Innovation Center this is not the time to pull back on marketing.

Brunner – we have not had a chance to put together a strategic marketing plan, hoping to have innovation manager to market the park and IC.

Singer – annual marketing plan preceding budget structure.

Knight motioned to propose a reserve of \$10,000 from TID to be allocated for marketing with final approval by CDA and Common Council. Allen seconded.

Ayes: Allen, Knight, Singer

Nays: Miller, Stanek

Absent: Marshall, Stewart

5. Discussion and Possible Action on Dark Fiber/Broadband Project(s)

Brunner noted that no action is needed that information as it relates to Dark Fiber/Broadband as of late last week is that we negotiated and will have a Memorandum of Understanding (MOU) and that a firm will privately install fiber from UW-W to the Innovation Center and Tech Park and that no public \$\$ is needed. The private firm has asked for easements, and use of public row as well as a spot in the equipment room for the fiber in the tech park. Brunner will bring the MOU to the Common Council next week. Businesses and residences in Whitewater will benefit. City facilities will also benefit from the fiber connection.

Saubert – provisions about cost of using?

Brunner – still negotiating.

Allen – company will be provider rather than City or CDA?

Brunner – doesn't limit the user, private users can be included.

Knight – will it be a good deal for the other users?

Saubert – we will need to make sure it is not cost prohibitive for business uses.

6. Discussion and Possible Action on Proposal for Small Business Consulting Services provided by the Small Business Development Center

Gayhart noted that distributing information is important to small businesses. The Small Business Development Center (SBDC) has a process in Beloit called the "Lunch and Learn" series that has worked well. The Beloit model has been and is being used in Fort Atkinson. The SBDC is also hosting a Breakfast series to start in Lake Geneva next month. Gayhart stated that he and the SBDC is offering to do the same thing in WW. The series would be used to discuss relevant topics in a PowerPoint series. In Fort Atkinson he has competed three of the presentations so far. Each lunch sponsored by financial institution and space is provided by MATC. We could easily use Cravath Lakefront Center as the host facility with lunches/breakfasts provided by sponsors. Topics can translate across many fields. No cost to attend. Shows business sector we care.

Singer recommended moving forward and working with Bud on program and attempt to engage the Chamber

to take the lead. Knight seconded.
 Ayes: Allen, Knight, Miller, Singer, Stanek
 Nays: None
 Absent: Marshall, Stewart

7. Discussion and Possible Action on Possible Formation Housing Subcommittee

Brunner at its last meeting, the CDA talked about foreclosed properties, has since made recommendation to the Common Council on stricter enforcement of abandoned properties and has directed staff to be more aggressive. Brunner noted that the thought is that we have a subcommittee to spearhead this effort to improve housing stock.

Knight – list of distressed properties in the City. Perhaps next CDA meeting we look at entire scope to see from the Economic Development standpoint of saving property values.

Caldwell – neighborhood stabilization is key. Need to put together a plan.

Singer motioned to create housing subcommittee under CDA with Knight acting as the chair/point person on committee. Allen seconded.

Ayes: Allen, Knight, Miller, Singer, Stanek

Nays: None

Absent: Marshall, Stewart

Knight – give credit to Brunner, Nimm, and Parker for moving this along.

Miller – expressed an interest in participating.

8. Discussion and Possible Action on Strategy for Assessing and Acquiring Foreclosed and Vacant Properties for Rehab

Brunner noted this assignment should be given to the housing subcommittee. Working with attorney to start process to get into properties.

Stanek – first thing committee needs to do is set strategy and assess money available for moving forward.

