



Parks and Recreation Board Agenda
Wednesday, April 24, 2019 – 5:30 pm
 Cravath Lake Front Room
 312 W. Whitewater Street
 Whitewater, WI 53190

Call to Order and Roll Call

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of March 20, 2019
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Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Director Report	Staffing Updates, Lakes Management, WDNR Planning Grant and more...
Program Staff Reports	Program and Event Updates

Considerations:

C-1	Discussion meeting with 4 th of July group and recommendation for Park Smoking Ban
C-2	Discussion and recommendation for future Splash Pad location
C-3	Discussion and possible recommendation for Gymnastics Center Floor Replacement
C-4	Approval of Tornado Siren to be installed at Tripp Lake Park
C-5	Aquatics Budget Summary Review
C-6	Recognition for outgoing Park Board Members
C-7	Request for future agenda items
C-8	Adjournment

Memo

To: Parks and Recreation Board
From: Eric Boettcher, Parks and Recreation Director
Date: April 22, 2019
Re: April 24, 2019 Parks & Recreation Board Meeting

Staff Report

Parks and Recreation Directors Report:

Updates to include Lakes Management, Drawdown updates and more...

Programs and Events Updates:

Program Updates: Sports Programs, Events, Membership, Upcoming Events and more...

C-1 Discussion and Recommendation of Park Smoking Ban (Direct by Council)

The Common Council has asked that the Park Board revisit the Smoking Ban for parks. At the January meeting it was decided to invite the 4th of July group in for discussion in order to better understand what their specific needs are for the event. At the February meeting after much discussion it was decided to revisit at the March meeting after all parties had more time to think about the discussion that was had. I will look to the board to provide a recommendation for a smoking/vaping ban ordinance for council approval. We can then discuss the details to as how we will move forward.

C-2 Discussion and Recommendation for future Splash Pad Location

The City of Whitewater has listed in its future CIP projects the possibility of a Splash Pad for the community. Attached are some examples of splash pads that other communities have installed. We will discuss the pros and cons of possible locations. I will look to the board to make a recommendation on a location of the possible splash pad that we can include in the planning process.

C-3 Discussion and Recommendation for Gymnastics Center Floor Replacement

The Whitewater Water School District is looking at options to replace the Gymnastics Center Floor. We will discuss the current facility program use by the parks and recreation department as well as possible options that are being proposed.

C-4 Approval of Tornado Siren to be installed at Trippe Lake Park

The City of Whitewater in its 2018 budget purchased three new outdoor warning sirens that will be replacing our older and aging sirens. After reviewing the best possible location's, it was determined that the top of Colburn Hill in Trippe Lake Park would be the most beneficial for one of the sirens. Attached is the request and information that we will review. I will look to the board to approve the requested location.

C-5 Aquatics Budget Summary Review

We will give a review of our current budget status as of March 31, 2019 and compare with where we were at the same time in 2018. We will review current and future happenings at the WAFC for the months ahead.

C-6 Recognition of outgoing board members

Our Current Chair- Brandon Nedler and our Vice Chair -Dr. Ken Kidd will be leaving the board after many years of service to our community. We will take a moment to honor and thank them for all of their contributions to the City of Whitewater as members of our Park Board.

C-7 Request for future agenda items

C-8 Adjournment

Thanks!

Eric Boettcher

Parks and Recreation Director

**City of Whitewater
Parks and Recreation Board
Minutes**

Wednesday, March 20th, 2019 – 5:33 p.m.

Cravath Lakefront Conference Room
2nd Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Ken Kidd, Bruce Parker, Larry Kachel, Brandon Knedler, Carol McCormick, Jen Kaina, Matthew Sylvester-Knudtson and Jaime Weigel

Absent:, Steve Ryan and Brandon Knedler

Staff: Eric Boettcher and Brian de la Torriente

Consent Agenda:

CA-A Approval of Parks and Recreation Board Minutes of December 5, 2019.

No items to be removed from consent agenda. Kachel moved to accept the consent agenda. Second by McCormick. Ayes: Ken Kidd, Bruce Parker, Larry Kachel, Brandon Knedler, Carol McCormick, Jen Kaina, Matthew Sylvester-Knudtson, and Jaime Weigel. Noes: None. Abstain: None. Absent: Steve Ryan and Brandon Knedler

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

No comments

Staff Reports:

Parks and Recreation Director

Eric Boettcher –

Lake Update: The lake drawdown and dredging project was approved by council. The bigger of the two dredging options was selected and it will cost around \$1.4 million.

Parks and Recreation staff, along with the DNR went out on both lakes in February to drill holes for sediment sample reading.

Athletic Program Coordinator

Brian de la Torriente –

The ice rink was open for a total of 39 days this past winter. There were about 560 skaters to use the rink during the time it was open.

This year we are starting up a volleyball program. The kids will practice once a week starting April 1st. Then the first three Fridays of May they will play competitions.

We are right about where we were last year at this time for tournaments registrations. We may see a decrease in number in total registration due to the tournament scheduled the weekend following right after the 4th of July.

We will have 11 total Parks and Recreation baseball and softball teams between 8u-14u age kids. This is more teams that we had last year.

Considerations:

C-2 Discussion and Recommendation for Wayfinding Signage Project

Boettcher referred to the wayfinding sign packet. Boettcher explained that there will be added signage to the larger bike maps (about 4-5 signs). The project will be more manageable for the budget if done in-house. It could take 1 ½ - 2 years. Boettcher also expressed when talking to DPW Director, Brad Marquardt, it was talked about adding bike paths to any road projects going forward. There is \$10,000 budgeted for this year for the project. It is currently being looked into to see who did the current signs so that the new ones can be similar to the old ones.

Kachel asked for Oas to add corporate fees to the current comparison excel sheet.

Discussion took place on possible options of a one dollar increase across the board to everything or focusing on monthly options instead of lots of levels. Further discussion will be taking place.

The Board directed Boettcher and Oas to explore the definition of Family Memberships and how many family members constitutes a family.

C-2 Discussion and approval of Purple Martin Houses

Boettcher expressed the Urban Forestry Commission would like funding help from Parks and Recreation to install a Purple Martin house in the City of Whitewater. It was suggested to put the Purple Martin house down by Minnieska Park, somewhere between the path and Trippe Lake. It was suggested Parks and Recreation contribute \$500 to the project.

Sylvester-Knudtson moved to accept Parks and Recreation contribute \$500 to the project. Second by McCormick. Ayes: Ken Kidd, Bruce Parker, Larry Kachel, Brandon Knedler, Carol McCormick, Jen Kaina, Mike Kilar and Matthew Sylvester-Knudtson and Jaime Weigel. Noes: None. Abstain: None. Absent: Steve Ryan and Brandon Knedler

C-4 Request for Future Agenda Items

Future agenda items requested included Girls Gymnastics and forced Co-op with Fort/Jefferson, Smoking in the parks, splash pad location.

C-5 Adjourn

Kachel moved to adjourn at 5:57 p.m. Second by Sylvester-Knudtson. Ayes: Ken Kidd, Bruce Parker, Larry Kachel, Brandon Knedler, Matthew Sylvester-Knudtson Carol McCormick, Mike Kilar, Jen Kaina and Jaime Weigel. Noes: None. Abstain: None. Absent: Steve Ryan and Brandon Knedler

Next scheduled meeting: Wednesday, April 17th, 5:30 p.m.

Respectfully submitted,

Brian de la Torre
Brian de la Torre



Teacher's Park

W20960-1A | 2,112 SQ FT | 104 GPM | Perspective View | JD

CREATING COMPELLING
AQUATIC PLAY EXPERIENCES



WATER ODYSSEY™
BY FOUNTAIN PEOPLE
A PLAYCORE Company



City Park Spray Pad - Bakken

W20874-2A | 3,457 SQ FT | 126 GPM | Perspective View | KT

CREATING COMPELLING
AQUATIC PLAY EXPERIENCES



WATER ODYSSEY™
BY FOUNTAIN PEOPLE
A PLAYCORE COMPANY



waterodyssey.com

Phillips Elk Lake

W19392-2C | 1,915 SQ FT | 61 GPM | Perspective View | KT

Creating Compelling Aquatic
Play Experiences



WATER ODYSSEY™
BY FOUNTAIN PEOPLE
A PLAYCORE COMPANY

Eric Boettcher

From: Todd Lindert
Sent: Thursday, March 14, 2019 7:54 PM
To: Eric Boettcher
Subject: Coburn Hill Tornado Siren
Attachments: 508 Siren Install.jpg; Tornado Coverage Map.jpg; Coburn La Siren.pdf; 2017 Proposed Sirens.pdf

Dear Members of the Parks & Recreation Board,

I'm apologize this document has taken a while to get to you.