9. Whitewater Technology Park

a. Innovation Manager Search Update

Brunner noted the search and screen committee is making recommendation to Chancellor. Should see action in near future.

b. Economic Development Administration Update

Working with the EDA on compliance issues. Meeting next week. New Project Manager.

c. Infrastructure Updates

i. Starin Road Extension

Jefferson Street water and sewer is complete and some stormwater piping. The main contractor Mann Brothers does not have very much equipment on site as yet. Based on the original schedule, Mann's is 3 weeks behind. We are expecting a new schedule on Sept. 24. I expect Mann's will bring a significant amount of resources to the project in the next week.

ii. Tech Park Infrastructure

Project is progressing fairly well. City was issued a notice of noncompliance for work done by the contractor. The contractor was dewatering without an approved plan by the DNR. DNR also felt that the contractor was working outside of the approved sequence. In a meeting with DNR, it was decided a new sequence would need to be written to be approved by DNR. The new sequence will divide the project into two phases. Phase one will include the construction of ponds A,B,C and all work east of those ponds which includes Greenway Court and Howard Road. Phase II will be pond D and East Main Court to be completed in 2011.

Stanek – disincentives for completion? Starin road appears to be behind schedule.

10. Update, Discussion and Possible Action on TID 4 Designation of TID 4 As a Distressed TID

Brunner noted the Joint Review Board has requested seeking citizen applicants for the Citizen Representative. Brunner handed out a letter from WI League of Municipalities regarding Distressed TID SB 291. Whitewater is one of the reasons why the law was changed. Senate passed Distressed passed.

Knight – request the conversation by Dan Kilkenny reflected in minutes.

Nimm – will request Dr. Zentner insert comments as noted by Knight.

Brunner – important issue for community. If amendment is not approved, it will fall upon the tax payers of the city.

Singer – could Dean Fischer be substituted with a stronger candidate?

11. Discussion and Possible Action on TID Presentation

Brunner noted that he will send the electronic presentation to CDA.

12. CDA Coordinator Updates

- a. **Train Depot – Grant for Restoration**
Nimm noted that the restoration project is in the design stages and is approximately 65% completed.
- b. **Site Search Request(s)**
Nimm noted that there were no site search requests that she attended to.
- c. **Retention Visits**
Nimm Noted the Retention Visit Team has visited three businesses since our last meeting:
- d. **25x2025 Planning Grant**
Nimm noted the team is at the stage of assessing energy saving projects and in very early stages of project selections for the final plan.
- e. **CDBG Application for HUSCO International**
Nimm noted she is working with HUSCO on a CDBG Application to be submitted to the Department of Commerce for assistance with the purchase of equipment.
- f. **ED Loan Application – Advantage Plastics**
Nimm noted she is working with Attorney Simon on a potential new Economic Development Loan Application and the CDA should expect to see review of the application at the October meeting.
- g. **Wayfinding Signs**
Nimm noted she is working with Chuck Nass on updating the wayfinding signs.
- h. **Show Me the Green**
Nimm noted she is working to bring the “Show Me The Green” presentation to Whitewater on October 27th.
- i. **Build Wisconsin Awards Judging Panel**
Nimm noted that she was invited by The Associated General Contractors of Wisconsin to participate as part of a panel of 5 to judge the entries for the 2010 Build Wisconsin Awards. She is honored to have been considered for the panel. The Panel is comprised of an Architect, a Professor, a Facilities Manager, a City Representative in Planning and Economic Development and an Engineer. She spent a full-day in Madison with the panel judging a number of entries and as part of the panel have been invited to attend the awards ceremony in Appleton on December 2.
- j. **Buy Local**
Nimm provided the minutes from the most recent Buy Local Committee meeting to the board.

13. HEARING OF CITIZEN COMMENTS. No formal CDA Action will be taken during this meeting although issues raised may become a part of a future agenda. Items on the agenda may not be discussed at this time. (move to before CS)

Doug Wheaton introduced himself as the new Executive Director for the Walworth County Economic Development Alliance (WCEDA). Wheaton noted that he served in Franklin, WI and that he has excellent experience that can be related to Whitewater. Wheaton also noted that he served as Government affairs director for the Wisconsin realtors association as well as holding a position in the Wisconsin State Capitol as a legislative assist. Lastly, Wheaton stated that in his new role as Executive Director for WCEDA he is hoping to help Whitewater.