The City of Whitewater in it's 2018 budget purchased three new outdoor warning sirens that will be replacing our older and aging sirens. Using newer technology we are able to cover a greater distance with fewer sirens and with these new sirens we will have a battery backup system built into them in case of power failures. The current sirens do not have any battery backup in case of power failures and parts for repair are becoming costly.

I met with a representative from the firm that maintains our current system and we did a drive around town and also had an engineer from Federal Signal look at the best locations that will provide us with the best coverage for the City of Whitewater.

One of the locations which will give us around a mile to mile and a half range is the top of Coburn Hill.

As you can see from the maps I attached, our current system does lack coverage in some areas that were not as populated or developed when the original system was installed and the new sirens will cover those areas.

I am asking for your permission to install one siren at the top of Coburn Hill near another pole that is currently there. The siren would be mounted on its own pole and not interfere with anything currently in place.

When you review the attachments, you will notice the upgraded coverage this one siren will provide to the city.

I attached a couple files for your review.

File: "508 Siren Install.jpg" is a picture of what the siren and pole will look like when it's finished.

File: "Tornado Coverage Map.jpg" is a map of the current coverage without the three new sirens.

File: "Coburn La Siren.pdf" is the proposed location of the new siren.

File: "2017 Proposed Sirens.pdf" is a map showing new and existing sirens. Note: the siren with the red circle located on N Tratt St might be moved to an area west of Taco Bell and N Tratt St.

The sirens have been ordered and I would like to start doing installs mid to late April through May, this will also depend on when the sirens arrive and the vendor's schedule. This particular siren would probably be the first to install followed by the one located near Prairie Village.

If you have any questions please feel free to contact me.

Thank you,

Todd Lindert

Emergency Management Coordinator

City of Whitewater

312 W Whitewater St

Whitewater, WI 53190

262-473-0570 -office

920-210-0000 -cell

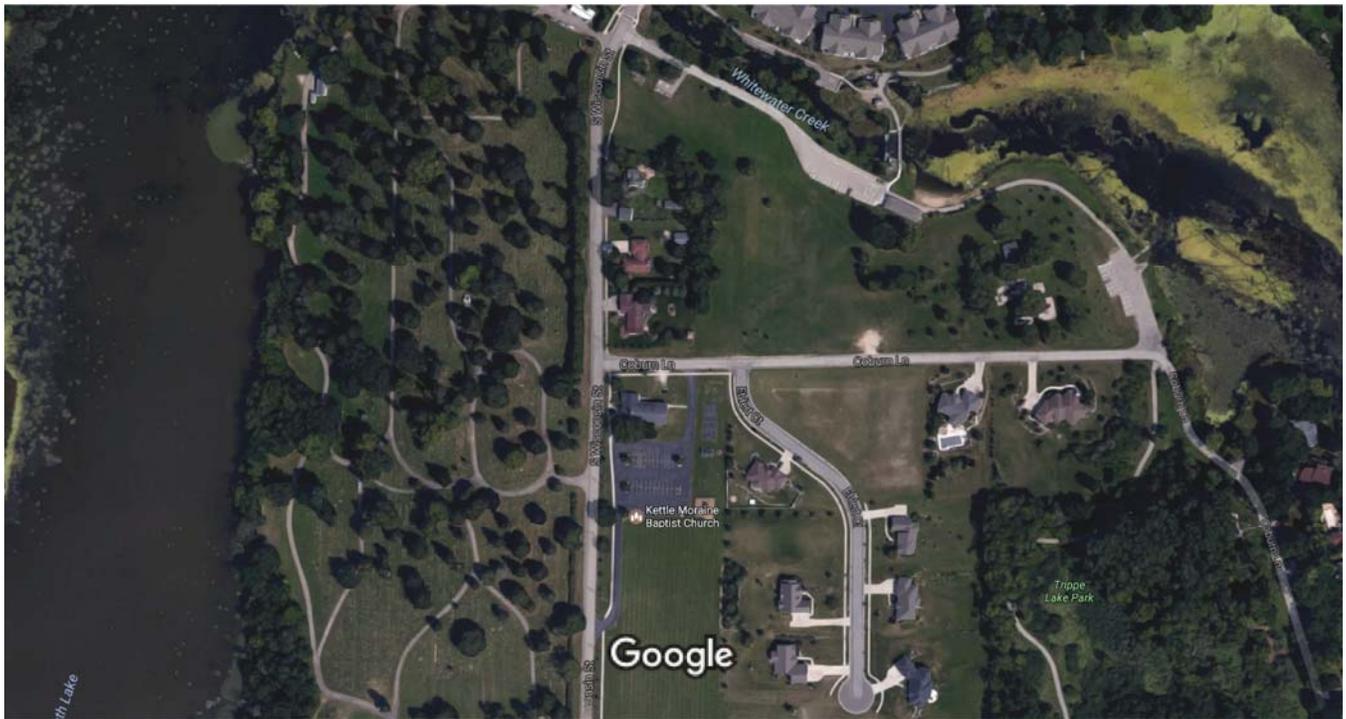
www.whitewater-wi.gov

"By failing to prepare, you are preparing to fail." ~Benjamin Franklin



Whitewater, WI 53190

Location of new siren location



Imagery ©2017 Google, Map data ©2017 Google 200 ft



Whitewater, WI 53190

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>AQUATIC CTR-MEMBERSHIPS</u>						
247-41000-55	FAMILY MEMBERSHIP REVENUE	9,964.71	52,651.39	160,000.00	107,348.61	32.9
247-41100-55	MONTHLY EFT REVENUE	7,818.92	23,643.55	100,000.00	76,356.45	23.6
247-41200-55	YOUTH MEMBERSHIP REVENUE	.00	355.00	.00	(355.00)	.0
247-41250-55	ADULT MEMBERSHIP REVENUE	.00	489.30	5,000.00	4,510.70	9.8
247-41300-55	SENIOR MEMBERSHIP REVENUE	254.66	2,691.96	.00	(2,691.96)	.0
247-41350-55	SILVER SNEAKERS MEMBERSHIP	1,024.00	5,529.50	10,000.00	4,470.50	55.3
247-41500-55	COLLEGE STUDENT MEMBERSHIPS	.00	730.40	1,000.00	269.60	73.0
	TOTAL AQUATIC CTR-MEMBERSHIPS	19,062.29	86,091.10	276,000.00	189,908.90	31.2
<u>AQUATIC CTR-PASSES</u>						
247-42000-55	ADULT DAY PASSES	10,771.17	26,784.10	90,000.00	63,215.90	29.8
247-42100-55	YOUTH DAY PASSES	7,790.15	15,821.91	50,000.00	34,178.09	31.6
247-42300-55	GROUP RATES	938.77	2,254.89	30,000.00	27,745.11	7.5
	TOTAL AQUATIC CTR-PASSES	19,500.09	44,860.90	170,000.00	125,139.10	26.4
<u>AQUATIC CTR-CLASSES</u>						
247-43000-55	SWIM LESSONS	1,137.60	5,711.26	25,000.00	19,288.74	22.9
247-43200-55	LAND FITNESS CLASSES	684.04	2,890.10	12,000.00	9,109.90	24.1
247-43300-55	WATER CLASSES	.00	600.31	6,000.00	5,399.69	10.0
	TOTAL AQUATIC CTR-CLASSES	1,821.64	9,201.67	43,000.00	33,798.33	21.4
<u>AQUATIC CTR-RENTALS</u>						
247-44000-55	MEETING ROOM RENTALS	75.00	835.38	3,200.00	2,364.62	26.1
247-44100-55	WHITEWATER SCHOOL DIST RENTAL	.00	36.00	2,000.00	1,964.00	1.8
247-44105-55	J HAWKS RENTALS	546.75	1,129.95	.00	(1,129.95)	.0
247-44200-55	BIRTHDAY PARTIES	2,791.52	7,246.21	24,000.00	16,753.79	30.2
	TOTAL AQUATIC CTR-RENTALS	3,413.27	9,247.54	29,200.00	19,952.46	31.7
<u>AQUATIC CTR-OTHER INCOME</u>						
247-45000-55	LIFE GUARD REIMB WHS	.00	.00	2,000.00	2,000.00	.0
247-45050-55	DONATIONS	.00	4,215.50	12,000.00	7,784.50	35.1
247-45100-55	GIFT CERTIFICATES	.00	.00	150.00	150.00	.0
247-45400-55	CONCESSIONS STAND	6,273.35	15,902.00	52,000.00	36,098.00	30.6
247-45500-55	PRO-SHOP INCOME	383.12	1,645.21	4,200.00	2,554.79	39.2
247-45600-55	GIFT CARDS/CERTIFICATES	.00	87.48	3,200.00	3,112.52	2.7
	TOTAL AQUATIC CTR-OTHER INCOME	6,656.47	21,850.19	73,550.00	51,699.81	29.7