14. Adjourn to closed session at approximately 6:00PM to reconvene approximately 6:15PM per Wisconsin State Statutes 19.85 (1)(g). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Tom Miller motioned to adjourn to closed session at 6:06PM.

Present: Jim Allen, Jeff Knight, Tom Miller, Patrick Singer, Al Stanek

Absent: Al Marshall, Jim Stewart

Others Present: Mary Nimm

- a. **Economic Development Loan 210 W Whitewater Street, Whitewater, WI**

15. Reconvene to open session

Jim Allen motioned to reconvene to open session at 6:15PM. Stanek Seconded.

Present: Jim Allen, Jeff Knight, Tom Miller, Patrick Singer, Al Stanek

Absent: Al Marshall, Jim Stewart

Others Present: Mary Nimm, Kevin Brunner

16. Future Agenda Items

Update on Business Counseling Program for Small Business
Marketing budget – team strategy (IM, WCEDA, CDA)

17. October Meeting Update

October 25th

18. Adjourn

Jim Allen motioned to adjourn at 6:17PM. Singer seconded.

Respectfully Submitted,

*Mary S Nimm
CDA Coordinator*

Second Quarter Report

July, August, September - 2010

This report is presented to comply with the Memorandum of Understanding (MOU) adopted in March, 2009 between the CDA and City of Whitewater.

1. Business Retention and Expansion Visits

**Johns Disposal*

**Whitewater Greenhouses*

**Generac*

**Schenk Accurate*

**Trostel*

2. Business Recruitment

a. Industrial

i. Inquiries - worked with an individual on recruitment of German Companies

b. Retail

i. Maurice's

ii. Qudoba

iii. Working with Brokers on East Towne Market Recruitment Efforts

3. Loan Funding

a. Housing

Balance Available for Lending: \$113,000

b. Inquiries: 1

Loans to closing: 0

c. Façade

Balance Available for Lending: \$77,000

Inquiries: 1

Loans to closing: 0

d. Industrial

Balance Available for Lending: \$754,000

Inquiries: 1

Loans to closing: 0

4. Whitewater Business Park

a. Wetland Mitigation – attempting to close-out project

5. Housing

a. Several meetings regarding options for clean-up/elimination of distressed and vacant homes

b. Sub-Committee has been formed

6. University Tech Park Project

a. Innovation Center Search and Screen Committee

b. Attend Board Meetings

c. EDA Grant Administration

- i. Full-Day trip to Chicago
- ii. Quarterly Reporting

7. General Redevelopment Projects

- a. Train Depot Restoration Project
 - i. Public Meeting Held
 - ii. Design Stages @ approx 75%
- b. 25x2025 Planning Grant

8. Education & Training

- a. Creating the Economic Vision - Appleton

9. Special Events Attended

- a. Taste of Whitewater
- b. July 4th Parade
- c. Table at Jack Hanna
- d. Chamber Golf Outing

10. Community Outreach

- a. Show Me the Green

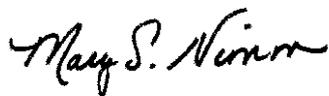
11. Active Boards and Committees

- a. JCEDC
- b. DTW Committee change from ORG to Promotions
- c. Tourism – worked on MOU between Whitewater Tourism Council and the (WCVB) Walworth County Visitors Bureau for administrative and marketing functions of the Whitewater Tourism Council.
- d. Chamber of Commerce
- e. Buy Local Committee

12. Other Activities

- a. Distressed TID Amendment
- b. CDBG – HUSCO
- c. Wayfinding Signage – Inventory and Proposed Updates
- d. Recycling Education Outreach
- e. GIS

Respectfully Submitted,



Mary S Nimm
CDA Coordinator

RESOLUTION DECLARING A MORATORIUM ON BUILDING PERMIT FEES FOR ALL RESIDENTIAL, COMMERCIAL AND INDUSTRIAL CONSTRUCTION PROJECTS WITHIN WHITEWATER TAX INCREMENT DISTRICT NUMBER 4 DURING THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2011

Whereas, the City of Whitewater, Wisconsin is desirous of encouraging economic development within its corporate boundaries, particularly in light of the current economic downturn; and

Whereas, the City of Whitewater has invested significantly in the public infrastructure within Whitewater Tax Increment District Number 4 and wishes to provide economic incentives for private investment within this district of the City; and

Whereas, the City of Whitewater is desirous of targeting Whitewater Tax Increment District Number 4 for economic development in 2011 and believes that the elimination of building permit fees will encourage development within this TIF District during the coming year; and

Now Therefore Be It Resolved, by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin that the City of Whitewater declares a moratorium on the charging of building permit fees for all residential, commercial and industrial building projects during the period January 1, 2011 until December 31, 2011 within the boundaries of Whitewater Tax Increment District Number 4.

Be It Further Resolved that this building permit fee moratorium will not include HVAC, plumbing and electric permit fees as well as impact fees collected for sewer connection, parkland acquisition and parkland development fees.

Resolution introduced by Councilmember _____, who moved its adoption.
Seconded by Councilmember _____.

- AYES:
- NOES:
- ABSENT:
- DATE:

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

ORDINANCE NO. _____
ORDINANCE AMENDING SUBSECTION 5.28.035
OF THE TRANSIENT MERCHANTS & PEDDLARS ORDINANCE
10/28/10

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1. Whitewater Municipal Code Chapter 5.28, Section 5.28.035 (c) 3. is hereby created to read as follows:

5.28.035(c) 3. On private property (if permission is received from the owner).

Section 2. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Council member _____, who moved its adoption. Seconded by Council member _____.

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

Kevin Brunner, City Manager

Michele R. Smith, City Clerk

**ORDINANCE CREATING CHAPTER 19.56
NATURAL LANDSCAPE YARD ORDINANCE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Chapter 19.56 is hereby created to read as follows:

NATURAL LANDSCAPE YARD ORDINANCE

19.56.010 Purpose

The purpose of this Natural Landscape Yard Ordinance is to address concerns regarding landscaping in the City of Whitewater. Natural Landscape Gardens are viable alternatives to lawn development as they can be economical, low-maintenance, effective in soil and water conservation, and may reduce the use of pesticides, herbicides, and fertilizers. This ordinance is consistent with the goals of the Whitewater Comprehensive Plan referenced in Chapter (4), Natural Resources pp 35, 38-44. Because the State of Wisconsin has prohibited yard waste in any solid waste disposal facility; has increased percentage regulations on storm water run-off and has laws that protect the chemical invasion of lakes, streams and wetlands by lawn products, this legislation should enable the City to progress in achieving said State regulation. It is hereby noted that these landscape alternatives are no more or less appropriate than turf grass yard choices in regard to the visual appeal of individual properties. It is also important to note that the intent of this ordinance is not to allow vegetated areas to be unmanaged. Control of noxious, invasive weeds shall be required in all landscape plans.

19.56.020 Natural Landscape Gardens Allowed

(a) A Natural Heritage Garden, Ornamental Garden, Rain Garden and/or Sustenance Garden may be planted if it is in compliance with the following provisions:

- (1) The garden does not violate any other City of Whitewater ordinance.
- (2) The garden is authorized by the owner or occupier with written permission as verified by owner.
- (3) The garden, or any portion thereof, does not encroach on any property ownership line or public right of way.
- (4) The owner or occupier complies with the notice provisions of 19.56.030

below:

19.56.030 Notice of Natural Landscape Garden

(a) If any Natural Heritage Garden, Ornamental Garden, Rain Garden, Sustenance Garden, or combination thereof, exceeds fifty percent (50%) of the surface area of the property, not otherwise occupied by buildings, structures, or improvements, the owner shall file a notice with the Neighborhood Services Director. This notice shall contain:

(1) A drawing or sketch depicting the area of the garden relative to the property ownership lines, public right of way, buildings, and structures and improvements located on the property. The drawing need not be done to scale or prepared by professionals;

(2) Information indicating the general vegetation to be used within the plan and their approximate locations;

(b) The landscape garden plan shall be submitted to the Neighborhood Services Director for review. If the plantings might suggest a negative impact on drainage, visibility or drainage easements the plan shall be changed or submitted to the Garden Landscape Review Board for further review;

(c) Information on planning an alternative landscape yard can be secured from the Neighborhood Services Director. A review of the costs and labor involved in the planting and maintenance of these yard alternatives may be discussed at that time.