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>AQUATIC CTR-OTHER FIN SOURCES</u>						
247-49280-55	WUSD CONTRIBUTION	.00	39,000.00	78,000.00	39,000.00	50.0
247-49285-55	WUSD CAPITAL IMPROVE CONT	.00	25,000.00	50,000.00	25,000.00	50.0
247-49290-55	GENERAL FUND TRANSFER	.00	78,000.00	78,000.00	.00	100.0
247-49295-55	GENERAL FUND CAP IMPROVE CONT	.00	50,000.00	50,000.00	.00	100.0
247-49300-55	FUND BALANCE APPLIED	.00	.00	(18,154.00)	(18,154.00)	.0
TOTAL AQUATIC CTR-OTHER FIN SOURCES		.00	192,000.00	237,846.00	45,846.00	80.7
TOTAL FUND REVENUE		50,453.76	363,251.40	829,596.00	466,344.60	43.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WAC-MANAGEMENT</u>					
247-55100-111 SALARIES/PERMANENT	6,475.20	17,113.03	84,177.00	67,063.97	20.3
247-55100-150 MEDICARE TAX/CITY SHARE	95.88	287.64	1,290.00	1,002.36	22.3
247-55100-151 SOCIAL SECURITY/CITY SHARE	410.00	1,230.00	5,517.00	4,287.00	22.3
247-55100-152 RETIREMENT	424.12	1,272.36	5,514.00	4,241.64	23.1
247-55100-153 HEALTH INSURANCE	1,668.03	4,861.23	20,016.00	15,154.77	24.3
247-55100-154 HSA-HRA CONTRIBUTIONS	.00	.00	2,500.00	2,500.00	.0
247-55100-155 WORKERS COMPENSATION	6.08	18.24	3,906.00	3,887.76	.5
247-55100-156 LIFE INSURANCE	3.67	11.01	43.00	31.99	25.6
TOTAL WAC-MANAGEMENT	9,082.98	24,793.51	122,963.00	98,169.49	20.2
<u>WAC-FRONT DESK</u>					
247-55150-113 WAGES/TEMPORARY	5,323.00	13,353.71	49,279.00	35,925.29	27.1
247-55150-150 MEDICARE TAX/CITY SHARE	77.19	213.61	715.00	501.39	29.9
247-55150-151 SOCIAL SECURITY/CITY SHARE	330.04	913.30	3,055.00	2,141.70	29.9
247-55150-155 WORKERS COMPENSATION	248.57	687.81	2,287.00	1,599.19	30.1
TOTAL WAC-FRONT DESK	5,978.80	15,168.43	55,336.00	40,167.57	27.4
<u>WAC-FITNESS</u>					
247-55200-114 WAGES/PART-TIME/PERMANENT	6,098.06	14,668.29	62,211.00	47,542.71	23.6
247-55200-150 MEDICARE TAX/CITY SHARE	88.45	230.81	902.00	671.19	25.6
247-55200-151 SOCIAL SECURITY/CITY SHARE	378.09	986.96	3,857.00	2,870.04	25.6
247-55200-155 WORKERS COMPENSATION	284.78	743.37	2,887.00	2,143.63	25.8
TOTAL WAC-FITNESS	6,849.38	16,629.43	69,857.00	53,227.57	23.8
<u>WAC-AQUATIC</u>					
247-55300-114 WAGES/PART-TIME/PERMANENT	12,728.19	34,015.91	184,478.00	150,462.09	18.4
247-55300-150 MEDICARE TAX/CITY SHARE	184.56	565.59	2,675.00	2,109.41	21.1
247-55300-151 SOCIAL SECURITY/CITY SHARE	789.24	2,418.36	11,438.00	9,019.64	21.1
247-55300-155 WORKERS COMPENSATION	594.44	1,821.38	8,560.00	6,738.62	21.3
TOTAL WAC-AQUATIC	14,296.43	38,821.24	207,151.00	168,329.76	18.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WAC-ADMIN EXPENSES</u>					
247-55500-224	455.59	613.84	328.00	(285.84)	187.2
247-55500-225	64.23	650.17	4,491.00	3,840.83	14.5
247-55500-246	181.57	207.84	2,500.00	2,292.16	8.3
247-55500-310	277.88	419.24	2,200.00	1,780.76	19.1
247-55500-320	.00	.00	370.00	370.00	.0
247-55500-650	.00	.00	3,000.00	3,000.00	.0
247-55500-654	272.00	272.00	1,200.00	928.00	22.7
247-55500-656	295.00	295.00	800.00	505.00	36.9
TOTAL WAC-ADMIN EXPENSES	1,546.27	2,458.09	14,889.00	12,430.91	16.5
<u>WAC-POOL EXPENSES</u>					
247-55600-310	.00	.00	1,500.00	1,500.00	.0
247-55600-342	.00	.00	1,800.00	1,800.00	.0
247-55600-344	.00	38.00	2,000.00	1,962.00	1.9
247-55600-346	2,030.00	4,254.31	14,000.00	9,745.69	30.4
247-55600-348	.00	.00	2,500.00	2,500.00	.0
247-55600-350	1,500.00	6,000.00	18,000.00	12,000.00	33.3
TOTAL WAC-POOL EXPENSES	3,530.00	10,292.31	39,800.00	29,507.69	25.9
<u>WAC-UTILITIES/HVAC</u>					
247-55700-221	1,946.92	4,564.18	30,000.00	25,435.82	15.2
247-55700-222	6,216.39	12,326.31	86,000.00	73,673.69	14.3
247-55700-223	7,736.97	15,726.71	50,000.00	34,273.29	31.5
247-55700-244	.00	.00	2,000.00	2,000.00	.0
247-55700-355	3,780.48	313.72	.00	(313.72)	.0
TOTAL WAC-UTILITIES/HVAC	19,680.76	32,930.92	168,000.00	135,069.08	19.6
<u>WAC-OTHER EXPENSES</u>					
247-55800-310	500.81	1,305.47	7,000.00	5,694.53	18.7
247-55800-324	.00	75.00	2,500.00	2,425.00	3.0
247-55800-342	4,989.31	10,720.21	40,000.00	29,279.79	26.8
247-55800-346	(38.04)	539.88	2,100.00	1,560.12	25.7
247-55800-820	.00	.00	100,000.00	100,000.00	.0
TOTAL WAC-OTHER EXPENSES	5,452.08	12,640.56	151,600.00	138,959.44	8.3
TOTAL FUND EXPENDITURES	66,416.70	153,734.49	829,596.00	675,861.51	18.5
NET REVENUE OVER EXPENDITURES	(15,962.94)	209,516.91	.00	(209,516.91)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2019