(d) No fees shall be assessed for this review.

(e) If the garden(s) do not exceed fifty percent (50%) of the surface area as set forth above, the garden(s) shall be allowed without filing a notice, but shall still adhere to the other sections of this ordinance.

19.56.040 Garden Landscape Review Board

(a) A Garden Landscape Review Board shall be appointed by the City Council for a three-year term. The Board shall consist of the City Forester, the Park and Recreation Board Urban Forestry Commission representative, a City Council member, and two citizens at large. The Board shall meet as needed.

19.56.050 Noxious Weeds

(a) The following noxious weeds are prohibited in natural landscape gardens:

- (1) Buckthorn (Common glossy) (*Rhamnus cathartica*)
- (2) Burdock (*Arctium*)
- (3) Dame's Rocket (*Hesperis matronalis*)
- (4) Garlic Mustard (*Allaria petiolata*)
- (5) Wild Honeysuckles -Japanese (*Lonicera japonica*); EurAsian bush (Amur, *Lonicera maackii*); and Morrow's (*L. morrowii*)
- (6) Purple Loosestrife (*Lythrium solitaria*)

(7) Reed Canary Grass (*Phalaris arundinacea*)

(8) Thistles- Purple, Bull (*Cirsium vulgare*); Musk (*Carduus nutans*); Plumeless (*Carduus arvensis*); Yellow star (*Centaurea solstitialis*); and Canada (*Cirsium arvense*)

(b) Other invasives that may become problematic in Whitewater, as defined by the Wisconsin DNR listing and pictured in the publication “A Field Guide to Terrestrial Invasive Plants in Wisconsin”, Wisconsin DNR 2010, may be referred to the Garden Landscape Review Board upon request for review, and said board may recommend that the Council add the plant(s) to the above list.

19.56.060 City Controls

(a) The City staff may not damage, remove, burn, or cut vegetation in any privately owned residential yard that has a notice required by 19.56.030 on file with the City, for which the City does not have management responsibilities, except the City may take such actions following a hearing in front of the Garden Landscape Review Board at which it is found:

(1) That noxious invasives specifically named in City ordinances exist in that landscape, or

(2) That a condition(s) creating a clear and present hazard to public health, safety or city maintenance issues exists or

(3) That property management responsibilities have not been met by the property owner

(b) This hearing must occur within thirty (30) days following notification.

(c) This section shall not in any manner restrict the City’s right to maintain trees and vegetation in City right-of-ways.

19.56.070 Pre-existing Legal Use Exemption

(a) Properties with Natural Landscape Gardens in place in compliance with the above regulations at the time of the enactment of this ordinance, which would be required to file a notice pursuant to 19.56.030, shall be exempt from the Section 19.56.030 notice requirement.. In order to assist in the enforcement of this ordinance, any owner claiming exempt status regarding the natural garden notice provisions called for herein shall register with the City Clerk, on a form provided by the City Clerk, within one hundred eighty (180) days of the passage of this ordinance by the Common Council. The information required on the registration form shall include the address of the property in question as well as a description of the gardens contained thereon. Any property not registered within one hundred eighty (180) days of the enactment shall not receive exempt status. Any property granted exempt status must continue to adhere to all of the provisions of this ordinance except for the notice requirement.

19.56.080 Natural Landscape Yard Ordinance Definitions

(a) **Cottage Garden:** A mixed garden of perennials, annuals, herbs and sometimes vegetables that visually enhance the yard area around a home.

(b) **Exotic Plants:** Plants that have been brought into the state from elsewhere such as (a) Exotic EurAsian plants native to Europe and Asia and (b) Exotic American plants natural to the Americas but not to southeastern Wisconsin and (c) Exotic “cultivated varieties” propagated by the horticultural industry.

(c) **Green Sustainability:** The process of encouraging the maintaining an environmental base in the City in order to meet human needs while preserving the environment.

(d) **Herb Garden:** A type of garden established for the planting and/or harvesting of herbs.

(e) **Natural Heritage Garden:** An area that is managed with the intention of simulating a natural community of plants native to the State of Wisconsin (e.g. prairie, meadow or woodland which may include grasses (short and tall) and forbs (flowers), usually perennial in nature.

(f) **Natural Landscape:** Plantings of grasses (short and tall), forbs (flowers), shrubs, woodlands and other gardens as defined that are often native but are sometimes mixed with non-natives, and are usually perennial in nature.

(g) **Natural Lawn:** Turf lawn that is organic in nature but does not practice the use of chemicals in the form of pesticides, insecticides and herbicides and is kept no longer than 7 inches.

(h) **Noxious Invasives:** Weeds considered offensive and invasive to landscape gardens specifically named in this and other City ordinances.

(i) **Organic Lawn Care:** Necessary inputs that are “natural” as opposed to “synthetic” as used in traditional lawns (the goal being to have the least toxic management for pest control).

(j) **Ornamental Garden:** An area that is managed for the visual display of a variety of plants, including, but not limited to, trees, shrubs, ferns, flowers, grasses, ground cover, mosses, and that does not contain any plant defined as a noxious weed or one that constitutes a nuisance to the community.

(k) **Rain Garden:** A garden that effectively uses stormwater run-off to grow and nurture a specifically designed garden bed.

(l) **Sustenance Garden:** A garden that is vegetable, fruit or herbal in nature that is usually planted and maintained for household food production.

(m) **Traditional Lawn:** Turf lawn that is often managed chemically, mowed regularly to be kept at a height no more than 7 inches.

The above definitions include terms not yet referred to in this ordinance, but are provided for reference in case of ordinance amendments.

SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember _____, who moved its adoption.
Seconded by Councilmember _____.

AYES:

NOES:

Kevin Brunner, City Manager

ABSENT:

Michele R. Smith, City Clerk

ADOPTED:

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 2.52
PARK AND RECREATION BOARD VOTING REQUIREMENTS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 2.52, Section 2.52.040(b) is hereby amended to read as follows:

(b) A quorum shall be four members, but all actions shall require the approval of the majority of the board voting members.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

DATED:

Kevin Brunner, City Manager

Michele R. Smith, City Clerk

MEMORANDUM

TO: Dean Fischer, Director of Public Works
Fr: Chuck Nass, Street/Park Superintendent
Date: October 26, 2010

Subject: Equipment Replacement Fund / Truck #18

In the equipment replacement fund for DPW equipment for this year, we have a replacement truck for #18 a 1996 1/2 ton pickup.

I have checked with all three of our local car dealerships and I have been able to find two used pickups that will fit as a replacement. The cost of comparable new pickups to the ones listed would be from \$30,000.00 - \$36,000.00 without any rebates or discounts. The results of the quotes I have been able to secure are;

Zingg Motors- 2008-1/2 ton GMC sierra regular cab work truck 4x4 with plow package, with 27,500 miles. \$19,780.00
(This truck also has a remaining factory warranty, plus a powertrain Warranty)

Burtness Chevrolet- 2007-3/4 ton Chevrolet Silverado regular cab 4x4 with 22,600 miles \$22,000.00
(This truck also has a remaining factory warranty, plus a powertrain Warranty)

Ketterhagen Motors- Was unable to find any comparable trucks

I would recommend that we purchase the 2008 1/2 ton pickup from Zingg Motors for the quoted price of \$19,780.00.

Please place this on the next City Council agenda for their consideration. If you or anyone else has any questions or concerns, please advise.

I concur with Chuck's recommendation.
EF
10/26/10