PARK & REC SPECIAL REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC CHARGES FOR SERVICE</u>					
248-46312-55	MISC DEPT EARNINGS	400.00	400.00	.00 (400.00)	.0
248-46732-55	AFTER SCHOOL PROG REVENUE	9,899.58	24,014.51	72,000.00 47,985.49	33.4
248-46733-55	SUMMER CAMP	.00	.00	22,000.00 22,000.00	.0
248-46734-55	DANCE REVENUE	.00	1,620.90	9,000.00 7,379.10	18.0
248-46736-55	INSTRUCTION REVENUE	527.33	1,390.35	3,200.00 1,809.65	43.5
248-46737-55	CLUB BASKETBALL REVENUE	7,467.64	7,467.64	.00 (7,467.64)	.0
248-46738-55	SPORTS REVENUE	.00	4,369.86	62,000.00 57,630.14	7.1
248-46739-55	SWL BASKETBALL LEAGUE	8,780.00	11,240.00	14,000.00 2,760.00	80.3
248-46740-55	CONTRACTUAL GYMNASTICS	.00	868.46	7,000.00 6,131.54	12.4
	TOTAL PUBLIC CHARGES FOR SERVICE	27,074.55	51,371.72	189,200.00 137,828.28	27.2
<u>MISCELLANEOUS REVENUE</u>					
248-48525-55	REC BUSINESS SPONSORSHIP	.00	.00	2,000.00 2,000.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	2,000.00 2,000.00	.0
<u>OTHER FINANCING SOURCES</u>					
248-49300-55	FUND BALANCE APPLIED	.00	.00	(25.00) (25.00)	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	(25.00) (25.00)	.0
	TOTAL FUND REVENUE	27,074.55	51,371.72	191,175.00 139,803.28	26.9